



# Prepurchase request for inspection of on-site sewage management system

Complete this form to request an inspection of an on-site sewage management system for a prospective site purchase. The report will state whether or not the on-site sewage management system is in satisfactory condition for the current operation and occupation of the site. If the system is deemed unsatisfactory the owner will be advised of any required action. A copy of the Approval to Operate certificate will also be included.

Any approval to operate will only be valid until settlement of the sales contract. The new owner has ninety days to obtain a new approval to operate; provided the application is lodged within sixty days.

## Applicant details

Title  Surname/Company name

Given names/ABN  Postal address

Daytime phone  Fax

Email  Contact person (if differs from above)

## Site details Details can be obtained from rates notice, property deeds or Council property maps. One assessment number per application.

Unit/Shop/Suite no.  Street no.  Street name

Township  Assessment

Lot/Portion no.  Section no.  Deposit/Strata Plan no.

Strata Plan no.  Owner

Owner's daytime phone number   
(Contact details required to arrange inspections)

## Payment Merchant fee of 0.75% charged on all credit card transactions

cash    cheque    Mastercard    Visa    credit card no.

Card holder's name  Card expiry date

Signature  Todays date

Amount

### Photocopying fees

as referenced in the 2010-2011 Muswellbrook Shire Council Management Plan fees and charges

- A4 monochrome (per copy)... \$0.41
- A4 colour (per copy)... \$2.00
- A3 monochrome (per copy)... \$1.00
- A3 colour (per copy)... \$3.00
- A1 (per copy)... \$6.00

### Office use only

GL 2320.3260.826 – GST Inc

Date

Receipt no.

Officer

**Privacy notification** The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information may be officers within the Council, data service providers engaged by the Council or any other agent of the Council. The supply of information by you is/is not voluntary. If you cannot provide or do not wish to provide the information sought, Council may/will be unable to process your application. Council is collecting this personal information from you in order to provide Council approved services. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Address enquires concerning this matter to the Public Officer.