



**muswellbrook  
shire council**

**Muswellbrook Shire Council**  
**ORDINARY COUNCIL MEETING**

**BUSINESS PAPER**  
**13 FEBRUARY 2018**



**ORDINARY COUNCIL MEETING, 13 FEBRUARY 2018**

MUSWELLBROOK SHIRE COUNCIL

P.O Box 122  
**MUSWELLBROOK**  
9 February, 2018

Councillors,

You are hereby requested to attend the Ordinary Council Meeting to be held in the CHAMBERS, Administration Centre, Muswellbrook on **13 February, 2018** commencing at 6.00pm.

Steve McDonald  
**GENERAL MANAGER**



# Order of Business

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF COUNTRY	5
2	CIVIC PRAYER	5
3	APOLOGIES AND LEAVE OF ABSENCE	5
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	5
5	DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST	5
6	PUBLIC PARTICIPATION	6
7	MAYORAL MINUTES	6
8	GENERAL BUSINESS	6
9	BUSINESS ARISING Nil	6
10	ENVIRONMENTAL SERVICES	7
10.1	DEVELOPMENT APPLICATION 99/2017 - TWO STEEL SHEDS, 2 ARMITAGE AVENUE, MUSWELLBROOK	7
10.2	DEVELOPMENT APPLICATION NO 103/2017 - PLACEMENT OF FOUR (4) TEMPORARY DEMOUNTABLE BUILDINGS, 3 THOMAS MITCHELL DRIVE, MUSWELLBROOK	49
10.3	REQUEST TO WAIVE FEES FOR DEVELOPMENT APPLICATION FOR YIELD EVENT	61
11	COMMUNITY INFRASTRUCTURE Nil	63
12	CORPORATE AND COMMUNITY SERVICES	64
12.1	PROPOSED VOLUNTARY PLANNING AGREEMENT BETWEEN MUSWELLBROOK COAL COMPANY LIMITED AND MUSWELLBROOK SHIRE COUNCIL	64
12.2	HUNTER JOINT ORGANISATION OF COUNCILS	82
12.3	PUBLIC ART POLICY - RESULTS OF CONSULTATION PERIOD	85
12.4	EASTER FAMILY FUN DAY - Highbrook Park (Lizard Park)	95
12.5	VICTORIA PARK FIELD RENOVATION OPTIONS	97
12.6	DENMAN MEMORIAL HALL CONCEPT	116
12.7	DRAFT STAGE 1 OLYMPIC PARK MASTER PLAN - PUBLIC EXHIBITION	125
12.8	SUSPENSION OF ALCOHOL FREE ZONE	130
12.9	ACCESS TO THE HUNTER RIVER UNDER KEY'S BRIDGE	133

12.10	DECEMBER 2017 BUDGET REVIEW	146
12.11	FINAL PROJECT FOR MEETING 40% RENEWABLE ENERGY TARGET	271
12.12	DIRECTOR'S REPORT - PLANNING, COMMUNITY & CORPORATE SERVICES	275
<b>13</b>	<b>REPORTS FROM COMMITTEES</b>	<b>282</b>
13.1	LOCAL TRAFFIC COMMITTEE - 19/12/2017	282
13.2	INTERNAL AUDIT COMMITTEE - 14/12/2017	285
13.3	INFRASTRUCTURE COMMITTEE - 20/12/2017	289
13.4	CORPORATE POLICY AND PLANNING COMMITTEE - 20/12/2017	292
13.5	INFRASTRUCTURE COMMITTEE - 31/01/2018	296
13.6	CORPORATE POLICY AND PLANNING COMMITTEE - 31/01/2018	299
<b>14</b>	<b>NOTICES OF MOTION / RESCISSION</b>	<b>302</b>
	Nil	
<b>15</b>	<b>QUESTIONS WITH NOTICE</b>	<b>302</b>
	Nil	
<b>16</b>	<b>COUNCILLORS REPORTS</b>	<b>302</b>
<b>17</b>	<b>QUESTIONS FOR NEXT MEETING</b>	<b>302</b>
<b>18</b>	<b>ADJOURNMENT INTO CLOSED COUNCIL</b>	<b>302</b>
<b>19</b>	<b>CLOSED COUNCIL</b>	<b>302</b>
19.1	AWARD OF CONTRACT NO. 2016-2017-0266 C1 - DEWATERING AND REMOVAL OF SLUDGE FROM SLUDGE LAGOONS AT DENMAN SEWAGE TREATMENT PLANT	
	<i>Item 19.1 is classified CONFIDENTIAL under the provisions of Section 10A(2)(d)(ii) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
<b>20</b>	<b>RESUMPTION OF OPEN COUNCIL</b>	<b>303</b>
<b>21</b>	<b>CLOSURE</b>	<b>303</b>
	<b>DATE OF NEXT MEETING: TUESDAY 13 MARCH 2018</b>	<b>303</b>



**MUSWELLBROOK SHIRE COUNCIL  
ORDINARY COUNCIL MEETING**

**AGENDA  
TUESDAY 13 FEBRUARY 2018**

- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 CIVIC PRAYER**
- 3 APOLOGIES AND LEAVE OF ABSENCE**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

- 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING  
RECOMMENDATION**

That the Minutes of the Ordinary Meeting held on **12 December 2017**, and the Extra Ordinary Meeting held on **31 January 2018**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

- 5 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Section 451 of the Local Government Act requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the Local Government Act).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor must disclose the nature of the interest to the meeting as soon as practicable.

Council's Model Code of Conduct now recognises two forms of non-pecuniary conflict of interests:

- Significant
- Less than significant

A Councillor must make an assessment of the circumstances and determine if the conflict is significant.

If a Councillor determines that a non-pecuniary conflict of interests is less than significant and does not require further action, they must provide an explanation of why it is considered that the conflict does not require further action in the circumstances.

If the Councillor has disclosed the existence of a significant non-pecuniary conflict of interests at a meeting they must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

**6 PUBLIC PARTICIPATION****7 MAYORAL MINUTES****8 GENERAL BUSINESS****9 BUSINESS ARISING**

Nil

## 10 ENVIRONMENTAL SERVICES

### 10.1 DEVELOPMENT APPLICATION 99/2017 - TWO STEEL SHEDS, 2 ARMITAGE AVENUE, MUSWELLBROOK

Responsible Officer:	Fiona Plesman - Director - Planning, Community & Corporate Services
Author:	Alisa Evans - Development Planner
Community Plan Issue:	<i>Conserve the heritage and history of the Shire</i>
Community Plan Goal:	<i>Support the conservation and restoration of the Shire's heritage items</i>
Community Plan Strategy:	<i>Support the conservation and restoration of the Shire's heritage items and require protection of Heritage items listed in the LEP in accordance with the Office of Environment and Heritage Protection Guidelines.</i>
Attachments:	A. Conditions B. Submission C. Applicant's Response to Submission D. Plans

**Documents referred to in assessment not attached:**

- Environmental Planning and Assessment Act 1979
- Environmental Planning and Assessment Regulations 2000
- Building Code of Australia
- Local Environmental Plan 2009
- Development Control Plan 2009
- Interim Construction Noise Guidelines
- Protection of the Environment Operations Act 1997

**APPLICATION DETAILS**

Applicant:	Mr J Thompson
Owner:	Mr J Thompson and Ms C Osborn
Proposal:	Two steel sheds
Location:	Lot 1 DP 367389 2 Armitage Avenue, Muswellbrook
Permissibility:	The proposed development is permissible as ancillary use to the dwelling within the RI General Residential Zone
Recommendation:	Approval

**RECOMMENDATION**

Development Application No. 99/2017 proposing two steel sheds at Lot 1 DP 367389, 2 Armitage Avenue Muswellbrook be approved subject the conditions in APPENDIX A to the report.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<input type="checkbox"/> Cr J. Ledlin	<input type="checkbox"/> Cr S. Bailey	<input type="checkbox"/> Cr G. McNeill
<input type="checkbox"/> Cr J. Foy	<input type="checkbox"/> Cr M. Green	<input type="checkbox"/> Cr R. Scholes
<input type="checkbox"/> Cr S. Reynolds	<input type="checkbox"/> Cr B.N. Woodruff	<input type="checkbox"/> Cr S. Ward
<input type="checkbox"/> Cr J.F. Eades	<input type="checkbox"/> Cr M. Bowditch	<input type="checkbox"/> Cr M.L. Rush

## 1. EXECUTIVE SUMMARY

Development Application 99/2017 was lodged on the 9 November 2017 for the construction of two (2) steel sheds at Lot 1 DP 367389, 2 Armitage Avenue Muswellbrook. The proposed sheds are 2.5m by 5m and 7m by 10m and will be located behind the building line on the southern boundary of the allotment.

The site is zone R1 General Residential under Muswellbrook Local Environmental Plan 2009 (MLEP 2009) and is identified as a Local Heritage Item in Schedule 5 Environmental Heritage the LEP. The application was advertised and notified in accordance with Muswellbrook Development Control Plan 2009 (MDCP 2009) and as a result one submission was received in relation to the proposal and its impact to the land to the south. The submission objected in relation to the size, use and loss of amenity and the matters are considered later in the report in detail and are not considered adequate for refusal.

The matter is reported to Council for consideration and the detailed report is below.

## 2. BACKGROUND

The site is identified as local heritage item (I52) Armitage House under MLEP 2009. The subject land has 3 existing structures on the site being a stone dwelling, stone outbuilding and a steel garage with driveway access from Doyle Lane (DA 401/2007- Removal of Existing Shed and replacement with colorbond garage).

The sandstone cottage was built in 1907 by the master stonemason. The two (2) stone buildings are located along the Doyle Lane boundary with the cottage addressing Armitage Avenue. The terrain has a gentle fall to the rear of the site away from Armitage Avenue. The land is elevated from the land to the south by a large cut of approximately one (1) metre on the boundary with a colorbond fence erected on top.

## 3. SITE AND LOCALITY DESCRIPTION

The site and the surrounding land is zone R1 General Residential and is characterised by established dwellings. The locality has area of steep terrain with site being benched to accommodate dwellings or constructed on piers to accommodate the fall. The land drains via stormwater drains to a riparian corridor located to south. The site has established gardens and buildings. The site has dual street frontages on Armitage Avenue and Doyle Lane.



#### 4. DESCRIPTION OF PROPOSAL

The proposal is to construct two (2) steel sheds behind the building line of the stone cottage. The sheds will be clad in grey horizontal corrugated wall cladding and corrugated roof cladding. The larger shed will gain vehicle access from the existing crossover on Doyle Lane. No new vehicle accesses are proposed. Stormwater will be collected and conveyed to existing rainwater tanks with over flow piped back to the street gutters.

The first of the sheds is a small 2.5m wide by 5m long shed at the rear of the cottage. The shed overall height is 2.635m to the peak and eave height 2.3m and is located 0.5m from the side boundary.

The second and the largest of the proposed sheds will be located 8.5m from the rear boundary and 1m from the side boundary (southern). The shed is proposed to be 7m by 10m with an eave height 3.8m and a ridge height of 4.7m.

#### 5. ADEQUACY OF APPLICANT'S SUBMISSION

In relation to the Statement of Environmental Effects, the plans and other documentation submitted with the Application, the applicant has provided adequate information to enable an assessment of the Application.

The applicant has included the following ancillary reports with the supporting documentation:

- Statement of Heritage Impact
- Statement of Environmental Effects and;
- Detailed drawings

## 6. REFERRALS

### Internal Referrals

The application was referred to Council's Building Section, and Council's Heritage Advisor and recommended standard conditions to be placed on the development consent should the application be approved.

## 7. PLANNING ASSESSMENT

This report provides an assessment of the material presented in the Application against the relevant State and local planning legislation and policy.

### Section 79C Matters for Consideration

#### Section 79C(1)(a)(i) The provisions of any Environmental Planning Instrument (EPI)

The following EPIs, DCPs, Codes and Policies are relevant to this Application:

#### Muswellbrook Local Environmental Plan 2009 (MLEP 2009)

##### Land Use Zone and Permitted Land Use

The development site is zoned R1 General Residential pursuant to MLEP 2009. The proposal is best defined as ancillary land use to the dwelling house, which is permitted with consent in the subject Zone.

##### Objectives of the R1 General Residential Zone

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To enable sensitive infill development of other housing types.*
- *To allow people to carry out a reasonable range of activities from their homes, where such activities do not adversely affect the living environment of neighbours.*
- *To promote the principles of ecological sustainable development including energy and water efficient subdivision and housing design.*
- *To minimise the impact of non-residential uses and ensure these are in character and compatible with surrounding development.*
- *To ensure that development is carried out in a way that is compatible with the flood risk of the area.*

It is considered that the development proposal is not contrary to the objectives of the Zone.

##### Relevant Clauses applicable under the Muswellbrook Local Environmental Plan 2009

<i>Part 2 Permitted or prohibited development</i>	
<i>2.1 Land use zones</i>	Noted
<i>2.2 Zoning of land to which Plan applies</i>	See above
<i>2.3 Zone objectives and Land Use Table</i>	See above
<i>Part 4 Principal development standards</i>	
<i>4.3 Height of buildings</i>	MLEP 2009 specifies a maximum building height of 8.5m in relation to the land. The proposal does not involve building works over 4.8m.



4.4 Floor space ratio	Complies
Part 5 Miscellaneous provisions	
5.6 Architectural roof features	Complies
5.10 Heritage conservation	<p>The land is identified as a Local Heritage Item (I52) Armitage House. The applicant prepared a Statement of Heritage Impact in relation to the sheds and it was reviewed by Council's Heritage Advisor. No objection or changes were requested and the proposal is considered appropriate for the site and does not impact the heritage significance\value of the site.</p> <p>The sheds are to be constructed to be muted in colour and are place away from the two main stone structure of heritage value. The works are deem to be consistent with the Clause 5.10.</p>

### **State Environmental Planning Policy**

The following State Environmental Planning Policies apply to the Muswellbrook Local Government Area and were considered and found not to be applicable to the proposed development.

- SEPP No. 21 Caravan Parks
- SEPP No. 30 Intensive Agriculture
- SEPP No. 33 Hazardous and Offensive Development
- SEPP No. 36 Manufactured Home Estates
- SEPP No. 44 Koala Habitat Protection
- SEPP No. 55 Remediation of Land
- SEPP No. 62 Sustainable Aquaculture
- SEPP No. 64 Advertising and Signage
- SEPP No. 65 Design Quality of Residential Flat Development
- SEPP (Housing for Seniors or People with Disability) 2004
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (infrastructure) 2007
- SEPP (Mining, Petroleum Production and Extractive Industries) 2007
- SEPP (miscellaneous Consent Provisions) 2007
- SEPP (Rural Lands) 2008
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Affordable Renting Housing) 2009
- SEPP (State and Regional Development) 2011

### **Section 79C(1)(a)(ii) the provisions of any draft EPI.**

There are no draft EPIs relevant to the subject Application.

### **Section 79C(1)(a)(iii) the provisions of any development control plan**

#### **Section 3 – Site Analysis**

It is considered that the documentation provided with the Development Application satisfies the provisions of Section 3 of the Muswellbrook DCP.

Section 4 – Notification

In accordance with the provisions of Section 4 of the Muswellbrook DCP 2009, the Application was notified for a period of not less than fourteen days from 13 November 2017 to 6 December 2017. A notice was also placed in the local newspaper, the Hunter Valley News, at the commencement of the notification period.

During the notification period one (1) submission was received during the notification period. The issues raised in the submissions are addressed in this Report.

Section 6 – Residential Development

	Comments
<b>6.1 Built Form</b>	
<i>6.1.3 Side and Rear Setbacks</i>	iii) DCP requires shed to be a minimum of 450mm from side and rear boundary. The proposed sheds are 450mm (2.5m x 5m) and 1m (7m x 10m) from side boundary and 8.5 m from rear. The setbacks are compliant with the DCP and are adequate.
<i>6.1.4 Building Height and Scale</i>	Complies with LEP height limitation.
<i>6.1.6 Garages, Carports and Sheds</i>	The proposed sheds are compliant with the DCP requirements. The proposed sheds are behind the existing building line.
<i>6.1.9 Reflective Materials</i>	The proposed sheds will be constructed in grey colorbond corrugated iron. The colour is consistent with the existing colour scheme on site.
<b>6.4 Site Operation</b>	
<i>6.4.2 Stormwater Management</i>	Stormwater will be collected to existing water tanks and overflow piped to the street as per submitted plans.

Section 15 – Heritage Conservation

The proposed site is identified as a Local Heritage Item under Schedule 5 Environmental Heritage. The proposal has been assessed as complying with the DCP. The proposed sheds are simple gable roofed steel buildings constructed with horizontal corrugated iron wall cladding. They are positioned as to be set back from the two stone structures (dwelling and workshop). They will be coloured matched to the existing grey onsite and the colour will be confirmed prior to the commencement of construction.

Section 20 – Erosion and Sediment Control

Site will have appropriate erosion and sediment control and standard conditions have been applied.

Section 25 – Stormwater Management

Stormwater design is consistent with the DCP.

**Section 79C(1)(a)(iia) the provisions of any planning agreement**

There are no planning agreements relevant to the subject Application.

**Section 79C(1)(a)(iv) the provisions of the regulations**

Division 8A of the Environmental Planning and Assessment Regulation 2000 applies to the development.

**Section 79C(1)(a)(v) the provisions of any coastal zone management plan**

This item is not relevant to the subject Application. The Application does not relate to a coastal area.

**Section 79C(1)(b) the likely impacts of that development**

The following additional matters were considered and, where applicable, have been addressed elsewhere in this report:

Context & Setting	Waste
Built Form	Energy
Potential Impact on Adjacent Properties	Noise and Vibration
Access, Traffic and Transport	Natural hazards
Public Domain	Technological hazards
Utilities	Safety, Security, and Crime Prevention
Heritage	Social Impact on Locality
Other land resources	Economic Impact on the Locality
Water	Site Design and Internal Design
Soils	Construction
Air & microclimate	Cumulative Impacts
Flora & fauna	

**Section 79C(1)(c) the suitability of the site for the development**

It is considered that the development is compatible with surrounding land uses and site characteristics, subject to consent conditions.

**Section 79C(1)(d) any submissions made**

During the notification period one (1) submission was received during the notification period. A copy of the submission is attached as **Appendix B**. The applicant has provided a response to the submission and this is attached as **Appendix C**.

The concerns raised in the submissions are summarised below.

**Issue:** *Land zoned residential land not industrial; sheds proposed are large for residential purposes.*

**Comment:** The largest of the sheds is 10m by 7m with an area of 70 sq. metres. This is not unusual within a residential zone or is a suggestion of an industrial use. Large items such as caravans and boats will generally require a structure of this size for covered storage and a small domestic workshop for home/hobby use.

A condition will be recommended to ensure that the shed is not used for industrial or commercial purposes.

**Issue 2:** *Height of shed is most significant at being 5m in height. This would exacerbate the slope difference between the adjoining block to the south.*

**Comment:** The development site is elevated from the adjoining site to the south. The locality is of steep terrain. Past development has seen the lot to the south be cut and fill to accommodate the existing dwelling.

The existing cut of over a metre with a 1.5m to 1.8m high colorbond fence already creates a tall barrier. The tallest shed is set one metre from the side boundary will not adversely impact the property or exacerbate the height difference.

It is also noted that the maximum height for buildings with the R1 General Residential Zone is 8.5m under Muswellbrook Local Environmental Plan 2009.

Issue 3: *Proposed structure will have significant impact on the outlook and aesthetics of 4 Doyle Street Muswellbrook.*

Comment: As discussed above, the northern boundary of 4 Doyle Street Muswellbrook consists of a 1m high retaining wall and 1.5 to 1.8m colorbond fence. There is no significant outlook due to the sites differing ground level.

Existing planting of 4 Doyle Street also obstructs any outlook to the north.

Issue 4: *Size of development in close proximity to 4 Doyle Lane and will likely cause significant interruption to the enjoyment that property.*

Comment: The use of the land is residential. The shed will be used by its occupants for ancillary uses to the dwellings. The using of tools/vehicles for domestic purposes is not likely to cause significant disturbance to adjoining properties.

#### **Section 79C(1)(e) the public interest.**

It is considered that the proposal is not contrary to the public interest.

### **8. CONCLUSION**

The application has been assessed in accordance with the legislation listed at the beginning of the report. The application has also been placed on public exhibition for a minimum of fourteen days with one submissions being received.

It is recommended the application be approved subject to conditions of consent.

### **DISCLOSURE OF POLITICAL DONATIONS AND GIFTS:**

No disclosures of a political donations or gifts have been made in relation to this application.

### **SOCIAL IMPLICATIONS**

The development as presented will not result in any specific social implications for Council.

### **FINANCIAL IMPLICATIONS**

This development as presented has no direct financial impact upon Council's adopted budget or forward estimates.

### **POLICY IMPLICATIONS**

The development as presented will not result in any specific policy implications for Council.

### **STATUTORY IMPLICATIONS**

Statutory implications relating to assessment of the subject application have been addressed in the body of the report.

**LEGAL IMPLICATIONS**

This matter has no specific legal implications for Council.

**OPERATIONAL PLAN IMPLICATIONS**

This matter has no specific Operational Plan implications for Council.

**RISK MANAGEMENT IMPLICATIONS**

This matter has no specific risk management implications for Council.

## IDENTIFICATION OF APPROVED PLANS

**1. Development in Accordance with Plans**

The development being carried out in accordance with the development application and the drawings referenced below, and endorsed with Council's approval stamp, except where amended by the following conditions.

Drawing No.	Drawn by	Drawing Date	Received
Sketch Plan	Unknown	Undated	09/11/2017
Job No. CSNK38096	FDS	19/10/2017	09/11/2017
Job No. CSNK38095	FDS	19/10/2017	09/11/2017

**2. Plans on Site**

A copy of all stamped approved plans, specifications and documents (including the Construction Certificate if required for the work incorporating certification of conditions of approval) must be kept on site at all times so as to be readily available for perusal by any officer of Council or the Principal Certifying Authority.

## OPERATIONAL CONDITIONS IMPOSED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT AND REGULATIONS AND OTHER RELEVANT LEGISLATION

**3. Building Code of Australia**

All building work must be carried out in accordance with the provisions of the Building Code of Australia.

**4. Home Building Act**

- (1) Building work that means residential building works (under the meaning and exemptions of the *Home Building Act 1989*) must not be carried out unless the Principal Certifying Authority for the development which the work relates:
  - (a) In the case of work being carried out by a licensed builder :
    - (i) Has been informed in writing of the licensee's name and license number, and;
    - (ii) Has received Home Owners Warranty Insurance for works where the contract price of the works exceeds \$20,000.
  - (b) In the case of an Owner Builder:
    - (i) Has been informed in writing of the person's name and Owner Builder permit number where the cost of works is greater than \$10,000, or;
    - (ii) Has been given declaration signed by the owner of the land that states that the reasonable market cost of the labour and materials is less than \$10,000.
- (2) A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this clause, sufficient evidence that the person has complied with the requirements of that Part.

- (3) If arrangements for doing residential building work are changed while the work is in progress so that the information submitted to Council is out of date, further work must not be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council), has given the Council written notice of the updated information.

Note: (1) The amounts referred to in point 1 may be subject to change as regulations are amended.

- (2) An owner that engages multiple licensees/contracts or contracts for part of the work and completes work themselves is considered an Owner Builder under the *Home Building Act 1989*.

**ANCILLARY MATTERS TO BE COMPLETED PRIOR TO THE ISSUE OF THE CONSTRUCTION CERTIFICATE**

**5. Colours (External) – Conservation Areas (Alterations and Additions)**

External colours shall be similar to traditional colour schemes appropriate to the type and architectural style of the building, and be complimentary to similar buildings in the immediate vicinity. Details of the proposed colour scheme are to be approved in writing by a recognised heritage architect or planner, and submitted to the Certifying Authority for approval with the Construction Certificate.

**CONDITIONS THAT MUST BE ADDRESSED PRIOR TO COMMENCEMENT**

**6. Sediment and Erosion Control**

All required erosion and sedimentation techniques are to be properly installed prior to the commencement of any site works and maintained in a functional and effective condition throughout the construction activities until the site is stabilised.

**7. Site Sign**

A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:

- (a) stating that unauthorised entry to the work site is prohibited;
- (b) showing the name of the principal contractor (or person in charge of the work site), and a telephone number at which that person may be contacted at any time for business purposes and outside working hours; and
- (c) showing the name, address and telephone number of the Principal Certifying Authority for the work.

Any such sign must be maintained while building work or demolition work is being carried out, but must be removed when the work has been completed.

This condition does not apply to building works being carried out inside an existing building.

**8. Construction Certificate Requirement**

No works shall commence on site until such time as a Construction Certificate has

been issued for either part or all of the works. If a certificate is issued for part of the works it must cover the works being undertaken onsite.

#### **9. Damage to Public Infrastructure**

The applicant shall bear the cost of all restoration works to Council property damaged during the course of this development. The applicant shall submit in writing and/or photographic record, of any existing damage to Council property before commencement of work.

Note: This documentation will be used to resolve any dispute over damage to infrastructure. If no documentation is received prior to commencement of work it will be assumed that the infrastructure was undamaged and the applicant will be required to restore all damaged infrastructure at their expense.

#### **10. Public Liability Insurance**

Any person or contractor undertaking works on public land must take out Public Risk Insurance with a minimum cover of \$20 million in relation to the occupation of, and approved works within Council's road reserve or public land, as approved in this consent. The Policy is to note, and provide protection for Muswellbrook Shire Council, as an interested party and a copy of the Policy must be submitted to Council and the Principal Certifying Authority prior to commencement of the works. The Policy must be valid for the entire period that the works are being undertaken on public land.

(Note: Applications for hoarding permits, vehicular crossings etc will require evidence of insurance upon lodgement of the application.)

#### **11. Site Facilities**

- (a) If the development involves building work or demolition work, the work site must be fully enclosed by a temporary security fence (or hoarding) before work commences.
- (b) A minimum width of 1.2m must be provided between the work site and the edge of the roadway so as to facilitate the safe movement of pedestrians.
- (c) Any such hoarding or fence is to be removed when the work has been completed.
- (d) A garbage receptacle fitted with a tight fitting lid for the reception of all food scraps and papers from the work site must be provided prior to building work commencing and must be maintained and serviced for the duration of the work.
- (e) Toilet facilities must be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the work site.
- (f) Each toilet provided must:
  - be a standard flushing toilet, connected to a public sewer, or
  - if connection to a public sewer is not available, to an on-site effluent disposal system approved by the council, or
  - an approved temporary chemical closet.
- (g) The provision of toilet facilities must be completed before any other work is commenced.



- (h) A person having the benefit of this certificate who causes an excavation that extends below the level of the base of the footings of a building on an adjoining allotment of land must at their own expense and where necessary:
  - protect and support the building from damage, and
  - If necessary, underpin and support the building in accordance with the details prepared by a professional engineer.
- (i) A person having the benefit of this certificate who causes the excavation must, at least 7 days before commencing this work, give notice of intention to do so to the owner of the adjoining allotment of land and provide particulars of the proposed work.
- (j) Erosion and sediment controls must be provided in accordance with the details shown on the approved plans, prior to the disturbance of any soil on the work site.

**CONDITIONS THAT MUST BE COMPLIED WITH DURING DEMOLITION AND BUILDING WORK****12. Construction Hours**

- (a) Subject to this clause, building construction is to be carried out during the following hours:
  - i. between Monday to Friday (inclusive)—7.00am to 6.00pm
  - ii. on a Saturday—8.00am to 1.00pm
- (b) Building construction must not be carried out on a Sunday or a public holidays.
- (c) Demolition works and excavation works must only be carried out between Monday to Friday (inclusive) between 8.00am and 5.00pm.
- (d) The builder and excavator must display, on-site, their 24 hour contact telephone numbers, which are to be clearly visible and legible from any public place adjoining the site.

**13. Prohibition on Use of Pavements**

Building materials and equipment must be stored wholly within the work site, unless prior written approval has been obtained from council. Equipment must not be operated on the footpath or roadway, unless prior written approval has been obtained from council.

**14. Applicant's Cost of Work on Council Property**

The applicant shall bear the cost of all works associated with the development that occurs on Council's property.

**CONDITIONS WHICH MUST BE COMPLIED WITH PRIOR TO THE ISSUE OF THE OCCUPATION CERTIFICATE****15. Occupation**

The building is not to be used or occupied until a final inspection has been carried out and an occupation certificate has been obtained from the Principal Certifying Authority.

**CONDITIONS THAT MUST BE COMPLIED WITH AT ALL TIMES****16. Stormwater Disposal**

All stormwater from the development including all hardstandings and overflows from rainwater tanks is to be collected and disposed of via the rainwater tanks and there into the kerb and gutter.

**17. Impact on Amenity of Surrounding Area – Non Residential Areas**

The implementation and intensity of this development shall not adversely affect the amenity of the neighbourhood by reason of excessive levels of illumination (internal or external), solar glare arising from the building materials utilised in any construction processes or fit-out, the emission of noises, noxious fumes, odours and waste.

**18. No Commercial Use**

Nothing in this consent shall authorise the use of the sheds for commercial or industrial activities.

**REASON FOR IMPOSITION OF CONDITIONS:**

The reason for the imposition of the following conditions is to ensure, to Council's satisfaction, the objects of the *Environmental Planning and Assessment Act 1979* (as amended) are achieved:

- (a) To encourage:
  - (i) The proper management, development and conservation of natural and artificial resources, including agricultural land, natural areas, forest, minerals, water, cities, towns, and villages for the purpose of promoting the social and economic welfare of the community and a better environment;
  - (ii) The promotion and co-ordination of the orderly and economic use of development of land;
  - (iii) The protection, provision, and co-ordination of communication and utility services;
  - (iv) The provision of land for public purposes;
  - (v) The provision and co-ordination of community services and facilities;
  - (vi) The protection of the environment, including the protection and conservation of native animals and plants including threatened species, populations, and ecological communities and their habitats;
  - (vii) Ecologically Sustainable Development; and
  - (viii) The provision and maintenance of affordable housing.
- (b) To promote the sharing of the responsibility for environmental planning between the different levels of government in the State.
- (c) To provide increased opportunity for public involvement and participation in environmental planning and assessment.

<b>ADVICE:</b>
----------------

**1. Location of Services**

Prior to construction work commencing you should ensure that all services have been clearly located and identified by contacting “Dial before you Dig” by telephoning 1100.

2. If a new internal driveway is proposed to be installed it will require approval prior to installation.

PARTNERS  
M.D. GANT  
G.C. BETTS

ASSOCIATE  
W.L. ROZZOLI

CONVEYANCERS  
S.L. CLYDSDALE  
J.L. MCTAGGART

OUR REFERENCE  
YOUR REFERENCE

GCB:EC:48523

**CURTIS GANT BETTS**  
SOLICITORS

59 BROOK STREET MUSWELLBROOK N.S.W. 2333  
AND AT  
100 BETTINGTON STREET MERRIWA N.S.W. 2329

TELEPHONE (02) 6543 2433  
FACSIMILE (02) 6542 5297

P.O. BOX 191  
MUSWELLBROOK 2333  
DX 7343 MUSWELLBROOK

5 December 2017

Muswellbrook Shire Council  
PO Box 122  
MUSWELLBROOK NSW 2333

Attention: Donna Watson - Planning and Environment Section

BY EMAIL: [council@muswellbrook.nsw.gov.au](mailto:council@muswellbrook.nsw.gov.au)

Dear Ms Watson

**RE: NOTICE OF PROPOSED DEVELOPMENT**  
**PREMISES: LOT 12 DP 367389**  
**DA NUMBER: 99/2017**  
**APPLICANT: JD THOMPSON**

**NOTICE OF OBJECTION**

We advise that we act for Mrs Faye Folpp being the registered proprietor of the property known as 4 Doyle Street Muswellbrook.

Our client opposes the proposed development due to the size of the proposed shed, the proximity of the shed to our client's boundary, the affect that the shed will have on our client's property both visually and aesthetically and due to the fact that the shed will reduce the sunlight availability to our client.

The relevant factual circumstances and a list of the official objections are listed below for Council's consideration.

**FACTS RELEVANT TO THE PROPOSED DEVELOPMENT APPLICATION**

- The proposed location of the shed is immediately adjacent to the dwelling of our client Mrs Faye Folpp.
- There already exists a great disparity in the levels of the land due to the natural gradient of the allotments and the existence of a large retaining wall.
- We are instructed that Mrs Folpp's land is already approximately 1 metre lower than that of the proponent's.

Liability limited by a scheme approved under Professional Standards Legislation

- We note that our client's property 4 Doyle Street Muswellbrook is located to the south of that of Mr Thompsons.

**REASONS FOR OBJECTION TO THE PROPOSED DEVELOPMENT**

1. The land is classed as Residential Land and not Industrial – the shed that is being proposed is significantly larger than most residential sheds.
2. It should be noted that the allotments in questions are normal residential allotments and not large residential allotments.
3. The height of the shed is most significant in it being proposed as 5 meters height. This would be exacerbated by the slope difference that we have outlined above as the proponents land is already approximately 1 meter higher than that of Mrs Folpp's
4. The proposed structure will have a significant impact on the outlook and aesthetics of Mrs Folpp's land.
5. The proposed construction will have a detrimental impact upon the light availability to Mrs Folpp's land – this will no doubt be particularly relevant during colder winter months being a time that Mrs Folpp would hope to see as much light penetration as possible.
6. Ultimately the size of the proposed development being in such close proximity with that of Mrs Folpp's land is likely to cause a significant interruption to Mrs Folpp's quiet enjoyment of her property.
7. Mrs Folpp also harbours concerns regarding the possible effects of noise disturbance given the size of the shed and the activities with which we understand the proponent wishes to engage in.

We would be pleased if members of Council would have regard to the objections contained in this letter at the time of exercising discretion.

If the matter goes to a Council Meeting then our client would appreciate a right to be heard in person to canvas her concerns in relation to the proponent's development application.

Yours faithfully

**CURTIS GANT BETTS SOLICITORS**

*Signed for and on behalf of Mrs Faye Folpp by her Solicitor George Betts.*



**— LAWLERS —**  
**SOLICITORS and CONVEYANCERS**



**Specialist  
Accreditation  
The Law Society  
of NSW  
Public Notary**

OUR REFERENCE: LML:66309  
YOUR REFERENCE:

1 February 2018

Planning & Development Section  
Muswellbrook Shire Council  
PO Box 122  
MUSWELLBROOK NSW 2333

Dear Sir/Madam

**RE: JEFFREY DAVID THOMPSON  
PROPOSED DEVELOPMENT AT 2 ARMITAGE AVENUE  
MUSWELLBROOK NSW 2333  
ONE SMALL SHED & ONE LARGE SHED  
DEVELOPMENT APPLICATION 99/2017**

We advise we act on behalf of Mr Jeffrey David Thompson in relation to the above matter.

We note that an objection has been lodged in relation to the Application by Mrs Faye Folpp who resides at 4 Doyle Street, Muswellbrook NSW 2333.

For your convenience we **annex** hereto a scale plan indicating the location of Mrs Folpp's residence and the layout of our client's property.

We note Mrs Folpp raises no objection in relation to the smaller shed. The objections raised relate to the larger shed only.

As can be seen from the attached plan Mrs Folpp's side wall fronts onto a colorbond dividing fence between the properties.

Our client's proposed larger shed will front onto the other side of the colorbond dividing fence.

The height of the colorbond boundary fence is 2.8 metres from the ground level of that side of Mrs Folpp's residence.

---

ABN: 80 800 796 688

Shop 23, Campbell's Corner, 60-82 Bridge Street Muswellbrook NSW 2333

PO Box 725 Muswellbrook • DX 7342 Muswellbrook

Telephone: (02) 6543 1333 • Facsimile: (02) 6543 2877

Email: law@lawlers.com.au • Website: www.lawlers.com.au

Liability limited by a scheme approved under Professional Standards Legislation

Mr J Thompson

1 February 2018

We **annex** hereto as **Annexure 'A'** photograph of the relevant fence and the side of Mrs Folpp's property together with photograph from our client's property showing the relevant fence and the side of our client's property.

As can be seen from the attached the existing colorbond boundary fence has always restricted any view from that side of the house.

We understand the rooms located at that side of the house are a bathroom and toilet.

Mrs Folpp always has her blinds pulled down (presumably for privacy in relation to the use of amenities contained in those rooms).

The larger shed is proposed to be located one metre from the dividing fence and the larger shed will be 3.8 metres from Mrs Folpp's residence.

The area between Mrs Folpp's residence and the boundary fence consist of a 1.6 metre wide pathway, a 1.2 metre high retaining wall and then a 1.2 metre wide area with trees and shrubs and dirt with some dead grass.

The facing wall of the shed is 4.6 metres high and has a shallow sloping roof and the height of the apex is 5 metres.

The small shed is proposed to be used as a garden shed.

The larger shed is to be used as a storage shed.

As can be seen by the attached plan, the larger shed is located such that our client will have vehicle access from his rear driveway located in Doyle Lane. We **annex** hereto as **Annexure 'B'** a sketch plan showing the location of that driveway and the proposed sheds.

Our client's property is heritage listed and we **enclose** herewith full copy of statement received in relation to Heritage Impact. As can be seen it was found that there would be minimal or no impact on the heritage significance. See **Annexure 'C'**.

We further **enclose** as **Annexure 'D'** an aerial photograph of the relevant properties.

We further **annex** hereto as **Annexure 'E'** our client's detailed instructions in response to the objections raised by Mrs Folpp.

In light of our client's submissions we respectfully request that our client be granted permission to construct both the small shed and the larger shed as indicated.

3

Mr J Thompson

1 February 2018

Should you have any queries or require any further information please do not hesitate to telephone me.

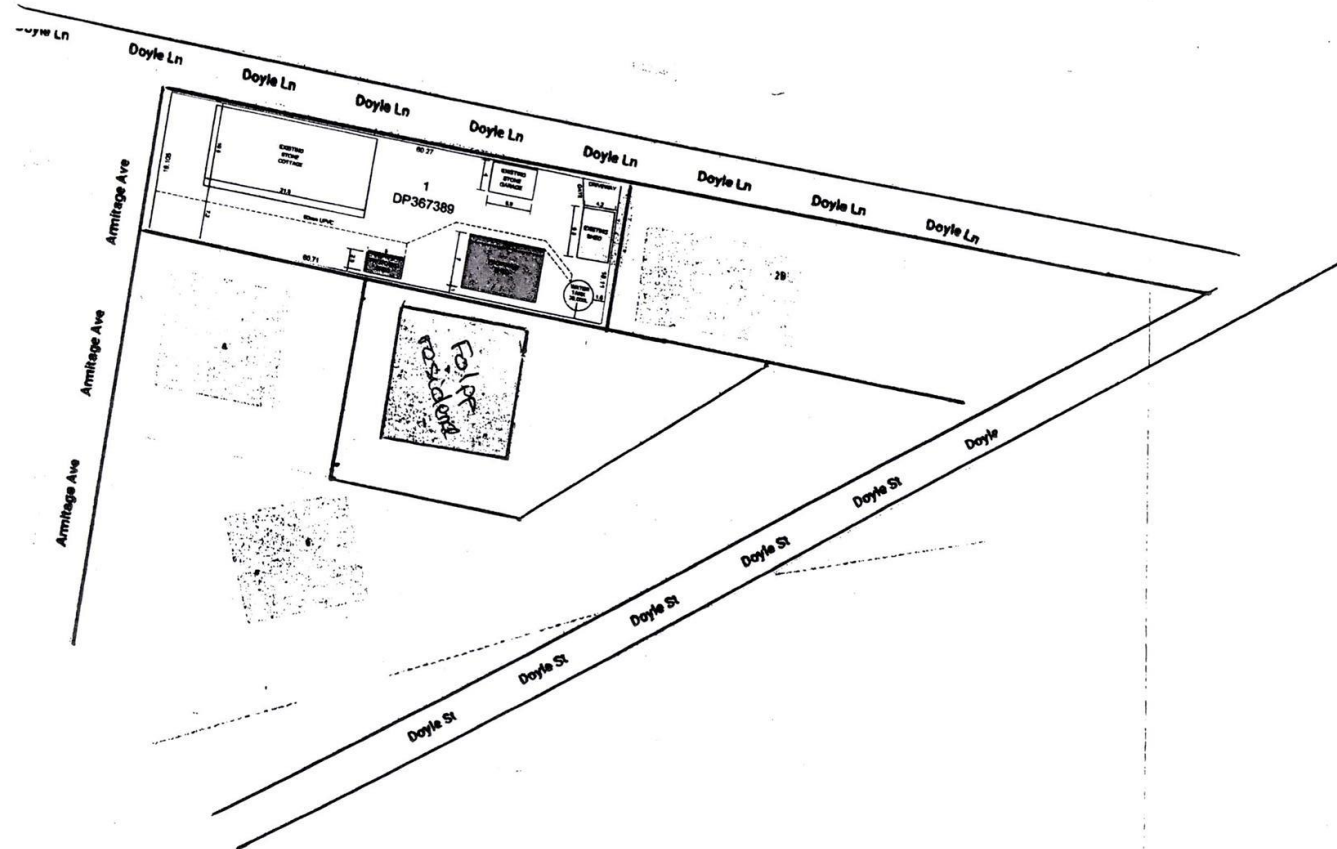
Our client will attend the Council Meeting to determine this matter in order the he is available to answer any further questions Council may have

Yours faithfully



**Lin Lawler**  
**Principal**  
**Accredited Specialist Family Law**





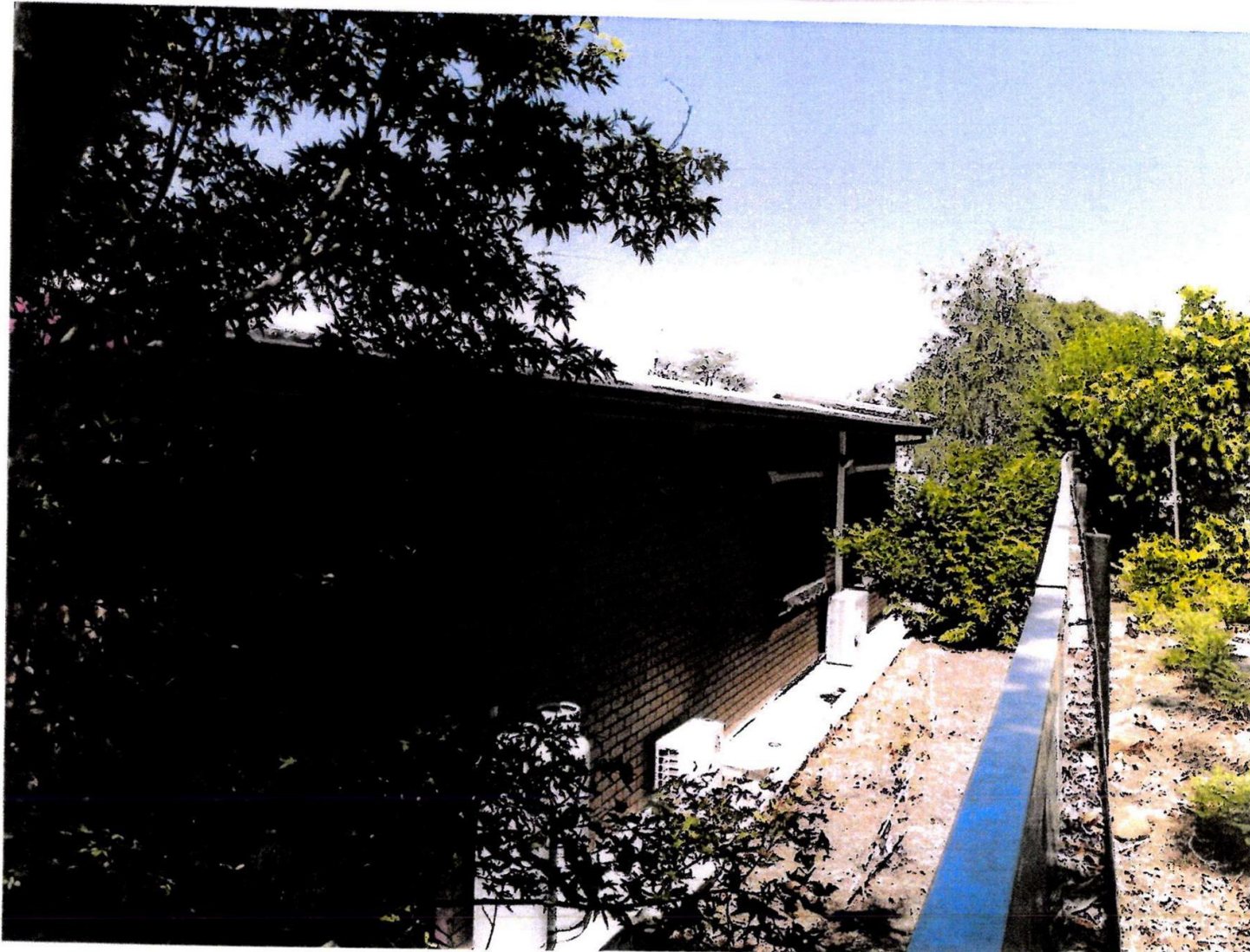
Current view from 2 Armitage Avenue  
showing fence and side wall of  
Mrs Folpp's house.

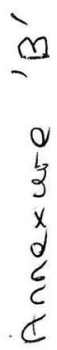


Annexure - D



Current view of side of Mrs Folpp's  
house and windows and dividing fence  
windows are bathroom/toilet  
type windows







Annexure 'C'

## Statement of Heritage Impact

### New development adjacent to a heritage item

- How is the impact of the new development on the heritage significance of the item or area to be minimised?

The heritage item is a sandstone cottage built in 1907. 2 Armitage Avenue Muswellbrook. The historical significance is that it represents the work of a master stonemason of the time. There will be minimal or no impact on the heritage significance as there is a reasonable distance between the proposed sheds and the existing buildings. The avenue and lane have a mixture of brick and weatherboard buildings with mostly colorbond fencing.

- Why is the new development required to be adjacent to the heritage item?

The small shed will be close to existing gardens and also allows for minimal length of electrical cable from the meter box. The large shed is positioned to allow vehicle access from the rear driveway.

- How does the curtilage allowed around the heritage item contribute to the retention of its heritage significance?

There will be no change to the existing grounds or access around the heritage buildings.

- How does the new development affect views to, and from, the heritage item? What has been done to minimise negative effects?

There will be no impact on the view from the street due to the sheds being positioned behind the stone buildings. The proposed sheds will be constructed from grey horizontal corrugated colorbond the same style as an existing shed on the property.

- Is the development sited on any known, or potentially significant archaeological deposits? If so, have alternative sites been considered? Why were they rejected?

No.

- Is the new development sympathetic to the heritage item? In what way?

No.

- Will the additions visually dominate the heritage item? How has this been minimised?

No. The sheds will be plain grey colorbond located behind the street view and a reasonable distance from the heritage items. The existing shed, stone garage, trees and an ugly brown colorbond fence significantly restrict the view of the proposed sheds. Ref photos.

- Will the public, and users of the item, still be able to view and appreciate its significance?

Yes. The current access and view will not change. The stone cottage and garage are adjacent to Doyle Lane and the proposed shed located behind them on the other side of the property.

Annexure 'D'



*The photo above is a fly-over view taken on the 23<sup>rd</sup> August 2017 at 8.54 am. It clearly shows the shade projected over Mrs Folpp's property.*



## ANNEXURE "E"

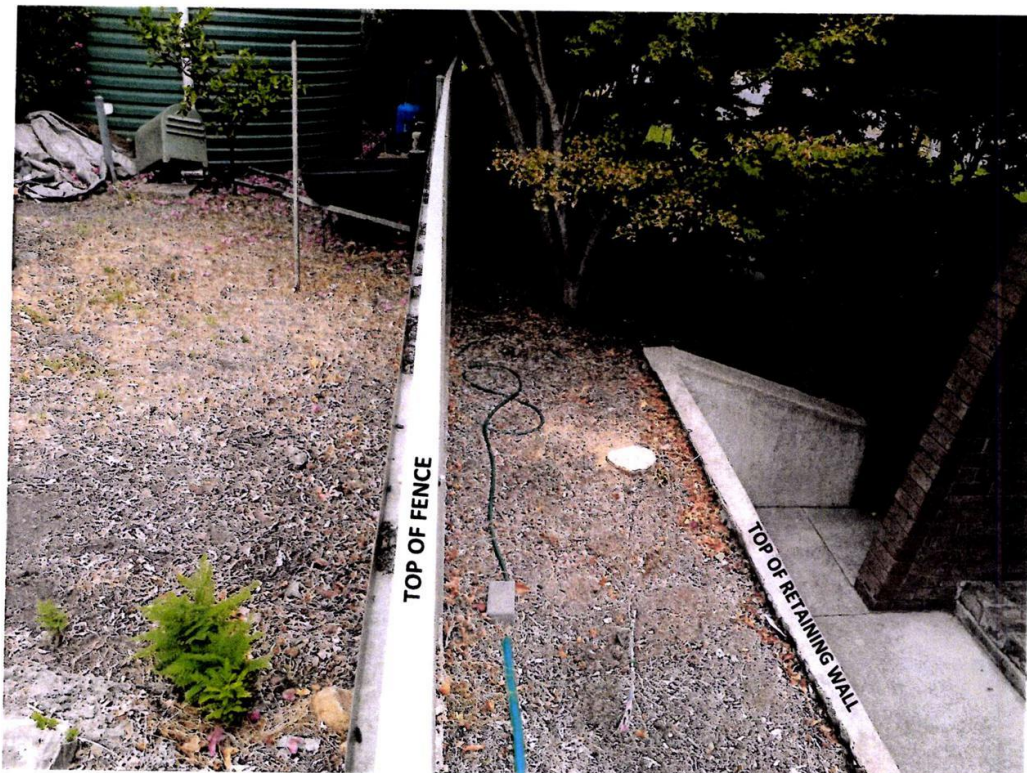
## Facts relevant to the proposed development application

- The proposed location of the shed is immediately adjacent to the dwelling of our client Mrs Faye Folpp

*There are two sheds proposed in the development application. There is a 1 metre stand off from the boundary to the proposed larger shed. That is more than that is required by council guidelines. There is a .5 metre stand off for the smaller shed to the same boundary. The location of the larger rear shed is the only position suitable to take advantage of the access from the Doyle Lane driveway.*

- There already exists a great disparity in the levels of the land due to the natural gradient of the allotments and the existence of a large retaining wall

*The land at the fence line is at the **exact same level**. There is a 1.2metre wide **level** garden from the fence to the top of a 1.2 metre high retaining wall on Mrs Folpp's property. The concrete slabs for the proposed sheds will be designed and positioned to minimise the removal of soil and follow the natural gradient of the land as per council environmental guidelines. Mrs Folpp's property does not follow the natural gradient of the land.*



LEVEL GARDEN - 1.2m WIDE

- We are instructed that Mrs Folpp's land is already approximately 1 metre lower than that of the proponent's

*The land at the fence line is at the **exact same level**. There is a 1.2metre wide **level** garden from the fence to the top of a 1.2 metre high retaining wall on Mrs Folpp's property. There has been extensive excavation performed on Mrs Folpp's land such that her residence is well below my property. The concrete slabs for the proposed sheds will be designed and positioned to minimise the removal of soil and follow the natural gradient of the land as per council environmental guidelines.*

- We note that our client's property 4 Doyle Street is located to the south of that of Mr Thompson's

*Correct.*

#### **Reasons for objection to the proposed development**

1. The land is classed as Residential Land and not industrial – the shed that is proposed is significantly larger than most residential sheds

*There are two sheds proposed in the development application. The both sheds are well within council development guidelines. There are larger sheds on residential blocks in the Muswellbrook area.*

2. It should be noted that the allotments in question are normal residential allotments and not large residential allotments

*This is correct. The proposed sheds will be located on a general residential block. The sheds are designed to be within council development guidelines.*

3. The height of the shed is most significant in it being proposed as 5 metres height. This would be exacerbated by the slope difference that we have outlined above as the proponents land is already 1 metre higher than that of Mrs Folpp's

*The proposed larger shed is not 5 metres high. It is 3.8 metres from the ground to the guttering on the northern side i.e. the side facing Mrs Folpp and approximately 4.6 metres from the ground to the guttering on the southern side due to the levelling of the concrete slab. The roof pitch is 15 degrees running east to west. The land at the fence line is at the **exact same level** but Mrs Folpp's residence is approximately one metre below the level of her strip of land.*



4. The proposed structure will have significant impact on the outlook and aesthetics of Mrs Folpp's land

*There will be little or no impact on the outlook and aesthetics of Mrs Folpp's land. The larger shed at the rear will be barely visible from Doyle Street through Mrs Folpp's front yard due to the number of large trees growing in her yard.*



*The view of Mrs Folpp's property from the north will only be improved by the erection of a shed. There is nothing aesthetically pleasing about looking at a faded blue colorbond roof.*



*Neither the smaller shed nor the larger shed will have any impact on the view to or from Mrs Folpp's property.*



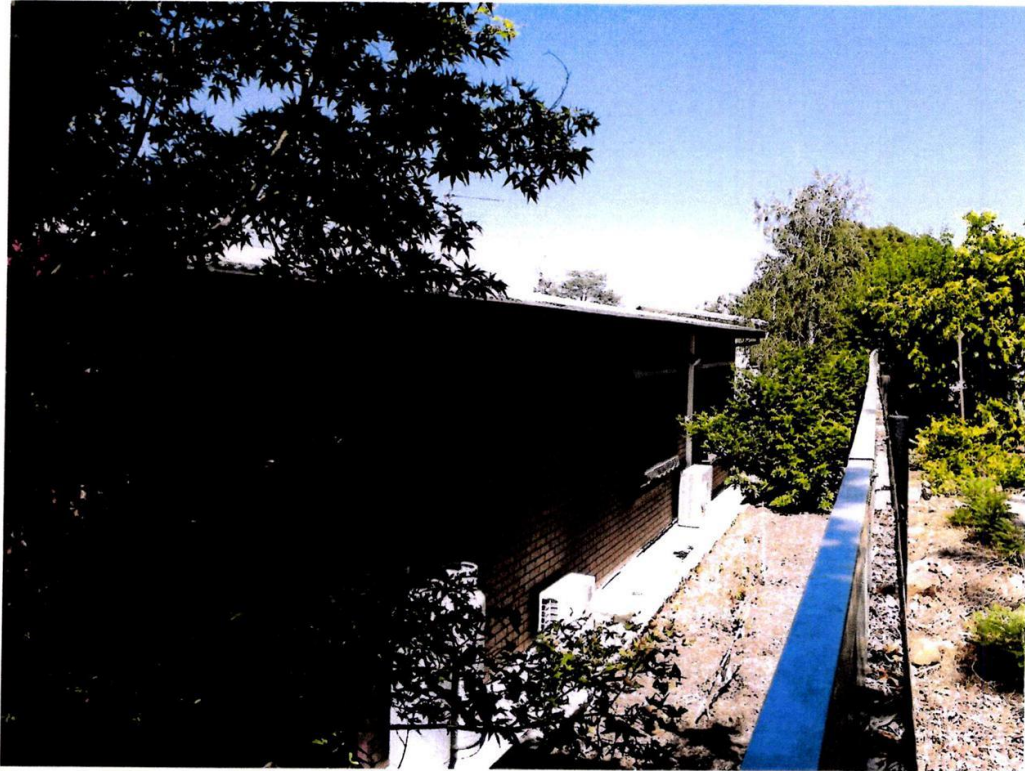
5. The proposed construction will have a detrimental impact upon the light availability to Mrs Folpp's land – this will no doubt be particularly relevant during colder winter months being a time that Mrs Folpp would hope to see as much light penetration as possible

*There will be little or no difference to the current amount of light available to Mrs Folpp's land. In my property to the north there is a very large Silky Oak tree and a large Jacaranda tree.*



*These trees provide a large amount of shade over my property and other adjoining properties. In the winter months when the sun is low in the northern sky, the shade projected by these trees covers most of Mrs Folpp's property from mid-morning to mid-afternoon. Having a shed in this position will make no difference to the shading.*

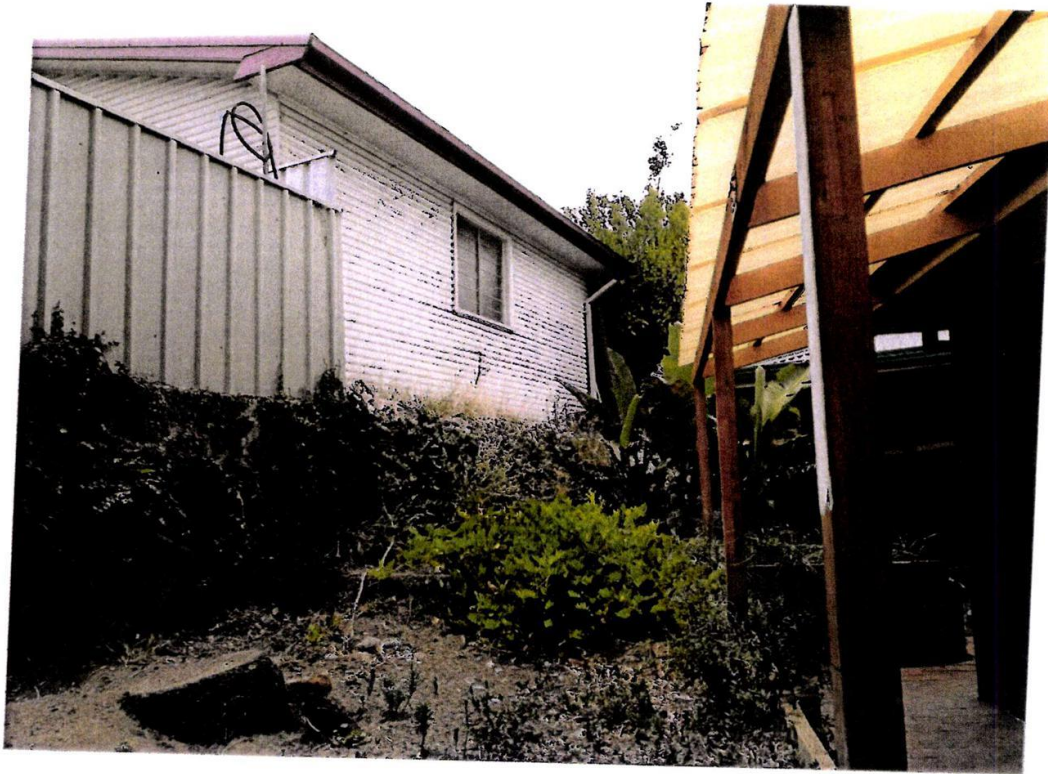
*There are three windows on the northern side of Mrs Folpp's residence. All three have dark shade cloth type awnings fitted which are drawn fully down all year round.*



*The height of the colorbond northern boundary fence is 2.8 metres from the ground level in Mrs Folpp's property. This would prevent light entering a large section on the northern side in winter.*



*On the southern boundary of Mrs Folpp's property and 6 Armitage Avenue there is a garage and trees that would significantly impede the light availability to the neighbour's property in winter. The height from the neighbour's ground level to the guttering on the garage is 4 metres (see photo below)*

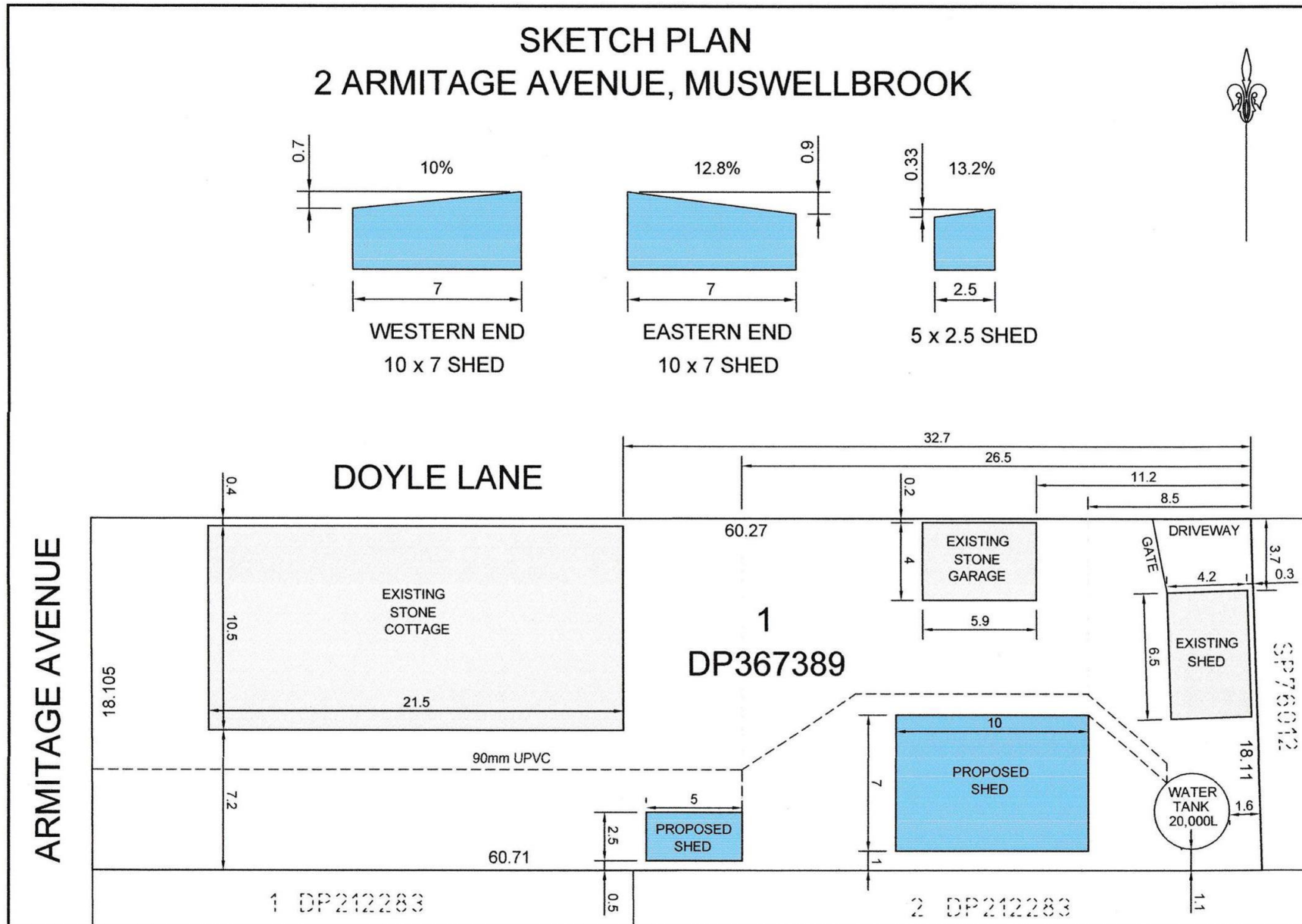


6. Ultimately the size of the proposed development being in such close proximity with that of Mrs Folpp's land is likely to cause a significant interruption to Mrs Folpp's quiet enjoyment of her property

*The distance from the proposed larger shed to Mrs Folpp's residence is 3.8 metres, which is much further than distances between residences provided for in the council development guidelines. There are no windows fitted to the southern side of the proposed sheds. Mrs Folpp's residence is built from solid brick with only one small bathroom type window and a plain wall aligning with the larger shed. The proposed sheds will have thermal insulation which does provide some acoustic insulation as well. The area between Mrs Folpp's residence and the northern boundary fence consists of a 1.6 metre wide pathway, a 1.2 high retaining wall and a 1.2 metre wide garden with trees and shrubs. The walkway has two outside units for split system air conditioners which, when running, would make substantial noise. There are also two large LPG tanks for gas supply to the residence.*

7. Mrs Folpp also harbours concerns regarding the possible effects of noise disturbance given the size of the shed and the activities with which we understand the proponent wishes to engage in

*The proposed larger shed is required for storage. I have a medium sized fishing boat, a 1969 Morris 1100S vintage car and two motorcycles I wish to keep in the larger shed. My plan is to use a vehicle hoist to lift the Morris and store the motorcycles under it. The hoist requires a roof height of 4 metres. The boat will be kept in the other bay with the size of the shed allowing for an upgrade in boat size in the future. The left over section of the larger shed is for tools and cupboards. There will be no noise.. There are also noise regulations to be adhered to and I am happy to undertake to comply with the same. The smaller shed is a garden shed.*

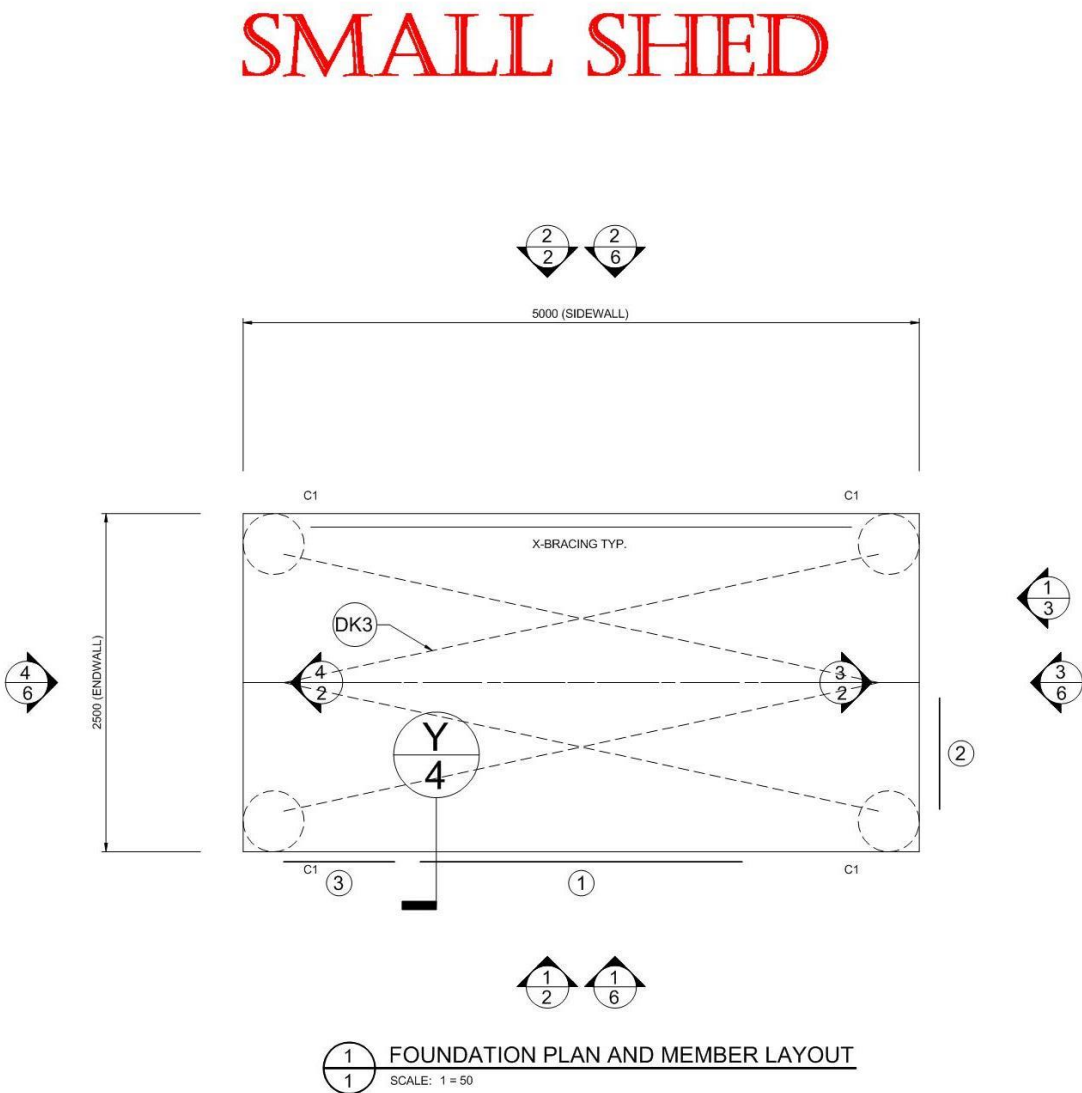






The design and detail shown on these drawings are applicable to this project only and may not be reproduced in whole or any part or be used for any other purpose without the written permission of FBHS (Aust) Pty Limited with whom copyright resides. The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.

IF IN DOUBT, ASK.



DO NOT SCALE THIS DRAWING. USE FIGURED DIMENSIONS ONLY. ALL DIMENSIONS TO BE VERIFIED ON SITE.

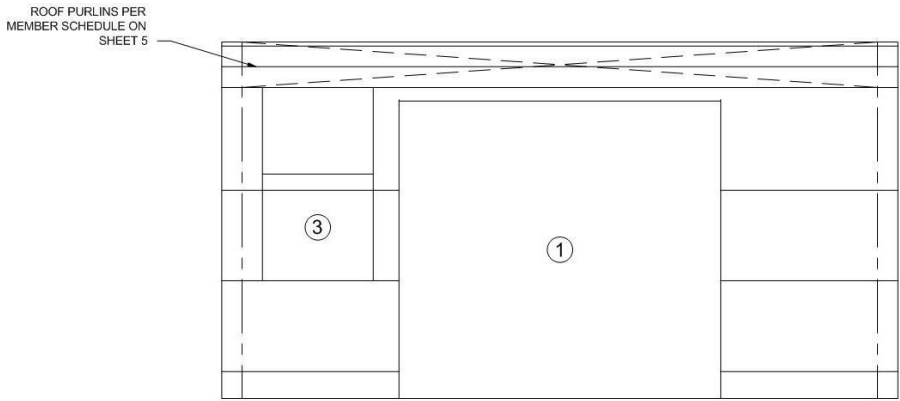
ROOF STRAP BRACING TO BE CONNECTED TO THE PURLIN CLOSEST TO THE LINE OF THE END WALL MULLION

MEMBER LEGEND

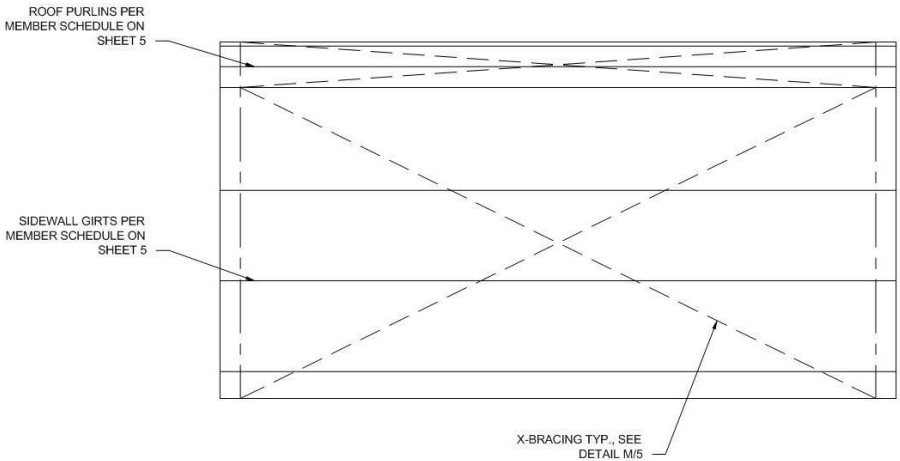
C1	C15012
----	--------

1 OF 6	SHEET	JOB NO. CSNK38095	DATE 19/10/2017	CHECKED TM	DRAWN FDS	STEEL BUILDING BY	(CONTACT)	FOR	AT						
						TOPLINE GARAGES. 02 49912977 JEFF THOMPSON 2 ARMITAGE AVE MUSWELLBROOK NSW									
												Civil & Structural Engineers 50 Punari Street Currajong, Qld 4812 Fax: 07 4725 5850 Email: design@nceng.com.au ABN 341 008 173 56		Mr Timothy Roy Messer BE MIEAust RPEQ Registered Professional Engineer 2558980 Signature Date 19/10/2017 Registered on the NPER in the areas of practice of Civil & Structural National Professional Engineers Register	

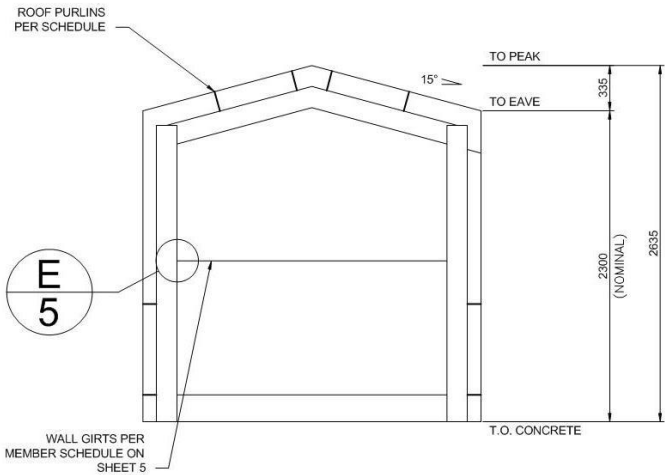
The design and detail shown on these drawings are applicable to this project only and may not be reproduced in whole or any part or be used for any other purpose without the written permission of FBHS (Aust) Pty Limited with whom copyright resides. The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.



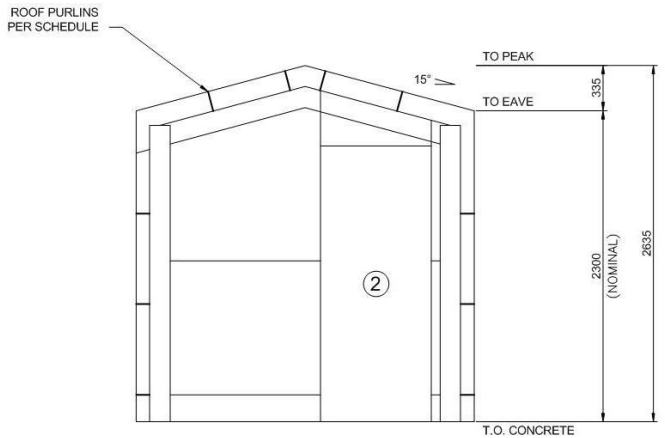
1 SIDEWALL EXTERIOR ELEVATION  
2 SCALE: 1 = 50



2 SIDEWALL EXTERIOR ELEVATION  
2 SCALE: 1 = 50



4 ENDWALL INTERIOR ELEVATION  
2 SCALE: 1 = 50

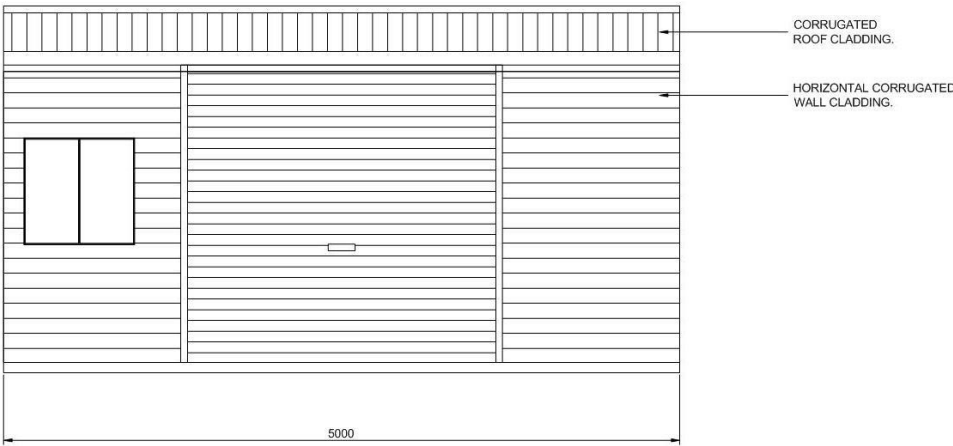


3 ENDWALL INTERIOR ELEVATION  
2 SCALE: 1 = 50

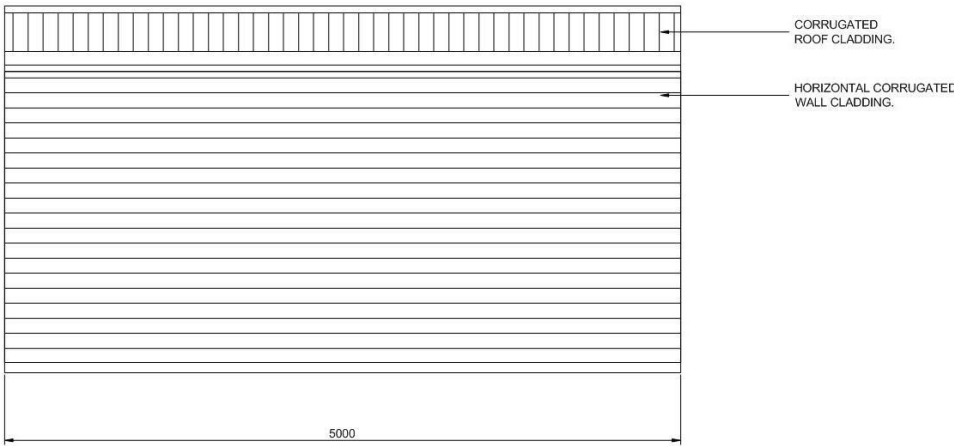
X BRACING IS REQUIRED IN 1 SIDE BAY(S) AND 1 ROOF BAY(S) (BOTH SIDES).

2 OF 6	SHEET	JOB NO. CSN/K38095	DATE 19/10/2017	CHECKED TM	DRAWN FDS	STEEL BUILDING BY	(CONTACT)	FOR	AT	
						TOPLINE GARAGES.	JEFF THOMPSON			
							2 ARMITAGE AVE			
							MUSWELLBROOK NSW			
									 Civil & Structural Engineers 50 Punari Street Currajong, Qld 4812 Fax: 07 4725 5850 Email: design@nceng.com.au ABN 341 008 173 56 Registered Chartered Professional Engineer Registered Professional Engineer (Civil & Structural) QLD Registered Certifying Engineer (Structural) N.T. Registered Engineer - (Civil) VIC Registered Engineer - (Civil) TAS	Mr Timothy Roy Messer BE MIEAust RPEQ Registered Professional Engineer 2558980 Signature  Date 19/10/2017 Registered on the NPER in the areas of practice of Civil & Structural National Professional Engineers Register

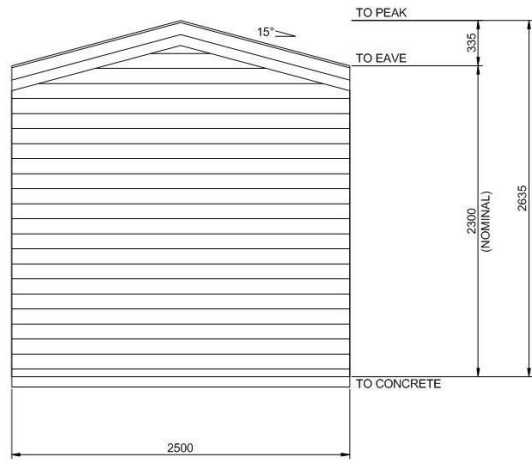
The design and detail shown on these drawings are applicable to this project only and may not be reproduced in whole or any part or be used for any other purpose without the written permission of FBHS (Aust) Pty Limited with whom copyright resides. The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.



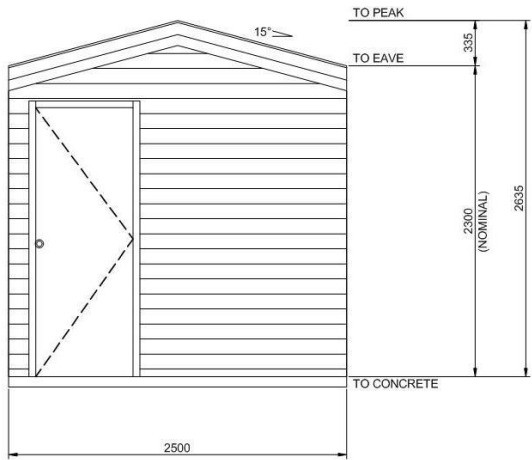
1  
6  
SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 50



2  
6  
SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 50



4  
6  
ENDWALL EXTERIOR ELEVATION  
SCALE: 1 = 50



3  
6  
ENDWALL EXTERIOR ELEVATION  
SCALE: 1 = 50

BUILDING COLOURS

WALL	COLOURBOND
ROOF	COLOURBOND
ROLLER DOOR	COLOURBOND
P.A. DOOR	COLOURBOND
WINDOW	COLOURBOND
DOWNPIPE	COLOURBOND
GUTTER	COLOURBOND
CORNER FLASHING	COLOURBOND
BARGE FLASHING	COLOURBOND
OPENING FLASHING	COLOURBOND

6  
OF  
6

SHEET

JOB NO.  
CSN1K38095

DATE  
19/10/2017

CHECKED  
TM

DRAWN  
FDS

STEEL BUILDING BY  
FOR  
AT

(CONTACT)  
**TOPLINE GARAGES.**  
02 49912977  
**JEFF THOMPSON**  
2 ARMITAGE AVE  
MUSWELLBROOK NSW

Civil & Structural Engineers  
50 Punari Street  
Currajong, Qld 4812  
Fax: 07 4725 5850  
Email: design@nceng.com.au  
ABN 341 008 173 56

Registered Chartered Professional Engineer  
Registered Professional Engineer (Civil & Structural) QLD  
Registered Certifying Engineer (Structural) N.T.  
Registered Engineer - (Civil) VIC  
Registered Engineer - (Civil) TAS

Regn. No. 2558980  
Regn. No. 9985  
Regn. No. 116373ES  
Regn. No. EC36692  
Regn. No. CC5648M

Mr Timothy Roy Messer BE MIEAust RPEQ  
Registered Professional Engineer 2558980

Signature

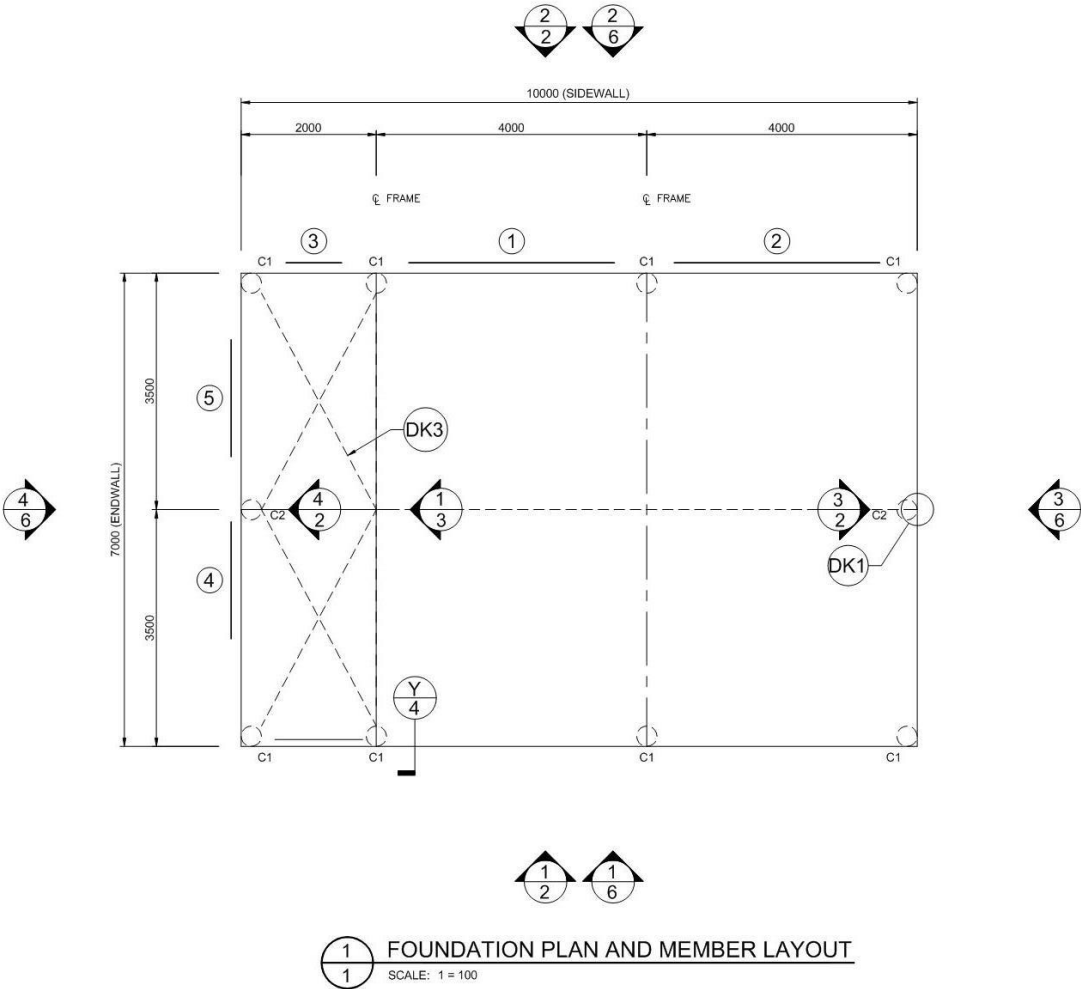
Date 19/10/2017

Registered on the NPER in the areas of practice  
of Civil & Structural National Professional  
Engineers Register

The design and detail shown on these drawings are applicable to this project only and may not be reproduced in whole or any part or be used for any other purpose without the written permission of FBHS (Aust) Pty Limited with whom copyright resides. The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.

IF IN DOUBT, ASK.

LARGE SHED



FOUNDATION PLAN AND MEMBER LAYOUT  
SCALE: 1 = 100

ROOF STRAP BRACING TO BE CONNECTED TO THE PURLIN CLOSEST TO THE LINE OF THE END WALL MULLION  
Roof has been designed for Light Solar Panel Loading. Allowing for an Additional Roof Loading of 10.0kg/m^2 .  
Builder to Confirm Additional Roof Loading Selected is Acceptable for the Design.

MEMBER LEGEND

C1	C15024
C2	C15015

DO NOT SCALE THIS DRAWING. USE FIGURED DIMENSIONS ONLY. ALL DIMENSIONS TO BE VERIFIED ON SITE.

1 OF 6

SHEET

JOB NO.  
CSN/K38096

DATE  
19/10/2017

CHECKED  
TM

DRAWN  
FDS

STEEL BUILDING BY  
FOR  
AT

(CONTACT)  
**TOPLINE GARAGES.**  
02 49912977  
**JEFF THOMPSON**  
2 ARMITAGE AVE  
MUSWELLBROOK NSW

Civil & Structural Engineers  
50 Punari Street  
Currajong, Qld 4812  
Fax: 07 4725 5850  
Email: design@nceng.com.au  
ABN 341 008 173 56

Registered Chartered Professional Engineer  
Registered Professional Engineer (Civil & Structural) QLD  
Registered Certifying Engineer (Structural) N.T.  
Registered Engineer - (Civil) VIC  
Registered Engineer - (Civil) TAS

Regn. No. 2558980  
Regn. No. 9985  
Regn. No. 116373ES  
Regn. No. EC36692  
Regn. No. CC5648M

Mr Timothy Roy Messer BE MIEAust RPEQ  
Registered Professional Engineer 2558980

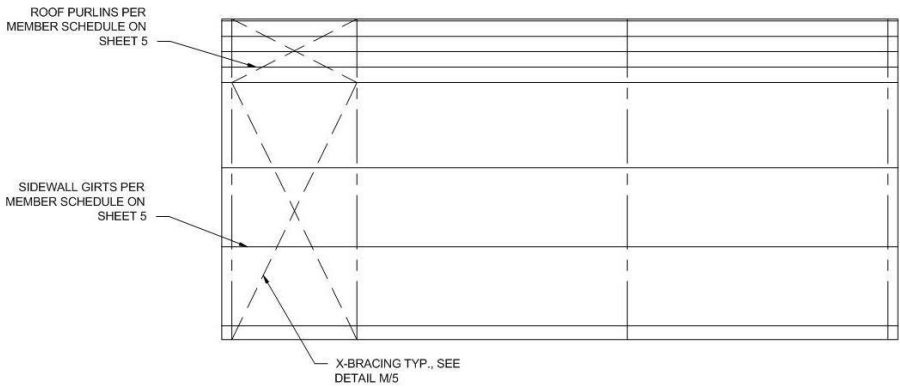
Signature

Date 19/10/2017

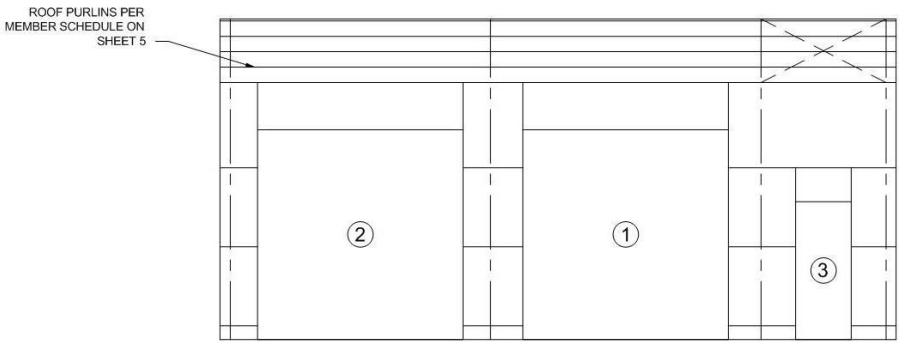
Registered on the NPER in the areas of practice  
of Civil & Structural National Professional  
Engineers Register



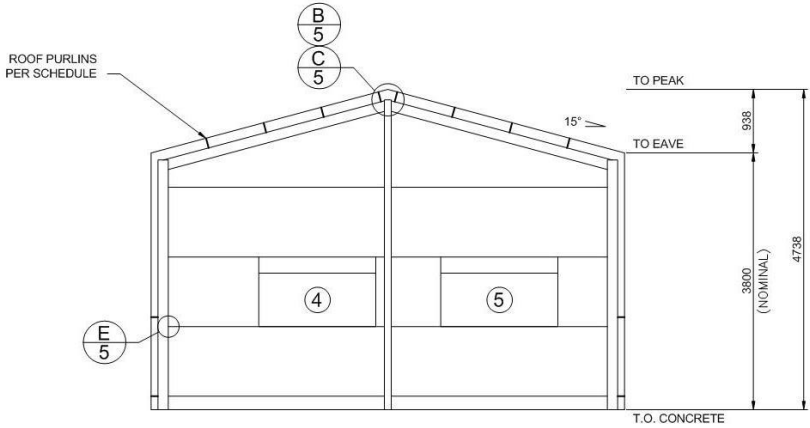
The design and detail shown on these drawings are applicable to this project only and may not be reproduced in whole or any part or be used for any other purpose without the written permission of FBHS (Aust) Pty Limited with whom copyright resides. The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.



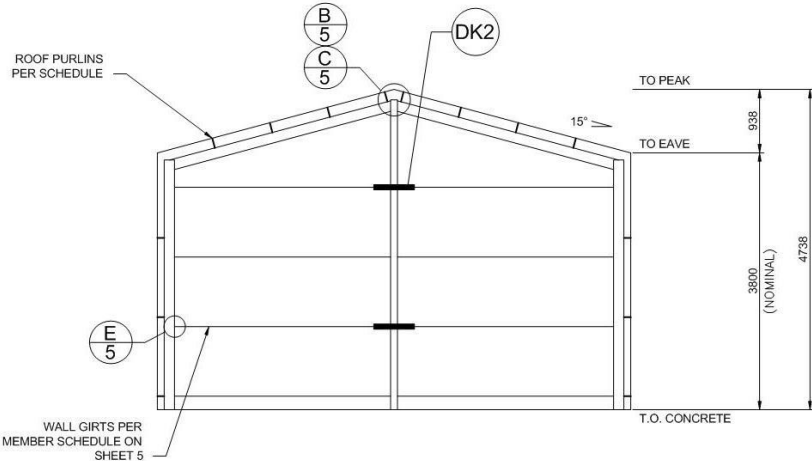
1 SIDEWALL EXTERIOR ELEVATION  
2 SCALE: 1 = 100



2 SIDEWALL EXTERIOR ELEVATION  
2 SCALE: 1 = 100



4 ENDWALL INTERIOR ELEVATION  
2 SCALE: 1 = 100

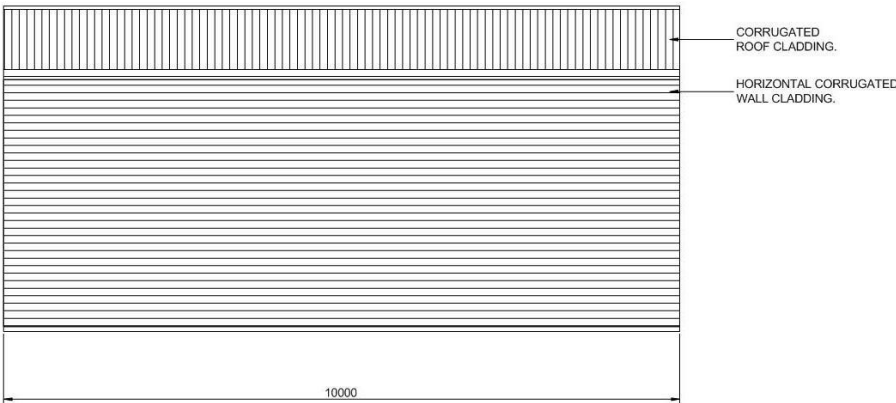


3 ENDWALL INTERIOR ELEVATION  
2 SCALE: 1 = 100

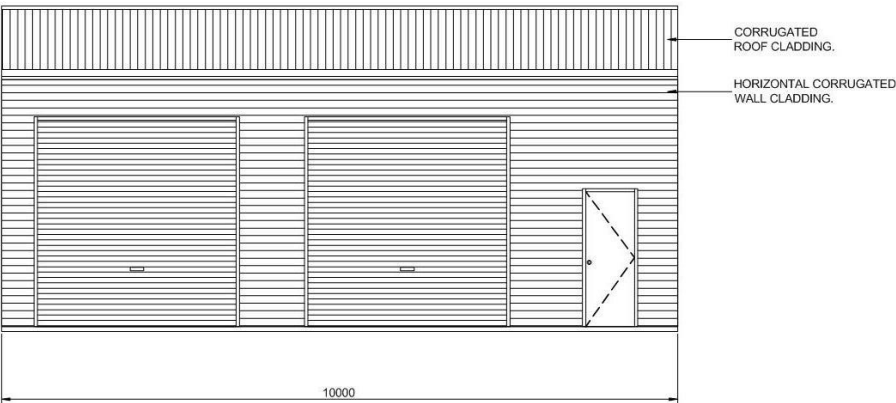
X BRACING IS REQUIRED IN 1 SIDE BAY(S) AND 1 ROOF BAY(S) (BOTH SIDES).  
FLY BRACING IS INCLUDED TO BE PLACED ON EVERY SECOND PURLIN AND GIRT ON ENDWALL MULLIONS, INTERNAL COLUMNS AND INTERNAL RAFTERS.

2 OF 6	SHEET	JOB NO. CSN/K38096	DATE 19/10/2017	CHECKED TM	DRAWN FDS	STEEL BUILDING BY	(CONTACT)	TOPLINE GARAGES.	02 49912977	JEFF THOMPSON	2 ARMITAGE AVE	MUSWELLBROOK NSW			 Civil & Structural Engineers 50 Punari Street Currajong, Qld 4812 Fax: 07 4725 5850 Email: design@nceng.com.au ABN 341 008 173 56 Registered Chartered Professional Engineer Registered Professional Engineer (Civil & Structural) QLD Registered Certifying Engineer (Structural) N.T. Registered Engineer - (Civil) VIC Registered Engineer - (Civil) TAS	Mr Timothy Roy Messer BE MIEAust RPEQ Registered Professional Engineer 2558980 Signature Date 19/10/2017 Registered on the NPER in the areas of practice of Civil & Structural National Professional Engineers Register
						FOR	AT									

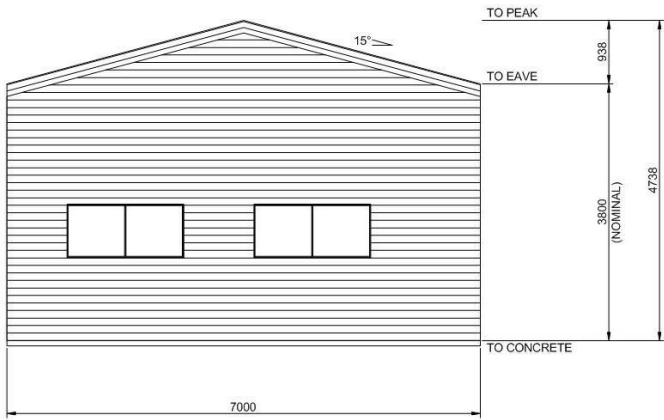
The design and detail shown on these drawings are applicable to this project only and may not be reproduced in whole or any part or be used for any other purpose without the written permission of FBHS (Aust) Pty Limited with whom copyright resides. The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.



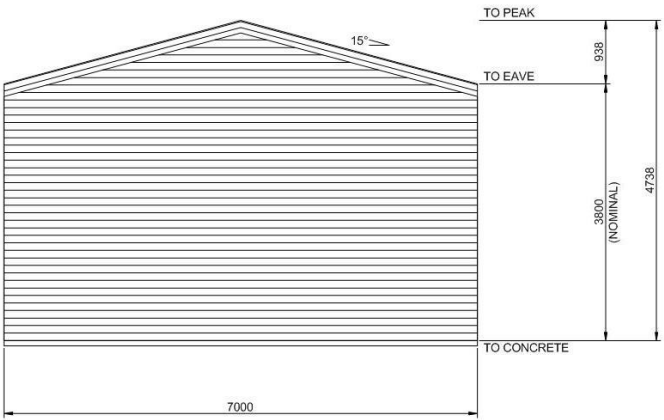
1  
6  
SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



2  
6  
SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



4  
6  
ENDWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



3  
6  
ENDWALL EXTERIOR ELEVATION  
SCALE: 1 = 100

BUILDING COLOURS

WALL	WINDSPRAY
ROOF	WINDSPRAY
ROLLER DOOR	WINDSPRAY
P.A. DOOR	WINDSPRAY
WINDOW	WINDSPRAY
DOWNPIPE	WINDSPRAY
GUTTER	WINDSPRAY
CORNER FLASHING	WINDSPRAY
BARGE FLASHING	WINDSPRAY
OPENING FLASHING	WINDSPRAY

6 OF 6

SHEET

JOB NO.  
CSN1K38096

DATE  
19/10/2017

CHECKED  
TM

DRAWN  
FDS

STEEL BUILDING BY  
FOR  
AT

(CONTACT)  
**TOPLINE GARAGES.**  
02 49912977  
**JEFF THOMPSON**  
2 ARMITAGE AVE  
MUSWELLBROOK NSW

Civil & Structural Engineers  
50 Punari Street  
Currajong, Qld 4812  
Fax: 07 4725 5850  
Email: design@nceng.com.au  
ABN 341 008 173 56

Registered Chartered Professional Engineer  
Registered Professional Engineer (Civil & Structural) QLD  
Registered Certifying Engineer (Structural) N.T.  
Registered Engineer - (Civil) VIC  
Registered Engineer - (Civil) TAS

Regn. No. 2558980  
Regn. No. 9985  
Regn. No. 116373ES  
Regn. No. EC36692  
Regn. No. CC5648M

Mr Timothy Roy Messer BE MIEAust RPEQ  
Registered Professional Engineer 2558980

Signature

Date 19/10/2017

Registered on the NPER in the areas of practice  
of Civil & Structural National Professional  
Engineers Register

**10.2 DEVELOPMENT APPLICATION NO 103/2017 - PLACEMENT OF FOUR (4) TEMPORARY DEMOUNTABLE BUILDINGS, 3 THOMAS MITCHELL DRIVE, MUSWELLBROOK**

Responsible Officer:	Fiona Plesman - Director - Planning, Community & Corporate Services
Author:	Donna Watson - Development Planner
Community Plan Issue:	<i>Support Job Growth</i>
Community Plan Goal:	<i>Facilitate the expansion of and establishment of new industries and business.</i>
Community Plan Strategy:	<i>Provide advice in relation to strategic land use planning and development control and assessment to support the work of the Economic Development and Innovation function.</i>
Attachments:	A. Site plan

**Documents referred to in assessment not attached:**

- Environmental Planning and Assessment Act 1979
- Environmental Planning and Assessment Regulations 2000
- Building Code of Australia
- Local Environmental Plan 2009
- Development Control Plan 2009
- State Environmental Planning Policy No.55 – Remediation of Land
- Contaminated Land Policy
- Protection of the Environment Operations Act 1997
- Australian Standard 1428: 2009– Design for Access & Mobility

**APPLICATION DETAILS**

Applicant:	MRS Services Group
Owner:	Webbers Holdings Pty Ltd
Proposal:	Placement of four (4) temporary demountable buildings.
Location:	Lots 8 and 9 DP 260504 3 Thomas Mitchell Drive, Muswellbrook
Permissibility:	The proposed development is permissible as <i>general industry</i> within the IN1 General Industrial Zone
Recommendation:	Refusal

**RECOMMENDATION**

Council, as the consent authority, REFUSES Development Application No. 103/2017 proposing the placement of four (4) temporary demountable buildings at Lots 8 and 9 DP 260504, 3 Thomas Mitchell Drive, Muswellbrook for the following reasons:

1. Pursuant to Section 79C(1)(e) of the Environmental Planning and Assessment Act 1979, the proposal does not adequately consider the impacts on the streetscape.
2. Pursuant to Section 79C(3A) of the Environmental Planning and Assessment Act 1979, the proposal does not comply with:

- **Section 10 Industrial Development of the Muswellbrook Development Control Plan 2009; and**
- **Section 16 of the Muswellbrook Development Control Plan 2009**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

<input type="checkbox"/> Cr J. Ledlin	<input type="checkbox"/> Cr S. Bailey	<input type="checkbox"/> Cr G. McNeill
<input type="checkbox"/> Cr J. Foy	<input type="checkbox"/> Cr M. Green	<input type="checkbox"/> Cr R. Scholes
<input type="checkbox"/> Cr S. Reynolds	<input type="checkbox"/> Cr B.N. Woodruff	<input type="checkbox"/> Cr S. Ward
<input type="checkbox"/> Cr J.F. Eades	<input type="checkbox"/> Cr M. Bowditch	<input type="checkbox"/> Cr M.L. Rush

## 1. EXECUTIVE SUMMARY

The application was lodged with Council on 16 November 2017 for the placement of four (4) temporary demountable buildings. In accordance with Section 4.1.9(v) of the Muswellbrook Development Control Plan 2009, the application was not notified to adjoining properties or advertised in the local newspaper.

The application is being reported to Council as the development does not comply with the front setback requirements in Section 10 and no additional carparking has been provided in accordance with Section 16 of the Muswellbrook Development Control Plan 2009.

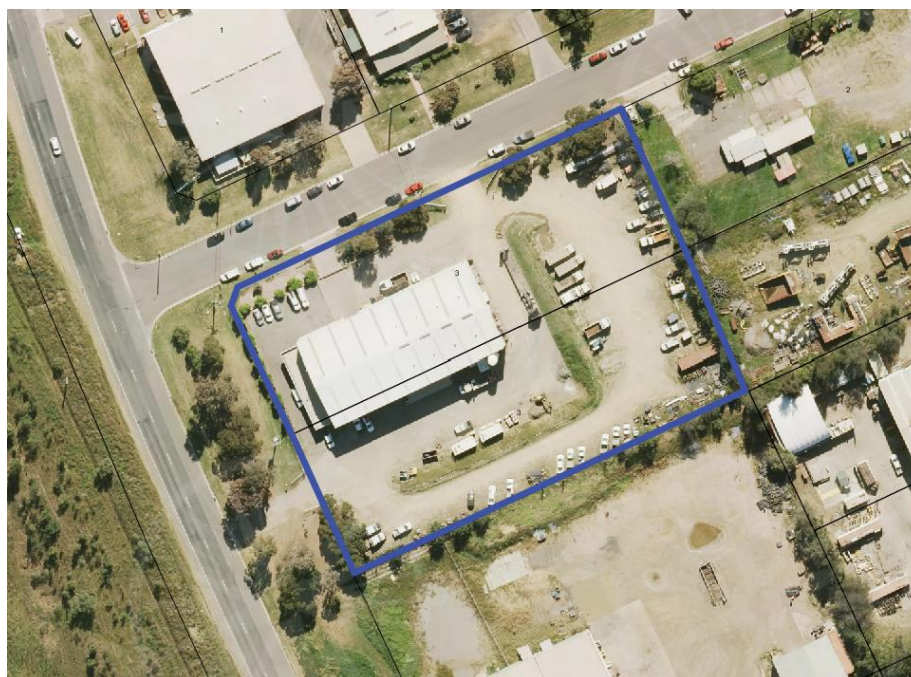
## 2. SITE DESCRIPTION

The site is known as Lots 8 and 9 DP 260504, 3 Thomas Mitchell Drive, Muswellbrook. The site is located on the corner of Thomas Mitchell Drive and Blakefield Road which is a prominent corner as you enter the industrial estate.

The site has an existing industry building erected on the site, customer carparking area which is sealed, established landscaping on both street frontages and an overflow staff carparking area adjacent to Blakefield Road. The site has two driveways fronting Blakefield Road which allow for large vehicles to enter and leave the site in a forward direction.

The surrounding properties contain buildings of a similar bulk, scale and operation as the subject site.





### 3. HISTORY

A search of Council's records has found that the site has had a number of Development Applications lodged and approved since 2005. The table below provides a quick summary of these applications.

Year	Number	Description	Determination Date
2016	112	S96(1a) Change in Location of Tank & Drive over Bunding for Localised Spill Containment	15/02/2017
2016	122	Change of Use - Utilise Existing Facilities to Conduct Motor Vehicle Inspections and Repairs	02/02/2017
2016	112	Stage 1 - Temporary Self Bunded Diesel Tank	23/11/2016
2010	179	Hard Stand Area and Earthworks	06/09/2010
2006	60	Two (2) Industrial Signs	13/03/2006
2005	422	Change of Use from Tyre Storage & Fitting to Fabrication Workshop	13/12/2005

The site was occupied by Goodyear tyres at one stage and most recently by Coffey's.

### 4. PROPOSAL

The applicant is seeking consent for the temporary placement of four (4) demountable buildings on the site. The reason for the application is to allow the business to carry out works under DA 174/2010 at their main building, being 39 – 43 Thomas Mitchell Drive, Muswellbrook.

The use of the demountable buildings will comprise of:

- Two office demountables each being 12m x 6m
- One demountable to be used as an automotive store which will be 12m x 3m
- One demountable toilet block being 8m x 3m

The applicant has indicated the demountable buildings will be on site for a maximum of 2 years. They have also advised the staff from the other MRS site, being the former Subzero site at 39 – 43 Thomas Mitchell Drive, will be relocated to 3 Thomas Mitchell while they construct the offices for 39 – 43 Thomas Mitchell Drive.

Refer to **Appendix B** for the proposed location of the demountable buildings.

## 5. REFERRALS

### Internal

The application has been referred to Council's Health and Building Surveyor for review and comment. No objection was received in relation to the development and recommended conditions have been received.

### External

No external referrals were required.

## 6. PUBLIC NOTIFICATION

Under Clause 4.1.9 of the Muswellbrook Development Control Plan 2009 the application was not notified.

## 7. PLANNING ASSESSMENT

### **Section 79C(1)(a)(i) The provisions of any Environmental Planning Instrument (EPI)**

#### **Muswellbrook Local Environmental Plan 2009 (MLEP 2009)**

#### Land Use Zone and Permitted Land Use

The development site is zoned IN1 General Industrial pursuant to MLEP 2009. The proposal is best defined as ancillary development to *General Industry*, which is permitted with consent in the subject Zone.

#### Objectives of the IN1 General Industrial Zone

- *To provide a wide range of industrial and warehouse land uses.*
- *To encourage employment opportunities.*
- *To minimise any adverse effect of industry on other land uses.*
- *To support and protect industrial land for industrial uses.*
- *To recognise existing industries and to encourage the establishment of new industries so as to expand the local employment base, and to minimise any adverse effects of industry on residential communities.*
- *To accommodate larger industries or those which potentially could create nuisance in locations separated from residential areas but accessible to the workforce.*
- *To enable development that is associated with, ancillary to, or supportive of industry or industrial employees.*

It is considered that the development proposal is not contrary to the objectives of the Zone.

#### Relevant Clauses applicable under the Muswellbrook Local Environmental Plan 2009

<i>Part 2 Permitted or prohibited development</i>	
<i>2.1 Land use zones</i>	Noted
<i>2.2 Zoning of land to which Plan applies</i>	See above

<i>2.3 Zone objectives and Land Use Table</i>	See above
<i>Part 4 Principal development standards</i>	
<i>4.1 Minimum subdivision lot size</i>	MLEP 2009 specifies a minimum lot size of 1000m <sup>2</sup> in relation to the land. The proposal does not seek to subdivide the land, and therefore complies with this development standard.
<i>4.3 Height of buildings</i>	MLEP 2009 specifies a maximum building height of 15m in relation to the land. The proposal does not involve building works over 5m.
<i>4.4 Floor space ratio</i>	MLEP 2009 specifies a floor space ratio of 1:1 in relation to the land. The proposal does not involve building works that would result in floor space greater than 100% of the site.

### **State Environmental Planning Policy**

The following State Environmental Planning Policies apply to the Muswellbrook Local Government Area and were considered and found not to be applicable to the proposed development.

- SEPP No. 21 Caravan Parks
- SEPP No. 30 Intensive Agriculture
- SEPP No. 33 Hazardous and Offensive Development
- SEPP No. 36 Manufactured Home Estates
- SEPP No. 44 Koala Habitat Protection
- SEPP No. 55 Remediation of Land
- SEPP No. 62 Sustainable Aquaculture
- SEPP No. 64 Advertising and Signage
- SEPP No. 65 Design Quality of Residential Flat Development
- SEPP (Housing for Seniors or People with Disability) 2004
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (infrastructure) 2007
- SEPP (Mining, Petroleum Production and Extractive Industries) 2007
- SEPP (miscellaneous Consent Provisions) 2007
- SEPP (Rural Lands) 2008
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Affordable Renting Housing) 2009
- SEPP (State and Regional Development) 2011

### **Section 79C(1)(a)(ii) the provisions of any draft EPI.**

There are no draft EPIs relevant to the subject Application.

### **Section 79C(1)(a)(iii) the provisions of any Development Control Plan**

### **Section 3 – Site Analysis**

It is considered that the documentation provided with the Development Application satisfies the provisions of Section 3 of the Muswellbrook DCP.

Section 4 – Notification

In accordance with the provisions of Section 4 of the Muswellbrook DCP 2009, the Application was not notified.

Section 10 – Industrial Development

<b>10. INDUSTRIAL DEVELOPMENT</b>	
<b>10.1 Built Form</b>	
<i>Setbacks</i>	<p>The required setback for buildings within the IN1 zone is 10m. The site inspection revealed the existing building is setback back 12m. Within the 12m setback is 6m of landscaping and carparking spaces.</p> <p>The plans lodged with the subject application show the temporary offices having a zero front and side setback.</p> <p>This <u>does not comply</u> with the requirements set out in the DCP.</p>
<i>Building Design</i>	<p>The proposed buildings are temporary demountable structures and have a prefabrication / manufactured appearance.</p>
<b>10.2 Environment</b>	
<i>Drainage and Stormwater</i>	<p>The applicant has indicated the runoff from these demountable buildings will be connected to the existing stormwater drainage on site.</p> <p>Should the application be approved, a condition will be imposed requiring the stormwater to connect to the existing.</p>
<i>Landscaping</i>	<p>From an inspection, the site has 6m of existing established vegetation on both street frontages. From the plans submitted with the application, it appears the applicant is seeking consent to place these temporary demountable buildings right on the property boundaries.</p> <p>Should this occur, all the existing landscaping will need to be removed which will reduce the amount of screening for the site.</p> <p>Again, if the landscaping was to be removed, the development would <u>not comply</u> with this requirement of the DCP.</p>
<i>Visual amenity with regard to car parking and operational areas</i>	<p>As stated above, the applicant appears to be removing the existing vegetation / landscaping to place the demountable buildings close to the boundaries. Should the application be approved, the development will not comply with the requirements of this section of the DCP.</p>

	<p>From a site inspection and discussions with the applicant, it was revealed the demountable buildings will be placed over existing customer carparking spaces. Should this be approved, the site will have a deficit of approximately 6 spaces.</p> <p>The site inspection further revealed the overflow carparking area has not been suitably landscaped / screened.</p>
<i>Vehicular Movements and Access</i>	The site currently has two separate driveways which allow for vehicles to enter and leave in a forward direction. The subject application will not be altering the access points to the site.
<b>10.3 Services</b>	
<u>Water and Sewer</u>	The site has access to Council's water and sewer supply. A search of Council's register has revealed the site is connected to Council's sewer system.
<i>Services</i>	<p>The existing building / s on site have access to electricity and telecommunications. If services are required to be extended to the proposed temporary buildings, this will be undertaken at the full cost to the applicant.</p> <p>Should the application be approved, a condition will be imposed outlining this requirement.</p>

#### Section 16 – Car Parking and Access

	Comment
<i>16.2 Residential Development</i>	Not Applicable
<i>16.3 Non – Residential Development</i>	The site is zoned industrial. The carparking area is existing and is easily identified when on site.
<b>16.4 Design Guidelines for off-street vehicular parking areas</b>	
<i>16.4.1 Access to the site</i>	The subject development does not propose to alter the existing access arrangements on site.
<i>16.4.2 Car Park Design</i>	Should the development be approved, at least one of the temporary demountable buildings will be placed over a section of the designated customer carparking area. By doing this it creates a non-compliance with previous consents.
<i>16.4.3 Parking for people with disabilities</i>	<p>Under the Disability Inclusion Act the site is required to provide accessible carparking. The previous applications approved for the site has required a minimum of one accessible carpark to be provided.</p> <p>The applicant will be required to ensure the accessible carparking space is not restricted with the placement of the temporary</p>

	Comment
	demountables on site. Should the application be approved, a condition will be imposed on the development which requires the accessible space to be provided on site in accordance with the applicable Australian Standard.
16.4.7 Landscaping	<p>The site currently has sufficient landscaping on the two street frontages which screens the existing carparking area. From a site inspection, the existing landscaping complies with the 6m requirement.</p> <p>However, the plans submitted with the application do not show the existing landscaping. The proposed temporary buildings appear to be located where the existing landscaping is located.</p>

Development Application 422/2005 required the site to have a minimum of 18 carparking spaces. Within those 18 spaces there was a minimum requirement of one disabled space. Should the application be approved, the development will be losing approximately 8 carparking spaces. Therefore, the applicant should be required to provide / relocate these 8 carparking spaces to an alternate location on site in order to comply with DA 422/2005.

The application before Council is for four (4) temporary demountable buildings to be placed on the site for a maximum of 2 years. The applicant has indicated the demountable buildings, which are currently being used at MRS other site being 39 – 43 Thomas Mitchell Drive will be relocated to the subject site. This will allow the offices at 39 – 43 Thomas Mitchell Drive to be constructed in accordance with DA 174/2010.

Consequently, this will result in an increase of staff occupying the subject site, and therefore, additional carparking would be required. The additional carparking is calculated as follows:

Land Requirement	Use	Criteria	Required	Provided
Business premises - office	-	1 space per 35m <sup>2</sup>	144m <sup>2</sup> / 35 = 4.11 (rounded up to 5 spaces)	No additional parking has been proposed by the applicant.

The site inspection revealed there is sufficient space for, the additional 5 spaces and relocation of the spaces which will be lost due to the placement of the demountable, on site. In this regard, should the application be approved, an updated carparking plan is to be provided prior to the demountable buildings being placed on site.

#### Section 25 – Stormwater Management

The applicant has indicated in the supporting documentation the stormwater generated by the demountable buildings will be drained to the existing stormwater system on site.

#### Section 94A Contributions Plan 2009

As the estimated development cost is less than \$100,000, no further contributions are required to be paid.

**Section 79C(1)(a)(iia) the provisions of any planning agreement**

There are no planning agreements relevant to the subject Application.

**Section 79C(1)(a)(iv) the provisions of the regulations**

Division 8A of the Environmental Planning and Assessment Regulation 2000 applies to the development.

**Section 79C(1)(a)(v) the provisions of any coastal zone management plan**

This item is not relevant to the subject Application. The Application does not relate to a coastal area.

**Section 79C(1)(b) the likely impacts of that development**Context and Setting

The proposed location of the four demountable buildings is not consistent with the context of the area. The surrounding properties have buildings setback a minimum of 10m from the front boundary and within this setback there is a minimum of 6m of landscaping.

This site is located on the corner of Thomas Mitchell Drive and Blakefield Road, which is a predominant location. Should the application be approved, it will set precedence for other developments within the industrial estate.

**Section 79C(1)(c) the suitability of the site for the development**

It is considered that the development is compatible with surrounding land uses and site characteristics, subject to consent conditions.

**Section 79C(1)(e) the public interest.**

It is considered that the proposal is not consistent with the existing character of the locality and should the application be approved, the development may alter the streetscape of the industrial estate.

**8. CONCLUSION**

The application has been assessed in accordance with the legislation listed at the beginning of the report.

It is recommended the application be refused subject to the following reasons:

- 1 Pursuant to Section 79C(1)(e) of the Environmental Planning and Assessment Act 1979, the proposal does not adequately consider the impacts on the streetscape.
- 2 Pursuant to Section 79C(3A) of the Environmental Planning and Assessment Act 1979, the proposal does not comply with:
  - Section 10 Industrial Development of the Muswellbrook Development Control Plan 2009; and
  - Section 16 of the Muswellbrook Development Control Plan 2009

**DISCLOSURE OF POLITICAL DONATIONS AND GIFTS:**

No disclosures of a political donations or gifts have been made in relation to this application.

**SOCIAL IMPLICATIONS**

The development as presented will not result in any specific social implications for Council.

**FINANCIAL IMPLICATIONS**

This development as presented has no direct financial impact upon Council's adopted budget or forward estimates.

**POLICY IMPLICATIONS**

The development as presented will not result in any specific policy implications for Council.

**STATUTORY IMPLICATIONS**

Statutory implications relating to assessment of the subject application have been addressed in the body of the report

**LEGAL IMPLICATIONS**

This matter has no specific legal implications for Council.

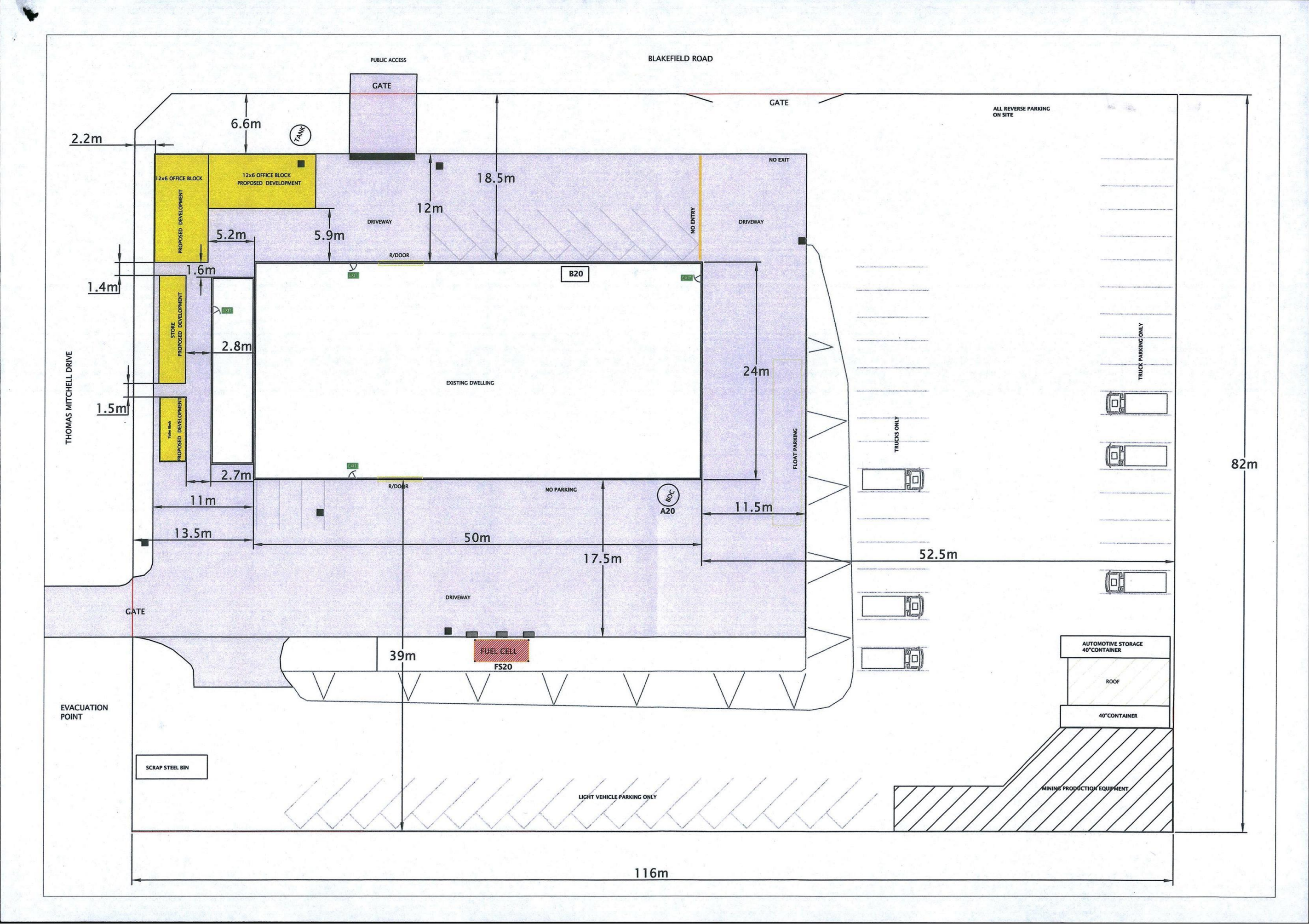
**OPERATIONAL PLAN IMPLICATIONS**

This matter has no specific Operational Plan implications for Council.

**RISK MANAGEMENT IMPLICATIONS**

This matter has no specific risk management implications for Council.









### 10.3 REQUEST TO WAIVE FEES FOR DEVELOPMENT APPLICATION FOR YIELD EVENT

<b>Responsible Officer:</b>	<b>Fiona Plesman - Director - Planning, Community &amp; Corporate Services</b>
<b>Author:</b>	<b>Donna Watson - Development Planner</b>
<b>Community Plan Issue:</b>	<b><i>Facilitate cultural activities and events which engage the community and visitors, and which create a 'sense of place' and identity</i></b>
<b>Community Plan Goal:</b>	<b><i>Support Arts Upper Hunter as the peak organisation of arts and cultural endeavour.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Artist Festival supported.</i></b>
<b>Attachments:</b>	<b>Nil</b>

#### PURPOSE

The purpose of this report is for Council to consider a request from Council's Manager – Economic Development and Innovation, for the fees for a development application under the Environmental Planning and Assessment Act 1979 be waived.

#### RECOMMENDATION

- 1. Council waive the fee of \$365.40 payable for the lodgement of the development application for the Cultural YIELD event.**
- 2. The fee amount to be allocated from the Sundries Donations budget**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

<input type="checkbox"/> Cr J. Ledlin	<input type="checkbox"/> Cr S. Bailey	<input type="checkbox"/> Cr G. McNeill
<input type="checkbox"/> Cr J. Foy	<input type="checkbox"/> Cr M. Green	<input type="checkbox"/> Cr R. Scholes
<input type="checkbox"/> Cr S. Reynolds	<input type="checkbox"/> Cr B.N. Woodruff	<input type="checkbox"/> Cr S. Ward
<input type="checkbox"/> Cr J.F. Eades	<input type="checkbox"/> Cr M. Bowditch	<input type="checkbox"/> Cr M.L. Rush

#### BACKGROUND

Council's Manager – Economic, development and innovation has indicated that Council will be hosting the Cultural event YIELD in association with the Muswellbrook Art Prize. The event will be located in the forecourt area of Weidmann Cottage and is scheduled to occur on Friday 9 March 2018 between 7.30pm and 9.30pm.

#### CONSULTATION

Discussions regarding the status of the Sundries Donations budget have taken place with the Co-ordinator Finance.

**REPORT**

A development application is required to be lodged with Council for this event as it will be occurring on private land. Clause 7.8 of the Muswellbrook Local Environmental Plan 2009 provides some exemptions to obtaining development consent. In this case, the event will not be held on a public reserve or public road, hence requiring a full development application to be submitted for determination.

The Planning and Regulatory Services Section is yet to receive the development application for this event. However, due to the event being scheduled for 9 March, the report regarding waiving of application fees has been prepared. Should Council support the recommendation to waive the application fees for this event, the application can be assessed and determined prior to the 9 March 2018.

The application fees relating to this event will be \$365.40.

**OPTIONS**

The options for Council are to waive the fees either in full or in part or refuse to waive the fee.

**CONCLUSION**

The request for the waiving of fees is a reasonable request given the event is for the community. There are adequate funds in the Sundries Donation budget to allocate this funding.

**SOCIAL IMPLICATIONS**

The waiving of the application fee assists in the success of these community events which contribute to the well-being of residents.

**FINANCIAL IMPLICATIONS**

There are adequate funds in the Sundries Donation budget to allocate this funding from.

**POLICY IMPLICATIONS**

No policy exists to guide this decision.

**STATUTORY IMPLICATIONS**

None applicable

**LEGAL IMPLICATIONS**

None applicable

**OPERATIONAL PLAN IMPLICATIONS**

None applicable

**RISK MANAGEMENT IMPLICATIONS**

None applicable

## **11 COMMUNITY INFRASTRUCTURE**

Nil

## 12 CORPORATE AND COMMUNITY SERVICES

### 12.1 PROPOSED VOLUNTARY PLANNING AGREEMENT BETWEEN MUSWELLBROOK COAL COMPANY LIMITED AND MUSWELLBROOK SHIRE COUNCIL

<b>Attachments:</b>	<b>A. Muswellbrook Coal - Draft Voluntary Planning Agreement</b>
<b>Responsible Officer:</b>	<b>Fiona Plesman - Director - Planning, Community &amp; Corporate Services</b>
<b>Author:</b>	<b>Joshua Brown - Co-Ordinator Executive Services</b>
<b>Community Plan Issue:</b>	<i>Promote and support economic growth and diversity within Muswellbrook Shire through policy development and action</i>
<b>Community Plan Goal:</b>	<i>Communities, business and industry diversity is encouraged through innovation and progressive planning processes</i>
<b>Community Plan Strategy:</b>	<i>Share growth, prosperity and opportunities across the whole community</i>

#### PURPOSE

To consider endorsing the proposed Voluntary Planning Agreement between Muswellbrook Shire Council and Muswellbrook Coal Company Limited for execution.

#### OFFICER'S RECOMMENDATION

- The Draft Voluntary Planning Agreement between Muswellbrook Shire Council and Muswellbrook Coal Company Limited be endorsed.**
- The General Manager be authorised to sign the Voluntary Planning Agreement between Muswellbrook Shire Council and Muswellbrook Coal Company Limited.**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

<input type="checkbox"/> Cr J. Ledlin	<input type="checkbox"/> Cr S. Bailey	<input type="checkbox"/> Cr G. McNeill
<input type="checkbox"/> Cr J. Foy	<input type="checkbox"/> Cr M. Green	<input type="checkbox"/> Cr R. Scholes
<input type="checkbox"/> Cr S. Reynolds	<input type="checkbox"/> Cr B.N. Woodruff	<input type="checkbox"/> Cr S. Ward
<input type="checkbox"/> Cr J.F. Eades	<input type="checkbox"/> Cr M. Bowditch	<input type="checkbox"/> Cr M.L. Rush

#### BACKGROUND

Modification 8 of the Development Consent DA205/2002 was approved by Muswellbrook Shire Council on 26 October 2016, which requires Muswellbrook Coal Company Limited to enter into a planning agreement with Muswellbrook Shire Council.

#### CONSULTATION

The draft Voluntary Planning Agreement has been subject to public consultation.

**REPORT**

A report was considered by Council's at its 12 December 2017 ordinary meeting concerning the draft Voluntary Planning Agreement as provided by Muswellbrook Coal Company Limited. The terms of the offer includes contributions of \$500,000 and \$1.35M for community enhancement purposes, and \$150,000 towards Council's responsible environment officer. A copy of the draft agreement is attached.

Council resolved to place the draft Voluntary Planning Agreement on public exhibition for 28 days pursuant to section 93G of the *Environmental Planning and Assessment Act 1979*. The exhibition period concluded on 9 February 2018.

No submissions were received in response to the public exhibition of the draft Voluntary Planning Agreement and the agreement may now be endorsed by Council and executed.

**OPTIONS**

It is recommended that the draft Voluntary Planning Agreement be endorsed and that the General Manager be authorised to sign the agreement on behalf of Council. Councillors may elect not to endorse the draft Voluntary Planning Agreement. This would require the General Manager to recommence negotiations with Muswellbrook Coal to settle the terms of the agreement.

**CONCLUSION**

Following the conclusion of the public exhibition of the draft Voluntary Planning Agreement, it is recommended that the agreement be endorsed by Council for execution by the General Manager on behalf of Council.

**FINANCIAL IMPLICATIONS**

The terms of the draft agreement include contributions of \$2,000,000 for community projects and environmental services provided by Council.

**POLICY IMPLICATIONS**

Not applicable.

**STATUTORY IMPLICATIONS**

Not applicable.

**LEGAL IMPLICATIONS**

Not applicable.

**OPERATIONAL PLAN IMPLICATIONS**

Not applicable.

**RISK MANAGEMENT IMPLICATIONS**

Not applicable.



CLAYTON UTZ

# Voluntary Planning Agreement

Muswellbrook Coal Company Limited  
MCC

Muswellbrook Shire Council  
Council

Clayton Utz  
Level 15 1 Bligh Street  
Sydney NSW 2000  
GPO Box 9806  
Sydney NSW 2001  
Tel +61 2 9353 4000  
Fax +61 2 8220 6700  
[www.claytonutz.com](http://www.claytonutz.com)

Our reference 15072/15327/80190801

L\324727656.1

## Contents

1.	Definitions and interpretation .....	1
1.1	Definitions .....	1
1.2	Interpretation .....	3
2.	Planning Agreement under the Act .....	4
3.	Application of this Agreement .....	4
4.	Operation of this Agreement .....	4
5.	Development Contributions .....	4
5.1	Financial Contributions .....	4
5.2	Option to Purchase .....	4
6.	Application of the Development Contributions .....	5
7.	Application of s 94, s 94A and s 94EF of the Act .....	5
8.	Council releases MCC .....	5
9.	Suspension of Development Contributions .....	Error! Bookmark not defined.
10.	Registration of this Agreement .....	5
11.	Enforcement of this Agreement .....	6
12.	Compliance with Laws .....	6
13.	Review of this Agreement .....	6
14.	Dispute Resolution .....	6
14.1	Notification .....	6
14.2	Parties to resolve Dispute .....	6
14.3	Mediation .....	6
14.4	Breaches of this Clause .....	7
15.	Termination of this Agreement .....	7
16.	Confidentiality .....	7
16.1	Agreement Not Confidential .....	7
16.2	Other Confidential Information .....	7
17.	General .....	8
17.1	Goods and Services Tax (GST) .....	8
17.2	Notices .....	8
17.3	Assignment .....	9
17.4	Legal and Other Costs .....	10
17.5	Entire Agreement .....	10
17.6	Further Agreement .....	10
17.7	Further Acts .....	10
17.8	Severability .....	10
17.9	Representations and Warranties .....	10
17.10	Council's Position .....	10
17.11	Governing Law .....	11
17.12	Waiver .....	11
18.	Acknowledgments .....	11
19.	Counterparts .....	12
	Schedule 1 - Financial Contribution Plan .....	13
	Annexure A - Void No. 3 Diagram (cl 5.2) .....	14

## Voluntary Planning Agreement

---

Date [##] November 2017

**Parties**

**Muswellbrook Coal Company Limited (ABN 32 000 009 521)**, of Level 1, 60 Albert Street, Brisbane QLD 2000 (**MCC**).

**Muswellbrook Shire Council (ABN 86 864 180 944)**, of 157 Maitland Street, Muswellbrook NSW 2333 (**Council**).

### Background

- A. MCC operates the Muswellbrook Coal Mine, an open-cut coal mine located 3 kilometres north-east of the township of Muswellbrook in the Muswellbrook local government area in New South Wales (**NSW**).
- B. Development consent DA205/2002 (the **Development Consent**) was granted by Council on 1 September 2003 under part 4 of the *Environmental Planning and Assessment Act 1979* (NSW) (the **Planning Act**), and has been modified from time to time since that date.
- C. On 26 October 2016, Council modified the Development Consent under section 96(2) of the *Planning Act* (**Modification 8**).
- D. Modification 8 of the Development Consent contained a Schedule of Conditions, which included a condition (**condition 51**) in the following terms:

#### 51. Contributions to Council

*Within 6 months of the date of the approval of Modification 8, unless Council agrees otherwise, the Applicant must enter into a VPA with Council in accordance with:*

- Division 6 of Part 4 of the *EP&A Act*; and
- The terms of the Applicants offer in its letter to Council dated 30 September 2016.

- E. Following a meeting between MCC and Council on 10 October 2017, MCC provided a revised letter of offer to Council dated 17 October 2017. Council accepted this letter of offer on 27 October 2017 subject to agreeing to a separate annual payment in respect of an environmental officer referred to in item 3 of column 1 of the Financial Contribution Plan.
- F. MCC and Council agree that the terms of this Agreement satisfies Condition 51 of Modification 8 of the Development Consent, as well as any other Contribution Conditions in force from time to time.

### Operative provisions

---

## 1. Definitions and interpretation

### 1.1 Definitions

In this Agreement (including in the Background):

**Agreement** means this agreement entered into between MCC and Council including any schedule or annexure;

**Business Day** means a day that is not a Saturday, Sunday or public holiday and on which banks are open for business generally in Sydney;

**Care and Maintenance** means the process and operations on a mine site to ensure the site remains in a safe and stable condition where production has ceased but there is potential to recommence operations at a later date;

**Commencement Date** means the date of this Agreement;

**Contribution Conditions** means:

- (a) condition 11.3 of the Development Consent as initially approved;
  - (b) condition 11.3 of the Development Consent, as modified on 15 July 2009;
  - (c) condition 51 of the Development Consent, as modified on 26 October 2016; and/or
  - (d) any equivalent conditions contained in the Development Consent
- as in force from time to time.

**Confidential Information** means any information and all other knowledge at any time disclosed (whether in writing and orally) by the Parties to each other, or acquired by the Parties in relation to the other's activities or services which is not already in the public domain and which:

- (a) is by its nature confidential;
- (b) is designated, or marked, or stipulated by either Party as confidential (whether in writing or otherwise);
- (c) any Party knows or ought to know is confidential; and
- (d) is information which may be reasonably considered to be of a confidential nature.

**Development Consent** means development consent DA205/2002 for mining activities in the No. 1 Open Cut Extension Area (Open Cut 1) of the Muswellbrook Coal Mine, granted by Council on 1 September 2003, as modified from time to time;

**Development Contributions** means the financial and other contributions which MCC proposes to make under this Agreement, as set out in clause 5 below;

**Financial Contribution Plan** means the plan set out in **Schedule 1**;

**GST** has the same meaning as in GST Law;

**GST Law** has the meaning given to that term in *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any other Act or regulation relating to the imposition or administration of the GST;

**Law** means any constitution or provision, statute, Act, regulation, rule, ordinance, proclamation, subordinate legislation, delegated legislation, by-law, judgment, rule of common law or equity, rule, approval, permit, consent or condition of approval imposed by a competent entity exercising statutory jurisdiction in the relevant matter;

**Life of Project** means the period from the Commencement Date to the currently scheduled end date for rehabilitation being no earlier than 31 December 2026. Should the rehabilitation not be completed by this date the Life of Project will be when the decommissioning of infrastructure is completed, disturbed areas are reshaped and seeding has been completed at the Muswellbrook Coal Mine Project in accordance with the Rehabilitation Plan

**Muswellbrook Coal Mine Project** means the activities undertaken at the Muswellbrook Coal Mine in accordance with the Development Consent as approved from time to time;



**Option** refers to the Option to Purchase described in clause 5.2(a) of this Agreement;

**Party** means a Party to this agreement, including their personal representatives, executors, administrators, successors, substitutes (including persons taking by novation) and permitted assigns and **Parties** shall have a corresponding meaning;

**Planning Act** means the *Environmental Planning and Assessment Act 1979 (NSW)*;

**Purchase Price** means \$1;

**Related Body Corporate** has the meaning given in section 50 of the *Corporations Act 2001 (Cth)*.

**Void No. 3** means an area of land forming part of the land to which the Development Consent applies, being a void space approximately 3,000,000 metres cubed (m<sup>3</sup>) in volume and an associated access road, as shown in blue on the plan contained at **Annexure A** to this Agreement.

## 1.2 Interpretation

In this Agreement, unless the context indicates a contrary intention:

- (a) **(Australian currency)** a reference to dollars or \$ is to Australian currency.
- (b) **(corresponding meanings)** a word that is derived from a defined word has a corresponding meaning.
- (c) **(day)** a reference to a day is a reference to a calendar day.
- (d) **(gender)** words importing one gender include all other genders.
- (e) **(headings)** clause headings and the table of contents are inserted for convenience only and do not affect interpretation of this Agreement;
- (f) **(including)** including and includes are not words of limitation, and a list of examples is not limited to those items or to items of a similar kind;
- (g) **(legislation)** a reference to any legislation or provision of legislation includes all amendments, consolidations or replacements and all regulations or instruments issued under it.
- (h) **(month)** a reference to a month is a reference to a calendar month.
- (i) **(replacement bodies)** a reference to a body (including an institute, association or Authority) which ceases to exist or whose powers or functions are transferred to another body is a reference to the body which replaces it or which substantially succeeds to its power or functions.
- (j) **(requirements)** a requirement to do anything includes a requirement to cause that thing to be done, and a requirement not to do anything includes a requirement to prevent that thing being done;
- (k) **(rules of construction)** neither this Agreement nor any part of it is to be construed against a Party on the basis that the Party or its lawyers were responsible for its drafting.
- (l) **(singular)** the singular includes the plural and vice-versa.
- (m) **(year)** a reference to a year is a reference to twelve consecutive calendar months.

---

## 2. Planning Agreement under the Act

This Agreement is a "planning agreement" governed by part 4, division 6 of the Act.

---

## 3. Application of this Agreement

This Agreement is made in respect of the Development Consent and applies to the Muswellbrook Coal Mine Project.

---

## 4. Operation of this Agreement

- (a) This Agreement takes effect on and from the Commencement Date.
- (b) Subject to clause 4(c), MCC and Council acknowledge and accept that the Development Contributions established by this Agreement represent full and final satisfaction of any contributions (whether past, present or future) required to be made under any of the Contribution Conditions.
- (c) The Agreement will apply to all future coal mining and rehabilitation activities as currently approved in the Development Consent and any further modification to the Development Consent, up until the scheduled end of mining on 31 December 2022 and the end of the Life of Project (for the purpose of rehabilitation activities), but excluding any modification of condition 7 of the Development Consent that increases the limits on production to greater than two million tonnes per annum of product coal.

---

## 5. Development Contributions

### 5.1 Financial Contributions

- (a) MCC undertakes to make financial contributions as set out in the Financial Contribution Plan.

### 5.2 Option to Purchase

- (a) From the Commencement Date, MCC grants Council an exclusive option to purchase Void No. 3 for the Purchase Price on the terms and conditions contained in this clause 5.2.
- (b) MCC undertakes not to sell Void No. 3 or do any material works that would adversely impact the current condition of Void No. 3 during the period of the Option.
- (c) If Council wishes to exercise the Option, Council must serve written notice unequivocally exercising the Option on MCC no later than 27 March 2018 (being six months after Council's written acceptance of MCC's offer to enter into this agreement).
- (d) If Council serves written notice pursuant to clause 5.2(c), the transaction between the Parties putting the Option into effect must be concluded within 6 months of the Council's notice under clause 5.2(c).
- (e) The Option is personal to the Council and cannot be assigned.
- (f) If Council does not exercise the Option in accordance with cl 5.2(b) or if the transaction is not concluded in accordance with clause 5.2(d), then:
  - (i) the Option will lapse and will no longer be capable of exercise by Council; and



- (ii) MCC will no longer be obliged to sell Void No. 3 to Council on the terms described in this clause 5.2, or at all.
- (g) Time is of the essence in respect of both Parties' obligations under this clause 5.2.

---

## 6. Application of the Development Contributions

The public purposes for which the Development Contributions are to be applied are detailed in the Financial Contribution Plan.

---

## 7. Application of s 94, s 94A and s 94EF of the Planning Act

- (a) This Agreement does not exclude the operation of sections 94, 94A or 94EF of the Planning Act to the Muswellbrook Coal Mine Project for the Life of Project.
- (b) Subject to the terms of this Agreement, MCC and Council may enter into other planning agreements within the meaning of section 93F of the Planning Act in relation to the Muswellbrook Coal Mine Project.
- (c) This Agreement is to be taken into account in determining any development contribution to be imposed under s 94 of the Planning Act.

---

## 8. Council releases MCC

- (a) Upon entry into this Agreement, Council confirms that it has released and discharged MCC from all actions, suits, claims, demands, causes of action, costs and expenses (including any existing unsatisfied costs orders), whether legal, equitable, under statute or otherwise, and all other liabilities of any nature (whether or not the parties were or could have been aware of them) which Council:
  - (i) now has;
  - (ii) at any time had; or
  - (iii) but for this Agreement, could or might have had,

against MCC in any way related to MCC's previous compliance (or any failure to comply) with the Contribution Conditions, nor allegations or circumstances arising out of or in any way connected or related to it.
- (b) Nothing in this clause 8 constitutes an admission of fault or liability in relation to the matters subject to the release in clause 8(a) above, and this clause 8 is not to be used as evidence of such fault or liability of MCC for any purpose (including any civil or criminal proceedings).
- (c) This Agreement may be pleaded as a full and complete defence by MCC to any action, suit, or proceedings commenced, continued or taken by the Council or on its behalf in relation to any of the matters referred to in clause 8(a) above.

---

## 9. Registration of this Agreement

- (a) The Parties agree that this Agreement will be registered on the title of land forming part of the Muswellbrook Coal Mine Project provided it is owned by MCC or a Related Body Corporate, pursuant to section 93H of the Planning Act.
- (b) This Agreement can be removed from the title of the land as soon as MCC has complied with all of its obligations under this Agreement.

---

## 10. Enforcement of this Agreement

- (a) If MCC fails to pay a Development Contribution within 28 days of the due date of the invoice as required under this Agreement, Council may provide a notice to MCC (after the 28 days have elapsed), notifying MCC of Council's intention to commence proceedings to recover the specified Development Contribution if payment is not made within 14 days of the date of the notice.
- (b) If MCC fails to pay the specified Development Contribution within 14 days of the date of a notice provided in accordance with clause 10(a), then Council may commence proceedings in a court of competent jurisdiction to recover such amount due.

---

## 11. Compliance with Laws

- (a) If a Law is changed or a new Law comes into force (both referred to as **New Law**) and MCC is obliged by the New Law to do something or pay an amount for a purpose which it is already contractually obliged to do or pay under this Agreement then, to the extent only that the relevant obligation is required under both the New Law and this Agreement, compliance with this Agreement will constitute compliance with the New Law and compliance with the New Law will constitute compliance with this Agreement.
- (b) If there is any doubt as to whether compliance with this Agreement will constitute compliance with the New Law, MCC will pay such amounts required under the New Law and the Council agrees that such payments will act as a credit with respect to any future payments required under this Agreement so that the aggregate amount of payments under this agreement and the New Law will not exceed the amount (as escalated in accordance with the Financial Contribution Plan) that MCC is obliged to pay under this Agreement.

---

## 12. Review of this Agreement

- (a) This Agreement may be varied or amended only by the express written approval of all the Parties and in compliance with the Planning Act.
- (b) No modification of this Agreement will be of any force or effect unless it is in writing and signed by the Parties to this Agreement.

---

## 13. Dispute Resolution

### 13.1 Notification

A Party claiming a dispute has arisen between the Parties as to the interpretation or application must give the other Party to the dispute notice setting out details of the dispute.

### 13.2 Parties to resolve Dispute

Within 14 days of the Party receiving the notice referred to in clause 13.1, those Parties the subject of the dispute must meet to attempt in good faith to resolve the dispute.

### 13.3 Mediation

If the Parties do not agree within 28 days of receipt of notice under clause 13.1 (or any further period agreed in writing by them) as to:

- (a) the dispute resolution technique and procedure to be adopted;
- (b) the timetable for all steps in those procedures; and/or

- (c) the selection and compensation of the independent person required for such technique,

the Parties may mediate the dispute in accordance with the Mediation Rules of the Law Society of New South Wales. If the Parties do not agree on a mediator, a Party may at any time request the President of the Planning Institute (NSW Division) or the President of the NSW Law Society, whichever is the most appropriate, to select the mediator and determine the mediator's remuneration.

#### 13.4 Breaches of this Clause

If a Party to a dispute breaches any part of this clause 13, the other Parties to the dispute do not have to comply with those clauses in relation to the dispute.

---

### 14. Termination of this Agreement

- (a) This Agreement terminates on the earlier of:
  - (i) the expiry of the Life of Project; or
  - (ii) declaration by a Court of competent jurisdiction that either:
    - A. this Agreement;
    - B. Modification 8; or
    - C. the Development Consentis invalid.
- (b) If any instrument listed in clause 14(a) is declared to be invalid as contemplated by that clause, and a new approval (or similar planning approval) is granted in respect of the same development or a new agreement is entered into under part 4, division 6 of the Planning Act, then Council agrees to accept payment of the Development Contributions under this Agreement as satisfaction of any contributions required under the new approval.
- (c) If this Agreement is amended pursuant to clause 12(a), this clause 13 survives any amendment of the Agreement.
- (d) This Agreement terminates at the end of the Life of Project

---

### 15. Confidentiality

#### 15.1 Agreement Not Confidential

The terms of this Agreement are not confidential and this Agreement may be treated as a public document and exhibited or reported without restriction by any Party.

#### 15.2 Other Confidential Information

- (a) The Parties acknowledge that:
  - (i) Confidential Information may have been supplied to some or all of the Parties in the negotiations leading up to the making of this Agreement; and



- (ii) the Parties may disclose to each other further Confidential Information in connection with the subject matter of this Agreement or a dispute under clause 13.
- (b) Subject to clauses 15.2(c) and 15.2(d), each Party agrees:
  - (i) not to disclose any Confidential Information received before or after the making of this Agreement to any person without the prior written consent of the Party who supplied the Confidential Information; or
  - (ii) to take all reasonable steps to ensure all Confidential Information received before or after the making of this Agreement is kept confidential and protected against unauthorised use and access.
- (c) A Party may disclose Confidential Information in the following circumstances:
  - (i) in order to comply with any Law, state government policy, local government policy or any listing rule; or
  - (ii) to any of its servants, employees, consultants, advisers, financiers or contractors to whom it is considered necessary to disclose the information, if the servants, employees, consultants, advisers, financiers or contractors undertake to keep the information confidential.
  - (iii) to obtain the consent of any third party to any term of, or to any act pursuant to, this Agreement;
  - (iv) to enforce its rights or to defend any claim or action under this Agreement;
  - (v) to a Related Body Corporate, on receipt of its written undertaking to keep the information confidential.
- (d) The obligations of confidentiality under this clause 15 do not extend to information which is public knowledge other than as a result of a breach of this clause 15.

---

## 16. General

### 16.1 Goods and Services Tax (GST)

- (a) Financial amounts specified in this Agreement do not include any amount for GST;
- (b) If a supply under this Agreement is subject to GST, the recipient must pay to the supplier an additional amount equal to the amount of the consideration multiplied by the applicable GST rate (and for the avoidance of doubt MCC will pay GST on payments made to the Council pursuant to the Financial Contribution Plan);
- (c) The additional amount is payable at the same time as the consideration for the supply is payable or is to be provided. However, the additional amount need not be paid until the supplier gives the recipient a valid Tax invoice for GST purposes;
- (d) If the additional amount differs from the amount of GST payable by the supplier, the parties must adjust the additional amount accordingly.

### 16.2 Notices

- (a) Any notice, consent, information, application or request that must or may be given or made to a Party under this Agreement is only given or made if it is in writing and sent in one or more of the following ways:

- (i) delivered or posted to that Party at its address set out below:
- (ii) faxed to that Party as its fax number set out below:
- (iii) emailed to that Party at its email address set out below:

**Muswellbrook Coal Company Limited**

Postal Address PO Box 123  
Muswellbrook NSW 2333  
Email [Grant.Clouten@muscoal.com.au](mailto:Grant.Clouten@muscoal.com.au)  
Fax 02 6542 2344  
For the Attention of Mr Grant Clouten  
Senior Operations Manager

**Muswellbrook Shire Council**

Postal Address PO Box 122  
Muswellbrook NSW 2333  
Email [records@muswellbrook.nsw.gov.au](mailto:records@muswellbrook.nsw.gov.au)  
Fax 02 6549 3701  
For the Attention of Mr Steve McDonald  
General Manager

- (b) If a Party gives the other Party 3 Business Days' notice of a change of its address or fax number, any notice, consent, information, application or request is only given or made by that Party if it is delivered, posted or faxed to the latest address or fax number.
- (c) Any notice, consent, information, application or request is taken to have been given or made at the following time (subject to clause 16.2(d) below):
  - (i) If it is delivered, when it is left at the relevant address;
  - (ii) If it is sent by post, two (2) Business Days (in the place of that address) after it is posted; and
  - (iii) If it is sent by fax, as soon as the sender receives from the sender's fax a report of an error-free transmission to the correct fax number.
  - (iv) If it is sent by email, the person is taken to have received the document at the end of the day on which the document is transmitted, provided no responses have been received indicating errors or delays in delivery.
- (d) If any notice, consent, information, application or request is delivered, or an error-free transmission report in relation to it is received, on a day that is not a Business Day, or if on a Business Day, after 5.00pm on that day in the place of the Party to whom it is sent, it is to be treated as having been given or made at the beginning of the next Business Day.

**16.3 Assignment**

MCC must not transfer, assign or novate or similarly deal with its rights or obligations under this Agreement unless, prior to any such dealing, MCC procures that the transferee, assignee or novatee executes and delivers to the Council prior to any such dealing taking effect, an Agreement in favour of the Council whereby:

- (a) the transferee, assignee or novatee becomes contractually bound with the Council to perform all of MCC's obligations (including obligations which may have arisen before the transfer, assignment or novation takes effect); and

- (b) MCC is released from any obligations under or by virtue of this Agreement which at the time of any proposed assignment or novation contemplated by this clause are required to be performed or satisfied by MCC at any time from or after the date on which that assignment or novation takes effect under this Agreement.

#### 16.4 Legal and Other Costs

Each party must pay its own costs of and incidental to entering into this Agreement.

#### 16.5 Entire Agreement

- (a) This Agreement contains everything to which the Parties have agreed in relation to the matters it deals with. No Party can rely on an earlier document, or anything said or done by another Party, or by a director, officer, agent or employee of that Party, before this Agreement was executed, except as permitted by law.
- (b) This Agreement wholly replaces and excludes all prior agreements, correspondence, negotiations, representations, explanations and statements between the Parties covering or in connection with the matters covered by this Agreement whether such matters occurred before or after this Agreement.

#### 16.6 Further Agreement

The Parties may, at any time and from time to time, enter into agreements relating to the subject matter of this Agreement that are not inconsistent with this Agreement for the purpose of implementing this Agreement.

#### 16.7 Further Acts

Each Party must promptly execute all documents and do all things that another Party from time to time reasonably requests to affect, perfect or complete this Agreement and all transactions incidental to it.

#### 16.8 Severability

If at any time any provision of this Agreement is or becomes illegal, invalid or unenforceable in any respect under the law of any jurisdiction, that will not affect or impair:

- (a) the legality, validity or enforceability in that jurisdiction of any other provision of this Agreement; or
- (b) the legality, validity or enforceability under the law of any other jurisdiction of that or any other provision of this Agreement.

#### 16.9 Representations and Warranties

The Parties represent and warrant that they have power to execute and enter into this Agreement, and comply with their obligations under the Agreement, and that entry into this Agreement will not result in the breach of any Law.

#### 16.10 Council's Position

- (a) The Parties acknowledge that Council is a consent authority with statutory rights and obligations pursuant to the terms of the Planning Act and the *Local Government Act 1993* (NSW).
- (b) This Agreement is not intended to operate to fetter, in any unlawful manner:
  - (i) the power of the Council to make any law; or



- (ii) the exercise by Council of any statutory power or discretion.
- (c) If, contrary to the operation of this clause 16.10, any provision of this Agreement is held by a court of competent jurisdiction to constitute an unlawful fetter on any discretion, the Parties agree:
  - (i) they will take all practical steps, including the execution of any further documents, to ensure the objective of this clause 16.10 is substantially satisfied; and
  - (ii) in the event that the practical steps contemplated by clause 16.10(c)(i) cannot be realised without giving rise to an unlawful fetter on a discretion, the relevant provision is to be severed and the remainder of this Agreement has full force and effect.

#### 16.11 Governing Law

- (a) This Agreement is governed by, and is to be construed in accordance with, the Laws of New South Wales as in force from time to time.
- (b) Each party irrevocably submits to the non-exclusive jurisdiction of the courts of New South Wales, and the courts competent to determine appeals from those courts, with respect to any proceedings which may be brought at any time relating in any way to this Agreement.
- (c) Each party irrevocably waives any objection it may now or in the future have to the venue of any proceedings, and any claim it may now or in the future have that any proceedings have been brought in an inconvenient forum, where that venue falls within clause 16.11(b).

#### 16.12 Waiver

- (a) Failure to exercise or enforce, or a delay in exercising or enforcing, or the partial exercise or enforcement of, a right, power or remedy provided by law or under this Agreement by a party does not preclude, or operate as a waiver of, the exercise or enforcement, or further exercise or enforcement, of that or any other right, power or remedy provided by law or under this Agreement.
- (b) A waiver or consent given by a Party under this Agreement is only effective and binding on that Party if it is given or confirmed in writing by that Party.
- (c) No waiver of a breach of a term of this Agreement operates as a waiver of another breach of that term or of a breach of any other term of this Agreement.

---

### 17. Acknowledgments

- (a) The Parties acknowledge that they enter into this Agreement fully and voluntarily on their own information and investigation.
- (b) Each party to this Agreement acknowledges that it is aware that it or its advisers, agents or lawyers may discover facts different from or in addition to the facts that they now know or believe to be true with respect to the subject matter of this Agreement and that it is their intention to, and they do, fully, finally, absolutely and forever settle according to the provisions of this Agreement any and all actions, suits, liabilities, claims, disputes, and differences which now exist, or may exist or have ever existed between them relating in any way to the matters the subject of this Agreement.

CLAYTON UTZ

## 18. Counterparts

This Agreement may be executed in any number of counterparts and by the parties on separate counterparts. Each counterpart constitutes the agreement of each party who has executed and delivered that counterpart.

### Executed as an Agreement

Signed for the **Muswellbrook Shire Council** by the General Manager in the presence of:

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of General Manager

\_\_\_\_\_  
Print name of Witness

\_\_\_\_\_  
Print name of General Manager

Executed by **Muswellbrook Coal Company Limited (ABN 32 000 009 521)** in accordance with section 127 of the *Corporations Act 2001* (Cth):

\_\_\_\_\_  
Signature of director

\_\_\_\_\_  
Signature of company secretary/director

\_\_\_\_\_  
Full name of director (print)

\_\_\_\_\_  
Full name of company secretary/director

### Schedule 1 - Financial Contribution Plan

MCC undertakes to make the following Development Contributions in accordance with the terms of this Agreement and following the receipt of an appropriate invoice from Council (to be issued at least 28 days prior to the required date for payment) in respect of each separate payment:

Column 1: Development Contribution	Column 2: Proposed Use	Column 3: Payment Details
1. \$500,000	<b>Community enhancement:</b> To address the social, amenity and associated community infrastructure requirements arising in the Muswellbrook Local Government Area as a result of the Muswellbrook Coal Mine Project.	(a) Payable at the time this Agreement is registered under s 93H of the Planning Act.
2. \$1,350,000	<b>Community enhancement:</b> To address the social, amenity and associated community infrastructure requirements arising in the Muswellbrook Local Government Area as a result of the Muswellbrook Coal Mine Project.	(a) Payable on 31 January 2018, or such other later date as agreed in writing with Council.
3. \$150,000 + interest calculated in accordance with paragraph 3(d) in column 3 of this table.	<b>Council Environmental Officer:</b> To be used for the appointment by the Council of an Environmental Officer who will monitor planning impacts of development and the Muswellbrook Coal Mine Project in the Muswellbrook Local Government Area.	<p>(a) Payable in 10 annual instalments of \$15,000 + interest calculated in accordance with paragraph 3(d) below.</p> <p>(b) The first instalment of \$15,000 is to be made within one month of the Commencement Date or such other later date as agreed in writing with Council.</p> <p>(c) Subsequent instalments will be payable on the anniversary of the Commencement Date.</p> <p>(d) For all subsequent instalments, compound interest is payable at a fixed rate of 2.5% per annum.</p> <p>(e) No interest will be payable on the first instalment referred to in paragraph 3(d) above.</p>



CLAYTON UTZ

## Annexure A - Void No. 3 Diagram (cl 5.2)



## 12.2 HUNTER JOINT ORGANISATION OF COUNCILS

<b>Attachments:</b>	Nil
<b>Responsible Officer:</b>	Fiona Plesman - Director - Planning, Community & Corporate Services
<b>Author:</b>	Joshua Brown - Co-Ordinator Executive Services
<b>Community Plan Issue:</b>	<i>Collaborative and responsive community leadership that meets the expectations and anticipates the needs of the community</i>
<b>Community Plan Goal:</b>	<i>Enhanced collaboration with Council's community and stakeholders to ensure Council and its elected arm is best placed to make decisions in the best interest of the community.</i>
<b>Community Plan Strategy:</b>	<i>Implement and maintain a diverse range of communication channels between Council and community stakeholders..</i>

### PURPOSE

For Councillors to consider endorsing the inclusion of the Muswellbrook Local Government Area within the area of the Hunter Joint Organisation of Councils.

### OFFICER'S RECOMMENDATION

1. Council inform the Minister for Local Government of Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation in accordance with this resolution.
2. Council approve the inclusion of the Muswellbrook Local Government Area in the Joint Organisation's area.
3. The Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
  - a. Singleton LGA
  - b. Upper Hunter LGA
  - c. Maitland LGA
  - d. Dungog LGA
  - e. Cessnock LGA
  - f. Newcastle LGA
  - g. Lake Macquarie LGA
  - h. Port Stephen LGA
4. On the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
  - a. with a copy of this resolution including the date on which Council made this resolution, and
  - b. inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under section 400P of the Act.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_



**BACKGROUND**

The NSW Government has established a network of Joint Organisations of Councils as part of its reform program for local government.

**CONSULTATION**

General Manager

**REPORT**

Joint Organisations of Councils will be new entities under the *Local Government Act* comprising member councils in regional NSW. The Joint Organisation will provide a strong voice for the communities they represent and a structured, permanent way for local councils, State agencies and other interested groups to collaborate on agreed strategic initiatives. This structure and permanence is a radical departure from the previous model of regional cooperation whereby Regional Organisations – where they existed – varied in capacity and corporate status with no set benchmarks for performance and no mandated role for the State Government to help ensure their success.

Under the Joint Organisation model each region will decide its own priorities, its own resourcing and staffing structures, with the principal functions to include:

- Strategic planning and priority setting;
- Intergovernmental collaboration; and
- Shared leadership and advocacy.

One of the first activities for each new Joint Organisation will be to establish a Statement of Regional Priorities. This work will elevate shared priorities in councils' Community Strategic Plans, as well as draw on other regional plans. The statements will form the basis for discussions with the State Government about key projects and programs in each region and how shared priorities may best be delivered.

Joint Organisations will also be able to perform additional optional functions including delivering shared services or overseeing shared arrangements, such as procurement. Although the focus for the first year will be on the core functions, JOs will have the tools they need to start working on their optional functions from commencement.

Advice has been received from the Office of Local Government that Council is required to endorse a resolution by 28 February 2018 to establish the Hunter Joint Organisation of Councils. Council has been an active member of Hunter Councils, which is the forerunner to the Hunter JO and it is recommended that Council continue that association by actively participating in the new organisation.

**OPTIONS**

1. Determine to be part of Joint Organisations; or
2. Determine to not be part of Joint Organisations.

**CONCLUSION**

It is recommended that Council resolves to be part of the Hunter Joint Organisation.

**SOCIAL IMPLICATIONS**

No known social implications.

**FINANCIAL IMPLICATIONS**

Membership of the JO will provide further opportunities for shared services between member councils.

**POLICY IMPLICATIONS**

No known policy implications.

**STATUTORY IMPLICATIONS**

Consistent with Local Government Act.

**LEGAL IMPLICATIONS**

No known legal implications.

**OPERATIONAL PLAN IMPLICATIONS**

No known Operational Plan implications.

**RISK MANAGEMENT IMPLICATIONS**

No known risk management implications.

**12.3 PUBLIC ART POLICY - RESULTS OF CONSULTATION PERIOD**

<b>Attachments:</b>	<b>A. Public Art Policy and Procedures</b>
<b>Responsible Officer:</b>	<b>Fiona Plesman - Director - Planning, Community &amp; Corporate Services</b>
<b>Author:</b>	<b>Carolyn O'Brien - Manager, Community Services</b>
<b>Community Plan Issue:</b>	<b><i>Facilitate cultural activities and events which engage the community and visitors, and which create a 'sense of place' and identity</i></b>
<b>Community Plan Goal:</b>	<b><i>Continue the Public Art Program in the localities identified by Council.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Public art piece is delivered within the Denman community which reflects place making principles.</i></b>

**PURPOSE**

Following a period of public exhibition the Public Art Policy is submitted for Adoption by Council.

**OFFICER'S RECOMMENDATION**

**Council adopt the revised Public Art Policy, September, 2017 (V.1).**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**REPORT**

In September, 2017 the revised Public Art Policy was presented to Council for adoption. At this time, Council sought a period of public exhibition.

This period of public exhibition closed on 20 December, 2017 and there were no responses to the Public Art Policy during the exhibition period.

**CONCLUSION**

Staff present the Public Art Policy, attached, for Council Adoption. This policy will then guide future public art installations across Muswellbrook Shire.



# muswellbrook shire council

## Public Art Policy

### P30/1

#### Authorisation Details:

<b>Authorised by:</b>	
<b>Minute No:</b>	
<b>Date:</b>	
<b>Review timeframe:</b>	
<b>Department:</b>	
<b>Document Owner:</b>	

#### Details History;

<b>Version No.</b>	<b>Date changed</b>	<b>Modified by</b>	<b>Amendments made</b>
2	August 2017	Manager Community Services	Policy Structure

This document is a controlled document. Before using this document, check it is the latest version by referring to the Controlled Document Register. Unless otherwise shown, printed or downloaded versions of this document are uncontrolled.

**1.0 POLICY OBJECTIVE**

The objective of the Muswellbrook Shire Council Public Art Policy is to support the implementation of Council's 2017-21 Delivery Program objectives to promote participation in cultural activities, to improve the liveability of the Shire's communities and continue with the implementation of projects to support the revitalisation of the town centres of the Muswellbrook Shire, which includes a target to install permanent exhibitions of public art.

**2.0 POLICY STATEMENT**

In planning for and commissioning public artworks, Council adopts the following principles:

2.1 Public artworks should contribute to the Shire's cultural identity and create a sense of place:

- Artworks should be appropriate to the local community in which they are to be sited.

2.2 Public artworks should help to build stronger, more connected communities within the Muswellbrook Shire:

- Public art should improve the amenity of public places and promote opportunities for social interaction
- Community involvement should be encouraged in the development of public art projects.

2.3 Public artworks should be able to be enjoyed and experienced by people of different ages and backgrounds:

- Neighbourhood art projects should be developed with a community audience in mind.
- Public artworks should engage and involve people of different ages, including young people, and provide an opportunity to explore cultural diversity.

2.4 Public artworks should be sensitive to the area's cultural heritage:

- Projects should respond to the social history of the Upper Hunter region.

2.5 Public artworks should relate well to the built and natural environment:

- Council should encourage collaboration with architecture and design teams on capital works projects.
- Ensure that public artworks are responsive to climate and environmental issues.

2.6 Public artworks should exemplify artistic excellence and integrity:

- Encourage works that are original and showcase excellence in Australian art and design.
- The integrity of artists must be respected in the way the work is treated and represented by Council.

2.7 Public artworks should respond to the challenge of climate change through sustainable design and fabrication:

- Artworks must be constructed using sustainable materials and processes.
- Water features must only use recycled or rainwater.



2.8 Public artworks must consider public safety and easily maintained:

- Artworks must be designed to be structurally sound under a range of uses and conditions.
- Permanent artworks must be designed to be durable and able to be maintained at minimal cost.

### **3.0 ENHANCING PUBLIC ART**

#### **3.1 Funding Sources**

Muswellbrook Shire Council aims to either acquire or commission and complete, at minimum, one public artwork each financial year over five years. Council recognises that best practice Public Art projects can only be achieved through the allocation of adequate budgets. Council will consider public art opportunities as part of its annual budget review process.

In this regard, Council's financial contribution to public art will be through one of two methods:

- (a) infrastructure projects with a component of built-in artwork, funded under Council's annual capital works program.
- (b) specific budget allocation for iconic/stand-alone artwork.

Every year, in developing the new financial year's draft capital works program, Council staff will review its building program and nominate projects which offer the best opportunities to integrate public art. Examples of infrastructure projects with a built-in art component are artist-designed alternative paving treatment, colour selection, facade treatment to buildings, fencing or new street furniture.

Nominated projects will be costed and submitted for Council's endorsement as part of its Operational Plan and Budget process. This process requires Council's staff to consider in advance how public art may be assimilated within the design and delivery process of public facilities improvement works. On occasions, Council may consider it appropriate to allocate a special budget to acquire or commission a piece of stand-alone or iconic public artwork. Guidelines for the commissioning of new public art works are described in Attachment 1 of this document.

In appropriate circumstances, Council will enter into a voluntary planning agreement with developers in addition to S94 requirements. The type of public artwork will depend on the nature of the development proposal and opportunities present at the development site and its surrounds. A nationally accepted guide of 1.0% of construction costs will be used as a starting point for negotiations on voluntary planning agreements.

In addition, Council may obtain grant funding from an arts institution/ agency or receive sponsorship from a philanthropic/ corporate organisation. Community groups may also propose public art funded by another source and seek to form a partnership with Council.

#### **3.2 Identification of Priority Locations**

A multi-disciplinary team including Council officers from the Muswellbrook Regional Arts Centre and Community Infrastructure teams will identify suitable sites within the Shire where public art should be encouraged.

This team will work together to ensure that each piece of public art meets the criteria of the public art procedures.

### 3.3 Sustainability and Public Artworks

Council has a commitment to implementing ecologically sustainable practices as part or all of its facilities and activities including the planning, design, and implementation of all outdoor public art projects. This includes the use of renewable (green) materials and technologies in artists' designs, fabrication and installation processes. Council will also seek to acquire artworks that are appropriate to the environment in which they are to be installed e.g. outdoor artworks should be highly durable, resistant to vandalism and require low maintenance.

### 3.4 Register of Public Artworks

All public artworks will be identified on Council's asset register including for each item, a description of the artwork, maintenance requirements and maintenance budgets along with decommissioning details.

### 3.5 Donations of Public Artworks

From time to time, artists and members of the community offer to donate artworks to Council with the expectation that the works will be cared for and suitably displayed in the public domain/Council premises. Only artwork created by professional artists, or a professional working as a part of a multi-disciplinary team, will be accepted by Council. All public art accepted by Council will be on the basis of an agreed timeframe. This timeframe may be reviewed at any time during the originally agreed life cycle should Council have concerns regarding the condition of the artwork or safety aspects.

All permanent donations will be accompanied by a legal document transferring full rights of ownership to Muswellbrook Shire Council. Council will have exclusive copyright licence of the works, however full copyright will remain with the artist/author of the work/object.

### 3.6 3.6 Community Initiated and Social Engagement Public Art Projects

Community initiated art refers to any proposal by an individual, community group or other external party to create and or fund a piece of public art. Social engagement projects targeted at hard to reach groups who would benefit from direct involvement would also be supported. These proposals must be supervised by a project coordinator (professional artist or experienced community development officer or both) to ensure access and equity outcomes and facilitate project outcomes.

Funding or sponsorship for these projects may be approved through Council's Cultural Community Grants Program or the biennial public art budget, as outlined in section 8.1 regarding funding sources.

### 3.7 Community Participation and Engagement Process

Where practicable, and in circumstances when timing is not an issue, the opinion of Council's Arts and Cultural Advisory Panel will be sought before Council commissions or accepts a donation of public artwork. All donated artwork will be added to the asset register and maintained in

accordance with Council's commissioning and decommissioning guidelines.

3.8 Marketing and Promotion

Any new public artwork for Muswellbrook Shire should have a marketing and communication strategy developed to ensure the best climate in which an artwork can be understood and received. Marketing and promotion are also about advocacy for public art and developing the public's understanding of contemporary arts practice.

3.9 Restoration of Artworks

Public artwork including monuments, sculptures and water features in the public domain are subject to wear and tear and degradation over time. In addition, they are occasionally vandalised, graffitied or broken. As part of the acquisition of any new artwork, the artist must provide a maintenance schedule upon completion of the work. The schedule should outline requirements for regular cleaning, maintenance or servicing, specifically what is required, who should do it and how often e.g. cleaning agents for surface treatments and materials. Details of any spare parts that have been lodged must also be provided.

3.10 Relocation of Artworks

Circumstances sometimes arise where redevelopment of a site or changed uses render an artwork inappropriate and require its relocation. The implications if it is deemed necessary to relocate a work of art prior to the agreed display date needs consideration. Council must consult with the artist before preparing a report addressing the following matters: insurance, risk assessment, valuation, engineering and legal.

3.11 Disposal of Public Artworks

Disposal of public art must be done with the knowledge and in consultation with the artist, where possible. If, after making reasonable enquiries Council cannot identify or locate the artist (or the artist's representative), then Council may dispose of the public artwork as it sees fit. All decisions and actions should be fully documented. Artworks should first be offered for sale at a price based on independent valuation; first to the artist, then to other institutions or the public, or at an auction. Funds from any decommissioned public artwork should be reused for new/or upgraded public art within the City. Objects which are destroyed should be disposed of in a responsible manner

**4.0 ASSOCIATED COUNCIL DOCUMENTATION**

Public Art Procedures 2011  
Public Art Policy 2009



# muswellbrook shire council

## Public Art Procedures

## REFERENCE NUMBER

### Authorisation Details:

Authorised by:	
Minute No:	
Date:	
Review timeframe:	
Department:	
Document Owner:	

### Details History;

Version No.	Date changed	Modified by	Amendments made

This document is a controlled document. Before using this document, check it is the latest version by referring to the Controlled Document Register. Unless otherwise shown, printed or downloaded versions of this document are uncontrolled.

**PROCEDURE OBJECTIVE**

To provide procedures which support the commissioning and acquisition, and decommissioning and disposal of public art.

**PROCEDURE****Public art commissioning process**

In commissioning new works of public art, the general process for Council will take the following form:

- appoint Council's Project Manager for the work and establish a multi-disciplinary team to provide input e.g. landscape coordinator, engineers and public programs officer.
- select a suitable site from an approved priority list/strategy/plans/ and or imminent capital works projects
- identify category of commission, whether:
  - a) open competition
  - b) limited competition
  - c) purchase or direct commission
- outline the approximate cost of works
- secure Council's approval to proceed with the public art project

Prior to engaging an artist, a site and artist brief should be developed. The purpose of this brief is to clarify early ideas and capture relevant information for consultation purposes.

The site brief will include:

- a description of the project proposal including the intent, firm ideas about the art form and medium; scale of the proposal; a preliminary project budget and other information that allows a working understanding of the final outcome
- details and images of the site with opportunities and constraints
- context or location for the artwork including its relationship to the architecture or landscape
- strategies for community information and involvement including target groups, local stakeholders and community organisations
- themes or community issues the project could address
- examples of work by preferred or short listed artists
- identified stages for implementing the project
- an outline of how the project will address sustainability, maintenance and public safety issues
- a thematic framework if the artist is required to respond to specific themes or subjects
- a maximum project budget
- preferred materials, fabrication and installation requirements if this is relevant
- artist selection criteria
- project management information
- timeframes
- lifespan of artwork and maintenance

**Contractual Arrangements**

A commissioning contract between the artist and Council will be prepared and ratified prior to work commencing. The contract will be administered by Council's appointed Project Manager and must address, although is not limited to, the following:



- the terms and conditions relating to the delivery, presentation and installation timelines
- the intended life of the work
- the amount, and how and when it is to be paid for the work
- the artist must provide a maintenance schedule upon completion of the work which will inform the maintenance to be undertaken by Council
- the artist must have a current insurance policy covering Public Liability and Professional Indemnity. A certificate of currency is required as evidence
- if an Aboriginal or Torres Strait Islander community or creator is involved with a public art project, consideration needs to be given to including special provisions in the contract which safeguard the
- Indigenous cultural and intellectual property concerns of that community or individual acknowledges that Artists' Moral Rights (as defined in the Moral Rights Amendment to the Commonwealth Copyright Act 1972) over all works will be respected by Council
- the Artist must outline how they comply with their OH&S statutory obligations
- the contract must outline the responsibilities of the parties in relation to confidential information
- the terms and conditions, consistent with Council's obligations under the Copyright Act if Council intends to remove, relocate or dispose of the work.

#### Decommissioning of Public Artworks

Some public artworks may lose community appeal or become superfluous for various reasons (e.g. risk/legal considerations, poor condition, and diminished aesthetic value). An artwork may also need to be removed from public display or relocated to another area due to changes made to its physical surroundings.

A work may be considered for removal when:

- its condition has deteriorated to such an extent that it can no longer be considered to be the original work of art
- its condition has deteriorated beyond restoration, or where the cost of restoration is excessive in relation to the original cost of the work or the current value of the work
- the cost of ongoing maintenance is prohibitive
- the work has deteriorated to a point where it is unsafe or presents a danger to the public
- the artwork has reached its endurance attributes/limits and that the space which it occupies is required for a preferred and Council-approved purpose
- it is being replaced by a new piece of artwork identified to be more suited to the site or the surrounding context is no longer appropriate for the existing artwork
- the work of art is being duplicated

Where an artwork is considered for removal, Council staff will prepare a report and make a recommendation/s to Council on options for the restoration, relocation or disposal of the artwork. Additional expert advice may be sought on issues related to relocation, removal or the disposal of artworks where it is considered such advice is required to make an informed decision. Input will also be sought from Council's Arts and Cultural Advisory Panel where possible.

#### Integrating Art With Capital/Functional Works

Selection of projects with integrated artwork

In identifying which projects within the draft capital works are to have a component of integrated artwork, the Coordinator of Landscape Design will identify potential projects in

consultation with the Coordinator Community Planning Unit and Cultural Project Officer. This action will be carried out on an annual basis. Council staff will bring forward at least one identified projects every two years to be costed and submitted as part of Council's capital works program budget. The works program is an important part of Council's annual Plan of Management and Budget preparation process.

#### Project Management

The delivery of approved works will be carried out in accordance with Council's project management procedures, and Council's policy for outsourcing works to approved consultants/contractors, and performance reporting framework. The delivery of the project will be monitored via Council's quarterly reporting system.

#### **POLICY REFERENCE**

Public Art Policy 2009

Public Art Policy 2017

Public Art Procedures 2011

**12.4 EASTER FAMILY FUN DAY - Highbrook Park (Lizard Park)**

<b>Attachments:</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Steve McDonald - General Manager</b>
<b>Author:</b>	<b>Ruaan Van Der Wath - Tourism &amp; Events Officer</b>
<b>Community Plan Issue:</b>	<b><i>Continue to improve the affordability, livability and amenity of the Shire's communities</i></b>
<b>Community Plan Goal:</b>	<b><i>Promote and facilitate increased participation in active and passive recreational activities.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Continue the delivery of passive recreation and cultural activities in libraries, aquatic centres and the arts centre.</i></b>

**PURPOSE**

Seeking approval to move forward with the planning and coordination of the Easter Family Fun Day at Highbrook Park (Lizard Park) to be held on Saturday 31 March, from 9:00am to 2:00pm.

**OFFICER'S RECOMMENDATION**

**Council approve the coordination and implementation of an Easter Family Fun Day in Highbrook Park.**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**BACKGROUND**

Council's Event and Tourism Coordinator has identified an opportunity to hold an Easter Family Fun Day in 2018. The event will be hosted by Muswellbrook Shire Council and will be fully supported and sponsored by local businesses and organisations. It aimed to provide the community within the Muswellbrook Shire with a family friendly and free event/activity while promoting local businesses, organisations, Muswellbrook Shire Council and available services within the community.

**CONSULTATION**

Director Planning, Community and Corporate Services and Executive Manager Economic Development and Innovation

**CONSULTATION WITH COUNCILLOR SPOKESPERSON**

Cr Scott Bailey

**REPORT**

The Easter Family Fun Day will be hosted by Muswellbrook Shire Council as a free community event. The event's vision and mission is to provide a free community event that attracts families within the community while promoting local stakeholders, community organisations and Muswellbrook Shire Council.

The Easter Family Fun Day event will take place on Saturday 31 March, 2018 at Muswellbrook Lizard Community Park from 9am to 2pm and will include a variety of kid's entertainment, food, information stalls, sponsored lucky door prizes and the BIG Easter Egg Hunt.

The key benefits of hosting the event are – to promote local community organisations, stakeholders and vendors while engaging with local families. The event will provide community organisations the opportunity to interact with the local community and raise awareness of information/services that is available within the Muswellbrook Shire and at the same time provide the opportunity for the community to be more involved.

**OPTIONS**

Council may choose not to support the event.

**CONCLUSION**

This event will be funded by sponsorship and has little impact on Council resources. It will provide the community with an Easter family event while promoting Council services and local businesses.

**SOCIAL IMPLICATIONS**

This event promotes social inclusion. The Easter Family Fun Day will be held at Highbrook Park (Lizard Park) and will be accessible by all in the community. The event is a no cost event and that will increase the accessibility of the event. Links will be made with service providers such as Upper Hunter Community Services, Compass Housing, Benevolent Society, Wanaruah Local Aboriginal Land Council and Hunter Valley Aboriginal Corporation encouraging all families to attend and participate in this free fun activity. The Ability Links inclusivity tent will also be involved on the day.

**FINANCIAL IMPLICATIONS**

The Easter Family Fun Day will be fully funded by sponsorship from local businesses and organisations. Sponsorship has been sought and has been confirmed. Bengalla Mining Company has agreed to support and sponsor the event to the value of \$5000. Unity Bank has also confirmed their support and sponsorship to the value of \$1000.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS****OPERATIONAL PLAN IMPLICATIONS**

Facilitate cultural activities and events which engage the community and visitors, and which create 'sense of place' and identity.

**RISK MANAGEMENT IMPLICATIONS**

The event will be planned according to Council's risk management processes.

**12.5 VICTORIA PARK FIELD RENOVATION OPTIONS**

<b>Attachments:</b>	<b>A. Nuturf report MSC - Victoria Park SFA</b>
<b>Responsible Officer:</b>	<b>Fiona Plesman - Director - Planning, Community &amp; Corporate Services</b>
<b>Author:</b>	<b>Paul Chandler - Recreation and Property Officer</b>
<b>Community Plan Issue:</b>	<b><i>Our community's infrastructure is planned well, is safe and reliable and provides required levels of service</i></b>
<b>Community Plan Goal:</b>	<b><i>Maintain and continually improve community infrastructure across the Shire.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Implement prioritised (but responsive) rolling works program of maintenance.</i></b>

**PURPOSE**

For council to consider, field renovations options at Victoria Park.

**OFFICER'S RECOMMENDATION**

**Council endorse the capital works priorities for Victoria Park identified in the report.**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**BACKGROUND**

At the September 2017 Ordinary Council meeting Council allocated \$200,000 from the Recreation Reserve towards works at Victoria Park. This allocation was in addition to the \$100,000 previously allocated to support Muswellbrook Football Club's (Eagles), NSW Asian Cup 2015 Legacy Fund grant application which was ultimately unsuccessful.

**CONSULTATION**

Nuturf Australia

Works Parks Coordinator

Manager Property and Building Services

Sports User Groups

**CONSULTATION WITH COUNCILLOR SPOKESPERSON**

Cr Graeme McNeil, Spokesperson for Sport

Cr Michelle Green, Spokesperson for Recreation

**REPORT**

Staff engaged Nuturf Australia to provide advice on proposed sports field renovations and conduct soil tests. The focus of the attached assessment was on desired outcomes for Field 1. It was identified in the preliminary assessment of Victoria Park that issues relating to Field 2 could be addressed through laser top dressing and improved irrigation.

The desired outcomes for Field 1 included:

- Provide options relating to improving the out playing surface



- Provide options relating to improving the wicket deck
- Make recommendations in relation to improving turf health and cover (potentially re-grassing the outfield).
- Develop an understanding of the standard that the field is to be given – standard, moderate, high etc.

The results of the analysis for Field 1 revealed that there are compaction inconsistencies in the overall nature of the field and that it is heavily dominated with fine particles (silt and clay) which are decreasing the capacity of the field to produce high quality turf coverage.

Further, the current turf species on the field (couch and kikuyu) was considered problematic given that each species grows at a different rate and requires different inputs to be maintained. It is considered almost impossible to eradicate the current parramatta grass and paspalum from the kikuyu section of the field as any herbicide treatments will negatively impact on kikuyu.

It is recommended, to achieve the quality which is desired at Victoria Park, significant remediation works are required to Field 1. Nuturf provided a guide to the potential costs associated with remediating the field to achieve the desired outcome.

## OPTIONS

In the attachment Nuturf identified options as requested for the desired outcome and if these were all implemented would cost approximately \$1M. The immediate implementation of all recommendations is considered not essential for a local and sub-regional cricket and football field. Instead, staff have tried to identify the most important priorities for the allocated budget for both Field 1 and Field 2.

### Field 1:

1. Spray out surface with herbicide	\$7,500
2. Construct a 3 table wicket proud of the field	\$70,000
1. (crown down to the outfield)	
3. Import top soil	\$50,000
4. Renew irrigation to improve coverage and pressure	\$40,000
5. Plant stolons/runners (10% coverage)	\$15,000

The turf species recommended is couch, however, an annual oversow will be required for winter sports given that couch is a summer grass.

### Field 2:

1. Improve irrigation	\$10,000
2. Laser grade top dressing	\$25,000
3. New fence around field	\$50,000
4. Contingency allowance	<u>\$30,000</u>
	\$300,000

Recently the pavement around the Stan Theiss Centre at Victoria Park was upgraded to facilitate access for people with a disability and create a continuous accessible path of travel (CAPT) into the building and amenities. As part of the field renovations it was expected that this building renewal work would continue with an upgrade of the amenities. However, given the above estimated costs this work will likely need to be delivered in a later stage. If there is an opportunity though within the budget following the delivery of priorities then the improvements estimated at \$30,000 would proceed.

Council may choose to agree with the identified priorities above for each field or set other priorities and budgets for Victoria Park.

**CONCLUSION**

Within resource allocations priorities need to be determined. Staff have recommended priorities to deliver within the budget allocation of \$300,000. If Council endorse these priorities then the works will be tendered.

**SOCIAL IMPLICATIONS**

The provision of sport and recreation facilities encourages active and passive recreation for all age groups and provides public amenity.

**FINANCIAL IMPLICATIONS**

Council has an allocation of \$300,000 for capital works. Council would need to allow approximately \$10,000 annually for an increase in operational expenses at the completion of works due to the oversight requirement.

**POLICY IMPLICATIONS**

Not applicable

**STATUTORY IMPLICATIONS**

Not applicable

**LEGAL IMPLICATIONS**

Not applicable

**OPERATIONAL PLAN IMPLICATIONS**

'5.5.3 Maintain the sporting and recreational facilities to standard', *Operational Plan 2017-2018*

**RISK MANAGEMENT IMPLICATIONS**

The proposed works would reduce risks for people participating in active and passive recreation.



# SPORTS FIELD ASSESSMENT

## Victoria Park



Performed by





CONTENTS:

INTRODUCTION	PAGE: 3
FIELD ASSESSMENT PARAMETERS	PAGE: 4
METHODOLOGY & RESULTS	PAGE: 5 - 12
SUMMARY	PAGE: 13
REMEDIATION WORKS PRICE GUIDE	PAGE: 14 & 15
GROW-IN PROGRAM GUIDE	PAGE: 16



#### INTRODUCTION:

In October 2017, Nuturf Australia was approached by MSC to assist in offering guidance in relation to improving the overall quality of Victoria Park cricket field. The primary issues with Victoria Park as explained by MSC staff related mostly to the overall quality and playability of the field, particularly in terms of the unevenness of the wicket deck and outfield, along with issues relating to inconsistent grass types and weed content which impact ball roll across the field.

In general terms it was agreed that the majority of issues relating to the field are physical in nature and will most likely require remediation works to rectify, however it was decided on the day that further investigation of the issues relating to the field as it stands now be undertaken in an effort to gain a better understanding of the current limitations of the field. Samples were collected from the 'building' end and 'cricket net' end of the fields, due to the fact that the current turf surface performs differently at each end of the field.

Below are the issues & desired outcomes as detailed by MSC, along with the criteria used to assess the current field:

The primary issues outlined by MSC were as follows:

- Un-level outfield
- Unsatisfactory wicket deck
- Poor turf health and coverage
- Multiple turf varieties
- High weed content impacting ball roll across the surface

Muswellbrook Shire Council Desired outcomes:

- Provide options relating to improving the out playing surface
- Provide options relating to improving the wicket deck
- Make recommendations in relation to improving turf health & cover (potentially re-grassing the outfield).
- Develop an understanding of the standard that the field is to be given – standard, moderate, high etc.





FIELD ASSESSMENT PARAMETERS:

**Victoria Park**

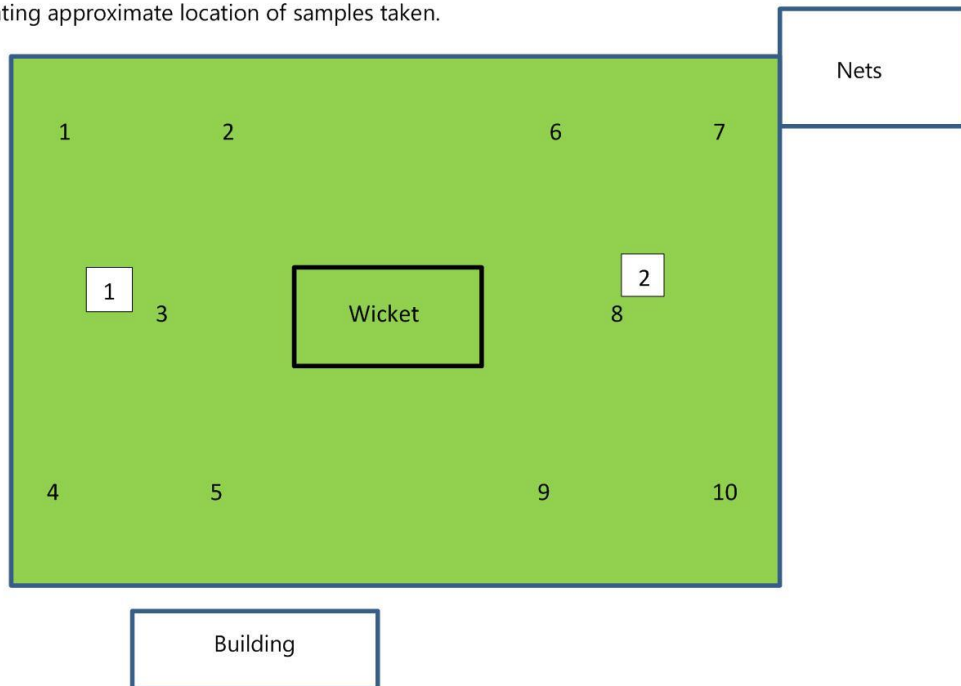
- Site inspection – Asses the current condition of the field
- Clegg Hammer & Penetrometer survey of the surface to assess compaction
- Infiltrometer works to gauge water infiltration
- Weed identification
- 2 x USGA soil sample suite to measure
  - Particle Size Analysis
  - Hydraulic Conductivity (mm/hr)
  - Key physical sand/silt/clay indicators

Two USGA analyses were undertaken on this site as MSC staff wanted to the ability to compare the data from either end of the field, knowing that the field performs differently at either end.



## METHODOLOGY & RESULTS

Site Map – Indicating approximate location of samples taken.



### **Note:**

*Not Scale*

*Reference (testing) Points are estimates of exact location only*

*The 2 white squares are the approximate location of the 2 onsite Infiltrometer tests*



#### Onsite Clegg Hammer Assesment:

The surface hardness of the inspected sportsgrounds was established using the below method.



The 2.25Kg Clegg Impact Soil Tester

The Clegg Impact Soil tester device measures the surface hardness by dropping a weight with an integral accelerometer that measures the gravities of deceleration applied to the weight as it hits the surface. The hammer was dropped three times in each spot from a height of 300mm. The three measurements were recorded from each area tested. Canaway et al. (1990) measured the characteristics of soccer and football playing fields and surveyed the player opinions of the pitch. They proposed that the standards for surface hardness are as follows:

Soccer and football playing fields		
	Minimum, g	Maximum, g
<b>Preferred limits</b>	<b>20</b>	<b>80</b>
<b>Acceptable limits</b>	<b>10</b>	<b>100</b>

g = Gravities

Many subsequent recommendations have been based on these standards. Chivers and Aldous (Chivers and Aldous, 2003) avoided actually setting standards by giving "normal" ranges for AFL fields. They recorded measurements of the first and third drops and give as "unacceptably low" a value of <30 gravities and "unacceptably hard" a value of >120.

For the purposes of this assessment the first drop is taken as representative of the surface hardness as experienced by players running on or falling onto the surface. The player impacts the surface without penetrating it. Therefore a single drop of the clegg hammer should replicate playing conditions better than subsequent drops. The difference between the first and third drop provides an assessment of the potential for further compaction of the ground.

The Sureplay Project, an initiative undertaken in co-ordination with Horticulture Australia, the Qld Department of Primary Industries and AFL have determined that up to a Gmax of 150 is acceptable. 200 Gmax and above is considered to run the risk of serious concussion. The Sureplay recommendations are summarised below:

The Sure play Project Recommendations		
	Minimum, g	Maximum, g
<b>Acceptable limits</b>	<b>10</b>	<b>150</b>

g = Gravities



In reviewing the Clegg Hammer information available, the following guidelines are used in order to assess the data in this report.

Assessment Criterion		
	Minimum, g	Maximum, g
<b>Ideal</b>	<b>20</b>	<b>100</b>
<b>Acceptable</b>	<b>10</b>	<b>120</b>
<b>Unacceptably Hard</b>	<b>121</b>	<b>150</b>
<b>Dangerous</b>	<b>151</b>	<b>200</b>

It must be noted that the surface hardness varies with the vertical thickness of grass cover and with changes in the moisture content of the ground. The volumetric moisture content of the ground is provided in this report.

The Victoria Park site had the below Clegg Hammer Results:

Victoria Park - Clegg Hammer Results				
Location	Drop 1	Drop 2	Drop 3	Ave
1	79	81	91	84
2	70	84	91	82
3	65	80	88	78
4	82	93	95	90
5	80	88	90	86
6	65	75	76	72
7	73	82	83	79
8	76	79	80	78
9	74	78	80	77
10	116	118	120	118
<b>Average</b>	<b>78</b>	<b>86</b>	<b>89</b>	<b>84</b>





#### Onsite Penetrometer Assessment:

The Penetrometer device measures sub surface compaction by determining the resistance to a 300-psi force exerted onto the soil surface. The Penetrometer is designed to mimic a plant root. In studies conducted at the US Department of Agriculture, root penetration decreases linearly until almost no roots penetrate into a soil with a penetration resistance of 300 psi (Duiker, 2002). Readings taken with the Penetrometer are called the cone index. The Penetrometer rod was driven into the soil at a rate of approximately 2.5cm per second. As the Penetrometer was pushed into the soil, the depth at which the 300-psi level was exceeded was then recorded.

Results of the Penetrometer resistance measurements were then interpreted via the Guidelines provided in the table below:

<b>% of Measuring points having cone index &gt;300 psi in top 75mm of soil</b>	<b>Compaction Rating</b>	<b>Cultural practices such as coring etc recommended</b>
<b>&lt;30%</b>	<b>Little – None</b>	<b>No</b>
<b>30 – 50%</b>	<b>Slight</b>	<b>No</b>
<b>50 – 75%</b>	<b>Moderate</b>	<b>Yes</b>
<b>&gt;75%</b>	<b>Severe</b>	<b>Yes</b>

*Adapted from Murdock et al, 1995.*

<b>Penetrometer Surface Hardness Threshold Rating In millimetres.</b>	
<b>This relates to the resistance in the soil for the establishment of new roots.</b>	
<b>Excessive</b>	<b>Less than 75mm in soil depth</b>
<b>Acceptable</b>	<b>More than 75mm in soil depth</b>





Victoria Park had the following Penetrometer results:

Victoria Park	
Penetrometer Results	
Location	Result (mm)
1	150
2	50
3	120
4	30
5	60
6	220
7	190
8	200
9	>300
10	70

Onsite Infiltrometer Result:

The Infiltrometer test was conducted at 2 random test points marked on the site map. At test site 1 water penetrated the soil at a rate of 15mm in 5 minutes. This equates to an estimate of 75mm / hr. At test site 2 water penetrated the soil at a rate of 15mm in 6 minutes. This equates to an estimate of 150mm / hr. The average of these 2 onsite tests is 112mm / hr.



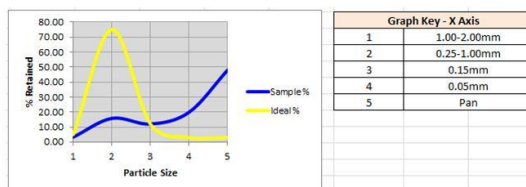
#### USGA Soil Analysis Results:

The USGA Analysis is used to determine the physical attributes of the soil. The soil collected from site, used for this testing was sourced via numerous points across the surface to ensure that the results reflected an overall average of the fields soil profile. However, given that MSC representatives suggested a significant difference between two ends of the surface, it was decided that 2 USGA reports be completed. The first was "Building End" and the second "Cricket Net end". The full reports are attached to this document for your perusal. A few key points are outlined below.

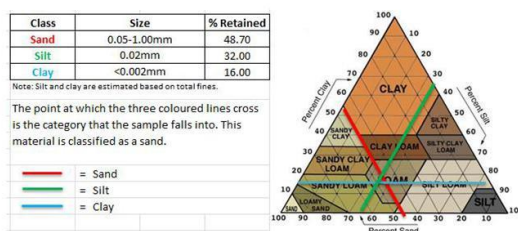
#### Building End:

Particle Size Distribution				
Sieve Size (mm)	Description	Retained %	Passing %	USGA Specification*
>2.8	Gravel	1.90	98.14	Less than 10% in this range
2		1.20	96.93	
1	Very Coarse Sand	2.10	94.82	More than 60% in this range
0.5	Coarse Sand	3.80	91.04	
0.250	Medium Sand	12.00	78.58	Maximum of 20%
0.150	Fine Sand	19.80	20.19	
0.053	Very Fine Sand	11.00	47.20	Total should not exceed 10%
Pan	Silt & Clay	47.93	0.00	

The Particle Size Analysis (PSA) of the growing medium at Building End of Victoria Park – a significant amount of material falls outside of the desirable parameters.



This graph shows the desired (yellow) PSA. The actual PSA results (blue).



The classification of this material is considered "loam". The point at which all three lines (sand, silt & clay) intersect.

Point	Ksat (mm/hr)	Bulk Density (g/cm³)
8 drops:	0	0
16 drops:	130	1.05
32 drops:	52	1.13

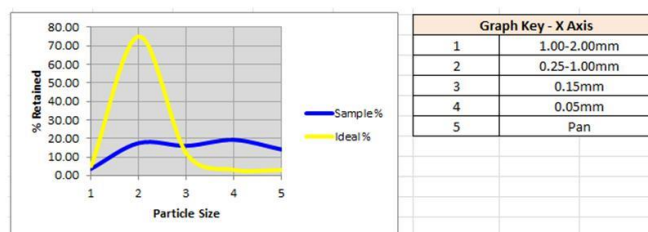
The laboratory determined infiltration of the sample – 52mm / hr.



#### Cricket Net end:

Particle Size Distribution				
Sieve Size (mm)	Description	Retained %	Passing %	USGA Specification*
>2.8	Gravel	1.80	98.23	Less than 10% in this range
2		1.50	96.77	
1	Very Coarse Sand	2.10	94.72	More than 60% in this range
0.5	Coarse Sand	3.50	91.21	
0.250	Medium Sand	14.00	76.90	Maximum of 20%
0.150	Fine Sand	24.20	24.02	
0.053	Very Fine Sand	11.00	41.81	Total should not exceed 10%
Pan	Silt & Clay	41.29	0.00	

The Particle Size Analysis (PSA) of the growing medium at Cricket Net End of Victoria Park – a significant amount of material falls outside of the desirable parameters.



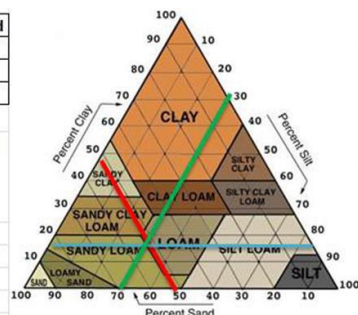
This graph shows the desired (yellow) PSA. The actual PSA results (blue).

Class	Size	% Retained
Sand	0.05-1.00mm	54.80
Silt	0.02mm	28.00
Clay	<0.002mm	13.00

Note: Silt and clay are estimated based on total fines.

The point at which the three coloured lines cross is the category that the sample falls into. This material is classified as a sand.

— = Sand  
 — = Silt  
 — = Clay



The classification of this material is considered "loam". The point at which all three lines (sand, silt & clay) intersect.

Point	Ksat (mm/hr)	Bulk Density (g/cm³)
8 drops:	0	0
16 drops:	22	0.97
32 drops:	7.5	1.08

The laboratory determined infiltration of the sample – 7.5mm / hr.





PHOTOS / WEED IDENTIFICATION:



Site picture of the building end of Victoria Park



Site picture of cricket net end of Victoria Park

Crowsfoot infestation in couch



Couch grass – sporadic growth

Kikuyu - sporadic growth & Paspalum

Parramatta Grass in large clusters



## RESULTS SUMMARY

Overall, the results of the analysis undertaken revealed that there are inconsistencies in the overall nature of the field.

More compaction is evident in the building end of the field as opposed to the cricket net end as observed in the Clegg Hammer and Penetrometer results, which partially explains MSC staffs comments relating to the fact that the cricket net end of the field generally out performs the building end of the field, particularly from a surface quality point of view.

However, the infiltration assessment results were not consistent with the Clegg Hammer and Penetrometer compaction results, with the building end of the field performing better than the cricket net end from an infiltration point of view.

What is consistent in the results however is the fact that both ends of the field are heavily dominated with fine particles (silt & clay as observed in the USGA analysis results) which significantly impacts the drainage potential of the field, increases compaction potential, decreases the ability to produce high quality turf coverage and a desirable playing surface.

The current makeup of the turf species on the field (couch and kikuyu) is also problematic given that each species will grow at a different rate and require different inputs to be maintained. It is virtually impossible to eradicate the parramatta grass and paspalum from the kikuyu section of the field as any herbicide treatments will negatively impact on kikuyu health and therefore playability.

In reality, to achieve the quality which is desired at Victoria Park, significant remediation works will be required on the field. This is based on the fact that the unevenness in the wicket deck and outfield is too severe rectify by simply topdressing or shaving the turf surface. The unevenness of the surfaces, coupled with the issues relating to the soil profile, turf coverage, turf uniformity and weed population significantly impairs the potential to produce the quality of playing surface as outlined by MSC staff.

Below is a guide to the potential costs associated with remediating the field to achieve the desired outcome, including a turf grow-in program.





• Install temporary fencing	<b>Council to supply</b>
• Spray out surface with herbicide 2 to 3 applications	<b>\$2,100.00 per application</b>
• Earthworks to cut & fill as per design	<b>\$90,000.00 - \$130,000.00</b>
• Supply & Install Irrigation system	<b>\$75,000.00 - \$120,000.00</b>
• Construct 5 table cricket wicket (Includes 500m2 washed turf)	<b>\$107,000.00</b>
• Soil profile:	
Option to import complete growing medium	<b>\$350,000.00</b>
Option to improve current growing medium	<b>TBA (Based on further discussion)</b>
• Cultivate surface to incorporate ameliorants	<b>\$20,000.00</b>
• Laser Grade to desired levels	<b>\$25,000.00</b>
• Turfing allowance - supply & lay: (Turf variety TBA)	
Option A - Maxi rolls - 14,500m2	<b>\$7.50m2 - \$12.00m2</b>
Option B - Stolons @ 10% cover 1,450m2	<b>\$5.50m2 – \$ 7.50m2</b>
• Roll turf ( once only )	<b>\$ 4,995.00</b>
• Supply & Install sand slit drainage @ 2.5m centres (Once turf has established)	<b>\$100,000.00 – \$120,000.00</b>





**Note:**

- Clegg hammer, penetrometer & onsite infiltration readings are taken by Nuturf Staff
- USGA analysis including infiltration works were carried out by SESL Laboratory
- Estimated pricing does not include any floats for machinery.
- Estimated earthworks pricing is based on basic cut & fill, and does not include the exporting or importing of any materials
- Turf variety TBA - option for maxi rolls and/or stolonising to be discussed.
- Soil profile - option to improve or replace existing for discussion.
- Estimated pricing for Irrigation & drainage works will be subject to rock and/or deleterious material clause.
- Estimated Irrigation pricing does not include storage tanks or pumps
- Estimated pricing is based on initial site visit of October 2017, and will vary depending on site conditions, existing services and clarification of requirements.
- Estimated pricing is subject to, and does not include – Site survey and/or drainage design.
- All excavated material from irrigation & drainage works to be tipped on site.



### Victoria Park - MSC

<b>Client</b>	Muswellbrook Council
<b>Program For</b>	Victoria Park Remediation Works
<b>Program Period</b>	15 Weeks
<b>Territory Manager</b>	Andrew Melville



PO Box 6390 Silverwater NSW 1811  
Website: [www.nuturf.com.au](http://www.nuturf.com.au)  
Phone: 1800 621 008

### Product List

[illegible]

Muswellbrook Shire Council

*Nuturf Australia*

November 2017

## 12.6 DENMAN MEMORIAL HALL CONCEPT

Attachments:	A. 2017-2018-0305 Denman Memorial Hall - Storage Location Options B. 2017-2018-0305 Denman Memorial Hall - Ground Level Plan C. 2017-2018-0305 Denman Memorial Hall - Furniture Layouts D. 2017-2018-0305 Denman Memorial Hall - Site Plan E. 2017-2018-0305 Denman Memorial Hall - Old Hall vs New Hall
Responsible Officer:	Fiona Plesman - Director - Planning, Community & Corporate Services
Author:	Karli Anshaw - Technical Officer - Property & Building Services
Community Plan Issue:	<i>Our community's infrastructure is planned well, is safe and reliable and provides required levels of service</i>
Community Plan Goal:	<i>Improve and maintain civic precincts.</i>
Community Plan Strategy:	<i>Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards.</i>

### PURPOSE

To report to Council the submissions received on the restoration and reconstruction of Denman Memorial Hall following public exhibition of the proposed concepts.

### OFFICER'S RECOMMENDATION

#### Council

1. Notes the submissions received from the public exhibition of the Denman Memorial Hall concept.
2. Endorse the amended design to proceed to development application.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

### BACKGROUND

At the October 2017 Corporate Policy and Planning meeting it was recommended the concept for Denman Memorial Hall restoration be placed on public exhibition for a minimum period of 28 days. This report provides a summary of issues/concerns raised through submissions and the design response.

Public exhibition closed 18 December 2017 with copies of the individual submissions available separate to this report.

### CONSULTATION

Collins and Turner – Architects and Designers

Community stakeholders

Denman and District Development Association (DADDA)

Denman Chamber of Commerce

Manager Property and Building Services

## CONSULTATION WITH COUNCILLOR SPOKESPERSON

Councillor Spokesperson for Innovation, Land Use Planning and Heritage, Mayor Cr Rush

### REPORT

Three submissions were received during public exhibition. The issues and concerns raised in the submissions are summarised and addressed in the table below.

#### Submission Assessment:

Summary of Issues/concerns	Response
Kitchen and Bar Area is not adequate for in-house catering.	The current plan envisions a cafe/bar with kitchen. The extent of kitchen can be considered in consultation with stakeholders and accommodated in detailed design.
Lack of stage space that has been allocated to hold performers before going on stage (i.e. no prompt or off prompt)	The stage is not a permanent structure to allow for flexibility in the hall. It is important the opportunities for functionality of the space remain as flexible as possible which includes having a transportable stage. The amenities provided back of house provide some flexibility to accommodate performers.
Location of storage for tables and chairs	Storage for tables and chairs has been included in an amended design showed in attached Storage Location Options plan. The storage options include 1 and 2:  - Mezzanine level storage which can be used for items which are required less often; and  - An area at the rear of the hall for the storage of regularly used tables and chairs.
The capacity of the hall is not large enough for the amount of patrons which will attend events.	The size of the main hall is a substantial space for different uses. The attached Ground Level Plan shows that for a performance using the 140 retractable seating and loose seat 224 seats are available.  The attached furniture layout plan shows that with a rectangle table configuration a 160 seats are available and with a round table configuration 120 seats are available.
Entrance into the toilets requires the public to walk through the courtyard.	The plan has been amended to provide entrances to public toilets. This allows for the amenities to be used without inhibiting any formal event/function.
Why the use of straw bale in place of brick?	Straw bale construction is highly insulating from noise and weather. It is also an environment-friendly building material. Fire resistance is equivalent to other building materials.
Identification of loading bay at rear of building	The attached Site Plan shows the location of the loading bay which will be used for deliveries for e.g. theatre props and event furniture. Note the car park layout on plan.

During community consultation concern was also raised about the reduction in size of the proposed new hall compared to existing. The attached plan shows that the overall footprint has change little with amenities at rear replaced with loading bay and car parking.

There is an expectation in the community that Council will have the restoration of the façade completed in time for the Upper Hunter Wine and Food Affair in May 2018. Discussions are being had with a Heritage Consultant regarding the colours of the hall for restoration and a development application for the reconstruction is expected to be lodged by the end of this month.

## **OPTIONS**

Council can endorse the amended design that has considered community feedback and proceed to development application or place the amended plan on public exhibition again.

## **CONCLUSION**

The publicly exhibited concept for Denman Memorial Hall seems to have been received well during the public exhibition period. This process was in addition to the previous community meetings held in the development of the concept.

The concept provides a balanced combination of a multi-purpose, innovative, and functional design with a thoughtful consideration of the heritage of Denman Memorial Hall. It is recommended that the concept proceed to development application.

## **SOCIAL IMPLICATIONS**

Denman Memorial Hall is an important heritage and community asset.

## **FINANCIAL IMPLICATIONS**

The preliminary cost estimate for Denman Memorial Hall is \$2M. Council's insurance policy provides for reinstatement and replacement of the hall from fire damage. However, Council is not entitled to improve its position but is entitled to have the asset reinstated to the position it was in immediately prior to the loss.

## **POLICY IMPLICATIONS**

Not applicable

## **STATUTORY IMPLICATIONS**

Not applicable

## **LEGAL IMPLICATIONS**

Council is insured through a local government self-insurance pool Statewide Mutual. Statewide's policy does not include a complaints resolution process. If Council is not satisfied with the claim process and cannot negotiate a mediation process then Council could consider legal proceedings.

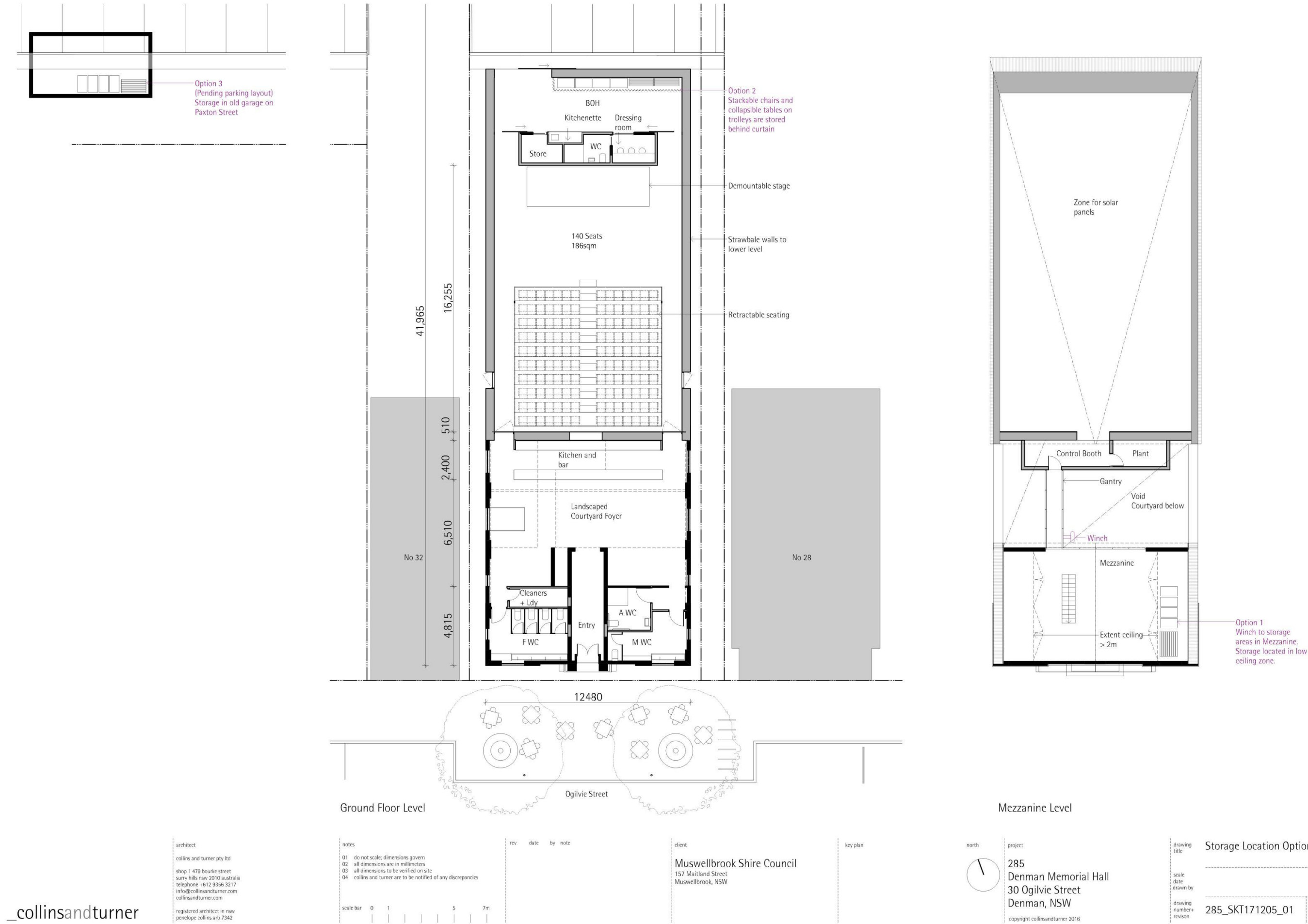
## **OPERATIONAL PLAN IMPLICATIONS**

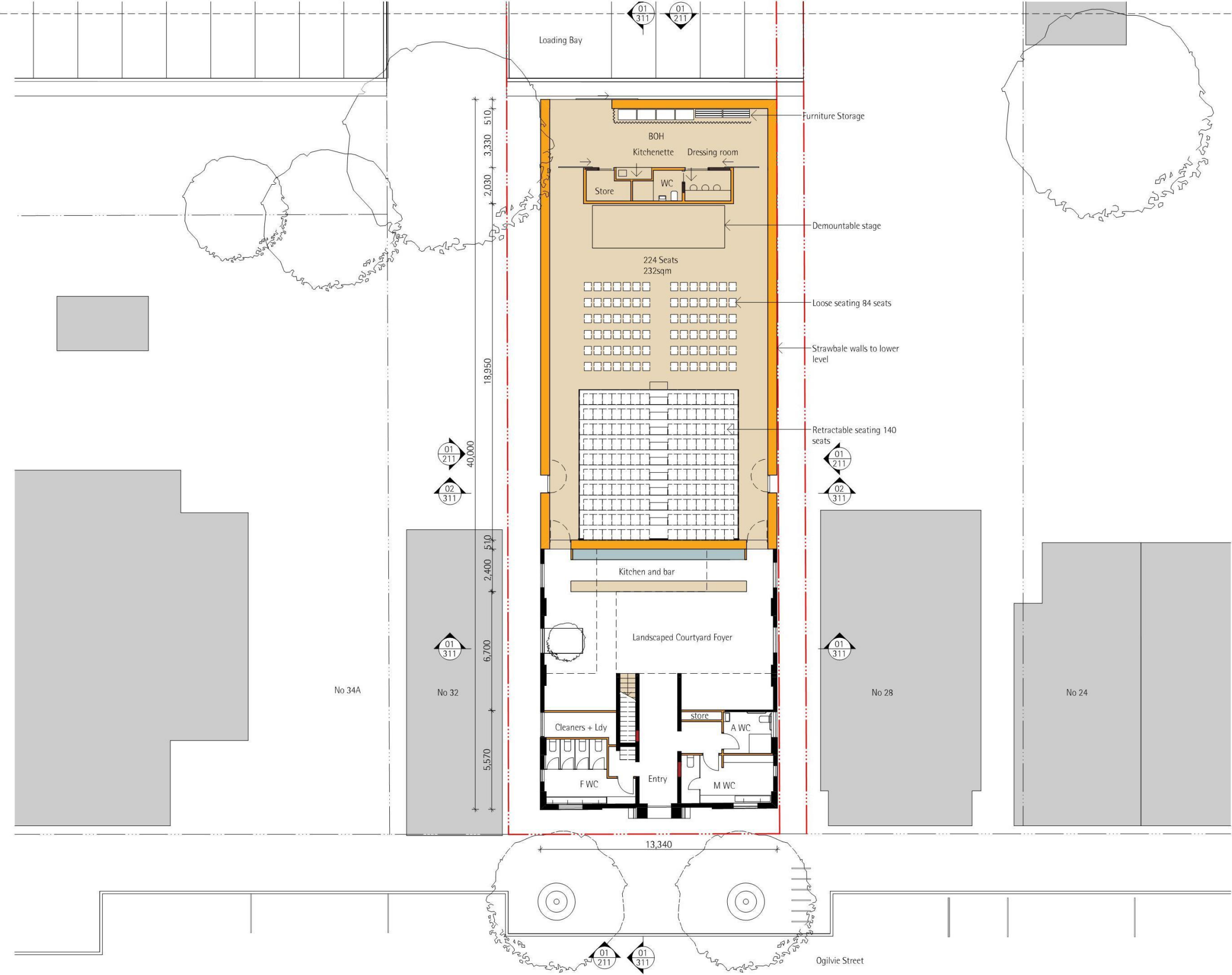
'16.1.2 Complete the restoration of Denman Memorial Hall', Operational Plan 2017-2018

## **RISK MANAGEMENT IMPLICATIONS**

This includes the need to ensure fair value for the restoration of a community and heritage asset.







**\_collinsandturner**

architect collins and turner pty ltd  
shop 1.479 bourke street  
surry hills nsw 2010 australia  
telephone +612 9356 3217  
info@collinsandturner.com  
collinsandturner.com  
registered architect in nsw  
penelope collins arb 7342

notes 01 do not scale; dimensions govern  
02 all dimensions are in millimeters  
03 all dimensions to be verified on site  
04 collins and turner are to be notified of  
any discrepancies

scale bar

legend

rev	date	by	description
-----	------	----	-------------

client Muswellbrook Shire Council  
157 Maitland Street  
Muswellbrook, NSW

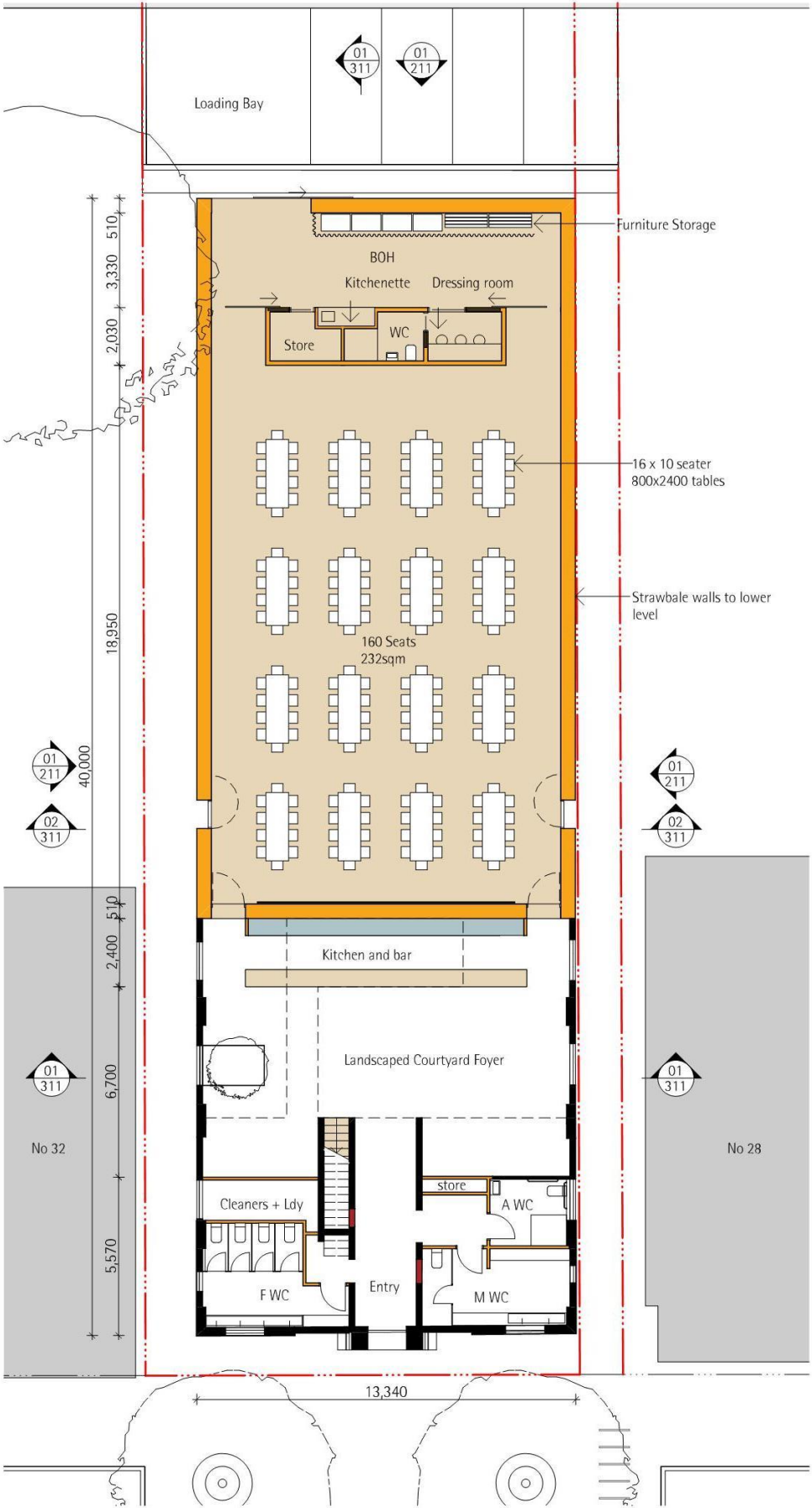
key plan north

project 285  
Denman Memorial Hall  
30 Ogilvie Street  
Denman, NSW  
copyright collinsandturner 2016

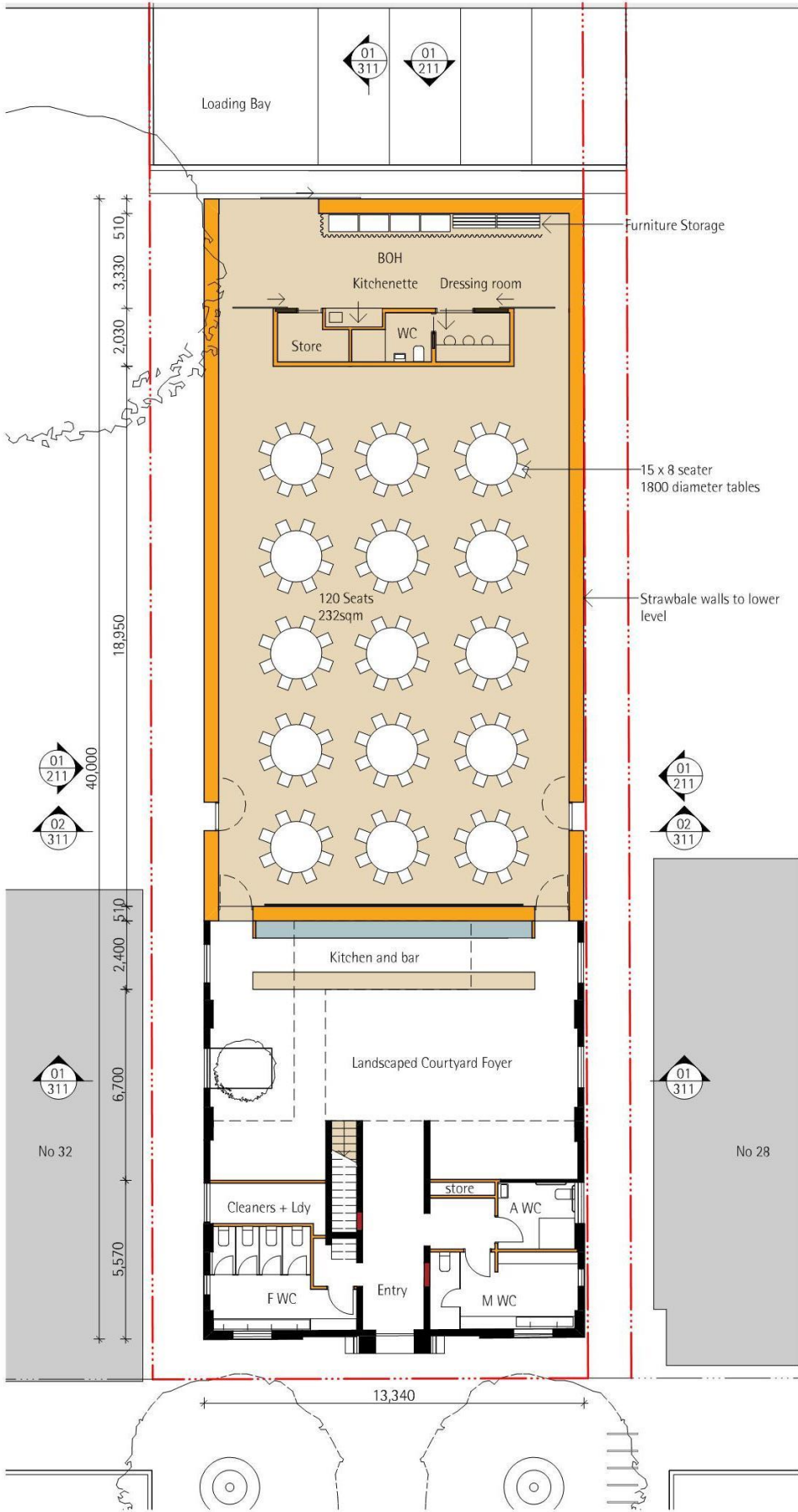
drawing title Ground Level Plan

scale 1:200 @ A3  
date XX/XX/XX  
drawn by --

drawing number+ revision
285_SKT180205_02



Furniture Layout - Rectangular tables, 160 seats



Furniture Layout - Round tables, 120 seats

\_collinsandturner

architect collins and turner pty ltd  
shop 1.479 bourke street  
surry hills nsw 2010 australia  
telephone +612 9356 3217  
info@collinsandturner.com  
collinsandturner.com  
registered architect in nsw  
penelope collins arb 7342

notes 01 do not scale; dimensions govern  
02 all dimensions are in millimeters  
03 all dimensions to be verified on site  
04 collins and turner are to be notified of  
any discrepancies

scale bar

legend

rev date by description

client Muswellbrook Shire Council  
157 Maitland Street  
Muswellbrook, NSW

key plan north

project 285  
Denman Memorial Hall  
30 Ogilvie Street  
Denman, NSW

copyright collinsandturner 2016

drawing title Furniture Layouts

scale 1:200 @ A3

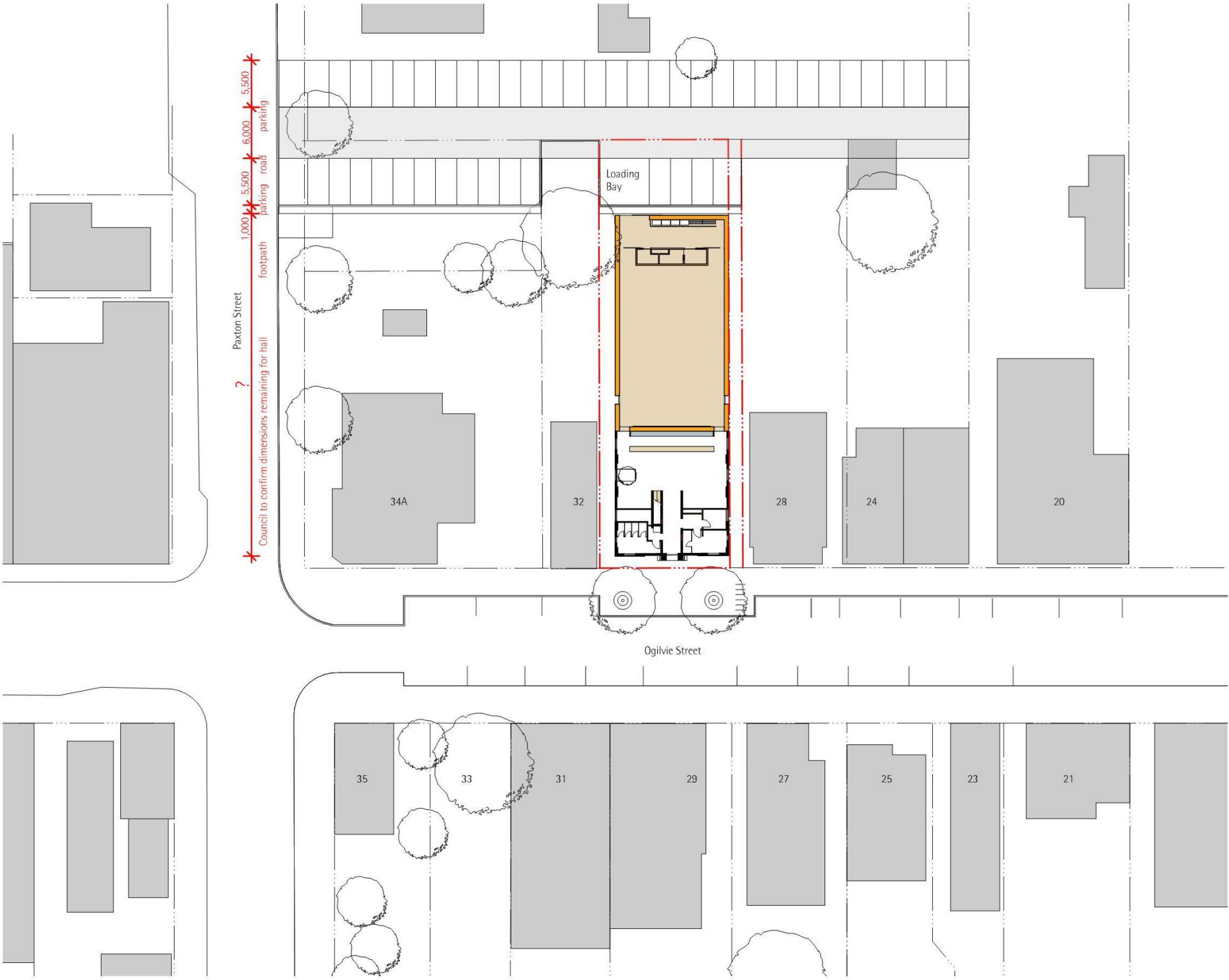
date XX/XX/XX

drawn by --

drawing number+ revision 285\_SKT180205\_04



\_collinsandturner



architect collins and turner pty ltd  
 shop 1.479 bourke street  
 surry hills nsw 2010 australia  
 telephone +612 9356 3217  
 info@collinsandturner.com  
 collinsandturner.com

registered architect in nsw  
 penelope collins arb 7342

notes 01 do not scale; dimensions govern  
 02 all dimensions are in millimeters  
 03 all dimensions to be verified on site  
 04 collins and turner are to be notified of any discrepancies

scale bar

legend

rev	date	by	description

client Muswellbrook Shire Council  
 157 Maitland Street  
 Muswellbrook, NSW

key plan north



project 285  
 Denman Memorial Hall  
 30 Ogilvie Street  
 Denman, NSW

copyright collinsandturner 2016

drawing title Site and Site Analysis Plan

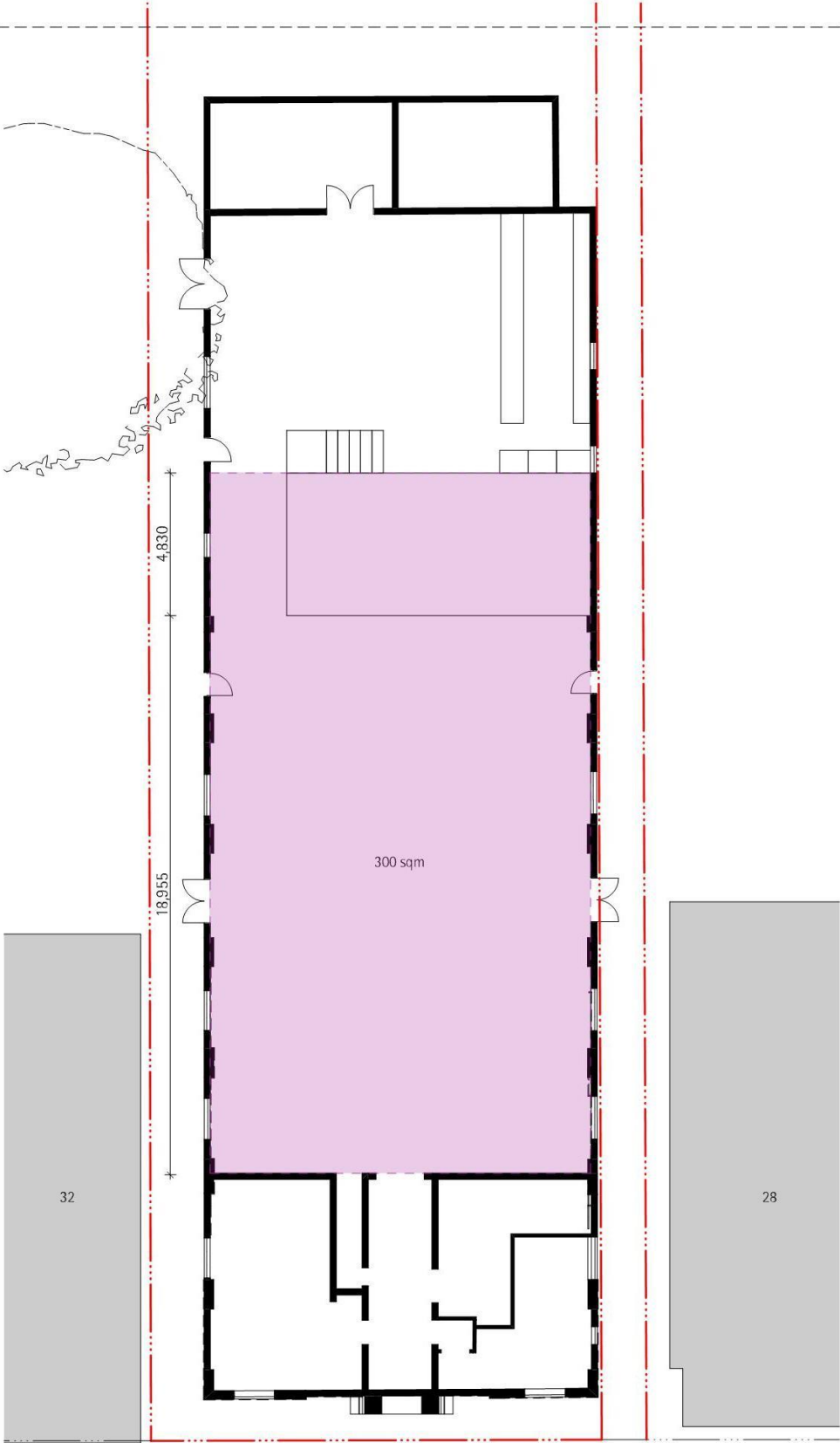
scale 1:500 @ A3

date XX/XX/XX

drawn by --

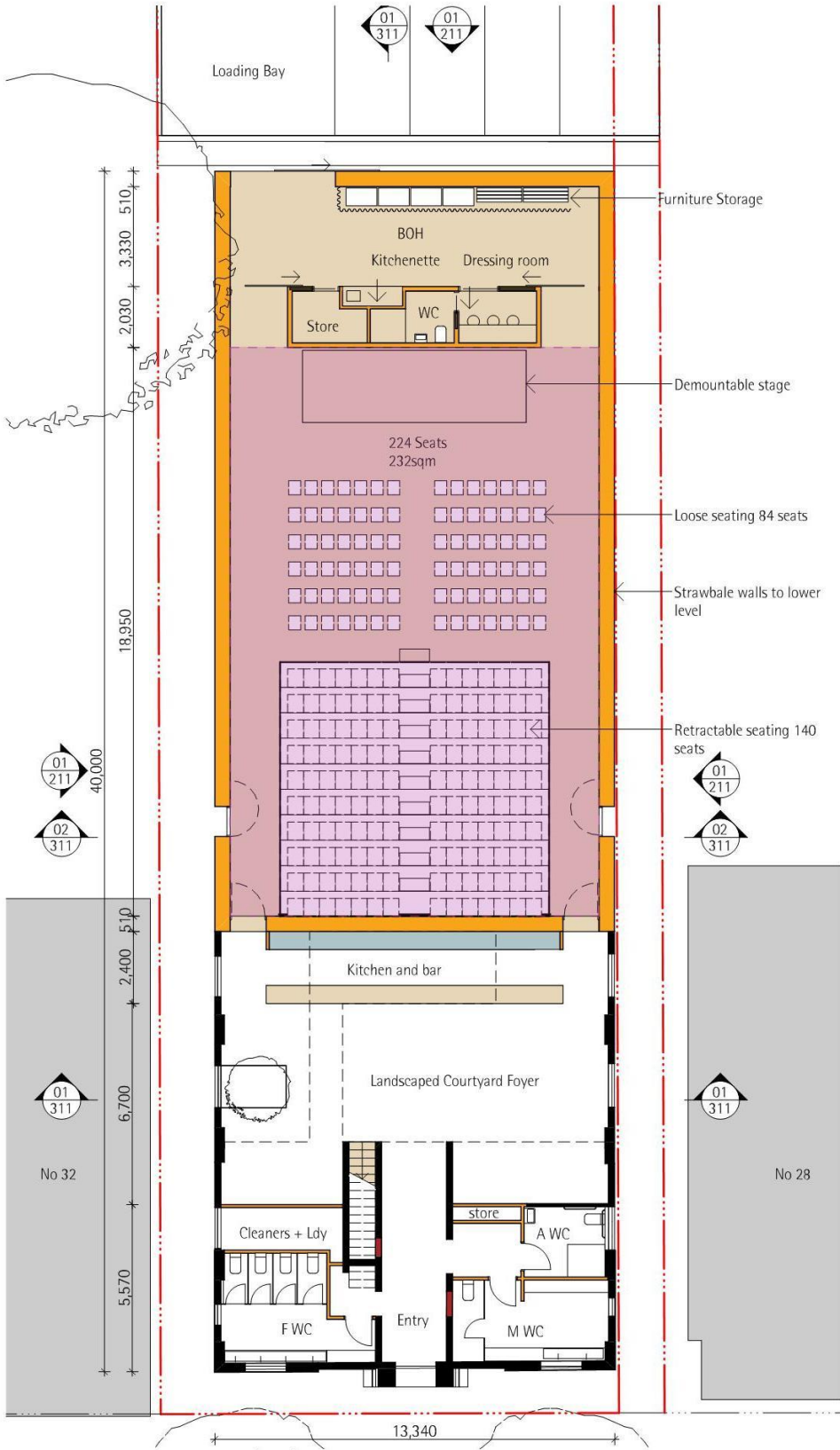
drawing number+ revision
285_SKT180205_01

\_collinsandturner



Existing Hall Plan and Areas (sqm)

Ground Floor Hall:	300
Ground Floor Ancillary:	253
Mezzanine:	88
Total:	641



Proposed Hall Plan and Areas (sqm)

Ground Floor Hall:	232
Ground Floor Ancillary:	265
Mezzanine:	108
Total:	605

architect collins and turner pty ltd  
shop 1.479 bourke street  
surry hills nsw 2010 australia  
telephone +612 9356 3217  
info@collinsandturner.com  
collinsandturner.com  
registered architect in nsw  
penelope collins arb 7342

notes 01 do not scale; dimensions govern  
02 all dimensions are in millimeters  
03 all dimensions to be verified on site  
04 collins and turner are to be notified of  
any discrepancies

scale bar

legend

rev date by description

client Muswellbrook Shire Council  
157 Maitland Street  
Muswellbrook, NSW

key plan north

project 285  
Denman Memorial Hall  
30 Ogilvie Street  
Denman, NSW

copyright collinsandturner 2016

drawing title Old Hall vs New Hall

scale 1:200 @ A3

date XX/XX/XX

drawn by --

drawing number+ revision 285\_SKT180205\_03





## 12.7 DRAFT STAGE 1 OLYMPIC PARK MASTER PLAN - PUBLIC EXHIBITION

<b>Attachments:</b>	Nil
<b>Responsible Officer:</b>	Fiona Plesman - Director - Planning, Community & Corporate Services
<b>Author:</b>	Paul Chandler - Recreation and Property Officer
<b>Community Plan Issue:</b>	<i>Develop Muswellbrook as a Regional Centre</i>
<b>Community Plan Goal:</b>	<i>Construct and maintain regionally significant infrastructure that facilitates regional service provision.</i>
<b>Community Plan Strategy:</b>	<i>Apply Shire Town Centre Masterplans, Development Control Plans and Regional Economic Development Strategies to support development of Muswellbrook as a Regional Centre.</i>

### PURPOSE

To report to Council submissions received following public exhibition of the draft Olympic Park Master Plan and the subsequent consideration of options for Stage 1 car parking in finalising the master plan.

### OFFICER'S RECOMMENDATION

#### Council

1. Notes the submissions received from the public exhibition of the draft Stage 1 Olympic Park Master Plan.
2. Supports the proposed Stage 1 car parking as described in the report.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

### BACKGROUND

At the 25 October 2017 Extra Ordinary Council Meeting, Council resolved to exhibit Stage 1 of the draft Olympic Park Master Plan. This stage forms part of the Olympic Park Precinct Upgrade project which is part of Council's Special Rate Variation application to the Independent Pricing and Regulatory Tribunal.

The Olympic Park Master Plan consultation process began in March 2017 and over this time there has been extensive consultation with key stakeholders including meetings and workshops with Olympic Park individual and group users. As the draft master plan developed including a proposed bridge over Muscle Creek into Wilder Street consultation was held with the potentially effected residents.

The draft Stage 1 Olympic Park Master Plan was placed on 28 days public exhibition until 18 December 2017. Provided in this report is a summary of each submission received during the public exhibition period with copies of individual submissions available separate to this report. Council's consultant is currently concluding the draft master plan documents and recommendations for Council.

This report further provides a consideration of options for Council to progress the funded Stage 1 car parking and master plan following the submissions received from public exhibition. Council previously allocated \$710K from Voluntary Planning Agreement (VPA) funds for Stage 1 car parking at an estimated \$660K with \$50K for a master plan. Council had resolved that the construction of this Stage 1 car parking would follow the completion of the master plan. The intention was to ensure that the Stage 1 car parking was compatible with the overall master plan.

However, Council's consideration of options for Stage 1 car parking, and associated traffic management, following the submissions from public exhibition will help finalise the master plan.

## CONSULTATION

The Design Partnership

Sport and User Groups

Manager Property and Building Services

Community Infrastructure

Planning and Regulatory Services Manager

Wilder Street Residents

Sustainability Hub

## CONSULTATION WITH COUNCILLOR SPOKESPERSON

Councillor Spokesperson for Innovation, Land Use Planning and Heritage, Mayor Cr Rush

Councillor Spokesperson for Recreation and Wellbeing, Cr Michelle Green

Councillor Spokesperson for Sport, Cr McNeill

Councillor Spokesperson for Sustainability, Cr Scholes

## REPORT

Provided below is a summary of each submission received during the public exhibition period of the draft Stage 1 Olympic Park Master Plan:

Submissions	Summary of Issues/Concerns
ARTC	No objection, requesting consideration of relevant standards, planning controls, and development near rail corridor guidelines are followed.
Ausgrid	Requesting appropriate consideration of existing underground and overhead Ausgrid assets.
Department of Primary Industries	Recommendation to consider 2012 guidelines for controlled activities on Waterfront Land. In particular, the guidelines for watercourse crossings.
Integrated Living Australia	Sought clarification regarding use of shed and surrounding area adjacent to the bowling club and any impact to existing car parking.
Muswellbrook Cycling Club (President)	Supportive, provided history and importance of velodrome site. Recommended the installation of a criterium track.
Olympic Park User	Supportive, however, concerned for the future of the new Sustainability Hub.
Muswellbrook Cycle Club and Olympic Park Tennis Club Secretary	Supportive, included additional improvements to be considered in design e.g. more parking, improvements to utility services, and additional shared paths.
Wilder St Resident #1	Objection to proposed one way bridge into Wilder Street. Concerned bridge will cause loss of amenity, result in increased vehicle and pedestrian traffic generating safety issues, and loss of property value.

Submissions	Summary of Issues/Concerns
Wilder St Resident #2	Objection to proposed one way bridge into Wilder Street. Concerned specifically about safety entering and exiting residential driveway.
Wilder St Resident #3	Supportive, however, concerns regarding traffic into Wilder Street. Further, safety suggestions submitted including having bridge gated at certain times.
Wilder St Resident #4	Objection to proposed one way bridge into Wilder Street. Concerns as a shift worker that they will no longer enjoy the quiet street. And concerned about loss of amenity for children, and security issues.
Wilder St Resident #5	Objection to construction of one way bridge into Wilder Street. Concerned about impact on residents parking, exiting Wilder Street, pedestrian traffic a security risk, and loss of property value.
Wilder St Resident #6	Objection to proposed one way bridge into Wilder Street. Concerned it will have a negative impact on their way of life. Alternative suggestions offered e.g. widening Wilkinson Avenue, alternative access or location.

Included in the above submissions are a number of concerns raised by Wilder Street residents about the proposed bridge into Wilder St. In four of the six submissions it was requested or suggested by residents that if the bridge does proceed that traffic mitigation strategies are used for e.g. gated bridge and speed humps.

The safe and efficient management of vehicle and pedestrian traffic was a key reason for the commencement of the Olympic Park master plan process. And the bridge over Muscle Creek into Wilder St is proposed to provide a substantial solution to the traffic issues generated with weekend sport and events in the Olympic Park precinct.

However, these submissions do highlight that there is a range of options available in determining the ultimate solution for traffic management at Olympic Park. Two ends of this range are:

- One-way vehicle traffic all the way along Wilkinson Avenue from the Muswellbrook Aquatic Centre, and then over the bridge into Wilder St; or
- Two-way vehicle traffic along Wilkinson Avenue and no bridge.

Within these limits there are a number of options including two-way vehicle traffic along Wilkinson Avenue beyond the bowling club, or tennis courts, or one-way pass the velodrome with the bridge only opened for events and selected times.

Provided below are three proposed locations for Stage 1 car parking to be progressed to detailed design and construction. Olympic Park users group do have the expectation that Council will progress this funded work as soon as practical.

The #6A and #6B car parking remains unchanged from the draft master plan however it is proposed to move #7 car parking towards Muscle Creek to create additional room to facilitate traffic management options. What is proposed is providing additional space equivalent in size to a lane of traffic on Wilkinson Ave. With the provision of the bridge over Muscle Creek into Wilder Street, being the most substantial traffic solution, or even without the bridge the additional space at the centre of the precinct would provide flexible traffic management options. Detailed design will verify feasibility and it would need to include the shared path adjacent to the creek. The conceived traffic management options and benefits of this additional space include:

- Substantial bus parking zone for events
- Space for buses to turn around and exit Wilkinson Avenue if required
- Options for changed traffic conditions e.g. weekends and events (one-way exit Wilder St only)

- Shared distribution of traffic to both Haydon and Wilder streets



## OPTIONS

Council could support the proposed Stage 1 car parking as identified, or note the report and consider the draft Olympic Park Master Plan documents and recommendations when finalised.

## CONCLUSION

The proposed Stage 1 car parking as identified is a response to the public exhibition submissions received and consideration of the need to have flexible traffic management options in the management of Olympic Park.

## SOCIAL IMPLICATIONS

Proposed works would encourage passive and active recreation in the community.



**FINANCIAL IMPLICATIONS**

\$660K budget allocation for Stage 1 car parking

**POLICY IMPLICATIONS**

Not Applicable

**STATUTORY IMPLICATIONS**

Local Government Act 1993

**LEGAL IMPLICATIONS**

Not Applicable

**OPERATIONAL PLAN IMPLICATIONS**

Goals 4,5,13,19 and 21 of Council's Delivery Program 2017-21 and Operational Plan 2017-2018

**RISK MANAGEMENT IMPLICATIONS**

The risk implications of the project have been considered as part of a Capital Expenditure Review.

## 12.8 SUSPENSION OF ALCOHOL FREE ZONE

<b>Attachments:</b>	Nil
<b>Responsible Officer:</b>	Steve McDonald - General Manager
<b>Author:</b>	Gerry Bobsien - Executive Manager Economic Development and Innovation
<b>Community Plan Issue:</b>	<i>Continue to improve the affordability, livability and amenity of the Shire's communities</i>
<b>Community Plan Goal:</b>	<i>Promote and facilitate increased participation in active and passive recreational activities.</i>
<b>Community Plan Strategy:</b>	<i>Continue the delivery of passive recreation and cultural activities in libraries, aquatic centres and the arts centre.</i>

### PURPOSE

This report seeks Councils approval to suspend a short section of the Bridge Street Alcohol Free Zone between Weidman Cottage and Muswellbrook Library. The area is defined in the map within this report. The suspension is for an art event in association with the Muswellbrook Art Prize.

### OFFICER'S RECOMMENDATION

**Council suspend the section of the Bridge Street Alcohol Free Zone between Weidman Cottage and the Forecourt area of the Muswellbrook Library between the hours of 7:30pm and 9:30pm on Friday 9 March, 2018 for the Cultural event YIELD.**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**BACKGROUND** Following the recent success in securing increased external sponsorship for a re-annualised Muswellbrook Art Prize the opportunity has been identified to combine a number of cultural activities with the weekend of the 2018 Muswellbrook Art Prize Opening night and major Prize Announcements to build on the high level of participation in both the Prize itself and the Opening Night.

The event proposed is for a site specific music and cultural performance where emerging Newcastle artist Ben Kenning will create a spontaneous improvised mural on the side of the Council owned building opposite Weidman Cottage. The artist will be responding to live music performed by the Upper Hunter Conservatorium of Music Ensemble accompanied by Newcastle based contemporary dancers from Catapult Dance.

The proposed site for this event is located within the Bridge Street Alcohol Free Zone (AFZ). AFZ's are established to control the irresponsible consumption of alcohol on roads, footpaths and public car parks, and the duration of an AFZ is 24 hours, 7 days per week.

Under the *Local Government Act 1993*, "the council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned".

The Ministerial Guidelines on Alcohol-Free Zones 2009 also require liaison with Police before and after the Council resolution to ensure all groups are informed.

### CONSULTATION

Director Planning, Community and Corporate Services

Manager Community Services

Arts Centre Manager

## CONSULTATION WITH COUNCILLOR SPOKESPERSON

Councillor Jason Foy, Cultural Spokesperson

Councillor Scott Bailey, Festival and Events Spokesperson

### REPORT

Friday 9 March 2018: 'Yield' emerging Newcastle artist Ben Kenning will create a spontaneous improvised mural on the side of the Council owned building opposite Weidman Cottage. The artist will be responding to live music performed by the Upper Hunter Conservatorium of Music Ensemble accompanied by Newcastle based contemporary dancers from Catapult Dance.



This free event will bring life and cultural activity into the Library precinct and make use of the courtyard between the library and Weidman Cottage. Supper refreshments will be provided to the audience who will enjoy music, art and dance at dusk.

This event will be marketed as a cultural event at dusk and will be staged as an art opening so the consumption of alcohol will be minimal, will be conducted as tastings and served with light food (local produce - cheese, wine and olives).



*Image: Suspension of AFZ highlighted in red*



## **OPTIONS**

Council may decide not to approve the suspension and we hold an event without serving alcohol.

## **CONCLUSION**

This cultural event is an opportunity to showcase the site that will in the future be used as a wine bar/café and will provide the community with the opportunity to enjoy local produce and art in the lead-up to the Muswellbrook Art Prize.

## **SOCIAL IMPLICATIONS**

The consumption of alcohol will be small and served according to RSA requirements. It will be staged as an art opening so social implications and alcohol consumption will be minimal. Culture Harvest: The Muswellbrook Autumn Art Festival will provide both local communities and visitors to the Region with art experiences of the highest standard across a broad range of interdisciplinary arts practice.

## **FINANCIAL IMPLICATIONS**

This project will be funded from the economic development and innovation budget and sponsorship provided for the wine tasting and local food produce.

## **POLICY IMPLICATIONS**

There are no policy implications.

## **STATUTORY IMPLICATIONS**

The procedure for suspending AFZ is in accordance with the *Local Government Act 1993* and the Ministerial Guidelines on Alcohol Free Zones 2009

## **LEGAL IMPLICATIONS**

There are no legal implications.

## **OPERATIONAL PLAN IMPLICATIONS**

Muswellbrook Shire Council Community Strategic Plan 2017-2027 Objective 4, Cultural Vitality, Delivery Program Goal 18: Facilitate cultural activities and events which engage the community and visitors, and which create a 'sense of place' and identity.

Upper Hunter Regional Cultural Development Strategy 2017-2021: Performance and Fine Arts Strategy 10. Support infrastructure spending on cultural infrastructure that facilitates significant growth in the cultural economy and cultural tourism.

## **RISK MANAGEMENT IMPLICATIONS**

The risks associated with holding a public event will be detailed and managed by the event management team.

## 12.9 ACCESS TO THE HUNTER RIVER UNDER KEY'S BRIDGE

Attachments:	A. Keys Bridge Option 1 Plan B. Keys Bridge Option 2 Plan C. Keys Bridge Photos and Description
Responsible Officer:	Fiona Plesman - Director - Planning, Community & Corporate Services
Author:	Scott Brooks - Contractor - Mine Liaison
Community Plan Issue:	<i>Plan liveable and sustainable urban areas</i>
Community Plan Goal:	<i>Protect our natural environment</i>
Community Plan Strategy:	<i>Protect and maintain the environment in a sustainable manner</i>

### PURPOSE

Following concerns raised at a recent Bengalla Mine Community Consultative Committee meeting, Council and the Bengalla mine have investigated ways access to the Hunter River under Key's Bridge can be reinstated for the public.

### OFFICER'S RECOMMENDATION

1. Council consider the 3 options available:  
Option 1 - Do nothing – involves leaving the gate locked and denying public access;  
Option 2 - Car park and pedestrian access to the River;  
Option 3 - Vehicular access to the river and improved access off Bengalla Link Road with anti-rubbish dumping signage, and if necessary, surveillance.
2. Council delegate to the General Manager to negotiate with the Bengalla Mining Company a contribution to assist with the implementation of the preferred option;
3. Council delegate the General Manager to negotiate with any willing community group to assist in the maintenance of the Keys Bridge river access area;
4. The Keys Bridge access to the River be reopened to the public to be consistent with the preferred option of Council.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

### BACKGROUND

Muswellbrook does not have many access points to the Hunter River for fishing, swimming and canoes. Following construction of Keys Bridge to access the Bengalla Mine in the 1990's, the land under the bridge has been used by the community to access the river. The land under and beside the bridge is partially owned by Council, as a part of the road reserve, and the Bengalla Mine. The land under and around the river is owned by the state government. In 2017 3-4 cars were dumped on the site and wrecked. The Bengalla mine were approached by Council to remove the rubbish and did so. Since this time the access gate to the site has been locked and a sign advising erroneously that it is private property. This was to prevent vehicular access and minimise the risk of further rubbish being dumped on the site.



## **CONSULTATION**

Council became aware of the concern of limited access raised at the CCC meeting by the CCC member. Representatives from Council met with Bengalla representatives on site on the 20<sup>th</sup> December 2017 to discuss the issue and consider options. The CCC member is yet to be advised of any progress until a clearer direction to the issue is known.

## **CONSULTATION WITH COUNCILLOR SPOKESPERSON**

Not applicable.

## **REPORT**

Public access to the river is important. The Hunter River is a valuable recreational resource for the residents of Muswellbrook that is currently underutilised. The Key's Bridge access is reasonably short and on Council land. Council should recognise the access to the river that is currently occurring and arrange for access to be improved to make it safe. In this instance a do nothing option will not be satisfactory. The site is currently being accessed by the public and the present access is a hazard to pedestrians. There are 2 options to undertake improvements to the sites access and it is asked of Council to choose the preferred option.

## **OPTIONS**

- Option 1:** Do nothing – leave gate padlocked and deny public access.
- Option 2:** Construct a car park on Bengalla land and build a dedicated walking track down to the river. The locked gate could be maintained with a controlled number of organisations having a key. Rubbish and littering will need to be managed by way of "Do not Litter signs or the placement of rubbish bins that will need regular maintenance. Please see attached Plan Option 1.
- Option 3:** Remove the locked gate and reform the entry road to provide better access off the Bengalla Link Road and improve the slope down to the river flat. A formal car park would not be needed as vehicles could park in the river gravel. Rubbish will still need to be managed and there will be a higher risk of rubbish being left on site. Please see attached Plan Option 2.

## **CONCLUSION**

Both options will require some form of ongoing maintenance. The maintenance of Option 1 will be similar to the do nothing option, as the site is currently being used and will need litter management regardless of either option being chosen. There may be some additional car park maintenance. Option 2 has a larger risk of rubbish dumping as it can be taken in by vehicle. The drive in access will require maintenance. The drive in option will provide better access to the river for families and people with canoes. Both the do nothing option and the 2 options described here will need weed management of the site. It is currently affected by balloon vine and willow trees.

## **SOCIAL IMPLICATIONS**

This project does have social implications. It provides access to the Hunter River that is currently underutilised and access in other areas is difficult. This project could make the area an asset for the community and improve the wellbeing of our residents.

This area could also be used as a focus for community activities and community group working bees. This could be utilised for social and sporting events. Community groups could also be used as a resource for maintenance of the site. There are currently 2 local businesses interested in assisting with the maintenance of public areas, and this could be utilised here.

## **FINANCIAL IMPLICATIONS**

There are possible financial implications of this project. The Bengalla Mining Company has offered to contribute, but the scale and type of contribution is yet to be determined at the time of finalising this report. It is hoped Bengalla could undertake the car park construction and River access. Council (or Council overseeing a community group) would need to provide the ongoing maintenance of litter and weed control.

**POLICY IMPLICATIONS**

Not applicable.

**STATUTORY IMPLICATIONS**

Not applicable.

**LEGAL IMPLICATIONS**

Not applicable.

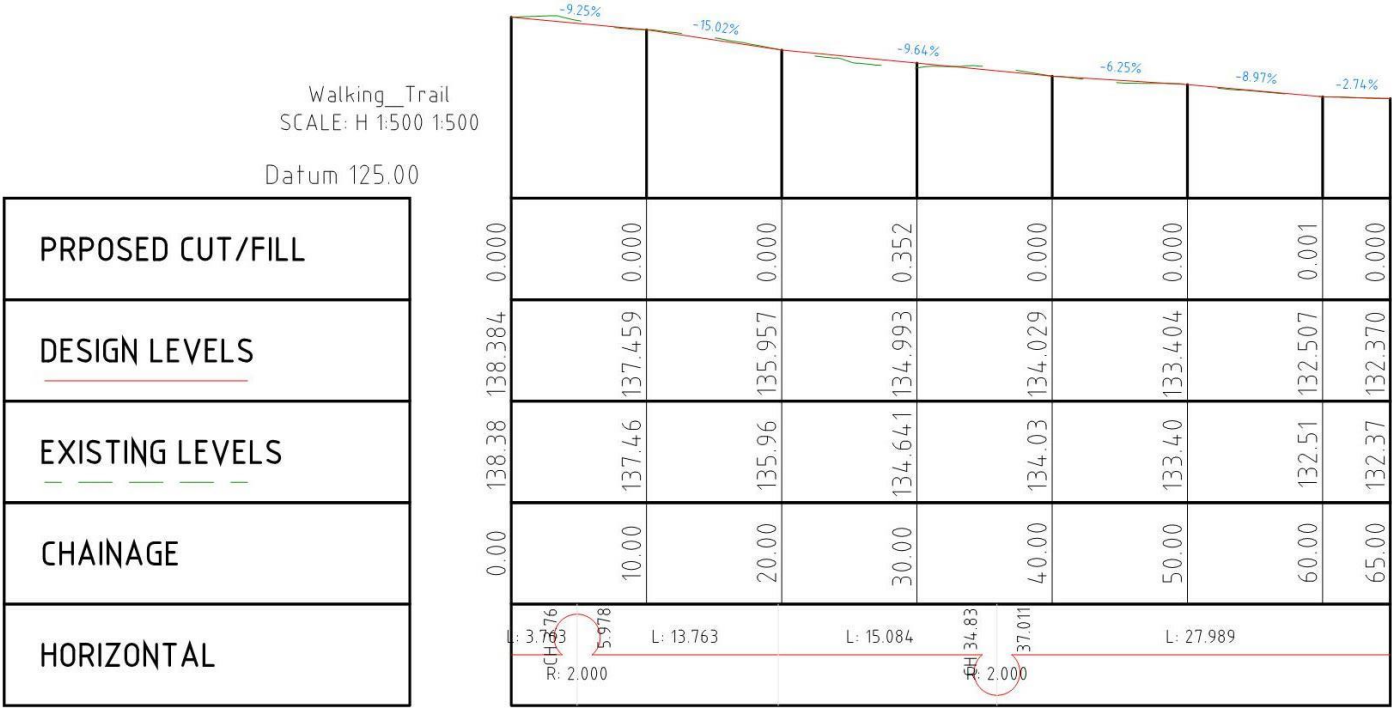
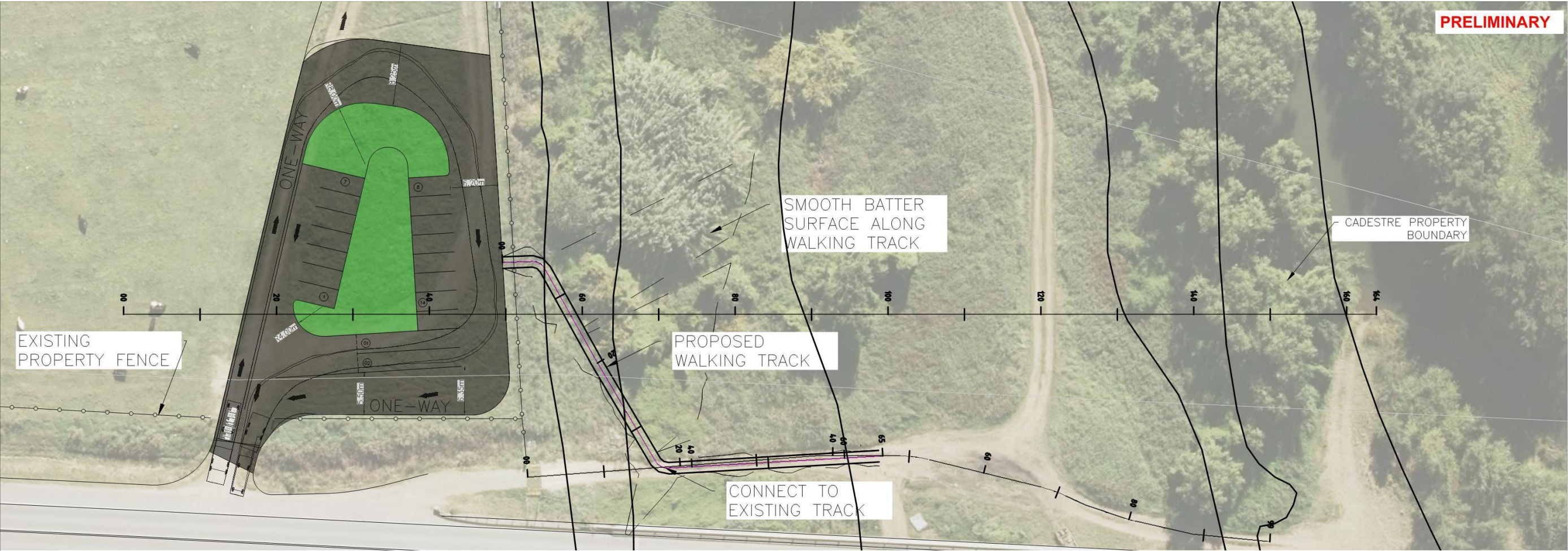
**OPERATIONAL PLAN IMPLICATIONS**

Not applicable.

**RISK MANAGEMENT IMPLICATIONS**

The implementation of either of the 2 options should reduce the existing risks on the site. The primary risk currently is pedestrians losing grip on the access and falling over.






Earth Work Summery						
NAME	CUT FACTOR	FILL FACTOR	2D AREA (SQ.M)	CUT (CU. M.)	FILL (CU. M.)	NET (CU. M.)
VOLUME	1.3	0.9	2995.746	210.561	603.594	393.034 Fill

OPTION -01

No.	Revision	Date	Survey	CLIENT		PROJECT NAME:	DRAWING TITLE:	Approved By:	Rev.
			Datum:— AHD	Scale: AS SHOWN		KEYS BRIDGE VISITORS PARKING	EXISTING GROUND PROFILE	—/—/—	
				Designed Drawn Checked Approved				2018-005/OP01	01
01	FOR REVIEW	25/01/18						Category: R&D	A3





No.		Revision		Date	Survey	CLIENT				PROJECT NAME:  KEYS BRIDGE VISITORS PARKING	DRAWING TITLE:  POPOSED PARKING PLAN	Approved By: _____/____/____	Rev. ____/____/____
					Datum: - AHD	Scale: AS SHOWN	Designed	AM				Drawing No. 2018-005/OP02	01
							Drawn	AM					
							Checked	PH					
							Approved	PH					
01	FOR REVIEW		31/01/18		Category: R&D A3								



## **Key's Bridge, Hunter River Access.**

Site photos taken 20-12-2017



The River under Key's Bridge is easily accessed with a smooth gravel surface. This area has traditionally been used for recreational purposes, but was recently closed off due to problems with the dumping of rubbish.



There is a large area covered in river gravel under Keys Bridge. This allows easy access for vehicles and pedestrians to access the River. It has also been a site for the dumping of rubbish.





The access is quite steep and potentially slippery. It is currently a shared access with pedestrians and vehicles if the gate is open. Previously there has been some road base placed on the steepest part of the access, but this is eroding.



The same access as above seen from the gate.





Vehicular access to the site is currently closed with a locked gate. Pedestrians are walking around the bridge end of the gate to access the site. The gate was locked when inspected.





Existing access to the gate is very close to the end of the Key's Bridge.



The Bengalla mine have suggested a car park could be built where the cars are located on this photo. This is on Bengalla owned land. Access from the Bengalla Link Road is better at this point than from the end of the bridge railing as it has improved sight distance. From here a dedicated walking trail could be built down to the River, avoiding the slippery surface past the existing gate.



## 12.10 DECEMBER 2017 BUDGET REVIEW

<b>Attachments:</b>	<b>A. December 2017 Budget Review</b>
<b>Responsible Officer:</b>	<b>Fiona Plesman - Director - Planning, Community &amp; Corporate Services</b>
<b>Author:</b>	<b>Natalia Cowley - Manager, Corporate Services</b>
<b>Community Plan Issue:</b>	<b><i>Progressive leadership</i></b>
<b>Community Plan Goal:</b>	<b><i>That Muswellbrook Shire is well led and managed</i></b>
<b>Community Plan Strategy:</b>	<b><i>A financially sustainable council</i></b>

### PURPOSE

To present the December 2017 Budget Review for adoption.

### OFFICER'S RECOMMENDATION

**Council adopt the list of proposed changes and incorporate them into the 2017/18 Budget.**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

### BACKGROUND

Council is required by Clause 203 of the Local Government (General) Regulation 2005 to revise the estimates at the end of the September, December and March quarters.

### CONSULTATION

All Managers with budget responsibility as well as the MANEX group.

### REPORT

During the course of the financial year, Council is required to undertake Quarterly Budget Reviews at the end of the September, December and March quarters. The aim of these reviews is to:-

- Include new and/or expanded projects and programmes as adopted by Council in the budget, along with their related funding source.
- To make adjustments to original estimates in line with actual receipts and expenditures to date.

When completing Budget Reviews, staff aim to ensure that the net impact of all the proposed changes at least maintain, if not improve the adopted budget.

The table below shows the impact of the proposed changes on each of the individual funds:-

Description	General	Future	Water	Sewer	Consol
September 17 Adopted Operating Result	\$100,528 surplus	\$1,590,313 surplus	(\$311,500) (deficit)	(\$289,000) (deficit)	\$1,090,341 surplus
Net Operating Changes	\$2,006,792	Nil	Nil	\$134,000	\$2,140,792
Proposed December 17 Result – Budget Review	\$2,107,320 surplus	\$1,590,313 surplus	(\$311,500) (deficit)	(\$155,000) (deficit)	\$3,231,133 surplus
Original Adopted <b>Capital</b> Result	Nil	Nil	Nil	Nil	Nil
Offsetting <b>Capital</b> Changes	\$4,663,213	2,135,230	\$94,000	Nil	\$6,892,443

Proposed <b>Capital</b> Result – September Review	Nil	Nil	Nil	Nil	Nil
---	-----	-----	-----	-----	-----

The General Fund has posted a \$2.1m operating surplus, representing a \$2m operational increase on September 2017's budget result, due to the receipt of \$2,607,320 in additional rates income from Mangoola, which are offset by a \$500k operational contingency accrual. The remaining \$2.1m surplus is lent from the General Fund to the Future Fund at a floating interest (currently set at 3%), towards the principal repayment of Marketplace's loan.

Some other key movements in the General Fund are as follows:

- \$178,612 additional revenue from Bengalla, bringing the opening operating position in October 17 to \$279,140 (including September's \$100,528 operating surplus). This surplus is offset by:
  - \$212,200 depreciation increase as a result of the impact of the capital works program;
  - \$17,858 increase in legal expenditure, which is not expected to be offset by any legal costs reimbursements, and
  - \$49,082 additional recruitment allocation to cover the recruitment of the General Manager, the Director of Community and Infrastructure and vacancies in the Planning and Regulatory Services area.

The Sewer Fund has posted a \$134k improvement to the September 2017's adopted budgetary deficit of \$289k, which is due to the depreciation decrease associated with the asset revaluations that took place in 2016/17.

The Future and Water Funds' operational results have remained unchanged since September 2017.

The \$4.7m of capital changes in the General Fund are made up of \$2.1m for the Future Fund loan; \$2m for the Rail Noise Abatement Project; \$150k for the Denman Children's Centre Expansion and some smaller grant funding adjustments.

The \$2.1m capital change in the Future Fund is made of the \$2.1m loan from the General Fund.

The \$94k capital change in the Water Fund is made of \$94k depreciation impact as a result of the capital works program.

## OPTIONS

Council can choose not to accept the proposed changes and/or to add changes of their own.

## CONCLUSION

Not applicable

## SOCIAL IMPLICATIONS

No known social implications

## FINANCIAL IMPLICATIONS

As outlined in the report.

## POLICY IMPLICATIONS

In line with Council's Financial Reporting Policy

## STATUTORY IMPLICATIONS

Consistent with the Local Government Act

**LEGAL IMPLICATIONS**

No known legal implications

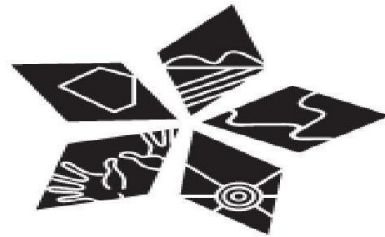
**OPERATIONAL PLAN IMPLICATIONS**

In line with IP&R requirements

**RISK MANAGEMENT IMPLICATIONS**

In line with Council's Risk Management





# **muswellbrook shire council**

**2017/18 Consolidated Budget**

**December 2017 Budget Review**

**Operating Budget**

## INDEX

	Page(s)
Consolidated Operating Result	1
General Fund Operating Result	2
General Fund Activities - Use of General Revenue	3-5
<b>GENERAL FUND PRINCIPAL ACTIVITIES</b>	
<b><u>Community Infrastructure</u></b>	
Fleet Operations	6-7
Recreation	8-9
Roads and Drainage - Works	10-12
Technical Services	13-14
Domestic Waste	15-16
Waste Management	17-19
<b><u>Planning, Community and Corporate Services</u></b>	
Aquatic Centres	20-21
Community Services	22-23
Human Resources	24-25
Property and Building Services	26-28
Financial Services	29-31
Cultural	32-33
Libraries	34-35
Information Services	36-37
Customer Service and Administration	38-39
Corporate Services Management	40-41
Economic Development and Innovation	42-43
Integrated Planning and Safety	44-45
Executive Services	46-47
Sustainability	48-49
<b><u>Environmental Services</u></b>	
Emergency Services	50-51
Environmental Planning	52-54
Regulatory Services	55-56
<b>MINOR FUNDS</b>	
Water	57-59
Sewer	60-62
Future Fund	63-66
<b>CAPITAL BUDGET (following the Operating Budget)</b>	

Muswellbrook Shire Council Budget Review 2017/18

Fund: All Funds  
 Business Unit: Consolidated General, Water, Sewer and Commercial Buildings Funds

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Rates and Charges	(20,848,337)	0	(20,848,337)	(22,864,938)	(20,848,337)	(23,634,269)	(23,634,269)
User Charges and Fees	(17,306,141)	0	(17,306,141)	(6,923,018)	(16,919,213)	(17,102,248)	(17,102,248)
Interest and Investments Revenues	(1,597,209)	0	(1,597,209)	(364,739)	(1,597,209)	(1,597,209)	(1,597,209)
Other Revenues	(2,597,788)	0	(2,597,788)	(1,228,971)	(2,621,760)	(2,671,760)	(2,671,760)
Operating Grants and Contributions	(5,814,804)	0	(5,814,804)	(1,792,463)	(5,821,024)	(5,791,577)	(5,791,577)
Internal Revenue	(3,679,559)	(1,128,802)	(4,808,361)	(3,101,860)	(5,105,533)	(5,187,533)	(5,187,533)
<b>Total Operating Revenues</b>	<b>(51,843,838)</b>	<b>(1,128,802)</b>	<b>(52,972,640)</b>	<b>(36,275,989)</b>	<b>(52,913,076)</b>	<b>(55,984,596)</b>	<b>(55,984,596)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	13,410,487	228,241	13,638,728	7,300,269	13,701,523	13,601,284	13,601,284
Materials and Contracts	15,957,261	900,561	16,857,822	6,877,277	16,549,221	17,109,090	17,109,090
Other Costs	3,591,581	0	3,591,581	2,164,750	3,652,468	3,923,456	3,923,456
Borrowing Costs	3,182,346	0	3,182,346	810,069	3,108,520	3,108,520	3,108,520
Overheads	3,897,352	0	3,897,352	3,453,614	4,158,266	4,158,266	4,158,266
Depreciation	10,652,737	0	10,652,737	5,407,114	10,652,737	10,852,847	10,852,847
<b>Total Operating Expenses</b>	<b>50,691,764</b>	<b>1,128,802</b>	<b>51,820,566</b>	<b>26,013,093</b>	<b>51,822,735</b>	<b>52,753,463</b>	<b>52,753,463</b>
<b>Total Operating Result Before Capital</b>	<b>(1,152,074)</b>	<b>0</b>	<b>(1,152,074)</b>	<b>(10,262,896)</b>	<b>(1,090,341)</b>	<b>(3,231,133)</b>	<b>(3,231,133)</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: All Funds  
Fund: General  
Business Unit: Consolidated General Fund

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Rates and Charges	(15,247,337)	0	(15,247,337)	(17,677,301)	(15,247,337)	(18,033,269)	(18,033,269)
User Charges and Fees	(6,938,725)	0	(6,938,725)	(3,075,363)	(7,007,834)	(7,049,461)	(7,049,461)
Interest and Investments Revenues	(938,209)	0	(938,209)	(223,556)	(938,209)	(938,209)	(938,209)
Other Revenues	(2,597,788)	0	(2,597,788)	(1,228,971)	(2,621,760)	(2,671,760)	(2,671,760)
Operating Grants and Contributions	(5,745,304)	0	(5,745,304)	(1,725,349)	(5,751,524)	(5,724,463)	(5,724,463)
Internal Revenue	(3,679,559)	(1,128,802)	(4,808,361)	(3,101,860)	(5,105,533)	(5,187,533)	(5,187,533)
<b>Total Operating Revenues</b>	<b>(35,146,922)</b>	<b>(1,128,802)</b>	<b>(36,275,724)</b>	<b>(27,032,400)</b>	<b>(36,672,197)</b>	<b>(39,604,695)</b>	<b>(39,604,695)</b>

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	11,455,838	228,241	11,684,079	6,215,449	11,746,874	11,574,635	11,574,635
Materials and Contracts	11,456,676	900,561	12,357,237	4,939,167	12,588,439	13,181,102	13,181,102
Other Costs	2,433,131	0	2,433,131	1,560,866	2,486,192	2,779,274	2,779,274
Borrowing Costs	588,937	0	588,937	134,381	588,937	588,937	588,937
Overheads	1,835,177	0	1,835,177	1,724,439	1,835,177	1,835,177	1,835,177
Depreciation	7,326,050	0	7,326,050	3,748,209	7,326,050	7,538,250	7,538,250
<b>Total Operating Expenses</b>	<b>35,095,809</b>	<b>1,128,802</b>	<b>36,224,611</b>	<b>18,322,511</b>	<b>36,571,669</b>	<b>37,497,375</b>	<b>37,497,375</b>
<b>Total Operating Result Before Capital</b>	<b>(51,113)</b>	<b>0</b>	<b>(51,113)</b>	<b>(8,709,889)</b>	<b>(100,528)</b>	<b>(2,107,320)</b>	<b>(2,107,320)</b>

Fund: Future Funds  
Business Unit: Education Division and Commercial Division Fund

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(6,204,416)	0	(6,204,416)	(2,703,654)	(5,748,379)	(5,784,868)	(5,784,868)
Interest and Investments Revenues	0	0	0	0	0	0	0
Other Revenues	0	0	0	0	0	0	0
<b>Total Operating Revenues</b>	<b>(6,204,416)</b>	<b>0</b>	<b>(6,204,416)</b>	<b>(2,703,654)</b>	<b>(5,748,379)</b>	<b>(5,784,868)</b>	<b>(5,784,868)</b>

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	81,424	0	81,424	73,601	81,424	153,424	153,424
Materials and Contracts	1,894,375	0	1,894,375	517,565	1,354,572	1,313,245	1,313,245
Other Costs	623,600	0	623,600	348,078	631,426	609,332	609,332
Borrowing Costs	1,633,869	0	1,633,869	568,101	1,570,957	1,570,957	1,570,957
Overheads	0	0	0	0	250,000	250,000	250,000
Depreciation	269,687	0	269,687	149,079	269,687	297,597	297,597
<b>Total Operating Expenses</b>	<b>4,502,955</b>	<b>0</b>	<b>4,502,955</b>	<b>1,656,424</b>	<b>4,158,066</b>	<b>4,194,555</b>	<b>4,194,555</b>
<b>Total Operating Result Before Capital</b>	<b>(1,701,461)</b>	<b>0</b>	<b>(1,701,461)</b>	<b>(1,047,230)</b>	<b>(1,590,313)</b>	<b>(1,590,313)</b>	<b>(1,590,313)</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: All Funds

## General Fund Principal Activities - Use of General Revenues

		2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Fleet Operations</b>								
	Revenue	(2,335,062)	0	(2,335,062)	(824,627)	(2,335,062)	(2,235,062)	(2,235,062)
	Expenses	2,335,062	0	2,335,062	1,091,526	2,335,062	2,235,062	2,235,062
<b>Total Fleet Operations</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>266,899</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Recreation</b>								
	Revenue	(20,000)	0	(20,000)	0	0	0	0
	Expenses	1,517,863	0	1,517,863	695,938	1,468,863	1,468,863	1,468,863
<b>Total Recreation</b>		<b>1,497,863</b>	<b>0</b>	<b>1,497,863</b>	<b>695,938</b>	<b>1,468,863</b>	<b>1,468,863</b>	<b>1,468,863</b>
<b>Aquatic Centres</b>								
	Revenue	(631,100)	0	(631,100)	(327,699)	(641,339)	(647,989)	(647,989)
	Expenses	1,215,308	0	1,215,308	595,386	1,255,308	1,290,808	1,290,808
<b>Total Aquatic Centres</b>		<b>584,208</b>	<b>0</b>	<b>584,208</b>	<b>267,687</b>	<b>613,969</b>	<b>642,819</b>	<b>642,819</b>
<b>Roads and Drainage - Works</b>								
	Revenue	(3,368,346)	0	(3,368,346)	(702,913)	(3,336,761)	(3,368,903)	(3,368,903)
	Expenses	9,925,126	214,887	10,140,013	5,061,722	10,039,013	10,185,013	10,185,013
<b>Total Roads and Drainage - Works</b>		<b>6,556,780</b>	<b>214,887</b>	<b>6,771,667</b>	<b>4,358,809</b>	<b>6,702,252</b>	<b>6,816,110</b>	<b>6,816,110</b>
<b>Technical Services</b>								
	Revenue	0	0	0	0	0	0	0
	Expenses	747,296	317,917	1,065,213	499,032	1,004,278	1,004,278	1,004,278
<b>Total Technical Services</b>		<b>747,296</b>	<b>317,917</b>	<b>1,065,213</b>	<b>499,032</b>	<b>1,004,278</b>	<b>1,004,278</b>	<b>1,004,278</b>
<b>Domestic Waste</b>								
	Revenue	(2,431,841)	0	(2,431,841)	(2,359,988)	(2,431,841)	(2,433,414)	(2,433,414)
	Expenses	2,431,841	0	2,431,841	1,685,914	2,431,841	2,433,414	2,433,414
<b>Total Domestic Waste</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(674,074)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Waste Management Facility</b>								
	Revenue	(5,266,926)	0	(5,266,926)	(2,944,013)	(5,373,673)	(5,401,683)	(5,401,683)
	Expenses	4,423,607	297,116	4,720,723	1,862,218	4,693,660	4,752,670	4,752,670
<b>Total Waste Management Facility</b>		<b>(843,319)</b>	<b>297,116</b>	<b>(546,203)</b>	<b>(1,081,795)</b>	<b>(680,013)</b>	<b>(649,013)</b>	<b>(649,013)</b>
<b>Community Services</b>								
	Revenue	(205,415)	0	(205,415)	(39,541)	(205,415)	(95,000)	(95,000)
	Expenses	448,606	175,015	623,621	170,320	597,963	467,548	467,548
<b>Total Community Services</b>		<b>243,191</b>	<b>175,015</b>	<b>418,206</b>	<b>130,779</b>	<b>392,548</b>	<b>372,548</b>	<b>372,548</b>
<b>Human Resources</b>								
	Revenue	0	0	0	0	0	0	0
	Expenses	633,505	7,236	640,741	334,007	608,114	657,196	657,196
<b>Total Human Resources</b>		<b>633,505</b>	<b>7,236</b>	<b>640,741</b>	<b>334,007</b>	<b>608,114</b>	<b>657,196</b>	<b>657,196</b>



Muswellbrook Shire Council Budget Review 2017/18

Fund: All Funds

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Property and Building Services</b>							
Revenue	(227,500)	0	(227,500)	(134,222)	(227,500)	(228,500)	(228,500)
Expenses	1,927,548	0	1,927,548	1,035,236	1,938,309	2,032,259	2,032,259
<b>Total Property and Building Services</b>	<b>1,700,048</b>	<b>0</b>	<b>1,700,048</b>	<b>901,014</b>	<b>1,710,809</b>	<b>1,803,759</b>	<b>1,803,759</b>
<b>Financial Services</b>							
Revenue	(18,877,723)	(1,128,802)	(20,006,525)	(18,701,191)	(20,053,697)	(22,921,629)	(22,921,629)
Expenses	1,212,452	62,213	1,274,665	679,604	1,338,141	1,838,141	1,838,141
<b>Total Financial Services</b>	<b>(17,665,271)</b>	<b>(1,066,589)</b>	<b>(18,731,860)</b>	<b>(18,021,587)</b>	<b>(18,715,556)</b>	<b>(21,083,488)</b>	<b>(21,083,488)</b>
<b>Cultural</b>							
Revenue	(26,700)	0	(26,700)	(7,270)	(42,866)	(42,866)	(42,866)
Expenses	316,482	0	316,482	151,772	335,982	335,982	335,982
<b>Total Cultural</b>	<b>289,782</b>	<b>0</b>	<b>289,782</b>	<b>144,502</b>	<b>293,116</b>	<b>293,116</b>	<b>293,116</b>
<b>Libraries</b>							
Revenue	(178,250)	0	(178,250)	(23,415)	(186,056)	(186,056)	(186,056)
Expenses	807,872	0	807,872	431,989	808,872	821,872	821,872
<b>Total Libraries</b>	<b>629,622</b>	<b>0</b>	<b>629,622</b>	<b>408,574</b>	<b>622,816</b>	<b>635,816</b>	<b>635,816</b>
<b>Information Services</b>							
Expenses	848,661	0	848,661	433,958	863,661	856,505	856,505
<b>Total Information Services</b>	<b>848,661</b>	<b>0</b>	<b>848,661</b>	<b>433,958</b>	<b>863,661</b>	<b>856,505</b>	<b>856,505</b>
<b>Customer Service and Administration</b>							
Expenses	768,395	0	768,395	340,567	761,395	761,395	761,395
<b>Total Customer Service and Administration</b>	<b>768,395</b>	<b>0</b>	<b>768,395</b>	<b>340,567</b>	<b>761,395</b>	<b>761,395</b>	<b>761,395</b>
<b>Emergency Services</b>							
Revenue	(195,000)	0	(195,000)	(194,668)	(195,000)	(195,000)	(195,000)
Expenses	860,976	0	860,976	359,080	860,976	860,976	860,976
<b>Total Emergency Services</b>	<b>665,976</b>	<b>0</b>	<b>665,976</b>	<b>164,412</b>	<b>665,976</b>	<b>665,976</b>	<b>665,976</b>
<b>Environmental Planning</b>							
Revenue	(545,050)	0	(545,050)	(284,141)	(559,050)	(589,050)	(589,050)
Expenses	978,199	0	978,199	405,106	937,460	937,460	937,460
<b>Total Environmental Planning</b>	<b>433,149</b>	<b>0</b>	<b>433,149</b>	<b>120,965</b>	<b>378,410</b>	<b>348,410</b>	<b>348,410</b>
<b>Regulatory Services</b>							
Revenue	(94,000)	0	(94,000)	(40,670)	(94,000)	(94,000)	(94,000)
Expenses	296,360	0	296,360	129,073	293,863	293,863	293,863
<b>Total Regulatory Services</b>	<b>202,360</b>	<b>0</b>	<b>202,360</b>	<b>88,403</b>	<b>199,863</b>	<b>199,863</b>	<b>199,863</b>
<b>Water</b>							
Revenue	(5,791,500)	0	(5,791,500)	(2,634,373)	(5,791,500)	(5,895,500)	(5,895,500)
Expenses	6,103,000	0	6,103,000	3,588,786	6,103,000	6,207,000	6,207,000
<b>Total Water</b>	<b>311,500</b>	<b>0</b>	<b>311,500</b>	<b>954,413</b>	<b>311,500</b>	<b>311,500</b>	<b>311,500</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: All Funds		2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Sewer</b>								
	Revenue	(4,701,000)	0	(4,701,000)	(3,905,562)	(4,701,000)	(4,699,533)	(4,699,533)
	Expenses	4,990,000	0	4,990,000	2,444,453	4,990,000	4,854,533	4,854,533
<b>Total Sewer</b>		<b>289,000</b>	<b>0</b>	<b>289,000</b>	<b>(1,461,109)</b>	<b>289,000</b>	<b>155,000</b>	<b>155,000</b>
<b>Integrated Planning</b>								
	Revenue	(75,500)	0	(75,500)	0	(75,500)	(75,500)	(75,500)
	Expenses	600,448	0	600,448	371,404	685,791	647,347	647,347
<b>Total Integrated Planning</b>		<b>524,948</b>	<b>0</b>	<b>524,948</b>	<b>371,404</b>	<b>610,291</b>	<b>571,847</b>	<b>571,847</b>
<b>Executive Services</b>								
	Revenue	(106,000)	0	(106,000)	0	(66,000)	(66,000)	(66,000)
	Expenses	826,411	0	826,411	512,637	851,588	851,588	851,588
<b>Total Executive Services</b>		<b>720,411</b>	<b>0</b>	<b>720,411</b>	<b>512,637</b>	<b>785,588</b>	<b>785,588</b>	<b>785,588</b>
<b>Corporate Services Management</b>								
	Revenue	0	0	0	0	0	(150,000)	(150,000)
	Expenses	1,065,256	0	1,065,256	821,033	1,159,576	1,437,576	1,437,576
<b>Total Corporate Services Management</b>		<b>1,065,256</b>	<b>0</b>	<b>1,065,256</b>	<b>821,033</b>	<b>1,159,576</b>	<b>1,287,576</b>	<b>1,287,576</b>
<b>Sustainability</b>								
	Revenue	(531,509)	0	(531,509)	(392,446)	(564,940)	(590,546)	(590,546)
	Expenses	576,963	51,976	628,939	317,400	618,939	644,545	644,545
<b>Total Sustainability</b>		<b>45,454</b>	<b>51,976</b>	<b>97,430</b>	<b>(75,046)</b>	<b>53,999</b>	<b>53,999</b>	<b>53,999</b>
<b>Economic Development and Innovation</b>								
	Revenue	(31,000)	0	(31,000)	(23,529)	(283,497)	(283,497)	(283,497)
	Expenses	331,572	2,442	334,014	337,589	683,014	683,014	683,014
<b>Total Economic Development and Innovation</b>		<b>300,572</b>	<b>2,442</b>	<b>303,014</b>	<b>314,060</b>	<b>399,517</b>	<b>399,517</b>	<b>399,517</b>
<b>Education Division</b>								
	Revenue	(506,391)	0	(506,391)	(347,589)	(549,693)	(576,682)	(576,682)
	Expenses	787,088	0	787,088	441,295	795,950	822,939	822,939
<b>Total Education Division</b>		<b>280,697</b>	<b>0</b>	<b>280,697</b>	<b>93,706</b>	<b>246,257</b>	<b>246,257</b>	<b>246,257</b>
<b>Commercial Division</b>								
	Revenue	(5,698,025)	0	(5,698,025)	(2,356,065)	(5,198,686)	(5,208,186)	(5,208,186)
	Expenses	3,715,867	0	3,715,867	1,215,129	3,362,116	3,371,616	3,371,616
<b>Total Commercial Division</b>		<b>(1,982,158)</b>	<b>0</b>	<b>(1,982,158)</b>	<b>(1,140,936)</b>	<b>(1,836,570)</b>	<b>(1,836,570)</b>	<b>(1,836,570)</b>

# **Community Infrastructure**

**December 2017**

**Budget Review**

**Operating Budget**

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Fleet Operations

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Other Revenues	(2,335,062)	0	(2,335,062)	(824,627)	(2,335,062)	(2,235,062)	(2,235,062)
<b>Total Operating Revenues</b>	<b>(2,335,062)</b>	<b>0</b>	<b>(2,335,062)</b>	<b>(824,627)</b>	<b>(2,335,062)</b>	<b>(2,235,062)</b>	<b>(2,235,062)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	312,590	0	312,590	199,024	312,590	312,590	312,590
Materials and Contracts	924,472	0	924,472	315,580	924,472	924,472	924,472
Other Costs	233,000	0	233,000	200,821	233,000	233,000	233,000
Depreciation	865,000	0	865,000	376,101	865,000	765,000	765,000
<b>Total Operating Expenses</b>	<b>2,335,062</b>	<b>0</b>	<b>2,335,062</b>	<b>1,091,526</b>	<b>2,335,062</b>	<b>2,235,062</b>	<b>2,235,062</b>
<b>Total Operating Result Before Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>266,899</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Fleet Operations

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							
Other Revenues							
Plant Cost Recovery	(2,335,062)	0	(2,335,062)	(824,627)	(2,335,062)	(2,235,062)	(2,235,062)
<b>Total Other Revenues</b>	<b>(2,335,062)</b>	<b>0</b>	<b>(2,335,062)</b>	<b>(824,627)</b>	<b>(2,335,062)</b>	<b>(2,235,062)</b>	<b>(2,235,062)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Fleet Operations

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Depot Operating Costs	107,667	0	107,667	56,418	107,667	107,667	107,667
Depreciation	865,000	0	865,000	376,101	865,000	765,000	765,000
Plant Operating Costs	1,362,395	0	1,362,395	659,007	1,362,395	1,362,395	1,362,395
<b>Total Operating Expenditure</b>	<b>2,335,062</b>	<b>0</b>	<b>2,335,062</b>	<b>1,091,526</b>	<b>2,335,062</b>	<b>2,235,062</b>	<b>2,235,062</b>



Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Recreation

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Other Revenues	0	0	0	0	0	0	0
Operating Grants and Contributions	(20,000)	0	(20,000)	0	0	0	0
Internal Revenue	0	0	0	0	0	0	0
<b>Total Operating Revenues</b>	<b>(20,000)</b>	<b>0</b>	<b>(20,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	855,903	0	855,903	479,300	852,903	852,903	852,903
Materials and Contracts	583,160	0	583,160	196,499	537,160	537,160	537,160
Other Costs	78,800	0	78,800	20,139	78,800	78,800	78,800
Overheads	0	0	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>1,517,863</b>	<b>0</b>	<b>1,517,863</b>	<b>695,938</b>	<b>1,468,863</b>	<b>1,468,863</b>	<b>1,468,863</b>
<b>Total Operating Result Before Capital</b>	<b>1,497,863</b>	<b>0</b>	<b>1,497,863</b>	<b>695,938</b>	<b>1,468,863</b>	<b>1,468,863</b>	<b>1,468,863</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Recreation

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							
Total Other Revenues	0	0	0	0	0	0	0
Operating Grants and Contributions							
Contribution - Graffiti Removal	(20,000)	0	(20,000)	0	0	0	0
Total Operating Grants and Contributions	(20,000)	0	(20,000)	0	0	0	0
Total Internal Revenue	0	0	0	0	0	0	0

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Recreation

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Denman Cemetery	27,800	0	27,800	9,531	24,800	24,800	24,800
Denman Indoor Sports Centres	7,000	0	7,000	2,181	5,000	5,000	5,000
Denman Parks and Playgrounds	46,750	0	46,750	18,005	43,750	43,750	43,750
Denman Passive Areas	29,000	0	29,000	7,349	27,000	27,000	27,000
Denman Sporting Fields	55,850	0	55,850	26,276	55,850	55,850	55,850
Denman Urban Areas	31,700	0	31,700	15,735	31,700	31,700	31,700
Graffiti Removal	91,903	0	91,903	47,856	91,903	91,903	91,903
Main Street (New Prog)	44,000	0	44,000	20,054	42,000	42,000	42,000
Mbk Cemetery	80,000	0	80,000	24,786	65,000	65,000	65,000
Mbk Indoor Sports Centre	4,000	0	4,000	1,637	3,000	3,000	3,000
Mbk Passive Rec Areas	280,160	0	280,160	120,842	280,160	280,160	280,160
Mbk Sporting Fields	216,000	0	216,000	105,255	216,000	216,000	216,000
Mbk Urban Area Maintenance	189,000	0	189,000	92,225	188,000	188,000	188,000
Parks Maintenance (Includes all water, insurance and rates ch	337,700	0	337,700	160,559	317,700	317,700	317,700
Trees and Bird Control	77,000	0	77,000	43,647	77,000	77,000	77,000
Total Operating Expenditure	1,517,863	0	1,517,863	695,938	1,468,863	1,468,863	1,468,863

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Roads and Drainage - Works

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(909,000)	0	(909,000)	(132,173)	(909,000)	(912,727)	(912,727)
Operating Grants and Contributions	(2,459,346)	0	(2,459,346)	(570,740)	(2,427,761)	(2,456,176)	(2,456,176)
<b>Total Operating Revenues</b>	<b>(3,368,346)</b>	<b>0</b>	<b>(3,368,346)</b>	<b>(702,913)</b>	<b>(3,336,761)</b>	<b>(3,368,903)</b>	<b>(3,368,903)</b>

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	1,719,577	0	1,719,577	1,091,466	1,698,577	1,698,577	1,698,577
Materials and Contracts	2,366,430	214,887	2,581,317	1,040,361	2,501,317	2,541,317	2,541,317
Other Costs	438,500	0	438,500	178,995	438,500	438,500	438,500
Borrowing Costs	270,619	0	270,619	134,381	270,619	270,619	270,619
Depreciation	5,130,000	0	5,130,000	2,616,519	5,130,000	5,236,000	5,236,000
<b>Total Operating Expenses</b>	<b>9,925,126</b>	<b>214,887</b>	<b>10,140,013</b>	<b>5,061,722</b>	<b>10,039,013</b>	<b>10,185,013</b>	<b>10,185,013</b>
<b>Total Operating Result Before Capital</b>	<b>6,556,780</b>	<b>214,887</b>	<b>6,771,667</b>	<b>4,358,809</b>	<b>6,702,252</b>	<b>6,816,110</b>	<b>6,816,110</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Roads and Drainage - Works

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Individually Priced Work Orders IPWOs	(780,000)	0	(780,000)	(82,020)	(780,000)	(780,000)	(780,000)
Over mass/over size vehicle permits	(30,000)	0	(30,000)	(13,860)	(30,000)	(30,000)	(30,000)
Private Works	(35,000)	0	(35,000)	3,735	(35,000)	(35,000)	(35,000)
Road Opening Permits	(60,000)	0	(60,000)	(34,765)	(60,000)	(60,000)	(60,000)
Road Pavement Consumption Charge	0	0	0	(3,727)	0	(3,727)	(3,727)
Vehicle Contribution	(4,000)	0	(4,000)	(1,536)	(4,000)	(4,000)	(4,000)
<b>Total User Charges and Fees</b>	<b>(909,000)</b>	<b>0</b>	<b>(909,000)</b>	<b>(132,173)</b>	<b>(909,000)</b>	<b>(912,727)</b>	<b>(912,727)</b>
<b>Operating Grants and Contributions</b>							
Block Grant	(186,000)	0	(186,000)	(43,182)	(186,000)	(186,000)	(186,000)
Block Grant Traffic	(42,000)	0	(42,000)	(9,773)	(42,000)	(42,000)	(42,000)
Council Roads Maintenance - VPA Contrib	0	0	0	(11,375)	(5,688)	(11,375)	(11,375)
Financial Assistance Grant	(886,346)	0	(886,346)	(226,525)	(886,346)	(886,346)	(886,346)
Mine Affected Roads Strategy	0	0	0	(65,455)	(42,727)	(65,455)	(65,455)
S94 Maintenance Conts.	(810,000)	0	(810,000)	(164,122)	(810,000)	(810,000)	(810,000)
SH27 Maintenance SIC	(478,000)	0	(478,000)	(50,308)	(398,000)	(398,000)	(398,000)
Street Light	(57,000)	0	(57,000)	0	(57,000)	(57,000)	(57,000)
<b>Total Operating Grants and Contributions</b>	<b>(2,459,346)</b>	<b>0</b>	<b>(2,459,346)</b>	<b>(570,740)</b>	<b>(2,427,761)</b>	<b>(2,456,176)</b>	<b>(2,456,176)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Roads and Drainage - Works

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Alcohol Prohibited Signage	3,200	0	3,200	1,524	2,200	2,200	2,200
Car Parking	146,375	0	146,375	77,497	146,375	146,375	146,375
Domestic Waste Collection - Business Case.	0	0	0	0	0	40,000	40,000
Depreciation	5,130,000	0	5,130,000	2,616,519	5,130,000	5,236,000	5,236,000
Floodplain Management	9,000	0	9,000	7,845	9,000	9,000	9,000
Footpath Maintenance	92,675	0	92,675	49,469	92,675	92,675	92,675
Individually Priced Work Orders SH 27	680,000	0	680,000	340,162	680,000	680,000	680,000
Levee Banks	45,500	0	45,500	35,143	45,500	45,500	45,500
Loan Repayments	270,619	0	270,619	134,381	270,619	270,619	270,619
Mine Affected Roads Strategy	0	81,003	81,003	0	81,003	81,003	81,003
Private Works	24,000	0	24,000	0	24,000	24,000	24,000
Regional Roads Traffic Facilities	42,000	0	42,000	15,357	42,000	42,000	42,000
Road Closure	41,000	0	41,000	6,553	41,000	41,000	41,000
Roads to Recovery	0	133,884	133,884	0	133,884	133,884	133,884
RTA Block Grant	186,000	0	186,000	70,788	186,000	186,000	186,000
RTA Road Maintenance Council Contract (RMCC)	478,000	0	478,000	230,168	398,000	398,000	398,000
Rural and Urban Bridges	77,630	0	77,630	21,572	77,630	77,630	77,630
Rural Roads	1,341,898	0	1,341,898	773,375	1,341,898	1,341,898	1,341,898
Special Variation Maintenance	240,988	0	240,988	215,692	240,988	240,988	240,988
Stormwater Management (GPT Clean Ups)	90,000	0	90,000	22,600	70,000	70,000	70,000
Street and Gutter Cleaning	225,500	0	225,500	82,955	225,500	225,500	225,500
Street Light	410,000	0	410,000	154,838	410,000	410,000	410,000
Urban Roads	390,741	0	390,741	205,284	390,741	390,741	390,741
<b>Total Operating Expenditure</b>	<b>9,925,126</b>	<b>214,887</b>	<b>10,140,013</b>	<b>5,061,722</b>	<b>10,039,013</b>	<b>10,185,013</b>	<b>10,185,013</b>



Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Technical Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	0	0	0	0	0	0	0
Operating Grants and Contributions	0	0	0	0	0	0	0
Internal Revenue	0	0	0	0	0	0	0
<b>Total Operating Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	421,999	66,016	488,015	369,340	433,642	433,642	433,642
Materials and Contracts	325,297	251,901	577,198	129,692	570,636	570,636	570,636
Other Costs	0	0	0	0	0	0	0
Depreciation	0	0	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>747,296</b>	<b>317,917</b>	<b>1,065,213</b>	<b>499,032</b>	<b>1,004,278</b>	<b>1,004,278</b>	<b>1,004,278</b>
<b>Total Operating Result Before Capital</b>	<b>747,296</b>	<b>317,917</b>	<b>1,065,213</b>	<b>499,032</b>	<b>1,004,278</b>	<b>1,004,278</b>	<b>1,004,278</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Technical Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							
User Charges and Fees							
Total User Charges and Fees	0	0	0	0	0	0	0
Operating Grants and Contributions							
Total Operating Grants and Contributions	0	0	0	0	0	0	0
Internal Revenue							
Total Internal Revenue	0	0	0	0	0	0	0

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Technical Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Asset Management	336,244	0	336,244	202,506	286,244	286,244	286,244
Asset Management Planning	50,000	0	50,000	2,412	50,000	50,000	50,000
Asset Valuation	30,000	0	30,000	0	30,000	30,000	30,000
Contract Engineer Development Assessment	36,000	0	36,000	22,668	36,000	36,000	36,000
Hunter River Flood Plain Risk Management	0	152,875	152,875	48,115	152,875	152,875	152,875
Investigation and Design	295,052	165,042	460,094	223,331	449,159	449,159	449,159
<b>Total Operating Expenditure</b>	<b>747,296</b>	<b>317,917</b>	<b>1,065,213</b>	<b>499,032</b>	<b>1,004,278</b>	<b>1,004,278</b>	<b>1,004,278</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Domestic Waste

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Rates and Charges	(2,377,841)	0	(2,377,841)	(2,312,184)	(2,377,841)	(2,377,841)	(2,377,841)
User Charges and Fees	(10,000)	0	(10,000)	(5,490)	(10,000)	(10,000)	(10,000)
Interest and Investments Revenues	(12,000)	0	(12,000)	(8,741)	(12,000)	(12,000)	(12,000)
Operating Grants and Contributions	(32,000)	0	(32,000)	(33,573)	(32,000)	(33,573)	(33,573)
<b>Total Operating Revenues</b>	<b>(2,431,841)</b>	<b>0</b>	<b>(2,431,841)</b>	<b>(2,359,988)</b>	<b>(2,431,841)</b>	<b>(2,433,414)</b>	<b>(2,433,414)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	84,221	0	84,221	84,221	84,221	84,221	84,221
Materials and Contracts	929,443	0	929,443	294,963	929,443	931,016	931,016
Other Costs	3,000	0	3,000	2,291	3,000	3,000	3,000
Overheads	1,415,177	0	1,415,177	1,304,439	1,415,177	1,415,177	1,415,177
<b>Total Operating Expenses</b>	<b>2,431,841</b>	<b>0</b>	<b>2,431,841</b>	<b>1,685,914</b>	<b>2,431,841</b>	<b>2,433,414</b>	<b>2,433,414</b>
<b>Total Operating Result Before Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(674,074)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Domestic Waste

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>Rates and Charges</b>							
Annual Waste Service Fees	(2,377,841)	0	(2,377,841)	(2,312,184)	(2,377,841)	(2,377,841)	(2,377,841)
<b>Total Rates and Charges</b>	<b>(2,377,841)</b>	<b>0</b>	<b>(2,377,841)</b>	<b>(2,312,184)</b>	<b>(2,377,841)</b>	<b>(2,377,841)</b>	<b>(2,377,841)</b>
<b>User Charges and Fees</b>							
Garbage Bin Sales	(10,000)	0	(10,000)	(5,490)	(10,000)	(10,000)	(10,000)
<b>Total User Charges and Fees</b>	<b>(10,000)</b>	<b>0</b>	<b>(10,000)</b>	<b>(5,490)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
<b>Interest and Investments Revenues</b>							
Interest on Investments	(12,000)	0	(12,000)	(8,741)	(12,000)	(12,000)	(12,000)
<b>Total Interest and Investments Revenues</b>	<b>(12,000)</b>	<b>0</b>	<b>(12,000)</b>	<b>(8,741)</b>	<b>(12,000)</b>	<b>(12,000)</b>	<b>(12,000)</b>
<b>Operating Grants and Contributions</b>							
Pension Rebate Subsidy	(32,000)	0	(32,000)	(33,573)	(32,000)	(33,573)	(33,573)
<b>Total Operating Grants and Contributions</b>	<b>(32,000)</b>	<b>0</b>	<b>(32,000)</b>	<b>(33,573)</b>	<b>(32,000)</b>	<b>(33,573)</b>	<b>(33,573)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Domestic Waste

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Collect and Process Recycling	357,832	0	357,832	113,920	357,832	357,832	357,832
Collect Domestic Waste	394,716	0	394,716	124,660	394,716	396,289	396,289
Contribution to WMF Operations	909,293	0	909,293	909,293	909,293	909,293	909,293
Domestic Waste Administration and Overheads	399,846	0	399,846	399,137	399,846	399,846	399,846
Education and Clean Ups	193,259	0	193,259	82,521	193,259	193,259	193,259
Green Waste Collection	176,895	0	176,895	56,383	176,895	176,895	176,895
<b>Total Operating Expenditure</b>	<b>2,431,841</b>	<b>0</b>	<b>2,431,841</b>	<b>1,685,914</b>	<b>2,431,841</b>	<b>2,433,414</b>	<b>2,433,414</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Waste Management Facility

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(4,603,000)	0	(4,603,000)	(2,193,622)	(4,647,870)	(4,648,120)	(4,648,120)
Other Revenues	(34,926)	0	(34,926)	(31,754)	(34,926)	(34,926)	(34,926)
Operating Grants and Contributions	0	0	0	(89,637)	(61,877)	(89,637)	(89,637)
Internal Revenue	(629,000)	0	(629,000)	(629,000)	(629,000)	(629,000)	(629,000)
<b>Total Operating Revenues</b>	<b>(5,266,926)</b>	<b>0</b>	<b>(5,266,926)</b>	<b>(2,944,013)</b>	<b>(5,373,673)</b>	<b>(5,401,683)</b>	<b>(5,401,683)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	834,739	0	834,739	400,092	834,739	834,739	834,739
Materials and Contracts	2,774,600	297,116	3,071,716	994,826	3,044,653	3,072,413	3,072,413
Other Costs	27,000	0	27,000	7,324	27,000	27,000	27,000
Borrowing Costs	318,318	0	318,318	0	318,318	318,318	318,318
Overheads	420,000	0	420,000	420,000	420,000	420,000	420,000
Depreciation	48,950	0	48,950	39,976	48,950	80,200	80,200
<b>Total Operating Expenses</b>	<b>4,423,607</b>	<b>297,116</b>	<b>4,720,723</b>	<b>1,862,218</b>	<b>4,693,660</b>	<b>4,752,670</b>	<b>4,752,670</b>
<b>Total Operating Result Before Capital</b>	<b>(843,319)</b>	<b>297,116</b>	<b>(546,203)</b>	<b>(1,081,795)</b>	<b>(680,013)</b>	<b>(649,013)</b>	<b>(649,013)</b>



Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Waste Management Facility

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Builders Rubble Fees	(15,000)	0	(15,000)	(14,205)	(15,000)	(15,000)	(15,000)
Buy Back Store Income	(5,500)	0	(5,500)	(1,239)	(5,500)	(5,500)	(5,500)
DECCW Levy	(1,920,000)	0	(1,920,000)	(964,170)	(1,920,000)	(1,920,000)	(1,920,000)
Drum Muster	0	0	0	(21)	(100)	(100)	(100)
Green Waste Fees	(20,500)	0	(20,500)	(14,702)	(20,500)	(20,500)	(20,500)
Mixed Waste Fees	(2,200,000)	0	(2,200,000)	(957,120)	(2,217,760)	(2,217,760)	(2,217,760)
Mulch and Compost Sales	(6,000)	0	(6,000)	(5,009)	(6,000)	(6,000)	(6,000)
Scrap Metal fees	(30,000)	0	(30,000)	(48,991)	(57,010)	(57,010)	(57,010)
Timber Sales	0	0	0	(128)	0	(250)	(250)
Upper Hunter Shire Council F	(400,000)	0	(400,000)	(185,800)	(400,000)	(400,000)	(400,000)
Weighbridge Income	(6,000)	0	(6,000)	(2,237)	(6,000)	(6,000)	(6,000)
<b>Total User Charges and Fees</b>	<b>(4,603,000)</b>	<b>0</b>	<b>(4,603,000)</b>	<b>(2,193,622)</b>	<b>(4,647,870)</b>	<b>(4,648,120)</b>	<b>(4,648,120)</b>
<b>Other Revenues</b>							
Lease of Land	(28,426)	0	(28,426)	(28,426)	(28,426)	(28,426)	(28,426)
Recycling Facilities	(5,500)	0	(5,500)	(3,239)	(5,500)	(5,500)	(5,500)
Sundry Income	(1,000)	0	(1,000)	(89)	(1,000)	(1,000)	(1,000)
<b>Total Other Revenues</b>	<b>(34,926)</b>	<b>0</b>	<b>(34,926)</b>	<b>(31,754)</b>	<b>(34,926)</b>	<b>(34,926)</b>	<b>(34,926)</b>
<b>Operating Grants and Contributions</b>							
Better Waste and Recycling	0	0	0	(61,877)	(61,877)	(61,877)	(61,877)
Waste Less Recycle More	0	0	0	(27,760)	0	(27,760)	(27,760)
<b>Total Operating Grants and Contributions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(89,637)</b>	<b>(61,877)</b>	<b>(89,637)</b>	<b>(89,637)</b>
<b>Internal Revenue</b>							
Charge to Domestic Waste	(629,000)	0	(629,000)	(629,000)	(629,000)	(629,000)	(629,000)
<b>Total Internal Revenue</b>	<b>(629,000)</b>	<b>0</b>	<b>(629,000)</b>	<b>(629,000)</b>	<b>(629,000)</b>	<b>(629,000)</b>	<b>(629,000)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Waste Management Facility

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Better Waste and Recycling	50,000	184,551	234,551	22,496	283,276	283,276	283,276
Denman Waste Facility	77,000	0	77,000	13,589	77,000	77,000	77,000
Depreciation	48,950	0	48,950	39,976	48,950	80,200	80,200
Dumping and Waste Chemical Collection	3,000	0	3,000	0	3,000	3,000	3,000
Lease and Dividend	420,000	0	420,000	420,000	420,000	420,000	420,000
Mulching and Compost Production	56,400	0	56,400	32,632	56,400	56,400	56,400
Muswellbrook Waste Facility	3,225,485	9,700	3,235,185	1,040,807	3,224,047	3,251,807	3,251,807
Void Management	542,772	0	542,772	258,130	542,772	542,772	542,772
Waste & Recycling Facility - Feasibility Study	0	0	0	12,930	15,000	15,000	15,000
Waste Less Recycle More	0	102,865	102,865	21,658	23,215	23,215	23,215
<b>Total Operating Expenditure</b>	<b>4,423,607</b>	<b>297,116</b>	<b>4,720,723</b>	<b>1,862,218</b>	<b>4,693,660</b>	<b>4,752,670</b>	<b>4,752,670</b>

# **Planning, Community and Corporate Services**

## **December 2017 Budget Review Operating Budget**

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Aquatic Centres

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(631,100)	0	(631,100)	(327,699)	(641,339)	(647,989)	(647,989)
Operating Grants and Contributions	0	0	0	0	0	0	0
<b>Total Operating Revenues</b>	<b>(631,100)</b>	<b>0</b>	<b>(631,100)</b>	<b>(327,699)</b>	<b>(641,339)</b>	<b>(647,989)</b>	<b>(647,989)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	732,653	0	732,653	356,366	732,653	732,653	732,653
Materials and Contracts	185,225	0	185,225	94,521	225,225	226,725	226,725
Other Costs	177,030	0	177,030	68,269	177,030	178,030	178,030
Borrowing Costs	0	0	0	0	0	0	0
Depreciation	120,400	0	120,400	76,230	120,400	153,400	153,400
<b>Total Operating Expenses</b>	<b>1,215,308</b>	<b>0</b>	<b>1,215,308</b>	<b>595,386</b>	<b>1,255,308</b>	<b>1,290,808</b>	<b>1,290,808</b>
<b>Total Operating Result Before Capital</b>	<b>584,208</b>	<b>0</b>	<b>584,208</b>	<b>267,687</b>	<b>613,969</b>	<b>642,819</b>	<b>642,819</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Aquatic Centres

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Aquatic Centre Gym Fees	(87,500)	0	(87,500)	(40,457)	(87,500)	(87,500)	(87,500)
Denman Aqua Aerobics	0	0	0	(172)	0	(200)	(200)
Denman Entry Fees	(21,500)	0	(21,500)	(4,535)	(21,500)	(21,500)	(21,500)
Denman Kiosk	(10,000)	0	(10,000)	(4,057)	(10,000)	(10,000)	(10,000)
Denman Learn to Swim	(2,000)	0	(2,000)	0	(2,000)	(2,000)	(2,000)
Denman Season Passes	(10,000)	0	(10,000)	(16,437)	(10,000)	(16,450)	(16,450)
Mbk Aqua Aerobics	(9,000)	0	(9,000)	(5,873)	(9,000)	(9,000)	(9,000)
Mbk Concession Tickets	(10,000)	0	(10,000)	(5,092)	(10,000)	(10,000)	(10,000)
Mbk Entry Fees	(100,000)	0	(100,000)	(49,491)	(100,000)	(100,000)	(100,000)
Mbk Kiosk	(65,000)	0	(65,000)	(25,670)	(65,000)	(65,000)	(65,000)
Mbk Miscellaneous Income	(500)	0	(500)	(263)	(500)	(500)	(500)
Mbk Pool and Equipment Hire	(6,000)	0	(6,000)	(2,091)	(6,000)	(6,000)	(6,000)
Mbk Programmes	(275,000)	0	(275,000)	(152,309)	(285,239)	(285,239)	(285,239)
Mbk Season Passes	(16,000)	0	(16,000)	(13,175)	(16,000)	(16,000)	(16,000)
Mbk Yearly Passes	(13,000)	0	(13,000)	(5,320)	(13,000)	(13,000)	(13,000)
School Aqua Zumba/Aerobics	(2,000)	0	(2,000)	(984)	(2,000)	(2,000)	(2,000)
Vehicle Contribution	(3,600)	0	(3,600)	(1,773)	(3,600)	(3,600)	(3,600)
<b>Total User Charges and Fees</b>	<b>(631,100)</b>	<b>0</b>	<b>(631,100)</b>	<b>(327,699)</b>	<b>(641,339)</b>	<b>(647,989)</b>	<b>(647,989)</b>
<b>Operating Grants and Contributions</b>							
<b>Total Operating Grants and Contributions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Aquatic Centres

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Aquatic Centre Gym	42,000	0	42,000	17,409	42,000	42,000	42,000
Denman Administration	5,000	0	5,000	4,848	5,000	5,000	5,000
Denman Building and Grounds	12,000	0	12,000	4,377	12,000	12,000	12,000
Denman Kiosk	6,500	0	6,500	3,563	6,500	6,500	6,500
Denman Pool Operations	83,500	0	83,500	16,508	83,500	83,500	83,500
Denman Supervision and Life Guarding	85,628	0	85,628	39,408	85,628	85,628	85,628
Depreciation	120,400	0	120,400	76,230	120,400	153,400	153,400
Mbk Activities	155,275	0	155,275	80,314	155,275	155,275	155,275
Mbk Kiosk	37,000	0	37,000	16,687	37,000	37,000	37,000
Mbk Pool Administration Costs	43,780	0	43,780	31,010	43,780	44,780	44,780
Mbk Pool and Plant Maintenance	66,625	0	66,625	43,628	66,625	68,125	68,125
Mbk Pool Grounds	4,100	0	4,100	1,435	4,100	4,100	4,100
Mbk Pool Operations	80,000	0	80,000	27,033	120,000	120,000	120,000
Mbk Supervision and Life Guarding	473,500	0	473,500	232,936	473,500	473,500	473,500
<b>Total Operating Expenditure</b>	<b>1,215,308</b>	<b>0</b>	<b>1,215,308</b>	<b>595,386</b>	<b>1,255,308</b>	<b>1,290,808</b>	<b>1,290,808</b>



Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Community Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(6,500)	0	(6,500)	(2,323)	(6,500)	(6,500)	(6,500)
Operating Grants and Contributions	(198,915)	0	(198,915)	(37,218)	(198,915)	(88,500)	(88,500)
<b>Total Operating Revenues</b>	<b>(205,415)</b>	<b>0</b>	<b>(205,415)</b>	<b>(39,541)</b>	<b>(205,415)</b>	<b>(95,000)</b>	<b>(95,000)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	401,106	100,012	501,118	156,725	472,146	361,745	361,745
Materials and Contracts	47,300	75,003	122,303	13,491	125,617	105,603	105,603
Other Costs	200	0	200	104	200	200	200
<b>Total Operating Expenses</b>	<b>448,606</b>	<b>175,015</b>	<b>623,621</b>	<b>170,320</b>	<b>597,963</b>	<b>467,548</b>	<b>467,548</b>
<b>Total Operating Result Before Capital</b>	<b>243,191</b>	<b>175,015</b>	<b>418,206</b>	<b>130,779</b>	<b>392,548</b>	<b>372,548</b>	<b>372,548</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Community Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Vehicle Contribution	(6,500)	0	(6,500)	(2,323)	(6,500)	(6,500)	(6,500)
<b>Total User Charges and Fees</b>	<b>(6,500)</b>	<b>0</b>	<b>(6,500)</b>	<b>(2,323)</b>	<b>(6,500)</b>	<b>(6,500)</b>	<b>(6,500)</b>
<b>Operating Grants and Contributions</b>							
Collaborative Community Developr	(110,415)	0	(110,415)	0	(110,415)	0	0
Community Worker Subsidy	(87,000)	0	(87,000)	(37,218)	(87,000)	(87,000)	(87,000)
Youth Week	(1,500)	0	(1,500)	0	(1,500)	(1,500)	(1,500)
<b>Total Operating Grants and Contributions</b>	<b>(198,915)</b>	<b>0</b>	<b>(198,915)</b>	<b>(37,218)</b>	<b>(198,915)</b>	<b>(88,500)</b>	<b>(88,500)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Community Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Aboriginal Oral History Project	0	50,000	50,000	0	50,000	50,000	50,000
Collaborative Community Development - Mt Arthur Coal	110,401	125,015	235,416	55,945	224,198	113,783	113,783
Community Workers	338,205	0	338,205	114,375	323,765	303,765	303,765
<b>Total Operating Expenditure</b>	<b>448,606</b>	<b>175,015</b>	<b>623,621</b>	<b>170,320</b>	<b>597,963</b>	<b>467,548</b>	<b>467,548</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Human Resources

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Other Revenues	0	0	0	0	0	0	0
Operating Grants and Contributions	0	0	0	0	0	0	0
<b>Total Operating Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>							
Wages and Salaries	448,505	0	448,505	167,132	345,878	345,878	345,878
Materials and Contracts	84,000	7,236	91,236	69,040	111,236	111,236	111,236
Other Costs	101,000	0	101,000	97,835	151,000	200,082	200,082
Depreciation	0	0	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>633,505</b>	<b>7,236</b>	<b>640,741</b>	<b>334,007</b>	<b>608,114</b>	<b>657,196</b>	<b>657,196</b>
<b>Total Operating Result Before Capital</b>	<b>633,505</b>	<b>7,236</b>	<b>640,741</b>	<b>334,007</b>	<b>608,114</b>	<b>657,196</b>	<b>657,196</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Human Resources

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							
Other Revenues							
Total Other Revenues	0	0	0	0	0	0	0
Operating Grants and Contributions							
Total Operating Grants and Contributions	0	0	0	0	0	0	0

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Human Resources

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Human Services	633,505	7,236	640,741	334,007	608,114	657,196	657,196
Total Operating Expenditure	633,505	7,236	640,741	334,007	608,114	657,196	657,196

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Property and Building Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(117,000)	0	(117,000)	(63,078)	(117,000)	(118,000)	(118,000)
Other Revenues	(100,500)	0	(100,500)	(67,776)	(100,500)	(100,500)	(100,500)
Operating Grants and Contributions	(10,000)	0	(10,000)	(3,368)	(10,000)	(10,000)	(10,000)
<b>Total Operating Revenues</b>	<b>(227,500)</b>	<b>0</b>	<b>(227,500)</b>	<b>(134,222)</b>	<b>(227,500)</b>	<b>(228,500)</b>	<b>(228,500)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	285,598	0	285,598	177,027	285,598	285,598	285,598
Materials and Contracts	723,050	0	723,050	289,606	738,250	739,250	739,250
Other Costs	379,400	0	379,400	252,376	374,961	374,961	374,961
Depreciation	539,500	0	539,500	316,227	539,500	632,450	632,450
<b>Total Operating Expenses</b>	<b>1,927,548</b>	<b>0</b>	<b>1,927,548</b>	<b>1,035,236</b>	<b>1,938,309</b>	<b>2,032,259</b>	<b>2,032,259</b>
<b>Total Operating Result Before Capital</b>	<b>1,700,048</b>	<b>0</b>	<b>1,700,048</b>	<b>901,014</b>	<b>1,710,809</b>	<b>1,803,759</b>	<b>1,803,759</b>



Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Property and Building Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Denman Cemetery	(12,000)	0	(12,000)	(3,288)	(12,000)	(12,000)	(12,000)
Denman Indoor Sports Centres	(10,000)	0	(10,000)	(8,103)	(10,000)	(10,000)	(10,000)
Mbk Cemetery	(45,000)	0	(45,000)	(21,142)	(45,000)	(45,000)	(45,000)
Mbk Indoor Sports Centre	(27,000)	0	(27,000)	(16,058)	(27,000)	(27,000)	(27,000)
Other Sporting Facilities	(2,000)	0	(2,000)	(2,807)	(2,000)	(3,000)	(3,000)
Parks User Fees	(21,000)	0	(21,000)	(11,680)	(21,000)	(21,000)	(21,000)
Vehicle Contribution	0	0	0	0	0	0	0
<b>Total User Charges and Fees</b>	<b>(117,000)</b>	<b>0</b>	<b>(117,000)</b>	<b>(63,078)</b>	<b>(117,000)</b>	<b>(118,000)</b>	<b>(118,000)</b>
<b>Other Revenues</b>							
Building Rentals	(63,500)	0	(63,500)	(55,589)	(63,500)	(63,500)	(63,500)
Child Care Centre	(9,500)	0	(9,500)	(9,491)	(9,500)	(9,500)	(9,500)
Leases	(6,000)	0	(6,000)	(2,532)	(6,000)	(6,000)	(6,000)
Olympic Park Stadium	(18,000)	0	(18,000)	0	(18,000)	(18,000)	(18,000)
Stan Thiess Centre	(3,500)	0	(3,500)	(164)	(3,500)	(3,500)	(3,500)
<b>Total Other Revenues</b>	<b>(100,500)</b>	<b>0</b>	<b>(100,500)</b>	<b>(67,776)</b>	<b>(100,500)</b>	<b>(100,500)</b>	<b>(100,500)</b>
<b>Operating Grants and Contributions</b>							
Senior Citizens	(10,000)	0	(10,000)	(3,368)	(10,000)	(10,000)	(10,000)
<b>Total Operating Grants and Contributions</b>	<b>(10,000)</b>	<b>0</b>	<b>(10,000)</b>	<b>(3,368)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Property and Building Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
98 Bridge Street	4,500	0	4,500	0	0	0	0
Administration Centre	247,612	0	247,612	139,494	242,873	242,873	242,873
Animal Shelter	8,000	0	8,000	2,444	7,000	7,000	7,000
Art Centre Building	43,295	0	43,295	31,141	43,295	43,295	43,295
Community Buildings	83,474	0	83,474	49,978	77,474	77,474	77,474
Cultural Buildings	4,750	0	4,750	2,834	4,750	4,750	4,750
Denman Aquatic Centre	3,000	0	3,000	668	3,000	3,000	3,000
Denman Cemetery	2,300	0	2,300	1,213	2,300	2,300	2,300
Denman Golf Course	55,000	0	55,000	4,490	105,000	105,000	105,000
Denman Indoor Sports Centres	20,034	0	20,034	15,356	20,034	20,034	20,034
Denman Parks and Playgrounds	23,000	0	23,000	14,914	23,000	23,000	23,000
Denman Passive Areas	2,000	0	2,000	2,254	2,300	2,300	2,300
Denman Sporting Fields	39,000	0	39,000	18,169	37,000	37,000	37,000
Denman Urban Areas	500	0	500	0	500	500	500
Denman/Sandy Hollow Public Conveniences	27,500	0	27,500	13,066	27,500	27,500	27,500
Depot Operating Costs	84,950	0	84,950	45,206	84,950	85,950	85,950
Depreciation	539,500	0	539,500	316,227	539,500	632,450	632,450
Library Building	102,158	0	102,158	59,076	99,158	99,158	99,158
Mbk Cemetery	8,250	0	8,250	5,065	8,250	8,250	8,250
Mbk Indoor Sports Centre	32,800	0	32,800	18,961	32,800	32,800	32,800
Mbk Passive Rec Areas	1,500	0	1,500	445	3,200	3,200	3,200
Mbk Public Conveniences	37,398	0	37,398	14,583	30,398	30,398	30,398
Mbk Sporting Fields	60,000	0	60,000	22,948	58,000	58,000	58,000
Muswellbrook Aquatic Centre	40,000	0	40,000	21,419	40,000	40,000	40,000
Other Land and Buildings	31,197	0	31,197	18,567	30,197	30,197	30,197
Parks Maintenance (Includes all water, insurance and rates charges f	135,500	0	135,500	82,453	135,500	135,500	135,500
Property and Building	239,830	0	239,830	114,805	239,830	239,830	239,830
Property and Building Valuations	10,000	0	10,000	2,344	10,000	10,000	10,000
QE11	25,500	0	25,500	17,116	25,500	25,500	25,500
Trees and Bird Control	15,000	0	15,000	0	5,000	5,000	5,000
<b>Total Operating Expenditure</b>	<b>1,927,548</b>	<b>0</b>	<b>1,927,548</b>	<b>1,035,236</b>	<b>1,938,309</b>	<b>2,032,259</b>	<b>2,032,259</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Financial Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Rates and Charges	(12,869,496)	0	(12,869,496)	(15,365,117)	(12,869,496)	(15,655,428)	(15,655,428)
User Charges and Fees	(128,425)	0	(128,425)	(26,999)	(128,425)	(128,425)	(128,425)
Interest and Investments Revenues	(926,209)	0	(926,209)	(214,815)	(926,209)	(926,209)	(926,209)
Other Revenues	0	0	0	(275,246)	0	0	0
Operating Grants and Contributions	(2,434,543)	0	(2,434,543)	(685,444)	(2,434,543)	(2,434,543)	(2,434,543)
Internal Revenue	(2,519,050)	(1,128,802)	(3,647,852)	(2,133,570)	(3,695,024)	(3,777,024)	(3,777,024)
<b>Total Operating Revenues</b>	<b>(18,877,723)</b>	<b>(1,128,802)</b>	<b>(20,006,525)</b>	<b>(18,701,191)</b>	<b>(20,053,697)</b>	<b>(22,921,629)</b>	<b>(22,921,629)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	738,452	62,213	800,665	440,011	850,595	852,279	852,279
Materials and Contracts	409,000	0	409,000	194,963	422,546	920,862	920,862
Other Costs	65,000	0	65,000	44,630	65,000	65,000	65,000
<b>Total Operating Expenses</b>	<b>1,212,452</b>	<b>62,213</b>	<b>1,274,665</b>	<b>679,604</b>	<b>1,338,141</b>	<b>1,838,141</b>	<b>1,838,141</b>
<b>Total Operating Result Before Capital</b>	<b>(17,665,271)</b>	<b>(1,066,589)</b>	<b>(18,731,860)</b>	<b>(18,021,587)</b>	<b>(18,715,556)</b>	<b>(21,083,488)</b>	<b>(21,083,488)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Financial Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>Rates and Charges</b>							
General Fund Rates	(12,869,496)	0	(12,869,496)	(15,365,117)	(12,869,496)	(15,655,428)	(15,655,428)
<b>Total Rates and Charges</b>	<b>(12,869,496)</b>	<b>0</b>	<b>(12,869,496)</b>	<b>(15,365,117)</b>	<b>(12,869,496)</b>	<b>(15,655,428)</b>	<b>(15,655,428)</b>
<b>User Charges and Fees</b>							
Credit Card Recovery	(4,500)	0	(4,500)	(3,132)	(4,500)	(4,500)	(4,500)
Other Charges	(74,325)	0	(74,325)	2,121	(74,325)	(74,325)	(74,325)
Section 603 Certificates	(21,000)	0	(21,000)	(16,993)	(21,000)	(21,000)	(21,000)
Sundry Income	(25,000)	0	(25,000)	(7,222)	(25,000)	(25,000)	(25,000)
Vehicle Contribution	(3,600)	0	(3,600)	(1,773)	(3,600)	(3,600)	(3,600)
<b>Total User Charges and Fees</b>	<b>(128,425)</b>	<b>0</b>	<b>(128,425)</b>	<b>(26,999)</b>	<b>(128,425)</b>	<b>(128,425)</b>	<b>(128,425)</b>
<b>Interest and Investments Revenues</b>							
Interest on Investments	(804,000)	0	(804,000)	(143,899)	(804,000)	(804,000)	(804,000)
Interest on Overdue Rates	(61,000)	0	(61,000)	(39,029)	(61,000)	(61,000)	(61,000)
Interest Subsidies	(61,209)	0	(61,209)	(31,887)	(61,209)	(61,209)	(61,209)
<b>Total Interest and Investments Revenues</b>	<b>(926,209)</b>	<b>0</b>	<b>(926,209)</b>	<b>(214,815)</b>	<b>(926,209)</b>	<b>(926,209)</b>	<b>(926,209)</b>
<b>Other Revenues</b>							
Bank Recovery Claim	0	0	0	(275,246)	0	0	0
<b>Total Other Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(275,246)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Grants and Contributions</b>							
Financial Assistance Grant	(2,355,543)	0	(2,355,543)	(609,688)	(2,355,543)	(2,355,543)	(2,355,543)
Fire and Emergency Services Levy	0	0	0	(1,864)	0	0	0
Pension Rebate Subsidy	(79,000)	0	(79,000)	(73,892)	(79,000)	(79,000)	(79,000)
<b>Total Operating Grants and Contributions</b>	<b>(2,434,543)</b>	<b>0</b>	<b>(2,434,543)</b>	<b>(685,444)</b>	<b>(2,434,543)</b>	<b>(2,434,543)</b>	<b>(2,434,543)</b>
<b>Internal Revenue</b>							
Dividend and Lease from WMC	(420,000)	0	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)
Dividend from Sewer Fund	(173,000)	0	(173,000)	0	(173,000)	(173,000)	(173,000)
Dividend from Water Fund	(160,000)	0	(160,000)	0	(160,000)	(160,000)	(160,000)
Overhead Charges to Domestic Waste	(312,625)	0	(312,625)	(312,625)	(312,625)	(312,625)	(312,625)
Overhead Charges to Sewer	(552,475)	0	(552,475)	(562,495)	(563,389)	(563,389)	(563,389)
Overhead Charges to Water	(838,450)	0	(838,450)	(838,450)	(838,450)	(838,450)	(838,450)
Transfer from Administration Reserve	0	0	0	0	(95,000)	(95,000)	(95,000)
Transfer from Asset Renewable Reserve	(62,500)	0	(62,500)	0	(62,500)	(62,500)	(62,500)
Transfer from Capacity Building Reserve	0	0	0	0	(67,635)	(67,635)	(67,635)
Transfer from Environmental Reserve	0	(3,900)	(3,900)	0	(3,900)	(3,900)	(3,900)
Transfer from Legal Matters Reserve	0	0	0	0	0	(42,000)	(42,000)
Transfer from Domestic Waste Reserve	0	0	0	0	0	(40,000)	(40,000)
Transfer from Mangoola WULMS Reserve	0	(14,226)	(14,226)	0	(1,452)	(1,452)	(1,452)
Transfer from Operating Carryover Reserve	0	(406,156)	(406,156)	0	(395,221)	(395,221)	(395,221)
Transfer from Operating Unexpended Grants	0	(641,942)	(641,942)	0	(516,926)	(516,926)	(516,926)
Transfer from Recreation Reserve	0	0	0	0	(10,915)	(10,915)	(10,915)
Transfer from Unexpended Contrutions	0	(62,578)	(62,578)	0	(59,011)	(59,011)	(59,011)
Transfer from Waste Management Reserve	0	0	0	0	(15,000)	(15,000)	(15,000)
<b>Total Internal Revenue</b>	<b>(2,519,050)</b>	<b>(1,128,802)</b>	<b>(3,647,852)</b>	<b>(2,133,570)</b>	<b>(3,695,024)</b>	<b>(3,777,024)</b>	<b>(3,777,024)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Financial Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Administration Costs	738,452	62,213	800,665	438,327	850,595	850,595	850,595
Audit, bank Fees, Valuations and Debt Recovery	77,000	0	77,000	55,889	77,000	77,000	77,000
Mangoola Contingency Expenses	0	0	0	0	0	500,000	500,000
Operating Projects and Contingency	170,000	0	170,000	57,398	121,546	121,546	121,546
Other Costs	212,000	0	212,000	124,930	274,000	274,000	274,000
Staff Training	15,000	0	15,000	3,060	15,000	15,000	15,000
<b>Total Operating Expenditure</b>	<b>1,212,452</b>	<b>62,213</b>	<b>1,274,665</b>	<b>679,604</b>	<b>1,338,141</b>	<b>1,838,141</b>	<b>1,838,141</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Cultural

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Other Revenues	(26,700)	0	(26,700)	(7,270)	(42,866)	(42,866)	(42,866)
<b>Total Operating Revenues</b>	<b>(26,700)</b>	<b>0</b>	<b>(26,700)</b>	<b>(7,270)</b>	<b>(42,866)</b>	<b>(42,866)</b>	<b>(42,866)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	182,632	0	182,632	87,868	182,632	182,632	182,632
Materials and Contracts	90,750	0	90,750	41,431	110,250	110,250	110,250
Other Costs	37,500	0	37,500	20,161	37,500	37,500	37,500
Depreciation	5,600	0	5,600	2,312	5,600	5,600	5,600
<b>Total Operating Expenses</b>	<b>316,482</b>	<b>0</b>	<b>316,482</b>	<b>151,772</b>	<b>335,982</b>	<b>335,982</b>	<b>335,982</b>
<b>Total Operating Result Before Capital</b>	<b>289,782</b>	<b>0</b>	<b>289,782</b>	<b>144,502</b>	<b>293,116</b>	<b>293,116</b>	<b>293,116</b>



Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Cultural

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
<b>Total User Charges and Fees</b>	0	0	0	0	0	0	0
<b>Other Revenues</b>							
Art Prize Entry Fees	(4,700)	0	(4,700)	(3,532)	(20,866)	(20,866)	(20,866)
Art Sales/Commissions	(13,000)	0	(13,000)	(2,009)	(13,000)	(13,000)	(13,000)
Donations/Fundraising	(4,500)	0	(4,500)	(1,729)	(4,500)	(4,500)	(4,500)
Gallery Hire	(4,500)	0	(4,500)	0	(4,500)	(4,500)	(4,500)
<b>Total Other Revenues</b>	<b>(26,700)</b>	<b>0</b>	<b>(26,700)</b>	<b>(7,270)</b>	<b>(42,866)</b>	<b>(42,866)</b>	<b>(42,866)</b>
<b>Operating Grants and Contributions</b>							
<b>Total Operating Grants and Contributions</b>	0	0	0	0	0	0	0

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Cultural

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Art Centre Building	25,000	0	25,000	10,771	25,000	25,000	25,000
Arts Programme	239,882	0	239,882	113,186	254,382	254,382	254,382
Depreciation	5,600	0	5,600	2,312	5,600	5,600	5,600
Exhibitions and Prizes	46,000	0	46,000	25,503	51,000	51,000	51,000
<b>Total Operating Expenditure</b>	<b>316,482</b>	<b>0</b>	<b>316,482</b>	<b>151,772</b>	<b>335,982</b>	<b>335,982</b>	<b>335,982</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Libraries

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(3,650)	0	(3,650)	(1,117)	(3,650)	(3,650)	(3,650)
Other Revenues	(28,600)	0	(28,600)	(22,298)	(36,406)	(36,406)	(36,406)
Operating Grants and Contributions	(146,000)	0	(146,000)	0	(146,000)	(146,000)	(146,000)
<b>Total Operating Revenues</b>	<b>(178,250)</b>	<b>0</b>	<b>(178,250)</b>	<b>(23,415)</b>	<b>(186,056)</b>	<b>(186,056)</b>	<b>(186,056)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	501,472	0	501,472	258,890	501,472	501,472	501,472
Materials and Contracts	139,100	0	139,100	83,954	140,100	140,100	140,100
Other Costs	9,700	0	9,700	4,524	9,700	9,700	9,700
Depreciation	157,600	0	157,600	84,621	157,600	170,600	170,600
<b>Total Operating Expenses</b>	<b>807,872</b>	<b>0</b>	<b>807,872</b>	<b>431,989</b>	<b>808,872</b>	<b>821,872</b>	<b>821,872</b>
<b>Total Operating Result Before Capital</b>	<b>629,622</b>	<b>0</b>	<b>629,622</b>	<b>408,574</b>	<b>622,816</b>	<b>635,816</b>	<b>635,816</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Libraries

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Fines and Fees	(3,650)	0	(3,650)	(1,117)	(3,650)	(3,650)	(3,650)
<b>Total User Charges and Fees</b>	<b>(3,650)</b>	<b>0</b>	<b>(3,650)</b>	<b>(1,117)</b>	<b>(3,650)</b>	<b>(3,650)</b>	<b>(3,650)</b>
<b>Other Revenues</b>							
Libraries	(16,600)	0	(16,600)	(8,786)	(16,600)	(16,600)	(16,600)
Library Building	(12,000)	0	(12,000)	(13,512)	(19,806)	(19,806)	(19,806)
<b>Total Other Revenues</b>	<b>(28,600)</b>	<b>0</b>	<b>(28,600)</b>	<b>(22,298)</b>	<b>(36,406)</b>	<b>(36,406)</b>	<b>(36,406)</b>
<b>Operating Grants and Contributions</b>							
Contribution from Upper Hunte	(101,000)	0	(101,000)	0	(101,000)	(101,000)	(101,000)
Library Subsidy	(45,000)	0	(45,000)	0	(45,000)	(45,000)	(45,000)
<b>Total Operating Grants and Contributions</b>	<b>(146,000)</b>	<b>0</b>	<b>(146,000)</b>	<b>0</b>	<b>(146,000)</b>	<b>(146,000)</b>	<b>(146,000)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Libraries

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Libraries	769,872	0	769,872	415,545	770,872	783,872	783,872
Library Building	38,000	0	38,000	16,444	38,000	38,000	38,000
<b>Total Operating Expenditure</b>	<b>807,872</b>	<b>0</b>	<b>807,872</b>	<b>431,989</b>	<b>808,872</b>	<b>821,872</b>	<b>821,872</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Information Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
<b>Total Operating Revenues</b>	0	0	0	0	0	0	0
<b>Expenses</b>							
Wages and Salaries	455,845	0	455,845	222,210	455,845	455,845	455,845
Materials and Contracts	357,816	0	357,816	198,947	372,816	365,660	365,660
Other Costs	35,000	0	35,000	12,801	35,000	35,000	35,000
Depreciation	0	0	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>848,661</b>	<b>0</b>	<b>848,661</b>	<b>433,958</b>	<b>863,661</b>	<b>856,505</b>	<b>856,505</b>
<b>Total Operating Result Before Capital</b>	<b>848,661</b>	<b>0</b>	<b>848,661</b>	<b>433,958</b>	<b>863,661</b>	<b>856,505</b>	<b>856,505</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Information Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Information Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Information Services Operations	510,001	0	510,001	235,383	510,001	502,845	502,845
Office Equip, Computer Maint. And Operations	338,660	0	338,660	198,575	353,660	353,660	353,660
<b>Total Operating Expenditure</b>	<b>848,661</b>	<b>0</b>	<b>848,661</b>	<b>433,958</b>	<b>863,661</b>	<b>856,505</b>	<b>856,505</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Customer Service and Administration

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
<b>Total Operating Revenues</b>	0	0	0	0	0	0	0
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	691,895	0	691,895	304,152	674,895	672,719	672,719
Materials and Contracts	49,500	0	49,500	27,065	56,000	58,176	58,176
Other Costs	27,000	0	27,000	9,350	30,500	30,500	30,500
<b>Total Operating Expenses</b>	<b>768,395</b>	<b>0</b>	<b>768,395</b>	<b>340,567</b>	<b>761,395</b>	<b>761,395</b>	<b>761,395</b>
<b>Total Operating Result Before Capital</b>	<b>768,395</b>	<b>0</b>	<b>768,395</b>	<b>340,567</b>	<b>761,395</b>	<b>761,395</b>	<b>761,395</b>



<b>Fund:</b>	<b>1 General Fund</b>							
<b>Principal Activity:</b>	<b>Business Unit</b>							
<b>Business Unit:</b>	<b>Customer Service and Administration</b>							
		<b>2017/18 Budget</b>	<b>2017/18 Carry Overs</b>	<b>2017/18 Total Budget</b>	<b>YTD Actuals</b>	<b>September Review</b>	<b>December Review</b>	<b>March Review</b>
<b>Operating Revenue</b>								
<b>Fund:</b>	<b>1 General Fund</b>							
<b>Principal Activity:</b>	<b>Business Unit</b>							
<b>Business Unit:</b>	<b>Customer Service and Administration</b>							
		<b>2017/18 Budget</b>	<b>2017/18 Carry Overs</b>	<b>2017/18 Total Budget</b>	<b>YTD Actuals</b>	<b>September Review</b>	<b>December Review</b>	<b>March Review</b>
<b>Operating Expenditure</b>								
Administration Costs		697,895	0	697,895	313,847	690,895	690,895	690,895
Office Expenses		70,500	0	70,500	26,720	70,500	70,500	70,500
<b>Total Operating Expenditure</b>		<b>768,395</b>	<b>0</b>	<b>768,395</b>	<b>340,567</b>	<b>761,395</b>	<b>761,395</b>	<b>761,395</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Corporate Services Management

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Other Revenues	0	0	0	0	0	(150,000)	(150,000)
<b>Total Operating Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(150,000)</b>	<b>(150,000)</b>

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	658,756	0	658,756	342,419	664,576	664,576	664,576
Materials and Contracts	95,500	0	95,500	111,813	184,000	184,000	184,000
Other Costs	96,000	0	96,000	240,894	96,000	338,000	338,000
Depreciation	215,000	0	215,000	125,907	215,000	251,000	251,000
<b>Total Operating Expenses</b>	<b>1,065,256</b>	<b>0</b>	<b>1,065,256</b>	<b>821,033</b>	<b>1,159,576</b>	<b>1,437,576</b>	<b>1,437,576</b>
<b>Total Operating Result Before Capital</b>	<b>1,065,256</b>	<b>0</b>	<b>1,065,256</b>	<b>821,033</b>	<b>1,159,576</b>	<b>1,287,576</b>	<b>1,287,576</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Corporate Services Management

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							
Other Revenues							
Legal Fees Reimbursement	0	0	0	0	0	(150,000)	(150,000)
<b>Total Other Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(150,000)</b>	<b>(150,000)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Corporate Services Management

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Corporate Services Management	532,986	0	532,986	271,290	535,986	535,986	535,986
Depreciation	215,000	0	215,000	125,907	215,000	251,000	251,000
Members Expenses	253,270	0	253,270	156,506	271,090	271,090	271,090
Miscellaneous (Lgov Sub and Legal Fees)	64,000	0	64,000	221,824	70,000	312,000	312,000
Special Rate Variation Expression	0	0	0	45,506	67,500	67,500	67,500
<b>Total Operating Expenditure</b>	<b>1,065,256</b>	<b>0</b>	<b>1,065,256</b>	<b>821,033</b>	<b>1,159,576</b>	<b>1,437,576</b>	<b>1,437,576</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Economic Development and Innovation

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Operating Grants and Contributions	(31,000)	0	(31,000)	(23,529)	(33,497)	(33,497)	(33,497)
Internal Revenue	0	0	0	0	(250,000)	(250,000)	(250,000)
<b>Total Operating Revenues</b>	<b>(31,000)</b>	<b>0</b>	<b>(31,000)</b>	<b>(23,529)</b>	<b>(283,497)</b>	<b>(283,497)</b>	<b>(283,497)</b>

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	95,822	0	95,822	114,364	238,929	237,316	237,316
Materials and Contracts	217,750	2,442	220,192	216,036	426,085	426,698	426,698
Other Costs	3,000	0	3,000	2,015	3,000	4,000	4,000
Depreciation	15,000	0	15,000	5,174	15,000	15,000	15,000
<b>Total Operating Expenses</b>	<b>331,572</b>	<b>2,442</b>	<b>334,014</b>	<b>337,589</b>	<b>683,014</b>	<b>683,014</b>	<b>683,014</b>
<b>Total Operating Result Before Capital</b>	<b>300,572</b>	<b>2,442</b>	<b>303,014</b>	<b>314,060</b>	<b>399,517</b>	<b>399,517</b>	<b>399,517</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Economic Development and Innovation

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>Operating Grants and Contributions</b>							
Craft Beer & Music Festival	(21,000)	0	(21,000)	(23,529)	(23,497)	(23,497)	(23,497)
Screen Audience Development	(10,000)	0	(10,000)	0	(10,000)	(10,000)	(10,000)
<b>Total Operating Grants and Contributions</b>	<b>(31,000)</b>	<b>0</b>	<b>(31,000)</b>	<b>(23,529)</b>	<b>(33,497)</b>	<b>(33,497)</b>	<b>(33,497)</b>
<b>Internal Revenue</b>							
Contribution from Commercial Divi	0	0	0	0	(250,000)	(250,000)	(250,000)
<b>Total Internal Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(250,000)</b>	<b>(250,000)</b>	<b>(250,000)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Economic Development and Innovation

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Back to Business Week	0	2,442	2,442	0	2,442	2,442	2,442
Craft Beer & Music Festival	60,000	0	60,000	131,000	131,000	131,000	131,000
Depreciation	15,000	0	15,000	5,174	15,000	15,000	15,000
Economic Development	32,750	0	32,750	11,418	32,750	33,750	33,750
Economic Development and Innovation	0	0	0	72,777	144,000	144,000	144,000
Economic Development Research	0	0	0	0	35,000	35,000	35,000
Hunter Crops, Country Week	7,000	0	7,000	0	0	0	0
Job Creation	0	0	0	0	106,000	106,000	106,000
Screen Audience Development	66,000	0	66,000	16,579	46,000	46,000	46,000
Tourism	146,822	0	146,822	97,584	166,822	165,822	165,822
Visitors Centre	4,000	0	4,000	3,057	4,000	4,000	4,000
<b>Total Operating Expenditure</b>	<b>331,572</b>	<b>2,442</b>	<b>334,014</b>	<b>337,589</b>	<b>683,014</b>	<b>683,014</b>	<b>683,014</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Integrated Planning

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(3,500)	0	(3,500)	0	(3,500)	(3,500)	(3,500)
Other Revenues	(72,000)	0	(72,000)	0	(72,000)	(72,000)	(72,000)
<b>Total Operating Revenues</b>	<b>(75,500)</b>	<b>0</b>	<b>(75,500)</b>	<b>0</b>	<b>(75,500)</b>	<b>(75,500)</b>	<b>(75,500)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	359,448	0	359,448	148,928	373,200	334,756	334,756
Materials and Contracts	84,500	0	84,500	79,778	156,091	156,091	156,091
Other Costs	156,500	0	156,500	142,698	156,500	156,500	156,500
<b>Total Operating Expenses</b>	<b>600,448</b>	<b>0</b>	<b>600,448</b>	<b>371,404</b>	<b>685,791</b>	<b>647,347</b>	<b>647,347</b>
<b>Total Operating Result Before Capital</b>	<b>524,948</b>	<b>0</b>	<b>524,948</b>	<b>371,404</b>	<b>610,291</b>	<b>571,847</b>	<b>571,847</b>



Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Integrated Planning

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Vehicle Contribution	(3,500)	0	(3,500)	0	(3,500)	(3,500)	(3,500)
<b>Total User Charges and Fees</b>	<b>(3,500)</b>	<b>0</b>	<b>(3,500)</b>	<b>0</b>	<b>(3,500)</b>	<b>(3,500)</b>	<b>(3,500)</b>
<b>Other Revenues</b>							
OH&S Incentive StateMutual	(42,000)	0	(42,000)	0	(42,000)	(42,000)	(42,000)
Risk Management Incentive (Statew	(30,000)	0	(30,000)	0	(30,000)	(30,000)	(30,000)
<b>Total Other Revenues</b>	<b>(72,000)</b>	<b>0</b>	<b>(72,000)</b>	<b>0</b>	<b>(72,000)</b>	<b>(72,000)</b>	<b>(72,000)</b>
<b>Operating Grants and Contributions</b>							
<b>Total Operating Grants and Contributions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Integrated Planning

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Enterprise Risk Management	186,500	0	186,500	150,198	186,500	189,500	189,500
Integrated Planning	359,448	0	359,448	92,201	254,573	213,129	213,129
Integrated Planning and Reporting	6,000	0	6,000	35,241	40,236	40,236	40,236
Risk & Compliance	7,000	0	7,000	90,844	172,982	172,982	172,982
Safety	41,500	0	41,500	2,920	31,500	31,500	31,500
<b>Total Operating Expenditure</b>	<b>600,448</b>	<b>0</b>	<b>600,448</b>	<b>371,404</b>	<b>685,791</b>	<b>647,347</b>	<b>647,347</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Executive Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Operating Grants and Contributions	(106,000)	0	(106,000)	0	(66,000)	(66,000)	(66,000)
<b>Total Operating Revenues</b>	<b>(106,000)</b>	<b>0</b>	<b>(106,000)</b>	<b>0</b>	<b>(66,000)</b>	<b>(66,000)</b>	<b>(66,000)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	385,592	0	385,592	174,212	437,731	397,731	397,731
Materials and Contracts	355,969	0	355,969	298,014	325,007	365,007	365,007
Other Costs	84,850	0	84,850	40,411	88,850	88,850	88,850
<b>Total Operating Expenses</b>	<b>826,411</b>	<b>0</b>	<b>826,411</b>	<b>512,637</b>	<b>851,588</b>	<b>851,588</b>	<b>851,588</b>
<b>Total Operating Result Before Capital</b>	<b>720,411</b>	<b>0</b>	<b>720,411</b>	<b>512,637</b>	<b>785,588</b>	<b>785,588</b>	<b>785,588</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Executive Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>Operating Grants and Contributions</b>							
Community Culture Programme	(66,000)	0	(66,000)	0	(66,000)	(66,000)	(66,000)
Community Grants Officer	(40,000)	0	(40,000)	0	0	0	0
<b>Total Operating Grants and Contributions</b>	<b>(106,000)</b>	<b>0</b>	<b>(106,000)</b>	<b>0</b>	<b>(66,000)</b>	<b>(66,000)</b>	<b>(66,000)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Executive Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Administration Costs	43,000	0	43,000	66,972	50,818	90,818	90,818
Anzac Day	7,500	0	7,500	123	7,500	7,500	7,500
Australia Day	18,000	0	18,000	6,985	18,000	18,000	18,000
Civic Functions and Donations	95,850	0	95,850	45,949	98,850	98,850	98,850
Community Culture Programme	66,000	0	66,000	66,000	66,000	66,000	66,000
Cultural Programme	11,056	0	11,056	10,787	11,056	11,056	11,056
Economic Research Programme	80,000	0	80,000	27,053	45,000	45,000	45,000
Executive Services	379,092	0	379,092	173,532	431,231	391,231	391,231
Noxious Weeds	98,913	0	98,913	96,133	96,133	96,133	96,133
Town Band and Eisteddford	8,500	0	8,500	6,000	8,500	8,500	8,500
Vietnam Remembrance Day	1,500	0	1,500	755	1,500	1,500	1,500
Web and Publications	17,000	0	17,000	12,348	17,000	17,000	17,000
<b>Total Operating Expenditure</b>	<b>826,411</b>	<b>0</b>	<b>826,411</b>	<b>512,637</b>	<b>851,588</b>	<b>851,588</b>	<b>851,588</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Sustainability

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Operating Grants and Contributions	(100,000)	0	(100,000)	(54,196)	(133,431)	(159,037)	(159,037)
Internal Revenue	(431,509)	0	(431,509)	(338,250)	(431,509)	(431,509)	(431,509)
<b>Total Operating Revenues</b>	<b>(531,509)</b>	<b>0</b>	<b>(531,509)</b>	<b>(392,446)</b>	<b>(564,940)</b>	<b>(590,546)</b>	<b>(590,546)</b>
<b>Expenses</b>							
Wages and Salaries	397,224	0	397,224	213,744	420,982	427,693	427,693
Materials and Contracts	179,739	51,976	231,715	103,656	197,957	216,852	216,852
<b>Total Operating Expenses</b>	<b>576,963</b>	<b>51,976</b>	<b>628,939</b>	<b>317,400</b>	<b>618,939</b>	<b>644,545</b>	<b>644,545</b>
<b>Total Operating Result Before Capital</b>	<b>45,454</b>	<b>51,976</b>	<b>97,430</b>	<b>(75,046)</b>	<b>53,999</b>	<b>53,999</b>	<b>53,999</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Sustainability

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>Other Revenues</b>							
<b>Total Other Revenues</b>	0	0	0	0	0	0	0
<b>Operating Grants and Contributions</b>							
Club to Club Project	(40,000)	0	(40,000)	0	(40,000)	(40,000)	(40,000)
Land Care	0	0	0	(14,716)	0	(14,716)	(14,716)
VPA Environmental Monitoring Cont	(60,000)	0	(60,000)	(39,480)	(84,000)	(84,000)	(84,000)
Wood Smoke - Mt Arthur	0	0	0	0	0	(10,890)	(10,890)
Wood Smoke Reduction Program	0	0	0	0	(9,431)	(9,431)	(9,431)
<b>Total Operating Grants and Contributions</b>	<b>(100,000)</b>	<b>0</b>	<b>(100,000)</b>	<b>(54,196)</b>	<b>(133,431)</b>	<b>(159,037)</b>	<b>(159,037)</b>
<b>Internal Revenue</b>							
Contribution From Sewer Fund	(82,000)	0	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)
Contribution From Water Fund	(256,250)	0	(256,250)	(256,250)	(256,250)	(256,250)	(256,250)
Transfer from DWM	(93,259)	0	(93,259)	0	(93,259)	(93,259)	(93,259)
<b>Total Internal Revenue</b>	<b>(431,509)</b>	<b>0</b>	<b>(431,509)</b>	<b>(338,250)</b>	<b>(431,509)</b>	<b>(431,509)</b>	<b>(431,509)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Sustainability

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Club to Club Project	40,000	2,158	42,158	38,248	40,266	40,266	40,266
Community Engagement	4,500	0	4,500	1,516	4,500	4,500	4,500
Energy Minimisation	20,000	0	20,000	500	10,000	10,000	10,000
Environment	5,500	0	5,500	351	5,500	5,500	5,500
Environmental Assessment	0	0	0	0	8,700	8,700	8,700
Environmental Monitoring	13,500	0	13,500	471	13,500	13,500	13,500
Fulcrum 3D Sodar Lease	0	3,900	3,900	0	3,900	3,900	3,900
Land Care	21,739	19,114	40,853	5,462	22,497	37,213	37,213
Sustainability Unit	401,724	0	401,724	209,973	420,182	420,182	420,182
Tree Management	30,000	14,226	44,226	24,756	31,452	31,452	31,452
Waste Minimisation	20,000	0	20,000	5,335	20,000	20,000	20,000
Water Minimisation	20,000	0	20,000	6,470	20,000	20,000	20,000
Wood Smoke - Mt Arthur	0	12,578	12,578	24,318	13,428	24,318	24,318
Wood Smoke Reduction Program	0	0	0	0	5,014	5,014	5,014
<b>Total Operating Expenditure</b>	<b>576,963</b>	<b>51,976</b>	<b>628,939</b>	<b>317,400</b>	<b>618,939</b>	<b>644,545</b>	<b>644,545</b>

# **Environmental Services**

## **December 2017 Budget Review Operating Budget**



Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Emergency Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Operating Grants and Contributions	(195,000)	0	(195,000)	(194,668)	(195,000)	(195,000)	(195,000)
<b>Total Operating Revenues</b>	<b>(195,000)</b>	<b>0</b>	<b>(195,000)</b>	<b>(194,668)</b>	<b>(195,000)</b>	<b>(195,000)</b>	<b>(195,000)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Materials and Contracts	194,825	0	194,825	45,986	194,825	194,825	194,825
Other Costs	437,151	0	437,151	207,952	437,151	437,151	437,151
Depreciation	229,000	0	229,000	105,142	229,000	229,000	229,000
<b>Total Operating Expenses</b>	<b>860,976</b>	<b>0</b>	<b>860,976</b>	<b>359,080</b>	<b>860,976</b>	<b>860,976</b>	<b>860,976</b>
<b>Total Operating Result Before Capital</b>	<b>665,976</b>	<b>0</b>	<b>665,976</b>	<b>164,412</b>	<b>665,976</b>	<b>665,976</b>	<b>665,976</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Emergency Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							
Operating Grants and Contributions							
Bushfire B and C Operational Grants	(195,000)	0	(195,000)	(194,668)	(195,000)	(195,000)	(195,000)
Total Operating Grants and Contributions	(195,000)	0	(195,000)	(194,668)	(195,000)	(195,000)	(195,000)

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Emergency Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Claimable Items	195,000	0	195,000	41,074	195,000	195,000	195,000
Depreciation	229,000	0	229,000	105,142	229,000	229,000	229,000
Non Claimable Items	2,500	0	2,500	1,966	2,500	2,500	2,500
RFS Contributions	377,714	0	377,714	180,596	377,714	377,714	377,714
State Emergency Services	56,762	0	56,762	30,302	56,762	56,762	56,762
Total Operating Expenditure	860,976	0	860,976	359,080	860,976	860,976	860,976

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Environmental Planning

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(432,550)	0	(432,550)	(282,192)	(446,550)	(476,550)	(476,550)
Operating Grants and Contributions	(12,500)	0	(12,500)	(909)	(12,500)	(12,500)	(12,500)
Internal Revenue	(100,000)	0	(100,000)	(1,040)	(100,000)	(100,000)	(100,000)
<b>Total Operating Revenues</b>	<b>(545,050)</b>	<b>0</b>	<b>(545,050)</b>	<b>(284,141)</b>	<b>(559,050)</b>	<b>(589,050)</b>	<b>(589,050)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	688,449	0	688,449	316,786	689,710	686,710	686,710
Materials and Contracts	249,250	0	249,250	82,099	207,250	210,250	210,250
Other Costs	40,500	0	40,500	6,221	40,500	40,500	40,500
<b>Total Operating Expenses</b>	<b>978,199</b>	<b>0</b>	<b>978,199</b>	<b>405,106</b>	<b>937,460</b>	<b>937,460</b>	<b>937,460</b>
<b>Total Operating Result Before Capital</b>	<b>433,149</b>	<b>0</b>	<b>433,149</b>	<b>120,965</b>	<b>378,410</b>	<b>348,410</b>	<b>348,410</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Environmental Planning

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
Advertising Fees	(20,000)	0	(20,000)	(8,435)	(20,000)	(20,000)	(20,000)
Caravan Parks Fees	(1,000)	0	(1,000)	(312)	(1,000)	(1,000)	(1,000)
Complying Development Fees	(3,000)	0	(3,000)	(463)	(3,000)	(3,000)	(3,000)
Construction Certificate and Inspections	(67,000)	0	(67,000)	(32,609)	(67,000)	(67,000)	(67,000)
Development Applications	(65,000)	0	(65,000)	(37,441)	(79,000)	(79,000)	(79,000)
Occupation Certificate	(1,200)	0	(1,200)	(432)	(1,200)	(1,200)	(1,200)
On-Site Sewerage	(82,500)	0	(82,500)	(73,517)	(82,500)	(82,500)	(82,500)
Other Building Fees	(58,000)	0	(58,000)	(29,045)	(58,000)	(58,000)	(58,000)
Other Town Planning Fees	(6,600)	0	(6,600)	(2,940)	(6,600)	(6,600)	(6,600)
Public Health	(41,000)	0	(41,000)	(38,790)	(41,000)	(41,000)	(41,000)
Section 149 Certificates	(42,250)	0	(42,250)	(43,999)	(42,250)	(72,250)	(72,250)
Trade Waste	(27,000)	0	(27,000)	(9,743)	(27,000)	(27,000)	(27,000)
Vehicle Contribution	(18,000)	0	(18,000)	(4,466)	(18,000)	(18,000)	(18,000)
<b>Total User Charges and Fees</b>	<b>(432,550)</b>	<b>0</b>	<b>(432,550)</b>	<b>(282,192)</b>	<b>(446,550)</b>	<b>(476,550)</b>	<b>(476,550)</b>
<b>Other Revenues</b>							
<b>Total Other Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Grants and Contributions</b>							
Heritage Grants and Contributions	(12,500)	0	(12,500)	(909)	(12,500)	(12,500)	(12,500)
<b>Total Operating Grants and Contributions</b>	<b>(12,500)</b>	<b>0</b>	<b>(12,500)</b>	<b>(909)</b>	<b>(12,500)</b>	<b>(12,500)</b>	<b>(12,500)</b>
<b>Internal Revenue</b>							
Contribution from Domestic Waste-POEO /	(100,000)	0	(100,000)	(1,040)	(100,000)	(100,000)	(100,000)
<b>Total Internal Revenue</b>	<b>(100,000)</b>	<b>0</b>	<b>(100,000)</b>	<b>(1,040)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Environmental Planning

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Application Tracking Software	3,000	0	3,000	0	3,000	3,000	3,000
Building and Environmental Regulation	233,860	0	233,860	137,952	233,860	233,860	233,860
Electronic Housing Code	500	0	500	0	500	500	500
Illegal Dumping Surveillance	100,000	0	100,000	12,014	100,000	100,000	100,000
Natural Resource Management	1,500	0	1,500	267	1,500	1,500	1,500
Strategic Land Use Planning	118,000	0	118,000	85,208	118,000	118,000	118,000
Town Planning	410,339	0	410,339	138,965	361,600	370,700	370,700
Town Planning Administration	111,000	0	111,000	30,700	119,000	109,900	109,900
<b>Total Operating Expenditure</b>	<b>978,199</b>	<b>0</b>	<b>978,199</b>	<b>405,106</b>	<b>937,460</b>	<b>937,460</b>	<b>937,460</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Regulatory Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(94,000)	0	(94,000)	(40,670)	(94,000)	(94,000)	(94,000)
<b>Total Operating Revenues</b>	<b>(94,000)</b>	<b>0</b>	<b>(94,000)</b>	<b>(40,670)</b>	<b>(94,000)</b>	<b>(94,000)</b>	<b>(94,000)</b>

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	203,360	0	203,360	111,172	203,360	218,360	218,360
Materials and Contracts	90,000	0	90,000	16,846	87,503	72,503	72,503
Other Costs	3,000	0	3,000	1,055	3,000	3,000	3,000
<b>Total Operating Expenses</b>	<b>296,360</b>	<b>0</b>	<b>296,360</b>	<b>129,073</b>	<b>293,863</b>	<b>293,863</b>	<b>293,863</b>
<b>Total Operating Result Before Capital</b>	<b>202,360</b>	<b>0</b>	<b>202,360</b>	<b>88,403</b>	<b>199,863</b>	<b>199,863</b>	<b>199,863</b>



Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Regulatory Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue							
User Charges and Fees							
Fines and Fees	(51,000)	0	(51,000)	(10,951)	(51,000)	(46,000)	(46,000)
Impounding	(43,000)	0	(43,000)	(29,719)	(43,000)	(48,000)	(48,000)
Total User Charges and Fees	(94,000)	0	(94,000)	(40,670)	(94,000)	(94,000)	(94,000)
Operating Grants and Contributions							
Total Operating Grants and Contributions	0	0	0	0	0	0	0

Fund: 1 General Fund  
 Principal Activity: Business Unit  
 Business Unit: Regulatory Services

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Expenditure							
Impounding	110,165	0	110,165	44,314	107,668	107,668	107,668
Rangers	166,195	0	166,195	83,088	166,195	166,195	166,195
Vehicles	20,000	0	20,000	1,671	20,000	20,000	20,000
Total Operating Expenditure	296,360	0	296,360	129,073	293,863	293,863	293,863

## **Minor Funds**

### **December 2017 Budget Review Operating Budget**

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
 Principal Activity: 2 Combined Water Fund  
 Business Unit: Business Unit  
 Water

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Rates and Charges	(1,485,000)	0	(1,485,000)	(1,465,213)	(1,485,000)	(1,485,000)	(1,485,000)
User Charges and Fees	(3,795,000)	0	(3,795,000)	(1,040,923)	(3,795,000)	(3,899,919)	(3,899,919)
Interest and Investments Revenues	(477,000)	0	(477,000)	(94,656)	(477,000)	(477,000)	(477,000)
Operating Grants and Contributions	(34,500)	0	(34,500)	(33,581)	(34,500)	(33,581)	(33,581)
<b>Total Operating Revenues</b>	<b>(5,791,500)</b>	<b>0</b>	<b>(5,791,500)</b>	<b>(2,634,373)</b>	<b>(5,791,500)</b>	<b>(5,895,500)</b>	<b>(5,895,500)</b>
<b>Expenses</b>							
Wages and Salaries	1,129,550	0	1,129,550	589,600	1,129,550	1,129,550	1,129,550
Materials and Contracts	1,681,710	0	1,681,710	837,942	1,681,710	1,691,710	1,691,710
Other Costs	302,500	0	302,500	153,024	302,500	302,500	302,500
Borrowing Costs	144,540	0	144,540	71,729	144,540	144,540	144,540
Overheads	1,254,700	0	1,254,700	1,094,700	1,254,700	1,254,700	1,254,700
Depreciation	1,590,000	0	1,590,000	841,791	1,590,000	1,684,000	1,684,000
<b>Total Operating Expenses</b>	<b>6,103,000</b>	<b>0</b>	<b>6,103,000</b>	<b>3,588,786</b>	<b>6,103,000</b>	<b>6,207,000</b>	<b>6,207,000</b>
<b>Total Operating Result Before Capital</b>	<b>311,500</b>	<b>0</b>	<b>311,500</b>	<b>954,413</b>	<b>311,500</b>	<b>311,500</b>	<b>311,500</b>

Fund:								
Principal Activity:		1 General Fund						
Business Unit:		2 Combined Water Fund						
	Business Unit	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
Operating Revenue	Water							
Rates and Charges								
	Water Fund Rates	(1,485,000)	0	(1,485,000)	(1,465,213)	(1,485,000)	(1,485,000)	(1,485,000)
<b>Total Rates and Charges</b>		<b>(1,485,000)</b>	<b>0</b>	<b>(1,485,000)</b>	<b>(1,465,213)</b>	<b>(1,485,000)</b>	<b>(1,485,000)</b>	<b>(1,485,000)</b>
<b>User Charges and Fees</b>								
	Water Fund Sundry Income	(17,375)	0	(17,375)	(4,179)	(17,375)	(17,375)	(17,375)
	Water Mains Pressure Test	0	0	0	(1,511)	0	(3,000)	(3,000)
	Water Meter Test Fees	(10,000)	0	(10,000)	(10,431)	(10,000)	(17,919)	(17,919)
	Water Private Works	(20,000)	0	(20,000)	(3,166)	(20,000)	(20,000)	(20,000)
	Water Tanker Sales	(50,000)	0	(50,000)	(103,696)	(50,000)	(144,000)	(144,000)
	Water Tapping Fees	(3,000)	0	(3,000)	(2,020)	(3,000)	(3,000)	(3,000)
	Water Users Fees and Charges	(3,694,625)	0	(3,694,625)	(915,920)	(3,694,625)	(3,694,625)	(3,694,625)
<b>Total User Charges and Fees</b>		<b>(3,795,000)</b>	<b>0</b>	<b>(3,795,000)</b>	<b>(1,040,923)</b>	<b>(3,795,000)</b>	<b>(3,899,919)</b>	<b>(3,899,919)</b>
<b>Interest and Investments Revenues</b>								
	Interest on Investments	(446,000)	0	(446,000)	(74,430)	(446,000)	(446,000)	(446,000)
	Interest on Overdue Rates	(31,000)	0	(31,000)	(20,226)	(31,000)	(31,000)	(31,000)
<b>Total Interest and Investments Revenues</b>		<b>(477,000)</b>	<b>0</b>	<b>(477,000)</b>	<b>(94,656)</b>	<b>(477,000)</b>	<b>(477,000)</b>	<b>(477,000)</b>
<b>Operating Grants and Contributions</b>								
	Pension Rebate Subsidy	(34,500)	0	(34,500)	(33,581)	(34,500)	(33,581)	(33,581)
<b>Total Operating Grants and Contributions</b>		<b>(34,500)</b>	<b>0</b>	<b>(34,500)</b>	<b>(33,581)</b>	<b>(34,500)</b>	<b>(33,581)</b>	<b>(33,581)</b>

Fund: 1 General Fund  
Principal Activity: 2 Combined Water Fund  
Business Unit: Water

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Depreciation	1,590,000	0	1,590,000	841,791	1,590,000	1,684,000	1,684,000
Management/Supervision	430,250	0	430,250	233,250	430,250	430,250	430,250
Water Consultant Activities, Risk Assessments, IWCM other studies and asset Vi	100,000	0	100,000	35,201	100,000	100,000	100,000
Water Fund Administration and Overheads (Inc Dividend to Gen Fund)	1,254,700	0	1,254,700	1,094,700	1,254,700	1,254,700	1,254,700
Water Fund Other Administration Costs	278,040	0	278,040	132,002	278,040	288,040	288,040
Water Mains	322,000	0	322,000	150,665	322,000	322,000	322,000
Water Meters, Private Works and water purchases	380,500	0	380,500	68,390	380,500	380,500	380,500
Water Miscellaneous Expenses	19,000	0	19,000	8,297	19,000	19,000	19,000
Water Pumping Expenses	355,500	0	355,500	210,136	355,500	355,500	355,500
Water Reservoirs	13,500	0	13,500	9,009	13,500	13,500	13,500
Water Treatment	1,359,510	0	1,359,510	805,345	1,359,510	1,359,510	1,359,510
<b>Total Operating Expenditure</b>	<b>6,103,000</b>	<b>0</b>	<b>6,103,000</b>	<b>3,588,786</b>	<b>6,103,000</b>	<b>6,207,000</b>	<b>6,207,000</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 3 Combined Sewer Fund  
 Principal Activity: Business Unit  
 Business Unit: Sewer

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
Rates and Charges	(4,116,000)	0	(4,116,000)	(3,722,424)	(4,116,000)	(4,116,000)	(4,116,000)
User Charges and Fees	(368,000)	0	(368,000)	(103,078)	(368,000)	(368,000)	(368,000)
Interest and Investments Revenues	(182,000)	0	(182,000)	(46,527)	(182,000)	(182,000)	(182,000)
Operating Grants and Contributions	(35,000)	0	(35,000)	(33,533)	(35,000)	(33,533)	(33,533)
<b>Total Operating Revenues</b>	<b>(4,701,000)</b>	<b>0</b>	<b>(4,701,000)</b>	<b>(3,905,562)</b>	<b>(4,701,000)</b>	<b>(4,699,533)</b>	<b>(4,699,533)</b>
<b>Expenses</b>							
Wages and Salaries	743,675	0	743,675	421,619	743,675	743,675	743,675
Materials and Contracts	924,500	0	924,500	581,684	924,500	923,033	923,033
Other Costs	232,350	0	232,350	102,782	232,350	232,350	232,350
Borrowing Costs	815,000	0	815,000	35,858	804,086	804,086	804,086
Overheads	807,475	0	807,475	634,475	818,389	818,389	818,389
Depreciation	1,467,000	0	1,467,000	668,035	1,467,000	1,333,000	1,333,000
<b>Total Operating Expenses</b>	<b>4,990,000</b>	<b>0</b>	<b>4,990,000</b>	<b>2,444,453</b>	<b>4,990,000</b>	<b>4,854,533</b>	<b>4,854,533</b>
<b>Total Operating Result Before Capital</b>	<b>289,000</b>	<b>0</b>	<b>289,000</b>	<b>(1,461,109)</b>	<b>289,000</b>	<b>155,000</b>	<b>155,000</b>



Fund: 3 Combined Sewer Fund  
Principal Activity: Business Unit  
Business Unit: Sewer

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>Rates and Charges</b>							
Sewer Fund Rates	(4,116,000)	0	(4,116,000)	(3,722,424)	(4,116,000)	(4,116,000)	(4,116,000)
<b>Total Rates and Charges</b>	<b>(4,116,000)</b>	<b>0</b>	<b>(4,116,000)</b>	<b>(3,722,424)</b>	<b>(4,116,000)</b>	<b>(4,116,000)</b>	<b>(4,116,000)</b>
<b>User Charges and Fees</b>							
Sewer Effluent Reuse	(323,500)	0	(323,500)	(76,844)	(323,500)	(323,500)	(323,500)
Sewer Other Revenues	(14,500)	0	(14,500)	(14,339)	(14,500)	(14,500)	(14,500)
Sewer Trade Waste Fees	(30,000)	0	(30,000)	(11,895)	(30,000)	(30,000)	(30,000)
<b>Total User Charges and Fees</b>	<b>(368,000)</b>	<b>0</b>	<b>(368,000)</b>	<b>(103,078)</b>	<b>(368,000)</b>	<b>(368,000)</b>	<b>(368,000)</b>
<b>Interest and Investments Revenues</b>							
Interest on Investments	(159,000)	0	(159,000)	(29,772)	(159,000)	(159,000)	(159,000)
Interest on Overdue Rates	(23,000)	0	(23,000)	(16,755)	(23,000)	(23,000)	(23,000)
<b>Total Interest and Investments Revenues</b>	<b>(182,000)</b>	<b>0</b>	<b>(182,000)</b>	<b>(46,527)</b>	<b>(182,000)</b>	<b>(182,000)</b>	<b>(182,000)</b>
<b>Operating Grants and Contributions</b>							
Pension Rebate Subsidy	(35,000)	0	(35,000)	(33,533)	(35,000)	(33,533)	(33,533)
<b>Total Operating Grants and Contributions</b>	<b>(35,000)</b>	<b>0</b>	<b>(35,000)</b>	<b>(33,533)</b>	<b>(35,000)</b>	<b>(33,533)</b>	<b>(33,533)</b>

Fund: 3 Combined Sewer Fund  
 Principal Activity: Business Unit  
 Business Unit: Sewer

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
Depreciation	1,467,000	0	1,467,000	668,035	1,467,000	1,333,000	1,333,000
Engineering/Supervision	478,631	0	478,631	256,564	478,631	478,631	478,631
Sewer Effluent Reuse	118,950	0	118,950	61,726	118,950	118,950	118,950
Sewer Fund Administration and Overheads (Inc Dividend to Gen Fund)	807,475	0	807,475	634,475	818,389	818,389	818,389
Sewer Mains	295,944	0	295,944	98,181	295,944	294,477	294,477
Sewer Major Consultant Activities	100,000	0	100,000	16,933	100,000	100,000	100,000
Sewer Other Costs	4,000	0	4,000	425	4,000	4,000	4,000
Sewer Pumping Stations	308,000	0	308,000	287,886	308,000	308,000	308,000
Sewer Treatment	1,400,000	0	1,400,000	420,228	1,389,086	1,389,086	1,389,086
Temporary Offices - Rent of Buildings	10,000	0	10,000	0	10,000	10,000	10,000
<b>Total Operating Expenditure</b>	<b>4,990,000</b>	<b>0</b>	<b>4,990,000</b>	<b>2,444,453</b>	<b>4,990,000</b>	<b>4,854,533</b>	<b>4,854,533</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Commercial Division

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(5,698,025)	0	(5,698,025)	(2,356,065)	(5,198,686)	(5,208,186)	(5,208,186)
<b>Total Operating Revenues</b>	<b>(5,698,025)</b>	<b>0</b>	<b>(5,698,025)</b>	<b>(2,356,065)</b>	<b>(5,198,686)</b>	<b>(5,208,186)</b>	<b>(5,208,186)</b>
<b>Expenses</b>							
Wages and Salaries	40,767	0	40,767	50,833	40,767	112,767	112,767
Materials and Contracts	1,696,700	0	1,696,700	422,966	1,152,897	1,084,408	1,084,408
Other Costs	466,700	0	466,700	230,871	469,664	475,653	475,653
Borrowing Costs	1,511,700	0	1,511,700	510,459	1,448,788	1,448,788	1,448,788
Overheads	0	0	0	0	250,000	250,000	250,000
<b>Total Operating Expenses</b>	<b>3,715,867</b>	<b>0</b>	<b>3,715,867</b>	<b>1,215,129</b>	<b>3,362,116</b>	<b>3,371,616</b>	<b>3,371,616</b>
<b>Total Operating Result Before Capital</b>	<b>(1,982,158)</b>	<b>0</b>	<b>(1,982,158)</b>	<b>(1,140,936)</b>	<b>(1,836,570)</b>	<b>(1,836,570)</b>	<b>(1,836,570)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Commercial Division

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
63 Palace Street	0	0	0	(5,980)	(11,960)	(11,960)	(11,960)
88 Bridge Street	(50,000)	0	(50,000)	(40,174)	(50,000)	(50,000)	(50,000)
93A Hill St	(7,800)	0	(7,800)	(6,240)	(7,800)	(7,800)	(7,800)
98 Bridge Street	(5,000)	0	(5,000)	(1,400)	(5,000)	(6,000)	(6,000)
Brook Street Mall	(154,000)	0	(154,000)	(78,643)	(154,000)	(162,500)	(162,500)
Campbell's Corner	(600,000)	0	(600,000)	(276,852)	(600,000)	(600,000)	(600,000)
HACC Building	(66,000)	0	(66,000)	(51,767)	(66,000)	(66,000)	(66,000)
Market House	(104,000)	0	(104,000)	(55,364)	(88,104)	(88,104)	(88,104)
Market Place	(3,751,135)	0	(3,751,135)	(1,353,744)	(3,255,732)	(3,255,732)	(3,255,732)
New England Highway	(32,800)	0	(32,800)	(15,072)	(32,800)	(32,800)	(32,800)
Seven Hills	(780,981)	0	(780,981)	(404,897)	(780,981)	(780,981)	(780,981)
Staff Housing	(146,309)	0	(146,309)	(65,932)	(146,309)	(146,309)	(146,309)
<b>Total User Charges and Fees</b>	<b>(5,698,025)</b>	<b>0</b>	<b>(5,698,025)</b>	<b>(2,356,065)</b>	<b>(5,198,686)</b>	<b>(5,208,186)</b>	<b>(5,208,186)</b>
<b>Total Interest and Investments Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Other Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Commercial Division

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
63 Palace Street	0	0	0	2,886	4,464	4,464	4,464
88 Bridge Street	56,300	0	56,300	28,177	56,300	56,300	56,300
93A Hill St	4,100	0	4,100	2,313	4,100	4,100	4,100
98 Bridge Street	1,700	0	1,700	1,990	4,200	4,200	4,200
Brook Street Mall	63,300	0	63,300	56,845	63,300	65,800	65,800
Campbell's Corner	346,700	0	346,700	181,135	346,700	343,400	343,400
Commercial Buildings Officer	40,767	0	40,767	22,768	40,767	40,767	40,767
Contribution to General Fund	0	0	0	0	250,000	250,000	250,000
Glen Munro Estate	17,500	0	17,500	4,728	17,500	17,500	17,500
HACC Building	12,500	0	12,500	7,751	12,500	12,500	12,500
Job Creation	250,000	0	250,000	0	0	0	0
Land Development	3,000	0	3,000	2,972	3,000	3,000	3,000
Land Development Adams Street Muswellbrook	3,800	0	3,800	3,621	3,800	3,800	3,800
Land Development Industrial East Muswellbrook	3,500	0	3,500	3,326	3,500	3,500	3,500
Land Development Turner Street Denman	2,000	0	2,000	1,669	2,000	2,000	2,000
Market House	18,500	0	18,500	17,016	18,500	21,500	21,500
Market Place	2,363,000	0	2,363,000	625,608	2,002,285	2,009,585	2,009,585
New England Highway	11,700	0	11,700	4,789	11,700	11,700	11,700
Seven Hills	472,000	0	472,000	203,814	472,000	472,000	472,000
Staff Housing Denman	4,500	0	4,500	4,423	4,500	4,500	4,500
Staff Housing Muswellbrook	41,000	0	41,000	39,298	41,000	41,000	41,000
<b>Total Operating Expenditure</b>	<b>3,715,867</b>	<b>0</b>	<b>3,715,867</b>	<b>1,215,129</b>	<b>3,362,116</b>	<b>3,371,616</b>	<b>3,371,616</b>

Muswellbrook Shire Council Budget Review 2017/18

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Education Division

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Revenues</b>							
User Charges and Fees	(506,391)	0	(506,391)	(347,589)	(549,693)	(576,682)	(576,682)
<b>Total Operating Revenues</b>	<b>(506,391)</b>	<b>0</b>	<b>(506,391)</b>	<b>(347,589)</b>	<b>(549,693)</b>	<b>(576,682)</b>	<b>(576,682)</b>
	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Expenses</b>							
Wages and Salaries	40,657	0	40,657	22,768	40,657	40,657	40,657
Materials and Contracts	197,675	0	197,675	94,599	201,675	228,837	228,837
Other Costs	156,900	0	156,900	117,207	161,762	133,679	133,679
Borrowing Costs	122,169	0	122,169	57,642	122,169	122,169	122,169
Depreciation	269,687	0	269,687	149,079	269,687	297,597	297,597
<b>Total Operating Expenses</b>	<b>787,088</b>	<b>0</b>	<b>787,088</b>	<b>441,295</b>	<b>795,950</b>	<b>822,939</b>	<b>822,939</b>
<b>Total Operating Result Before Capital</b>	<b>280,697</b>	<b>0</b>	<b>280,697</b>	<b>93,706</b>	<b>246,257</b>	<b>246,257</b>	<b>246,257</b>

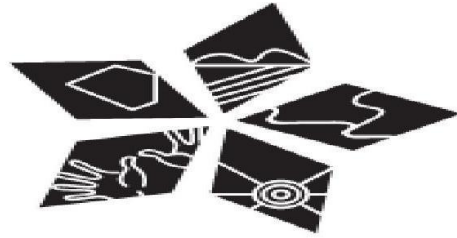
Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Education Division

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Revenue</b>							
<b>User Charges and Fees</b>							
140 Bridge Street	0	0	0	(58,291)	(43,302)	(58,291)	(58,291)
Art Gallery	(20,254)	0	(20,254)	(13,295)	(20,254)	(20,254)	(20,254)
Campbell's Corner	(51,762)	0	(51,762)	(25,459)	(51,762)	(51,762)	(51,762)
Loxton House	(76,875)	0	(76,875)	(32,696)	(76,875)	(76,875)	(76,875)
Sam Adams College	(215,000)	0	(215,000)	(82,509)	(215,000)	(215,000)	(215,000)
Town Education Campus	(142,500)	0	(142,500)	(135,339)	(142,500)	(154,500)	(154,500)
<b>Total User Charges and Fees</b>	<b>(506,391)</b>	<b>0</b>	<b>(506,391)</b>	<b>(347,589)</b>	<b>(549,693)</b>	<b>(576,682)</b>	<b>(576,682)</b>

Fund: 1 General Fund  
Principal Activity: Business Unit  
Business Unit: Education Division

	2017/18 Budget	2017/18 Carry Overs	2017/18 Total Budget	YTD Actuals	September Review	December Review	March Review
<b>Operating Expenditure</b>							
140 Bridge Street	0	0	0	12,100	8,862	21,362	21,362
Art Gallery	54,148	0	54,148	28,508	54,148	47,506	47,506
Campbell's Corner	140,573	0	140,573	94,509	140,573	140,573	140,573
Education Division	40,657	0	40,657	22,768	40,657	40,657	40,657
Fund Contingency	20,000	0	20,000	0	20,000	11,898	11,898
Legals/Leases	2,500	0	2,500	1,240	2,500	2,500	2,500
Library	76,985	0	76,985	38,371	76,985	78,085	78,085
Loxton House	25,700	0	25,700	27,727	25,700	44,477	44,477
Sam Adams College	298,792	0	298,792	134,952	298,792	297,598	297,598
Town Education Campus	127,733	0	127,733	81,120	127,733	138,283	138,283
<b>Total Operating Expenditure</b>	<b>787,088</b>	<b>0</b>	<b>787,088</b>	<b>441,295</b>	<b>795,950</b>	<b>822,939</b>	<b>822,939</b>





# **muswellbrook shire council**

## **2017/18 Consolidated Budget December 2017 Budget Review Capital Budget**

## Capital Budget - 2017/18

Index	Page
Consolidated Funds Summary	67
Consolidated General Fund Summary	68
Roads Capital Summary	69
Roads Capital Revenue	70
Roads Capital Expenditure	71-72
Planning, Community and Corporate Services Summary	73
Planning, Community and Corporate Services Capital Revenue	74
Planning, Community and Corporate Services Capital Expenditure	75
Water Fund Summary	76
Water Capital Revenue	77
Water Capital Expenditure	78
Sewer Fund Summary	79
Sewer Capital Revenue	80
Sewer Capital Expenditure	81
Future Fund Summary	82
Future Capital Revenue	83
Future Capital Expenditure	84
Reserves	
Reserve Transactions	85
Reserve Commentary	86-90
Loans	91

## Muswellbrook Shire Council Capital Budget 2017/18

Fund: Consolidated General, Water, Sewer and Commercial Buildings Funds  
 Business Unit: Consolidated General, Water, Sewer and Commercial Buildings Funds

## Capital Budget

Funding Sources	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
Operating Result	-\$1,152,074	\$0	-\$1,152,074	-\$10,262,896	-\$1,090,341	-\$3,231,133	-\$3,231,133
Section 94	-\$2,800,967	\$0	-\$2,800,967	-\$1,102,706	-\$3,008,280	-\$3,008,280	-\$3,008,280
Capital Grants	-\$13,465,875	\$0	-\$13,465,875	-\$5,861,218	-\$13,518,875	-\$15,524,275	-\$15,524,275
Capital Contributions	-\$200,000	\$0	-\$200,000	-\$30,000	-\$270,000	-\$2,372,320	-\$2,372,320
Depreciation	-\$10,307,437	\$0	-\$10,307,437	\$0	-\$10,307,437	-\$10,507,547	-\$10,507,547
Transfers from Reserve	-\$8,965,873	-\$8,966,414	-\$17,932,287	\$0	-\$16,512,216	-\$16,956,037	-\$16,956,037
Borrowed Funds	-\$55,500,000	\$0	-\$55,500,000	\$0	-\$55,500,000	-\$55,500,000	-\$55,500,000
Sale of Assets	-\$70,000	\$0	-\$70,000	-\$12,728	-\$70,000	-\$70,000	-\$70,000
<b>Total Capital Funds</b>	<b>-\$92,462,226</b>	<b>-\$8,966,414</b>	<b>-\$101,428,640</b>	<b>-\$17,269,548</b>	<b>-\$100,277,149</b>	<b>-\$107,169,592</b>	<b>-\$107,169,592</b>

Capital Expenditure	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
Capital Works/Purchases	\$86,585,825	\$8,966,414	\$95,552,239	\$48,283,547	\$92,456,168	\$97,007,709	\$97,007,709
Loan Repayments	\$2,913,116	\$0	\$2,913,116	\$789,963	\$2,801,968	\$4,909,288	\$4,909,288
Transfers to Reserves	\$2,963,285	\$0	\$2,963,285	\$0	\$5,019,013	\$5,252,595	\$5,252,595
<b>Total Capital Expenditure</b>	<b>\$92,462,226</b>	<b>\$8,966,414</b>	<b>\$101,428,640</b>	<b>\$49,073,510</b>	<b>\$100,277,149</b>	<b>\$107,169,592</b>	<b>\$107,169,592</b>
<b>Budgeted Result</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,803,962</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Muswellbrook Shire Council  
General Fund  
December 2017  
Capital Budget 2017/18**

## Muswellbrook Shire Council Capital Budget 2017/18

Fund: General Fund  
 Business Unit: Consolidated General Fund

## Capital Budget

Funding Sources	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
Operating Result	-\$51,113	\$0	-\$51,113	-\$8,709,889	-\$100,528	-\$2,107,320	-\$2,107,320
Section 94	-\$1,981,967	\$0	-\$1,981,967	-\$1,081,529	-\$2,189,280	-\$2,189,280	-\$2,189,280
Capital Grants	-\$3,157,000	\$0	-\$3,157,000	-\$861,218	-\$3,210,000	-\$5,215,400	-\$5,215,400
Capital Contributions	-\$200,000	\$0	-\$200,000	-\$30,000	-\$270,000	-\$265,000	-\$265,000
Depreciation	-\$7,326,050	\$0	-\$7,326,050	\$0	-\$7,326,050	-\$7,538,250	-\$7,538,250
Transfers from Reserve	-\$1,593,226	-\$7,608,774	-\$9,202,000	\$0	-\$8,328,187	-\$8,772,008	-\$8,772,008
Borrowed Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Assets	-\$70,000	\$0	-\$70,000	-\$6,364	-\$70,000	-\$70,000	-\$70,000
<b>Total Capital Funds</b>	<b>-\$14,379,356</b>	<b>-\$7,608,774</b>	<b>-\$21,988,130</b>	<b>-\$10,689,000</b>	<b>-\$21,494,045</b>	<b>-\$26,157,258</b>	<b>-\$26,157,258</b>

Capital Expenditure	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
Capital Works/Purchases	\$11,652,950	\$7,608,774	\$19,261,724	\$4,371,164	\$18,511,911	\$23,063,452	\$23,063,452
Loan Repayments	\$582,121	\$0	\$582,121	\$278,290	\$582,121	\$582,121	\$582,121
Transfers to Reserves	\$2,144,285	\$0	\$2,144,285	\$0	\$2,400,013	\$2,511,685	\$2,511,685
<b>Total Capital Expenditure</b>	<b>\$14,379,356</b>	<b>\$7,608,774</b>	<b>\$21,988,130</b>	<b>\$4,649,454</b>	<b>\$21,494,045</b>	<b>\$26,157,258</b>	<b>\$26,157,258</b>
<b>Budgeted Result</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$6,039,546</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Muswellbrook Shire Council  
Community Infrastructure  
Roads and Drainage and Other Community Infrastructure Business Unit  
2017/18 Capital Budget**

Account Group	Total 2017/18						
	2017/18 Budget	Carry Overs	Budget	YTD Actuals	September Review	December Review	March Review
<b>Capital Revenue</b>							
Section 94	-\$156,000	\$0	-\$156,000	\$0	-\$156,000	-\$156,000	-\$156,000
Capital Grants	-\$2,896,000	\$0	-\$2,896,000	-\$826,818	-\$2,949,000	-\$2,949,000	-\$2,949,000
Capital Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	-\$6,043,950	\$0	-\$6,043,950	\$0	-\$6,043,950	-\$6,081,200	-\$6,081,200
Transfers from Reserve	-\$940,000	-\$4,401,161	-\$5,341,161	\$0	-\$4,428,088	-\$4,717,288	-\$4,717,288
Sale of Assets	-\$70,000	\$0	-\$70,000	-\$6,364	-\$70,000	-\$70,000	-\$70,000
Borrowed Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Revenue</b>	<b>-\$10,105,950</b>	<b>-\$4,401,161</b>	<b>-\$14,507,111</b>	<b>-\$833,182</b>	<b>-\$13,647,038</b>	<b>-\$13,973,488</b>	<b>-\$13,973,488</b>
<b>Capital Expenses</b>							
Roads Capital Works	\$6,734,561	\$2,885,553	\$9,620,114	\$2,759,596	\$8,877,173	\$9,166,373	\$9,166,373
Plant Capital Works	\$1,135,000	\$1,238,587	\$2,373,587	\$299,757	\$2,330,481	\$2,330,481	\$2,330,481
Stormwater Capital Works	\$0	\$125,023	\$125,023	\$29,798	\$125,023	\$125,023	\$125,023
Miscellaneous Capital Works	\$60,950	\$151,998	\$212,948	\$52,859	\$138,922	\$138,922	\$138,922
Loan Repayments	\$582,121	\$0	\$582,121	\$278,290	\$582,121	\$582,121	\$582,121
Transfer to Reserves	\$318,318	\$0	\$318,318	\$0	\$366,733	\$398,875	\$398,875
<b>Total Capital Expenses</b>	<b>\$8,830,950</b>	<b>\$4,401,161</b>	<b>\$13,232,111</b>	<b>\$3,420,300</b>	<b>\$12,420,453</b>	<b>\$12,741,795</b>	<b>\$12,741,795</b>

Fund:		Capital Revenues						
Business Unit:		General Fund						
		Roads and Drainage and Other Community Infrastructure						
		2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
<b>Section 94 Contributions</b>								
Contributions - Muswellbrook		-\$156,000	\$0	-\$156,000	\$0	-\$156,000	-\$156,000	-\$156,000
Contributions - Denman		\$0	\$0	\$0		\$0	\$0	\$0
Stormwater		\$0	\$0	\$0		\$0	\$0	\$0
<b>Total Contributions</b>		<b>-\$156,000</b>	<b>\$0</b>	<b>-\$156,000</b>	<b>\$0</b>	<b>-\$156,000</b>	<b>-\$156,000</b>	<b>-\$156,000</b>
<b>Capital Grants</b>								
RMS		\$0		\$0		\$0	\$0	\$0
Active Transport		\$0	\$0	\$0		-\$53,000	-\$53,000	-\$53,000
Resources for Regions		-\$2,000,000		-\$2,000,000	-\$613,898	-\$2,000,000	-\$2,000,000	-\$2,000,000
Resources for Regions - Mine		\$0		\$0		\$0	\$0	\$0
Footpath Works - Social Housing		\$0	\$0	\$0		\$0	\$0	\$0
Social Housing Community Infrast.		\$0	\$0	\$0		\$0	\$0	\$0
RTA Block Grant		-\$70,000	\$0	-\$70,000	-\$15,682	-\$70,000	-\$70,000	-\$70,000
Roads to Recovery		-\$826,000	\$0	-\$826,000	-\$197,238	-\$826,000	-\$826,000	-\$826,000
<b>Total Grants</b>		<b>-\$2,896,000</b>	<b>\$0</b>	<b>-\$2,896,000</b>	<b>-\$826,818</b>	<b>-\$2,949,000</b>	<b>-\$2,949,000</b>	<b>-\$2,949,000</b>
<b>Capital Contributions</b>								
Waste Management		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Road Closures - Mangoola		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Contributions</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Depreciation</b>								
Roads		-\$5,130,000	\$0	-\$5,130,000	\$0	-\$5,130,000	-\$5,236,000	-\$5,236,000
Works Fleet		-\$685,000	\$0	-\$685,000	\$0	-\$685,000	-\$585,000	-\$585,000
Vehicles		-\$180,000	\$0	-\$180,000		-\$180,000	-\$180,000	-\$180,000
Waste Management Centre		-\$48,950	\$0	-\$48,950	\$0	-\$48,950	-\$80,200	-\$80,200
<b>Total Depreciation</b>		<b>-\$6,043,950</b>	<b>\$0</b>	<b>-\$6,043,950</b>	<b>\$0</b>	<b>-\$6,043,950</b>	<b>-\$6,081,200</b>	<b>-\$6,081,200</b>
<b>Transfer from Reserve</b>								
Carryover Works 15/16		\$0	-\$1,181,866	-\$1,181,866	\$0	-\$708,701	-\$708,701	-\$708,701
Carryover Works 16/17		\$0	-\$1,003,086	-\$1,003,086		-\$829,999	-\$829,999	-\$829,999
Asset Renewal Reserve		-\$100,000	-\$48,670	-\$148,670	\$0	-\$148,670	-\$187,870	-\$187,870
Road Contingency Reserve		-\$200,000		-\$200,000		-\$200,000	-\$200,000	-\$200,000
Unexpended Grants		\$0	-\$430,850	-\$430,850	\$0	-\$238,657	-\$238,657	-\$238,657
Unrestricted Cash		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Section 94		\$0	\$0	\$0	\$0		-\$250,000	-\$250,000
Plant and Vehicle Reserve		\$0	-\$824,943	-\$824,943	\$0	-\$780,729	-\$780,729	-\$780,729
S94 - Drainage		\$0	-\$125,023	-\$125,023	\$0	-\$125,023	-\$125,023	-\$125,023
VPA Funds - Sandy Hollow		-\$40,000	\$0	-\$40,000	\$0	-\$40,000	-\$40,000	-\$40,000
VPA Funds - Denman Main St		-\$100,000	\$0	-\$100,000	\$0	-\$100,000	-\$100,000	-\$100,000
VPA Funds		\$0	-\$750,000	-\$750,000	\$0	-\$750,000	-\$750,000	-\$750,000
Waste Reserve		-\$500,000	-\$36,723	-\$536,723	\$0	-\$506,309	-\$506,309	-\$506,309
<b>Total Transfers from Reserve</b>		<b>-\$940,000</b>	<b>-\$4,401,161</b>	<b>-\$5,341,161</b>	<b>\$0</b>	<b>-\$4,428,088</b>	<b>-\$4,717,288</b>	<b>-\$4,717,288</b>
<b>Borrowings</b>								
West Denman Stormwater		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Beautification		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Borrowings</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Sale of Assets</b>								
Works Fleet		-\$70,000	\$0	-\$70,000	-\$6,364	-\$70,000	\$0	\$0
<b>Sale of Assets</b>		<b>-\$70,000</b>	<b>\$0</b>	<b>-\$70,000</b>	<b>-\$6,364</b>	<b>-\$70,000</b>	<b>\$0</b>	<b>\$0</b>





Muswellbrook Shire Council  
Roads and Drainage and Other Community Infrastructure Business Unit  
Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Capital Grants	Capital Contributions	Borrowed Funds	Unrestricted Cash	Restricted Reserves	Total Funding
Mine Affected Road Renewal Programme	\$403,970	\$0	\$403,970	\$0	\$403,970	\$403,970	\$403,970	\$403,970	\$0	\$0	\$0	\$0	\$0	\$403,970
Thomas Mitchell Drive Reconstruction Programme	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Reseal Backlog	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Regional Road Renewal Programme	\$70,000	\$0	\$70,000	\$10,344	\$70,000	\$70,000	\$70,000		\$70,000	\$0	\$0	\$0	\$0	\$70,000
Road Reseal Programme	\$1,167,000	\$0	\$1,167,000	\$381,063	\$1,167,000	\$1,167,000	\$1,167,000	\$757,000	\$410,000	\$0	\$0	\$0	\$0	\$1,167,000
Urban Road Renewal Programme	\$562,000	\$603,321	\$1,165,321	\$324,394	\$1,011,841	\$1,011,841	\$1,011,841	\$562,000	\$0	\$0	\$0	\$0	\$449,841	\$1,011,841
Rural Road Reseal Programme		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Rural Road Pavement and Rehabilitation Programme	\$450,000	\$0	\$450,000	\$0	\$450,000	\$450,000	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
Rural Road Regravelling Programme	\$328,000	\$87,403	\$415,403	\$84,541	\$328,000	\$328,000	\$328,000	\$328,000	\$0	\$0	\$0	\$0	\$0	\$328,000
Road Heavy Patching Programme	\$442,000	\$0	\$442,000	\$244,387	\$442,000	\$442,000	\$442,000	\$442,000	\$0	\$0	\$0	\$0	\$0	\$442,000
Carpark Renewal Programme	\$103,000	\$0	\$103,000	\$0	\$103,000	\$103,000	\$103,000	\$103,000	\$0	\$0	\$0	\$0	\$0	\$103,000
Bridges Renewal Programme	\$100,000	\$25,402	\$125,402	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Kerb and Gutter Replacement Programme	\$125,000	\$0	\$125,000	\$121,001	\$125,000	\$125,000	\$125,000	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
Developer Coordinated Works Programme	\$25,000	\$0	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Footpath and Cycleway Renewal Programme	\$156,000	\$0	\$156,000	\$114,883	\$156,000	\$156,000	\$156,000	\$156,000	\$0	\$0	\$0	\$0	\$0	\$156,000
New Footpath and Cycleway Programme	\$100,000	\$0	\$100,000	\$103,785	\$153,000	\$153,000	\$153,000		\$153,000	\$0	\$0	\$0	\$0	\$153,000
Capital Contingency	\$116,000	\$0	\$116,000	\$0	\$116,000	\$116,000	\$116,000		\$116,000	\$0	\$0	\$0	\$0	\$116,000
Safety Device Renewal Programme	\$148,591	\$131,293	\$279,884	\$0	\$265,421	\$265,421	\$265,421	\$148,591	\$0	\$0	\$0	\$0	\$116,830	\$265,421
Drainage Devices Programme	\$158,000	\$0	\$158,000	\$4,191	\$158,000	\$158,000	\$158,000	\$158,000	\$0	\$0	\$0	\$0	\$0	\$158,000
Edderton Road Programme		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Resources for Regions Road Programme	\$2,000,000	\$380,850	\$2,380,850	\$189,051	\$2,188,657	\$2,188,657	\$2,188,657		\$2,000,000	\$0	\$0	\$0	\$188,657	\$2,188,657
Denman/Golden Highway Intersection		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Resources for Regions - Mine Affected Roads Programme		\$559,827	\$559,827	\$258,860	\$258,860	\$258,860	\$258,860		\$0	\$0	\$0	\$0	\$258,860	\$258,860
Sandy Hollow Village Centre	\$80,000	\$0	\$80,000	\$0	\$80,000	\$80,000	\$80,000	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$80,000
Bell/Market Streets		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Denman Levee - Flood Gates		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Industrial Area Roads		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Design & Consultation - Hill Street		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Investigation & Design Development (Design Williams Bridge)		\$24,024	\$24,024	\$1,495	\$24,024	\$24,024	\$24,024		\$0	\$0	\$0	\$0	\$24,024	\$24,024
CBD Stage 6 - Investigation & Design		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Muswellbrook Town Centre Precinct 1 - Deve. Plan		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Railway underpass Reinstatement of Signage Panels		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Land - Bureen Road (part)		\$18,718	\$18,718	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Acquisition of Land - Wybong Road		\$0	\$0	\$0	\$0	\$0	\$0		\$0				\$0	\$0
Denman Main St Stage 2	\$200,000	\$0	\$200,000	\$25,736	\$200,000	\$200,000	\$200,000		\$0	\$0	\$0	\$0	\$200,000	\$200,000
Cycleway - Denman Road		\$0	\$0	\$0	\$0	\$0	\$0						\$0	\$0
Land Purchase - Kenilworth Street Expansion	\$0	\$0	\$0	\$0		\$250,000	\$250,000						\$250,000	\$250,000
Land Purchase - Thompson Street/New England Highway						\$39,200	\$39,200	\$0					\$39,200	\$39,200
Business District Renewal Programme		\$1,054,715	\$1,054,715	\$895,865	\$1,051,400	\$1,051,400	\$1,051,400		\$0	\$0	\$0	\$0	\$1,051,400	\$1,051,400
Total Capital Expenses	\$6,734,561	\$2,885,553	\$9,620,114	\$2,759,596	\$8,877,173	\$9,166,373	\$9,166,373	\$3,798,561	\$2,749,000	\$0	\$0	\$0	\$2,618,812	\$9,166,373

Muswellbrook Shire Council  
Community Infrastructure  
Plant Items Capital Works  
Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Plant			Restricted Reserves	Total Funding
<b>Capital Expenses</b>													
Large Plant Items	\$585,000	\$1,145,564	\$1,730,564	\$250,645	\$1,731,672	\$1,731,672	\$1,731,672	\$585,000	\$731,920			\$1,146,672	\$1,731,672
Vehicle Fleet	\$250,000	\$47,111	\$297,111	\$0	\$273,697	\$273,697	\$273,697	\$180,000	\$23,697			\$23,697	\$273,697
Remove Depot Fuel Tanks	\$200,000	\$0	\$200,000	\$13,281	\$200,000	\$200,000	\$200,000	\$0	\$0			\$200,000	\$200,000
Transport Vehicles	\$100,000	\$45,912	\$145,912	\$35,831	\$125,112	\$125,112	\$125,112	\$100,000	\$25,112			\$25,112	\$125,112
<b>Total Capital Expenses</b>	<b>\$1,135,000</b>	<b>\$1,238,587</b>	<b>\$2,373,587</b>	<b>\$299,757</b>	<b>\$2,330,481</b>	<b>\$2,330,481</b>	<b>\$2,330,481</b>	<b>\$865,000</b>	<b>\$780,729</b>	<b>\$0</b>		<b>\$1,395,481</b>	<b>\$2,330,481</b>

Muswellbrook Shire Council  
Community Infrastructure  
Stormwater Capital Works  
Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Plant	Borrowed Funds	Restricted Reserves	Restricted Reserves	Total Funding
<b>Capital Expenses</b>													
West Denman Stormwater Infrastructure Provision	\$0	\$125,023	\$125,023	\$29,798	\$125,023	\$125,023	\$125,023			\$0	\$0	\$125,023	\$125,023
Muswellbrook Industrial Stormwat	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0	\$0
<b>Total Capital Expenses</b>	<b>\$0</b>	<b>\$125,023</b>	<b>\$125,023</b>	<b>\$29,798</b>	<b>\$125,023</b>	<b>\$125,023</b>	<b>\$125,023</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,023</b>	<b>\$125,023</b>

Muswellbrook Shire Council  
Community Infrastructure  
Miscellaneous Capital Works  
Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Plant			Restricted Reserves	Total Funding
<b>Capital Expenses</b>													
CBD Project Stage 11	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0	\$0
Replace Failed Fence	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0	\$0
Leachate Monitoring Bores	\$0	\$39,135	\$39,135	\$0	\$10,703	\$10,703	\$10,703					\$10,703	\$10,703
Weighbridge Software Upgrade	\$0	\$28,328	\$28,328	\$20,633	\$27,261	\$27,261	\$27,261					\$27,261	\$27,261
Plant and Equipment Replacemen	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0	\$0
Surveillance Cameras	\$0	\$25,000	\$25,000	\$20,786	\$25,000	\$25,000	\$25,000					\$25,000	\$25,000
Investigation and Concept Design - Weighbridge and Office	\$0	\$22,812	\$22,812	\$4,180	\$8,699	\$8,699	\$8,699					\$8,699	\$8,699
Landfill Closure Plan	\$0	\$36,723	\$36,723	\$0	\$6,309	\$6,309	\$6,309					\$6,309	\$6,309
Waste Management Facility	\$60,950	\$0	\$60,950	\$7,260	\$60,950	\$60,950	\$60,950	\$60,950				\$0	\$60,950
Waste - 4WD Twin Cab	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0	\$0
	<b>\$60,950</b>	<b>\$151,998</b>	<b>\$212,948</b>	<b>\$52,859</b>	<b>\$138,922</b>	<b>\$138,922</b>	<b>\$138,922</b>	<b>\$60,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$77,972</b>	<b>\$138,922</b>

**Muswellbrook Shire Council**  
**Planning, Community and Corporate Services Capital Expenditure Business Unit**  
**2017/18 Capital Budget**

			Total 2017/18				
Account Group	2017/18 Budget	Carry Overs	Budget	YTD Actuals	September Review	December Review	March Review
Capital Revenue							
Section 94	-\$1,825,967	\$0	-\$1,825,967	-\$1,081,529	-\$2,033,280	-\$2,033,280	-\$2,033,280
Capital Grants	-\$261,000	\$0	-\$261,000	-\$34,400	-\$261,000	-\$2,266,400	-\$2,266,400
Capital Contributions	-\$200,000	\$0	-\$200,000	-\$30,000	-\$270,000	-\$265,000	-\$265,000
Depreciation	-\$1,282,100	\$0	-\$1,282,100	\$0	-\$1,282,100	-\$1,457,050	-\$1,457,050
Transfers from Reserve	-\$653,226	-\$3,207,613	-\$3,860,839	\$0	-\$3,900,099	-\$4,054,720	-\$4,054,720
Borrowed Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Revenue	-\$4,222,293	-\$3,207,613	-\$7,429,906	-\$1,145,929	-\$7,746,479	-\$10,076,450	-\$10,076,450
			Total 2017/18				
Capital Expenses	2017/18 Budget	Carry Overs	Budget	YTD Actuals	September Review	December Review	March Review
Capital Works and Purchases	\$3,722,439	\$3,207,613	\$6,930,052	\$1,229,154	\$7,040,312	\$11,302,653	\$11,302,653
Loan Repayments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Reserve	\$1,825,967	\$0	\$1,825,967	\$0	\$2,033,280	\$2,112,810	\$2,112,810
Total Capital Expenses	\$5,548,406	\$3,207,613	\$8,756,019	\$1,229,154	\$9,073,592	\$13,415,463	\$13,415,463

Fund:	General Fund	Capital Revenues						
Business Unit:	Planning, Community and Corporate Services							
Section 94 Contributions	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	
Social Infrastructure	\$0	\$0	\$0		\$0	\$0	\$0	
Voluntary Planning Agreement	-\$1,825,967	\$0	-\$1,825,967	-\$1,017,179	-\$2,015,552	-\$2,015,552	-\$2,015,552	
Recreation	\$0	\$0	\$0		\$0	\$0	\$0	
S94 A Contributions	\$0	\$0	\$0	-\$64,350	-\$17,728	-\$17,728	-\$17,728	
Total Contributions	-\$1,825,967	\$0	-\$1,825,967	-\$1,081,529	-\$2,033,280	-\$2,033,280	-\$2,033,280	
Capital Grants								
SES - Upgrade	\$0	\$0	\$0		\$0	\$0	\$0	
Local Priority - Library	-\$11,000	\$0	-\$11,000		-\$11,000	-\$11,000	-\$11,000	
Environment & Heritage	\$0	\$0	\$0		\$0	\$0	\$0	
Campbell's Corner	\$0	\$0	\$0		\$0	\$0	\$0	
Bushfire Equipment from RFS	-\$250,000	\$0	-\$250,000		-\$250,000	-\$250,000	-\$250,000	
Rail Noise Abatement Project	\$0	\$0	\$0		\$0	-\$1,950,000	-\$1,950,000	
Grandparents Day	\$0	\$0	\$0	-\$2,400	\$0	-\$2,400	-\$2,400	
Habitat Action (Major Landcare)	\$0	\$0	\$0	-\$32,000	\$0	-\$32,000	-\$32,000	
Blue Heeler Expansion Grant	\$0	\$0	\$0	\$0	\$0	-\$21,000	-\$21,000	
Total Grants	-\$261,000	\$0	-\$261,000	-\$34,400	-\$261,000	-\$2,266,400	-\$2,266,400	
Capital Contributions								
Upper Huner Shire Council	-\$65,000	\$0	-\$65,000		-\$65,000	-\$65,000	-\$65,000	
Education Division Contribution	\$0	\$0	\$0		\$0	\$0	\$0	
Future Fund Contribution	-\$100,000	\$0	-\$100,000		-\$155,000	-\$155,000	-\$155,000	
RSL Sub-Branch	\$0	\$0	\$0		-\$15,000	-\$15,000	-\$15,000	
Denman Hall Insurance Claim		\$0	\$0		\$0	\$0	\$0	
Town Higher Education Centre		\$0	\$0		\$0	\$0	\$0	
Bengalla Art Contributions	-\$35,000	\$0	-\$35,000	-\$30,000	-\$35,000	-\$30,000	-\$30,000	
Total Contributions	-\$200,000	\$0	-\$200,000	-\$30,000	-\$270,000	-\$265,000	-\$265,000	
Depreciation								
Technical Service Vehicles		\$0	\$0	\$0	\$0	\$0	\$0	
Community Service Vehicle		\$0	\$0	\$0	\$0	\$0	\$0	
Integrated Planning Unit		\$0	\$0	\$0	\$0	\$0	\$0	
Administration, IT and HR, Sustainability		\$0	\$0	\$0	\$0	\$0	\$0	
Economic Development and Community	-\$15,000	\$0	-\$15,000	\$0	-\$15,000	-\$15,000	-\$15,000	
Corporate Services Management Vehicles	-\$215,000	\$0	-\$215,000	\$0	-\$215,000	-\$251,000	-\$251,000	
Finance Vehicle		\$0	\$0	\$0	\$0	\$0	\$0	
Cultural Assets	-\$5,600	\$0	-\$5,600	\$0	-\$5,600	-\$5,600	-\$5,600	
Bushfire Assets	-\$229,000	\$0	-\$229,000	\$0	-\$229,000	-\$229,000	-\$229,000	
Libraries	-\$157,600	\$0	-\$157,600	\$0	-\$157,600	-\$170,600	-\$170,600	
Recreation Facilities		\$0	\$0	\$0	\$0	\$0	\$0	
Aquatic Centres	-\$120,400	\$0	-\$120,400	\$0	-\$120,400	-\$153,400	-\$153,400	
Buildings	-\$539,500	\$0	-\$539,500	\$0	-\$539,500	-\$632,450	-\$632,450	
Environmental Services Assets		\$0	\$0	\$0	\$0	\$0	\$0	
Total Depreciation	-\$1,282,100	\$0	-\$1,282,100	\$0	-\$1,282,100	-\$1,457,050	-\$1,457,050	
Transfer From Reserves								
S94		-\$291,200	-\$291,200	\$0	-\$290,384	-\$440,384	-\$440,384	
VPA Funds - Pool	-\$100,000		-\$100,000	\$0	-\$100,000	-\$100,000	-\$100,000	
VPA Funds - Denman Hall/Tourist Park Design	-\$200,000		-\$200,000	\$0	-\$200,000	-\$200,000	-\$200,000	
Mangooa VPA-Education Funds	\$0		\$0	\$0	-\$70,000	-\$70,000	-\$70,000	
VPA Funds - Mt Arthur	\$0		\$0	\$0	-\$400,000	-\$400,000	-\$400,000	
VPA Funds	\$0	-\$710,000	-\$710,000	\$0	-\$697,880	-\$697,880	-\$697,880	
Unexpended Grants	\$0	-\$96,402	-\$96,402	\$0	-\$90,815	-\$95,436	-\$95,436	
Unexpended Contribution	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Environmental Reserve	\$0		\$0	\$0	\$0	\$0	\$0	
Administration Reserve	\$0	-\$30,000	-\$30,000	\$0	-\$30,000	-\$30,000	-\$30,000	
Aquatic Centres Improvement	\$0	-\$78,987	-\$78,987	\$0	-\$73,987	-\$73,987	-\$73,987	
S94 Open Space	\$0		\$0	\$0	\$0	\$0	\$0	
Carryover Reserve 14/15	\$0	-\$136,713	-\$136,713	\$0	-\$136,713	-\$136,713	-\$136,713	
Carryover Reserve 15/16	\$0	-\$238,043	-\$238,043	\$0	-\$221,817	-\$221,817	-\$221,817	
Carryover Reserve 16/17	\$0	-\$950,390	-\$950,390	\$0	-\$784,817	-\$784,817	-\$784,817	
Building Reserve	-\$53,226	-\$11,126	-\$64,352	\$0	-\$53,226	-\$53,226	-\$53,226	
Recreation	-\$300,000	-\$376,758	-\$676,758	\$0	-\$476,121	-\$476,121	-\$476,121	
Waste Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Infrastructure Renewal Reserve	\$0	-\$287,994	-\$287,994	\$0	-\$274,339	-\$274,339	-\$274,339	
Total Transfers	-\$653,226	-\$3,207,613	-\$3,860,839	\$0	-\$3,900,099	-\$4,054,720	-\$4,054,720	
Borrowed Funds								
Town Higher Education Campus	\$0		\$0	\$0	\$0	\$0	\$0	
Total Borrowed Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sale of Assets								
Vehicles	\$0	\$0	\$0		\$0	\$0	\$0	
Sale of Land	\$0	\$0	\$0		\$0	\$0	\$0	
Total Sales	\$0	\$0	\$0	Page 74 \$0	\$0	\$0	\$0	

Muswellbrook Shire Council  
Planning, Community and Corporate Services  
Capital Works  
Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Capital Grants	Capital Contributions	Borrowed Funds	Restricted Reserves	Sale of Assets	Total Funding
<b>Capital Expenses</b>														
Bushfire Assets	\$250,000	\$80,946	\$330,946	\$0	\$330,946	\$330,946	\$330,946	\$0	\$250,000	\$0	\$0	\$80,946		\$330,946
Library Books	\$130,000	\$0	\$130,000	\$63,419	\$130,000	\$130,000	\$130,000	\$65,000	\$0	\$65,000	\$0	\$0		\$130,000
Art Gallery Acquistive Programme	\$70,000	\$0	\$70,000	\$0	\$71,000	\$71,000	\$71,000	\$36,000	\$0	\$35,000	\$0	\$0		\$71,000
Olympic Park Carpark and Masterplan	\$0	\$710,000	\$710,000	\$25,925	\$697,880	\$697,880	\$697,880		\$0	\$0	\$0	\$697,880		\$697,880
Investigation and Design - Aquatic Centre	\$100,000	\$0	\$100,000	\$6,000	\$100,000	\$100,000	\$100,000		\$0	\$0	\$0	\$100,000		\$100,000
Environmental, Community and Corporate Services General Programme	\$150,000	\$86,169	\$236,169	\$78,664	\$246,919	\$246,919	\$246,919	\$165,000	\$0	\$0	\$0	\$81,919		\$246,919
Capital Works Contingency	\$188,939	\$0	\$188,939	\$21,956	\$156,939	\$172,939	\$172,939	\$151,939	\$21,000	\$0	\$0	\$0		\$172,939
SES Building	\$0	\$15,456	\$15,456	\$7,635	\$9,869	\$9,869	\$9,869		\$0	\$0	\$0	\$9,869		\$9,869
Contribution - Racecourse Extension	\$400,000	\$0	\$400,000	\$0	\$400,000	\$400,000	\$400,000		\$0	\$0	\$0	\$400,000		\$400,000
Investigation and Design - Denman Hall	\$100,000	\$0	\$100,000	\$30,761	\$100,000	\$100,000	\$100,000		\$0	\$0	\$0	\$100,000		\$100,000
Investigation and Design - Denman Tourist Park & Thermal	\$100,000	\$0	\$100,000	\$13,520	\$100,000	\$100,000	\$100,000		\$0	\$0	\$0	\$100,000		\$100,000
Replace Blue Heeler Statue	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
WWI Centenary Statue	\$0	\$91,713	\$91,713	\$115,202	\$138,713	\$138,713	\$138,713	\$32,000	\$0	\$15,000	\$0	\$91,713		\$138,713
Public Art Installation	\$25,000	\$22,215	\$47,215	\$0	\$46,335	\$46,335	\$46,335	\$25,000	\$0	\$0	\$0	\$21,335		\$46,335
Purchase of Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Library - Local Priority Grant	\$11,000	\$0	\$11,000	\$12,839	\$11,000	\$18,021	\$18,021		\$13,400	\$0	\$0	\$4,621		\$18,021
Muscle Creek Geo Tech	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Muscle Creek Stage 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Muswellbrook Urban Riparian Master Plan	\$0	\$76,227	\$76,227	\$16,000	\$76,227	\$76,227	\$76,227		\$0	\$0	\$0	\$76,227		\$76,227
Investment Property Upgrade/Acquisition	\$0	\$164,103	\$164,103	\$61,528	\$209,262	\$209,262	\$209,262		\$0	\$0	\$0	\$209,262		\$209,262
Work Health and Safety Corporate	\$0	\$59,217	\$59,217	\$45,556	\$51,271	\$51,271	\$51,271		\$0	\$0	\$0	\$51,271		\$51,271
Muswellbrook Mens Shed	\$0	\$1,058	\$1,058	\$0	\$1,058	\$1,058	\$1,058		\$0	\$0	\$0	\$1,058		\$1,058
Renewable Energy Target Works	\$137,500	\$167,914	\$305,414	\$0	\$234,614	\$234,614	\$234,614	\$84,274	\$0	\$0	\$0	\$150,340		\$234,614
Upgrade of Weidmann Cottage	\$0	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000		\$0	\$20,000	\$0	\$0		\$20,000
Customer Request Management System	\$0	\$30,000	\$30,000	\$0	\$30,000	\$30,000	\$30,000		\$0	\$0	\$0	\$30,000		\$30,000
Aquatic Centres Programme	\$60,000	\$100,987	\$160,987	\$41,631	\$155,987	\$155,987	\$155,987	\$60,000	\$0	\$0	\$0	\$95,987		\$155,987
Investigation & Design Development	\$0	\$287,994	\$287,994	\$11,965	\$274,339	\$274,339	\$274,339		\$0	\$0	\$0	\$274,339		\$274,339
Carpark Lighting - TEC Library Precinct	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Muswellbrook Town Centre Precinct	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Karoola Wetland and Park Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Muswellbrook RSL Memorial Grove	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Denman Little Athletics Club	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Job Creation and VPA Seed Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Future Fund Contribution	\$0	\$0	\$0	\$0	\$0	\$2,107,320	\$2,107,320			\$2,107,320		\$0		\$2,107,320
Conservation Volunteers Australia in Muswellbrook Shire	\$0	\$0	\$0	\$67,500	\$135,000	\$135,000	\$135,000		\$0	\$135,000	\$0	\$0		\$135,000
Strategic Land Use Planning	\$0	\$75,517	\$75,517	\$15,321	\$36,676	\$36,676	\$36,676		\$0	\$0	\$0	\$36,676		\$36,676
Heritage Items Programme	\$0	\$50,000	\$50,000	\$10,267	\$50,000	\$50,000	\$50,000		\$0	\$0	\$0	\$50,000		\$50,000
Volunteer Park Irrigation	\$0	\$40,000	\$40,000	\$39,541	\$40,000	\$40,000	\$40,000		\$0	\$0	\$0	\$40,000		\$40,000
General Recreation Programme	\$250,000	\$216,044	\$466,044	\$94,644	\$581,704	\$581,704	\$581,704	\$250,000	\$0	\$0	\$0	\$331,704		\$581,704
Upgrade Muswellbrook Aquatic Centre - Invest. & Design	\$0	\$50,843	\$50,843	\$26,820	\$42,913	\$42,913	\$42,913			\$0	\$0	\$42,913		\$42,913
Upper Hunter Performance Venue - Design	\$0	\$94,871	\$94,871	\$35,733	\$86,504	\$86,504	\$86,504			\$0	\$0	\$86,504		\$86,504
Information Technology Strategy	\$1,000,000	\$0	\$1,000,000	\$54,767	\$1,000,000	\$1,000,000	\$1,000,000	\$500,000		\$0	\$0	\$500,000		\$1,000,000
Victoria Park Improvements	\$0	\$100,000	\$100,000	\$0	\$100,000	\$100,000	\$100,000		\$0	\$0	\$0	\$100,000		\$100,000
Cemetery General Programme	\$100,000	\$133,459	\$233,459	\$2,677	\$220,459	\$220,459	\$220,459	\$100,000	\$0	\$0	\$0	\$120,459		\$220,459
Landscaping and Tree Management Programme	\$75,000	\$19,563	\$94,563	\$62,041	\$88,563	\$88,563	\$88,563	\$75,000	\$0	\$0	\$0	\$13,563		\$88,563
Major Landcare Projects	\$250,000	\$231,624	\$481,624	\$69,419	\$422,502	\$454,502	\$454,502	\$250,000	\$32,000	\$0	\$0	\$172,502		\$454,502
Sport & Recreation Small Capital Grants Programme	\$25,000	\$0	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0		\$25,000
Palace Street Denman - Property Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Authority Advancement Plan (AAP)	\$0	\$19,821	\$19,821	\$0	\$19,821	\$19,821	\$19,821		\$0	\$0	\$0	\$19,821		\$19,821
Demolish Existing Amenity Building - Bowman Park	\$0	\$15,000	\$15,000	\$13,191	\$15,000	\$15,000	\$15,000					\$15,000		\$15,000
Purchase 58 Anzac Parade, Muswellbrook	\$0	\$47,000	\$47,000	\$28,343	\$43,500	\$43,500	\$43,500					\$43,500		\$43,500
Queen Elizabeth 11 Square Landscape Improvements	\$0	\$49,505	\$49,505	\$22,622	\$42,174	\$42,174	\$42,174		\$0	\$0	\$0	\$42,174		\$42,174
Denman Hall Insurance Recovery Claim	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0
Denman Destination Infrastructure - Concept Design	\$0	\$31,637	\$31,637	\$5,000	\$26,652	\$26,652	\$26,652		\$0			\$26,652		\$26,652
Rail Noise Abatement Project	\$0	\$0	\$0	\$0	\$0	\$1,950,000	\$1,950,000		\$1,950,000			\$0		\$1,950,000
Upper Hunter Conservatorium of Music Stage 2	\$0	\$0	\$0	\$17,500	\$40,000	\$40,000	\$40,000					\$40,000		\$40,000
Stem Program - Contribution	\$0	\$0	\$0	\$30,000	\$30,000	\$30,000	\$30,000					\$30,000		\$30,000
Denman Childrens Centre Extension (Contribution)	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000					\$150,000		\$150,000
General Building Renewal Programme	\$300,000	\$138,730	\$438,730	\$81,167	\$401,485	\$401,485	\$401,485	\$300,000	\$0	\$0	\$0	\$101,485		\$401,485
<b>Total Capital Expenses</b>	<b>\$3,722,439</b>	<b>\$3,207,613</b>	<b>\$6,930,052</b>	<b>\$1,229,154</b>	<b>\$7,040,312</b>	<b>\$11,302,653</b>	<b>\$11,302,653</b>	<b>\$2,119,213</b>	<b>\$2,266,400</b>	<b>\$2,377,320</b>	<b>\$0</b>	<b>\$4,539,720</b>	<b>\$0</b>	<b>\$11,302,653</b>





**Muswellbrook Shire Council  
Water Fund  
December 2017  
Capital Budget 2017/18**

**Muswellbrook Shire Council**  
**Water Fund**  
**Capital Works and Purchases Budget 2017/18**

Account Group	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
<b>Capital Revenue</b>							
Operating Result	\$311,500	\$0	\$311,500	\$954,413	\$311,500	\$311,500	\$311,500
Section 94	-\$396,000	\$0	-\$396,000	-\$11,129	-\$396,000	-\$396,000	-\$396,000
Capital Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	-\$1,254,700	\$0	-\$1,254,700	\$0	-\$1,254,700	-\$1,348,700	-\$1,348,700
Borrowed Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers from Reserve	-\$5,061,647	-\$1,004,641	-\$6,066,288	\$0	-\$5,653,939	-\$5,653,939	-\$5,653,939
Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Revenue</b>	<b>-\$6,400,847</b>	<b>-\$1,004,641</b>	<b>-\$7,405,488</b>	<b>\$943,284</b>	<b>-\$6,993,139</b>	<b>-\$7,087,139</b>	<b>-\$7,087,139</b>
<b>Capital Expenses</b>							
	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
Capital Works and Purchases	\$5,731,000	\$1,004,641	\$6,735,641	\$825,308	\$6,323,292	\$6,323,292	\$6,323,292
Loan Repayments	\$273,847	\$0	\$273,847	\$134,477	\$273,847	\$273,847	\$273,847
Transfers to Reserve	\$396,000	\$0	\$396,000	\$0	\$396,000	\$490,000	\$490,000
<b>Total Capital Expenses</b>	<b>\$6,400,847</b>	<b>\$1,004,641</b>	<b>\$7,405,488</b>	<b>\$959,785</b>	<b>\$6,993,139</b>	<b>\$7,087,139</b>	<b>\$7,087,139</b>

**Muswellbrook Shire Council**  
**Water Fund**  
**Capital Works and Purchases Budget 2017/18**

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
<b>Capital Revenue</b>							
Section 64 Muswellbrook	-\$396,000	\$0	-\$396,000	-\$11,129	-\$396,000	-\$396,000	-\$396,000
Section 64 Denman	\$0	\$0	\$0		\$0	\$0	\$0
Capital Grants	\$0	\$0	\$0		\$0	\$0	\$0
<b>Total Capital Revenue</b>	<b>-\$396,000</b>	<b>\$0</b>	<b>-\$396,000</b>	<b>-\$11,129</b>	<b>-\$396,000</b>	<b>-\$396,000</b>	<b>-\$396,000</b>

**Muswellbrook Shire Council  
Water Fund  
Capital Works and Purchases Budget 2017/18**

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Capital Grants	Capital Contributions	Borrowed Funds	Restricted Reserves	Total Funding
<b>Capital Expenses</b>													
Muswellbrook Mains Replacement	\$1,000,000		\$1,000,000	\$45,937	\$1,300,000	\$1,300,000	\$1,300,000	\$399,353				\$900,647	\$1,300,000
Denman/Sandy Hollow Mains Replacement			\$0	\$0	\$0	\$0	\$0						\$0
Sandy Hollow Water Softening	\$250,000		\$250,000	\$64,568	\$250,000	\$250,000	\$250,000	\$250,000					\$250,000
Sth Muswellbrook Reservoir (Investigation and Design)		\$140,731	\$140,731	\$54,752	\$96,668	\$96,668	\$96,668					\$96,668	\$96,668
Communication Upgrade	\$260,000		\$260,000	\$0	\$260,000	\$260,000	\$260,000		\$0			\$260,000	\$260,000
Safety & Quality Risk Improvements	\$90,000		\$90,000	\$19,448	\$90,000	\$90,000	\$90,000					\$90,000	\$90,000
Fluoridation of Denman Water			\$0	\$0	\$0	\$0	\$0		\$0				\$0
Upgrade of Denman Water Treatment Works	\$150,000	\$223,091	\$373,091	\$110,355	\$354,224	\$354,224	\$354,224					\$354,224	\$354,224
Water Booster Pump Station Upgrade - Mbk Industrial Area			\$0	\$0	\$0	\$0	\$0						\$0
Water Management Database			\$0	\$0	\$0	\$0	\$0						\$0
Telemetry and Associated Equipment			\$0	\$0	\$0	\$0	\$0						\$0
Replacement of Water Meters Programme	\$70,000		\$70,000	\$45,280	\$70,000	\$70,000	\$70,000					\$70,000	\$70,000
Ensure Security of Power Supply to WTP			\$0	\$0	\$0	\$0	\$0						\$0
Alternative Energy Systems - Denman	\$80,000		\$80,000	\$0	\$80,000	\$80,000	\$80,000					\$80,000	\$80,000
Sandy Hollow Reservoir Repairs	\$100,000		\$100,000	\$0	\$100,000	\$100,000	\$100,000					\$100,000	\$100,000
Excavator with trailer			\$0	\$58,600	\$58,600	\$58,600	\$58,600					\$58,600	\$58,600
System Plant Asset Renewals	\$1,281,000		\$1,281,000	\$265,703	\$1,281,000	\$1,281,000	\$1,281,000					\$1,281,000	\$1,281,000
Reservoir Renewal and Replacements	\$900,000		\$900,000	\$8,623	\$600,000	\$600,000	\$600,000					\$600,000	\$600,000
Muswellbrook Water Treatment Plant Renewals and Replacements	\$750,000	\$416,135	\$1,166,135	\$64,652	\$857,207	\$857,207	\$857,207					\$857,207	\$857,207
Denman Water Treatment Works			\$0	\$0	\$0	\$0	\$0						\$0
Intergrated Water Cycle Management Planning		\$24,684	\$24,684	\$11,159	\$14,477	\$14,477	\$14,477					\$14,477	\$14,477
Renewable Energy Target Works	\$475,000		\$475,000	\$0	\$475,000	\$475,000	\$475,000					\$475,000	\$475,000
Water Fund Environmental Grants	\$50,000		\$50,000	\$0	\$50,000	\$50,000	\$50,000					\$50,000	\$50,000
Water Reticulation Model Software			\$0	\$0	\$0	\$0	\$0						\$0
Emergency Generator		\$110,000	\$110,000	\$0	\$79,716	\$79,716	\$79,716					\$79,716	\$79,716
Safe Loading and Safety Vacuum Device Trailers		\$90,000	\$90,000	\$68,983	\$90,000	\$90,000	\$90,000					\$90,000	\$90,000
Asset Management System Development	\$120,000		\$120,000	\$0	\$120,000	\$120,000	\$120,000					\$120,000	\$120,000
Settling Pond Desludging			\$0	\$0	\$0	\$0	\$0						\$0
Office Accommodation Planning	\$25,000		\$25,000	\$0	\$25,000	\$25,000	\$25,000					\$25,000	\$25,000
Safe Storage Facility - Denman WTP			\$0	\$0	\$0	\$0	\$0						\$0
Laboratory Equipment	\$20,000		\$20,000	\$7,248	\$20,000	\$20,000	\$20,000	\$20,000					\$20,000
Vehicle/Equipment Replacement	\$110,000		\$110,000	\$0	\$51,400	\$51,400	\$51,400	\$0				\$51,400	\$51,400
<b>Total Capital Expenses</b>	<b>\$ 5,731,000</b>	<b>\$ 1,004,641</b>	<b>\$ 6,735,641</b>	<b>\$ 825,308</b>	<b>\$ 6,323,292</b>	<b>\$ 6,323,292</b>	<b>\$ 6,323,292</b>	<b>\$ 669,353</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,653,939</b>	<b>\$ 6,323,292</b>

**Muswellbrook Shire Council  
Sewer Fund  
December 2017  
Capital Budget 2017/18**

**Muswellbrook Shire Council**  
**Sewer Fund**  
**Capital Works and Purchases Budget 2017/18**

Account Group	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
<b>Capital Revenue</b>							
Operating Budget	\$289,000	\$0	\$289,000	-\$1,461,109	\$289,000	\$155,000	\$155,000
Section 94	-\$423,000	\$0	-\$423,000	-\$10,048	-\$423,000	-\$423,000	-\$423,000
Capital Grants	-\$8,856,000	\$0	-\$8,856,000	-\$5,000,000	-\$8,856,000	-\$8,856,000	-\$8,856,000
Depreciation	-\$1,467,000	\$0	-\$1,467,000	\$0	-\$1,467,000	-\$1,333,000	-\$1,333,000
Borrowed Funds	-\$20,500,000	\$0	-\$20,500,000	\$0	-\$20,500,000	-\$20,500,000	-\$20,500,000
Transfer from Reserve	-\$1,763,875	-\$245,812	-\$2,009,687	\$0	-\$1,906,413	-\$1,906,413	-\$1,906,413
Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Revenue</b>	<b>-\$32,720,875</b>	<b>-\$245,812</b>	<b>-\$32,966,687</b>	<b>-\$6,471,157</b>	<b>-\$32,863,413</b>	<b>-\$32,863,413</b>	<b>-\$32,863,413</b>
<b>Capital Expenses</b>							
Capital Works and Purchases	\$31,851,875	\$245,812	\$32,097,687	\$10,255,078	\$31,994,413	\$31,994,413	\$31,994,413
Loan Repayments	\$446,000	\$0	\$446,000	\$32,733	\$446,000	\$446,000	\$446,000
Transfer to Reserve	\$423,000	\$0	\$423,000	\$0	\$423,000	\$423,000	\$423,000
<b>Total Capital Expenses</b>	<b>\$32,720,875</b>	<b>\$245,812</b>	<b>\$32,966,687</b>	<b>\$10,287,811</b>	<b>\$32,863,413</b>	<b>\$32,863,413</b>	<b>\$32,863,413</b>

## Muswellbrook Shire Council

## Sewer Fund

## Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
<b>Capital Revenue</b>							
Section 64 Muswellbrook	-\$423,000	\$0	-\$423,000	-\$10,048	-\$423,000	-\$423,000	-\$423,000
Section 64 Denman		\$0	\$0	\$0	\$0	\$0	\$0
Grant - Sewer Treatment Works	-\$8,856,000	\$0	-\$8,856,000	-\$5,000,000	-\$8,856,000	-\$8,856,000	-\$8,856,000
Capital Contribution	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer of Industrial Area	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Revenue</b>	<b>-\$9,279,000</b>	<b>\$0</b>	<b>-\$9,279,000</b>	<b>-\$5,010,048</b>	<b>-\$9,279,000</b>	<b>-\$9,279,000</b>	<b>-\$9,279,000</b>



Muswellbrook Shire Council  
Sewer Fund  
Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Capital Grants	Capital Contributions	Borrowed Funds	Unrestricted Cash	Restricted Reserves	Total Funding
<b>Grand Total</b>														
<b>Capital Expenses</b>														
Mains Renewal Muswellbrook			\$0	\$0	\$0	\$0	\$0						\$0	\$0
Mains Renewal Denman	\$102,500		\$102,500	\$0	\$102,500	\$102,500	\$102,500						\$102,500	\$102,500
Carrier Main Yammanie to SPS 11			\$0	\$0	\$0	\$0	\$0						\$0	\$0
Carrier Main Black Hill			\$0	\$0	\$0	\$0	\$0						\$0	\$0
Carrier Main Ogilvie/Virginia			\$0	\$0	\$0	\$0	\$0						\$0	\$0
Carrier Main Upgrade - Denman			\$0	\$0	\$0	\$0	\$0						\$0	\$0
Interim Upgrade SPS5			\$0	\$0	\$0	\$0	\$0							\$0
Upgrade SPS 2 - Investigation and Design			\$0	\$0	\$0	\$0	\$0							\$0
Upgrade SPS 5 - Investigation and Design		\$103,385	\$103,385	\$34,174	\$64,120	\$64,120	\$64,120						\$64,120	\$64,120
Reconfigure SPS 3			\$0	\$0	\$0	\$0	\$0							\$0
Sewer Reticulation Rehabilitation	\$615,000		\$615,000	\$34,569	\$615,000	\$615,000	\$615,000						\$615,000	\$615,000
System Plant Asset Renewals	\$272,500		\$272,500	\$32,770	\$272,500	\$272,500	\$272,500				\$272,500			\$272,500
Recommission Passveer Channel			\$0	\$0	\$0	\$0	\$0							\$0
CCTV Inspection of Mains		\$105,460	\$105,460	\$0	\$41,451	\$41,451	\$41,451						\$41,451	\$41,451
Access and Security Improvments RWTW	\$20,500		\$20,500	\$3,548	\$20,500	\$20,500	\$20,500						\$20,500	\$20,500
Pump Station Upgrade	\$205,000		\$205,000	\$151,560	\$205,000	\$205,000	\$205,000						\$205,000	\$205,000
Communications Upgrade (Telemetry)	\$61,500		\$61,500	\$2,787	\$61,500	\$61,500	\$61,500	\$61,500						\$61,500
Transportation System Improvement	\$307,500		\$307,500	\$0	\$307,500	\$307,500	\$307,500	\$307,500						\$307,500
Energy Efficient Actions	\$281,875		\$281,875	\$3,714	\$281,875	\$281,875	\$281,875						\$281,875	\$281,875
Safety Improvements	\$71,750		\$71,750	\$15,000	\$71,750	\$71,750	\$71,750	\$38,000					\$33,750	\$71,750
Construction - RWTW	\$27,300,000		\$27,300,000	\$9,972,956	\$27,300,000	\$27,300,000	\$27,300,000			\$8,856,000	\$18,444,000			\$27,300,000
Emptying & Part Infilling of the Pond 1			\$0	\$0	\$0	\$0	\$0							\$0
Denman Treatment Plan Upgrade	\$1,742,500		\$1,742,500	\$0	\$1,742,500	\$1,742,500	\$1,742,500				\$1,742,500			\$1,742,500
Major Tools and Equipment	\$410,000		\$410,000	\$0	\$410,000	\$410,000	\$410,000	\$325,000					\$85,000	\$410,000
Muswellbrook Effluent Re-use		\$36,967	\$36,967	\$0	\$36,967	\$36,967	\$36,967						\$36,967	\$36,967
Asset Management Planning	\$102,500		\$102,500	\$4,000	\$102,500	\$102,500	\$102,500						\$102,500	\$102,500
Works Fleet Items	\$358,750		\$358,750	\$0	\$358,750	\$358,750	\$358,750				\$41,000		\$317,750	\$358,750
Renewal Energy Target Actions			\$0	\$0	\$0	\$0	\$0							\$0
Laboratory Equipment	\$0		\$0	\$0	\$0	\$0	\$0							\$0
<b>Total Capital Expenses</b>	<b>\$ 31,851,875</b>	<b>\$ 245,812</b>	<b>\$ 32,097,687</b>	<b>\$ 10,255,078</b>	<b>\$ 31,994,413</b>	<b>\$ 31,994,413</b>	<b>\$ 31,994,413</b>	<b>\$ 732,000</b>	<b>\$ -</b>	<b>\$ 8,856,000</b>	<b>\$ 20,500,000</b>	<b>\$ -</b>	<b>\$ 1,906,413</b>	<b>\$ 31,994,413</b>

**Muswellbrook Shire Council  
Future Fund  
December 2017  
Capital Budget 2017/18**

**Muswellbrook Shire Council**  
**Future Fund**  
**Capital Works and Purchases Budget 2017/18**

Account Group	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
<b>Capital Revenue</b>							
Operating Result	-\$1,701,461	\$0	-\$1,701,461	-\$1,046,311	-\$1,590,313	-\$1,590,313	-\$1,590,313
Capital Grants	-\$1,452,875	\$0	-\$1,452,875	\$0	-\$1,452,875	-\$1,452,875	-\$1,452,875
Capital Contributions	\$0	\$0	\$0	\$0	\$0	-\$2,107,320	-\$2,107,320
Depreciation	-\$259,687	\$0	-\$259,687	\$0	-\$259,687	-\$287,597	-\$287,597
Borrowed Funds	-\$35,000,000	\$0	-\$35,000,000	\$0	-\$35,000,000	-\$35,000,000	-\$35,000,000
Transfer from reserve	-\$547,125	-\$107,187	-\$654,312	\$0	-\$623,677	-\$623,677	-\$623,677
Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Revenue</b>	<b>-\$38,961,148</b>	<b>-\$107,187</b>	<b>-\$39,068,335</b>	<b>-\$1,046,311</b>	<b>-\$38,926,552</b>	<b>-\$41,061,782</b>	<b>-\$41,061,782</b>
<b>Capital Expenses</b>							
Capital Works and Purchases	\$37,350,000	\$107,187	\$37,457,187	\$32,831,997	\$35,626,552	\$35,626,552	\$35,626,552
Loan Repayments	\$1,611,148	\$0	\$1,611,148	\$344,463	\$1,500,000	\$3,607,320	\$3,607,320
Transfer to reserves	\$0	\$0	\$0	\$0	\$1,800,000	\$1,827,910	\$1,827,910
<b>Total Capital Expenses</b>	<b>\$38,961,148</b>	<b>\$107,187</b>	<b>\$39,068,335</b>	<b>\$33,176,460</b>	<b>\$38,926,552</b>	<b>\$41,061,782</b>	<b>\$41,061,782</b>

## Muswellbrook Shire Council

## Future Fund

## Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review
<b>Capital Revenue</b>							
<b>Sales of Assets</b>							
Glen Munro	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Sales</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Depreciation</b>							
Depreciation	-\$259,687	\$0	-\$259,687	\$0	-\$259,687	-\$287,597	-\$287,597
<b>Total Depreciation</b>	<b>-\$259,687</b>	<b>\$0</b>	<b>-\$259,687</b>	<b>\$0</b>	<b>-\$259,687</b>	<b>-\$287,597</b>	<b>-\$287,597</b>
<b>Capital Grants</b>							
Town Education Centre 2	-\$1,452,875	\$0	-\$1,452,875	\$0	-\$1,452,875	-\$1,452,875	-\$1,452,875
Innovation Precinct Grant.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environment & Heritage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Grants</b>	<b>-\$1,452,875</b>	<b>\$0</b>	<b>-\$1,452,875</b>	<b>\$0</b>	<b>-\$1,452,875</b>	<b>-\$1,452,875</b>	<b>-\$1,452,875</b>
<b>Transfer From Reserves</b>							
VPA Reserve	-\$547,125	\$0	-\$547,125	\$0	-\$547,125	-\$547,125	-\$547,125
Building Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unexpended Grants	\$0	-\$80,687	-\$80,687	\$0	-\$50,052	-\$50,052	-\$50,052
Capital Carry Overs 2015-16	\$0	-\$26,500	-\$26,500	\$0	-\$26,500	-\$26,500	-\$26,500
<b>Total Transfers</b>	<b>-\$547,125</b>	<b>-\$107,187</b>	<b>-\$654,312</b>	<b>\$0</b>	<b>-\$623,677</b>	<b>-\$623,677</b>	<b>-\$623,677</b>
<b>Capital Contributions</b>							
Transferred from General Fund	\$0	\$0	\$0	\$0	\$0	-\$2,107,320	-\$2,107,320
Loan Payment from General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Contributions</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$2,107,320</b>	<b>-\$2,107,320</b>
<b>Borrowed Funds</b>							
Muswellbrook Affordable Student Accom.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of 140 and 88 Bridge Street	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Seven Hills	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Market Place	-\$35,000,000	\$0	-\$35,000,000	\$0	-\$35,000,000	-\$35,000,000	-\$35,000,000
<b>Total Borrowed Funds</b>	<b>-\$35,000,000</b>	<b>\$0</b>	<b>-\$35,000,000</b>	<b>\$0</b>	<b>-\$35,000,000</b>	<b>-\$35,000,000</b>	<b>-\$35,000,000</b>

## Muswellbrook Shire Council

## Future Fund

## Capital Works and Purchases Budget 2017/18

Program	2017/18 Budget	Carry Overs	Total 2017/18 Budget	YTD Actuals	September Review	December Review	March Review	Revenue	Capital Grants	Capital Contributions	Borrowed Funds	Restricted Reserves	Total Funding
<b>Grand Total</b>													
<b>Capital Expenses</b>													
Campbell's Corner		\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0
Land Behind Administration Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0
Market House	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0
Contribution - Racecourse Extension	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0				\$0	\$0
Job Creation	\$150,000	\$0	\$150,000	\$2,080	\$95,000	\$95,000	\$95,000	\$95,000				\$0	\$95,000
Contribution to Conservation Volunteers(General Fu	\$0	\$0	\$0	\$0	\$135,000	\$135,000	\$135,000	\$135,000				\$0	\$135,000
Market Place	\$35,000,000	\$0	\$35,000,000	\$32,752,310	\$33,200,000	\$33,200,000	\$33,200,000	\$0			\$33,200,000	\$0	\$33,200,000
Design - Innovation Hub	\$0	\$26,500	\$26,500	\$4,596	\$26,500	\$26,500	\$26,500	\$0	\$0	\$0		\$26,500	\$26,500
Innovation Precinct Grant.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0
Renewal of Existing Assets/New Acquisitions	\$100,000		\$100,000	\$22,784	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0		\$0	\$100,000
Contribution to Weidman Cottage (General Fund)			\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$0		\$0	\$20,000
Town Education Centre 2	\$2,000,000		\$2,000,000	\$175	\$2,000,000	\$2,000,000	\$2,000,000		\$1,452,875			\$547,125	\$2,000,000
Upgrade of Loxton House	\$0	\$80,687	\$80,687	\$50,052	\$50,052	\$50,052	\$50,052	\$0	\$0	\$0		\$50,052	\$50,052
<b>Total Capital Expenses</b>	<b>\$37,350,000</b>	<b>\$107,187</b>	<b>\$37,457,187</b>	<b>\$32,831,997</b>	<b>\$35,626,552</b>	<b>\$35,626,552</b>	<b>\$35,626,552</b>	<b>\$350,000</b>	<b>\$1,452,875</b>	<b>\$0</b>	<b>\$33,200,000</b>	<b>\$623,677</b>	<b>\$35,626,552</b>

MUSWELLBROOK SHIRE COUNCIL																												
Budget review for the Quarter Ended 30 September 2017																												
CASH AND INVESTMENTS BUDGET REVIEW STATEMENT																												
Transactions As Listed in 2017/18 Budget				Adjusted to Fund Carried Over Works			Proposed Balances as Per Draft September Budget Review						December Review Adjustments				Proposed Balances as Per Draft December Budget Review						Operating and Non Budgeted Transactions					
	Opening Balance (1)	Transfer to	Transfer From	Closing Balance	Balance as Per Budget	Transfer From	Closing Balance	Opening Balance (1)	Transfers to	Refer Comment	Transfer From	Refer Comment	Closing Balance	Opening Balance (1)	Adjustment to Transfers to	Adjustment to Transfers from	Balance After Adjustments	Opening Balance (1)	Transfers to	Refer Comment	Transfer From	Refer Comment	Closing Balance	Transfer to	Refer Comment	Transfer From	Refer Comment	Adjusted Closing
Unrestricted	4			4	4	0	4	4			0	1	4	4			4	4			0	1	4	4			1a	4
Externally Restricted																												
Unexpended Loans	0			0	0		0	0	0	39	0	2	0	0			0	0	0		0	2	0	0				0
Section 94	2,167			2,167	2,167	416	1,751	2,167	18	3	416	4	1,769	2,167		400	2,169	2,167	18	3	816	4	1,369	2,167			4a	1,369
Mt Arthur VPA	997	1,826	847	1,976	997	710	287	997	1,826	5	1,914	7	909	997			909	997	1,826	5	1,914	7	909	997				909
Bengalla VPA	932		100	832	932		932	932	0	5	100	7	832	932			832	932	0	5	100	7	832	932				832
Mangoola VPA	1,159		40	1,119	1,159	750	409	1,159	0	5	790	7	369	1,159			369	1,159	0	5	790	7	369	1,159				369
Liddell VPA	323			323		323		323	0				323	323			323	323	0				323	323				323
Mt Pleasant VPA	325				325			325	238	5	0		563	325	28		535	325	266	5	0		591	325				591
Mangoola Denman Rec	0			0	0		0	0	0	5	0	6	0	0			0	0	0	5	0	6	0	0				0
Mangoola Muswellbrook Rec	102			102		102	102	102	0	5	0	7	102	102			102	102	0	5	0	7	102	102				102
Mangoola WULMS	454			454	454		454	454	0		0		454	454			454	454	0		0		454	454	1	41		453
Mangoola Education	200			200	200		200	200	0		70	16	130	200			130	200	0		70		130	200				130
Environment	0			0	0		0	0	0		0		0	0			0	0	0		0		0	0				0
Section 64 (Water)	6,724	396	740	6,380	6,724		6,724	6,724	396	8	740		6,380	6,724			6,380	6,724	396	8	740		6,380	6,724				6,380
Section 64 (Sewer)	8,066	423	1,764	6,725	8,066		8,066	8,066	423	8a	1,764		6,725	8,066			6,725	8,066	423	8a	1,764		6,725	8,066				6,725
Unexpended Grants (G)	941			941	941	608	333	941	0		410	9	531	941		5	531	941	0		415	9	526	941		526	40	0
Unexpended Grants (W)	0			0	0		0	0	0		0		0	0			0	0	0		0		0	0				0
Unexpended Grants (S)	0			0	0		0	0	0		0		0	0			0	0	0		0		0	0				0
Water	12,022		4,322	7,700	12,022	1,005	11,017	12,022	0	10a	4,914	10	7,108	12,022	94		7,014	12,022	94	10a	4,914	10	7,202	12,022				7,202
Sewer	1,523			1,523	1,523	246	1,277	1,523	0	11a	143	11	1,380	1,523			1,380	1,523	0	11a	143	11	1,380	1,523		11	11a	1,369
Domestic Waste	454			454	454		454	454	0		0		454	454			454	454	0		0		454	454		40	52	414
Total	36,393	2,645	7,813	30,900	36,393	3,735	32,333	36,393	2,901		11,261		28,033	36,393	122	405	28,311	36,393	3,023		11,666		27,750	36,393		578		27,172
Internally Restricted																												
Plant and Vehicle	843			843	843	825	18	843	0	12	781	13	62	843			62	843	0	12	781	13	62	843				62
Infrastructure Replacement	768		100	668	768	337	431	768	0	37	423	14	345	768		39	306	768	0	37	462	14	306	768		63	14a	243
Employee Leave Entitlement	1,001			1,001	1,001		1,001	1,001			0		1,001	1,001			1,001	1,001	0			0	1,001	1,001				1,001
Student Accommodation	0			0	0		0	0			0	15	0	0			0	0	0		0	15	0	0				0
Deposits Retentions and Bonds	671			671	671		671	671			0		671	671			671	671	0		0		671	671				671
Carpark Replacement	10			10	10		10	10	0		0	38	10	10			10	10	0		38		10	10				10
Capital Contingency	0			0	0		0	0			0	42	0	0			0	0			0	42	0	0				0
Road Works Contingency	486		200	286	486		486	486			200	17	286	486			286	486	0		200	17	286	486				286
Mine Affected Roads	0			0	0		0	0			0	32	0	0			0	0	0		0	32	0	0				0
Land Bank Development	3			3	3		3	3	0	18a	0	18	3	3	28		31	3	28	18a	0	18	31	3				31
Building Replacement	233		53	180	233	11	222	233	0	35	53	35a	180	233			180	233	0	35	53	35a	180	233				180
Future Fund	0			0	0		0	0	0	45	0		0	0			0	0	0	45	0		0	0				0
Art Gallery	28			28	28		28	28	0		0	48	28	28			28	28	0		0		28	28				28
Parks and Facilities	0			0	0		0	0			0		0	0			0	0	0		0		0	0				0
Administrative	167			167	167	30	137	167	0	34	30	19	137	167			137	167	0	34	30	19	137	167		95	19a	42
Environmental	177			177	177		177	177	0		0	36	177	177			177	177	0		0	36	177	177		4	30	173
Waste Management Centre	2,715	318	500	2,533	2,715	37	2,678	2,715	2,118	20	507	21	4,326	2,715			4,326	2,715	2,118	20	507	21	4,326	2,715		15	27	4,311
Aquatic Centres Improvement	74			74	74	79	-5	74	0		74	43	0	74			0	74	0		74	43	0	74				0
Financial Assistance Grant	0			0	0		0	0			0		0	0			0	0	0		0		0	0			26	0
Stormwater	438			438	438		438	438			0	22	438	438			438	438	0		0	22	438	438				438
Carryover Works 15/16 Operational	216			216	216		216	216		14		0	230	216			230	216	14		0		230	216		230	28	0
Carryover Works 15/16 Capital	1,137			1,137	1,137	1,583	-446	1,137	-21		1,094	47	22	1,137			22	1,137	-21		1,094		22	1,137				22
Carryover Works 16/17 Operational	165			165	165		165	165	0		0	27a	165	165			165	165	0		0		165	165		165	28b	0
Carryover Works 16/17 Capital	1,657			1,657	1,657	1,953	-296	1,657	7		1,614	27b	50	1,657			50	1,657	7		1,614		50	1,657		50	27b	0
Builders Rubble	61			61	61		61	61					61	61			61	61	0		0		61	61				61
Building Cap	92			92	92		92	92			0		92	92			92	92	0		0		92	92		67	51	25
Road Pavement Consumption Charge	0			0			0	0					0	0		4	4	0	4	53	0		4	0				4
Campbell's Corner Reserve	0			0	0		0	0			0	29	0	0			0</											





## Reserve Commentary

## Comment

1	Funding the Following projects	
1a	Funding the Following Operational projects	
		0
2	Unexpended Loans	
3	Transfer of Section 94 Funds Received to Date	
4	Funding the Following Projects (Sec 94)	
	West Denman Stormwater Infrastructure	125
	Mbk Urban Riparian Master Plan	40
	Muswellbrook Men's Shed	1
	Volunteer Park Irrigation	40
	Victoria Park Improvements	82
	Purchase 58 Anzac Parade, Mbk	44
	QEII Landscape Improvements	42
	Denman Destination Infrastructure - Concept Design.	27
	Library Door Counters	15
	Denman Childrens Centre Expansion (Contribution).	150
	Land purchase - Kenilworth Street Extension	250
		816
4a	Funding the Following Projects	0
		0
5	Receipt of VPA funds	
6	Funding Denman Rec Area	0
		0
7	Funding the Following projects	
	Investigation & Design - Aquatic Centre	100
	Investigation & Design - Denman Hall	100
	Investigation & Design - Denman Tourist Park & Thermal Baths	100
	Sandy Hollow Village Centre	40
	Denman Main St Stage 2	100
	Town Education Centre 2	516
	Racecourse expansion Contribution	400
	Business District Renewal Program	750
	Olympic Park Carpark & Masterplan	698
		2804
8	Section 64 Contributions in Water Fund	
8a	Section 64 Contributions in Sewer Fund	
8b	Section 64 - Transfer of Sewer Reserves	
	Recycle Water Treatment Works	0
9	Funding the Following Projects	
	Safety Device Renewal Program	50
	Resources for Regions - Mine Affected Roads	220
	Upgrade of Loxton House	50
	Bushfire Assets	81
	SES Building	9
	Local Priority Grant.	5
		415
10	Funds Water Capital Works Programme	

10a	Transfer of Water Reserves Programme	
11	Funds Sewer Capital Works Programme	
11a	Transfer of Sewer Reserves	
	Denman Golf Course	11
13	Funds Plant and Vehicle Purchase programme	
	Large Plant Items	732
	Purchase of Vehicles	24
	Transport Vehicles	25
		<u>781</u>
14	Infrastructure Replacement	
	Denman Main St Stage 2	100
	I&D - Williams Bridge	24
	Business District Renewal Program	25
	Investigation & Design Development	274
	Land purchase - Thompson Street/NE Hwy	39
		<u>462</u>
14a	Infrastructure Replacement	
	Investigation & Design (Technical Services)	63
		<u>63</u>
15	Funding the Following Projects	
16	Funding the Following Projects	
	Stem Program	30
	Upper Hunter Conservatorium of Music - Stage 2.	40
		<u>70</u>
17	Funding the following services	
	Remove Depot Fuel Tanks	200
		<u>200</u>
18	Funding the following works	
		<u>0</u>
18a	Sale of Land - Glen Munro	
19	Funds the following works	
	Customer Request Management System	30
		<u>30</u>
19a	Funds the following works	
	SRV	68
	Community Engagement	27
		<u>95</u>
20	Allocates the following amounts	
	Deposit for Market Place	1800
	Depreciation	318
		<u>2118</u>
21	Funding the following projects	
	Information Technology Strategy	500
	Landfill Closure Plan	7
		<u>507</u>
22	Funding the Following Works	

		0
25	Transfer of Funds - Recreation Renewal Reserve	0
25a	Funding the Following Projects	
	General Recreation Program	332
	Upgrade Mbk Aquatic Centre - I&D	43
	Upper Hunter Performance Venue - Design	86
	Demolish Existing Amenity Building - Bowman Park	15
		476
25b	Funding the Following Projects	
	Denman Golf Course	11
27	Funding the Following Projects	
	Waste & Recycling Facility - Feasibility Study.	15
27a	Operational Carryovers (16/17) funded including	
27b	Capital Carryovers (16/17) funded including	
	Safety Devices Renewal program	67
	Business District Renewal Program	276
	Large Plant Items	414
	Leachate Monitoring Bores	11
	Weighbridge Software Upgrade	27
	Surveillance Cameras	25
	I&D Weighbridge & Office	9
	Corp/Enviro General program	67
	WWI Centenary Statue	20
	Public Art Sculpture	16
	Work Health & Safety Corporate Software	1
	Authority Advancement Plan	20
	Investment Property Upgrade/Acquisition	209
	Renewable Energy Target Works	97
	Victoria Park Improvements	18
	Cemetery General Program	64
	Landscaping & Tree Management Program	14
	Major Landcare Projects	173
	Strategic Land Use Planning	37
	Aboriginal Oral History Project	50
	Heritage Items Program	49
		1664
28	Operational Carryovers (15/16) funded including	
	Hunter River Floodplain Risk Management	84
	Leadership Program	7
	Mine Affected Road Network	81
	Investigation & Design (Technical Services)	58
		230
28b	Operational Carryovers (16/17) funded including	
	Hunter River Floodplain Risk Management	69
	Investigation & Design (Technical Services)	96
		165
29	Funding the Following Projects	

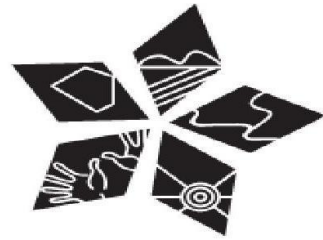
30	Operational item funded from Environmental Reserve Fulcrum 3D Sodar Lease (operating C/O)	4 4
31	Dividend from Commercial Buildings	
31a	Funding the Following Projects	
32	Funding the Following Projects	
33	Funding the Following Projects	
34	Transfer of Funds	
35	Transfer of Funds -	
35a	Funding the Following Projects Renewable Energy Target Works	53 53
36	Transfer of Funds - Environmental	
37	Transfer of Funds - Asset Renewal Reserve	
38	Transfer of Funds - Carpark Reserve	
38a	Funding the Following Projects	
39	Transfer of Unspent Loan	0
40	Transfer of Unexpended Grants - Operational	
	Fire & Emergency Service Levy - Wages	57
	Back to Business Week	2
	Collaborative Community Development	114
	CRC (Community Recycling Centre) Problem Waste	8
	Waste Less Recycle More	23
	Better Waste & Recycling	171
	Club to Club	1
	Roads to Recovery	134
	Reconciliation Activities	6
	Wood Smoke - Mt Arthur	9
	Land Care.	1
		526
41	Transfer of Funds - Mangoola WULMS Tree Management (Operating Carry over)	1 1
42	Funding the Following Projects	
43	Funding the Following Projects Aquatic Centre Program	74 74
44	Funding the Following Projects	
45	Funding the Following Projects	0 0

47	Funding the Following Projects 2015/16 Capital Carryovers	
	Enviro/Corporate General Program	15
	Aquatic Centre Program	22
	Urban Riparian Masterplan	36
	Design Innovation Hub	26
	WWI Centenary Statue	72
	Work Health & Safety Corporate Software	50
	Purchase of Land - Bureen Road	0
	Public Art Sculpture	6
	Cemetery General Program	56
	Urban Road Renewal Programme	450
	Resources for Regions-Mine Affected Roads	259
	General Building Renewal Program	102
		<hr/> 1094
48	Funding the Following Projects	
50	Funding the Following Projects	
		<hr/> 0
51	Operational - Capacity Building Reserve	
	Members Development	12
	Strategic Planning Workshop	6
	Legals	21
	Denman Golf Course (16/17 Operational carryover).	28
		<hr/> 67
52	Operational - Domestic Waste Reserve	
	Domestic Waste Collection Service (roads)	40
53	Road Pavement Consumption Charge	
		4
54	Transfer to Reserves	
	Future Legal Matters	79

## Details of Current Council Loan Balances, Purpose and Repayment Date

Loan Number	Original Amount	Purpose	Interest Rate	Balance at 30/06/2017	Raised During 2017/18	2017/18 Repayments	Year of Final Payment	
21	\$1,100,000	Water - South Muswellbrook Reservoir	6.03%	\$474,557		\$67,833	2022/23	
22	\$300,000	Water - Sandy Hollow Augmentation	6.09%	\$129,867		\$18,494	2022/23	
23	\$3,200,000	Water - South Muswellbrook Reservoir	6.61%	\$1,608,546		\$187,521	2023/24	
24	\$1,300,000	Sewer - Mains and Pump Stations	6.50%	\$788,536		\$66,941	2025/26	
27	\$1,560,000	Local Infrastructure Fund	7.80%	\$468,000		\$156,000	2018/19	
Internal	\$1,750,000	Widden Bridge	6.00%	\$1,497,701		\$60,021	2034/35	
28	\$1,680,000	Smiths Bridge	4.28%	\$1,464,442		\$52,147	2035/36	
29	\$3,000,000	Roads Infrastructure Backlog	5.90%	\$2,142,489		\$278,903	2023/24	LIFS interest rate subsidy applies
	\$5,350,000	General - Thomas Mitchell Drive	Nil	\$48,302		\$48,302		
30 - NAB	\$2,700,000	Future Fund - Sam Adams College	3.71%	\$1,800,000		\$1,800,000		
ANZ	\$1,800,000	Future Fund - Sam Adams College	3.00%		\$1,800,000	*		
32	\$3,300,000	Future Fund - Brook St Mail, TEC, Staff Housing	3.16%	\$3,300,000		*		
35	\$5,256,000	Future Fund - Seven Hills, Campbell's Corner	3.10%	\$5,256,000		*		
36	\$8,244,000		3.15%	\$8,244,000				
CBA	\$15,000,000	Future Fund - Muswellbrook Marketplace	3.06%	\$0	\$15,000,000	\$417,392	2020/21	Fixed rate
ANZ	\$5,000,000	Future Fund - Muswellbrook Marketplace	3.43%	\$0	\$5,000,000	\$628,169	2022/23	Fixed rate
ANZ	\$15,000,000	Future Fund - Muswellbrook Marketplace	3.00%	\$0	\$15,000,000	\$0	2019/20	Floating rate
CBA	\$10,000,000	Sewer - Sewer Treatment Plant	4.50%		\$10,000,000	\$183,620	2037/38	Fixed rate
	\$10,050,000	Sewer - Sewer Treatment Plant					2037/38	Variable
TOTAL				\$27,222,440	\$46,800,000	\$3,965,343		

\* These loans are interest only and no principle repayments are planned, however, the interest servicing repayments are set up in such a way that allows for some minor repayments to occur.



# **muswellbrook shire council**

**2017/18 Consolidated Budget**

**December 2017 Budget Review**

**Attachments**



## December 2017 Budget Review Attachments - 2017/18

Index	Page
Consolidated Operating Budget Review - Income and Expenses by Type	92
Consolidated Operating Budget Review - Income and Expenses by Business Unit	93-94
Consolidated Capital Budget Review - Capital Funding and Capital Expenditure	95
Cash and Investments Budget Review Statement	96
Part A - Contract Lising	97-98
Part B - Consultancy and Legal Expenses	99
December 2017 Budget Review Proposed Changes	100-104

## MUSWELLBROOK SHIRE COUNCIL

Budget review for the Quarter Ended 31 December 2017

## INCOME AND EXPENSES BY TYPE

INCOME	Original Budget	Carry Over	2017/18 Total Budget	Sept Review Changes	December Review Changes	Revised Budget	Actual YTD
Rates and Annual Charges	-20,848,337		-20,848,337	0	-2,785,932	-23,634,269	-22,864,938
User Charges and Fees	-17,306,141		-17,306,141	386,928	-183,035	-17,102,248	-6,923,018
Interest and Investment Revenue	-1,597,209		-1,597,209	0	0	-1,597,209	-364,739
Other Revenues	-2,597,788		-2,597,788	-23,972	-50,000	-2,671,760	-1,228,971
Grants and Contributions	-5,814,804		-5,814,804	-6,220	29,447	-5,791,577	-1,792,463
Internal Revenue	-3,679,559	-1,128,802	-4,808,361	-297,172	-82,000	-5,187,533	-3,101,860
Total Income from Continuing Operations	-51,843,838	-1,128,802	-52,972,640	59,564	-3,071,520	-55,984,596	-36,275,989
EXPENSES	Original Budget	Carry Over	2017/18 Total Budget	Sept Review Changes	December Review Changes	Revised Budget	Actual YTD
Employee Costs	13,410,487	228,241	13,638,728	62,795	-100,239	13,601,284	7,300,269
Materials and Contracts	15,957,261	900,561	16,857,822	-308,601	559,869	17,109,090	6,877,277
Other Expenses	3,591,581		3,591,581	60,887	270,988	3,923,456	2,164,750
Borrowing Costs	3,182,346		3,182,346	-73,826	0	3,108,520	810,069
Overheads	3,897,352		3,897,352	260,914	0	4,158,266	3,453,614
Depreciation	10,652,737		10,652,737	0	200,110	10,852,847	5,407,114
Total Expenses from Continuing Operations	50,691,764	1,128,802	51,820,566	2,169	930,728	52,753,463	26,013,093
Net Operating Result from Continuing Operations	-1,152,074	0	-1,152,074	61,733	-2,140,792	-3,231,133	-10,262,896

## MUSWELLBROOK SHIRE COUNCIL

Budget review for the Quarter Ended 31 December 2017

## INCOME AND EXPENSES BY BUSINESS UNIT

INCOME	Original Budget	Carry Over	2017/18 Total Budget	Sept Review Changes	December Review Changes	Revised Budget	Actual YTD
Fleet Operations	-2,335,062	0	-2,335,062	0	100,000	-2,235,062	-824,627
Recreation	-20,000	0	-20,000	20,000	0	0	0
Roads and Drainage - Works	-3,368,346	0	-3,368,346	31,585	-32,142	-3,368,903	-734,980
Technical Services	0	0	0	0		0	
Domestic Waste	-2,431,841	0	-2,431,841	0	-1,573	-2,433,414	-2,359,988
Waste Management	-5,266,926	0	-5,266,926	-106,747	-28,010	-5,401,683	-2,944,013
Aquatic Centres	-631,100	0	-631,100	-10,239	-6,650	-647,989	-327,699
Community Services	-205,415	0	-205,415	0	110,415	-95,000	-39,541
Human Resources and Safety	0	0	0	0	0	0	0
Property and Building Services	-227,500	0	-227,500	0	-1,000	-228,500	-134,222
Financial Services	-18,877,723	-1,128,802	-20,006,525	-47,172	-2,867,932	-22,921,629	-18,701,191
Cultural	-26,700	0	-26,700	-16,166		-42,866	-7,270
Libraries	-178,250	0	-178,250	-7,806		-186,056	-23,415
Information Services	0	0	0	0		0	0
Customer Service and Administration	0	0	0	0		0	0
Corporate Services Management	0	0	0	0	-150,000	-150,000	
Integrated Planning	-75,500	0	-75,500	0		-75,500	
Sustainability	-531,509	0	-531,509	-33,431	-25,606	-590,546	-392,446
Executive Services	-106,000	0	-106,000	40,000		-66,000	
Economic Development and Innovation	-31,000	0	-31,000	-252,497		-283,497	-23,529
Emergency Services	-195,000	0	-195,000	0		-195,000	-194,668
Environmental Planning	-545,050	0	-545,050	-14,000	-30,000	-589,050	-284,141
Regulatory Services	-94,000	0	-94,000	0		-94,000	-40,670
Water	-5,791,500	0	-5,791,500	0	-104,000	-5,895,500	-2,634,373
Sewer	-4,701,000	0	-4,701,000	0	1,467	-4,699,533	-3,905,562
Education Division	-506,391	0	-506,391	-43,302	-26,989	-576,682	-347,589
Commercial Division	-5,698,025	0	-5,698,025	499,339	-9,500	-5,208,186	-2,356,065
Total Income from Continuing Operations	-51,843,838	-1,128,802	-52,972,640	59,564	-3,071,520	-55,984,596	-36,275,989

## MUSWELLBROOK SHIRE COUNCIL

Budget review for the Quarter Ended 31 December 2017

## INCOME AND EXPENSES BY BUSINESS UNIT

EXPENSES	Original Budget	Carry Over	2017/18 Total Budget	Sept Review Changes	December Review Changes	Revised Budget	Actual YTD
Fleet Operations	2,335,062	0	2,335,062	0	-100,000	2,235,062	1,091,526
Recreation	1,517,863	0	1,517,863	-49,000	0	1,468,863	695,938
Roads and Drainage - Works	9,925,126	214,887	10,140,013	-101,000	146,000	10,185,013	5,061,722
Technical Services	747,296	317,917	1,065,213	-60,935	0	1,004,278	499,032
Domestic Waste	2,431,841	0	2,431,841	0	1,573	2,433,414	1,685,914
Waste Management	4,423,607	297,116	4,720,723	-27,063	59,010	4,752,670	1,862,218
Aquatic Centres	1,215,308	0	1,215,308	40,000	35,500	1,290,808	595,386
Community Services	467,606	175,015	642,621	-25,658	-130,415	486,548	170,320
Human Resources and Safety	675,005	7,236	682,241	-42,627	49,082	688,696	334,007
Property and Building Services	1,927,548	0	1,927,548	10,761	93,950	2,032,259	1,035,236
Financial Services	1,212,452	62,213	1,274,665	63,476	500,000	1,838,141	679,604
Cultural	316,482	0	316,482	19,500	0	335,982	151,772
Libraries	807,872	0	807,872	1,000	13,000	821,872	431,989
Information Services	848,661	0	848,661	15,000	-7,156	856,505	433,958
Customer Service and Administration	768,395	0	768,395	-7,000	0	761,395	340,567
Corporate Services Management	1,065,256	0	1,065,256	94,320	278,000	1,437,576	821,033
Integrated Planning	558,948	0	558,948	95,343	-38,444	615,847	371,404
Economic Development and Innovation	312,572	2,442	315,014	349,000	0	664,014	337,589
Sustainability	576,963	51,976	628,939	-10,000	25,606	644,545	317,400
Executive Services	826,411	0	826,411	25,177	0	851,588	512,637
Emergency Services	860,976	0	860,976	0	0	860,976	359,080
Environmental Planning	978,199	0	978,199	-40,739	0	937,460	405,106
Regulatory Services	296,360	0	296,360	-2,497	0	293,863	129,073
Water	6,103,000	0	6,103,000	0	104,000	6,207,000	3,588,786
Sewer	4,990,000	0	4,990,000	0	-135,467	4,854,533	2,444,453
Education Division	787,088	0	787,088	8,862	26,989	822,939	441,295
Commercial Division	3,715,867	0	3,715,867	-353,751	9,500	3,371,616	1,216,048
Total Expenses from Continuing Operations	50,691,764	1,128,802	51,820,566	2,169	930,728	52,753,463	26,013,093
Net Operating Result from Continuing Operations	-1,152,074	0	-1,152,074	61,733	-2,140,792	-3,231,133	-10,262,896

## MUSWELLBROOK SHIRE COUNCIL

Budget review for the Quarter Ended 31 December 2017

## CAPITAL BUDGET

CAPITAL FUNDING	Original Budget	Carry Overs	2017/18 Budget	Sept Review Changes	December Review Changes	Revised Budget	Actual YTD
Revenues	-14,260,478	0	-14,260,478	-145,580	-2,340,902	-16,746,960	-11,365,602
Capital Grants and Contributions	-13,665,875	0	-13,665,875	-123,000	-2,000,400	-15,789,275	-5,891,218
External Restrictions	-7,813,000	-3,735,000	-11,548,000	287,000	-404,621	-11,665,621	0
Internal Restrictions	-1,152,873	-5,231,414	-6,384,287	1,133,071	-39,200	-5,290,416	0
Loans	-55,500,000	0	-55,500,000	0	0	-55,500,000	0
Asset Sales	-70,000	0	-70,000	0	0	-70,000	-12,728
Total Capital Funding	-92,462,226	-8,966,414	-101,428,640	1,151,491	-4,785,123	-105,062,272	-17,269,548
CAPITAL EXPENDITURE	Original Budget	Carry Overs	2017/18 Budget	Sept Review Changes	December Review Changes	Revised Budget	Actual YTD
New Assets							
- Plant	450,500	1,541,736	1,992,236	-1,211,338	92,739	873,637	155,617
- Infrastructure	37,333,889	3,562,350	40,896,239	212,662	1,908,868	43,017,769	12,343,449
- Land and Buildings	37,225,000	183,401	37,408,401	-1,904,698	466,758	35,970,461	32,821,157
Renewals							
- Plant	3,109,000	215,680	3,324,680	1,090,094	-18,655	4,396,119	625,574
- Infrastructure	8,467,436	3,463,247	11,930,683	-1,282,791	-5,489	10,642,403	2,337,750
Loan Repayments	2,913,116	0	2,913,116	-111,148	2,107,320	4,909,288	789,963
Transfer to Reserves	2,963,285	0	2,963,285	2,055,728	233,582	5,252,595	0
Total Capital Expenditure	92,462,226	8,966,414	101,428,640	-1,151,491	4,785,123	105,062,272	49,073,510
Capital Result	0	0	0	0	0	0	31,803,962

## MUSWELLBROOK SHIRE COUNCIL

Budget review for the Quarter Ended 31 December 2017


## CASH AND INVESTMENTS BUDGET REVIEW STATEMENT

	December Review			
	Opening Balance	Transfer to	Transfer From	Closing Balance
<b>Unrestricted</b>	4			4
<b><u>Externally Restricted</u></b>				
Unexpended Loans	0			0
Section 94	2,167	18	816	1,369
Section 64 (Water)	6,724	396	740	6,380
Section 64 (Sewer)	8,066	423	1,764	6,725
VPA's	4,492	2,092	2,875	3,709
Unexpended Grants (G)	941		941	0
Unexpended Grants (W)	0			0
Unexpended Grants (S)	0			0
Water	12,022	94	4,914	7,202
Sewer	1,523		154	1,369
Domestic Waste	454		40	414
Total	36,393	3,023	12,244	27,172
<b><u>Internally Restricted</u></b>				
Plant and Vehicle	843		781	62
Infrastructure Replacement	768		525	243
Employee Leave Entitlement	1,001			1,001
Deposits Retentions and Bonds	671			671
Carpark Replacement	10			10
Road Works Contingency	486		200	286
Land Bank Development	3	28		31
Building Replacement	233		53	180
Future Fund	0			0
Art Gallery	28			28
Parks and Facilities	0			0
Administrative	167		125	42
Environmental	177		4	173
Waste Management Centre	2,715	2,118	522	4,311
Financial Assistance Grant	0			0
Stormwater	438			438
Aquatic Centres Improvement	74		74	0
Carryover Works 16/17 Operational	165		165	0
Carryover Works 16/17 Capital	1,657	7	1,664	0
Carryover Works 15/16 Operational	216	14	230	0
Carryover Works 15/16 Capital	1,137	-21	1,094	22
Builders Rubble	61			61
Building Capacity	92		67	25
Road Pavement Consumption Charg	0	4		4
Recreation	608		487	121
Road Closure	28			28
Strategic Town Planning				0
Heritage Reserve	18			18
Legal Matters	42	79	42	79
Infrastructure Works - Muswellbrook	125			125
Total	11,763	2,229	6,033	7,959
Grand Totals	48,156	5,252	18,277	35,131

I hereby state that all restricted funds have been invested in accordance with Council's investment policies and in accordance with Division of Local Government guidelines.

Natalia Cowley  
Responsible Accounting Officer


## PART A – CONTRACT LISTING

<div>  <b>muswellbrook shire council</b> </div>										
<b>Contract Listing</b> Budget review for the quarter ended – 31 December 2017										
Contractors Name	ABN Number	Purpose of the Contract	Approximate value of the contract	Duration of Contract	Start Date	End Date	Was the Contract budgeted for	Are there Renegotiation provisions	Method of tendering Selection Criteria (if applicable)	Related Companies involved with the Contract
<b>Abergeldie Watertech</b>		Rehabilitation of Bridge Street Water Reticulation Mains- Contract No. 2016-2017-0289	\$305,390	2 month	Jan 2018	Mar 2018	Yes	No	Open Tender	N/A
<b>FITT Resources Pty Ltd</b>		Muswellbrook Sewer Pump Station 5- Remedial Works - Contract No. 2016-2017-0268	\$162,026	6 months	October 2017	Feb 2018	Yes	No	Open Tender	N/A
<b>Ampcontrol Pty Ltd</b>	97002454079	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>Barnson Pty Limited</b>	43088342625	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>GHD Pty Ltd</b>	39 008 488 373	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>Logicamms</b>	34113919565	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>Maintenance Project Engineering Pty Ltd</b>	40076994155	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	



<b>Brockmann Eco- Consulting</b>	60 569 623 302	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>RPS Australia East Pty Ltd</b>	44140292762	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>SLR Consulting Australia Pty Ltd</b>	29001584612	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>Engenicom Pty Ltd</b>	84124046377	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>ACOR Consultants (NNSW) Pty Ltd</b>	90938224844	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	
<b>Industrial Engineering Solutions</b>	43113875871	Professional services	Unknown – panel contract	2 years	August 2017	June 2019	Yes		Tender	

## PART B – CONSULTANCY AND LEGAL EXPENSES

<div>  <b>muswellbrook</b> shire council </div>		
<b>Consultancy and Legal Expenses</b> Budget Review for the quarter ended – 31 December 2017		
	Expenditure YTD	Budgeted for (Y/N)
Consultancy	\$339,884	Yes
Legal Expenses	\$201,750	Yes

December - 2017 Budget Review Proposed Changes										
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	Comment
General Fund					General Fund					
Operating Budget					Operating Budget					
Revenue					Expenditure					
Fleet Operations					Fleet Operations					
	Plant Recovery Costs	-2,335,062	-2,235,062	100,000		Fleet - Depreciation	865,000	765,000	-100,000	Reduction in depreciation due to the delayed timing of large plant purchases.
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	
				100,000					-100,000	
Roads and Drainage - Works					Roads and Drainage - Works					
	Road Pavement Consumption Charge	0	-3,727	-3,727		Roads and Drainage - Depreciation Expenses	5,130,000	5,236,000	106,000	Additional depreciation stemming from the impact of capital works assets.
	Council Road Maint - VPA	-5,688	-11,375	-5,687		Domestic Waste Collection Service - Business Case	0	40,000	40,000	As per resolution of Council 26 July 2017. (see Finance section for funding).
	Mine Affected Roads Strategy	-42,727	-65,455	-22,728						Revenue raised for future works - transferred to reserve (see capital sheet)
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	Revenue raised for VPA. Transferred to reserve (see capital sheet)
				-32,142					146,000	
Domestic Waste					Domestic Waste					
	Minor changes under \$10,000			-1,573		Minor changes under \$10,000			1,573	
				-1,573					1,573	
Waste Management Facility					Waste Management Facility					
	Community Recycling Centre (CRC) Grant	0	-27,760	-27,760		Waste Management - Depreciation	48,950	80,200	31,250	Additional depreciation stemming from the impact of capital works assets.
	Minor changes under \$10,000			-250		Community Recycling Centre (CRC)-Materials and Contracts	13,462	41,222	27,760	Additional grant funding.
				-28,010		Minor changes under \$10,000			0	
									59,010	
Aquatic Centres					Aquatic Centres					
	Denman Season Passes	-10,000	-16,450	-6,450						Increase revenue to actual trend.
	Minor changes under \$10,000			-200		Aquatic Centre Depreciation - Plant and Equipment	120,400	153,400	33,000	Increase in depreciation due to the capital works program.
				-6,650		Minor changes under \$10,000			2,500	
									35,500	
Community Services					Community Services					
	Collaborative Community Development	-110,415	0	110,415		Collaborative Community Development-Wages & Salaries	90,401	0	-90,401	This programme has been finalised.
						Collaborative Community Development-Materials & Contract	20,000	0	-20,000	This programme has been finalised.
	Minor changes under \$10,000			0		Community Services - Wages and Salaries	381,745	361,745	-20,000	Savings in salaries and wages due to staff vacancies.
				110,415		Minor changes under \$10,000			-14	
									-130,415	
Human Resources					Human Resources					
	Minor changes under \$10,000			0		Recruitment	105,000	154,082	49,082	Additional costs to recruit due to staff vacancies.
				0		Minor changes under \$10,000			0	
									49,082	
Property and Building Services					Property and Building Services					
	Minor changes under \$10,000			-1,000		Property and Building - Depreciation Expenses	539,500	632,450	92,950	Increase in depreciation expenses due to the capital works programs.
				-1,000		Minor changes under \$10,000			1,000	
									93,950	
Financial Services					Financial Services					
	General Fund Rates - Rate in the dollar	-4,750,000	-7,535,932	-2,785,932		Contingency Expenses - Materials and Contracts	0	500,000	500,000	Contingency provision offsetting an uncertain revenue receipt.
Transfers from Reserves										As per Council resolution - 26 July 2017 (see Roads and Drainage).
	Domestic Waste Reserve			-40,000						As per Council resolution - 29 November 2017. (See Corporate Services Management Business Unit.)
	Legal Reserve			-42,000		Minor changes under \$10,000			0	
	Minor changes under \$10,000			0					500,000	
				-2,867,932						
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	Comment
Revenue					Expenditure					
Libraries					Libraries					
	Minor changes under \$10,000			0		Library - Depreciation Expenses	157,600	170,600	13,000	Increase in depreciation due to the capital works programs.
				0		Minor changes under \$10,000			0	
									13,000	
Information Services					Information Services					
	Minor changes under \$10,000			0		Minor changes under \$10,000			-7,156	
				0					-7,156	
Corporate Services Management					Corporate Services Management					
						Administration Office Equipment - Depreciation	215,000	251,000	36,000	Increase in depreciation due to the capital works programs.
	Legal Fees - Reimbursement	0	-150,000	-150,000		Legal Fees	30,000	272,000	242,000	As per Council resolution from 29 November 2017. (See Finance Business Unit - Legal Fees Reserves \$42,000 and recovery of legal matters.)
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	
				-150,000					278,000	
Integrated Planning and Safety					Integrated Planning and Safety					
	Minor changes under \$10,000			0		Integrated Planning and Safety - Wages and Salaries	373,200	334,756	-38,444	Savings in wages and salaries due to staff vacancies.
				0		Minor changes under \$10,000			0	
									-38,444	

Executive Services					Executive Services	Executive Services - Wages and Salaries	437,731	397,731	-40,000	Re-allocation of funding to consultants due to staff vacant positions.
						Consultants - Materials and Contracts	10,000	50,000	40,000	Re-allocation of funding to consultants due to staff vacant positions.
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	
				0					0	
Sustainability				0	Sustainability					
	Woodsmoke Reduction Program - Mount Arthur	0	-10,890	-10,890		Woodsmoke Reduction Program - Mount Arthur	13,428	24,318	10,890	Additional contribution income to be received.
	Landcare	0	-14,716	-14,716		Landcare - Materials and Contracts	22,497	37,213	14,716	Match grant funding.
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	
				-25,606					25,606	
Environmental Planning					Environmental Planning					
	Section 149 Certificates	-42,250	-72,250	-30,000						Increase due to current demand.
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	
				-30,000					0	
Regulatory Services					Regulatory Services					
						Impounding Services - Wages and Salaries	48,165	63,165	15,000	Reallocated from Promotional Activities due to staffing changes.
						Promotional Activities - Materials and Contracts	37,503	22,503	-15,000	Reallocate to Impounding Services, wages, due to staffing changes.
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	
				0					0	
General Fund Operating Budget Result										
September Budget General	Fund Operating Result Before Capital Amounts			-100,528						
	Net Changes in Revenue		-2,932,498							
	Net Changes in Expenditure		925,706							
	Net Result			-2,006,792						
December Budget Review Operating Result Before Capital Amounts				-2,107,320						
				-2,107,320						

Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	
Water Fund					Water Fund					
Operating Budget					Operating Budget					
Revenue					Expenditure					
	Water Tanker Sales	-50,000	-144,000	-94,000		Water - Depreciation Expense	1,590,000	1,684,000	94,000	Increase due to current trend.
	Minor changes under \$10,000			-10,000		Minor changes under \$10,000			10,000	Adjustment to depreciation expense after asset revaluation.
				-104,000					104,000	
Water Fund Operating Budget Result										
September Budget Review Water Fund Operating Result Before Capital Amounts				311,500						
December Budget Review Operating Result Before Capital Amounts				311,500						
Net Result				0						
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	
Sewer Fund					Sewer Fund					
Operating Budget					Operating Budget					
Revenue					Expenditure					
	Minor changes under \$10,000			1,467		Sewer - Depreciation Expense	1,467,000	1,333,000	-134,000	Adjustment to depreciation after asset revaluation.
				1,467		Minor changes under \$10,000			-1,467	
									-135,467	
Sewer Fund Operating Budget Result										
September Budget Review Sewer Fund Operating Result Before Capital Amounts				289,000						
December Budget Review Operating Result Before Capital Amounts				155,000						
Net Result				134,000						
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	
Commercial Division					Commercial Division					
Operating Budget					Operating Budget					
Revenue					Expenditure					
	Minor changes under \$10,000			-9,500		Marketplace - Wages and Salaries	0	72,000	72,000	Reallocated from Materials and Contracts.
				-9,500		Marketplace - Materials and Contracts	764,197	692,197	-72,000	Reallocated to Wages and Salaries.
						Minor changes under \$10,000			9,500	
									9,500	
Commercial Buildings Fund Operating Budget Result										
September Budget Review Commercial Buildings Operating Result Before Capital Amounts				-1,836,570						
December Budget Review Operating Result Before Capital Amounts				-1,836,570						
Net Result				0						
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	
Education Division					Education Division					
Operating Budget					Operating Budget					
Revenue					Expenditure					
				0		Education Fund - Depreciation Expense	269,687	297,597	27,910	Increase in depreciation expenses due to the capital works programs.
	Town Education - Income	-142,500	-154,500	-12,000		Contingency Fund	20,000	11,898	-8,102	Adjustment due to additional depreciation.
	140 Bridge Street - Rental Income	-43,302	-58,291	-14,989		Town Education Campus - Materials and Contracts	0	12,000	12,000	Additional income to be received for reimbursement of expenses.
	Minor changes under \$10,000			0		Minor changes under \$10,000			-4,819	Increase rental for additional period.
				-26,989					26,989	
Education Division Fund Operating Budget Result										
September Budget Review Education Division Operating Result Before Capital Amounts				246,257						
December Budget Review Operating Result Before Capital Amounts				246,257						
Net Result				0						
Consolidated Operating Budget Result										
September Budget Review All Funds Operating Result Before Capital Amounts				-1,090,341						
Proposed December Budget Review Changes				-2,140,792						
December Budget Review All Funds Operating Result Before Capital Amounts				-3,231,133						

Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	
General Fund					General Fund					
Capital Budget					Capital Budget					
Revenue					Expenditure					
Opening Capital Budget Result				0						
Change in Operating Result		-100,528	-2,107,320	-2,006,792						
				-2,006,792						
Roads & Drainage and Other Community Infrastructure					Roads & Drainage and Other Community Infrastructure					
Capital Grants					Roads & Drainage and Other CI					
Transfer from Reserves	Section 94 Contributions			-250,000	Roads & Drainage and Other CI	Land Purchase - Kenilworth Street Expansion.	0	250,000	250,000	As per Council Meeting 14 November 2017.
	Infrastructure Renewal Reserve			-39,200	Roads & Drainage and Other CI	Land Purchase - Thompson Street/NE Hwy.	0	39,200	39,200	As per Infrastructure Committee Meeting dated 20 December 2017.
	Total Transferred from Reserves	-4,428,088	-4,717,288	-289,200					289,200	
Depreciation	Roads	-5,130,000	-5,236,000	-106,000						Adjustment of Depreciation of Roads (See the operating budget)
	Fleet	-685,000	-585,000	100,000						Adjustment of Depreciation of Fleet (see the Operating budget)
	Waste Management	-48,950	-80,200	-31,250						Adjustment of Waste Management (see the Operating Budget).
					Roads & Drainage and Other CI	Transferred to Reserves	0	28,415	28,415	To be transferred to reserves from operating budget. VPA Roads and Mine Affected Roads Strategy.
	Minor changes under \$10,000			0		Transferred to Reserves	0	3,727	3,727	To be transferred to reserves from operating budget. Road Pavement Consumption Charge.
				-326,450		Minor changes under \$10,000				
									321,342	
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change	
Planning, Community and Corporate Services					Planning, Community and Corporate Services					
Capital Grants	Grandparents Day Grant	0	-2,400	-2,400	Planning, Community & Corporat Libraries - Local Priority Grant		11,000	13,400	2,400	Additional matching grant funding received.
	Habitat Action Grant	0	-32,000	-32,000	Planning, Community & Corporat Major Landcare Projects		422,502	454,502	32,000	Adjustment for the successful grant funding application.
	Blue Heeler Expansion Grant	0	-21,000	-21,000	Planning, Community & Corporat Stage Costs - Events		0	21,000	21,000	Additional grant funding to be received.
	Rail Noise Abatement Project	0	-1,950,000	-1,950,000	Planning, Community & Corporat Rail Noise Abatement Project		0	1,950,000	1,950,000	As per Council Meeting Resolution - 14 November 2017.
Capital Contributions	Bengalla Award - Contribution	-35,000	-30,000	5,000	Planning, Community & Corporat Capital Contingency Program.		177,939	172,939	-5,000	Adjustment due to a change in contribution.
Depreciation	Corporate Services Management	-215,000	-251,000	-36,000	Planning, Community & Corporate					Adjustment of Depreciation of Corporate Services (see the operating budget)
	Libraries	-157,600	-170,600	-13,000	Planning, Community & Corporate					Adjustment of Depreciation of Libraries of Corporate Services (see the operating budget)
	Aquatic Centre	-120,400	-153,400	-33,000	Planning, Community & Corporate					Adjustment of Depreciation of Aquatic Centre (see the operating budget)
	Building	-539,500	-632,450	-92,950	Planning, Community & Corporate					Adjustment of Depreciation of Buildings (see the operating budget).
Transfers from Reserves	Unexpended Grant	0	-4,621	-4,621	Planning, Community & Corporat Local Priority Grant		13,400	18,021	4,621	Transfer Unexpended Grant.
	Sec 94 (Community Infrastructure)	0	-150,000	-150,000	Planning, Community & Corporat Denman Children's Centre Expansion (Contribution)		0	150,000	150,000	As per Corporate Policy and Planning Committee 20 December 2017.
					Planning, Community & Corpora Contribution to Future Fund		0	2,107,320	2,107,320	Loan Contribution to Future Fund.
					Planning, Community & Corporat Transfer to Legal Matters Reserves		0	79,530	79,530	Adjustment due to additional legal expenses.
	Total from Reserves	-3,900,099	-4,054,720	-154,621					4,341,871	
	Minor changes under \$10,000			0		Minor changes under \$10,000			0	
				-2,329,971					4,341,871	
General Fund Capital Budget Result										
General Fund Proposed Changes				0						
December Budget Review Result After Capital Amounts				0						

Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change
Water Fund					Water Fund				
Capital Budget					Capital Budget				
Revenue					Expenditure				
Change in Operating Result		311,500	311,500	0					
Depreciation		-1,254,700	-1,348,700	-94,000	Water	Transfer to Reserves	396,000	490,000	94,000
Water	Minor changes under \$10,000			0	Water	Minor changes under \$10,000			0
				-94,000					94,000
Water Fund Capital Budget									
Original Budget Result after Capital Amounts Result				0					
Water Fund Proposed Changes				0					
December Budget Review Result After Capital Amounts				0					
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change
Sewer Fund					Sewer Fund				
Capital Budget					Capital Budget				
Revenue					Expenditure				
Change in Operating Result		289,000	155,000	-134,000					
Depreciation		-1,467,000	-1,333,000	134,000					
Sewer	Minor changes under \$10,000			0	Sewer	Minor changes under \$10,000			0
				0					0
Sewer Fund Capital Budget Result									
Original Budget Result after Capital Amounts				0					
Sewer Fund Proposed Changes				0					
December Budget Review Result After Capital Amounts				0					
Business Unit	Activity	September Budget Review	Proposed December Review	Change	Business Unit	Activity	September Budget Review	Proposed December Review	Change
Future Fund					Future Fund				
Capital Budget					Capital Budget				
Revenue					Expenditure				
Change in Operating Result		-1,590,313	-1,590,313	0					
Depreciation		-259,687	-287,597	-27,910	Future Fund	Transfer to Reserves	1,800,000	1,827,910	27,910
Loan Contribution from General Fund.		0	-2,107,320	-2,107,320		Loan Repayments - Marketplace	1,500,000	3,607,320	2,107,320
Future Fund	Minor changes under \$10,000			0					
				-2,135,230	Future Fund	Minor changes under \$10,000			0
Future Fund Capital Budget Result									2,135,230
Original Budget Result after Capital Amounts				0					
Future Fund Proposed Changes				0					
December Budget Review Result After Capital Amounts				0					
Consolidated Capital Budget Result									
Proposed December Budget Review Changes				0					
December Budget Review All Funds Capital Result After Capital Amounts				0					





**12.11 FINAL PROJECT FOR MEETING 40% RENEWABLE ENERGY TARGET**

<b>Attachments:</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Fiona Plesman - Director - Planning, Community &amp; Corporate Services</b>
<b>Author:</b>	<b>Tracy Ward - Sustainability Officer – Projects</b>
<b>Community Plan Issue:</b>	<b><i>Support initiatives which reduce the community's impact on the environment</i></b>
<b>Community Plan Goal:</b>	<b><i>Carry out actions under the Sustainability Action Plan as it relates to air quality, waste reuse and minimisation, electricity minimisation, Council's Renewable Energy Target and food waste minimisation.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Continue to investigate with renewable energy innovators and power suppliers to seek opportunities for joint ventures.</i></b>

**PURPOSE**

A tender calling for solar car ports at Council's administration building and library car park to meet the 40% Renewable Energy Target closed at 2 pm 19 December 2017. These tenders were assessed by a panel and one tender has been chosen as offering the best outcome to Council and meeting the requirements for solar generation. This project can be entirely funded from the remaining Renewable Energy Target Fund allocation, if the allocations to 2021/22 are brought forward.

**OFFICER'S RECOMMENDATION**

- 1. The remaining allocation of funding within the Renewable Energy Target Fund to install a solar car port at Council's administration building be brought forward.**
- 2. Council meets the 2020 Renewable Energy Target two years early and install the solar carport.**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**BACKGROUND**

Council set a 40% Renewable Energy Target at its December meeting in 2014 to be met by 2020. Since that date there have been several projects undertaken aimed at achieving the target. It has been determined that a further 320 MWH per annum are required to meet the target and several options have been explored and reported to Council at the March 2017 Ordinary Council Meeting. Due to limited roof space on Council owned non-commercial buildings a further report was sent to the Infrastructure Committee in November 2017 proposing solar car ports at both Council's administration building and Muswellbrook Library. A tender was subsequently prepared and advertised. The tender closed at 2 pm 19 December 2017. There were three submissions.

**CONSULTATION**

Waste Reuse and Environment Operations Manager

Building and Property Manager

Manager Technical Services

Sustainability Coordinator

Technical Officer-Property and Buildings

Design Engineer

Council's Electrical Contractor

Solar Suppliers

### **CONSULTATION WITH COUNCILLOR SPOKESPERSON**

Cr Rod Scholes (Nominated Councillor Spokesperson) was consulted during the production of this report.

### **REPORT**

Three submissions were tendered for solar car ports with a variety of options presented including separate structures at both Council's administration building and library and a single large structure shading only the staff car park at Council's administration building.

The tender assessment revealed a preferred supplier. The preferred tenderer presented a large single structure for Council's Administration staff car park only. This structure would contain 795 x 300 w solar panels and includes 7 inverters. The structure is aesthetically pleasing and leaves the library car park untouched which could be used in future if the Renewable Energy Target is ever increased.

With favourable weather conditions the carport could be fully installed and generating electricity within six months of commencement of installation.

A number of benefits from this structure will include:

1. The installers have guaranteed that the target generation of 320 MWH will be achieved and if a review of the generation at the end of the first year reveals that the system is underperforming the installer will undertake required works to increase the generation.
2. Council's administration building is the second highest consumer of electricity (excluding water and waste facilities) and currently consumes over 241,000 Kw of electricity per annum. The solar panels currently installed on the building generate approximately 20% of this consumption. The proposed solar installation would bring this figure to over 100%.
3. Adding to the aesthetic nature of the administration centre, sending a clear sustainability message.
4. If the 320 MWH target generation is not achieved Council the installer will return and rectify the situation.

Future options:

5. Option of installing lighting within the carports to increase safety for staff working late. This would also eliminate the need for energy intensive car park lighting in the staff carpark.
6. Option to install fencing to allow lockable secure storage of fleet vehicles
7. Option to install electric car charging stations within the car ports in future.



Photo: Artist's Impression of Solar Car Port installed at Council's Administration Building

## OPTIONS

- Option 1: Install the Solar Carport by bringing forward the Renewable Energy Target Fund allocation as listed in the financial implications below.
- Option 2: Install the Solar Carport but consider funding the structure portion of the carport separately from another fund.
- Option 3: The installer is offering finance option which is as follows
- \$200,000 up front
  - 11c per kw (increase with cpi) for 15 years. This cost is estimated at approximately \$52,800pa (or) \$792,000 over 15 years without CPI.
  - Total combined cost \$992,000
- Option 4: Council purchases green power. This presents a higher long term cost to Council.

Note Solar power options are limited due to space available on non-commercial Council owned buildings.

## CONCLUSION

By completing this installation Council will achieve the 40% Renewable Energy Target two years early, providing protection to Council's fleet and staff cars and produce 100% of the administration's building energy use.

**SOCIAL IMPLICATIONS**

Social implications are in line with Council's sustainability policy.

**FINANCIAL IMPLICATIONS**

The entire cost of this project is \$727,000. To complete this project Council could bring forward future allocations within the Renewable Energy Target Fund. The Renewable Energy Target Fund allocation is as follows.

Entire allocation to 2021/22

2017/18	2018/19	2019/20	2020/2021	2021/22	TOTAL
\$234,614	\$182,087	\$165,996	\$80,000	\$80,000	\$742,697

Allocation to 2019/20

2017/18	2018/19	2019/20	TOTAL
\$234,614	\$182,087	\$165,996	\$582,697

Alternatively, Council could fund the structure portion of the carport separately from another fund.

**NOTE:** The installer is offering finance option which is as follows

- \$200,000 up front
- 11c per kw (increase with cpi) for 15 years. This cost is estimated at approximately \$52,800pa (or) \$792,000 over 15 years without CPI increase.
- Total combined cost \$992,000

**POLICY IMPLICATIONS**

The strategies in this report align with the target resolution endorsed in the Ordinary Council Meeting 8<sup>th</sup> December, 2014.

**STATUTORY IMPLICATIONS**

Not applicable.

**LEGAL IMPLICATIONS**

Procurement has and will continue to be in accordance with Council's specified procedures to adhere to the Local Government Act.

**OPERATIONAL PLAN IMPLICATIONS**

This links to section 14.1 of Operational Plan 2017/18 – Carry out actions under the Sustainability Action Plan.

**RISK MANAGEMENT IMPLICATIONS**

Risk will be managed in accordance with council risk management procedures, and the Risk management protocols outlined in the tender.

## 12.12 DIRECTOR'S REPORT - PLANNING, COMMUNITY & CORPORATE SERVICES

**Attachments:** Nil

**Responsible Officer:** Fiona Plesman - Director - Planning, Community & Corporate Services

**Author:** Chloe Wuiske - Administration Officer  
 Jade Richardson - Co-Ordinator, Customer Service & Administration  
 Carolyn O'Brien - Manager, Community Services  
 Pathum Gunasekara - Acting Manager, Planning & Regulatory Services

**Community Plan Issue:** *Progressive leadership*  
**Community Plan Goal:** *That Muswellbrook Shire is well led and managed*  
**Community Plan Strategy:** *Operational efficiency*

### PURPOSE

Monthly report to Council.

### OFFICER'S RECOMMENDATION

The information contained in this report be noted.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

### REPORT

#### PLANNING & REGULATORY SERVICES

##### 1. Statistical Information

**Note:** Statistics for Section 149 Planning Certificates, Development Applications, Construction Certificates and Complying Development Certificates are distributed separately to Councillors with whole of month data prior to the Council meeting. The statistics are also available on Council's website.

#### ***Schedule 1: Development Applications Approved (23 December 2017 – 29 January 2018)***

DA No.	DESCRIPTION	PROPERTY	VALUE (\$)
2017/107	Steel Storage Shed and Awning	3 Waratah Close Muswellbrook	18,500
2017/105	Steel Storage Shed	10 Northerly Close Muswellbrook	12,000
2017/102	Attached Fly-Over Patio	53 Ogilvie Street Denman	13,700
2017/100	Continuation of use - Shooting Range	Pretoria Row Muswellbrook	-
2017/94/2	S96(1) Modification - Remove DA Conditions 8 and 9	3367 Golden Highway Jerrys Plains	-

DA No.	DESCRIPTION	PROPERTY	VALUE (\$)
2017/92	Demolition of Existing Garage and Erection of New Garage	4 Wilder Street Muswellbrook	24,600
2017/89	Construction of a New 3/4 Effluent Drain Sump to Replace Existing Sump	New England Highway Muswellbrook	215,000
2017/88	Internal Alterations to Existing Car Dealership and Replace Existing Signage with New Illuminated Signage	116 Bridge Street Muswellbrook	40,000
2017/25	Mobile Crushing Plant	11 Glen Munro Road Muswellbrook	40,000
2015/37	Enclosed Patio Area	26 Calgaroo Avenue Muswellbrook	25,000

***Schedule 2: Development Applications Currently Being Assessed***

DA No.	DESCRIPTION	PROPERTY	RECEIVED	VALUE (\$)
2018/5	Painting Exterior	21 Ogilvie Street Denman	23/01/2018	8,500
2018/4	Continuation of use as a Dwelling	Golden Highway Giants Creek	22/01/2018	-
2018/3	Demolition of Existing Dwelling 'House'	57 Ford Street Muswellbrook	22/01/2018	22,000
2015/35/2	S96 (1A) Modification - Change from Gable Roof to Skillion Roof	43 Virginia Street Denman	17/01/2018	-
2018/2	Garage Extension and Carport	92 Brook Street Muswellbrook	11/01/2018	19,500
2018/1	Carport and Rear Patio Roof	5 Lou Fisher Place Muswellbrook	03/01/2018	32,376
2017/112	Relocation of Dwelling, Patio and Deck	9a Merton Street Denman	22/12/2017	90,000
2017/111	Installation of Outdoor Signage	19-29 Rutherford Road Muswellbrook	21/12/2017	6,700
2017/110	Proposed Business Identification Signage (12 Signs)	4 Lorne Street Muswellbrook	19/12/2017	6,000
2017/109	Concrete Tiered Seating on Hill in Front of Denman Recreational Facility Building	Turner Street Denman	14/12/2017	120,000
2017/108	Extension to Existing Commercial Building	4 Lorne Street Muswellbrook	14/12/2017	44,000
2017/106	Awning	14 Dalwood Place Muswellbrook	06/12/2017	11,291
2017/104	Primary and Secondary Dwelling to be Constructed in Two (2) Stages	8569 New England Highway Muswellbrook	24/11/2017	552,924
2017/103	Placement of Four (4) Temporary Demountable Buildings	3 Thomas Mitchell Drive Muswellbrook	16/11/2017	34,552



DA No.	DESCRIPTION	PROPERTY	RECEIVED	VALUE (\$)
2017/99	Two (2) Steel Sheds	2 Armitage Avenue Muswellbrook	09/11/2017	29,800
2017/98	Attached Gable Patio Cover	93 Queen Street Muswellbrook	08/11/2017	25,850
2017/95	Concrete Block Retaining Wall and Steel Framed Shed	70-72 Ironbark Road Muswellbrook	27/10/2017	145,000
2017/76	Renovations and Additions to Racing and Function Centre	16 Sheppard Avenue Muswellbrook	24/08/2017	4,000,000
2017/73	Caravan Park - Continuation of Use	1618 Merriwa Road Sandy Hollow	28/07/2017	-
2017/60	Change of Use - Building Materials Recycling Depot	7 Glen Munro Road Muswellbrook	23/06/2017	-
2017/59	Deconstruction and Rebuilding of Heritage Belfry	20 Brook Street Muswellbrook	20/06/2017	75,000
2017/57	Construction of Ford and Isuzu Showroom, Vehicle Display and Signage	113 Maitland Street Muswellbrook	14/06/2017	445,459
2000/212/6	S96(1a) Modification - Extension of timeframe of Operations & Extraction Area, Site Plan, Removal of Conditions	2449 Denman Road Muswellbrook	29/05/2017	-
2016/111/2	S96(1a) Modification -Extend Existing Retaining Wall by Six (6) Metres	33 Shaw Crescent Muswellbrook	10/03/2017	-
2016/32	Placement of Fill	110 Merriwa Road Denman	12/04/2016	5,000

**4.07.01.1 - On-site sewage management systems meet regulatory standards. Ensure all on site sewage management systems have necessary approvals and inspections are to be carried out.**

**On-site Wastewater Statistics - 13 Month Analysis (2016/2017)**

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Applications Received (new installation)	3	0	1	0	1	1	0	0	1	2	4	1	0
Applications Approved (new installation)	3	0	4	0	1	0	1	1	2	4	3	1	1
Inspections (new system)	0	0	0	0	0	0	0	0	2	1	2	1	0
Inspections (existing system)	83	4	31	8	6	31	14	26	1	11	2	16	14

**4.01.01.1 - Reduce the environmental impact of development on our community by carrying out regular inspection of building sites and monitoring waste.**

**Building Site Compliance Inspection Statistics – 13 Month Analysis (2016/2017)**

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Total Sites Inspected	0	0	0	0	0	0	0	0	0	2	3	3	0
Total non-compliant and educated	0	0	0	0	0	0	0	0	0	0	3	0	0
Total compliance after education	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Penalty Notices Issued	0	0	0	0	0	0	0	0	0	0	0	0	0

**4.06.01.1 - Increase surveillance and regulation of illegal dumping.**

**Illegal Dumping Statistics – 13 Month Analysis (2016/2017)**

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Total Investigations	5	1	3	2	3	5	2	5	4	3	4	4	3
Total Clean up by Council - insufficient evidence	3	1	2	2	3	3	2	1	2	3	2	3	1
Total Clean Up by individual	2	0	0	0	0	0	0	3	2	0	1	1	2
Total Penalty Notices Issued	0	0	0	0	0	0	0	0	0	0	1	0	0
Court Attendance Notice Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Still under investigation	0	0	0	0	0	2	0	0	0	0	0	0	0

**4.04.04.4 - Enhance public safety and wellbeing of the community by undertaking an inspection program for swimming pools within the Local Government Area**

**Swimming Pool Compliance Statistics – 13 Month Analysis (2016/2017)**

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Applications for Compliance Certs.	1	3	2	3	2	1	0	1	2	1	2	6	1
Total compliance inspections (not inc. Final Insp. for Occ. Certs)	17	20	19	42	25	19	8	19	29	27	19	23	18

Initial Inspections	17	15	16	27	19	1	4	17	23	21	8	15	14
Re-inspections	0	5	3	15	6	18	4	2	6	6	11	8	4

Compliance Certs / Occ. Certs issued	8	9	22	26	18	27	7	15	21	21	13	20	12
--------------------------------------	---	---	----	----	----	----	---	----	----	----	----	----	----

**Total Pools in Council's Swimming Pool Register = 855**

**Compliance as at 30 June 2017 = 63.7%**

**Current Compliance = 74%**

(i.e. **633 out of 855** pools have a valid Compliance Certificate or Occupation Certificate.

Note: Certificate is valid for 3 years)

**Percentage of pools inspected during Financial Year 2017/2018 = 11.5%**

(i.e. **98 out of 855** pools have had at least one inspection carried out during FY 2017/2018. Council's program outlines that we will inspect 10% of pools per year).

## **COMMUNITY SERVICES**

### **Community Partnerships**

5.3.3 Identify a new location for Upper Hunter Youth Services and provide support to the organisation regarding their relocation

Community Workers continue to meet with Upper Hunter Youth Services Inc Management Committee Members to explore the services accommodation need based on the Upper Hunter Youth Services Accommodation Needs Discussion Paper.

5.3.4 Deliver a Youth Week Event

Preparations are underway for Youth Week 2018 which will be delivered in partnership with community service providers and held during the week of 13-22 April.

6.1.1 Deliver the Stronger Families Stronger Communities strategy with regard to people in social housing in partnership with other providers over two financial years (Kim)

The Collaborative Impact Facilitation Project is building momentum in the community services network. The Project Officer has been focused on working with relevant service providers in the three priority areas that the Coalition have identified. In developing these partnerships and reviewing working practices with a view that service improvements will improve inclusion and participation opportunities for people residing in social housing.

7.1.1 Develop a discussion paper that describes the current social indicators across Muswellbrook Shire following the release of the 2016 ABS Census.

The Social Indicators Paper is currently in draft format and will be included in the February Corporate Policy and Planning agenda.

8.1.2 Support the Denman Children's Centre Extension project

Assistance has been provided to Denman Children's Centre this month in the collation of their proposed plans and information to be presented to relevant funding opportunities.

9.2.4 Partner with other community groups and organisations to deliver a directory of Seniors Week events. (Kim)

The collation of activities for a Muswellbrook Seniors Festival 2018 brochure has commenced. Relevant organisations have been consulted regarding their proposed activities during NSW Seniors Festival which is scheduled for the 4-15 April, a draft brochure will be available at the end of February. Funding for this brochure was provided through the Seniors Festival Grant.

- 10.1.3 Over the next two years deliver the local Oral History project to provide elders and others with an opportunity to share their stories (Kim)

The first meeting of the Aboriginal Oral History Reference Group was held in December. The Reference Group will oversee the development of the Project, the group met and accepted its Terms of Reference and resolved to draft a Consultants Brief to move the project to the next phase.

- 10.2.1 Work with the Aboriginal community to improve access to cultural and educational activities

Muswellbrook Shire Council Executive Services met with the Aboriginal Reconciliation Committee to develop the concept plan for the establishment of Aboriginal Education & Cultural Centre. The Aboriginal Reconciliation Committee responded well to exploring and developing the concept and have plans to visit the proposed local site as well as travelling as a group to Murrook Cultural Centre which is located at Williamstown to gain an understanding of what can be offered at a Cultural Centre. This will occur during February.

- 10.2.2 Investigate the progression of an Aboriginal Native Arboretum Project in partnership with the local Aboriginal Community

The concept of an Aboriginal Native Arboretum Project was raised with the Aboriginal Reconciliation Committee last year. This idea will need to be defined as well as resourced to progress any further.

### **Upper Hunter Regional Library (Denman and Muswellbrook)**

The following statistics represent activity at Muswellbrook branch during January, 2018

---

**Computer Bookings total as of 507/user 559/hour  
22<sup>nd</sup> January 2018**

**Crafty hour for the month of January – 2 11 visitors  
sessions**

**Thinker Kruncher (Brain Training) – 1 5 visitors  
session**

**Home Library – monthly & fortnightly 205 books and audiobooks**

### **Summer Reading Program Events:**

**Pat Collins Mini Workshop ‘DIY Sunscreen’ 52 visitors  
- Tuesday, 9<sup>th</sup> January 2018 @ 11:00am**

**Recycled Robots – Thursday 11<sup>th</sup> January 43 visitors  
@ 10:30am**

**Badge & Games Making – Monday, 15<sup>th</sup> 30 visitors  
January 2018 @ 11:30am**

**3D VR Gaming Challenge @ DNM & MBK 23 visitors  
with Mayor Rush – Wednesday, 17<sup>th</sup>  
January 2018 @ 2:30pm**

**JD’s ‘All New’ World of Magic Show, Friday, 102 visitors including Challenge Disability  
19<sup>th</sup> January 2018 @ 11:00am Services, as it was their borrowing day.**

**Game On! SRP Party – Monday, 22<sup>nd</sup> 39 visitors  
January 2018 @ 11:30am**

---

**Muswellbrook Regional Arts Centre****18.2.1 Deliver a minimum of five exhibitions each year;**

The following exhibitions opened on 5 January, 2018 and will close on 4 March, 2018.

*Coming in Waves*: is a body of work centred on the sea and the debris, both natural and man-made, left behind by the tide. These etchings depict the intricate details and patterns found in the shells, weeds and other sea life on the shoreline and create a graphic representation of the subject. These works explore the dynamic possibilities of line work and colour, amplifying the beauty of the subject through repetition.

*Stencil Art Prize* showcases 67 stencil artists from 25 countries and is the world's largest stencil event. Influenced by the ephemeral nature of street art, these stencil-based works blend pop-culture imagery and global politics to highlight the growing concerns of a socially engaged generation of artists.

*Reflecting on Nature: Birdlife studies in oil and through the lens* - Bernice, Mark and Mitchell O'Mahoney

Mitchell O'Mahoney is a Hunter Valley portrait artist and drawing teacher who has put aside his portrait subjects and teamed up with wildlife photographers Bernice and Mark O'Mahoney for this collection of parallel works – Reflecting on Nature.

Bernice and Mark O'Mahoney began photography as a pursuit to complement their interest in Australian bush, its wildlife and native plants. Their objective is to observe, photograph and identify as much as possible of the unique flora and fauna this great country has to offer. The photographs included in this exhibition are a selection from their Australian birdlife series.

Drawing on the Australian birdlife captured by Bernice and Mark, Mitchell's own unique portrayal of Australian birdlife, executed in oil on silver, features a role-reversal of sorts in which the viewer affects the subject by contributing one's own colour and movement for a changeable visual experience.

The opening was well attended by local artists, Shire residents and visitors from across the Upper Hunter and NSW.

**18.2.2 Work with sponsors to investigate the annual delivery of the Muswellbrook Art Prize\**

Entries to the 45<sup>th</sup> Muswellbrook Art Prize closed during January, 2018. There was a strong interest in this prize, which is sponsored by Bengalla Mining Company and Muswellbrook Shire Council.

Approximately 60 pieces of work have been shortlisted. This exhibition will open on 4 March, 2018.

**18.2.5 At least one Artist in Residence Program is delivered each year**

Applications to the Muswellbrook Regional Arts Centre; Artist in Residence (AIR) Program closed in January, 2018. The successful applicants have been notified and contractual arrangements are being completed.

The AIR Program will be completed by July, 2018. It is expected that this residency will be followed by an exhibition of the works created by the artist(s) within the next 18 months.

## 13 REPORTS FROM COMMITTEES

### 13.1 REPORT OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY, 19 DECEMBER 2017

<b>Attachments:</b>	Nil
<b>Responsible Officer:</b>	Neil Pope - Director, Community Infrastructure
<b>Author:</b>	Imelda Williams - Traffic & Roads Status Officer
<b>Community Plan Issue:</b>	<i>Our community's infrastructure is planned well, is safe and reliable and provides required levels of service</i>
<b>Community Plan Goal:</b>	<i>Facilitate investment in high quality community infrastructure necessary to a regional centre.</i>
<b>Community Plan Strategy:</b>	<i>Investigate and recommend appropriate management treatments for road safety and traffic management.</i>

#### PURPOSE

To facilitate Council's adoption of the recommendations of the meeting of the Local Traffic Committee held on 19 December 2017.

#### OFFICER'S RECOMMENDATION

The Minutes of the Local Traffic Committee Meeting held on Tuesday 19 December 2017 be received and the recommendations contained therein **ADOPTED**.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

#### REPORT

The Local Traffic Committee met on Tuesday 19 December 2017.

The Minutes of the meeting are attached for the information of the Councillors. (Doc ID 806322)

**PRESENT:** Cr S. Reynolds (Chair), Mr T. Chapman (RMS Newcastle), Snr. Constable C. Dengate (NSW Police), Mr G. de Boer (Representing Mr Michael Johnsen), Mr P. Higgins (Manager Technical Services).

**IN ATTENDANCE:** Mrs I. Williams (MSC).

## **1 APOLOGIES AND LEAVE OF ABSENCE**

Nil

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RECOMMENDED on the motion of Mr de Boer and Mr Dengate that:

The Minutes of the Local Traffic Committee held on 21 November 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

## **3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Nil

## **4 BUSINESS ARISING**

Nil

## **5 BUSINESS**

### **5.1 REQUEST FOR LETTERS OF SUPPORT FOR 40KM/H SPEED LIMIT AT EMERGENCY INCIDENTS (INFORMAL REPORT)**

RECOMMENDED that:

Council support the push for change to make the speed limit at emergency incidents 40 kilometres per hour by writing to NSW Premier, Roads and Maritime Services Minister, Local Member and the Roads & Maritime Services to protect all emergency service personnel.

**VOTE: Unanimous Support**

### **5.2 (INFORMAL REPORT) REQUEST FOR REVIEW OF SPEED LIMIT MUSWELLBROOK CBD**

RECOMMENDED that:

Council refer the request from the Muswellbrook Chamber of Commerce & Industry for a speed zone review of the Muswellbrook CBD to the Roads & Maritime Services for consideration.

**VOTE: Unanimous Support**



**6 DATE OF NEXT MEETING**

20 February 2018

**7 CLOSURE**

The meeting was declared closed.

.....

Cr S. Reynolds

**Chairperson**

**13.2 REPORT OF THE INTERNAL AUDIT COMMITTEE MEETING HELD ON THURSDAY, 14 DECEMBER 2017**

<b>Attachments:</b>	Nil
<b>Responsible Officer:</b>	Fiona Plesman - Director - Planning, Community & Corporate Services
<b>Author:</b>	Melissa Cleary - Co-Ordinator - Integrated Planning
<b>Community Plan Issue:</b>	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
<b>Community Plan Goal:</b>	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
<b>Community Plan Strategy:</b>	<i>Work toward the achievement of the targets established in the Fit for the Future ratios.</i>

**PURPOSE**

To inform Council of a meeting of the Internal Audit Committee held on 14 December 2017.

**OFFICER'S RECOMMENDATION**

The minutes for the Internal Audit Committee meeting held on Thursday 14 December 2017 be NOTED.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**REPORT**

The Executive Officer reports that the Internal Audit Committee met on Thursday 14 December 2017. The minutes of the meeting are attached for the information of the Councillors.

**PRESENT:** Ms Brigitte Thomas (Chair), Mr D. Bamback, Cr S. Bailey, Mr S. McDonald (General Manager), Mrs F. Plesman (Director – Planning, Community & Corporate Services) and Ms M. Cleary (Integrated Planning Co-Ordinator).

**IN ATTENDANCE:**

## **14 APOLOGIES AND LEAVE OF ABSENCE**

RECOMMENDED on the motion of Mr Bamback and Ms Thomas that:

The apologies for inability to attend the meeting submitted by Cr. S. Bailey be ACCEPTED.

## **15 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RECOMMENDED on the motion of Mr Bamback and Ms Plesman that:

The Minutes of the Internal Audit Committee held on 21 June 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

## **16 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Nil

## **17 BUSINESS ARISING**

Nil

## **18 BUSINESS**

---

### **5.1 INTERNAL AUDIT FINDINGS AND ACTIONS**

---

Ms Plesman provided an update on the number of audits conducted by Council this year and the current status of the IS Strategy.

Ms Thomas inquired as to whether the main issues identified by the audits conducted this far relate to systems and staffing constraints.

Ms Plesman stated that it is mainly related to systems.

Ms Thomas asked whether Council is addressing audit priorities by associated risks.

Ms Plesman confirmed this was the case.

Ms Thomas asked how the auditors compared Muswellbrook with other councils.

Ms Plesman said that the auditor has not provided a formal report rating Council against other organisations, however informally the auditor has reported that we compare fairly against other councils.

RECOMMENDED on the motion of Mr Bamback and Ms Thomas that:

The information contained in this report be noted.

## **5.2 INTERNAL AUDIT REPORT - REVIEW OF CUSTOMER SERVICE**

RECOMMENDED on the motion of Mr Bamback and Ms Thomas that:

The information contained in this report be noted.

## **5.3 INTERNAL AUDIT REPORT - REVIEW OF WATER UTILITY MANAGEMENT**

Ms Thomas noted that the main issue identified appears to be related to staffing levels.

Ms Plesman explained that Council has made a number of major improvements in this area.

RECOMMENDED on the motion of Mr Bamback and Ms Thomas that:

The information contained in this report be noted.

## **5.4 INTERNAL AUDIT REPORT - REVIEW OF DEVELOPMENT APPLICATION PROCESSES**

Ms Plesman advised that an increase of resources and a review of positions will be conducted to address the recommendations of the report.

RECOMMENDED on the motion of Ms Thomas and Mr Bamback that:

The information contained in this report be noted.

## **5.5 REVIEW OF AUDIT COMMITTEE STRUCTURE AND TERMS OF REFERENCE**

RECOMMENDED on the motion of Ms Thomas and Mr Bamback that:

The report be noted.

## **5.6 2018 MEETING DATES**

Ms Cleary sought input from the Committee regarding a forward meeting schedule. Ms Thomas and Mr Bamback agreed that any week day with the exception of Friday is suitable, with a preference to change the meeting time until later in the afternoon (4:00pm).

It is proposed that the 2018 meeting schedule consist of at least four meetings, one meeting per quarter in the months of March, June, September and December, held at Council from 4:00pm to 5:00pm on the first Wednesday of the quarter, with a meeting reminder notification to be emailed to the Committee two weeks prior to each meeting.

The proposed meeting dates for 2018 are:

- 7 March, 2018

**MINUTES OF THE INTERNAL AUDIT COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE COUNCILLORS ROOM, ADMINISTRATION CENTRE, MUSWELLBROOK ON THURSDAY 14 DECEMBER, 2017 COMMENCING AT 5.00PM.**

---

- 6 June, 2018
- 5 September, 2018
- 5 December, 2018

RECOMMENDED on the motion of Ms Thomas and Mr Bamback that:

The meeting schedule be adopted.

**19 DATE OF NEXT MEETING**

4.00pm on 7 March, 2017

**20 CLOSURE**

The meeting was declared closed at 5.45pm.

.....

Bridget Thomas

**Chairperson**

**13.3 REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING HELD ON WEDNESDAY, 20 DECEMBER 2017**

<b>Attachments:</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Steve McDonald - General Manager</b>
<b>Author:</b>	<b>Michelle Sandell-Hay - PA to the General Manager</b>
<b>Community Plan Issue:</b>	<b><i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i></b>
<b>Community Plan Goal:</b>	<b><i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i></b>

**PURPOSE**

To facilitate Council's adoption of the recommendations of the meeting of the Infrastructure Committee held on 20 December 2017.

**OFFICER'S RECOMMENDATION**

The Minutes of the Infrastructure Committee Meeting held on Wednesday 20 December 2017 be received and the recommendations contained therein ADOPTED.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**REPORT**

The Infrastructure Committee met on Wednesday 20 December 2017.

The Minutes of the meeting are attached for the information of the Councillors.

**DECISIONS REQUIRING A NEW BUDGET ALLOCATION**

<b>Item Ref</b>	<b>Description</b>	<b>\$</b>	<b>GL No.</b>

**PRESENT:** Cr B.N. Woodruff (Chair), Cr M. Rush, Cr J.F. EadesCr M. Green, Cr G. McNeill, Cr R. Scholes, Cr S. Reynolds and.

**IN ATTENDANCE:** Mr P. Redan (Acting General Manager), Mr N.W. Pope (Director, Community Infrastructure), Ms C. O'Brien (Acting Director, Planning, Community & Corporate Services), Ms N. Cowley (Manager, Corporate Services), Ms L. Payne (Co-Ordinator – Financial Services), Mr G. Gardner (Acting Manager, Planning & Environmental Services), Mr A. Metriski (Policy Officer) and M. Sandell-Hay (PA to General Manager).

## **1 APOLOGIES AND LEAVE OF ABSENCE**

RECOMMENDED on the motion of Crs Rush and McNeill that:

The apologies for inability to attend the meeting submitted by Cr S. Bailey, Cr M. Bowditch, Cr J. Foy, Cr J. Ledlin and Cr S. Ward be ACCEPTED and the necessary Leave of Absence be GRANTED.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RECOMMENDED on the motion of Crs Scholes and Reynolds that:

The Minutes of the Infrastructure Committee held on 29 November 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

## **3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Nil

## **4 BUSINESS ARISING**

Nil

## **5 BUSINESS**

Nil

## **6 ADJOURNMENT INTO CLOSED COMMITTEE**

RECOMMENDED on the motion of Crs McNeill and Eades that:

The Committee adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

### **7.1 LAND REQUIRED FOR ROAD PURPOSES THOMPSON STREET NEW ENGLAND HIGHWAY UPGRADE**

Item 7.1 is classified CONFIDENTIAL under the provisions of Section10A(2)(c) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial



advantage on a person with whom the council is conducting (or proposes to conduct) business, and the Committee considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

## **7 CLOSED COMMITTEE**

### **7.1 LAND REQUIRED FOR ROAD PURPOSES THOMPSON STREET NEW ENGLAND HIGHWAY UPGRADE**

RECOMMENDED on the motion of Crs Scholes and Green that:

Council:

1. Enter into an Agreement for compensation with McDonalds for the amount specified in the report for land required for road purposes conditional on the upgrade of the Thompson Street/New England Highway intersection proceeding and
2. Authorise associated documents to be signed under the Seal of Council in accordance with the regulations for the land matter negotiations with McDonalds.
3. Approve the funding for the land acquisition from the source identified in the financial section of the report.

## **8 RESUMPTION OF OPEN COMMITTEE**

RECOMMENDED on the motion of Crs Eades and Reynolds that:

The meeting return to Open Committee.

## **9 DATE OF NEXT MEETING**

31 January 2018

## **10 CLOSURE**

The meeting was declared closed at 4.40 pm.

.....  
Mr P. Redan

**Acting General Manager**

.....  
Cr B. Woodruff

**Chairperson**

**13.4 REPORT OF THE CORPORATE POLICY AND PLANNING COMMITTEE  
MEETING HELD ON WEDNESDAY, 20 DECEMBER 2017**

<b>Attachments:</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Steve McDonald - General Manager</b>
<b>Author:</b>	<b>Michelle Sandell-Hay - PA to the General Manager</b>
<b>Community Plan Issue:</b>	<b><i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i></b>
<b>Community Plan Goal:</b>	<b><i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i></b>

**PURPOSE**

To facilitate Council's adoption of the recommendations of the meeting of the Corporate Policy And Planning Committee held on 20 December 2017.

**OFFICER'S RECOMMENDATION**

The Minutes of the Corporate Policy And Planning Committee Meeting held on Wednesday 20 December 2017 be received and the recommendations contained therein **ADOPTED**.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**REPORT**

The Corporate Policy And Planning Committee met on Wednesday 20 December 2017.

The Minutes of the meeting are attached for the information of the Councillors.

**DECISIONS REQUIRING A NEW BUDGET ALLOCATION**

<b>Item Ref</b>	<b>Description</b>	<b>\$</b>	<b>GL No.</b>

**MINUTES OF THE CORPORATE POLICY & PLANNING COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE COUNCILLORS ROOM, ADMINISTRATION CENTRE, MUSWELLBROOK ON WEDNESDAY 20 DECEMBER, 2017 COMMENCING AT AT THE CONCLUSION OF THE INFRASTRUCTURE COMMITTEE.**

---

**PRESENT:** Cr B.N. Woodruff(Chair), Cr M. Rush, Cr M. Bowditch, Cr J.F. Eades, Cr M. Green, Cr G. McNeill, Cr R. Scholes and Cr S. Reynolds.

**IN ATTENDANCE:** Mr P. Redan (Acting General Manager), Mr N.W. Pope (Director, Community Infrastructure), Ms C. O'Brien (Acting Director, Planning, Community & Corporate Services), Ms N. Cowley (Manager, Corporate Services), Ms L. Payne (Co-Ordinator – Financial Services), Mr G. Gardner (Acting Manager, Planning & Environmental Services), Mr A. Mitreski (Policy Officer) and M. Sandell-Hay (PA to General Manager).

## **1 APOLOGIES AND LEAVE OF ABSENCE**

RECOMMENDED on the motion of Crs Reynolds and McNeill that:

The apologies for inability to attend the meeting submitted by Cr S. Bailey, Cr J. Foy, Cr J. Ledlin and Cr S. Ward be ACCEPTED and the necessary Leave of Absence be GRANTED.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RECOMMENDED on the motion of Crs Eades and Green that:

The Minutes of the Corporate Policy & Planning Committee held on 29 November 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

## **3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

**Cr M. Green** – declared a non-pecuniary interest in item 7.1. Cr Green advised that her mother in law is a member of the Muscle Creek Landcare Group that have been nominated for an award.

**Cr M. Bowditch** – declared a non-pecuniary interest in Item 7.1. Cr Bowditch advised the Committee that his employer has been nominated for an award.

## **4 BUSINESS ARISING**

Nil

## **5 BUSINESS**

### **5.1 OLDER WOMEN'S NETWORK - MUSWELLBROOK WELLNESS CENTRE REQUEST.**

RECOMMENDED on the motion of Crs Rush and Green that:

Council endorse assistance towards the establishment of the Muswellbrook Wellness Centre at the Muswellbrook Aquatic and Fitness Centre through the provision of a free space and pool entry during the initial stage of six months during forming of this group.

### **5.2 DENMAN CHILDREN'S CENTRE INC. - REQUEST FOR SUPPORT**

RECOMMENDED on the motion of Crs Rush and Scholes that:

1. Council approve the support requested by Denman Child Care Centre's stage one

**MINUTES OF THE CORPORATE POLICY & PLANNING COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE COUNCILLORS ROOM, ADMINISTRATION CENTRE, MUSWELLBROOK ON WEDNESDAY 20 DECEMBER, 2017 COMMENCING AT AT THE CONCLUSION OF THE INFRASTRUCTURE COMMITTEE.**

---

- extension and recommend this project to the Ridgeland's Voluntary Planning Agreement Committee for budget endorsement.
2. Council give in principle support to an allocation of \$150,000 from S94 (Community Infrastructure).

### **5.3 AUDIT COMMITTEE**

RECOMMENDED on the motion of Crs Rush and Scholes that:

The report be noted.

### **5.4 LEP REVIEW DISCUSSION PAPER**

RECOMMENDED on the motion of Crs Rush and Eades that:

1. Councillors review the final LEP Review Discussion Paper in preparation for a workshop to discuss the document, with a view to establishing the next steps regarding the preparation of the Planning Proposal to amend LEP 2009.
2. The proposed workshop be held in January at a date to be fixed by Council.

## **6 ADJOURNMENT INTO CLOSED COMMITTEE**

RECOMMENDED on the motion of Crs Reynolds and Scholes that:

The Committee adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

### **7.1 DETERMINATION OF AUSTRALIA DAY 2018 AWARDS**

Item 7.1 is classified CONFIDENTIAL under the provisions of Section 10A(2)(a) of the local government act 1993, as it deals with personnel matters concerning particular individuals (other than councillors), and the Committee considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

## **7 CLOSED COMMITTEE**

### **7.1 DETERMINATION OF AUSTRALIA DAY 2018 AWARDS**

RECOMMENDED on the motion of Crs Green and McNeill that:

The Committee consider the nominations and determine the winners of the 2018 Australia Day Awards for the following:

Awards	Winner
1. Young Citizen of the Year	Nominee E

**MINUTES OF THE CORPORATE POLICY & PLANNING COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE COUNCILLORS ROOM, ADMINISTRATION CENTRE, MUSWELLBROOK ON WEDNESDAY 20 DECEMBER, 2017 COMMENCING AT AT THE CONCLUSION OF THE INFRASTRUCTURE COMMITTEE.**

---

- |                                     |            |
|-------------------------------------|------------|
| 2. Citizen of the Year              | Nominee H  |
| 3. Junior Sports person of the Year | Nominee L  |
| 4. Services to Sports Award         | Nominee T  |
| 5. Sports person of the Year        | Nominee Q  |
| 6. Cultural Contributor Youth       | Nominee V  |
| 6. Cultural Contributor             | Nominee W  |
| 7. Environment                      | Nominee Z  |
| 8. Education                        | Nominee BB |
| 9. Social Inclusion                 | Nominee CC |

## **8 RESUMPTION OF OPEN COMMITTEE**

RECOMMENDED on the motion of Crs Bowditch and Scholes that:

The meeting return to Open Committee.

## **9 DATE OF NEXT MEETING**

24 January 2018

## **10 CLOSURE**

The meeting was declared closed at 5.37pm.

.....  
Mr P. Redan  
**Acting General Manager**

.....  
Cr B. Woodruff  
**Chairperson**

**13.5 REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING HELD ON WEDNESDAY, 31 JANUARY 2018**

<b>Attachments:</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Steve McDonald - General Manager</b>
<b>Author:</b>	<b>Michelle Sandell-Hay - PA to the General Manager</b>
<b>Community Plan Issue:</b>	<b><i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i></b>
<b>Community Plan Goal:</b>	<b><i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i></b>

**PURPOSE**

To facilitate Council's adoption of the recommendations of the meeting of the Infrastructure Committee held on 31 January 2018.

**OFFICER'S RECOMMENDATION**

The Minutes of the Infrastructure Committee Meeting held on Wednesday 31 January 2018 be received and the recommendations contained therein **ADOPTED**.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**REPORT**

The Infrastructure Committee met on Wednesday 31 January 2018.

The Minutes of the meeting are attached for the information of the Councillors.

**DECISIONS REQUIRING A NEW BUDGET ALLOCATION**

<b>Item Ref</b>	<b>Description</b>	<b>\$</b>	<b>GL No.</b>

**PRESENT:** Cr B.N. Woodruff (Chair), Cr M. Bowditch, Cr J.F. Eades, Cr J. Foy, Cr M. Green, Cr J. Ledlin, Cr G. McNeill, Cr R. Scholes, Cr S. Reynolds and Cr S. Ward.

**IN ATTENDANCE:** Mr S.J. McDonald (General Manager), Mr N.W. Pope (Director - Community Infrastructure), Ms F. Plesman (Director - Planning, Community & Corporate Services), Mr P. Redan (Executive Manager - Water and Waste), Ms G. Bobsien (Executive Manager – Economic Development & Innovation), Mr D. Finnigan (Manager, Muswellbrook Works), Mr E. Ediriwickrama (Manager, Roads & Drainage), Mr P. Higgins (Manager, Technical Services), Ms N. Cowley (Manager, Corporate Services), Mr P. Gunasekara (Acting Manager, Planning & Environmental Services), Mrs D. Watson (Planner), Mr S. Brooks (Mine Liaison Officer), Mrs M. Sandell-Hay (PA to General Manager).

## **1 APOLOGIES AND LEAVE OF ABSENCE**

RECOMMENDED on the motion of Crs McNeill and Green that:

The apologies for inability to attend the meeting submitted by Cr M. Rush , Cr S. Bailey and Cr S. Reynolds be ACCEPTED and the necessary Leave of Absence be GRANTED.

Cr Woodruff thanked Mr Pope for the work he has undertaken during his 12 years with Council.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RECOMMENDED on the motion of Crs Scholes and McNeill that:

The Minutes of the Infrastructure Committee held on 20 December 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

## **3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Nil

## **4 BUSINESS ARISING**

Nil

## **5 BUSINESS**

### **5.1 2017-2018 Q2 CI CAPITAL WORKS STATUS REPORT**

RECOMMENDED on the motion of Crs Scholes and Bowditch that:

Council note the information contained in the 2017-2018 Q2 Community Infrastructure Capital Works Status Report updated to 31 December 2017.

### **5.2 SANDY HOLLOW VILLAGE CENTRE IMPROVEMENT CONCEPT**

RECOMMENDED on the motion of Crs Green and Ledlin that:

The Committee endorse;

1. The changes to the Sandy Hollow Village Concept Plan and associated priority works for



**MINUTES OF THE INFRASTRUCTURE COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE COUNCILLORS ROOM, ADMINISTRATION CENTRE, MUSWELLBROOK ON WEDNESDAY 31 JANUARY, 2018 COMMENCING AT 4.39PM.**

---

implementation, to include

- Priority 1. adjacent to the community hall– stage 1 *Completed in 2015*
- Priority 2. Footpath area adjacent to the community hall – stage 2 *Completed in 2016*
- Priority 3. Footpath area either side of the community hall *Completed in 2017*
- Priority 4. Footpath east of the hotel
- Priority 5. Footpath west of community hall
- Priority 6. Post and rail fencing
- Priority 7. Pocket Park
- Priority 8. On-street parking improvements
- Priority 9. Road approaches arrival tree planting
- Priority 10. Footpath area adjacent to the Tourist Hotel

- 2. The works to be undertaken to the extent of the availability of funds in the above order of priority.

## **6 DATE OF NEXT MEETING**

28 February 2018

## **7 CLOSURE**

The meeting was declared closed at 4.49 pm.

.....  
Mr S. McDonald  
**General Manager**

.....  
Cr B. Woodruff  
**Chairperson**

**13.6 REPORT OF THE CORPORATE POLICY AND PLANNING COMMITTEE  
MEETING HELD ON WEDNESDAY, 31 JANUARY 2018**

<b>Attachments:</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Steve McDonald - General Manager</b>
<b>Author:</b>	<b>Michelle Sandell-Hay - PA to the General Manager</b>
<b>Community Plan Issue:</b>	<b><i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i></b>
<b>Community Plan Goal:</b>	<b><i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i></b>
<b>Community Plan Strategy:</b>	<b><i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i></b>

**PURPOSE**

To facilitate Council's adoption of the recommendations of the meeting of the Corporate Policy And Planning Committee held on 31 January 2018.

**OFFICER'S RECOMMENDATION**

The Minutes of the Corporate Policy And Planning Committee Meeting held on Wednesday 31 January 2018 be received and the recommendations contained therein ADOPTED.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**REPORT**

The Corporate Policy And Planning Committee met on Wednesday 31 January 2018.

The Minutes of the meeting are attached for the information of the Councillors.

**DECISIONS REQUIRING A NEW BUDGET ALLOCATION**

<b>Item Ref</b>	<b>Description</b>	<b>\$</b>	<b>GL No.</b>

**PRESENT:** Cr B.N. Woodruff (Chair), Cr M. Rush, Cr M. Bowditch, Cr J.F. Eades, Cr J. Foy, Cr M. Green, Cr J. Ledlin, Cr G. McNeill, Cr R. Scholes and Cr S. Ward.

**IN ATTENDANCE:** Mr S.J. McDonald (General Manager), Mr N.W. Pope (Director, Community Infrastructure), Ms F. Plesman (Director, Planning, Community & Corporate Services), Mr P. Redan (Executive Manager, Water and Waste), Ms G. Bobsien (Executive Manager – Economic Development & Innovation), Mr D. Finnigan (Manager, Muswellbrook Works), Ms N. Cowley (Manager, Corporate Services), Mr P. Gunasekara (Acting Manager, Planning & Environmental Services), Mrs D. Watson (Planner), Mr S. Brooks (Mine Liaison Officer) and Mrs M. Sandell-Hay (PA to General Manager).

## **1 APOLOGIES AND LEAVE OF ABSENCE**

RECOMMENDED on the motion of Crs McNeill and Bowditch that:

The apologies for inability to attend the meeting submitted by Cr S. Bailey and Cr S. Reynolds be ACCEPTED and the necessary Leave of Absence be GRANTED.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RECOMMENDED on the motion of Crs Green and McNeill that:

The Minutes of the Corporate Policy & Planning Committee held on 20 December 2017, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

## **3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Nil

## **4 BUSINESS ARISING**

Nil

## **5 BUSINESS**

### **5.1 STORE AND MATERIALS STOCKTAKE - 21 NOVEMBER 2017**

RECOMMENDED on the motion of Crs Scholes and Green that:

Council notes the report on the stocktake carried out on 21 November 2017 and an amount of \$580.70 be written off to the inventory register.

### **5.2 REPORT ON INVESTMENTS HELD AS AT 31 DECEMBER 2017**

RECOMMENDED on the motion of Crs Green and Scholes that:

The information showing Council's investments as at 31 December 2017 be noted and the exceeded trading limits on three issuers be accepted.

**6 DATE OF NEXT MEETING**

28 February 2018

**7 CLOSURE**

The meeting was declared closed at 5.01pm.

.....

Mr S. McDonald  
**General Manager**

.....

Cr B. Woodruff  
**Chairperson**

**21 NOTICES OF MOTION / RESCISSION**

Nil

**22 QUESTIONS WITH NOTICE**

Nil

**23 COUNCILLORS REPORTS****24 QUESTIONS FOR NEXT MEETING****25 ADJOURNMENT INTO CLOSED COUNCIL**

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, business of a kind referred to in Section 10A(2) of the Act should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

**26 CLOSED COUNCIL****RECOMMENDATION**

Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

**19.1 AWARD OF CONTRACT NO. 2016-2017-0266 C1 - DEWATERING AND REMOVAL OF SLUDGE FROM SLUDGE LAGOONS AT DENMAN SEWAGE TREATMENT PLANT**

Item 19.1 is classified CONFIDENTIAL under the provisions of Section 10A(2)(d)(ii) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**27 RESUMPTION OF OPEN COUNCIL**

**28 CLOSURE**

**DATE OF NEXT MEETING: TUESDAY 13 MARCH 2018**