



**muswellbrook
shire council**

Muswellbrook Shire Council

ORDINARY COUNCIL MEETING

LATE

SUPPLEMENTARY BUSINESS PAPER

14 NOVEMBER 2017



Order of Business

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10 ENVIRONMENTAL SERVICES

10.4 REQUEST TO WAIVE SECTION 68 APPLICATION FEE - COMPASS HOUSING COMMUNITY CHRISTMAS PARTY

Responsible Officer:	Fiona Plesman - Director - Planning, Community & Corporate Services
Author:	Donna Watson - Development Planner
Community Plan Issue:	<i>Collaborative and responsive community leadership that meets the expectations and anticipates the needs of the community</i>
Community Plan Goal:	<i>Enhanced collaboration with Council's community and stakeholders to ensure Council and its elected arm is best placed to make decisions in the best interest of the community.</i>
Community Plan Strategy:	<i>Implement and maintain a diverse range of communication channels between Council and community stakeholders..</i>
Attachments:	Nil

PURPOSE

The purpose of this report is for Council to consider a request from Compass Housing, for the fees for an application for an activity approval under the Local Government Act 1993 that they have submitted recently, to be waived.

RECOMMENDATION

- Council waive the fee of \$311.50 payable by Compass Housing for the application 10/2017.**
- The fee amount to be allocated from the Sundries Donations budget.**

Moved: _____ **Seconded:** _____

<input type="checkbox"/> Cr J. Ledlin	<input type="checkbox"/> Cr S. Bailey	<input type="checkbox"/> Cr G. McNeill
<input type="checkbox"/> Cr J. Foy	<input type="checkbox"/> Cr M. Green	<input type="checkbox"/> Cr R. Scholes
<input type="checkbox"/> Cr S. Reynolds	<input type="checkbox"/> Cr B.N. Woodruff	<input type="checkbox"/> Cr S. Ward
<input type="checkbox"/> Cr J.F. Eades	<input type="checkbox"/> Cr M. Bowditch	<input type="checkbox"/> Cr M.L. Rush

BACKGROUND

An application for an Activity Approval has been received for a community event at 55 – 75 Wollombi Road Muswellbrook (Wollombi Park), to be held on Friday 22 December 2017. The event is being organised by Compass Housing who are a non-for profit community organisation. Applications for activity approvals require the payment of a fee as resolved by Council in the annual adoption of fees.

The applicant has included in their application a request that Council waive the fee on the basis they are non-for profit organisation and the events raise money for charity.

CONSULTATION

Discussions regarding the status of the Sundries Donations budget have taken place with the Co-ordinator Finance.

REPORT

Application 10/2017 for an Activity Approval has been received for a community event at Wollombi Park. The event is a community Christmas party. The event is being organised by Compass Housing who are non-for profit community organisation. Applications for activity approval require the payment of a fee as resolved by Council in the annual adoption of fees. The applicant has included in their application a request that Council waive the fee on the basis they are non-for profit organisation and the events raise money for charity. The request to waiver the fees was received by Council on Friday 10 November 2017. The urgency for this matter to be considered is that the event can not be finalised until Council has made a decision on the request. Compass would like to be able to promote the event and can not do so until the request has been considered.

The fee for the application is \$311.50. There are adequate funds in the Sundries Donation budget to allocate this funding from. It is suggested that the request is a reasonable request given the events are charity events and the organiser is a non-for profit organisation.

OPTIONS

The options for Council are to waive the fees either in full or in part or refuse to waive the fee.

CONCLUSION

The request for the waiving of fees is a reasonable request given the event is for the community and the organiser is a non-for profit organisation. There are adequate funds in the Sundries Donation budget to allocate this funding from.

SOCIAL IMPLICATIONS

The waiving of the application fee assists in the success of these community events which contribute to the well-being of residents. The event supports a service that contributes to the safety of the community.

FINANCIAL IMPLICATIONS

There are adequate funds in the Sundries Donation budget to allocate this funding from.

POLICY IMPLICATIONS

No policy exists to guide this decision.

STATUTORY IMPLICATIONS

None applicable

LEGAL IMPLICATIONS

None applicable

OPERATIONAL PLAN IMPLICATIONS

None applicable

RISK MANAGEMENT IMPLICATIONS

None applicable

