



**muswellbrook
shire council**

Muswellbrook Shire Council
ORDINARY COUNCIL MEETING

BUSINESS PAPER
12 JUNE 2018



ORDINARY COUNCIL MEETING, 12 JUNE 2018

MUSWELLBROOK SHIRE COUNCIL

P.O Box 122
MUSWELLBROOK
8 June, 2018

Councillors,

You are hereby requested to attend the Ordinary Council Meeting to be held in the CHAMBERS, Administration Centre, Muswellbrook on **12 June, 2018** commencing at 6.00pm.

Fiona Plesman
ACTING GENERAL MANAGER

Order of Business

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF COUNTRY	5
2	CIVIC PRAYER	5
3	APOLOGIES AND LEAVE OF ABSENCE	5
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	5
5	DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST	5
6	PUBLIC PARTICIPATION	6
7	MAYORAL MINUTES	6
8	GENERAL BUSINESS	6
9	BUSINESS ARISING Nil	6
10	ENVIRONMENTAL SERVICES	7
10.1	DA20/2018 FIRST USE & FIT OUT TO EXISTING COMMERCIAL BUILDING FOR 'REPCO'	7
10.2	DA 8/2018 PAINTING EXTERIOR OF MEDICAL PRACTICE - LOT 12 DP 232742 80 BROOK STREET, MUSWELELBROOK	23
11	COMMUNITY INFRASTRUCTURE Nil	38
12	CORPORATE AND COMMUNITY SERVICES	39
12.1	2017-2021 DELIVERY PROGRAM REVIEW	39
12.2	ZERO MASS WATER - PILOT PROJECT	83
12.3	DIRECTOR'S REPORT - PLANNING, COMMUNITY & CORPORATE SERVICES	85
13	REPORTS FROM COMMITTEES	94
13.1	MANGOOLA COAL COMMUNITY FUNDING INVESTMENT COMMITTEE - 9/05/2018	94
13.2	MT PLEASANT COMMUNITY FUNDING INVESTMENT COMMITTEE - 30/04/2018	97
13.3	LOCAL TRAFFIC COMMITTEE - 15/05/2018	99
13.4	INFRASTRUCTURE COMMITTEE - 30/05/2018	102
13.5	CORPORATE POLICY AND PLANNING COMMITTEE - 30/05/2018	105
13.6	BENGALLA MINING COMPANY COMMUNITY FUNDING INVESTMENT COMMITTEE - 18/05/2018	109

14	NOTICES OF MOTION / RESCISSION	111
	Nil	
15	QUESTIONS WITH NOTICE	111
	Nil	
16	COUNCILLORS REPORTS	111
17	QUESTIONS FOR NEXT MEETING	111
18	ADJOURNMENT INTO CLOSED COUNCIL	111
19	CLOSED COUNCIL	111
19.1	2017-2018-0329 SUPPLY AND DELIVERY OF TWO (2) PARKS VEHICLES AND TWO (2) TRAILERS <i>Item 19.1 is classified CONFIDENTIAL under the provisions of Section10A(2)(d)(I) of the local government act 1993, as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
19.2	Future grant funding opportunities <i>Item 19.2 is classified CONFIDENTIAL under the provisions of Section10A(2)(d)(ii) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
19.3	RADIO ADVERTISING PROPOSAL <i>Item 19.3 is classified CONFIDENTIAL under the provisions of Section10A(2)(c) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
20	RESUMPTION OF OPEN COUNCIL	112
21	CLOSURE	112
	DATE OF NEXT MEETING: TUESDAY 10 JULY 2018	112



**MUSWELLBROOK SHIRE COUNCIL
ORDINARY COUNCIL MEETING**

**AGENDA
TUESDAY 12 JUNE 2018**

- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 CIVIC PRAYER**
- 3 APOLOGIES AND LEAVE OF ABSENCE**

Moved: _____ **Seconded:** _____

- 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
RECOMMENDATION**

That the Minutes of the Ordinary Meeting held on **8 May 2018**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

Moved: _____ **Seconded:** _____

- 5 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Section 451 of the Local Government Act requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the Local Government Act).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor must disclose the nature of the interest to the meeting as soon as practicable.

Council's Model Code of Conduct now recognises two forms of non-pecuniary conflict of interests:

- Significant
- Less than significant

A Councillor must make an assessment of the circumstances and determine if the conflict is significant.

If a Councillor determines that a non-pecuniary conflict of interests is less than significant and does not require further action, they must provide an explanation of why it is considered that the conflict does not require further action in the circumstances.

If the Councillor has disclosed the existence of a significant non-pecuniary conflict of interests at a meeting they must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

6 PUBLIC PARTICIPATION**7 MAYORAL MINUTES****8 GENERAL BUSINESS****9 BUSINESS ARISING**

10 ENVIRONMENTAL SERVICES

10.1 DA20/2018 FIRST USE & FIT OUT TO EXISTING COMMERCIAL BUILDING FOR 'REPCO'

Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Hamish McTaggart - Senior Development Planner Alisa Evans - Development Planner
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Provide efficient and effective Development Application, Complying Development Certificate, Construction Certificate and Occupational Certificate assessment services.</i>
Attachments:	A. Appendix A - Conditions B. Appendix B - Plans C. Appendix C - Objection

Documents referred to in assessment not attached:

- Local Environmental Plan 2009
- Development Control Plan 2009
- State Environmental Planning Policy (Exempt & Complying) 2008

APPLICATION DETAILS

Applicant:	W.A Brown Building Pty Ltd
Owner:	BK Property (NSW) Pty Ltd
Proposal:	First Use & Fit Out to Existing Commercial Building 'REPCO'
Location:	Lot A DP 332469, 4 Lorne Street Muswellbrook
Permissibility:	The proposed development is permissible as retail premise within the B2 Local Centre zone
Recommendation:	Approval

RECOMMENDATION

Development Application No. 20/2018 proposing First Use & Fit Out to Existing Commercial Building 'REPCO' at Lot A DP 332469, 4 Lorne Street Muswellbrook be approved subject the conditions in Appendix A to the report.

Moved: _____ Seconded: _____

<input type="checkbox"/> Cr J. Ledlin	<input type="checkbox"/> Cr S. Bailey	<input type="checkbox"/> Cr G. McNeill
<input type="checkbox"/> Cr J. Foy	<input type="checkbox"/> Cr M. Green	<input type="checkbox"/> Cr R. Scholes
<input type="checkbox"/> Cr S. Reynolds	<input type="checkbox"/> Cr B.N. Woodruff	<input type="checkbox"/> Cr S. Ward
<input type="checkbox"/> Cr J.F. Eades	<input type="checkbox"/> Cr M. Bowditch	<input type="checkbox"/> Cr M.L. Rush

Aerial Photograph Identifying Development Site



EXECUTIVE SUMMARY

DA 20/2018 was lodged on 6 March 2018 seeking approval for first use and fit-out to an existing commercial building at 4 Lorne Street Muswellbrook, as a retail premises. The premises is occupied by a 'REPCO' retail store. The subject land is zoned B2 Local Centre under Muswellbrook Local Environmental Plan 2009 and retail premises are permissible use with development consent in the zone.

A Council Report was previously tabled at Council's April 2018 Ordinary Council Meeting for the determination of Development Application (DA) 20/2018. At this meeting Council deferred the item to its May Meeting to allow Council to consider the DA at the same meeting as DA 110/2017, which has been lodged for installation of signage at the same site. The two applications were not reported to Council's May Meeting as public consultation for DA110/2017 had not been completed.

DA 20/2018 was advertised and notified between 14 March 2018 and 28 March 2018. One (1) submission was received objecting to the application within this period. The submission raised concerns relating to the impact of the proposed development on a heritage item and requested the matter be dealt with alongside other compliance issues with the site including signage, external colour schemes, screening. The submission has been included as an attachment to this report and the issues it raises are considered under the **6.0 Assessment** heading, **Section (1)(d) 4.15 Any submissions received** subheading of this report. It is considered that the matters raised by the submission do not warrant refusal of this DA.

REPORT

1.0 Background

The proposed development relates to the use of an existing commercial premises at 4 Lorne Street, Muswellbrook.

The building was constructed under DA107/2014. When development consent was initially granted in July 2014, it was for the construction of three (3) commercial units at the site. Development consent was later modified in March 2015, to reduce the number of commercial units to two (2) and alter the physical form of the building. It is understood that the current building at the site was constructed in accordance with the modified development consent referenced above for DA 107/2014, however the retail premises proposed under this application would occupy the entire building. A dividing wall constructed between the two (2) approved commercial premises was removed as part of works authorised by complying development certificate (CDC) 13/2018, a CDC issued by a private certifier.

Council has previously raised concerns with the proponent regarding the validity of this CDC particularly where it relates to the use of the premises. Council has also raised concerns with the proponent in respect to signage and the external paint colour scheme of the building.

A separate DA, DA 110/2017, has been lodged with Council in relation to the installation of signage at the premises, and this application also includes detailed comments on matters relating to the external colour scheme of the building.

A third DA, DA 108/2017 has also been lodged with Council for the extension of the building to infill the current awning area. This DA remains under assessment by Council Staff and additional information has been sought in relation to vehicle and pedestrian access.

When DA 107/2014 was approved, it was subject to conditions, including Condition No 43, which specified an external colour scheme for the premises, requiring neutral colours to off-set any impact on the adjoining heritage item, this requirement was informed by a Statement of Heritage Impact prepared by Carste Studio Pty Ltd.

The current colour scheme of the premises is not consistent with the colour scheme required by Condition 43, however a Final Occupation Certificate was issued by a Private Certifying Authority for the development dated 20 November 2017. Should Council wish to take further action in relation to the colour scheme, it may do so through the issue of Orders for the non-compliance with a development consent. DA 110/2017, being reported separately, does propose a change to the external colour scheme of the building.

Below is summary of other recent DA's submitted in relation to the site:

Application No.	Description	Approval Date	Approved by
DA107/2014	Three (3) commercial units	09/03/2015	Council
S96(1A) DA107/2014	Reduction in floor area and 3 to 2 units	30/10/2015	Under Delegations
CDC03/2016	Commercial fit-out for BWS Bottle Shop	13/01/2016	Private Certifier

DA105/2015	Signage	08/02/2016 (Refused)	Refused By Council
CDC13/2017	Alterations & first use within commercial premises	07/11/2017	Private Certifier
DA108/2017*	Extension to existing commercial building	Yet to be determined.	
DA110/2017	Proposed business identification signage	Yet to be determined	

***Note:** Council Officers have not finalised their assessment of DA 108/2017. This development application seeks to extend the commercial premises by enclosing the area below the existing awning along the sites Maitland Street frontage.

2.0 Site Description

The subject land is identified as Lot A DP 332469, 4 Lorne Street, Muswellbrook. The site is located at the corner of the New England Highway and Lorne Street and is zoned B2 Local Centre under Muswellbrook Local Environmental Plan 2009. The site is in close proximity to Muswellbrook's core business centre and other commercial and retail businesses. The site has a boundary to Muscle Creek and is identified as low/medium flood prone. Local Heritage Item I104, 'Hennor', is located at 18 – 20 Maitland Street, on the opposite side of Lorne Street.

3.0 Description of Proposal

The proposed development involves the first use and fit out as a 'REPCO' retail outlet. The use will occupy the entire 450m. sq. internal floor area of the building constructed under DA107/2014. The application proposes no external works. Colour and signage will be assessed under separate development application.

4.0 Adequacy OF Applicant's Submission

The applicant has provided adequate information to enable an assessment of the Application.

The applicant has included the following ancillary reports with the supporting documentation:

- Architectural Drawings
- Statement of Environmental Effects
- Site Waste Management and Minimisation Plan

5.0 Internal Consultation

Health and Building

The application was referred to Council's Building Section. A Building Surveyor reviewed the proposal and recommended standard conditions to be placed on the development consent should the application be approved.

External Referrals

No external referrals required for the internal fit-out of commercial premise.

6.0 Assessment

This report provides an assessment of the material presented in the Application against the relevant State and local planning legislation and policy.

Section 4.15 Matters for Consideration

Section 4.15(1)(a)(i) The provisions of any Environmental Planning Instrument (EPI)

The following EPIs, DCPs, Codes and Policies are relevant to this Application:

6.1 Muswellbrook Local Environmental Plan 2009 (MLEP 2009)

Land Use Zone and Permitted Land Use

The development site is zoned B2 Local Centre pursuant to MLEP 2009. The proposal is best defined as *retail premise*, which is permitted with consent in the subject Zone.

Objectives of the B2 Local Centre Zone

- *To provide a range of retail, business, entertainment and community uses that serve the needs of people who live in, work in and visit the local area.*
- *To encourage employment opportunities in accessible locations.*
- *To maximise public transport patronage and encourage walking and cycling.*
- *To maintain the status and encourage the future growth of the Muswellbrook established business centre as a retail, service, commercial and administrative centre while maintaining the centre's compact form.*
- *To enable a wide range of land uses that are associated with, ancillary to, or supportive of the retail and service functions of a business centre.*
- *To maintain the heritage character and value and streetscape of the business centre of Muswellbrook.*
- *To support business development by way of the provisions of parking and other civic facilities.*

It is considered that the development proposal meets the objectives of the Zone.

6.2 State Environmental Planning Policy

State Environmental Planning Policies applying to the Muswellbrook Local Government Area were considered and found not to be applicable to the proposed development.

6.3 Other Planning Policy**Section 4.15(1)(a)(ii) the provisions of any draft EPI.**

There are no draft EPIs relevant to the subject Application.

Section 4.15(1)(a)(iii) the provisions of any development control planSection 3 – Site Analysis

It is considered that the documentation provided with the Development Application satisfies the provisions of Section 3 of the Muswellbrook DCP.

Section 4 – Notification

In accordance with the provisions of Section 4 of the Muswellbrook DCP 2009, the Application was notified for a period of not less than fourteen days from 14 March 2018 to 28 March 2018. A notice was also placed in the local newspaper, the Hunter Valley News, at the commencement of the notification period.

One (1) submissions were received during the notification period. The issues raised in the submissions are addressed in this Report.

Section 9 – Local Centre Development

The use is considered appropriate and complies with the DCP section.

Section 13 – Flood Prone Land

Flood risk was assessed under DA107/2014 and the retail premise is considered appropriate use of the commercial premise.

Section 14 – Outdoor Signage

The application proposes no external works or signage.

Section 15 – Heritage Conservation

The use is compatible with the locality. The external colours do not form part of this proposal and are not considered part of this assessment.

Section 16 – Car Parking and Access

The development complies with Section 16 of the Muswellbrook Development Control Plan regarding car parking as assessed under DA107/2014.

Section 24 – Waste Management

Waste management plan submitted with application and is considered compliant with the DCP.

Section 94A Contributions Plan 2009

A developer contribution of \$632.50 will apply to the proposed development should the Application be approved.

Section 4.15(1)(a)(iiia) the provisions of any planning agreement

There are no planning agreements relevant to the subject Application.

Section 4.15(1)(a)(iv) the provisions of the regulations

Division 8A of the Environmental Planning and Assessment Regulation 2000 applies to the development.

Section 4.15(1)(a)(v) the provisions of any coastal zone management plan

This item is not relevant to the subject Application. The Application does not relate to a coastal area.

Section 4.15(1)(b) the likely impacts of that development

Noting the proposed development involves the use of a commercial premises approved by Council for construction under DA 107/2014 as a retail premises it was observed that the proposed development was unlikely to give rise to any significant environmental impacts which would prevent Council from granting development consent.

Potential impacts of the proposed development in relation to each of the possible areas of environmental impact listed in the table below have been considered through the assessment of this development application.

Context & Setting	Waste
Built Form	Energy
Potential Impact on Adjacent Properties	Noise and Vibration
Access, Traffic and Transport	Natural hazards
Public Domain	Technological hazards
Utilities	Safety, Security, and Crime Prevention
Heritage	Social Impact on Locality
Other land resources	Economic Impact on the Locality
Water	Site Design and Internal Design
Soils	Construction
Air & microclimate	Cumulative Impacts
Flora & fauna	

The proposed development is unlikely to result in any significant environmental impacts. However, the site adjoins Muscle Creek and there is potential for environmental harm if engine oils and chemicals are not adequately stored, and measures are not in place to manage any chemical spills.

To manage these issues it is recommended that Council endorse conditions of consent relating to:

- the construction of a bund within the premises, adjacent the roller door on the north eastern elevation, to contain any potential spills within the building. The recommended profile of the bund is similar to that of a speed bump, and
- the preparation of a spill management plan for the premises.

Section 4.15(1)(c) the suitability of the site for the development

It is considered that the development is compatible with surrounding land uses and site characteristics, subject to consent conditions.

Section 4.15(1)(d) any submissions made

One (1) submission was received during the notification period. The submission states its objection to the development application due to its impact on the heritage item 'Hennor', on the opposite side of Lorne Street. The raises issues with building colour, signage and requests vegetation screening and that issues of compliance be considered holistically and simultaneously rather than at different points in time.

Planning Comment:

'Hennor' is a locally listed heritage item identified by the Schedule 5 of the Muswellbrook LEP 2009. Council previously approved the construction of the commercial premises at 4 Lorne Street. Refusal of the first-use application on heritage grounds would not be reasonable as the proposal does not change the built form of the premises or its relationship with the heritage item.

In respect to the request that compliance issues be dealt with holistically, the following advice is provided:

Signage – Development consent has not been issued for the signage installed at the site. Council has the opportunity to take regulatory action against any signage installations, however, the proponent has now lodged a development application, DA 110/2017 for the installation of signage at the site. This DA is the subject of a separate report to this Council Meeting. Should Council refuse development consent to a portion of or all of the signage proposed, Council may take regulatory action against the display of any signage at the site which requires and has not obtained development consent.

Colour – Condition No 43 of the development consent for DA 107/2014 stipulated an external colour scheme for the approved building, and this colour scheme was informed by a Heritage Impact Assessment, prepared by Carste Studio Pty Ltd, and submitted with that development application. The current colour scheme of the building is not in accordance with the condition of consent. The plans accompanying DA 110/2017 seek to establish a new external colour scheme for premises. Matters relating to the external painting of the building are therefore considered in greater detail in the Council Report relating to the assessment of that development application. If Council is dissatisfied with the colour scheme proposed by DA 110/2017 it may take regulatory action against the proposed developments breach of a condition No 43 of the Notice of Determination issued for DA 107/2014.

Landscaping – Condition No 10 of the Notice of Determination for DA 107/2014 required the submission of an amended landscaping plan detailing the planting of semi-mature trees adjacent the site within Lorne Street Road Reserve. To date no landscaping has been planted. The proposed plans accompanying DA 110/2017 include landscaping in Lorne Street. If Council approves the planting of vegetation as part of DA 110/2017, and that vegetation is subsequently planted, it would satisfy the intent of condition No 10 of DA 107/2014. If Council does not approve the proposed landscaping, or landscaping is not put in place along the Lorne Street road reserve, Council may take further regulatory action in relation to this issue.

Section 4.15(1)(e) the public interest.

The proposed development is permissible with development consent under the Muswellbrook LEP 2009 and would comply with the relevant provisions of that Environmental Planning Instrument and the Muswellbrook DCP. The proposed development would be compatible with the public interest.

5 CONCLUSION

The application has been assessed in accordance with the heads of consideration prescribed by Section 4.15 of the *Environmental Planning and Assessment Act 1979*. The proposed development is permissible with consent under the Muswellbrook LEP 2009, the Muswellbrook DCP and is unlikely to have any significant adverse environmental impacts. The submission received in relation to the proposed development raised concerns in respect to the adjoining locally listed heritage item 'Hennor', and other compliance issues related to the existing commercial building at the site. The issues raised by this submission have been considered throughout by Council's Assessing Officer and the application is recommended for approval, subject to conditions.

Disclosure of Political Donations and Gifts:

No disclosures of a political donations or gifts have been made in relation to this application.

SOCIAL IMPLICATIONS

The development as presented will not result in any specific social implications.

FINANCIAL IMPLICATIONS

This development as presented has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

The development as presented will not result in any specific policy implications for Council.

STATUTORY IMPLICATIONS

Statutory implications relating to assessment of the subject application have been addressed in the body of the report

LEGAL IMPLICATIONS

This matter has no specific legal implications for Council.

OPERATIONAL PLAN IMPLICATIONS

This matter has no specific Operational Plan implications for Council.

RISK MANAGEMENT IMPLICATIONS

This matter has no specific risk management implications for Council.

IDENTIFICATION OF APPROVED PLANS

1. Development in Accordance with Plans

The development being carried out in accordance with the development application and the drawings referenced below, and endorsed with Council's approval stamp, except where amended by the following conditions.

Drawing No.	Revision	Drawn by	Drawing Date	Received
01	01	MMARSHALL	05/03/2018	06/03/2018
02	01	MMARSHALL	05/03/2018	06/03/2018

2. Plans on Site

A copy of all stamped approved plans, specifications and documents (including the Construction Certificate if required for the work incorporating certification of conditions of approval) must be kept on site at all times so as to be readily available for perusal by any officer of Council or the Principal Certifying Authority.

3. No Approval for Advertising Signage

This Consent does not grant approval to any signage that is not identified as exempt development. In this regard, all signage that is not exempt development will require the lodgement of a new Development Application.

OPERATIONAL CONDITIONS IMPOSED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT AND REGULATIONS AND OTHER RELEVANT LEGISLATION

4. National Construction Code

Should any building work, as defined by the Environmental Planning and Assessment Act 1979, be required as part of the carrying out of this development that work must be carried out in accordance with the provisions of the National Construction Code.

5. Fire Safety (First Use Involving No Building Work)

There are to be no alteration to the buildings existing Fire Safety Provisions.

CONDITIONS THAT MUST BE ADDRESSED PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

6. Issue of an Occupation Certificate

The building is not to be used or occupied for the approved use until an Occupation Certificate has been issued in until an Occupation Certificate has been issued by an appropriately qualified Accredited Certifier in relation to that use.

7. Section 94A Contributions

Pursuant to section 80A(1) of the Environmental Planning and Assessment Act 1979, and the Muswellbrook Shire Council Section 94A Development Contributions Plan 2010, a contribution of insert \$632.50 shall be paid to Muswellbrook Shire Council.

The amount to be paid is to be adjusted at the time of the actual payment, in accordance with the provisions of the Muswellbrook Shire Council Section 94A Development Contributions Plan 2010. The contribution is to be paid prior to the issue of the Occupation Certificate

8. Spill Management

Prior to the issue of any Occupation Certificate a Spill Management Plan is to be submitted to and approved by Council. The spill management plan should be prepared in accordance with the NSW EPA's document *Environmental Guidelines Preparation of pollution incident response management plans*, and must address the following:

- **Risk Assessment** – identification of the likelihood or risk of chemical and oil spills,
- **Pre-emptive actions** – identification of actions to minimise the potential for chemical or oil spills, including safe storage and movement of materials,
- **Personal Protective Equipment** – identification of any equipment to be made available to staff for their protection and to assist in the management of spills,
- **Clean up procedure** – a procedure for cleaning up of spills,
- **Recording and reporting** – a procedure for the recording of any chemical spills which occur and reporting of large spills or spills which escape the confines of the site to appropriate authorities.
- **Review and monitoring** – establish parameters for the review and updating of the plan to ensure the spill management plan remains up to date, fit for purpose and in line with best practice.

A copy of the most up to date Spill Management Plan is to be kept on the site at all times the premises is in operation and all staff are to be made aware/trained in its spill management procedures.

9. Spill Control

Prior to the issue of any Occupation Certificate the person acting with this consent shall construct a concrete bund within the premises adjacent the roller door situated on the buildings north eastern elevation. The profile of the bund should be similar to that of a speed bump and it should be constructed in a manner that would prevent any oil or chemical spills from escaping the parameters of the building and entering into Council's stormwater drainage system.

10. Surrender of development consent

Prior to the issue of any Occupation Certificate the owners of the land are to provide written correspondence to Council confirming the surrender of the Complying Development Certificate NC170127 issued by BCA Certifiers dated 17 November 2017.

Note: at the time of this consent the land owner is listed as BK Property (NSW) Pty Ltd

CONDITIONS THAT MUST BE COMPLIED WITH AT ALL TIMES

11. Hours of Operation

Unless otherwise approved by Council in writing the premise may be open for business only between the following hours:-

Monday to Saturday 7am to 7pm (other than public holidays)
Sunday and public holidays 9am to 6pm

Upon expiry of the permitted hours, all operations shall immediately cease, no person shall be permitted entry and all customers on the premises shall be required to leave within the following half hour.

12. Delivery Hours

Unless otherwise approved by Council in writing deliveries, loading or unloading associated with the premises are to take place during road peak periods. Road Peak Periods for the New England Highway (Maitland Street) are between 4:30am and 9:30am, and between 2:30pm and 7:00pm daily.

REASON FOR IMPOSITION OF CONDITIONS:

The reason for the imposition of the following conditions is to ensure, to Council's satisfaction, the objects of the *Environmental Planning and Assessment Act 1979* (as amended) are achieved:

- (a) To encourage:
 - (i) The proper management, development and conservation of natural and artificial resources, including agricultural land, natural areas, forest, minerals, water, cities, towns, and villages for the purpose of promoting the social and economic welfare of the community and a better environment;
 - (ii) The promotion and co-ordination of the orderly and economic use of development of land;
 - (iii) The protection, provision, and co-ordination of communication and utility services;
 - (iv) The provision of land for public purposes;
 - (v) The provision and co-ordination of community services and facilities;
 - (vi) The protection of the environment, including the protection and conservation of native animals and plants including threatened species, populations, and ecological communities and their habitats;
 - (vii) Ecologically Sustainable Development; and
 - (viii) The provision and maintenance of affordable housing.
- (b) To promote the sharing of the responsibility for environmental planning between the different levels of government in the State.
- (c) To provide increased opportunity for public involvement and participation in environmental planning and assessment.

ADVICE:

- You are advised that changes to the external configuration of the building, changes to the site layout, density and unit configuration or internal changes to the proposed building or any changes to the proposed operation of a use **MAY** require the submission of a modification under Section 96 of the Environmental Planning & Assessment Act, 1979. Any such changes may need to be the subject of a separate Development Application.
Please bear this in mind before preparing documentation in support of a Construction Certificate application. Council staff would be pleased to assist in identifying such changes which may require the submission of a modification of a Development Application under Section 4.55 of the Environmental Planning & Assessment Act.
- This document is a development consent only, and does not authorise construction or subdivision works to commence. Prior to commencing any building, subdivision or associated construction works, the following provisions of the Environmental Planning and Assessment Act 1979 (the 'Act') are to be complied with:
 - (i) A Construction Certificate is to be obtained in accordance with Section 6.7 of the Act.
 - (ii) A Principal Certifying Authority is to be appointed and Council is to be notified of the appointment in accordance with Section 6.6(1) of the Act.
 - (iii) Council is to be notified at least two (2) days before the intention to commence building works, in accordance with Section 6.6(2) of the Act.
- The applicant may apply to the Council or an Accredited Certifier for the issuing of a Construction Certificate and to be the Principal Certifying Authority to monitor compliance with the approval and issue necessary documentary evidence or certificate/s.
- Failure to comply with any of the above requirements is an offence under the provisions of the Act, and may result in enforcement action being taken by Council if these requirements are not complied with.

RIGHT OF APPEAL:

Sections 8.2, 8.3, 8.4, 8.5 of the Environmental Planning and Assessment Act 1979 provide that the applicant may request the Council to review the determination. The request must be made in writing (or on the review application form) within six (6) months *after receipt of this Notice of Determination*, together with payment of the appropriate fees. It is recommended that the applicant discuss any request for a review of the determination with Council Officers before lodging such a request.

If you are dissatisfied with this decision, Section 8.7, 8.10 of the Environmental Planning and Assessment Act, 1979 give you the right to appeal to the Land and Environment Court within six (6) months after the date on which you receive this notice.

DEVELOPMENT APPLICATION

FOR

FIRST USE 'REPCO'

LOCATED AT

No 4, LOT A LORNE STREET MUSWELLBROOK NSW 2333
DP 332469

APPLICANT

W.A. BROWN BUILDING PTY LTD

Architectural Drawings Supplied by W.A.Brown Building Pty Ltd

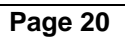
02	Floor Plan	DA Submission	05.03.18	MM	01
01	Site Plan	DA Submission	05.03.18	MM	01
No	Drawing	Description	Date	Dwn	Rev

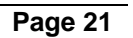
Job No

CC069

W.A.BROWN BUILDING PTY LTD
Industrial - Commercial - Project Management
ABN : 50 079 852 680 - BLN 158375C
P.O. Box 596 East Maitland NSW 2323
Email : wbrown@wabbuilding.com.au
Mob : 0412 150 320 - Ph : 4930 5089







Chloe Wuiske

From: Graeme McNeill <gus.mcneill@hotmail.com>
Sent: Wednesday, 28 March 2018 2:32 PM
To: Fiona Plesman
Subject: Fwd: Objection to DA 20/2018

Follow Up Flag: Follow up
Flag Status: Completed

Date: 28 March 2018 at 2:24:26 pm AEDT
To: Graeme McNeill <gus.mcneill@hotmail.com>
Subject: Objection to DA 20/2018

Reference: DA 20/2018
Premises: ALT:A DP 332469

Dear, Acting General Manager,

Thank you for providing us with the notice of proposed development at 4 Lorne St Muswellbrook.

We would like to object to this development application due to its impact on the heritage item "Hennor". Given the complexities involved in heritage impacts, we would like the opportunity to explain our objection in person, and to do so with the assistance of a subject expert, rather than attempt to put this detail in words with this notice of objection.

It is also our opinion, that this application is dealing with only one of a number of non-compliance issues with the building itself e.g. colour, signage and vegetation screening. We strongly believe it would be in the best interests of the heritage item, if all the issues of compliance were considered holistically & simultaneously, rather than individually and at different points in time.

Regards
Graeme & Rebecca McNeill
3 Lorne St Muswellbrook.

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

10.2 DA 8/2018 PAINTING EXTERIOR OF MEDICAL PRACTICE - LOT 12 DP 232742 80 BROOK STREET, MUSWELELBROOK

Responsible Officer: Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services

Author: Alisa Evans - Development Planner

Community Plan Issue: *Support Job Growth*

Community Plan Goal: *Facilitate the expansion of and establishment of new industries and business.*

Community Plan Strategy: *Provide advice in relation to strategic land use planning and development control and assessment to support the work of the Economic Development and Innovation function.*

Attachments:

- A. DA 2018-008 Plans for Approval
- B. Condition of Consent

Documents referred to in assessment not attached:

- Local Environmental Plan 2009
- Development Control Plan 2009

APPLICATION DETAILS

Applicant: Mrs DJ Alsleben

Owner: Dr N Jawaad

Proposal: Exterior Paint Approval of Medical Practice

Location: Lot 12 DP 232742 80 Brook Street Muswellbrook

Permissibility: The proposed development is ancillary to Approved Medical Practice

Recommendation: Approval

RECOMMENDATION

Development Application No. 008/2018 proposing Exterior Paint Approval of Medical Practice at, Lot 12 DP 232742 80 Brook Street Muswellbrook be approved subject the conditions in Appendix A to the report.

Moved: _____ **Seconded:** _____

☐ Cr J. Ledlin☐ Cr S. Bailey☐ Cr G. McNeill☐ Cr J. Foy☐ Cr M. Green☐ Cr R. Scholes☐ Cr S. Reynolds☐ Cr B.N. Woodruff☐ Cr S. Ward

Cr J.F. Eades

Cr M. Bowditch

Cr M.L. Rush

Aerial Photograph Identifying Development Site



EXECUTIVE SUMMARY

Development Application 008/2018 was lodged 9 February 2018 for the External Paint colour scheme for the Medical Practice at 80 Brook Street Muswellbrook. The subject site is located within Muswellbrook Residential Heritage Conservation Area. Under Clause 5.10(2)(a)(ii) of Muswellbrook Local Environmental Plan 2009, development consent is required for works that alter the appearance of a building within a Heritage Conservation Area.

After becoming aware of unauthorised painting of the premises Council issued correspondence on the 20 October 2017 requesting the lodgement of a Development Application for the external colour scheme of the premises.

The Development Application lodged seeks approval for the painting of the exterior of the premises with the following colour scheme:

- Walls ‘Hide and Seek” from the British paints range (existing yellow);
- ‘White on white” Dulux for trims; and
- ‘Windspray’ for roof, gutters and brick foundations.

The proposal was exhibited for public comment from 21 February 2018 to 7 March 2018. No submissions were received.

The proposed development was referred to Council's Heritage Advisor who raised an objection to the proposed external colour scheme within the conservation area, and recommended that the bright colour scheme be permitted on a temporary basis, and that six (6) years from the date of any consent the walls of the premises be repainted a cream colour, 'dulux solar quarter A183'.

The Development Application has been assessed under the relevant provisions of the *Environmental Planning and Assessment Act 1979*, the Muswellbrook Local Environmental Plan (LEP), 2009 and the Muswellbrook DCP including DCP provisions relating to development within Heritage Conservation Areas. While the colours are not ideal for the locality, the site is not impacting the heritage significance of the locality and its amenity. Buildings on the southern side of Brook Street are more contributory to the heritage significance of the area, and the site is next to Muswellbrook Fair, which is a large, non-contributory building element within the Muswellbrook Heritage Conservation Area.

In this context, the existing colour scheme is considered acceptable. This assessment concludes that the proposed development would be in accordance with the relevant controls of the Muswellbrook LEP, 2009, the Muswellbrook DCP and would be unlikely to have any adverse environmental impact. It is recommended that Council grant development consent to the proposed development.

REPORT

Background

As a result to the unauthorised painting of the Medical Practice approved under DA45/2015, a DA was lodged for the external colour scheme that was undertaken without the approval from the relevant consent authority (Council).

The application details the following colour scheme for the premise:

- Walls 'Hide and Seek" from the British paints range (existing yellow);
- 'White on white" Dulux for trims; and
- 'Windspray' for roof, gutters and brick foundations.

Site Description

The site is identified as Lot 12 DP 232742, 80 Brook Street Muswellbrook. The land is occupied by a medical practice approved under DA45/2015. The land is generally flat. The site has a natural drainage gully, known as Possum Gully, located on the northern part of the allotment.

Internal Consultation

Heritage

The matter was referred to Council's Heritage Officer for comment. The following heritage recommendations were made by Council's Heritage Advisor:

It is noted that the existing external bright yellow colour is incongruous in the Muswellbrook Heritage Conservation Area, however the colour is consistent with the applicants corporate colour scheme and commercial properties in the vicinity, and they have spent considerable funds on the building to ensure that it is presentable. The following heritage recommendations are made:

- 1) *The existing bright yellow colour is considered to be temporary,*
- 2) *The recommended colour that would be an acceptable heritage outcome for the existing building is Dulux "Solar Quarter" A183 (Cream) or equivalent.*
- 3) *It is recommended that when the building is repainted or within a 6 year period that the above colour be utilized.*

The recommendation that the building be repainted six (6) years from the date of any consent is not supported by Council's Assessing Officer due to the premises commercial use, the building's relationship to the streetscape and conversation area, its setback, the prevailing views of the site and the buildings context next door to the Muswellbrook Market Place, a large commercial complex with features incongruous to the broader heritage locally. The requirement to repaint the premises a cream colour, six (6) years from the date of any consent, would not serve to improve the heritage values of the conservation area, as within the six (6) year period the proposed colour scheme would become synonymous with the site. Council's ability to enforce any condition requiring the repainting of the premises in a cream colour may be made difficult by accepting the colour scheme for 6 years.

Assessment Issues

All heads of consideration detailed under Section 79C of the *Environmental Planning and Assessment Act 1979* (EP&A Act 1979), as amended, have been taken into consideration in the assessment of this Application with the following relevant matters identified:

Submission

Notification of the development proposal was between 21 February 2018 until 7 March 2018. During the advertisement period no submissions were received.

Assessment

Section 4.15(1)(a)(i) The provisions of any Environmental Planning Instrument (EPI)

The following EPIs, DCPs, Codes and Policies are relevant to this Application:

1. Muswellbrook Local Environmental Plan 2009 (MLEP 2009)

Land Use Zone and Permitted Land Use

The development site is zoned R1 General Residential. The proposal is ancillary to the Approved Medical Practice.

Relevant Clauses applicable under the Muswellbrook Local Environmental Plan 2009

Clause 5.10 Heritage Conservation is relevant to the application as the subject land is located within the Muswellbrook.

5.10 Heritage conservation

(1) Objectives The objectives of this clause are as follows:

- (a) to conserve the environmental heritage of Muswellbrook,
- (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,
- (c) to conserve archaeological sites,
- (d) to conserve Aboriginal objects and Aboriginal places of heritage significance.

(2) Requirement for consent Development consent is required for any of the following:

(a) demolishing or moving any of the following or altering the exterior of any of the following (including, in the case of a building, making changes to its detail, fabric, finish or appearance):

- (i) a heritage item,*
- (ii) an Aboriginal object,*
- (iii) a building, work, relic or tree within a heritage conservation area,*

(b) altering a heritage item that is a building by making structural changes to its interior or by making changes to anything inside the item that is specified in Schedule 5 in relation to the item,

- (c) disturbing or excavating an archaeological site while knowing, or having reasonable cause to suspect, that the disturbance or excavation will or is likely to result in a relic being discovered, exposed, moved, damaged or destroyed,*
- (d) disturbing or excavating an Aboriginal place of heritage significance,*
- (e) erecting a building on land:*
 - (i) on which a heritage item is located or that is within a heritage conservation area, or*
 - (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance,*
- (f) subdividing land:*
 - (i) on which a heritage item is located or that is within a heritage conservation area, or*
 - (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance.*

The exterior painting of the building has altered the appearance. The proposed colour scheme is vibrant and eye catching in its location. The site is, however, located within the Muswellbrook Residential Heritage Conservation Area and the colours should ideally be colours that reflect the Heritage significance of the area and its amenity.

While the colours are not ideal within the locality, the site is not impacting the heritage significance of the locality and its amenity. The site is located below the eye level of buildings on the southern side of Brook Street, that are more contributory to the heritage significance of the area. The site is also next door to Muswellbrook Fair, which is a large, non-contributory building within the Muswellbrook Heritage Conservation Area.

It is considered that in this context that the existing colour scheme is acceptable and should be recommended for approval.

It is considered that all other relevant Clauses under MLEP 2009 have been complied with.

Section 4.15(1)(a)(ii) the provisions of any draft EPI.

There are no draft EPIs relevant to the subject Application.

Section 4.15(1)(a)(iii) the provisions of any development control plan

Section 3 – Site Analysis

It is considered that the documentation provided with the Development Application satisfies the provisions of Section 3 of the Muswellbrook DCP.

Section 4 – Notification

In accordance with the provisions of Section 4 of the Muswellbrook DCP 2009, the Application was notified for a period of not less than fourteen days from 21 February 2018 until 7 March 2018. A notice was also placed in the local newspaper, the Hunter Valley News, at the commencement of the notification period. No submissions were received during the notification period.

Section 15 – Heritage Conservation

The proposal is consistent with the requirements of Section 15 Heritage Conservation. Council's Heritage Advisor has reviewed the application and is satisfied that the proposed works are acceptable in the context of the site, despite requesting a condition requiring the repainting of the premises within six (6) years. The Assessing Officer considers the proposed colour scheme would not have an unacceptable impact on the locality given the location of the premises, its physical separation from other buildings of heritage value, that the premises is an approved commercial premises and is located adjacent the multi-storey Muswellbrook Market Place, a commercial building which is incongruous with the general theme of the conservation area.

Section 4.15(1)(a)(iiia) the provisions of any planning agreement

There are no planning agreements relevant to the subject Application.

Section 4.15(1)(a)(iv) the provisions of the regulations

Division 8A of the Environmental Planning and Assessment Regulation 2000 applies to the development.

Section 4.15(1)(a)(v) the provisions of any coastal zone management plan

This item is not relevant to the subject Application. The Application does not relate to a coastal area.

Section 4.15(1)(b) the likely impacts of that development

The following additional matters were considered and, where applicable, have been addressed elsewhere in this report:

Context & Setting

Heritage

Section 4.15(1)(c) the suitability of the site for the development

It is considered that the development is compatible with surrounding land uses and site characteristics, subject to consent conditions.

Section 4.15(1)(d) any submissions made

No submissions were received during the notification period.

Section 4.15(1)(e) the public interest

It is considered that the colour scheme of the medical practice is acceptable and does not against the public interest.

Council Adopted and Draft Policies

The following policies have been adopted by Council and are required to be considered in the assessment of the application.

D7/1 Development Cost Estimating

R25/1 Rivers and Drainage Channels

In relation to the requirements of R25/1 Rivers and Drainage Channels, the policy requires that easements be obtained, benefiting Council, for access to rivers and drainage channels for maintenance. It is noted that Possum Gully is a natural drainage gully and is utilised as part of Council's stormwater management infrastructure.

While this policy applies, the requirement to impose a condition of consent on this proposal, for an easement benefitting Council, at the cost to the proponent/owner is outside the bounds of the planning regulations and legislation.

If Council requires access to the site this can be done through consultation with the owners, or via its powers under either the Water Management Act 2000 or the Local Government Act 1993.

Disclosure of Political Donations and Gifts:

No disclosures of a political donations or gifts have been made in relation to this application.

SOCIAL IMPLICATIONS

The development as presented will not result in any specific social implications for Council.

FINANCIAL IMPLICATIONS

This development as presented has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

The development as presented will not result in any specific policy implications for Council.

STATUTORY IMPLICATIONS

Statutory implications relating to assessment of the subject application have been addressed in the body of the report

LEGAL IMPLICATIONS

This matter has no specific legal implications for Council.

OPERATIONAL PLAN IMPLICATIONS

This matter has no specific Operational Plan implications for Council.

RISK MANAGEMENT IMPLICATIONS

This matter has no specific risk management implications for Council.

Attachment 1B

7-February-2018

80 BROOK ST MUSWELLBROOK (lot/sec/plan: 12/DP232742)

Possum Cully View - Rear



5 m

Scale = 1 : 238 140

Muswellbrook Shire Council

80 BROOK ST MUSWELLBROOK (lot/sec/plan: 12//DP232742)

7-February-2018



10 m
Scale = 1 : 476 280

Muswellbrook Shire Council

Attachment 1C

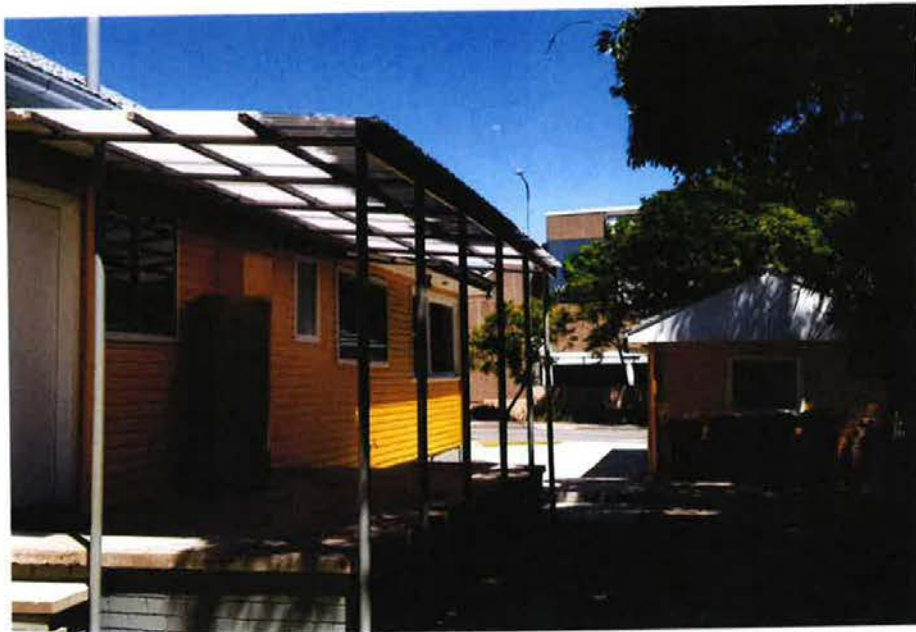


Brook Street View



Sowerby Street View.

Attachment 1D

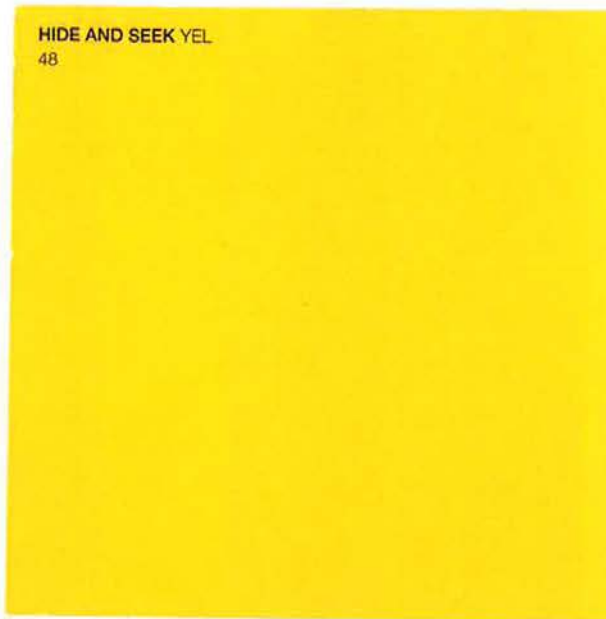


Rear View



)
)

Attachment 2 - Paint Samples



Exterior Walls

Exterior Trim &
Gables

White On White



Windspray™

Roof, gutters &
brick foundations.

Hunter Medical Practice

Attachment 3 - Corporate Logo

Page 1 of 1



Hunter medical Practice

https://merriwa.nsw.au/images/HMP_Logo1.jpg

6/02/2018

IDENTIFICATION OF APPROVED PLANS

(1) Development in Accordance with Plans

The development being carried out in accordance with the development application and the drawings referenced below, and endorsed with Council's approval stamp, except where amended by the following conditions.

Drawing No.	Revision	Drawn by	Drawing Date	Received
Attachment 1B	-	Applicant	7 February 2018	8 February 2018
Attachment 1C	-	Applicant	Undated	8 February 2018
Attachment 1D	-	Applicant	Undated	8 February 2018
Attachment 2 – Paint Samples	-	Applicant	Undated	8 February 2018
Attachment 3 – Coropate Logo	-	Applicant	Undated	8 February 2018

REASON FOR IMPOSITION OF CONDITIONS:

The reason for the imposition of the following conditions is to ensure, to Council's satisfaction, the objects of the *Environmental Planning and Assessment Act 1979* (as amended) are achieved:

- (a) To encourage:
- (i) The proper management, development and conservation of natural and artificial resources, including agricultural land, natural areas, forest, minerals, water, cities, towns, and villages for the purpose of promoting the social and economic welfare of the community and a better environment;
 - (ii) The promotion and co-ordination of the orderly and economic use of development of land;
 - (iii) The protection, provision, and co-ordination of communication and utility services;
 - (iv) The provision of land for public purposes;
 - (v) The provision and co-ordination of community services and facilities;
 - (vi) The protection of the environment, including the protection and conservation of native animals and plants including threatened species, populations, and ecological communities and their habitats;
 - (vii) Ecologically Sustainable Development; and
 - (viii) The provision and maintenance of affordable housing.

ADVICE:

- You are advised that changes to the external configuration of the building, changes to the site layout, density and unit configuration or internal changes to the proposed building or any changes to the proposed operation of a use **MAY** require the submission of a modification under Section 96 of the Environmental Planning & Assessment Act,

1979. Any such changes may need to be the subject of a separate Development Application.

Please bear this in mind before preparing documentation in support of a Construction Certificate application. Council staff would be pleased to assist in identifying such changes which may require the submission of a modification of a Development Application under Section 4.55 of the Environmental Planning & Assessment Act.

- Failure to comply with any of the above requirements is an offence under the provisions of the Act, and may result in enforcement action being taken by Council if these requirements are not complied with.

11 COMMUNITY INFRASTRUCTURE

12 CORPORATE AND COMMUNITY SERVICES

12.1	2017-2021	DELIVERY	PROGRAM	REVIEW
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Attachments:	A. UNDER REVIEW Delivery Program 2017-2021.docx
Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Melissa Cleary - Co-Ordinator - Integrated Planning
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i>

PURPOSE

To seek Council's endorsement for the public exhibition of the revised 2017-2021 Delivery Program, updated to include projects articulated in Council's 2018 Special Variation (SV) application to the Independent Pricing and Regulatory Tribunal (IPART).

OFFICER'S RECOMMENDATION

That Council endorse the reviewed Delivery Program for public exhibition from 12 June 2018 to 10 July 2018.

Moved: _____ **Seconded:** _____

BACKGROUND

The NSW Independent Pricing and Regulatory Tribunal (IPART) conditionally approved a Special Variation (SV) to Muswellbrook Shire Council's rating for 2018/19 to fund the following projects:

- improvements in stormwater management;
- upgrades to Muswellbrook's Olympic Park sporting precinct;
- a new Regional Entertainment and Convention Centre for the region;
- additional support for job creation across the Shire; and
- the recovery of rating income lost as a consequence of the conversion of mining biodiversity offsets to voluntary conservation agreements.

The approval has been granted for twelve months with an invitation to apply in 2019 for the increase to become permanent once the Delivery Program is reviewed to include the projects and programs articulated in Council's application in 2018. In its determination IPART noted that Council demonstrated community awareness, that the impact on ratepayers was reasonable and that there were demonstrable productivity improvements and cost containment in the Council organisation.

CONSULTATION

Acting General Manager

Director Community Infrastructure

CFO and Manager Corporate Services

Executive Manager Planning, Environment and Regulatory Services

Manager Building and Property Services

Coordinator Executive Services

Policy Officer

CONSULTATION WITH COUNCILLOR SPOKESPERSON

Cr Rush

Cr Foy

REPORT

In February 2018, Council submitted an application to IPART for a special variation to increase its general income by 14.73% in 2018-19, and to permanently retain this increase in its general income base. IPART determined not to approve the special variation in full because Council did not exhibit its IP&R documents containing the proposed 2018-19 special variation (and associated projects and programs) and showing the impact on the community before applying to IPART.

The attached 2017-2021 Delivery Program has been reviewed with amendments proposed to update the document and to reflect the community priorities identified for funding by way of a Special Variation. The following updates have been made:

- page 4, paragraph 5 – *An additional challenge for Council*;
- page 10 – updated Council Organisational Chart;
- page 13 – additional Delivery Program Objective (2.6);
- page 14 – updated Delivery Program Objective (4.1);
- page 19 – updated Delivery Program Objective (14.1);
- page 23 – additional Delivery Program Objective (18.5);
- pages 31 to 35 – *Special Variation* updated projects and programs to reflect 2018 SV application and the addition of information required to be included as outlined in IPART determination.

OPTIONS

Council may determine to endorse the reviewed 2017-2021 Delivery Program for public exhibition or retain the current version.

CONCLUSION

It is recommended that Council endorses the revised 2017-2021 Delivery Program, updated to include projects articulated in Council's 2018 Special Variation (SV) application to the Independent Pricing and Regulatory Tribunal (IPART), for 28 day public exhibition.

SOCIAL IMPLICATIONS

As described in the Delivery Program.

FINANCIAL IMPLICATIONS

As described in the annual operational budgets.

POLICY IMPLICATIONS

As described in the Muswellbrook Shire Council policy register.

STATUTORY IMPLICATIONS

As described in the NSW Local Government Act, 1993.

LEGAL IMPLICATIONS

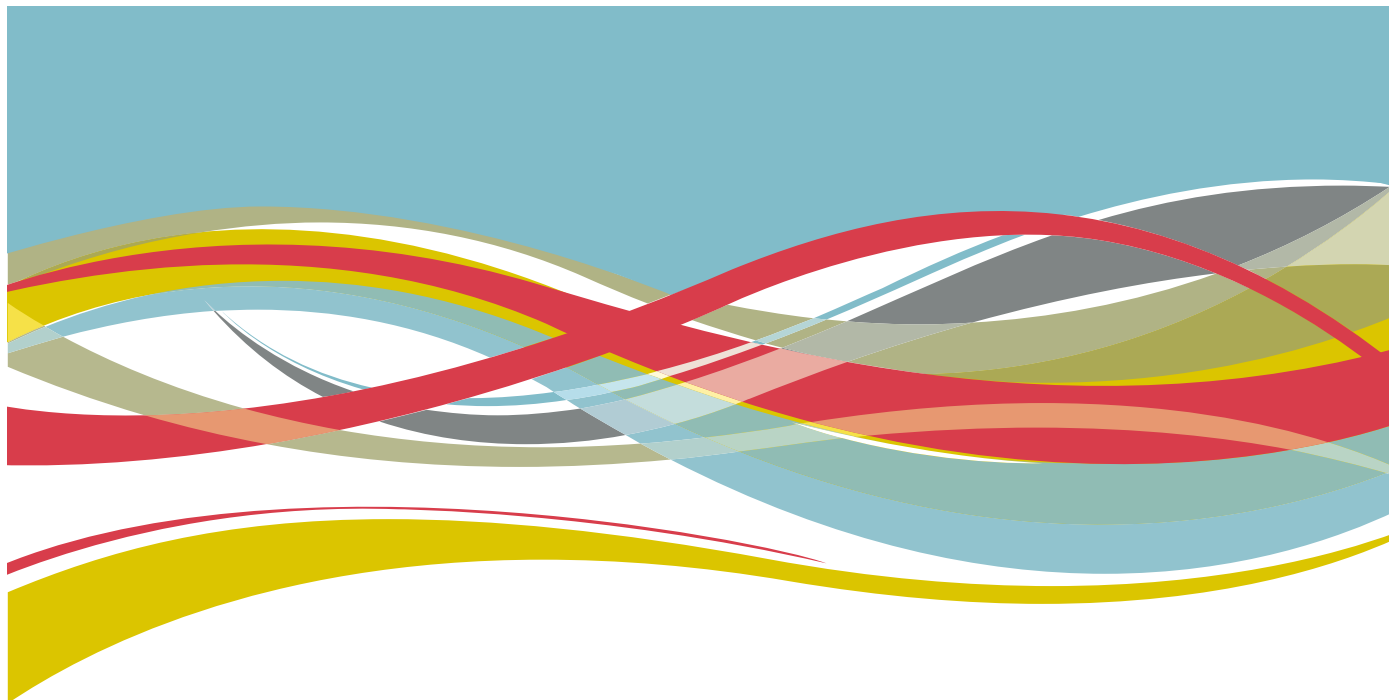
Not Applicable.

OPERATIONAL PLAN IMPLICATIONS

The entire operational plan.

RISK MANAGEMENT IMPLICATIONS

Not applicable.



Muswellbrook Shire Council Delivery Program 2017-21



**muswellbrook
shire council**

Table of Contents

A Message From the Mayor and Acting General Manager	4
Councillors of Muswellbrook Shire	6
Snapshot of the Shire	7
Integrated Planning and Reporting Framework	9
Muswellbrook Shire Council Organisational Chart	10
Delivery Program Structure	11
1. Our Plan for Economic Prosperity	12
2. Our Plan for Social Equity and Inclusion	15
3. Our Plan for Environmental Sustainability	18
4. Our Plan for Cultural Vitality	21
5. Our Plan for Community Infrastructure	24
6. Our Plan for Community Leadership	26
Community Engagement Strategy and Outcomes	29
Financial Position	29
Special Variation	31
Budget Overview	35

A Message from the Mayor and Acting General Manager

The Muswellbrook Shire Council Delivery Program 2017-21 is Council's plan for the delivery of community services and infrastructure over the coming four years.

This Delivery Program reflects the broader goals set out in the Community Strategic Plan (CSP) 2017-2027 and outlines how we will deliver against the six priority areas stated, that is, our plan for:

- economic prosperity
- social equity and inclusion
- environmental sustainability
- cultural vitality
- community infrastructure, and
- community leadership.

The Delivery Program 2017 to 2021 has been developed to integrate with our CSP, the NSW Government's Hunter Regional Plan 2036, the Hunter Regional Implementation Program 2016-2018 (both released in October 2016), the Shire Integrated Water Cycle Management Plan, Council's Long Term Financial Plan and the commitments made in Council's Fit for the Future Plan.

Challenges and opportunities

Council has worked hard over these last few years to implement its *Fit for the Future* Improvement Plan with improved service delivery while costs have been contained. In July 2016 the community indicated a high level of satisfaction with the quality of the services delivered, with particular appreciation for improved amenity in the Shire's parks, gardens, sporting fields, libraries, pools and the upgrades to the town centres of Muswellbrook, Denman and Sandy Hollow. As set out in the CSP, community feedback has indicated strong concern about job losses associated with the reversal in the long term economic projections for traded thermal coal. Undoubtedly, the recent closure of Drayton Coal in November 2016 and the planned closures of Muswellbrook Coal, Liddell Coal and Mangoola Coal will have a substantial impact on local employment. The community has seen a substantial increase in unemployment from 3.1%-12.4% between December 2012 and December 2015

An additional challenge for Council is a Voluntary Conservation Agreement between the NSW Government and Mt Arthur Mine (gazetted 2 December 2016). It related to a parcel of land to be used as environmental offset and required Council to reclassify it as non-rateable. This impacted Council's rating income by \$62,000, effective from 2017/18, it is permanent and cannot be redistributed to other ratepayers.

Nonetheless, the Shire's largest thermal coal mines, Mt Arthur and Bengalla are relatively new and efficient operations, each operating within the first quartile of cost relative to global competitors, and will enjoy long futures even within a challenging international demand setting. Additionally, the new Mt Pleasant mine is widely regarded as the last high quality thermal coal asset in the Hunter.

The Shire has time in which to transition to a more diverse and sustainability economy – but transition we must.

Some years ago, the *Hunter Research Foundation – Trade and Investment Upper Hunter Workforce Plan* identified aged care, education, intensive agriculture, innovative and complex manufacturing, tourism and eco-tourism as being areas of focus in the diversification of the Hunter economy. Pleasingly, Council's investments during the previous four year term in education – the Sam Adams residential student college, the Upper Hunter Conservatorium of Music, the Upper Hunter Tertiary Education Centre – together with private investment in approved and proposed preschool and child care developments, are working towards securing Muswellbrook as a centre of educational excellence to drive the upskilling of local residents and to drive further diversification in the local economy.

In 2016, Council developed a partnership with the University of Newcastle and, along with our existing relationship with Hunter TAFE, Council looks forward to expanding tertiary education opportunity within the Shire.

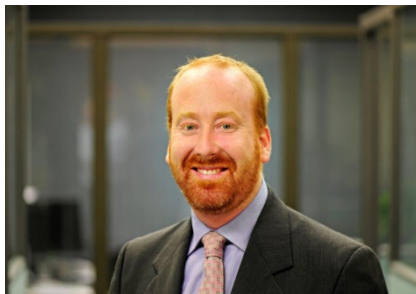
Aged care development is supported by the commencement of a \$27m aged care and retirement living development, a \$26.5m redevelopment of the Muswellbrook District Hospital together with the continued expansion of the community operated Merton Aged Care Village in Denman. Council will continue in this term to support development and expansion of the visitor economy and the quality of the tourism product.

This Delivery Program recognises that Council must concentrate its efforts on job creation, economic diversification and encouraging sustainable economic development within the Shire. Council's commitment to continuous improvement and operational efficiency was recognised in 2015 by the Independent Pricing and Regulatory Tribunal's (IPART) recommendation to the Office of Local Government that Council is *Fit For The Future*. Council recognises the need to continue to invest in efficiency and capacity within the organisation whilst we invest in significant regional major projects in ongoing consultation with the community. As part of this investment in continuous improvement, Council will implement a new \$3 million Information Systems Strategy, which will be rolled out over the life of this Delivery Program, to upgrade customer service, data management and improve business processes.

This Delivery Program will progress the delivery of the new Muswellbrook and Denman Town Centre Strategies which are designed to improve the liveability of the town centres and facilitate economic development and retail investment. The formulation of new Development Control Plans (DCP) and a new Local Environmental Plan (LEP) for the Muswellbrook Shire will provide the basis, together with the new Hunter Regional Plan, to consider future land use that will support sustainable economic growth and support the development of intensive agriculture in the Shire.

By this Delivery Program, Council will also tackle community concerns for social inclusion – particularly in Muswellbrook South and we will develop and build new partnerships with our neighbouring councils, government and industry to tackle the issues in a more integrated way.

Council is pleased to commend the Delivery Program to the community.



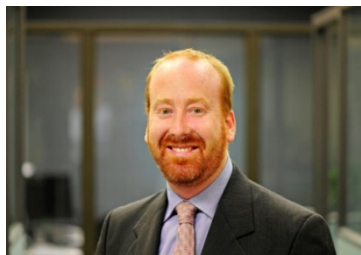
MARTIN RUSH
Mayor



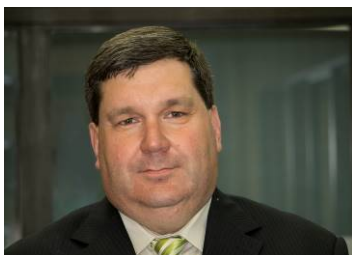
FIONA PLESMAN
Acting General Manager

Councillors of Muswellbrook Shire

Councillors were elected on 10 September 2016



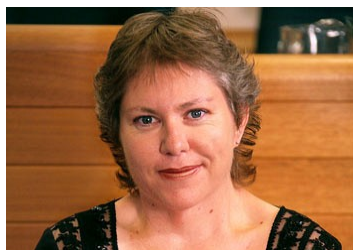
Cr Martin Rush
Mayor



Cr Scott Bailey



Cr Mark Bowditch



Cr Janelle Eades



Cr Jason Foy



Cr Michelle Green



Cr Jacinta Ledlin



Cr Graeme McNeil



Cr Steve Reynolds



Cr Rod Scholes



Cr Stephen Ward



Cr Brett Woodruff

Snapshot of the Shire

Muswellbrook Shire is centrally located in the Upper Hunter Valley, approximately 130km north-west of Newcastle. By road, Muswellbrook is approximately three hours from Sydney, two hours from Tamworth and 90 minutes from Newcastle.

The Shire's boundary is delineated by Lake Liddell to the east, Wollemi National Park to the west, Aberdeen to the north and Coricudgy State Forest to the south.

Muswellbrook Shire covers 3,402km², of which 1,455km (43%) is national park.

Approximately 17,209 people live in the Muswellbrook Shire Local Government Area (LGA), up around 4% from 2011. Most of this growth has been concentrated in the town of Muswellbrook. Council anticipates growth to continue in the short to medium term due to affordable housing and educational opportunities.

It is a welcoming community offering all the cultural, recreational, educational and community facilities that you would expect to find in a city.

Muswellbrook and Denman are the largest towns in the Shire along with a number of outlying rural communities including Sandy Hollow, Wybong, Baerami, Martindale, McCullys Gap, Widden and Muscle Creek.

The population of Muswellbrook Shire tends to be a younger community, with the median age of people being 34 years (2011 ABS Census), compared with 38 for NSW, and 37 for Australia.

Of this population 7.9% are aged 0-4 years (pre-school age) compared with NSW at 6.6%, while 22% are aged 5-19 years (school age/dependants) compared with NSW at 19%.

At the 2011 Census, the population was 51.7% male and 48.3% female.

To find out more about Muswellbrook Shire's Community Profile visit:

www.communityprofile.com.au/muswellbrook

Economic Output

The total annual output in the Muswellbrook Shire LGA is estimated at \$6.9 billion. Output data represents the gross revenue generated by businesses/organisations in each of the industry sectors.

Mining

Coal mining commenced in Muswellbrook Shire in the late 1800s; initially underground mining and then, beginning in 1944, open cut mining.

The oldest mine is Muswellbrook Coal, which celebrated its centenary in 2006. The mining industry has recently experience external economic factors that have resulted in a review of operations, however, the industry remains the biggest employer in the Shire.

There are currently three large mining operations in the Shire, BHP Billiton's Mount Arthur coal mine, New Hope Mining's Bengalla, and Glencore's Mangoola Coal mine are local employers who have also brought many new people and families to the Muswellbrook Shire. MACH Energy has commenced preliminary work on its Mt Pleasant project just north of Muswellbrook township.

Power Generation

AGL Macquarie is Australia's largest electricity producer; Liddell (which is earmarked to close in 2022) and Bayswater power stations currently employ around 600 people. They generate the equivalent of 40% of the State's base-load electricity.

Education

Muswellbrook is developing as a centre of educational excellence in the Upper Hunter. It is particularly well positioned for the efficient and effective provision of vocational training for existing and emerging industries.

In 2016 the Upper Hunter Tertiary Education Centre was opened, bringing the University of Newcastle to the Upper Hunter. The Centre houses TAFE and the University of Newcastle, in partnership, contributing to the realisation of our goal for greater diversification over the life of the Community Strategic Plan and new Delivery Program. In addition, the recently opened and now operational Sam Adams College, a joint TAFE, Council and Federal Government initiative, is providing a 63 bed student accommodation facility for the Shire.

Council aims to grow tertiary education further with the implementation of the new Muswellbrook Town Centre Strategy, which will see Muswellbrook become a Regional Centre with high quality community services.

Thoroughbred Industry

The equine industry origins in the Upper Hunter Valley date back over 150 years. This is a result of the Hunter Valley's unique topography, soil, air, and water availability, making it an ideal location for the horse breeding industry.

Muswellbrook Shire is home to the largest critical mass of thoroughbred rearing in Australia, located in an arc from Widden Valley through Sandy Hollow to Jerry's Plains. The equine industry is a significant employer alongside other agriculture including dairy, beef and cropping.

Viticulture Industry

The Upper Hunter viticulture industry is small but internationally renowned for the quality and quantity of wine production and processing, and as a wine tourism destination.

The earliest evidence of grape growing in the Upper Hunter dates back to 1860 when vines were planted at the meeting of Wybong Creek and the Goulburn River. The wine from these grapes gained international recognition and acclaim and established a tradition and consumer expectation of quality that continues today.

Government Services

A number of State Government Departments and Agencies have offices located in Muswellbrook Shire and have based regional and sub-regional operations to service the Upper Hunter; these including, Corrective Services, Juvenile Justice, Department of Human Services and the Area Command for NSW Police.

Muswellbrook District Hospital recently completed a significantly larger and more suitable emergency department and planning is currently nearing completion for stage two of development on the site.

Centrally located between the New England and Lower Hunter, Muswellbrook Shire holds an excellent geographical advantage in servicing the surrounding areas through these government agencies.

To find out more about Muswellbrook Shire's Economic Profile visit:

www.economicprofile.com.au/muswellbrook

Integrated Planning and Reporting Framework

The Integrated Planning and Reporting (IP&R) framework was established in 2009 by the New South Wales state government. This legislation requires all Councils to have the following plans developed in consultation with the community:

Community Strategic Plan (10 years)

The Community Strategic Plan is an overview document that identifies the community's main priorities and goals for the future. It aims to describe what the community wants to see and feel in and around their area. It is based on community consultation undertaken by Council and covers at least 10 years.

Delivery Program (4 years)

The Delivery Program is the point of reference for all activities undertaken by the Council during its term of office. The Program details the goals Council prioritises to undertake over a four year period, working towards achieving certain strategies in the Community Strategic Plan.

Operational Plan (Annual)

The Operational Plan directly addresses the goals outlined in the Delivery Program. It identifies the actions, programs and activities Council will undertake within the current financial year. The Operational Plan also allocates responsibility for each action, or set of actions, and identifies suitable performance measures for determining the effectiveness of the activities.

Resourcing Strategy

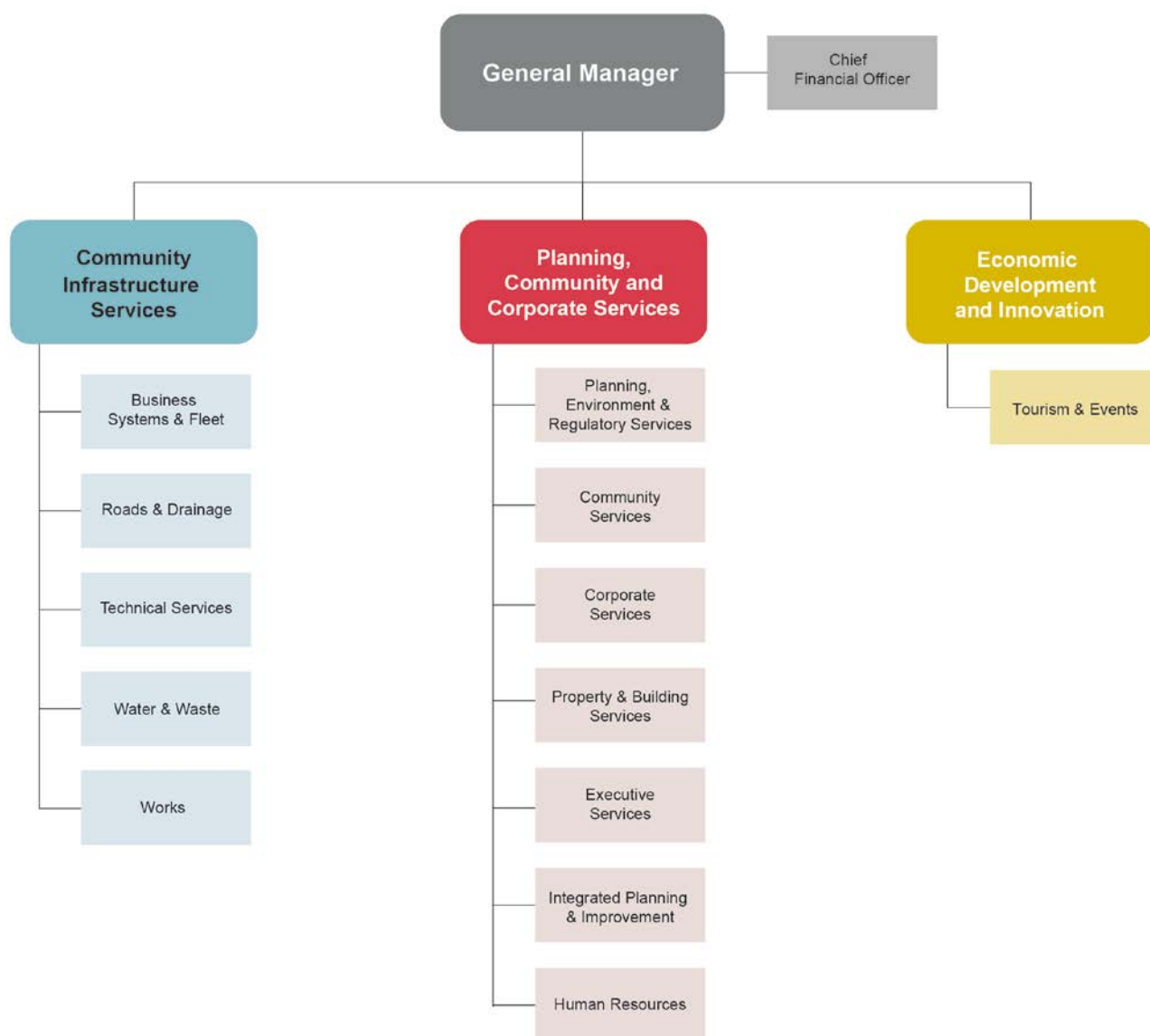
The Resourcing Strategy demonstrates how Council will resource achievement of the Community Strategic Plan and Delivery Program. Council does not have full responsibility for implementing or resourcing all the community aspirations, State agencies, non-government organisations, community groups and individuals also have a role to play in delivering these outcomes. Council's Long Term Financial Plan, Asset Management Plan and Workforce Management Plan have been developed to outline how Council intends to resource the actions identified in the Delivery Plan and objectives of the Community Strategic Plan.



Muswellbrook Shire Council Organisational Chart

Council's leadership team comprises the General Manager, the Director Planning, Community and Corporate Services, the Director Community Infrastructure Services, Executive Manager of Water & Waste, Executive Manager Economic Development and Innovation, Chief Financial Officer and Manager of Corporate Services and Executive Manager Planning, Environment and Regulatory Services.

The chart below shows the current organisational structure:



Delivery Program Structure

The following sections of the Delivery Program provide details of each objective that Council will undertake in the next four years. It shows the link to the Community Strategic Plan (CSP) and includes expected targets.

The CSP and Delivery Program were framed within the following model of community wellbeing and integrate with quadruple bottom line reporting and the IP&R Framework. Council's Community Strategic Plan and Delivery Program respond to the six global megatrends identified by the CSIRO in 2010 to prepare Australia future challenges and assist with planning. The six megatrends address: 1) resource depletion (More from less); 2) reduced biodiversity and extinction (Going, going, gone?); 3) growth of the middle class in developing nations (The silk highway); 4) growing ageing populations in OECD countries (Forever young); 5) increasing connectivity and digital disruption (Virtually here); 6) growing demand for personalised services (Great expectations).



As noted above, Council's priorities focus on:

1. Economic Prosperity
2. Social Equity and Inclusion
3. Environmental Sustainability
4. Cultural Vitality

Added to this are:

5. Community Infrastructure
6. Community Leadership

Informing and underpinning these priorities and goals are Council's:

- Community Engagement Strategy
- Asset Management and Asset Renewal Program
- Financial information, including budget and revenue
- Special variation projects

1. Our Plan for Economic Prosperity

Our plan for local economic prosperity is to continue our focus on supporting local jobs in the short term whilst facilitating the growth and development of innovative, sustainable and high value-add industries into the future.

We need to prepare our local economy for transition. In recent years, there has been a reversal in the long term projections for traded thermal coal and any many associated local job losses. The closure of Drayton Coal in November 2016, and the planned closures of a number of other mining operations, will have a substantial impact on local employment.

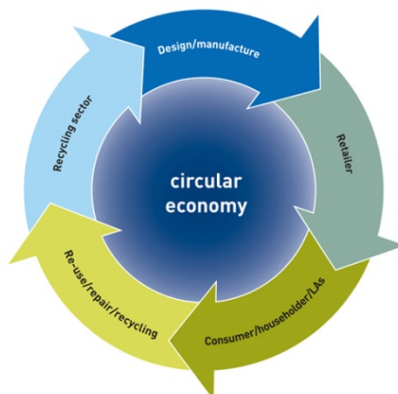
Nonetheless, the Shire's largest thermal coal mines, Mt Arthur and Bengalla are relatively new and efficient operations, each operating within the first quartile of cost relative to global competitors, and will enjoy long futures even within a challenging international demand setting. Additionally, the new Mt Pleasant mine is widely regarded as the last high quality thermal coal asset in the Hunter.

For that reason, the Shire has time in which to transition to a more diverse and sustainable economy but it is important that we work towards that transition now. The volatility of the Shire's thermal coal industry is not without very human consequences in terms of job losses and unemployment as well as housing affordability and investment certainty.

In arriving at this Delivery Program, Council has carefully considered the various local economic prosperity issues, along with global mega-trends as outlined in the following table:

Local economic prosperity issues
Structural decline or uncertainty in the thermal coal industry, associated job losses, and the need to diversify the Shire's economic base
A rising middle class – particularly in south east Asia, and an associated growing demand for agricultural product
The growth of the knowledge, creativity, and digital economy and a reshaping labour market
The continued growth of the services sector and the concentration of services in Regional centres
A growing visitor economy
The movement from a linear to a circular economy ★

★A **circular economy** is an alternative to a traditional linear economy (make, use, dispose) in which we keep resources in use for as long as possible, extract the maximum value from them whilst in use, then recover and regenerate products and materials at the end of each service life.



Economic Prosperity

COMMUNITY STRATEGIC PLAN GOAL	DELIVERY PROGRAM OBJECTIVE	TARGET
IN PARTNERSHIP WITH: <ul style="list-style-type: none"> • NSW Government • Federal Government • Hunter Development Corporation • Upper Hunter Shire Council • Hunter Councils • Muswellbrook Chamber of Commerce and Industry • Denman Chamber of Commerce • Trade Unions • University of Newcastle • Hunter TAFE • Mining sector • Agriculture sector • AGL Macquarie 		
GOAL ONE Support job growth	1.1 Facilitate the expansion of and establishment of new industries and business	New growth achieved
GOAL TWO Diversify the economy, facilitate the development of intensive agriculture and other growth industries, make the shire a more attractive place to invest and do business.	2.1 Facilitate the diversification of the Shire's economy and support growth of existing industry and business enterprise	Facilitation leads to the establishment of new industries and business enterprise which diversify our economic base and create employment opportunities.
	2.2 Work with the University of Newcastle on research and innovation in areas where the Upper Hunter has a competitive or comparative advantage	Research and innovation leads to the establishment of new industries.
	2.3 Review the Local Environmental Plan and Development Control Plan to improve investment certainty for industry	New planning instruments lead to greater industry investment in the Shire.
	2.4 Implement the Muswellbrook, Denman Town Centre Masterplans and the Sandy Hollow Village Masterplan	Implement the first stage of the Muswellbrook town centre masterplan (Regional Convention and Performance Centre - subject to Special Variation) and the Denman town revitalisation project.
	2.5 Develop agricultural industry opportunities in the Shire	Develop agricultural industry masterplan.
	2.6 Develop a Local Strategic Plan in response to changes to the NSW Planning Act	Develop a Local Strategic Plan in consultation with the community
GOAL THREE Facilitate greater access to higher education and participation in the knowledge and creativity economy	3.1 Through the Future Fund invest in additional education infrastructure, in partnership with Hunter TAFE, the University of Newcastle and other providers	Additional education and creativity infrastructure constructed to support improved access to higher education and participation in the knowledge and creativity economy

<p>GOAL FOUR</p> <p>Develop Muswellbrook as a Regional Centre</p>	<p>4.1 Council will apply to IPART for a permanent single year special variation for a one-off 14.7% (to be varied depending on the rate peg) from 2019/20 continuing permanently in the rate base, made up as follows:</p> <ol style="list-style-type: none"> Residential, Business and Farmland rating revenue increase by 12.3% (to be varied depending on the rate peg) in 2019/20; and Mining rating revenue increase by 18.3% (to be varied depending on the rate peg) in 2019/20. 	<p>The special variation will support:</p> <ul style="list-style-type: none"> - development of a Regional Entertainment and Conference Centre (RECC); - development of Olympic Park Precinct Upgrade projects; - an allocation of \$695,000 per annum for maintenance of new infrastructure associated with the RECC and Olympic Park Precinct Upgrade; - an additional allocation of \$300,000 per year for stormwater drainage; - an additional allocation of \$250,000 towards a job creation program; - an additional allocation of \$100,000 per year for roads and parks asset maintenance; and - fund mining category rates shortfall resulting from a change in NSW Government policy with respect to biodiversity offsets.
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How Muswellbrook's Community Goals align with NSW Government Priorities and Plans:

PREMIER'S PRIORITIES IN ACTION: Creating Jobs; improving education results.

STATE PRIORITIES: Strong budget and economy; encourage business investment; boosting apprenticeships; Improving Aboriginal education outcomes.

HUNTER REGIONAL PLAN 2036: to be the leading regional economy in Australia; enhance inter-regional linkages to support economic growth; transform the productivity of the Upper Hunter; greater housing choice and jobs; protect the economic functions of employment land; strengthen the economic self-determination of Aboriginal communities; develop advanced manufacturing, defence and aerospace hubs; promote innovative small business and growth in the service sectors; grow tourism in the industry; protect and enhance agricultural productivity; manage the ongoing use of natural resources; diversify and grow the energy sector.

2. Our Plan for Social Equity & Inclusion

Our plan for social equity and inclusion is to focus on supporting policies which promote social inclusion, participation in a range of employment and community events and activities, and better liveability services and facilities to help support families in work and older residents in retirement.

Most Shire residents are engaged, feel a sense of pride in their communities and feel safe and secure in their homes. However, there are still a number of indicators where the community is seeking more. Youth services, facilities and services for older people along with a desire for support for local communities are areas of priority.

Residents from across the Shire have access to a wide range of community and government agency services appropriate for their age and needs. Council works with health, welfare and educational organisations from the government and non-government sectors with the aim of improving outcomes for individuals and our community. This occurs through liaison, advisory support, assistance with premises and provision of opportunities for networking.

Council will continue to support the Aboriginal community and work in partnership with the Wanaruah Local Aboriginal Land Council to further the reconciliation process with local Aboriginal people.

In arriving at this Delivery Program, Council has carefully considered the various local social equity and inclusion issues, along with the external mega-trends outlined in the following table:

Local social equity and inclusion issues
An aging population and changing retirement patterns
Social disadvantage and social exclusion – particularly in Muswellbrook South
Early childhood education and social advantage indicia
Improving local liveability and amenity
Easily accessible venues to appreciate and participate in arts and culture

Social Equity & Inclusion

COMMUNITY STRATEGIC PLAN GOAL	DELIVERY PROGRAM OBJECTIVE	TARGET
IN PARTNERSHIP WITH: <ul style="list-style-type: none"> NSW Government Federal Government Upper Hunter Community Services Wanaruah Local Aboriginal Land Council University of Newcastle Hunter TAFE Schools Childcare providers Shire Sports Clubs and User Groups Muswellbrook Chamber of Commerce and Industry Denman Chamber of Commerce Social and community housing providers 		
GOAL FIVE Continue to improve the affordability, liveability and amenity of the Shire's communities	5.1 Implement the outcomes of the Recreation Needs Study	The recommendations from the Recreation Needs Study are implemented
	5.2 Continue town centre revitalisation projects.	Revitalisation projects completed
	5.3 Facilitate investment in entertainment opportunities, particularly for young people.	New entertainment opportunities provided.
	5.4 Improve access to waterways	Greater appreciation and interaction by the community with our local rivers and creeks.
	5.5 Promote and facilitate increased participation in active and passive recreation activities	Increased participation in recreation activities. Implement the Olympic Park Precinct Masterplan (subject to Special Variation).
	5.6 Consider and deliver social inclusion principles across Council functions.	People with disability are continually included in improving the provision of accessible options across the Shire.
	5.7 Facilitate the provision of affordable housing opportunities through development application process as encouraged through the Affordable Rental Housing SEPP 2009	New affordable housing opportunities provided
GOAL SIX Stabilise the tenancy turnover in the Shire's social housing	6.1 Continue partnership with Government and community housing services to reduce the turnover of tenants in the Shire's social housing	Reduction in the turnover of tenants residing in social housing

GOAL SEVEN Build social inclusion and improve the delivery of social services	7.1 Facilitate discussions with other levels of government to enhance the delivery of services to improve and promote social inclusion services	Improved social indicators across the Shire
	7.2 Facilitate and implement improved disability access and inclusion across the Shire	Disability access and inclusion improved to targeted facilities.
GOAL EIGHT Retention and expansion of quality and affordable child care services.	8.1 Facilitate investment in child care services across the Shire	Increased childcare, early childhood education and pre-school options.
GOAL NINE Facilitate opportunities to expand seniors living.	9.1 Facilitate investment in new seniors living facilities	Improved opportunities for seniors living within the Shire.
	9.2 Facilitate discussions with other levels of government to enhance the delivery of services to support older people to live in the Muswellbrook Shire	Improved services for older residents.
GOAL TEN Further the process of reconciliation in the Shire	10.1 Collaborate with local Aboriginal people on projects which enhance an appreciation for, and which develop the vitality of, Aboriginal culture.	Improved understanding and appreciation of the importance of the Aboriginal Community and their traditions and culture.
	10.2 Raise awareness of the local Aboriginal Community and an appreciation of their long traditions and culture.	Improved understanding and appreciation of the importance of the Aboriginal Community and their traditions and culture.

How Muswellbrook's Community Goals align with NSW Government Priorities and Plans:

PREMIER'S PRIORITIES IN ACTION: Reducing domestic violence; tackling childhood obesity; improving education results; protecting our kids; reduce youth homelessness; improving government services; creating jobs; building infrastructure; improving service levels in hospitals.

STATE PRIORITIES: Increasing housing supply; creating sustainable social housing; increasing cultural participation; improving Aboriginal education outcomes; reducing violent crime.

HUNTER REGIONAL PLAN 2036: Thriving Communities; create healthy built environments through good design; enhance access to recreational facilities and connect open spaces; revitalise existing communities; greater housing choice and jobs; promote housing diversity; deliver infrastructure to support growth and communities.

3. Our Plan for Environmental Sustainability

Our plan for environmental sustainability is to focus on the regeneration of mined land and urban riparian areas, increase our use of renewable energy and to monitor and manage our use of natural resources.

Muswellbrook Shire Council is committed to improve its environmental performance and to demonstrate good environmental practice. We are working towards a number of goals to reduce water and energy usage, improve waste management and promote awareness of environmental issues throughout the community.

Our sustainability goals are to:

- comply with the requirements of government legislation and regulations as applies to environmental sustainability
- reduce consumption of energy, water and consumables
- reduce waste to landfill and enhance our recycling system
- record energy usage and provide an annual estimate of carbon emissions
- incorporate sustainability measures into relevant business decisions
- promote environmental sustainability goals to staff, community and key stakeholders.

Council supports the Principles of Environmentally Sustainable Development as defined in the *Protection of the Environment Administration Act 1991* (NSW):

- **The precautionary principle** - public and private decisions should be guided by careful evaluation to avoid serious or irreversible damage to the environment wherever practicable, and an assessment of the risk-weighted consequences of various options.
- **Inter-generational equity** - the present generation should ensure that the health, diversity and productivity of the environment are maintained or enhanced for the benefit of future generations,
- **Conservation of biological diversity and ecological integrity** - conservation of biological diversity and ecological integrity should be a fundamental consideration in environmental planning and decision-making processes.
- **Improved valuation, pricing and incentive mechanisms** - environmental factors should be included in the valuation of assets and services for example, the polluter pays – those who generate pollution and waste should bear the cost of containment, avoidance or abatement.

These principles are implemented at the State level through a number of decision-making processes, including the regulation of pollution, and development assessment and approval regimes.

In arriving at this Delivery Program Council has carefully considered the various local environmental sustainability issues, along with the external mega-trends, as outlined in the following table:

Local environmental sustainability issues
Climate change
Loss/re-establishment/rehabilitation of native vegetation and vegetation connectivity
Poor riparian environments and poor public access to waterways

Environmental Sustainability

COMMUNITY STRATEGIC PLAN GOAL	DELIVERY PROGRAM OBJECTIVE	TARGET
IN PARTNERSHIP WITH: <ul style="list-style-type: none"> NSW Government Federal Government Hunter Councils Upper Hunter Shire Council Singleton Council Upper Hunter Weeds Authority Mining Industry AGL Macquarie University of Newcastle Landcare groups Muswellbrook Chamber of Commerce and Industry Denman Chamber of Commerce 		
GOAL ELEVEN Higher quality final landforms with shallower voids and more emphasis on progressive rehabilitation with local workforce participation	11.1 Work in partnership with industry and other levels of government to achieve improved rehabilitation outcomes for disused mining lands and ongoing employment for the local workforce.	Improvements in final landforms and void depths.
GOAL TWELVE Enhance native vegetation connectivity across the Upper Hunter	12.1 Support Landcare initiatives and programs to enhance native vegetation connectivity across the Upper Hunter.	Enhanced native vegetation connectivity across the Upper Hunter.
GOAL THIRTEEN Our local rivers and creeks are enhanced, utilised and valued	13.1 Adopt an Urban Riparian Masterplan and implement actions.	Healthier waterways and greater recreational use by the community.
GOAL FOURTEEN Support initiatives which reduce the community's impact on the environment	14.1 Carry out actions under the Sustainability Action Plan.	Actions carried out.
	14.2 Require all development proposals to avoid and mitigate against potential environmental impacts and facilitate improved environmental outcomes where possible.	Development application process includes review of potential environmental impacts and mitigation requirements included in conditions.
GOAL FIFTEEN Support Federal and State initiatives to reduce the human impact on climate change	15.1 Increase the proportion of the energy used by Council from renewable sources.	Council to meet a Renewable Energy Target of 40% by 2020.
	15.2 Increase the take up of energy used by the wider community from renewable sources.	The community to meet Renewable Energy Target commensurate with the NSW Government Renewable Energy Target.

How Muswellbrook's Community Goals align with NSW Government Priorities and Plans:

PREMIER'S PRIORITIES IN ACTION: Keeping our environment clean.

HUNTER REGIONAL PLAN 2036: A biodiversity-rich natural environment; protect and connect natural areas; sustain water quality and security; increase resilience to hazards and climate change.

NSW DRAFT CLIMATE CHANGE FUND STRATEGIC PLAN: NSW Aspirational objectives: achieve net-zero emissions of 2050; NSW is more resilient to a changing climate; lead by example to reduce emissions in government operations.

4. Our Plan for Cultural Vitality

Our plan for cultural vitality is to increase the variety, availability and access to the arts and cultural experiences.

Muswellbrook Shire aims to be a culturally rich and diverse Shire with communities that have strong identities and a shared sense of place. The communities of the Shire support and value the culture and traditions of local Aboriginal people and acknowledge their profound contribution to the land and communities of the Shire.

Council also places importance on the value of the arts and creative industries in all their forms as part of our everyday lives. Council recognises the value the arts provide to enrich our lived experience and supports:

- Providing opportunities for cultural participation across multiple dimensions;
- Systems and mechanisms that support and encourage cultural participation; and
- Opportunities for inclusive arts and cultural expression.

Council looks forward to encouraging growth in non-profit, public, and commercial arts-related organisations, retail arts venues (bookshops, cinemas, craft and art suppliers), venues with arts and cultural programming (parks, libraries, multicultural associations, societies, and centres), festivals and parades, arts-focused media outlets (print and electronic, including web-based venues) and art schools.

In arriving at this Delivery Program Council has carefully considered the various local cultural vitality issues, along with the external mega-trends, as outlined in the following table:

Local cultural vitality issues
A variety of opportunities for cultural participation
Opportunity to experience high quality national and international arts and culture

Cultural Vitality

COMMUNITY STRATEGIC PLAN GOAL	DELIVERY PROGRAM OBJECTIVE	TARGET
IN PARTNERSHIP WITH: <ul style="list-style-type: none"> • NSW Government • Federal Government • Arts Upper Hunter • Mining industry members • Creative industries sector • Muswellbrook Chamber of Commerce and Industry • Denman Chamber of Commerce • Upper Hunter Conservatorium of Music 		
GOAL SIXTEEN Conserve the Heritage and History of the Shire	16.1 Support the conservation and restoration of the Shire's heritage items.	New investment in heritage conservation and restoration made.
	16.2 Ensure sites or artifacts of aboriginal significance are protected where new development proposals are considered.	Development assessment includes assessment of the potential impact on aboriginal sites and artefacts and appropriate mitigation is applied as required.
	16.3 New investment in heritage conservation and restoration made.	Funding allocation for heritage conservation and restoration is available.
GOAL SEVENTEEN Facilitate options to improve cultural activities in the Shire.	17.1 Construct a Regional Entertainment and Conference Centre (subject to Special Variation).	Construction completed.
GOAL EIGHTEEN Facilitate cultural activities and events which engage the community and visitors, and which create a 'sense of place' and identity.	18.1 Increase funding to the Blue Heeler Film Festival and the Bottoms Up beer and music festival with a view to engaging more locals and visitors.	Increased attendance and participation at a variety of festivals and events.
	18.2 Continue the provision of arts appreciated through the Muswellbrook Regional Arts Centre	A minimum of five exhibitions each year and the artist in residency completed.
	18.3 Continue the Public Art Program in the localities identified by Council	One piece of public art is placed each financial year for five years (commencing 16/17)
	18.4 Support Arts Upper Hunter as the peak organisation of Artist endeavour	Financial support is provided each year.
	18.5 Investigate increasing the	Participation in the Upper Hunter

	participation in the Upper Hunter Eisteddfod in partnership with Upper Hunter Conservatorium of Music	Eisteddfod is increased.
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How Muswellbrook's Community Goals align with NSW Government Priorities and Plans:

PREMIER'S PRIORITIES IN ACTION: Creating jobs; building infrastructure.

STATE PRIORITIES: Improving Aboriginal education outcomes; increasing cultural participation.

HUNTER REGIONAL PLAN 2036: Transform the productivity of the Upper Hunter; grow tourism in the region; create healthy built environments through good design; enhance access to recreational facilities and connect open spaces; revitalise existing communities; deliver infrastructure to support growth and communities; strengthen the economic self-determination of Aboriginal communities.

5. Our Plan for Community Infrastructure

Our plan for community infrastructure is to expand on the infrastructure required for Muswellbrook to realise Regional Centre status, improve community facilities and improve accessibility to community facilities.

Council has made significant investments in community infrastructure in recent years and plans to continue to do so over the next four years of this Delivery Program. The value of community infrastructure for which Council is responsible is \$795million.

The cost of operating, maintaining and renewing these assets, accounting for their depreciation and building new assets to meet the growing needs and aspirations of our community makes up around 85% of Council's budget.

Council maintains 690.8 kilometres of roadway (596.6kms of which is sealed), 42.5km of footpaths, approximately 73 kms of stormwater drainage and over 1000 rural culverts, 45 carparks, 169kms of kerb and gutter and approximately \$12.4 million worth of traffic safety and control devices.

Council as the local water utility provides water treatment and reticulated drinking water supply services to the urban areas of Muswellbrook, Denman and Sandy Hollow and sewerage reticulation and treatment to the urban areas of Muswellbrook and Denman. The fully regulated Hunter River provides a highly reliable source for Muswellbrook and Denman. Sandy Hollow relies for its water supply on the Goulburn River. Council provides domestic waste services for the townships and some limited rural roads along the truck travel routes. Council operates a three bin system; weekly mixed waste, fortnightly recycling and green waste services and operates a waste management centre in Muswellbrook and a transfer station in Denman.

Managing assets responsibly is critical to Councils financial sustainability. Councils focus is on the provision of best value, in terms of:

- performance - quality, functionality and capacity of assets
- sustainability - minimising the costs of providing assets over their life cycle
- risk (managed at an acceptable level) and resilience - ability to withstand shocks

In arriving at this Delivery Program Council has carefully considered the various local community infrastructure issues, along with the external mega-trends, as outlined in the following table:

Local community infrastructure issues
Integrated footpath and cycle ways
Improved accessibility to Council's facilities
Maintain and expand infrastructure to support Muswellbrook achieve Regional Centre status
Ageing Water and Wastewater Infrastructure

Community Infrastructure

COMMUNITY STRATEGIC PLAN GOAL	DELIVERY PROGRAM OBJECTIVE	TARGET
IN PARTNERSHIP WITH: <ul style="list-style-type: none"> • NSW Government • Hunter Development Corporation • Federal Government • Upper Hunter Water Alliance • Mining sector • Agriculture sector 		
GOAL NINETEEN Our community's infrastructure is planned well, is safe and reliable, and provides required levels of service.	19.1 Improve and maintain civic precincts	Civic precincts and traffic safety devices and networks are well maintained and safe
	19.2 Maintain and continually improve asset management	Implement Councils asset management strategy.
	19.3 Facilitate investment in high quality community infrastructure necessary to a regional centre	High quality infrastructure is provided to support Muswellbrook as a Regional Centre.
	19.4 Maintain and continually improve community infrastructure across the Shire	Roads, footpath and cycleway networks, stormwater devices and kerb and guttering are well maintained, safe and meet relevant standards and the community's service expectations.
GOAL TWENTY A safe, secure and reliable water supply and sewerage services are provided to all residents that will ensure public health.	20.1 Provide safe, secure, efficient and effective water, sewerage and waste services in compliance with regulatory requirements.	Council re-news, upgrades and maintains Councils water and waste utilities and facilities to agreed standards and within regulatory requirements.
GOAL TWENTY ONE The road, footpath and cycleway networks are integrated and allow for the safe movement of residents around the Shire.	21.1 Maintain and continually improve the Shire's footpath and cycleway networks to improve connectivity.	The Shire's footpaths, cycleways and carparks are well planned, maintained, safe, assist community connectivity and meet the community's service expectations.

How Muswellbrook's Community Goals align with NSW Government Priorities and Plans:

PREMIER'S PRIORITIES IN ACTION: Building infrastructure.

STATE PRIORITIES: Improving road travel reliability.

HUNTER REGIONAL PLAN 2036: Thriving communities: enhance access to recreational facilities and connect open spaces; Greater housing choice and jobs: deliver infrastructure to support growth and communities; A biodiversity-rich natural environment: sustain water quality and security.

6. Our Plan for Community Leadership

Our plan for community leadership is to improve the community's participation in decision making and implement business improvement initiatives to improve service delivery.

The Governing Body

The Governing Body of the Council consists of 12 councillors elected for four years. The Chair of Muswellbrook Shire Council (the Mayor of Muswellbrook) and the Deputy Chair are elected by all councillors every two years.

The Mayor and Councillors

The Mayor holds a number of Council delegations and some statutory responsibilities to make determinations on behalf of the Governing Body of the Council between Council meetings. The Mayor is responsible to the Governing Body for the determinations he or she makes. The Governing Body has also provided certain delegations to Councillor Spokespersons for Council's principal activities to speak on behalf of Council and make policy determinations between Council meetings with respect to those specific principal activities.

Council's Business Improvement Strategy

Local governments across the state (and around the world) have recognised the need to improve service delivery and the way assets are managed to ensure they are financial sustainable, particularly as large portfolios of long-lived assets deteriorate with age and need renewal. Council's Strategic Asset Management Plan, aligns with the Long Term Financial Plan and business improvement plans. Over this Delivery Program, Council will implement a new Information Services Strategic and Business Improvement Plan.

Key actions that will be undertaken across Council to improve delivery of all services over the next few years includes:

- *introduction of a new Information Services Strategy:* Council has applied technology in a number of areas, but the functionality of some systems is limited and most do not integrate (this is a barrier to improving management and planning, it also makes it difficult to keep data updated)
- *knowledge and data:* while Council has reasonable information on most asset classes (condition, expected service life, cost of renewal) there is a need to continue to refine this to improve confidence in reporting and to facilitate future planning
- *lifecycle management strategies:* the way assets are operated, maintained and renewed improves performance and resilience and reduces cost and risk (strategies are in place, but these need to be refined / optimised as well as modelled long term)
- *processes and documentation:* asset management can be technical and complex, but it must be simpler and clearer to facilitate community engagement, inform Council decision making and encourage active participation by relevant staff.

Council is also focused on ensuring the information it reports on its assets is auditable as auditing by the NSW Auditor General is due to commence in 2017.

In arriving at this Delivery Program Council has carefully considered the various local community leadership issues, along with global mega-trends, as outlined in the following table:

Local community leadership issues
Community consultation and participation in council planning
Workforce and asset management
Business Improvement

Community Leadership

COMMUNITY PLAN GOAL	STRATEGIC	DELIVERY OBJECTIVE	PROGRAM	TARGET
IN PARTNERSHIP WITH: <ul style="list-style-type: none"> • NSW Government • Federal Government • Hunter Councils • Trade unions 				
GOAL TWENTY TWO Collaborative and responsive community leadership that meets the expectations and anticipates the needs of the community.		22.1 Enhanced collaboration with Council's community and stakeholders to ensure Council and its elected arm is best place to make decisions in the best interests of the community.		Heightened levels of community satisfaction with Council's decision making processes and the maintenance of high standards of transparency and accountability.
GOAL TWENTY THREE Genuine and well informed community participation in decision making.		23.1 Utilise best practice models of community engagement to ensure decision making is meeting the expectations of the community.		Increased participation of residents and other key stakeholders in consultation and decision making processes.
		23.2 Enhance Council's consultation and communication with the community to build awareness and understanding of Council's activities and Community needs.		Greater awareness in the community of Council's activities.
GOAL TWENTY FOUR A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders.		24.1 Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.		Strong financial discipline maintained. Delivering approved programs complying with statutory obligations.
		24.2 Implement a comprehensive and targeted business improvement program		Improve information systems and business processes to provide responsive and customer focused service delivery
GOAL TWENTY FIVE A sustainable council that is a best practice employer providing a safe, happy and productive workplace.		25.1 Continue to prioritise safety and risk management initiatives, employee welfare initiatives and upgrades to Council's works depot and waste management facility.		Initiatives and upgrades undertaken.

How Muswellbrook's Community Goals align with NSW Government Priorities and Plans:

PREMIER'S PRIORITIES IN ACTION: Improving government services; faster housing approvals; driving public sector diversity.

STATE PRIORITIES: Delivering strong budgets; Better Government digital services.

Community Engagement Strategy and Outcomes

As part of its 2015 Fit for the Future Plan, Council noted that it had sufficient resources to meet planned levels of service and the renewal of community infrastructure. It also noted, however, that:

The community engagement strategy articulates how Council will engage with the community to ensure that the Community Strategic Plan is developed in line with the community's needs and reflects the community's vision for the future of the Muswellbrook Shire.

Council's Engagement Strategy aims to:

- To identify the community's priorities and vision for the Muswellbrook Shire, its towns and villages over the next 10 years
- Develop a Delivery Program and Operational Plans to realise the community's vision and priorities
- Test the relevance of the pillars and themes of the draft 2027 Community Strategic Plan

Our community engagement is guided by the following principles:

- Comply with 'The council charter' as per the NSW Local Government Act 1993 section 8
- Apply a deliberative democracy approach to community engagement
- Address social, environmental, economic and civic leadership issues in an integrated manner applying the 4 pillars of sustainability in the planning and reporting process.

NSW IP&R legislation requires a newly elected Council to endorse its new 10-year CSP within six months of the local government election. The Muswellbrook CSP 2027 needs to be endorsed by the elected Council no later than March 2017.

Council's strategic planning documents sit within the IP&R framework as outlined previously.

Activities that have been undertaken in 2016-17 as part of our Community Engagement have included:

- **Media releases** - local radio and newspapers are kept informed about the range of opportunities to provide feedback and "have your say"
- **Council newsletter** - Council's community newsletter keeps the community informed about our engagement process and how to get involved
- **Website feedback forum** - Council's website includes information about Listening Post sites, post it walls and a portal to lodge submissions and ideas on various topics and issues of community significance
- **Listening Posts** - Council staff collect community feedback at Listening Posts; these are set up at shopping centres, schools and popular locations
- **Post it walls and boxes** - Post it walls and feedback boxes are provided at the libraries and swimming pools
- **Submissions** - local individuals and groups from across the Shire are invited to make submissions for the consideration and information of the Community Panel
- **Community Panel** - residents are randomly drawn from across the Shire to form a demographically representative panel. They regularly meet over a specific period to prepare recommendations for Council about their vision and priorities for the Muswellbrook area. Once the Community Panel process is complete the Panel will present their views to the Council.

The five characteristics of deliberative democracy that Council's Community Panel will utilise are:

- Information - accurate and relevant data is made available to all participants
- Substantive balance - different positions are compared based on their supporting evidence
- Diversity - all major positions relevant to the matter are considered
- Conscientiousness - participants sincerely weigh all arguments
- Equal consideration - views are weighed based on evidence, not on who is advocating a particular view

Council has consulted with our community extensively. This has been done in relation to a number of specific projects, such as the Muswellbrook and Denman Town Centre Plans, the Olympic Park Precinct Masterplan, but also in more general terms, such as our Listening Post interactions.

Financial Position

Over the last eight (8) years, Council has made a conscious and concerted effort to achieve ongoing improvements in its Operating Result and has been successful in reducing the General Fund operating result for the year before grants and contributions provided for capital purposes from a deficit of \$3,090k in 2010/11 to a surplus of \$3,342k for 2016/17. This has been achieved through a series of measures including:

- Financial and budgetary discipline in regard to expenditures.
- Careful investment in projects that have reduced ongoing operational costs
- Diversification of Council's revenues, including investment in commercial properties that have allowed for the payment of an increasing and ongoing dividend.
- Increased revenues related to the expansion of mining activities in the Shire.

The achievement of a balanced budget, or even a small surplus is important for two major reasons. The first is that it allows for the continuation of services at their current levels without the need to unexpectedly increase revenues related to the provision of the services, that is, there is no need to unexpectedly increase fees and charges. The second is that it allows Council to replace and renew infrastructure and other community assets as they deteriorate. This ensures that the standard of this infrastructure is maintained over time. This prevents the accumulation of an "infrastructure backlog" or a catalogue of infrastructure items that Council does not have sufficient funds to be able to correct.

In addition to the achievement of a solid operating result, it should also be noted that the General Fund has a strong cash position, holding \$19.402M in reserve fund and a low level of debt (\$5.871M) that it can easily service with at its current revenue levels. This gives Council a degree of flexibility as it seeks to respond to the financial challenges that it faces.

As part of its 2015 *Fit for the Future* Plan, Council noted that it had sufficient resources to meet planned levels of service and the renewal of community infrastructure. However, Council now faces a situation of uncertainty in that there now exists a large degree of uncertainty in regard to revenues related to mining operations. This uncertainty arises from a series of threats as some mines reach the end of their approved or useful lives and opportunities as other mines open or expand their operations. If Council is to be able to maintain the strong financial situation that it has currently achieved and to be able to maintain services and infrastructure standards, it needs to be able to replace any revenues lost from this source. Similarly, in order to be able to properly plan for the provision of services and replacement and renewal of infrastructure, Council needs to be able to be confident in regard to the ongoing levels of revenue that it expects to receive over time.

Council also recognises that it needs to respond to local social and economic impacts that are currently arising as a result of the uncertainty facing the mining industry. Council proposes a range of new programmes that are geared toward helping the community and the local economy adapt to these changes. It will provide the Shire with a new base from which it can progress in the new economic realities that apply.

To make allocations towards job creation, stormwater drainage, and roads and parks asset maintenance, and to create new regional level facilities - like the proposed Regional Entertainment and Conference Centre and Olympic Park Precinct (as per the masterplan), Council will need to seriously consider all possible revenue sources to adequately fund them. This could include: the reallocation of funding away from other existing activities and services; review of the fees and charges levied on specific users of community facilities; the appropriate use of debt and cash reserves; or, the possible application for a Special Variation to current rate settings.

Council has prepared a budget based on facilitating the activities and targets outlined in this Delivery Program. A summary of the proposals and two scenarios – one where a Special Variation application is approved, and one without - are presented on the following pages. It should be noted that these figures and allocations will be subject to change on an annual basis as the needs, goals and targets of the organisation change and evolve.

Special Variation

As part of its 2015 *Fit for the Future* Plan, Council noted that it had sufficient resources to meet planned levels of service and the renewal of community infrastructure. It also noted, however, that:

“Council would consider as an option, and in consultation with community, making application for a Special Rate Variation to fund any new infrastructure identified by the community.”

Since the last Community Strategic Plan and *Fit for the Future* Plan issues, particularly the economic issues, have become more acute. Council's ability to address these issues has in part been met by the introduction of new programs for job creation, innovation and research and sustainability.

These programs, which have substantial priority, have largely been funded by further efficiencies achieved since the *Fit for the Future* process was introduced and additional revenues flowing from Council's Future Fund. In order to drive the transition of the Shire into a Regional Centre (Goal 4 of the CSP), Council proposes a Special Variation to fund regionally significant projects: a Regional Entertainment and Conference Centre, a major component of the Muswellbrook Town Centre Plan; and development of the Olympic Park Precinct. The variation, if approved, would also allocate funds towards job creation, stormwater drainage, and roads and parks asset maintenance programs.

COMMUNITY STRATEGIC PLAN GOAL	DELIVERY PROGRAM OBJECTIVE	TARGET	ACTION (17/18)
GOAL ONE Support job growth	1.1 Facilitate the expansion of and establishment of new industries and business	New growth achieved	1.1.1 Develop the subsidised innovation
	2.2 Work with University of Newcastle on research and innovation in areas where the Upper Hunter has a competitive or comparative advantage	Research and innovation leads to the establishment of new industries	2.2.1 Bring key stakeholders together to initiate and progress projects and programs that have a high probability to deliver positive economic outcomes for the Shire
GOAL TWO Diversify the economy, facilitate the development of intensive agriculture and other growth industries, make the shire a more attractive place to invest and do business.	2.4 Implement the Muswellbrook, Denman town centre masterplans and the Sandy Hollow Village Masterplan	Implement the first stage of the Muswellbrook town centre masterplan (Regional Convention and Performance Centre) and the Denman town revitalisation project, subject to Special Variation.	2.4.1 Investigate detailed design of a new commercial building within the Muswellbrook town centre
			2.4.2 Apply the Shire Town Centre Masterplans and Strategies
GOAL FOUR Develop Muswellbrook as a Regional Centre	4.1 Construct and maintain regionally significant infrastructure that facilitates regional service provision.	Increase in provision of regional service delivery.	4.1.1 Apply Shire Town Centre Masterplans, Development Control Plans and Regional Economic Development Strategies to support development of Muswellbrook as a Regional Centre
GOAL FIVE Continue to improve the affordability, liveability and amenity of the Shire's communities	5.1 Implement the outcomes of the Recreation Needs Study	The recommendations from the Recreation Needs Study are implemented	5.1.2 Recreation Needs Study used for works planning and budget purposes
	5.4 Improve access to waterways	Greater appreciation and interaction by the community with our local rivers and creeks.	5.4.1 Commence investigation and design a Public Art Trail along accessible parts of Muscle

COMMUNITY STRATEGIC PLAN GOAL	DELIVERY PROGRAM OBJECTIVE	TARGET	ACTION (17/18)
			Creek and/or the Hunter River that provides options for passive exercise, recreation and social inclusion
	5.5 Promote and facilitate increased participation in active and passive recreation activities	Increased participation in recreation activities	5.5.3 Maintain the sporting and recreational facilities to standard
			5.5.6 User group consultation program
GOAL THIRTEEN Our local rivers and creeks are enhanced, utilised and valued	13.1 Adopt an Urban Riparian Masterplan and implement actions.	Healthier waterways and greater recreational use by the community.	13.1.1 Muswellbrook Urban Riparian Master Plan (MURLMP) is adopted and implemented
GOAL SEVENTEEN Facilitate options to improve cultural activities in the Shire.	17.1 Construct a Regional convention and performance space subject to a Special Variation.	Construction completed.	17.1.1 Investigate the detailed design of the Regional Convention and Performance Centre (RCPC)
GOAL NINETEEN Our community's infrastructure is planned well, is safe and reliable, and provides required levels of service.	19.3 Facilitate investment in high quality community infrastructure necessary to a regional centre	High quality infrastructure is provided to support Muswellbrook as a regional centre.	19.3.11 Seek support for Council's infrastructure priorities for grant programs; e.g. Resources for Regions
	19.4 Maintain and continually improve community infrastructure across the Shire	Roads, footpath and cycleway networks, stormwater devices and kerb and guttering are well maintained, safe and meet relevant standards and the community's expectations.	19.3.1 Provide to Council a list of works proposed for design
GOAL TWENTY ONE The road, footpath and cycleway networks are integrated and allow for the safe movement of residents around the Shire.	21.1 Maintain and continually improve the Shire's footpath and cycleway networks to improve connectivity.	The Shire's footpaths cycleways and carparks are well planned, maintained, safe, assist community connectivity and meet the community's service expectations.	21.1.2 Provide a report to Council on options to be funded and the amounts necessary to achieve the Delivery Plan

These projects and programs align with the priorities of this Delivery Program as well as the Premier's Priorities in Action, State Priorities, Hunter Regional Plan 2036 and other State Government plans.

Regional Entertainment and Conference Centre	
Premier's Priorities in Action	Creating Jobs
	Building Infrastructure
State Priorities	Encouraging Business Investment
	Increasing cultural participation
Hunter Regional Plan 2036	Transform the productivity of the Upper Hunter
	Promote innovative small business and growth in the service sectors
	Grow tourism in the region
	Protect and enhance agricultural productivity
	Enhance access to recreational facilities and connect open spaces
	Revitalise existing communities
	Deliver infrastructure to support growth and communities
Upper Hunter Economic Diversification Strategy	Encourage population to the region and develop knowledge intensive activity
Upper Hunter Workforce Plan	Implement initiatives to broaden the workforce Attract higher education to Muswellbrook
Olympic Park Precinct Masterplan Implementation	
Premier's Priorities in Action	Building Infrastructure
	Tackling childhood obesity
State Priorities	Building Infrastructure
Hunter Regional Plan 2036	Grow tourism in the region
	Enhance access to recreational facilities and connect open spaces
	Revitalise existing communities
	Deliver infrastructure to support growth and communities
Upper Hunter Economic Diversification Strategy	Encourage population to the region and develop knowledge intensive activity
Upper Hunter Workforce Plan	Implement initiatives to broaden the workforce

Additional funding allocations – job creation, stormwater drainage, roads and parks

Premier's Priorities in Action	Creating Jobs
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	Building Infrastructure
State Priorities	Encouraging Business Investment
	Increasing cultural participation
Hunter Regional Plan 2036	Transform the productivity of the Upper Hunter
	Promote innovative small business and growth in the service sectors
	Grow tourism in the region
	Protect and enhance agricultural productivity
	Enhance access to recreational facilities and connect open spaces
	Revitalise existing communities
	Deliver infrastructure to support growth and communities
Upper Hunter Economic Diversification Strategy	Encourage population to the region and develop knowledge intensive activity
Upper Hunter Workforce Plan	Implement initiatives to broaden the workforce Attract higher education to Muswellbrook

Each of the projects and programs has been the subject of considerable interest from the community over a sustained period of time but could not be delivered within the current resourcing envelope.

In light of the community's desire to achieve the goals of this Delivery Program as quickly as possible, Council proposes a one-off Special Variation of 14.73% to bring forward identified priorities to enable completion of projects within the period of this Delivery Program. The New South Wales Independent Pricing and Regulatory Tribunal (IPART) has approved Council's Special Variation of 14.73% for 2018/2019. In order to proceed with the projects to completion, Council will be required to make a further application to IPART.

Affordability and the community's capacity to pay

Muswellbrook Shire average residential rates are among the lowest of Hunter Councils and Group 11 Councils (of which Muswellbrook is one). All categories of rates (with the exception of the Farmland category) are below the average of both Group 11 and Hunter Councils. Table 3.1 provides a comparison to other Councils for 2015/16 (the most up-to date comparative data available from the Office of Local Government, noting that data was not available for merged councils in this data set).

	Residential (\$)	Farmland (\$)	Business (\$)	Mining (\$)
Average Group 11	764.03	3,187.73	2,048.39	94,838.00
Average Hunter	943.20	2,322.15	3,543.83	74,350.00
Muswellbrook Shire Council	722.43	2,765.18	1,859.22	68,241.94

Table 3.1: Average rates for all categories for 2015/16.

(Source: <https://www.olg.nsw.gov.au/public/my-local-council/yourcouncil-website>)

Council has had relatively low outstanding residential rates compared to other Group 11 Councils.

Muswellbrook Shire has the second highest average taxable income per person of local government areas in the Hunter Region and the highest among Group 11 councils.

Residents of Muswellbrook Shire enjoy access to higher levels of discretionary income.

ABS data records the Shire's median wage (excluding government pensions and allowances) at \$51,184. There is a high wage and salary component, from which is deducted significant taxes. Property income is significant and there is a reasonable growth in household wealth despite high indebtedness. The unemployment rate is moderate sitting at 6.1% with a high labour market participation rate.

The population demonstrates moderate levels of socio-economic disadvantage compared to the State Average when measured against the Socio-Economic Indexes for Areas Index of Relative Socio-economic Disadvantage.

Willingness to Pay

A telephone survey undertaken for the purposes of Council's 2018 Special Variation application indicated there is 41% support among the community for the proposed increase. Confidence in these figures is high and based on the methodology used and reputation of Jetty Research, which undertook the telephone survey and the high level (79%) of awareness within the community of the proposals. Council is confident that there are sufficient levels of willingness in the community to justify the increase.

Scenario One – Consolidated - Financial Statements – 2019-28 LTFP

Income Statement - Consolidated For the year	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Projected 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
Income from Continuing Operations										
Revenue:										
Rates and Annual Charges	21,462	22,345	22,951	23,585	24,238	24,909	25,599	26,309	27,039	27,790
User Charges and Fees	17,489	18,135	18,658	19,213	19,786	20,375	20,982	21,607	22,252	22,915
Interest and Investment Revenue	1,448	1,357	1,323	1,411	1,534	1,672	1,896	2,155	2,455	2,639
Other Revenue	2,650	2,704	2,764	2,841	2,921	3,003	3,087	3,173	3,262	3,353
Grants and Contributions provided for Operating Purposes	5,698	5,757	5,855	6,002	6,152	6,305	6,463	6,625	6,790	6,960
Grants and Contributions provided for Capital Purposes	5,733	5,785	5,876	6,023	6,174	6,328	6,486	6,648	6,815	6,985
Internal Revenue	3,752	3,825	3,899	4,008	4,120	4,236	4,354	4,476	4,602	4,730
Total Income from Continuing Operations	58,233	59,908	61,326	63,084	64,924	66,829	68,868	70,994	73,214	75,374
Expenses from Continuing Operations										
Employee Benefits and On-Costs	13,558	14,115	14,505	14,940	15,388	15,850	16,326	16,815	17,320	17,839
Borrowing Costs	2,876	3,240	3,289	3,200	3,061	2,926	2,825	2,732	2,656	2,581
Materials and Contracts	16,057	16,480	16,910	17,333	17,767	18,211	18,666	19,133	19,611	20,101
Overheads	3,974	4,054	4,136	4,218	4,324	4,432	4,542	4,656	4,772	4,892
Depreciation and Amortisation	11,039	11,319	11,613	11,915	12,225	12,543	12,869	13,203	13,547	13,899
Impairment	-	-	-	-	-	-	-	-	-	-
Net Losses from the disposal of assets	-	-	-	-	-	-	-	-	-	-
Other Expenses	3,682	3,871	4,076	4,158	4,241	4,326	4,412	4,501	4,591	4,683
Total Expenses from Continuing Operations	51,186	53,079	54,530	55,764	57,006	58,287	59,640	61,040	62,497	63,995
Operating Result from Continuing Operations	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Discontinued Operations										
Net Profit / (Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Net Operating Result attributable to Council	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Net Operating Result attributable to Minority Interests	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	1,313	1,044	920	1,297	1,744	2,213	2,741	3,306	3,903	4,393
Net Operating Result for the Year	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Total Comprehensive Income for the year	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378

Statement of Cash Flows - Consolidated For the year (000's)	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Projected 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
Cash Flows from Operating Activities										
Receipts:										
Rates and Annual Charges	21,462	22,345	22,951	23,585	24,238	24,909	25,599	26,309	27,039	27,790
User Charges and Fees	17,489	18,135	18,658	19,213	19,786	20,375	20,982	21,607	22,252	22,915
Investment and Interest Revenue Received	1,448	1,357	1,323	1,411	1,534	1,672	1,896	2,155	2,455	2,639
Grants and Contributions	11,432	11,542	11,732	12,025	12,325	12,634	12,949	13,273	13,605	13,945
Other	6,402	6,529	6,663	6,850	7,041	7,239	7,441	7,650	7,864	8,084
Payments:										
Employee Benefits and On-Costs	(13,558)	(14,115)	(14,505)	(14,940)	(15,388)	(15,850)	(16,326)	(16,815)	(17,320)	(17,839)
Materials and Contracts	(20,032)	(20,534)	(21,047)	(21,551)	(22,090)	(22,642)	(23,208)	(23,789)	(24,383)	(24,993)
Borrowing Costs	(2,876)	(3,240)	(3,289)	(3,200)	(3,061)	(2,926)	(2,825)	(2,732)	(2,656)	(2,581)
Other	(3,682)	(3,871)	(4,076)	(4,158)	(4,241)	(4,326)	(4,412)	(4,501)	(4,591)	(4,683)
Net Cash provided (or used in) Operating Activities	18,085	18,148	18,409	19,235	20,143	21,084	22,096	23,158	24,264	25,277
Cash Flows from Investing Activities										
Receipts:										
Sale of Investment Securities	9,657	2,473	2,022	-	327	98	-	28	-	-
Sale of Investment Property	-	-	-	-	-	-	-	-	-	-
Sale of Real Estate Assets	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant and Equipment	-	-	-	-	-	-	-	-	-	-
Payments:										
Purchase of Investment Securities	(1,407)	(2,950)	(3,426)	(2,983)	(3,719)	(5,603)	(6,401)	(7,436)	(8,091)	(10,228)
Purchase of Investment Property	(350)	(350)	(350)	(350)	(350)	(350)	(500)	(350)	(350)	(350)
Purchase of Infrastructure, Property, Plant and Equipment	(33,466)	(15,215)	(14,191)	(12,789)	(13,388)	(13,148)	(13,516)	(13,637)	(14,214)	(13,015)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used) in Investing Activities	(25,566)	(16,042)	(15,945)	(16,122)	(17,130)	(19,003)	(20,417)	(21,394)	(22,655)	(23,593)
Cash Flows from Financing Activities										
Receipts:										
Proceeds from Borrowing and Advances	10,506	1,077	552	-	-	-	-	-	-	-
Payments:										
Repayment of borrowing and advances	(3,025)	(3,182)	(3,017)	(3,113)	(3,013)	(2,081)	(1,679)	(1,764)	(1,609)	(1,684)
Net Cash provided (or used) in Investing Activities	7,481	(2,105)	(2,465)	(3,113)	(3,013)	(2,081)	(1,679)	(1,764)	(1,609)	(1,684)
Net Increase / (Decrease) in Cash and Cash Equivalents	-	(0)	(0)	0	(0)	(0)	(0)	(0)	(0)	-
plus: Cash and Cash Equivalents - beginning of year	9,572	9,572	9,572	9,571	9,571	9,571	9,571	9,571	9,571	9,571
Cash and Cash Equivalents - end of year	9,572	9,572	9,571	9,571	9,571	9,571	9,571	9,571	9,571	9,571
plus: Investments on hand - end of year	22,852	23,329	24,733	27,716	31,108	36,613	43,014	50,421	58,513	68,741
Total Cash, Cash Equivalents and Investments	32,424	32,901	34,304	37,287	40,679	46,184	52,585	59,993	68,084	78,312

Balance Sheet - Consolidated	Budget	Budget	Budget	Budget	Projected	Projected	Projected	Projected	Projected	Projected
As at (000's)	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
ASSETS										
Current Assets										
Cash and Cash Equivalents	9,572	9,571	9,571	9,571	9,571	9,571	9,571	9,571	9,571	9,571
Investments	9,390	6,712	6,712	6,712	6,712	6,712	6,712	6,712	6,712	6,712
Receivables	9,550	9,550	9,550	9,550	9,550	9,550	9,550	9,550	9,550	9,550
Inventories	2,116	2,116	2,116	2,116	2,116	2,116	2,116	2,116	2,116	2,116
Other	102	102	102	102	102	102	102	102	102	102
Total Current Assets	30,730	28,052	28,051	28,051	28,051	28,051	28,051	28,051	28,051	28,051
Non-Current Assets										
Investments	14,190	17,345	18,749	21,732	25,124	30,629	37,030	44,437	52,529	62,757
Infrastructure, Property, Plant and Equipment	640,282	644,178	646,756	647,631	648,794	649,399	650,047	650,480	651,147	650,263
Investments accounted for using the equity method	91	91	91	91	91	91	91	91	91	91
Investment Property	59,068	59,418	59,768	60,118	60,468	60,818	61,318	61,668	62,018	62,368
Total Non-Current Assets	713,631	721,033	725,364	729,572	734,477	740,938	748,486	756,677	765,785	775,479
TOTAL ASSETS	744,360	749,084	753,415	757,623	762,528	768,989	776,537	784,728	793,836	803,530
LIABILITIES										
Current Liabilities										
Payables	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917
Borrowings	3,182	3,017	3,113	3,013	2,081	1,679	1,764	1,609	1,684	0
Provisions	3,227	3,227	3,227	3,227	3,227	3,227	3,227	3,227	3,227	3,227
Total Current Liabilities	12,326	12,161	12,257	12,157	11,225	10,823	10,908	10,753	10,828	9,144
Non-Current Liabilities										
Payables	0	0	0	0	0	0	0	0	0	0
Borrowings	80,652	78,712	76,151	73,138	71,058	69,378	67,615	66,005	64,321	64,321
Provisions	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284
Total Non-Current Liabilities	85,936	83,996	81,435	78,422	76,342	74,662	72,899	71,289	69,605	69,605
TOTAL LIABILITIES	98,262	96,157	93,692	90,579	87,566	85,486	83,806	82,043	80,433	78,749
Net Assets	646,098	652,928	659,724	667,044	674,962	683,503	692,731	702,685	713,403	724,781
EQUITY										
Retained Earnings	341,126	347,955	354,752	362,072	369,990	378,531	387,758	397,713	408,430	419,809
Revaluation Reserves	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972
Total Equity	646,098	652,927	659,724	667,044	674,962	683,503	692,730	702,685	713,402	724,781

Statement of Changes in Equity - Consolidated	Budget	Budget	Budget	Budget	Projected	Projected	Projected	Projected	Projected	Projected
For the year (000's)	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
RETAINED EARNINGS										
Opening Balance	334,080	341,126	347,955	354,752	362,072	369,990	378,531	387,758	397,713	408,430
Correction of Prior Period Errors	-	-	-	-	-	-	-	-	-	-
Revised Opening Balance	334,080	341,126	347,955	354,752	362,072	369,990	378,531	387,758	397,713	408,430
Net Operating Result for the Year	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Total Comprehensive Income	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Balance at End of the Reporting Period	341,126	347,955	354,752	362,072	369,990	378,531	387,758	397,713	408,430	419,809
IPP&E ASSET REVALUATION RESERVE										
Opening Balance	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264
Correction of Prior Period Errors	-	-	-	-	-	-	-	-	-	-
Revised Opening Balance	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264
Revaluations - IPP&E Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-
Total Comprehensive Income	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264
Balance at End of the Reporting Period	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264	282,264
COUNCIL EQUITY INTEREST										
Opening Balance	639,052	646,098	652,927	659,724	667,044	674,962	683,503	692,730	702,685	713,402
Correction of Prior Period Errors	-	-	-	-	-	-	-	-	-	-
Revised Opening Balance	639,052	646,098	652,927	659,724	667,044	674,962	683,503	692,730	702,685	713,402
Net Operating Result for the Year	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Total Comprehensive Income	7,046	6,829	6,796	7,320	7,918	8,541	9,227	9,955	10,717	11,378
Revaluations - IPP&E Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-
Balance at End of the Reporting Period	646,098	652,927	659,724	667,044	674,962	683,503	692,730	702,685	713,402	724,781

Scenario Two – Consolidated - Financial Statements – 2019-28 LTFP

Income Statement - Consolidated For the year	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Projected 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
Income from Continuing Operations										
Revenue:										
Rates and Annual Charges	23,355	24,281	24,931	25,612	26,311	27,030	27,769	28,528	29,309	30,112
User Charges and Fees	17,489	18,135	18,658	19,213	19,786	20,375	20,982	21,607	22,252	22,915
Interest and Investment Revenue	1,448	1,357	1,323	1,411	1,534	1,672	1,896	2,155	2,455	2,639
Other Revenue	2,650	2,704	2,764	2,841	2,921	3,003	3,087	3,173	3,262	3,353
Grants and Contributions provided for Operating Purposes	5,698	5,757	5,855	6,002	6,152	6,305	6,463	6,625	6,790	6,960
Grants and Contributions provided for Capital Purposes	19,943	5,785	5,876	6,023	6,174	6,328	6,486	6,648	6,815	6,985
Internal Revenue	3,752	3,825	3,899	4,008	4,120	4,236	4,354	4,476	4,602	4,730
Total Income from Continuing Operations	74,335	61,844	63,307	65,110	66,997	68,949	71,037	73,214	75,485	77,696
Expenses from Continuing Operations										
Employee Benefits and On-Costs	13,558	14,365	15,356	15,813	16,283	16,767	17,265	17,778	18,307	18,851
Borrowing Costs	3,348	3,655	3,656	3,558	3,409	3,265	3,153	3,049	2,963	2,876
Materials and Contracts	16,057	16,480	17,110	17,538	17,977	18,426	18,887	19,359	19,843	20,339
Overheads	3,974	4,054	4,136	4,218	4,324	4,432	4,542	4,656	4,772	4,892
Depreciation and Amortisation	11,039	11,319	12,021	12,323	12,632	12,950	13,276	13,611	13,954	14,306
Other Expenses	3,682	3,933	4,140	4,223	4,308	4,394	4,483	4,573	4,665	4,758
Total Expenses from Continuing Operations	51,658	53,806	56,419	57,672	58,933	60,234	61,607	63,026	64,504	66,023
Operating Result from Continuing Operations	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673
Discontinued Operations										
Net Profit / (Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673
Net Operating Result attributable to Council	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673
Net Operating Result attributable to Minority Interests	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	2,733	2,253	1,011	1,415	1,890	2,387	2,944	3,539	4,166	4,688
Net Operating Result for the Year	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673
Total Comprehensive Income for the year	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673

Statement of Cash Flows - Consolidated For the year (000's)	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Projected 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
Cash Flows from Operating Activities										
Receipts:										
Rates and Annual Charges	23,355	24,281	24,931	25,612	26,311	27,030	27,769	28,528	29,309	30,112
User Charges and Fees	17,489	18,135	18,658	19,213	19,786	20,375	20,982	21,607	22,252	22,915
Investment and Interest Revenue Received	1,448	1,357	1,323	1,411	1,534	1,672	1,896	2,155	2,455	2,639
Grants and Contributions	25,642	11,542	11,732	12,025	12,325	12,634	12,949	13,273	13,605	13,945
Other	6,402	6,529	6,663	6,850	7,041	7,239	7,441	7,650	7,864	8,084
Payments:										
Employee Benefits and On-Costs	(13,558)	(14,365)	(15,356)	(15,813)	(16,283)	(16,767)	(17,265)	(17,778)	(18,307)	(18,851)
Materials and Contracts	(20,032)	(20,534)	(21,247)	(21,756)	(22,300)	(22,858)	(23,429)	(24,015)	(24,615)	(25,231)
Borrowing Costs	(3,348)	(3,655)	(3,656)	(3,558)	(3,409)	(3,265)	(3,153)	(3,049)	(2,963)	(2,876)
Other	(3,682)	(3,933)	(4,140)	(4,223)	(4,308)	(4,394)	(4,483)	(4,573)	(4,665)	(4,758)
Net Cash provided (or used in) Operating Activities	33,716	19,357	18,908	19,761	20,696	21,665	22,707	23,798	24,935	25,980
Cash Flows from Investing Activities										
Receipts:										
Sale of Investment Securities	9,657	2,473	2,022	761	1,082	746	-	28	-	-
Payments:										
Purchase of Investment Securities	(1,407)	(2,950)	(3,397)	(3,190)	(3,749)	(5,160)	(5,756)	(6,286)	(7,287)	(8,129)
Purchase of Investment Property	(350)	(350)	(350)	(350)	(350)	(350)	(500)	(350)	(350)	(350)
Purchase of Infrastructure, Property, Plant and Equipment	(59,476)	(15,215)	(14,491)	(13,634)	(14,423)	(14,557)	(14,485)	(15,117)	(15,356)	(15,459)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used) in Investing Activities	(51,576)	(16,042)	(16,216)	(16,413)	(17,440)	(19,320)	(20,741)	(21,725)	(22,993)	(23,938)
Cash Flows from Financing Activities										
Receipts:										
Proceeds from Borrowing and Advances	22,306	1,077	552	-	-	-	-	-	-	-
Payments:										
Repayment of borrowing and advances	(4,446)	(4,391)	(3,245)	(3,349)	(3,259)	(2,337)	(1,946)	(2,040)	(1,897)	(1,984)
Net Cash provided (or used) in Investing Activities	17,860	(3,314)	(2,693)	(3,349)	(3,259)	(2,337)	(1,946)	(2,040)	(1,897)	(1,984)
Net Increase / (Decrease) in Cash and Cash Equivalents	-	(0)	(0)	(1)	(3)	9	20	32	45	57
plus: Cash and Cash Equivalents - beginning of year	9,572	9,572	9,572	9,571	9,570	9,567	9,576	9,596	9,629	9,674
Cash and Cash Equivalents - end of year	9,572	9,572	9,571	9,570	9,567	9,576	9,596	9,629	9,674	9,731
plus: Investments on hand - end of year	22,852	23,329	24,704	27,134	29,800	34,213	39,969	46,228	53,515	61,644
Total Cash, Cash Equivalents and Investments	32,424	32,901	34,276	36,704	39,368	43,789	49,566	55,857	63,188	71,375

Balance Sheet - Consolidated	Budget	Budget	Budget	Budget	Projected	Projected	Projected	Projected	Projected	Projected
As at (000's)	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
ASSETS										
Current Assets										
Cash and Cash Equivalents	9,572	9,572	9,571	9,570	9,567	9,576	9,596	9,629	9,674	9,731
Investments	9,390	9,390	9,390	9,390	9,390	9,390	9,390	9,390	9,390	9,390
Receivables	9,550	9,550	9,550	9,550	9,550	9,550	9,550	9,550	9,550	9,550
Inventories	2,116	2,116	2,116	2,116	2,116	2,116	2,116	2,116	2,116	2,116
Other	102	102	102	102	102	102	102	102	102	102
Total Current Assets	30,730	30,730	30,729	30,728	30,725	30,734	30,754	30,787	30,832	30,889
Non-Current Assets										
Investments	14,190	14,667	16,042	18,472	21,138	25,551	31,307	37,566	44,853	52,982
Infrastructure, Property, Plant and Equipment	666,292	670,188	672,659	673,970	675,761	677,367	678,576	680,082	681,484	682,637
Investments accounted for using the equity method	91	91	91	91	91	91	91	91	91	91
Investment Property	59,068	59,418	59,768	60,118	60,468	60,818	61,318	61,668	62,018	62,368
Total Non-Current Assets	739,641	744,365	748,560	752,650	757,458	763,828	771,292	779,407	788,446	798,078
TOTAL ASSETS	770,371	775,094	779,289	783,378	788,184	794,562	802,047	810,194	819,277	828,967
LIABILITIES										
Current Liabilities										
Payables	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917
Borrowings	4,391	3,245	3,349	3,259	2,337	1,946	2,040	1,897	1,984	0
Provisions	3,227	3,227	3,227	3,227	3,227	3,227	3,227	3,227	3,227	3,227
Total Current Liabilities	13,535	12,389	12,493	12,403	11,481	11,090	11,184	11,041	11,128	9,144
Non-Current Liabilities										
Payables	-	-	-	-	-	-	-	-	-	-
Borrowings	89,822	87,655	84,857	81,599	79,262	77,316	75,276	73,379	71,395	71,395
Provisions	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284
Total Non-Current Liabilities	95,106	92,939	90,141	86,883	84,546	82,600	80,560	78,663	76,679	76,679
TOTAL LIABILITIES	108,641	105,327	102,635	99,285	96,027	93,690	91,744	89,704	87,807	85,823
Net Assets	661,729	669,767	676,655	684,093	692,157	700,872	710,302	720,490	731,470	743,144
EQUITY										
Retained Earnings	356,757	364,795	371,683	379,121	387,185	395,900	405,330	415,517	426,498	438,171
Revaluation Reserves	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972
Total Equity	661,729	669,767	676,655	684,093	692,157	700,872	710,302	720,489	731,470	743,143

Statement of Changes in Equity - Consolidated For the year (000's)	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Projected 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
RETAINED EARNINGS										
Opening Balance	334,080	356,757	364,795	371,683	379,121	387,185	395,900	405,330	415,517	426,498
Correction of Prior Period Errors	-	-	-	-	-	-	-	-	-	-
Revised Opening Balance	334,080	356,757	364,795	371,683	379,121	387,185	395,900	405,330	415,517	426,498
Net Operating Result for the Year	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673
Total Comprehensive Income	22,603	8,029	6,822	6,891	7,382	7,904	8,474	9,057	9,674	10,172
Balance at End of the Reporting Period	356,683	364,786	371,617	378,573	386,503	395,088	404,374	414,387	425,192	436,670
IPP&E ASSET REVALUATION RESERVE										
Opening Balance	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972
Correction of Prior Period Errors	-	-	-	-	-	-	-	-	-	-
Revised Opening Balance	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972
Revaluations - IPP&E Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-
Total Comprehensive Income	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972
Balance at End of the Reporting Period	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972	304,972
COUNCIL EQUITY INTEREST										
Opening Balance	639,052	661,729	669,767	676,655	684,093	692,157	700,872	710,302	720,489	731,470
Correction of Prior Period Errors	-	-	-	-	-	-	-	-	-	-
Revised Opening Balance	639,052	661,729	669,767	676,655	684,093	692,157	700,872	710,302	720,489	731,470
Net Operating Result for the Year	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673
Total Comprehensive Income	22,677	8,038	6,888	7,438	8,064	8,715	9,430	10,187	10,981	11,673
Revaluations - IPP&E Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-
Balance at End of the Reporting Period	661,729	669,767	676,655	684,093	692,157	700,872	710,302	720,489	731,470	743,143

12.2 ZERO MASS WATER - PILOT PROJECT

Attachments:	Nil
Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Tracy Ward - Sustainability Officer – Projects
Community Plan Issue:	<i>Support Federal and State Initiatives to reduce the human impact on climate change</i>
Community Plan Goal:	<i>Increase the take up of energy used by the wider community from renewable sources.</i>
Community Plan Strategy:	<i>Promote Council projects being undertaken as a way of encouraging the community.</i>

PURPOSE

Council has been offered the chance to participate in a new, world leading, sustainable technology demonstration project. Zero Mass Water is partnering with the Australian Federal Government to provide SOURCE Hydropanels to Council as part of a nationwide project. SOURCE Hydropanels combine sunlight and air to mineralise and make drinking water.

The Indoor Sports Centre is an ideal location for the Hydropanels as it is Council's pilot project Carbon Neutral Building showcasing Council's environmental projects, is well utilised and very visible to the public.

OFFICER'S RECOMMENDATION

The information contained in this report be noted.

Moved: _____ **Seconded:** _____

REPORT

Zero Mass Water has selected Muswellbrook Shire Council to receive up to ten SOURCE Hydropanels at the Indoor Sports Centre at a value of over \$40,000. This includes all materials, installations and all site preparations. Zero Mass Water with the Federal Government will be substantially subsidising the project. Council has only been asked to contribute \$10,000 towards the project. These funds are currently available from water and waste.

Consultation was undertaken with Council's property manager and it was decided that the Muswellbrook Indoor Sports Centre provided the best fit for the Hydropanels. They have a twelve month warranty and are completely infrastructure independent with no ongoing requirement for electricity or water. The Hydropanels extract pure water vapour from the air which then flows through a magnesium and calcium block to mineralise the drinking water. The water then flows into a Stainless Steel Water Cooler where it can be utilised by indoor sports centre users for drinking, encouraging users to refill their own water bottles, discouraging single use water bottles. The ten Hydropanels will produce between 280-350 litres of drinking quality water per week.

The water produced meets WHO and EPA quality guidelines with remote water quality monitoring built into the Hydropanels to track water quality and production.

Very little maintenance of the system is required with an annual air and carbon filter replacement and replacement of a Dolomite mineral pouch every five years at an annual cost of \$55 per panel at a total

annual cost of \$550pa. An optional service agreement can be arranged to include an annual inspection of the system which would add \$400 to the annual cost. This will be funded annually from the sustainability water and energy operational budget. The panels have a life span of approximately 15 years.

The system's insurance will be covered under the insurance of the Indoor Sports Centre and its various assets. Muswellbrook Shire Council Risk and Improvement Officer will advise Council's insurer on installation. Depreciation of the panels will be taken into consideration at the full cost of the panels.

The system comes with a user friendly app that provides a platform for Council to view water production and consumption, CO₂ offset and plastic bottle offset which can be shared with the community via the website.

This is a great opportunity to showcase Muswellbrook Council's commitment to innovation in sustainability at little ongoing cost to council.

12.3 DIRECTOR'S REPORT - PLANNING, COMMUNITY & CORPORATE SERVICES

Attachments:	Nil
Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Chloe Wuiske - Administration Officer Kim Manwarring - Co-Ordinator, Community Partnerships Jade Richardson - Co-Ordinator, Customer Service & Administration
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i>

PURPOSE

Monthly report to Council.

OFFICER'S RECOMMENDATION

The information contained in this report be noted.

Moved: _____ Seconded: _____

REPORT

PLANNING & REGULATORY SERVICES

1. Statistical Information

Note: Statistics for Planning Certificates, Development Applications, Construction Certificates and Complying Development Certificates are distributed separately to Councillors with whole of month data prior to the Council meeting. The statistics are also available on Council's website.

Schedule 1: Development Applications Approved (28 April to 30 May 2018)

DA No.	DESCRIPTION	PROPERTY	VALUE (\$)
2018/35	Concrete Area	3 Cypress Place Muswellbrook	15,000
2018/34	Residential Shed 7m x 6m x 2.8m Eave	43 Stockyard Parade Muswellbrook	14,690
2018/33	Inground Swimming Pool	200 St Heliers Road Aberdeen	52,694
2018/32	Shed Extension	53 Thompson Street Muswellbrook	23,055

DA No.	DESCRIPTION	PROPERTY	VALUE (\$)
2018/31	Minor Internal Demolition, Relocate Bathroom, Internal Reconfiguration and Addition of New External Laundry to the Existing Rear Verandah	24 George Street Muswellbrook	30,000
2018/30	Carport	75 William Street Muswellbrook	16,005
2018/29	Erect Garage	2 Forbes Street Muswellbrook	32,750
2018/22	Garage	33 Brecht Street Muswellbrook	25,437
2018/17	Installation of Outdoor Covered Patio area with a 1m Handrail to Front and End of Patio	3 John Howe Circuit Muswellbrook	14,168
2018/14	Retaining Wall	6 Lonhro Place Muswellbrook	11,500
2018/10	Demolition of Residential Dwelling	14 Lorne Street Muswellbrook	16,000
2018/9	Steel Carport	5 Shaw Crescent Muswellbrook	4,800
2018/2	Garage Extension and Carport	92 Brook Street Muswellbrook	19,500
2017/104	Primary and Secondary Dwelling to be Constructed in Two (2) Stages	8569 New England Highway Muswellbrook	552,924

Schedule 2: Development Applications Currently Being Assessed

DA No.	DESCRIPTION	PROPERTY	RECEIVED	VALUE (\$)
2018/46	Farm Building - Stables	3483 Jerrys Plains Road Jerrys Plains	16/05/2018	289,300
2018/45	Ancillary Structure - Storage Shed	112 Ironbark Road Muswellbrook	14/05/2018	55,921
2018/44	Farm Building	3367 Golden Highway Jerrys Plains	14/05/2018	72,243
2018/43	Dwelling House	20a Grey Gum Road Denman	11/05/2018	516,710
2018/42	Ancillary Structure - Carport	3 Wilson Street Muswellbrook	11/05/2018	10,300
2018/41	Ancillary Structure - Garage	49 Bimbadeen Drive Muswellbrook	11/05/2018	11,248
2018/40	Dwelling Alterations and Additions	8522 New England Highway Muswellbrook	10/05/2018	40,287
2018/39	Alterations and additions to a heritage listed dwelling	300 Baerami Creek Rd Baerami	10/05/2018	48,000
2018/38	Industrial Extension and Installation of Portable Shipping Container	5-7 Industrial Close Muswellbrook	04/05/2018	6,500
2018/37	Facade Refurbishment, New Awning, New Stairs, New Ramp,	160-162 Bridge Street Muswellbrook	03/05/2018	495,000

DA No.	DESCRIPTION	PROPERTY	RECEIVED	VALUE (\$)
	New Lift and Lift Lobby			
2018/36	Shed, Patio and Carport	20 Henry Dangar Drive Muswellbrook	20/04/2018	34,000
2018/26	Construct Temporary Igloo Structure over Existing Hard Stand Area to Perform Sand Blasting and Painting Operations	18-22 Carramere Road Muswellbrook	23/03/2018	80,000
2018/25	Change of Use of Existing Dwelling to Secondary Dwelling and Erect a New Principal Dwelling	578 Sandy Creek Road Muswellbrook	21/03/2018	442,743
2017/38/2	S96 (1A) Modification - Change Length of Shed from 8m Long to 14m Long	45 Sowerby Street Muswellbrook	16/03/2018	-
2018/23	Placement of 2 Bedroom Transportable Dwelling	3212 Bylong Valley Way Baerami	15/03/2018	266,000
2018/20	First Use & Fit-Out to Existing Commercial Building for 'Repco'	4 Lorne Street Muswellbrook	06/03/2018	126,500
2017/17/2	S96(2) Modification - Add Satellite Dish, External Mast Structure and Emergency Generator	56 Brook Street Muswellbrook	02/03/2018	-
2018/18	Water Treatment and Recycling Plant ancillary to Existing Winery and Distillery	Hunter Street Muswellbrook	28/02/2018	400,000
2002/342/5	S96(2) Modification - Consolidate Two Consent Documents into One with Modified Conditions Where Applicable	8440 New England Highway Muswellbrook	28/02/2018	-
2018/12	Construction of Pipeline to Connect to Ravensworth Ash Line to Enable Transfer of Water from Bayswater Ash Dam to Ravensworth Void Four (4).	Savoy Parish County Durham	21/02/2018	80,000
2018/11	Pool Shed	26 Kingfisher Court Muscle Creek	20/02/2018	7,135
2017/58/2	S96 (1A) Modification - Modify Condition 8	Jerdan Street Denman	19/02/2018	-
2018/8	Painting Exterior of Medical Practice	80 Brook Street Muswellbrook	08/02/2018	-
2018/4	Continuation of use as a Dwelling	Golden Highway Giants Creek	22/01/2018	-
2017/110	Proposed Business Identification Signage	4 Lorne Street Muswellbrook	19/12/2017	6,000
2017/108	Extension to Existing Commercial Building	4 Lorne Street Muswellbrook	14/12/2017	44,000
2017/95	Concrete Block Retaining Wall and	70-72 Ironbark Road	27/10/2017	145,000

DA No.	DESCRIPTION	PROPERTY	RECEIVED	VALUE (\$)
	Steel Framed Shed	Muswellbrook		
2017/76	Renovations and Additions to Racing and Function Centre	16 Sheppard Avenue Muswellbrook	24/08/2017	4,000,000
2017/60	Change of Use - Building Materials Recycling Depot	7 Glen Munro Road Muswellbrook	23/06/2017	-
2000/212/6	S96(1a) Modification - Extension of timeframe of Operations & Extraction Area, Site Plan, Removal of Conditions	2449 Denman Road Muswellbrook	29/05/2017	-
2016/111/2	S96(1a) Modification -Extend Existing Retaining Wall by Six (6) Metres	33 Shaw Crescent Muswellbrook	10/03/2017	-
2016/32	Placement of Fill	110 Merriwa Road Denman	12/04/2016	5,000

4.07.01.1 - On-site sewage management systems meet regulatory standards. Ensure all on site sewage management systems have necessary approvals and inspections are to be carried out.

On-site Wastewater Statistics - 13 Month Analysis (2017/2018)

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Applications Received (new installation)	1	1	0	0	1	2	4	1	0	1	2	2	0
Applications Approved (new installation)	1	0	1	1	2	4	3	1	1	0	0	3	1
Inspections (new system)	0	0	0	0	2	1	2	1	0	0	1	6	1
Inspections (existing system)	6	31	14	26	1	11	2	16	14	13	6	3	1

4.01.01.1 - Reduce the environmental impact of development on our community by carrying out regular inspection of building sites and monitoring waste.

Building Site Compliance Inspection Statistics – 13 Month Analysis (2017/2018)

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Total Sites Inspected	0	0	0	0	0	2	3	3	0	3	0	0	3
Total non-compliant and educated	0	0	0	0	0	0	3	0	0	3	0	0	0
Total compliance after education	0	0	0	0	0	0	0	0	0	3	0	0	0
Total Penalty Notices Issued	0	0	0	0	0	0	0	0	0	0	0	0	0

4.06.01.1 - Increase surveillance and regulation of illegal dumping.

Illegal Dumping Statistics – 13 Month Analysis (2017/2018)

Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
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Total Investigations	3	5	2	5	4	3	4	4	3	6	10	4	5
Total Clean up by Council - insufficient evidence	3	3	2	1	2	3	2	3	1	3	4	2	2
Total Clean Up by individual	0	0	0	3	2	0	1	1	2	3	6	2	2
Total Penalty Notices Issued	0	0	0	0	0	0	1	0	0	0	0	0	0
Court Attendance Notice Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Still under investigation	0	2	0	0	0	0	0	0	0	0	0	0	0

4.04.04.4 - Enhance public safety and wellbeing of the community by undertaking an inspection program for swimming pools within the Local Government Area

Swimming Pool Compliance Statistics – 13 Month Analysis (2017/2018)

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Applications for Compliance Certs.	2	1	0	1	2	1	2	6	1	0	1	2	6

Total compliance inspections (not inc. Final Insp. for Occ. Certs)	25	19	8	19	29	27	19	23	18	14	7	8	4
Initial Inspections	19	1	4	17	23	21	8	15	14	11	6	7	3
Re-inspections	6	18	4	2	6	6	11	8	4	3	1	1	1

Compliance Certs / Occ. Certs issued	18	27	7	15	21	21	13	20	12	8	6	6	2
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Total Pools in Council's Swimming Pool Register = 861

Compliance as at 30 June 2017 = 63.7%

Current Compliance = 68.9%

(i.e. 594 out of 861 pools have a valid Compliance Certificate or Occupation Certificate.

Note: Certificate is valid for 3 years)

Percentage of pools inspected during Financial Year 2017/2018 = 14.5%

(i.e. 125 out of 861 pools have had at least one inspection carried out during FY 2017/2018. Council's program outlines that we will inspect 10% of pools per year).

COMMUNITY SERVICES

Community Partnership Team

The Collaboration Impact Facilitator Project has done a considerable work this month building capacity in the community services sector with services that work with children aged 0-8 years. Direct work is occurring with child care providers in developing gender equity programs that can be incorporated into the early learning childcare framework as well as programs targeting teaching staff, parents and primary carers.

The combined Interagency training will occur this month in partnership with the University of Newcastle, the training will focus on developing services ability to effectively evaluate programs and utilise this data in a qualitative manner to promote or expand their services;

The Aboriginal Oral History Project Reference Group has selected its preferred applicant 2 River Pty Ltd. All unsuccessful applicants have now been notified and feedback has been provided as requested. This Project will now move into its next phase engaging 2 Rivers Pty Ltd into a contract of delivery based on the Quotation provided.

The Aboriginal Reconciliation Committee have resolved that at their next meeting funding stakeholders will be invited to speak about their commitment to establishing a local cultural centre. This meeting potentially will provide the impetus for collective view of what a cultural centre means to the local Aboriginal Community.

The small amount of work has happened in progressing the artwork that will accompany the display of the Widden Creek Aboriginal Artefacts.

A meeting was held with Upper Hunter Community Services Inc to discuss the progression of the Hunter Park Family Centre Community Hub concept.

Rural Hall Funding Scheme 2018

The Rural Hall Funding Scheme has been established to build capacity in the rural communities of the Muswellbrook area. The expression of interest process invites the 5 rural community halls to apply for \$6000 that is allocated annually in the operational budget.

The funding assist the Rural Hall Committees to meet the maintenance and upkeep of their ageing community asset it also assists in maintain the halls as a focal meeting point.

HALL	PROJECT	FUNDS REQUEST	FUNDS ALLOCATED
Baerami Memorial School of Arts Hall	Install and erect mobile phone antenna	\$2129.00	\$1400.00
McCully's Gap Hall Inc	Hall lining repairs, paint with under and top coat	\$1200.00	\$1200.00
Sandy Hollow Progress Association	Replenish all kitchen "white goods" etc crockery/glassware/cutlery	\$2000.00	\$1000.00
St Martin's Guild	Investigate the wiring to identify any problems and correct them/or replace the old fans if necessary	\$1309.40 (an estimate for one type of fans as they couldn't receive a clear defined quote)	\$1200.00
Wybong Public Hall Inc	Resurface wooden floors	\$1500.00	\$1200.00

Aquatic & Fitness Centre's

Denman aquatic Centre is now closed for the winter season.

Muswellbrook Aquatic & Fitness Centre

Good communications with the Muswellbrook Swim Club is resulting in strong partnership projects;

The Muswellbrook Aquatic Centre Coach, Monique Sneddon has been awarded Austswim Presenter of the Year Award. This prestigious Award was delivered in Sydney last week and represents the great achievements and the positive profile of Muswellbrook Shire Council Aquatic Centre.

Winter Swim Club Nights are operational on the 1st Monday of every month this is well supported by the patrons.

Fitness On Demand (FOD) has been installed the Aquatic Centre Coordinator is currently establishing the FOD programming prior to it being available to the community.

Learn to swim (LTS) numbers are still increasing, Aquatic Centre employees have actively promoted LTS this month by dropping off over 700 enrolment forms to the Local Child Care Centres and schools;

- Tilley's; Little Kindy; Muswellbrook Child Care Centre; Goodstart Early Learning; Muswellbrook Pre-school; St James Primary School; South Muswellbrook Primary School; Muswellbrook Primary School.

The ARIA Mentor Project has been submitted. This proposal will be developed with Councils Grants Officer. This project showcases the continual improvements and initiatives of the Aquatic and Fitness Centres.

Muswellbrook Statistics

Month	Learn to Swim	Gym Patronage	General Entry	Aqua Aerobics
May	451 Enrolled Term 2 1348 visits	642	3866	117

Youth Turnstile Entry	6-10 years	11-16 years	17- Adults
May	53	60	312

Upper Hunter Regional Library (Muswellbrook and Denman Branches)

Community Strategic Plan Outcome – 6.5 Provide quality library facilities and services

Work collaboratively with existing community services and interagency networks to identify a range of programs and services that the library service can support.

During the last few months, Upper Hunter Regional Library Services delivered the following programs and projects:

Program or Project	Date	Branch Name	Attendance
Storytime + Baby Rhyme Time + Muswellbrook Anzac day talk to children from MBK Pre-school.	May	MBK	135 children/mum/carer/dad
National Simultaneous Storytime	May	MBK	93
Thinker Kruncher – Seniors Program	May	MBK	22
Stock take Muswellbrook Library / Denman will commence 1 st of June.	May	MBK	Over 14.469 items
Visit from the Girls Academy	May	MBK	9
Crafty hour – Seniors Program	May	MBK	28
Local Studies & Family History Assistance Information Session		MBK & DNM	Several visits were made to the Denman

Program or Project	Date	Branch Name	Attendance
Information Enquiries Help requested to use microfilm reader – microfiche. Etc.			sessions and a number of ongoing references inquiries were received.

Branch Statistics

- Loans Statistics - Location: Denman & Muswellbrook – 3848
- New Members – Location: Muswellbrook 75, Denman 26
- Visits to Muswellbrook - 1758
- EBook loans: 65
- eAudio Loans: 90
- Emagazine Loans: unable to read this month.

Wi-Fi Usage:

- Muswellbrook: unable to supply, has had some IT interruptions this month.
- Denman: 38 sessions

Statistics Library collection

Computer bookings Muswellbrook 19th of April to 21st of May

790 Users/ 914 hours.

ILL Requests:

Requests on behalf of our borrowers: 11 coming from other NSW Public Libraries.

Social Media:

Total Page Likes (Facebook): 655

Library News*National Simultaneous Storytime*

The National Simultaneous Story time was held at Muswellbrook and Denman libraries on 23 May with good attendance at both. The Acting Director, Planning Community and Corporate Services and the Muswellbrook High Girl's Academy read on the day and the feedback was very positive. This event has been an institution at both libraries for many years and continues to remain a popular annual event.

Stocktake Muswellbrook Branch

A stocktake took place on Friday the 11 May at Muswellbrook library and Denman will be completed on the 1st of June. The stocktake was to weed the collection and create a updated catalogue record within our new Aurora Library Management System. The stocktake is guided by the Collection Development Policy criteria which saw over 14,000 documents processed and the remainder work was completed during opening hours shortly afterwards.

Lego Clubs

The UHRL is launching a new "Lego Club" at both branches which will be open to all ages. There has been a much success in this space from other library networks and there has been some requests put to

staff for some Lego activities. We are also looking forward to running sessions in July school holidays and talking to the schools about what the students may want to see in that space. We believe in providing inspiring, engaging and effective activities that will transform the way learning takes place in our library services and programs and look forward to seeing where it leads.

End of Financial Year (EOFY)

The library staff are currently preparing for the EOFY and along with the Upper Hunter Library Coordinator the Acting Technical Service Librarian has been busy purchasing from popular bookstores and library suppliers to offer the members a more personalised collection as per their requests and feedback. The staff are also participating in the new purchasing method and are able to familiarise themselves with the collection before it is allocated to the network which will gives them a broader readers advisory scope when dealing with inquiries about the collections.

New Floor Coverings

The Muswellbrook Library users are very pleased with the new floors in the lower section of the building; many visitors have commented on the new look and all feedback has been positive.

HSC @ Muswellbrook Library

Currently the Muswellbrook High School has inquired about bringing the HSC exams to the library seminar room's mid-October to early November. This is all very exciting news and something we have been collaborating on for a while. Trying to tap into the youth market is always a challenge so having the possibility of the High School engaging the youth to use the building and our services more regularly is only a positive outcome and can lead to some future programming for the library.

Denman Food and Wine

Muswellbrook Regional Library used this event as an opportunity to promote the Library activities and showcase Council's libraries to the local and broader community visitors. It was a very successful morning, the Denman Branch recorded close to 90 visitors and attracted 18 new members on the day. A lot of the visitors commented on the new look library and were impressed with the resources that are available to the public.

MUSWELLBROOK REGIONAL ARTS CENTRE

The Muswellbrook Regional Arts Centre held an autumn arts experience on 19 May, 2018. The 'Bloom Room' included free art workshops and demonstrations and a curated affordable art market. This included a workshop with Tia Gabriellah using pallet knives to create beautiful floral artworks, a smart device photo apps workshop and activities for young people that included floral art and the creation of woven flowers.

The event was well attended and also supported a musical trio of tour from Queensland.



13 REPORTS FROM COMMITTEES

13.1 REPORT OF THE MANGOOLA COAL COMMUNITY FUNDING INVESTMENT COMMITTEE MEETING HELD ON WEDNESDAY, 9 MAY 2018

Attachments:	Nil
Responsible Officer:	Fiona Plesman - Acting General Manager
Author:	Michelle Sandell-Hay - PA to the General Manager
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i>

PURPOSE

To facilitate Council's adoption of the recommendations of the meeting of the Mangoola Coal Community Funding Investment Committee held on 9 May 2018.

OFFICER'S RECOMMENDATION

The Minutes of the Mangoola Coal Community Funding Investment Committee Meeting held on Wednesday 9 May 2018 be received and the recommendations contained therein ADOPTED.

Moved: _____ Seconded: _____

REPORT

The Mangoola Coal Community Funding Investment Committee met on Wednesday 9 May 2018.

The Minutes of the meeting are attached for the information of the Councillors.

DECISIONS REQUIRING A NEW BUDGET ALLOCATION

Item Ref	Description	\$	GL No.

PRESENT: Ms F. Plesman (Chair), Mr M. Rush, Mr T. Israel, Mr N. Lane and Mr N. Bray

IN ATTENDANCE: Ms N. Cowley, Mr M. Lysaught and Mrs M. Sandell-Hay.

1 APOLOGIES AND LEAVE OF ABSENCE

Nil

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED on the motion of Mr Israel and Mr Bray that:

The Minutes of the Mangoola Coal Community Funding Investment Committee Meeting held on 28 June 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Nil

4 BUSINESS ARISING

4.1 MEETING FREQUENCY

Mr Tony Israel noted that the Committee had not met since June, 2017 and requested that the Committee meet at least twice per year.

5 BUSINESS

5.1 VPA FUNDING

A report was submitted to the Committee providing updated reconciliation of the VPA contributions available at 30 June, 2019.

The report also sought confirmation for the funding of the Denman Hall and Denman Business District projects.

Denman Hall Investigation and Design

Mr Lysaught provided the meeting with an update on the Denman Hall Investigation and Design. Mr Lysaught advised the meeting that the Concept Design had been completed with public consultation being held with the Community. Mr Lysaught also advised that the Development Application had been approved and that painting of the Heritage Façade had been completed. Mr Lysaught further advised the meeting that the next stage of this development involve the completion of detailed design and tender documents. Mr Lysaught also tabled the Concept Design Plans for the Committee.

Tourist Park and Thermal Baths

Mr Lysaught advised the meeting that the master plan for Denman Tourist Park and Thermal Baths is currently being prepared to be placed on public exhibition. The demolition of dilapidated structures and the installation of the RV Dump Point is proceeding. A feasibility study for the geothermal baths is currently being prepared by the University of Newcastle.

Sandy Hollow CBD

Cr Rush advised the meeting that the footpaths in Sandy Hollow had been completed and that Sandy Hollow Progress Association had prioritised the proposed work.

Denman Main Street

The meeting was advised that considerable work had been undertaken on the Town Centre Masterplan and that a number of community forums had been held and a lot of detailed feedback received.

RECOMMENDED on the motion of Mr Israel and Mr Bray that:

The information contained in the report be noted and that the VPA contributions for the projects as listed in the report be ENDORSED.

5.2 DENMAN & DISTRICT HERITAGE VILLAGE - APPLICATION FOR FUNDING

A report was submitted concerning the application from the Denman and District Heritage Village Inc. for funding for the completion of stage 2 of the Denman & District Heritage Village.

The meeting noted that the application had also been submitted to the Ridgeland's Coal Community Funding Committee.

RECOMMENDED on the motion of Mr Israel and Cr Rush that:

The Committee Note the application for funding from the Denman & District Heritage Village and that this matter be considered at a meeting to be scheduled for July 2018.

6 DATE OF NEXT MEETING

Date to be determined for July 2018.

7 CLOSURE

The meeting was declared closed at 11.22 am.

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Ms F. Plesman

Chairperson

13.2 REPORT OF THE MT PLEASANT COMMUNITY FUNDING INVESTMENT COMMITTEE MEETING HELD ON MONDAY, 30 APRIL 2018

Attachments: Nil

Responsible Officer: Fiona Plesman - Acting General Manager

Author: Michelle Sandell-Hay - PA to the General Manager

Community Plan Issue: *A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders*

Community Plan Goal: *Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.*

Community Plan Strategy: *Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.*

PURPOSE

To facilitate Council's adoption of the recommendations of the meeting of the Mt Pleasant Community Funding Investment Committee held on 30 April 2018.

OFFICER'S RECOMMENDATION

The Minutes of the Mt Pleasant Community Funding Investment Committee Meeting held on Monday 30 April 2018 be received and the recommendations contained therein **ADOPTED**.

Moved: _____ **Seconded:** _____

REPORT

The Mt Pleasant Community Funding Investment Committee met on Monday 30 April 2018.

The Minutes of the meeting are attached for the information of the Councillors.

DECISIONS REQUIRING A NEW BUDGET ALLOCATION

Item Ref	Description	\$	GL No.

MINUTES OF THE MT PLEASANT COMMUNITY FUNDING INVESTMENT COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE COUNCILLORS, ADMINISTRATION CENTRE, MUSWELLBROOK ON MONDAY 30 APRIL, 2018 COMMENCING AT 4.00PM.

PRESENT: Ms F. Plesman (Chair), Cr M. Rush, Ms N. Baker and Mr R. Upton.

IN ATTENDANCE: Ms N. Cowley and Mr M. Lysaught.

1 APOLOGIES AND LEAVE OF ABSENCE

RECOMMENDED on the motion of Ms Ngaire and Mr Upton that:

The apology for inability to attend the meeting submitted by Cr. P. Price be ACCEPTED.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED on the motion of Crs Rush and Upton that:

The Minutes of the Mt Pleasant Community Funding Investment Committee Meeting held on 16 November 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Nil

4 BUSINESS ARISING

Nil

5 BUSINESS

5.1 VPA FUNDING

A report was submitted providing an update on the updated reconciliation of the VPA contributions available at the 30 June, 2019.

The report also indicated the projects that this year's funding would be utilised for.

RECOMMENDED on the motion of Ms Ngaire and Upton that:

The information contained in this report be noted and that the VPA funding be expended for the projects listed in the report.

7 DATE OF NEXT MEETING

TBD

8 CLOSURE

The meeting was declared closed at 4.35pm.

.....

Ms F. Plesman

Chairperson

13.3 REPORT OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY, 15 MAY 2018

Attachments:	Nil
Responsible Officer:	Derek Finnigan - Director - Community Infrastructure
Author:	Imelda Williams - Traffic & Roads Status Officer
Community Plan Issue:	<i>Our community's infrastructure is planned well, is safe and reliable and provides required levels of service</i>
Community Plan Goal:	<i>Facilitate investment in high quality community infrastructure necessary to a regional centre.</i>
Community Plan Strategy:	<i>Investigate and recommend appropriate management treatments for road safety and traffic management.</i>

PURPOSE

To facilitate Council's adoption of the recommendations of the meeting of the Local Traffic Committee held on 15 May 2018.

OFFICER'S RECOMMENDATION

The Minutes of the Local Traffic Committee Meeting held on Tuesday 15 May 2018 be received and the recommendations contained therein ADOPTED.

Moved: _____ **Seconded:** _____

REPORT

The Local Traffic Committee met on Tuesday 15 May 2018.

The Minutes of the meeting are attached for the information of the Councillors.

PRESENT: Mr P. Higgins (Manager Technical Services) (Chair), Snr. Constable C. Dengate (NSW Police), Mr G. de Boer (Representing Mr Michael Johnsen)

IN ATTENDANCE: Mrs I. Williams (MSC) and Mrs. K. Scholes (MSC).

1 APOLOGIES AND LEAVE OF ABSENCE

RECOMMENDED on the motion of Mr de Boer and Snr Const. Dengate that:

The apologies for inability to attend the meeting submitted by Cr S. Reynolds and Mr T. Chapman be ACCEPTED.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED on the motion of Snr Const. Dengate and Mr de Boer that:

The Minutes of the Local Traffic Committee held on 17 April 2018, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Nil

4 BUSINESS ARISING

ARTC access Victoria Street Muswellbrook

5 BUSINESS

5.1 CAMP QUALITY 1000K'S RIDE4KIDS

RECOMMENDED that:

Council has no objection to the Camp Quality 1000k's Ride 4 Kids 2018 to be conducted along the New England Highway and local roads through Muswellbrook Shire Council LGA on Saturday & Sunday 15 & 16 September 2018 provided the event is conducted in accordance with the Traffic Management Plan conditions approved by the RMS and NSW Police.

VOTE: Unanimous Support

5.2 ROAD CLOSURE TO CONDUCT THE LIFE EDUCATION SOAP BOX DERBY

RECOMMENDED that:

Council use its delegated authority under the Roads Act 1993 to approve the closure and detour of Carl Street from Brook Street to Market Lane on Saturday 23 June 2018 from 6am to 2pm in accordance with the attached Traffic Control Plan and Traffic Management Plan and the following conditions:

- The road closure must be advertised in the local paper prior to the event;
- A letterbox drop must be undertaken to the affected residents;
- All emergency services must be advised of the road closure and provisions made for

access through the site if required;

- All traffic control personnel to have the appropriate RMS approved qualifications;
- The event is to be covered by public liability insurance for a minimum of \$20m coverage
- The NSW Police are to be advised of the event and provisions for any counter terrorism threat to be followed if required.

VOTE: Unanimous Support

5.3 LOAD LIMIT ON DENMAN STREETS

RECOMMENDED that:

Council take no action to install signage to restrict truck movements on the streets of Denman and that the matter be referred back to the RMS to consider the design of the intersection.

VOTE: Unanimous Support

5.4 TRUCK PARKING SANDY HOLLOW (INFORMAL REPORT)

RECOMMENDED that:

Council arrange for the driveways of the affected residents to be line marked with an "X".

VOTE:

5.5 SIGNAGE TO RESTRICT PARKING IN VICTORIA STREET

ARTC have approached Council for signage to restrict parking either side of the driveway access in Victoria Street. This matter was reported to the February 2015 meeting with the following recommendation being approved by Council:

RECOMMENDED THAT:

Council take no action in this matter due to the reasons discussed and advise the applicant accordingly.

VOTE: Unanimous Support

As no conditions have changed at the site the above recommendation was again unanimously supported by the committee.

6 DATE OF NEXT MEETING

19 June 2018

7 CLOSURE

The meeting was declared closed at 2:40pm.

.....

Peter Higgins

Chairperson

13.4 REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING HELD ON WEDNESDAY, 30 MAY 2018

Attachments:	Nil
Responsible Officer:	Fiona Plesman - Acting General Manager
Author:	Michelle Sandell-Hay - PA to the General Manager
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i>

PURPOSE

To facilitate Council's adoption of the recommendations of the meeting of the Infrastructure Committee held on 30 May 2018.

OFFICER'S RECOMMENDATION

The Minutes of the Infrastructure Committee Meeting held on Wednesday 30 May 2018 be received and the recommendations contained therein ADOPTED.

Moved: _____ Seconded: _____

REPORT

The Infrastructure Committee met on Wednesday 30 May 2018.

The Minutes of the meeting are attached for the information of the Councillors.

DECISIONS REQUIRING A NEW BUDGET ALLOCATION

Item Ref	Description	\$	GL No.

PRESENT: Cr R. Scholes (Chair), Cr M. Bowditch, Cr J.F. Eades, Cr M. Green, Cr G. McNeill, Cr S. Reynolds and Cr B. Woodruff.

IN ATTENDANCE: Ms F. Plesman (Acting General Manager), Mr D. Finnigan (Director, Community Infrastructure), Ms C. O'Brien (Acting Director, Planning, Community & Corporate Services), Mr P. Redan (Executive Manager, Water and Waste), Ms G. Bobsien (Executive Manager – Economic Development & Innovation), Mr E. Ediriwickrama (Manager, Roads & Drainage), Ms S. Scholes (Acting Manager, Technical Services), Ms N. Cowley (Manager, Corporate Services), Ms S. Pope (Executive Manager – Planning, Environment & Regulatory Services), Mr J. Brown (Executive Services Co-Ordinator), Mrs M. Sandell-Hay (PA to General Manager), Mrs N. Argent (PA to Mayor), 1 person in the public gallery and 1 media representative.

1 APOLOGIES AND LEAVE OF ABSENCE

RECOMMENDED on the motion of Crs Bowditch and Green that:

The apologies for inability to attend the meeting submitted by Cr S. Bailey, Cr. J. Foy, Cr J. Ledlin, Cr M. Rush and Cr. S. Ward be ACCEPTED.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED on the motion of Crs McNeill and Green that:

The Minutes of the Infrastructure Committee held on 18 April 2018, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Nil

4 BUSINESS ARISING

Nil

5 BUSINESS

5.1 2017-2018 Q3 CI CAPITAL WORKS STATUS REPORT

RECOMMENDED on the motion of Crs Green and Eades that:

Council note the information contained in the 2017-2018 Q3 Community Infrastructure Capital Works Status Report updated to 31 March 2018.

5.2 WASTE COMPLIANCE REPORT

RECOMMENDED on the motion of Crs Green and McNeill that:

The information contained in this report be noted.

Cr Woodruff arrived at 4.46pm.

5.3 JAN - MAR 2018 INFRASTRUCTURE REPORT FOR WATER AND WASTEWATER SERVICES

RECOMMENDED on the motion of Crs McNeill and Bowditch that:

Council note the content of this report.

6 DATE OF NEXT MEETING

27 June 2018

7 CLOSURE

The meeting was declared closed at 4.53 pm.

.....
Ms F. Plesman

Acting General Manager

.....
Cr R. Scholes

Chairperson

**13.5 REPORT OF THE CORPORATE POLICY AND PLANNING COMMITTEE
MEETING HELD ON WEDNESDAY, 30 MAY 2018**

Attachments:	Nil
Responsible Officer:	Fiona Plesman - Acting General Manager
Author:	Michelle Sandell-Hay - PA to the General Manager
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i>

PURPOSE

To facilitate Council's adoption of the recommendations of the meeting of the Corporate Policy And Planning Committee held on 30 May 2018.

OFFICER'S RECOMMENDATION

The Minutes of the Corporate Policy And Planning Committee Meeting held on Wednesday 30 May 2018 be received and the recommendations contained therein ADOPTED.

Moved: _____ Seconded: _____

REPORT

The Corporate Policy And Planning Committee met on Wednesday 30 May 2018.

The Minutes of the meeting are attached for the information of the Councillors.

DECISIONS REQUIRING A NEW BUDGET ALLOCATION

Item Ref	Description	\$	GL No.

PRESENT: Cr R. Scholes (Chair), Cr M. Bowditch, Cr J. Eades, Cr M. Green, Cr G. McNeill, Cr S. Reynolds and Cr B. Woodruff.

IN ATTENDANCE: Ms F. Plesman (Acting General Manager), Mr D. Finnigan (Director, Community Infrastructure), Ms C. O'Brien (Acting Director, Planning, Community & Corporate Services), Mr P. Redan (Executive Manager, Water and Waste), Ms G. Bobsien (Executive Manager – Economic Development & Innovation), Ms N. Cowley (Manager, Corporate Services), Ms S. Pope (Executive Manager, Planning, Environment & Regulatory Services), Mr J. Brown (Executive Services Co-Ordinator), Mrs M. Sandell-Hay (PA to General Manager), Mrs N. Argent (PA to Mayor), 1 people in the public gallery and 1 media representative.

1 APOLOGIES AND LEAVE OF ABSENCE

RECOMMENDED on the motion of Crs Reynolds and Bowditch that:

The apologies for inability to attend the meeting submitted by Cr S. Bailey, Cr. J. Foy, Cr J. Ledlin and Cr. S. Ward be ACCEPTED.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED on the motion of Crs Green and Woodruff that:

The Minutes of the Corporate Policy & Planning Committee held on 18 April 2018, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Nil

4 BUSINESS ARISING

Nil

5 BUSINESS

5.1 MUSWELLBROOK AQUATIC CENTRE MASTER PLAN - COMMUNITY INFORMATION SESSION

RECOMMENDED on the motion of Crs Green and Reynolds that:

The information contained in this report be noted.

5.2 DENMAN RECREATION AREA - IRRIGATION OF BOTTOM FIELD

This item was moved to the end of the meeting to allow for the late arrival of Cr. M. Rush.

5.3 SANDY HOLLOW MASTERPLAN WORKS

RECOMMENDED on the motion of Crs Woodruff and Eades that:

Council authorise the use of unspent funds in Rural Renewal allocation to cover the over expenditure of Sandy Hollow Masterplan works.

Cr Rush arrived at 4.58pm.

5.4 SPONSORSHIP REQUEST - MUSWELLBROOK MECHANICAL COURSING CLUB LTD

RECOMMENDED on the motion of Crs Woodruff and Green that:

Council approve the request for sponsorship for Muswellbrook Mechanical Coursing Club Ltd in the amount of \$750 from the sponsorship and donations budget.

5.5 STORE & MATERIALS STOCKTAKE - 1 MAY 2018

RECOMMENDED on the motion of Crs Green and Woodruff that:

Council notes that the report on the stocktake carried out 1 May 2018 and an amount of \$617.85 be added to the inventory register.

5.6 REPORT ON INVESTMENTS HELD AS AT 30 APRIL 2018

RECOMMENDED on the motion of Crs Woodruff and Bowditch that:

The information showing Council's investments as at 30 April 2018 be noted and the exceeded trading limits on two issuers be accepted.

5.7 2017/2018 OPERATIONAL PLAN 31 MARCH QUARTERLY REVIEW

RECOMMENDED on the motion of Crs Green and Eades that:

The 2017/2018 Operational Plan Review dated 31 March 2018 be noted.

5.2 DENMAN RECREATION AREA - IRRIGATION OF BOTTOM FIELD

RECOMMENDED on the motion of Crs Rush and McNeill that:

1. Council agree to allow the club to irrigate the bottom field until the end of the 2017/2018 financial year.
2. That no other level of service to this bottom field is increased.
3. Following the irrigation period an assessment is made of the benefit to the surface.
4. Council make an allocation of \$2000.00 from the Recreation Reserve as sponsorship of the regional Junior Rugby League Hunter Cup Competition to be held in Denman and

the draft 18/19 budget be amended to transfer an equivalent amount to the Denman Recreation Reserve.

6 DATE OF NEXT MEETING

27 June 2018

7 CLOSURE

The meeting was declared closed at 5.02 pm.

.....
Ms F. Plesman

Acting General Manager

.....
Cr R. Scholes

Chairperson

13.6 REPORT OF THE BENGALLA MINING COMPANY COMMUNITY FUNDING INVESTMENT COMMITTEE MEETING HELD ON FRIDAY, 18 MAY 2018**Attachments:** Nil**Responsible Officer:** Fiona Plesman - Acting General Manager**Author:** Michelle Sandell-Hay - PA to the General Manager**Community Plan Issue:** *A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders***Community Plan Goal:** *Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.***Community Plan Strategy:** *Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.***PURPOSE**

To facilitate Council's adoption of the recommendations of the meeting of the Bengalla Mining Company Community Funding Investment Committee held on 18 May 2018.

OFFICER'S RECOMMENDATION

The Minutes of the Bengalla Mining Company Community Funding Investment Committee Meeting held on Friday 18 May 2018 be received and the recommendations contained therein ADOPTED.

Moved: _____ Seconded: _____

REPORT

The Bengalla Mining Company Community Funding Investment Committee met on Friday 18 May 2018. The Minutes of the meeting are attached for the information of the Councillors.

DECISIONS REQUIRING A NEW BUDGET ALLOCATION

Item Ref	Description	\$	GL No.

PRESENT: Ms F. Plesman (Chair), Mr C. Halfpenny, Ms G. Scotts, Mr J. Bancroft, Mr C. White, Mr M. Lysaught and Ms N. Cowley.

IN ATTENDANCE: Mrs N. Argent (PA to Mayor).

1 APOLOGIES AND LEAVE OF ABSENCE

RECOMMENDED on the motion of Mr Halfpenny and Ms Scotts that:

The apology for inability to attend the meeting submitted by Cr M. Rush be ACCEPTED.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED on the motion of Mr Bancroft and Mr Halfpenny that:

The Minutes of the Bengalla Mining Company Community Funding Investment Committee held on 21 April 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Nil

4 BUSINESS ARISING

Nil

5 BUSINESS

5.1 VPA FUNDING

A report was submitted providing an update on the updated reconciliation of the VPA contributions available at the 30 June, 2019. The report also indicated the projects that this year's funding would be utilised for.

Mr Lysaught provided an update on the progress of future and past projects including TEC Stage 2, Olympic Park and Sam Adams College.

RECOMMENDED on the motion of Mr Halfpenny and Mr Bancroft that:

The remaining funds be allocated for 2018/19 project.

7 DATE OF NEXT MEETING

TBC

8 CLOSURE

The meeting was declared closed at 3:30pm.

.....

Fiona Plesman (Acting General Manager)

14 NOTICES OF MOTION / RESCISSION

Nil

15 QUESTIONS WITH NOTICE**16 COUNCILLORS REPORTS****17 QUESTIONS FOR NEXT MEETING****18 ADJOURNMENT INTO CLOSED COUNCIL**

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, business of a kind referred to in Section 10A(2) of the Act should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

19 CLOSED COUNCIL**RECOMMENDATION**

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

19.1 2017-2018-0329 SUPPLY AND DELIVERY OF TWO (2) PARKS VEHICLES AND TWO (2) TRAILERS

Item 19.1 is classified CONFIDENTIAL under the provisions of Section 10A(2)(d)(i) of the local government act 1993, as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

19.2 Future grant funding opportunities

Item 19.2 is classified CONFIDENTIAL under the provisions of Section 10A(2)(d)(ii) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

19.3 RADIO ADVERTISING PROPOSAL

Item 19.3 is classified CONFIDENTIAL under the provisions of Section 10A(2)(c) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Moved: _____ **Seconded:** _____

20 RESUMPTION OF OPEN COUNCIL

21 CLOSURE

DATE OF NEXT MEETING: TUESDAY 10 JULY 2018