



# muswellbrook shire council

Insurance – Public Liability

Policy No. I5/1

**Assembled by  
Bill Spicer**

**Adopted By Council  
13 December, 2010  
Minute No. 383**

# **Insurance – Public liability**

**I5/1**

## **POLICY OBJECTIVES**

To ensure that public liability insurance is provided by hirers and lessees to protect Council assets.

## **POLICY STATEMENT**

### **Hirers of Council Facilities – Parks, Reserves Council Buildings and Property (other than leased buildings and property)**

Council requires all hirers (except casual hirers) of Council Facilities, including Parks, Reserves Council Buildings and Property to have public liability insurance cover of at least \$20 million or a greater amount determined by Council.

### **Casual Hirers**

Casual hirers of Council Facilities, including Parks, Reserves Council Buildings and Property are required to have public liability insurance cover. Hirers unable to provide their own coverage may access Council's casual hirers policy on conditions determined by the Council's General Manager and at a fee determined by Council in the annual fees and charges policy. Casual hirers are defined in the casual hirers insurance policy.

### **Leasing of Council Buildings and Property**

Council requires the lessees of Council owned property and facilities (except staff housing) to effect and maintain public liability insurance cover of at least \$20 million dollars, or a greater amount determined by the Council, with the Council named as co-insured for liability cover.

### **Staff Housing**

Staff housing is subject to a formal lease and the insurance cover contained therein.

### **Approvals**

Approvals granted by the Council which require that the applicant to have public liability insurance coverage, the amount of the coverage will be at least \$20 million or a greater amount determined by Council

### **General**

Council requires documentary evidence of insurance coverage prior to signing a lease agreement, hiring agreement or granting an approval and where applicable, copies of policy renewals.

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## **LEGISLATION**

Nil

## **PROCEDURE**

Operational protocols may be issued by the General Manager from time to time

**Date:** November 2010

### **REVIEW HISTORY:**

	<i>Current</i>	<i>Previous</i>	<i>Prior</i>	<i>Previous L10/1</i>
<i>Minute No:</i>	383	1001	919	191
<i>Meeting Date:</i>	13/12/2010	14/4/2003	14/08/2000	15/04/1996
<i>Review Date:</i>	December 2012			
<i>Rescind Date:</i>				