



**muswellbrook
shire council**

Muswellbrook Shire Council

CORPORATE POLICY & PLANNING COMMITTEE MEETING

BUSINESS PAPER

30 MAY 2018



CORPORATE POLICY & PLANNING COMMITTEE MEETING, 30 MAY 2018

MUSWELLBROOK SHIRE COUNCIL

P.O Box 122
MUSWELLBROOK
25 May, 2018

Councillors,

You are hereby requested to attend the Corporate Policy & Planning Committee Meeting to be held in the COUNCILLORS ROOM, Administration Centre, Muswellbrook on **30 May, 2018** commencing at the conclusion of the Infrastructure Committee Meeting.

Fiona Plesman
ACTING GENERAL MANAGER

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**MUSWELLBROOK SHIRE COUNCIL
CORPORATE POLICY & PLANNING COMMITTEE MEETING**

**AGENDA
WEDNESDAY 30 MAY 2018**

1 APOLOGIES AND LEAVE OF ABSENCE

Moved: _____ **Seconded:** _____

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the Corporate Policy & Planning Committee held on **18 April 2018**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

Moved: _____ **Seconded:** _____

RECORD OF PROCEEDINGS OF THE CORPORATE POLICY & PLANNING COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE COUNCILLORS ROOM, ADMINISTRATION CENTRE, MUSWELLBROOK ON WEDNESDAY 18 APRIL, 2018 COMMENCING AT 5.12PM

PRESENT: Cr R. Scholes (Chair), Cr M. Rush, Cr J. Foy, Cr M. Green and Cr S. Ward.

IN ATTENDANCE: Ms F. Plesman (Acting General Manager), Mr D. Finnigan (Interim Director, Community Infrastructure), Ms C. O'Brien (Acting Director, Planning, Community & Corporate Services), Mr P. Redan (Executive Manager, Water and Waste), Ms G. Bobsien (Executive Manager – Economic Development & Innovation), Mr P. Ball (Acting Manager, Muswellbrook Works), Mr E. Ediriwickrama (Manager, Roads & Drainage), Mr P. Higgins (Manager, Technical Services), Ms N. Cowley (Manager, Corporate Services), Mr J. Brown (Executive Services Co-Ordinator), Mrs M. Sandell-Hay (PA to General Manager)..

1 APOLOGIES AND LEAVE OF ABSENCE

MOVED by Crs Rush and Foy that:

The apologies for inability to attend the meeting submitted by Cr S. Bailey, Cr M. Bowditch, Cr. J. Eades, Cr J. Ledlin, Cr G. McNeill, Cr S. Reynolds and Cr. B. Woodruff, be ACCEPTED and the necessary Leave of Absence be GRANTED.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOVED by Crs Green and Ward that:

The Minutes of the Corporate Policy & Planning Committee held on 28 March 2018, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Nil

4 BUSINESS ARISING

Nil

5 BUSINESS

5.1 COUNCIL REPRESENTATION - NSW PUBLIC LIBRARIES ASSOCIATION

MOVED by of Crs Green and Foy that:

Council renew their nominated representatives to the NSW Pubic Libraries Association (PLA) for the period 2018 and 2019 calendar years.

5.2 REPORT ON INVESTMENTS HELD AS AT 31 MARCH 2018

MOVED of Crs Ward and Green that:

The information showing Council's investments as at 31 March 2018 be noted and the exceeded trading limits on two issuers be accepted.

5.3 DENMAN DESTINATION INFRASTRUCTURE MASTER PLAN

MOVED by Crs Ward and Foy that:

1. Council Endorse the progression of the works identified in the report subject to the Scout Hall being located in its correct location;
2. Council Endorse the amendments to the Denman Tourist Park and Thermal Baths Master Plan concept as identified, and the placement of the plan on public exhibition for a minimum period of 28 days; and
3. A report be submitted to Council at the end of public exhibition about the feedback received from the community.

5.4 MARCH 2018 BUDGET REVIEW

MOVED by Crs Rush and Green that:

Council adopt the list of proposed changes and incorporate them into the 2017/18 Budget.

6 DATE OF NEXT MEETING

30 May 2018

7 CLOSURE

The meeting was declared closed at 5.24 pm.

.....
Ms F. Plesman
General Manager

.....
Cr R. Scholes
Chairperson

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Section 451 of the Local Government Act requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the Local Government Act).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor must disclose the nature of the interest to the meeting as soon as practicable.

Council's Model Code of Conduct now recognises two forms of non-pecuniary conflict of interests:

- Significant
- Less than significant

A Councillor must make an assessment of the circumstances and determine if the conflict is significant.

If a Councillor determines that a non-pecuniary conflict of interests is less than significant and does not require further action, they must provide an explanation of why it is considered that the conflict does not require further action in the circumstances.

If the Councillor has disclosed the existence of a significant non-pecuniary conflict of interests at a meeting they must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

4 BUSINESS ARISING

5 BUSINESS

5.1 MUSWELLBROOK AQUATIC CENTRE MASTER PLAN - COMMUNITY INFORMATION SESSION

Attachments:	A. 2016-2017-0276 Muswellbrook Aquatic Centre Upgrade Concept Submission Summary 20180518 B. 2016-2017-0276 Muswellbrook Aquatic Centre Upgrade - Signed Petition Objecting to Demolition of Outdoor Pool - page 1 and 2 C. 2016-2017-0276 Muswellbrook Aquatic Centre Upgrade Submission - Muswellbrook Amateur RSL Youth Swimming Club Inc 20180511
Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Paul Chandler - Recreation and Property Officer
Community Plan Issue:	<i>Develop Muswellbrook as a Regional Centre</i>
Community Plan Goal:	<i>Construct and maintain regionally significant infrastructure that facilitates regional service provision.</i>
Community Plan Strategy:	<i>Apply Shire Town Centre Masterplans, Development Control Plans and Regional Economic Development Strategies to support development of Muswellbrook as a Regional Centre.</i>

PURPOSE

To provide Council a summary of the submissions received and planned next steps in the finalisation of the draft Muswellbrook Aquatic Centre Master Plan following public exhibition.

OFFICER'S RECOMMENDATION

The information contained in this report be noted.

Moved: _____ Seconded: _____

REPORT

The Muswellbrook Aquatic Centre Master Plan was placed on public exhibition from 13 March to 10 April 2018. During this time Council received 27 written submissions from community members.

An additional five submissions were received after the due date including a submission from the Muswellbrook Amateur RSL Youth Swimming Club Inc. A petition signed by 729 people was also received after the due date.

A summary of the submissions is attached to this report. This includes the 27 submissions received; the submission from the swimming club; and the first two pages of the signed petition. Copies of individual submissions are available for councillors on request.

Below is what staff consider are the key issues raised during the public exhibition process and responses.

#	Key Issues	Response
1.	Indoor Pool Environment - These environments are humid, smelly, and noisy.	Works for the proposed master plan would include new and separate air handling units for each of the indoor environments and acoustic treatments. The indoor smell could be managed with new technology or alternative chemical treatments e.g. bromine.
2.	Loss of outdoor pool - Outdoor pool provides a better environment.	<p>The loss of the outdoor pool is proposed in the draft master plan. The existing outdoor pool needs to be replaced as it is failing and can no longer be repaired.</p> <p>The master plan proposes to spend the equivalent budget to construct a new outdoor pool (\$3.5M to \$4M) to create a 50m indoor pool. This new extension would create an indoor 50m facility that would be available all year rather than six months of the year.</p>
3.	Reductions in lanes - Less pool space leading to overcrowding.	<p>In summer with both the indoor and outdoor pools open there are 16 lanes available. However, this is limited to the outdoor pool being open and specific times of operation during the day.</p> <p>The proposed master plan would reduce available lanes from 16 to eight. However, overall the loss of pool space is not 50m in pool length but 25m. There are also inexpensive to expensive options to cut lanes in half to increase the number of lanes available.</p>
4.	Lack of Information - Community members were not aware of proposed plans.	<p>In early March, a meeting was held with the swimming club about the proposed plan and the response was generally positive.</p> <p>Public exhibition was held for 28 days and included media releases, a drop-in information session at the Aquatic Centre, and meetings with sports clubs.</p> <p>A community information session is now also being planned for 5.30pm to 7.30pm on Tuesday 5 June 2018 at the Upper Hunter Conservatorium of Music.</p>
5.	Seating capacity for carnivals - Schools will not be able to use for carnivals as there is not enough space.	<p>The proposed master plan would not provide the same seating capacity as the current passive areas surrounding the outdoor pool.</p> <p>However, new seating is proposed and options for additional seating and the expansion of concourse are being considered. The intention would be to provide the equivalent in grandstand seating provided currently at the outdoor pool.</p> <p>A marshalling area is also proposed on the northern end and the deck and outdoor areas on the southern end would be available for overflow.</p>
6.	Heritage - The outdoor pool's heritage value is significant.	The outdoor pool is a significant local community asset and unique in that it is nearly 90 years old. However, it is failing despite repairs.

Council staff in consultation with Councillor Spokesperson for Recreation and Wellbeing proposed to hold a Community Information Session regarding the Muswellbrook Aquatic Centre Master Plan from 5.30pm to 7.30pm on Tuesday 5 June 2018 at the Upper Hunter Conservatorium of Music.

This forum will include Council representatives facilitating discussion at tables of community members. An overview of the current condition of the existing outdoor pool will be provided together with more information on the proposed master plan works. The intention is to provide the opportunity for Council to answer any questions the community have.

Following the Community Information Session a report will be prepared for the June 2018 Ordinary Council meeting that considers a number of options for the Aquatic Centre.

The community forum will inform the assessment of the available options together with the feasibility analysis being prepared by Council's consultant of the master plan for the June Ordinary Council Meeting. Community members who have provided submissions will have the opportunity to address Council at the meeting.

Muswellbrook Aquatic Centre Concept Submission Overview			
Name	Doc ID	Submission Received	Support/Objection
Corina Lye	835470	14/03/2018	Concerns regarding how School Groups will fit into the design when hosting carnivals. What is the impact of only operating one pool. Will the indoor pool cater for the size of groups and spectators?
Michelle Harrington	837900	23/03/2018	No outdoor pool. Outdoors is cooler, less noisy and fresh air. How long will the pool be out of action. Scheduled maintenance closures of indoor pool, leaving no alternative options. Only 8 Lanes. Lifesaving classes requiring 2 meter depth. Insufficient Grandstand. Airconditioning? Is \$8 million upgrade viable?
Andrew White	837536	23/03/2018	Website misleading. No mention of demolition of the existing 50 metre outdoor pool. Website description needs to disclose the full extent of the proposal. Seeking confirmation the proposal will be corrected.
Andrew White	840470	4/04/2018	Opposes the demolition of the outdoor pool and the proposal as it is currently framed. The outdoor pool's Heritage value is significant. Council has preserved many other historical heritage sites throughout the town, why not this one? An indoor pool is no replacement for the existing outdoor pool. Replacing 2 pools with 1, significantly reducing the swimming facilities in the town, particularly in peak periods. Andrew believes Council can still achieve the proposed outcomes in the concept design without the loss of the outdoor swimming pool.
Stephen Thatcher	837016	21/03/2018	Outside pool is 8 lanes wide and only 6 lane indoor, leading to overcrowding. Believes evidence of the outdoor pool leaking hasn't been made public. Scheduled maintenance closures of pool - no alternative option available. Believes the money would be better spent fixing the existing 50m pool. Lack of space for school carnivals. No alternate option for community when swimming events are on and the pool is booked. Importance of Fresh Air. Grandstand, new shade area demolition unnecessary costs.
Elsie Giles	840382	3/04/2018	Regular user, 5 days per week. The current outdoor pool has a lot of use during Summer. Removal of the outdoor pool will result in overcrowding. Limiting the area for swimmers and those using the pool for exercise.
Warren Gilse	840463	3/04/2018	Believes replacing the existing outdoor pool would be half the cost. Concerns about space and seating for School Carnivals. Currently uses the walking area in the indoor pool. What provision will be put in place for people with a handicap. Suggests using a more open mind.
Melanie Scholz	839991	3/04/2018	Support for improvements and upgrades, but not at the cost of losing the outdoor pool. Doesn't believe enough information is available regarding the new/indoor pool area facilities making it difficult to support. Grandstand seating? School Carnivals? Currently no room in the indoor pool with learn to swim and limited lanes for lap swimmers. Mentioned having to pay additional fees for children to swim after a LTS lesson. Shouldn't be additional fees when you've already paid for LTS. Concerned the facility won't be big enough to cater to the whole community.

Steven Sokulsky - St Joseph's High School Aberdeen	840400	4/04/2018	Believes the current setup is terrific, offering a choice of indoor and outdoor pools, meeting the needs of many. New proposal has a lack of space, from a school perspective. Can't see how the new concept can be utilised by the SJA school. It would not be possible for carnivals to proceed in the current format. One 50m pool is a huge reduction and affects their capacity to engage with students, particularly their successful Bronze Lifesaving program - involves over 30 students for 10 weeks.
Christine Hall	840785	5/04/2018	Reduction in size of the facility by eliminating the number of available lanes, particularly in peak season. Concerns regarding swim club evenings, limiting possibly restricting access to the pool. Believe the new LTS pool isn't big enough to cater for LTS, rehabilitation and elderly. Concerns regarding no pool during construction. Question the current indoor pool closure during January for maintenance - will this occur with the new pool? Concerns about the join, extending the current indoor pool. Believes the heritage value needs to be considered. Appreciates the Campbells Corner Restoration and believes restoring the White Memorial pool to be worthwhile.
A concerned swimming ratepayer with a young swim loving family	840755	4/04/2018	Objection against the new design of the Muswellbrook Aquatic centre. No outdoor pool. No swimming for the public when school carnivals are on or swimming events. Health sectors advising the nation to get "outdoors". Questioning the short period the current outdoor pool is open, why not extend to Spring and Autumn. The grant Council received is for a waterpark not a new indoor pool. How many days will the new pool be closed for each year due to maintenance, swimming carnivals and swim club meets. Where will the spectator's seating be for carnivals and swim meets?
Christopher Hargood	840754	4/04/2018	The concept idea is supported in principle. Believes the following should be considered to increase patronage and ensure maximum support - proposed seating capacity is limited, resulting in problems for swimming carnivals, leading to concerns for possible revenue loss. Suggesting possible configuration changes to maximise space. Suggesting physical seating to be considered later and to focus on maximising the enclosing structure as a priority. Requesting full consideration of the intended purpose of the grass and deck area to maximise the possibilities and use of the areas. Questioning the width of the LTS/rehabilitation pool, suggesting relocating the access ramp and stairs to outside the pool would enhance the usable space. Car Parking is currently tight and will need to be considered in more detail, reconfiguring exits and entries. Concerns for the Asset life of the proposed new indoor pool, with the existing pool already being of age, depreciating at different rates. Concerns regarding the join. Should the existing indoor pool be removed and a whole new pool installed to avoid possible problems. Mainly concerned about creating an asset that isn't functional for the community.

Leanne Duck	840652	5/04/2018	Concerns regarding maintenance closure periods. One pool leaves no alternative for swimming. The current indoor pool is narrower with 6 lanes. The outdoor pool with 8 lanes becomes very congested now when the indoor pool is closed. The current ventillation of the indoor pool is poor and therefore raises concerns for the upgrade concept with a larger indoor facility. Unavailability when a swimming carnival is on. One pool removes choice. Concerns for reduced seating, particularly for school carnivals and the associated noise in an indoor facility. The depth of the current indoor pool is not compatible with the requirements of the Bronze Cross and the examinable rescue scenario. Unable to utilise implements for rescue scenarios in an indoor facility with glass windows and light fixtures. Loss of diversity with indoor sports due to safety concerns with an indoor facility with glass windows and light fixtures. As a ratepayer, where is the money coming from? Will cost of entry increase? The timeframe of the build, to be left with reduced usage space. Timeframe Muswellbrook will be without a pool. Timeframe casual pool staff will be potentially "unemployed". Whilst majority of concerns are negative, it is acknowledged that a new outdoor 50m pool is needed. Believes the town is fortunate to have the best of both worlds, with 2 pools, 1 indoor and 1 outdoor. Spending \$8million to have less than we currently have is a waste. An indoor 50m pool is a backward step. Disappointed by Council Representative's comments in response to concerns, feeling the comments were childish and short sighted - "travel to Denman"
Michael Brady	841128	6/04/2018	Requesting signage outlining important rules around lap swimming. Clear rules about keeping left while lap swimming. Painting arrows on the bottom of the pool could help. Ensuring the surface in the changeroom foyer area is non slip. Implement a system allowing additional lap lanes to be added as more lap swimmers enter the pool. Consider issues around sustainability, ie energy, water efficiency and dealing with waste.
Steven Sokulsky	840987	6/04/2018	A letter of acknowledgement was sent to Steven, he responded asking for an additional recommendation to be passed on - rather than waste such a massive amount of money on the Aquatic Centre that is already an excellent facility, why not put the money into Victoria Park to create a first class football facility there. Victoria Park is a complete embarrassment. Why not put down synthetic pitches and a stand?

Julia Belford	841073	9/04/2018	Believes Muswellbrook's current facility is the envy of many suburbs in Newcastle offering a cool water outside pool and heated indoor pool for all year round swimming lessons, exercise and general enjoyment. The current outdoor pool offers a depth suitable for lifesaving training and a grandstand that accommodates carnivals. Offers some comparisons with The Forum at Newcastle University aquatic facility and Mayfield aquatic facility. Acknowledges maintenance on the outdoor pool is required, however believes it would be an enormous shame to lose assets, rather than repair and/or upgrade the existing outdoor pools. Leakage concerns surround the join of the proposed extension of the indoor pool. Concerns the join could break, causing major repair costs. Lack of seating for swimming carnivals. Please consider the seating setup at the Forum at Newcastle University as a suggestion. The planned indoor 50 meter pool is not deep enough for lifesaving training. An indoor heated swimming pool is not appealing in Summer. Ultimately, would like to see the outdoor pool repaired or reconstructed, possibly changing the orientation to allow for the LTS and rehabilitation pool. Once the pool upgrade has been completed, the possibility of hosting specialised sporting events may become a reality eg Special Olympics and Triathlon events, increasing the towns revenue hospitality industry.
Glenn Sharman	841242	9/04/2018	Objecting to the proposed extensions. Main concern is swimming lane space. The new pool will cut the potential lane number by half, assuming all lanes are available. The cost to the rate payer should be considered. Believes refurbishing the existing 50m pool would be a cheaper option. Acknowledges LTS is a main source of revenue and has no objection to a purpose built facility for them. Concerned about potentially having no pool facilities for the LTS and the community for a whole year.
Janette Hann	841434	9/04/2018	Janette wasn't aware of the Aquatic Centre Upgrade Concept and believes there are many regular users who also don't know. Pool Staff haven't mentioned the upgrade. When was the meeting held and where was it advertised? Believes the regular pool users should have received notification and been included in a consultation. Not in favour of having only one pool. Enjoys the use of the outdoor pool in Summer. Doesn't believe the town needs another 24/7 Gym. How long will the pool be closed for? Will the pool staff be catered for during the pool closure period? Will the entry fees increase? Who is paying for this?
Sarah Ayre	841432	9/04/2018	Believes the loss of the outdoor pool is disappointing, many users would rather utilise the outdoor/unheated pool during the Summer months. What will the depth of the extended indoor pool be and will it be suitable for hosting sporting carnivals? Is the LTS pool appropriately sized to meet its needs and will it be covered and heated? Will LTS lessons continue to be available all year round? Support the upgrade of the centre, but not the current proposed concept.

Stacey O'Brien	841429	9/04/2018	Support the upgrade of the Aquatic Centre, however has concerns with the current concept. No outdoor pool. Stacey was a regular user of the pool during summer on the scorching days and observed no one using the indoor pool, it was too hot to swim indoors. The current indoor facility is hot and stuffy, even on a cooler day. There is no airflow. Concerned about noise in an indoor facility. Concerned for the lack of space for school swimming carnivals. How long will the pool be closed for? Will season ticket holders be reimbursed if the pool closure affect passes already issued. Is Denman a realistic option? Will the pool staff be catered for during the pool closure period? Will there be staff cutbacks with only one pool to supervise? Maintenance closure periods. Believes all professional swimmers should train in both outdoor and indoor pools. Replace the existing outdoor pool, don't remove it. Will entry fees increase? Stacey admitted to swimming at Denman regularly, to have access to an outdoor pool with shades over each pool.
Gayle Wittig & Kathy Bray	841425	10/04/2018	Currently use the pool to exercise every day for rehabilitation purposes. When the outside pool is closed, the indoor pool becomes overcrowded and doesn't accommodate lap swimmers and exercise. The proposed new indoor pool isn't large enough to cater for schools and regular users simultaneously. Please advise the alternative for when school carnivals are on.
Sue Ellen Bernard	841427	9/04/2018	Believes it would be a sad injustice to lose one of the oldest outdoor pools in the state. In favour of repairing the existing outdoor pool, adding a splash zone and adding more shaded areas, perhaps a children's play pool like Singleton with slides and fountains where the current medim pool is situated. Concerns regarding maintenance closures, with no alternative available, inconveniencing regular users. Travelling to Denman will incur loss of time along with additional fuel costs. The depth of the current indoor pool does not meet with the Australian Life Saving standards making it impossible for life saving training. No alternate option for the community when swimming events are on and the pool is booked. Concerns for the noise level in an indoor facility. Large numbers would make an indoor area stuffy. The current pool configuration meets the towns requirements. Suggested improvements would be improve the children's pool and play facility with increased shade areas. It would be a shame to spend \$8 million dollars on an upgrade that won't cater for everyone's needs.
Alison Nichols	841426	9/04/2018	A regular pool user and season ticket holder, prefers to use the outdoor pool and hates using the indoor pool. The current indoor facility is too hot and stuffy. Enjoys cooling off in the outdoor pool. Overcrowding occurs during peak time with two pools, leaving concerns about only having one pool. Concerned for the lack of space for school swimming carnivals with the proposed indoor facility and possible safety concerns resulting from overcrowding. Concerned about noise levels. Pool closure timeframe during upgrade? Concerns regarding maintenance closures, with no alternative available. Recommends replacing the outdoor pool with a full shade cover. If budget allows, install a LTS pool and kids splash area with full shade covers. Perhaps allocate some of the funds toward upgrading the Denman Pool. Concerned for lack of patronage if the current concept proceeds, overhearing regular user comments.
			As a long standng resident , very upset to find out Council will be replacing the outdoor 50m pool by extending the current indoor pool. Believes as a ratepayer should be able

Margaret Feeney & Noelene Googe	842330	10/04/2018	to have a say in the proposed changes. Is the pool a Heritage item or just an old pool that needs to be replaced. Believes the outdoor pool has provided many years of enjoyment and is a landmark in the town. Requesting a public meeting before a decision is made by Council alone.
Kim Goodworth	842289	10/04/2018	Disappointed to hear the proposed plan to demolish the existing 50m outdoor pool. Why remove the facility? Replace and improve on what we already have. More in favour of the original concept design in 2016. An indoor and an outdoor pool provides options. Happy with the current shade sail, perhaps another one can assist in providing additional relief with the extreme heat. Concerned about the school swimming carnivals and how the schools will fit in an indoor space. In favour of a waterpark play area, but not indoors. Suggests Maitland Pool's play area as a perfect example, something like that would be an attraction increasing the patronage. Increase seating in the existing outdoor areas and upgrade to attract birthday parties etc. The current Cafe facility is often not operational and unable to provide hot food - "not cooking today". If you market a Cafe, food options need to be available at all times. Believe Council has lost focus with the new concept and needs to meet the needs of the wider community.
Kylie Bates	842399	10/04/2018	It doesn't appear the staff from the pool were consulted or involved in the design process. They are on the frontline and would be a wealth of knowledge regarding the redevelopment. Concerns regarding the proposed indoor facility and lack of space for swimming carnival events. No alternative for general public during a swimming carnival or swimming event. Concerned about the humidity in an indoor facility. Currently utilises the outdoor pool for summer swimming and picnicing on the grass, however won't be continuing to do so if the outdoor pool is removed. Pool closure during the works period, resulting in no swimming lessons. Will entry fees and LTS lessons increase? Some families already can't afford the current fees. Believes the current layout works. Supports fixing or replacing the current outdoor pool, adding a water play area for the whole family to enjoy, landscaping the pool grounds including trees, tables and chairs and additional BBQs, additional parent accessible rooms and an airconditioned room available for party hire and small events. Funding permitting, consideration for a water play area at Denman Pool also.
Sandra Chandler	842436	10/04/2018	The Aquatic Centre Upgrade Concept looks good, however believes the outdoor pool is needed. Understands the current outdoor pool leaks and acknowledges it is time to update it. Enjoys swimming in the outdoor pool and believes the current outdoor pools are the right depths for children LTS and for babies. The addition of the shade at the shallow end of the 50m pool has been a welcome addition enjoyed by many. Concerns regarding excessive noise in a larger indoor facility, as the noise level in the current indoor facility is high. Concerns the proposed LTS and rehabilitation pool isn't large enough, when taking into account the ledges and ramps.
Amber Gorton Submission received after the closing date 10/04	844032	16/04/2018	Supports the upgrade concept, however has concerns regarding the removal of the outdoor pool. Hopeful Council will reconsider removing the outdoor pool.
Meagan O'Brien Submission			Appreciates the need to replace the existing pool, however isn't convinced the proposed design will accommodate school bookings. Will be concerned if the local

received after the closing date 10/04	845748	20/04/2018	pool cannot be used by local schools.
Paul Kirkwood Submission received after the closing date 10/04	847489	1/05/2018	Paul hasn't seen any of the Master Plan Upgrade Concept, believes there is very little information on the Council Website. Agrees Muswellbrook needs a new 50m, but doesn't believe only one 50m heated pool will serve the community. The heated pool is not refreshing in the current climate, however believes the current 25m heated pool is a great asset. Will the proposed 50m pool be heated to the same temperature all year round? What is the cost of the new pool? Who is funding it? Will there be adequate grandstand areas for spectators and carnivals? How long is construction expected to take? Will there be an increase in entry fees? Believes the town needs a new 50m outdoor pool with shade covers over some or all of the pool, along with shaded surrounding areas.
Kerrie Baumer- Smith Submission received after the closing date 10/04	852012	11/05/2018	Doesn't believe the current concept reflects the needs of the community. Extending the current indoor pool without widening will have a negative impact on regular lap swimmers, who already compete for lane space. Concerns regarding space and seating for swimming carnivals.

3 May 2018

The General Manager
Muswellbrook Shire Council
PO Box 122
MUSWELLBROOK NSW 2333

Dear Sir

Muswellbrook Outdoor Swimming Pool

Please find **attached** petition signed by members of the Muswellbrook community objecting to the demolition of our outdoor pool.

Yours faithfully

Muswellbrook Shire Community Members


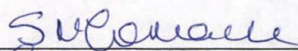
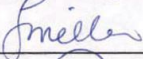

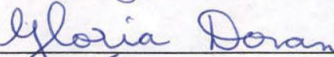
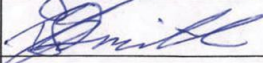

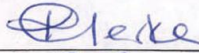



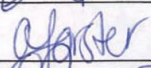
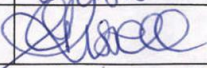

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(21)

Petition to

SAVE OUR BATHS (SOB)

Petition summary and background	DO YOU WANT TO SAVE OUR SWIMMING POOL? The Muswellbrook Council is proposing to demolish and not replace our beautiful outdoor pool as part of a revamp proposal for the Aquatic Centre. "The Baths" has its 90th birthday this year. It is the second oldest public pool in the state of NSW. Please sign here if you want to save our Baths
Action petitioned for	We, the undersigned, are concerned citizens who urge preservation of the Muswellbrook Outdoor Swimming Pool.

Print Name	Signature	Date
Swan Aarlan		1.5.18
Susan McCormack		1.5.18
Stacey Miller		1.5.18
Kylie Phippen		1.5.18
Gloria Doran		1.5.18
Bradley Smith		1.5.18
Sandeep Kaur		1-5-18
Kim Cleike		1-5-18
Dean Bradford		1.5.18
DONA DAVY		1.5.18
Liam Foran		1.5/18
Alison Forster		1.5.18
Emma Russell		1.5.18
Kelcie Ward		1.5.18

To whom it may concern

I am writing this letter on behalf of the Muswellbrook Amateur RSL Youth swimming club.

This letter is in regards to the proposed upgrade to the Muswellbrook Aquatic center.

Earlier this year I was invited to view and comment on the proposed upgrade to the Muswellbrook Aquatic center, at this initial meeting the concept plan for the upgrade tabled.

As a swimming club we can see the need to upgrade the current facility, the age and condition of the current pool and surrounds necessitates that the council do something to ensure that swimming and water activities have a facility that will see the community have a facility that will cater for all residents for the years to come. This facility also needs to meet the requirements of those that will use this facility.

The current facility has a number of positive points in its current design, having the indoor facility and an outdoor facility allows a large amount of flexibility it also has a large area for those wishing to spectate.

The new design has a number of benefits , the dedicated learn to swim/hydro therapy pool would be a great addition to our current facility, also the children's water play area would be a major benefit if done correctly. As a person that has travelled to many pool facilities over the last 10 years it has been very clear what attracts families to these facilities. The children's water play area for under 10 year old children plays a big part in bringing families to the pool environment but it needs to have the right blend of interactive activities like the bucket and small slides that make the experience fun for these children. I do not see the current proposed area providing that type of stimulation.

While the proposed 50 meter indoor pool would be a great facility for the area, we see that this has a number of areas of concern in its current concept design. The proposed tie in of the additional 25 meters to make up the 50 meters is of a major concern , the engineering and other works that would need to be done to ensure that this pool would be able sustain the next 50 years of use is questionable in our view and the potential to end up with a leaking facility would be a very real possibility. We are also very concerned by the amount of usable space around the proposed 50 meter pool the current indoor pool facility while a great facility struggles to cope at times with room when being used and to just mirror this would be of concern.

As our town and area continues to grow we believe that the facility needs to be built to cater for the years to come. This is the opportunity to build a facility that will meet the needs of our area for the next 80 years. We understand that there are budgetary considerations that need to be taken into account but we need to ensure that we build a facility that does deliver what it will need to deliver over the longer term rather than the short term and built to a budget.

The swimming club supports the need to upgrade the current facilities and would like to see the concept developed more we believe the current footprint with the addition of a children's area and new 50 meter pool would be the best option moving forward.

As a committee we are committed to working with the council to ensure that the best possible facility is delivered to the community.

If you have any questions or would like us to submit more detail to assist in the decision making process please let us know.

Best regards

Russell Hartin
President Muswellbrook Amateur RSL Youth swimming club.

5.2 DENMAN RECREATION AREA - IRRIGATION OF BOTTOM FIELD

Attachments:	Nil
Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Matthew Lysaught - Manager, Property & Building
Community Plan Issue:	<i>Continue to improve the affordability, livability and amenity of the Shire's communities</i>
Community Plan Goal:	<i>Promote and facilitate increased participation in active and passive recreational activities.</i>
Community Plan Strategy:	<i>Maintain the sporting and recreational facilities to standard.</i>

PURPOSE

To consider requests made by Denman Sandy Hollow JRLFC.

OFFICER'S RECOMMENDATION

- 1. Council agree to allow the club to irrigate the bottom field until the end of the 2017/2018 financial year.**
- 2. That no other level of service to this bottom field is increased.**
- 3. Following the irrigation period an assessment is made of the benefit to the surface.**
- 4. The club are required to pay the negotiated water usage charges of \$2,122.26 for the 2017 season.**

Moved: _____ **Seconded:** _____

BACKGROUND

At the May Ordinary Council Meeting staff provided responses to questions raised by Councillor Spokesperson for Sport at the April Ordinary Council Meeting including a request from Denman Sandy Hollow JRLFC:

...allow the watering of the original football ground, at no cost to the club, during periods when the use of the main oval is prohibited e.g. presently ground renovation / over sow program?

Staff recommended that irrigation on the bottom field at the Denman Recreation Area not be made available as cost are already incurred through the oversow programme and a decision to water the bottom oval would incur additional expenditure.

This request followed a similar request the 2017 season where the club agreed to pay for additional irrigation costs (potable water) for the bottom oval. The total cost was approximately \$5,000 and the club was charged usage of \$2,122.26 of which the club has made representation requesting the charges be waived.

CONSULTATION

Director Community Infrastructure

Technical Officer – Recreation and Property

Acting Director, Planning, Community and Corporate Services

CONSULTATION WITH COUNCILLOR SPOKESPERSON

Councillor Spokesperson for Infrastructure – Cr Woodruff

Councillor Spokesperson for Recreation and Wellbeing – Cr Green

Councillor Spokesperson for Sport – Cr McNeill

REPORT

At the request of Denman Sandy Hollow JRLFC on Thursday evening 17 May 2018 councillor spokespersons for infrastructure, sport, recreation and wellbeing, and staff attended a club training night to view and consider any difficulties created by the availability of fields.

The focus of the meeting was discussion about the bottom field and the stated need to irrigate for training and potentially to accommodate larger carnivals. However, the consideration is broader than this specific request as involves managing user expectations with limited resources for e.g. if Council agrees to irrigate the bottom field this may increase maintenance costs and user expectations.

The bottom area of the Denman Recreation Area is not maintained as a sports field, as this opportunity is provided at the new fields near the new amenities building, so there is no fertilising programme, no pesticide and limited herbicide treatments budgeted for the lower field. In the meeting with the club discussion included for e.g. the possibility of an oversow of rye grass for the bottom field if it is to be irrigated.

OPTIONS

Council has a range of options from maintaining the bottom field as a sports field to providing no irrigation.

CONCLUSION

As a trial Council could irrigate the bottom field to the end of the financial year as this expense can be accommodated in the operating budget and then an assessment can be made whether this meets the club's requirements as a training surface. The recommendation is that no other level of service to this bottom field be changed.

The club should be required to pay the water usage charges as agreed for the previous 2017 season.

SOCIAL IMPLICATIONS

Improving the provision of sport and recreation facilities can encourage increased participation.

FINANCIAL IMPLICATIONS

The club was charged a negotiated usage of \$2,122.26 for the 2017 season based on an assumed use of the water associated with the lower field. Council assumed the other charges as the other billing periods were predominantly out of season and grounds were used for other community events. It was also prior to any agreement with the rugby league club and the athletics club moving from this old field to the new fields.

CHIEF FINANCIAL OFFICER'S COMMENTS

There are two water meters used to irrigate the bottom oval used by Junior League Club – a 100mm meter on the main field and a 25mm on the smaller field adjacent to the main field.

For the duration of the rugby league season, water usage charges from the main field meter, including a 3 month proportion of the access charge, amount to \$3,216 for 2017/18 and \$5,325 for 2016/17.

For the duration of the rugby league season, water usage charges from the smaller field meter, including a 3 month proportion of the access charge, amount to \$2,555 for 2017/18 and \$946 for 2016/17.

The total charges from both fields amount to \$5,771 for 2017/18 and \$6,271 for 2016/17.

In order to achieve financial sustainability, Council should aim for cost recovery, especially when the Sewer Fund is budgeted to sustain a \$215k operating loss for 2017/2018. The proposed user charges of

\$2,122.26 represent 63% discount on the actual cost of providing the service for the duration of the rugby league season, which appears somewhat excessive.

POLICY IMPLICATIONS

Not applicable

STATUTORY IMPLICATIONS

Not applicable

LEGAL IMPLICATIONS

Not applicable

OPERATIONAL PLAN IMPLICATIONS

'5.5.3 Maintain the sporting and recreational facilities to standard', Operational Plan 2017-2018

RISK MANAGEMENT IMPLICATIONS

The club is required to manage risk for training and competition games.

5.3 SANDY HOLLOW MASTERPLAN WORKS

Attachments:	Nil
Responsible Officer:	Derek Finnigan - Director - Community Infrastructure
Author:	Edi Ediriwickrama - Manager, Roads & Drainage
Community Plan Issue:	<i>Our community's infrastructure is planned well, is safe and reliable and provides required levels of service</i>
Community Plan Goal:	<i>Improve and maintain civic precincts.</i>
Community Plan Strategy:	<i>Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards.</i>

PURPOSE

This report provides information of an over expenditure of a line item of the Capital Works Budget and seeks Council's approval to use other unspent allocation to cover the over expenditure.

OFFICER'S RECOMMENDATION

Council authorise the use of unspent funds in Rural Renewal allocation to cover the over expenditure of Sandy Hollow Masterplan works.

Moved: _____ **Seconded:** _____

CONSULTATION

A copy of the draft report was forwarded to Council's Chief Financial Officer, Natalia Cowley, Council's Councillor Spokesperson for Infrastructure, Councillor Brett Woodruff, the Mayor, Councillor Martin Rush, and the Deputy Mayor, Councillor Rod Scholes, for review and comment.

CONSULTATION WITH COUNCILLOR SPOKESPERSON

A copy of the report has been provided to the Mayor, Cr Woodruff and Cr Scholes.

REPORT

Council has allocated an amount of \$80,000 in 2017/18 budget to implement Sandy Hollow Masterplan works. A report identifying the revised priorities of the Masterplan works was submitted to Infrastructure Committee in January 2018. It was planned to undertake the 4th highest priority work – shared paths east of the hotel using above allocation as priority 1-3 works have already been completed.

The construction of the shared paths east of the hotel was commenced on 26 February 2018. Council received a payment of \$440,000 from Ridgeland Resources in February 2018. The Manager Roads and Drainage was of the understanding that the above additional amount of \$80,000 is available for Sandy Hollow Masterplan works and continued with the next priority work, shared path on the west of the hotel.

The total expenditure of the works undertaken is estimated as \$145,000 and it would be an over expenditure of the original allocation of \$80,000.

Council has an allocation of \$450,000 for Rural Road Renewal in its Capital budget. It was recommended to Council through 2017 August Infrastructure Committee that these funds be not used for road renewals until the Resources for Region grant funding outcome is known. So there are sufficient unspent funds in the Rural Road Renewal allocation which could be used to cover the above over expenditure.

OPTIONS

Council could consider the allocation of an amount required to cover the over expenditure from the funds received from Ridgeland Resources.

CONCLUSION

As the funds received from Ridgeland Resources are earmarked for other works, the over expenditure could be balanced from the unspent funds in Rural renewal allocation.

SOCIAL IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

There are unspent funds available in Capital Budget to cover the over expenditure of Sandy Hollow Masterplan works. Therefore there is no overall impact on Council's budget.

CHIEF FINANCIAL OFFICER'S COMMENTS

The approved budget for Sandy Hollow Masterplan is \$80k. The projected over-expenditure of \$65k can be funded from the Rural Road Renewal Programme – GL3502.4125.504. This account code has a budget allocation of \$450k and as at 21 May 2018 \$362k remains available.

POLICY IMPLICATIONS

Not applicable

STATUTORY IMPLICATIONS

Not applicable

LEGAL IMPLICATIONS

Not applicable

OPERATIONAL PLAN IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

Not applicable

5.4 SPONSORSHIP REQUEST - MUSWELLBROOK MECHANICAL COURSING CLUB LTD

Attachments:	A. Muswellbrook Mechanical Coursing Club Ltd - Annual Muswellbrook Race Cup Day - Request for Sponsorship
Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Brooke Wilton - Administration Officer
Community Plan Issue:	<i>Protect and recognise community identity and diversity through community development principles</i>
Community Plan Goal:	<i>Our residents are encouraged and supported to live healthy and active lives</i>
Community Plan Strategy:	<i>Support community development and build community capacity</i>

PURPOSE

A request for sponsorship has been received from the Muswellbrook Mechanical Coursing Club for their annual event which was held on Sunday 20 May 2018.

OFFICER'S RECOMMENDATION

Council approve the request for sponsorship for Muswellbrook Mechanical Coursing Club Ltd in the amount of \$750 from the sponsorship and donations budget.

Moved: _____ **Seconded:** _____

BACKGROUND

Council has received a request for sponsorship from the Muswellbrook Mechanical Coursing Club for the Annual Muswellbrook Cup Race Day which was held on 20 May 2018.

REPORT

Council has received a request for sponsorship from the Muswellbrook Mechanical Coursing Club for the Annual Muswellbrook Cup Race Day.

Muswellbrook Mechanical Coursing Club Ltd

The Club seeks sponsorship of \$750 for its 2018 Muswellbrook Cup Race Day. Council has provided support in this amount in previous years and it is recommended that once again the request be supported.

There are sufficient funds in the Sponsorship and Donations Budget to meet the costs of this sponsorship request.

OPTIONS

Council may determine to support or decline the sponsorship request in the amount requested. Councillors may also alter the level of sponsorship within the existing budget allocation.

CONCLUSION

Staff recommend that the sponsorship request from Muswellbrook Mechanical Coursing Club Ltd in the amount of \$750, be approved.

SOCIAL IMPLICATIONS

No known social implications.

FINANCIAL IMPLICATIONS

There are sufficient funds available in the donations and sponsorship budget to support these requests.

POLICY IMPLICATIONS

The request is consistent with Council's sponsorship and donations policy.

STATUTORY IMPLICATIONS

No known statutory implications.

LEGAL IMPLICATIONS

No known legal implications.

OPERATIONAL PLAN IMPLICATIONS

Recommendation is consistent with Delivery Program Action: Create a strong and vibrant community that is engaged and participatory by maintaining links to the arts community.

RISK MANAGEMENT IMPLICATIONS

No known risk management implications.

MUSWELLBROOK MECHANICAL COURSING CLUB LTD



Greyhound Park, Sydney Street
Muswellbrook NSW 2333
ABN: 74002855763 Affiliated with the G.B.O.T.A



Phone: 0447 872 351

PRESIDENT: Bob Fielding
VICE PRESIDENT: Val McDonald

22.2.17

Mayor & Councillors
Muswellbrook Shire Council
MUSWELLBROOK NSW 2333

To whom it may concern;

The Directors of the Muswellbrook Mechanical Coursing club would once again like to cordially invite the Muswellbrook Shire Council to be one of our major sponsor of our showcase 2018 Muswellbrook Cup Carnival which is due to be held on the 20.5.18.

Your generous support over the years has been much appreciated and we hope you will continue to support the club in this annual event, with your donations.

Could you please advise our promotions/publicity officer, Bob Fielding on your decision. Bob can be contacted via email bobz63@bigpond.com or phone 0428503778

Thank you and we look forward to your continued support this year and for years to come.

Bob Fielding
President.
Publicity Officer

Let's Go Racing
PO Box 39 MUSWELLBROOK NSW 2333

5.5 STORE & MATERIALS STOCKTAKE - 1 MAY 2018

Attachments:	Nil
Responsible Officer:	Fiona Plesman - Acting General Manager
Author:	Kate Collins - Accounts Payable Officer
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Work toward the achievement of the targets established in the Fit for the Future ratios.</i>

PURPOSE

The stocktake of Store and Materials was conducted on 1 May 2018. The results of the stocktake are reported below.

OFFICER'S RECOMMENDATION

Council notes that the report on the stocktake carried out 1 May 2018 and an amount of \$617.85 be added to the inventory register.

Moved: _____ **Seconded:** _____

BACKGROUND

Twice a year Council staff undertake a stocktake of materials.

CONSULTATION

Not applicable.

CONSULTATION WITH COUNCILLOR SPOKESPERSON

Not applicable.

REPORT

An inventory of Store and Materials has been undertaken and compared with the recorded level of Stores and Materials on hand. This comparison revealed the need to make a number of adjustments to the level of stores on hand.

With the short list of adjustments required, as shown below reflects the strong efforts of Council's Works Depot, Economic Development & Innovation and Information Services Departments.

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STOCKTAKE DISCREPANCY REPORT

Report Date: 02/05/2018 Page: 1

Location		1 General Fund												
Bin	Stock					Quantity	Transaction		Count	-----Discrepancy-----				
Number	Item	Description	Ord	Unit	On Hand	Quantity	Quantity	Quantity	Quantity	Quantity	Value	Quantity	Value	
	7001	Batteries	EACH		66.00	.00		62.00	4.00		18.30			
	7006	Lights Warning Flash Amber	EACH		54.00	.00		55.00	-1.00		-19.35			
	7155	Bags-Sand	EACH		1318.00	.00		1285.00	33.00		40.37			
	7201	Glasses-Safety	EACH		105.00	.00		99.00	6.00		92.30			
	7202	Gloves	PAIR		278.00	.00		273.00	5.00		20.76			
	7203	Helmet-Safety	EACH		9.00	.00		11.00	-2.00		-21.16			
	7205	Hats-Sun	EACH		82.00	.00		80.00	2.00		42.10			
	7206	Vests-Safety	EACH		83.00	.00		85.00	-2.00		-40.20			
	7209	Trousers-Rain	EACH		19.00	.00		20.00	-1.00		-43.67			
	7215	Reflective Overalls	EACH		76.00	.00		72.00	4.00		105.53			
	7223	Distillate	LTR		1581.14	.00		1518.14	63.00		47.17			
	7252	Paint-Survey	EACH		122.00	.00		131.00	-9.00		-62.28			
	7725	Guideposts - Flexible	EACH		170.00	.00		160.00	10.00		238.50			
	7740	Picket Star	EACH		280.00	.00		239.00	41.00		177.42			
	7742	Clamp-Sign	EACH		318.00	.00		308.00	10.00		22.06			
										Total:		617.85		

A summary of the changes appear in the table below:

FUND	VALUE OF STOCK RECORDED BEFORE STOCKTAKE	VALUE OF STOCK RECORDED AFTER STOCKTAKE	VARIANCE
General Fund	\$59,535.83	\$60,153.68	\$617.85
TOTAL	\$59,535.83	\$60,153.68	\$617.85

OPTIONS

Not applicable

CONCLUSION

An inventory of Store and Materials was undertaken which revealed the need to adjust the level of stores on hand and add an amount of \$617.85.

SOCIAL IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

The total provision in the General Fund Stores be added to the inventory register for the 2017/18 year of \$617.85.

The previous stocktake report submitted to the Corporate Policy and Planning in January 2018 showed an amount of \$580.70 to be written off the inventory register.

POLICY IMPLICATIONS

Not applicable.

STATUTORY IMPLICATIONS

Not applicable.

LEGAL IMPLICATIONS

Not applicable.

OPERATIONAL PLAN IMPLICATIONS

Not applicable.

RISK MANAGEMENT IMPLICATIONS

Not applicable.

5.6 REPORT ON INVESTMENTS HELD AS AT 30 APRIL 2018

Attachments:	A. Investment Portfolio and Cash as at 30 April 2018 B. Issuer Trading Limits as at 30 April 2018
Responsible Officer:	Fiona Plesman - Acting General Manager
Author:	Natalia Cowley - Manager, Corporate Services
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Work towards the achievement of a sustainable Operating Budget result in the General Fund.</i>

PURPOSE

To present the list of financial investments currently held by Council in accordance with the Regulation.

OFFICER'S RECOMMENDATION

The information showing Council's investments as at 30 April 2018 be noted and the exceeded trading limits on two issuers be accepted.

Moved: _____ Seconded: _____

REPORT

Clause 212 (1) of the Local Government (General) Regulation 2005, requires details of funds invested, as at the end of the preceding month, to be reported to an ordinary meeting of Council.

The funds, invested under Section 625 of the Local Government Act, as at 30 April 2018 are shown in the attachments.

COMMENT:

As at 30 April 2018, there are two issuers whose portfolio trading limits have been exceeded. Overall, however, none of the security rating group trading limits have been exceeded and on that basis, it is recommended that special action is not taken to resolve these individual trading limit discrepancies.

The two issuers are noted in the table below:

Issuer name	Trading limit exceeded (\$)	Trading limit exceeded (%)	Type of security	Detail
Bank of Queensland Ltd	\$197k	4%	Term deposit	The earliest-maturing holding is a \$1.25m term deposit which matures on 09 July 2018. It is recommended that Council allows this issuer to remain in discrepancy as these securities offer some of Council's better yielding interests and overall Council's A2 security rating group

Issuer name	Trading limit exceeded (\$)	Trading limit exceeded (%)	Type of security	Detail
				trading limits have not been exceed.
P&N Bank Ltd	\$224k	8%	Term deposit	The earliest-maturing holding is a \$1m term deposit which matures on 05 June 2020. It is recommended that Council allows this issuer to remain in discrepancy as these securities offer some of Council's better yielding interests and overall Council's A2 security rating group trading limits have not been exceed.

Council's weighted running yield is 2.81% for the month.

The Responsible Accounting Officer certifies that, apart from the above trading limit discrepancies, the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy. This includes investments that have been made in accordance with Minister's Orders that have been subsequently amended. "Grandfathering" provisions still allow the holding of these investments. A detailed list of investments is attached.

Fixed Interest Security	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
11am Cash										
Westpac Bus Prem 11am Cash		8,263,499.49	1.00000000	8,263,499.49	100.000	0.000	8,263,499.49	14.70%	1.59%	
Westpac Muswellbrook Trading Acct 11am Cash		1,763,652.03	1.00000000	1,763,652.03	100.000	0.000	1,763,652.03	3.14%	0.90%	
		10,027,151.52		10,027,151.52			10,027,151.52	17.84%		1.47%
Covered Floating Bond										
SunBank 1.1 22 Jun 2021 COVERDFLO	AU3FN0031647	1,000,000.00	1.00000000	1,000,000.00	101.561	0.330	1,018,910.00	1.81%	3.09%	
		1,000,000.00		1,000,000.00			1,018,910.00	1.81%		3.09%
Floating Rate Deposit										
ANZ 1.2 21 Jul 2022 2557DAY FRD		1,000,000.00	1.00000000	1,000,000.00	100.000	0.063	1,000,626.16	1.78%	3.27%	
		1,000,000.00		1,000,000.00			1,000,626.16	1.78%		3.27%
Floating Rate Note										
Auswide 1.05 12 Feb 2020 FRN	AU3FN0040747	1,500,000.00	1.00000000	1,500,000.00	100.015	0.594	1,509,135.00	2.69%	2.82%	
BOQ 1.05 12 Feb 2020 FRN	AU3FN0026381	1,000,000.00	1.00000000	1,000,000.00	100.397	0.594	1,009,910.00	1.80%	2.82%	
BOQ 1.17 26 Oct 2020 FRN	AU3FN0033023	1,000,000.00	1.00000000	1,000,000.00	100.675	0.035	1,007,100.00	1.79%	3.23%	
BOQ 1.02 16 Nov 2021 FRN	AU3FN0039418	1,000,000.00	1.00000000	1,000,000.00	99.931	0.557	1,004,880.00	1.79%	2.78%	
BOQ 1.05 03 Feb 2023 FRN	AU3FN0040549	500,000.00	1.00000000	500,000.00	99.567	0.649	501,080.00	0.89%	2.81%	
BENAU 1.1 21 Feb 2020 FRN	AU3FN0033486	1,500,000.00	1.00000000	1,500,000.00	100.556	0.534	1,516,350.00	2.70%	2.85%	
BENAU 1.1 18 Aug 2020 FRN	AU3FN0028361	3,000,000.00	1.00000000	3,000,000.00	100.617	0.549	3,034,980.00	5.40%	2.85%	
BENAU 1.05 25 Jan 2023 FRN	AU3FN0040523	500,000.00	1.00000000	500,000.00	99.574	0.034	498,040.00	0.89%	3.11%	
CredSuis 1.15 29 Apr 2020 FRN	AU3FN0027314	1,000,000.00	1.00000000	1,000,000.00	100.930	0.000	1,009,300.00	1.80%	3.18%	
CredSuis 1.95 09 Mar 2021 FRN	AU3FN0030458	1,000,000.00	1.00000000	1,000,000.00	103.144	0.549	1,036,930.00	1.84%	3.86%	
CUA 1.3 20 Mar 2020 FRN	AU3FN0034963	750,000.00	1.00000000	750,000.00	100.512	0.367	756,592.50	1.35%	3.27%	
HBS 1.15 08 May 2018 FRN	AU3FN0027330	1,000,000.00	1.00000000	1,000,000.00	100.013	0.656	1,006,690.00	1.79%	2.92%	
MACQ 1.1 03 Mar 2020 FRN	AU3FN0026605	750,000.00	1.00000000	750,000.00	100.888	0.448	760,020.00	1.35%	2.92%	
ME Bank 1.45 18 Jul 2019 FRN	AU3FN0032041	1,000,000.00	1.00000000	1,000,000.00	100.606	0.116	1,007,220.00	1.79%	3.52%	
ME Bank 1.25 06 Apr 2020 FRN	AU3FN0035333	500,000.00	1.00000000	500,000.00	100.251	0.216	502,335.00	0.89%	3.28%	
NPBS 1.35 07 Apr 2020 FRN	AU3FN0026969	1,000,000.00	1.00000000	1,000,000.00	100.477	0.195	1,006,720.00	1.79%	3.40%	
Qld Police 1.4 22 Mar 2021 FRN	AU3FN0041638	1,500,000.00	1.00000000	1,500,000.00	99.945	0.378	1,504,845.00	2.68%	3.37%	
RABOBK 1.05 11 Feb 2020 FRN	AU3FN0026373	1,000,000.00	1.00000000	1,000,000.00	100.935	0.594	1,015,290.00	1.81%	2.82%	
RABOBK 1.5 04 Mar 2021 FRN	AU3FN0030409	1,000,000.00	1.00000000	1,000,000.00	102.168	0.509	1,026,770.00	1.83%	3.32%	
SunBank 1.25 20 Oct 2020 FRN	AU3FN0029195	4,000,000.00	1.00000000	4,000,000.00	101.390	0.091	4,059,240.00	7.22%	3.26%	
		24,500,000.00		24,500,000.00			24,773,427.50	44.08%		3.11%
Floating Rate TCD										
GB 1.6 07 Jun 2019 FloatTCD	AU3FN0031605	1,000,000.00	1.00000000	1,000,000.00	100.631	0.513	1,011,440.00	1.80%	3.47%	
GB 1.5 29 Nov 2019 FloatTCD	AU3FN0033619	1,000,000.00	1.00000000	1,000,000.00	100.543	0.549	1,010,920.00	1.80%	3.29%	
		2,000,000.00		2,000,000.00			2,022,360.00	3.60%		3.38%
Term Deposit										

Fixed Interest Security	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
BOQ 5.15 09 Jul 2018 1826DAY TD		1,250,000.00	1.00000000	1,250,000.00	100.000	4.148	1,301,852.74	2.32%	5.15%	
BOQ 3.4 21 Jun 2021 1826DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	2.916	1,029,156.16	1.83%	3.40%	
ING 2.6 19 Oct 2018 365DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	1.375	2,027,495.90	3.61%	2.60%	
ING 2.6 22 Oct 2018 367DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	1.368	2,027,353.42	3.61%	2.60%	
ME Bank 2.57 14 May 2018 181DAY TD		1,250,000.00	1.00000000	1,250,000.00	100.000	1.176	1,264,698.29	2.25%	2.57%	
NAB 2.55 22 Jun 2018 92DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	0.272	2,005,449.32	3.57%	2.55%	
NAB 4.59 03 Sep 2018 1826DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	2.993	2,059,858.64	3.66%	4.59%	
NPBS 3.31 Aug 2019 1095DAY TD		1,500,000.00	1.00000000	1,500,000.00	100.000	0.501	1,507,520.55	2.68%	3.00%	
P&NB 3.83 05 Jun 2020 1827DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	3.452	1,034,522.47	1.84%	3.83%	
P&NB 3.53 21 Jun 2021 1826DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	3.027	2,060,541.92	3.67%	3.53%	
RABO 4.7 04 Jun 2018 1829DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	4.288	1,042,879.45	1.86%	4.70%	
		17,000,000.00		17,000,000.00			17,361,328.86	30.89%		3.40%
Fixed Interest Total		55,527,151.52		55,527,151.52			56,203,804.04	100.00%		2.81%

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Report Code: TBSBP100EXT-01.13
Report Description: Portfolio Valuation As At Date
Parameters:
Term Deposit Interest Included
Cash Excluded

1 Issuer Trading Limits

Issuer	Issuer Parent	Already Traded (with Issuer Group) Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
ANZ Banking Group Ltd		1,000,000.00	Book	20.00	% of 55,527,151.52	11,105,430.30	9.00	91.00	10,105,430	0.00	0
Auswide Bank Limited		1,500,000.00	Book	5.00	% of 55,527,151.52	2,776,357.58	54.00	46.00	1,276,358	0.00	0
Bank of Queensland Ltd		5,750,000.00	Book	10.00	% of 55,527,151.52	5,552,715.15	100.00	0.00	0	4.00	197,285
Bendigo & Adelaide Bank Ltd		5,000,000.00	Book	10.00	% of 55,527,151.52	5,552,715.15	90.00	10.00	552,715	0.00	0
Credit Suisse Sydney		2,000,000.00	Book	20.00	% of 55,527,151.52	11,105,430.30	18.00	82.00	9,105,430	0.00	0
Credit Union Australia Ltd		750,000.00	Book	5.00	% of 55,527,151.52	2,776,357.58	27.00	73.00	2,026,358	0.00	0
Greater Bank Ltd		2,000,000.00	Book	5.00	% of 55,527,151.52	2,776,357.58	72.00	28.00	776,358	0.00	0
Heritage Bank Ltd		1,000,000.00	Book	10.00	% of 55,527,151.52	5,552,715.15	18.00	82.00	4,552,715	0.00	0
ING Bank Australia Limited		4,000,000.00	Book	10.00	% of 55,527,151.52	5,552,715.15	72.00	28.00	1,552,715	0.00	0
Macquarie Bank		750,000.00	Book	20.00	% of 55,527,151.52	11,105,430.30	7.00	93.00	10,355,430	0.00	0
Members Equity Bank Ltd		2,750,000.00	Book	5.00	% of 55,527,151.52	2,776,357.58	99.00	1.00	26,358	0.00	0
National Australia Bank Ltd		4,000,000.00	Book	20.00	% of 55,527,151.52	11,105,430.30	36.00	64.00	7,105,430	0.00	0
Newcastle Permanent Building Society Ltd		2,500,000.00	Book	5.00	% of 55,527,151.52	2,776,357.58	90.00	10.00	276,358	0.00	0
P&N Bank Ltd		3,000,000.00	Book	5.00	% of 55,527,151.52	2,776,357.58	100.00	0.00	0	8.00	223,642
QPCU LTD t/a QBANK		1,500,000.00	Book	5.00	% of 55,527,151.52	2,776,357.58	54.00	46.00	1,276,358	0.00	0
Rabobank Australia Ltd		1,000,000.00	Book	10.00	% of 55,527,151.52	5,552,715.15	18.00	82.00	4,552,715	0.00	0
Rabobank Nederland Australia Branch		2,000,000.00	Book	10.00	% of 55,527,151.52	5,552,715.15	36.00	64.00	3,552,715	0.00	0
Suncorp Bank		5,000,000.00	Book	20.00	% of 55,527,151.52	11,105,430.30	45.00	55.00	6,105,430	0.00	0
Westpac Banking Corporation Ltd		10,027,151.52	Book	20.00	% of 55,527,151.52	11,105,430.30	90.00	10.00	1,078,279	0.00	0
		55,527,151.52				119,383,375.77			64,277,152		420,927

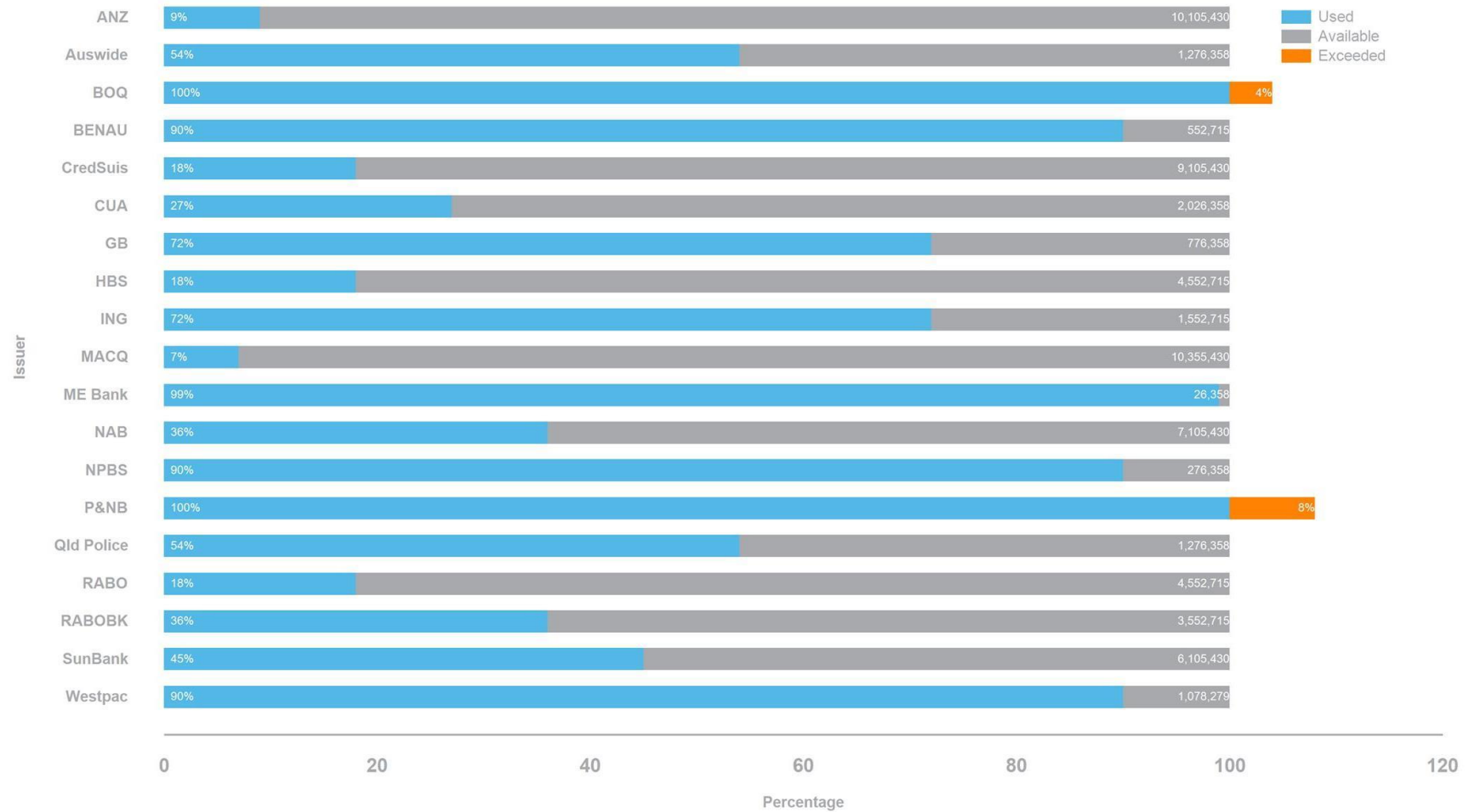
2 Security Rating Group Trading Limits

Security Rating Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AAA	1,000,000.00	Book	100.00	% of 55,527,151.52	55,527,151.52	2.00	98.00	54,527,152	0.00	0
A+ to A-	17,250,000.00	Book	60.00	% of 55,527,151.52	33,316,290.91	52.00	48.00	16,066,291	0.00	0
A1+	15,027,151.52	Book	100.00	% of 55,527,151.52	55,527,151.52	27.00	73.00	40,500,000	0.00	0
A1	4,000,000.00	Book	80.00	% of 55,527,151.52	44,421,721.22	9.00	91.00	40,421,721	0.00	0
A2	8,000,000.00	Book	60.00	% of 55,527,151.52	33,316,290.91	24.00	76.00	25,316,291	0.00	0
BBB+ to BBB-	9,250,000.00	Book	30.00	% of 55,527,151.52	16,658,145.46	56.00	44.00	7,408,145	0.00	0
N/R	1,000,000.00	Book	10.00	% of 55,527,151.52	5,552,715.15	18.00	82.00	4,552,715	0.00	0
	55,527,151.52				244,319,466.69			188,792,315		0

3 Term Group Trading Limits

Term Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
0-1 Year	22,527,151.52	Book	0.00	AUD	0.00	0.00	0.00	0	100.00	22,527,152
1-3 Year	26,000,000.00	Book	0.00	AUD	0.00	0.00	0.00	0	100.00	26,000,000
3-5 Year	7,000,000.00	Book	0.00	AUD	0.00	0.00	0.00	0	100.00	7,000,000
	55,527,151.52				0.00			0		55,527,152

Issuer Trading Limits







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Report Code: TBSBP120EXT-01.06
Report Description: Trading Limit Performance (Historical) As At Date
Parameters:
Balances are Settlement Date Based
Traded Face Value
Effects of Parent/Child Issuers Ignored
Hide Zero Holdings

5.7 2017/2018 OPERATIONAL PLAN 31 MARCH QUARTERLY REVIEW

Attachments:	Nil
Responsible Officer:	Carolyn O'Brien - Acting Director - Planning, Community & Corporate Services
Author:	Melissa Cleary - Co-Ordinator - Integrated Planning
Community Plan Issue:	<i>A Council that is well managed, efficient and properly resourced and that is responsive to its communities and stakeholders</i>
Community Plan Goal:	<i>Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.</i>
Community Plan Strategy:	<i>Appropriate matters are reported to Council in a timely manner in accordance with the Financial Control and Reporting Policy.</i>

PURPOSE

The adopted 2017/2018 Operational Plan has been reviewed over the months of 1 January 2018 to 31 March 2018.

OFFICER'S RECOMMENDATION

The 2017/2018 Operational Plan Review dated 31 March 2018 be noted.

Moved: _____ Seconded: _____

BACKGROUND

The *Local Government Act 1993* requires Council to review its Operational Plan.

REPORT

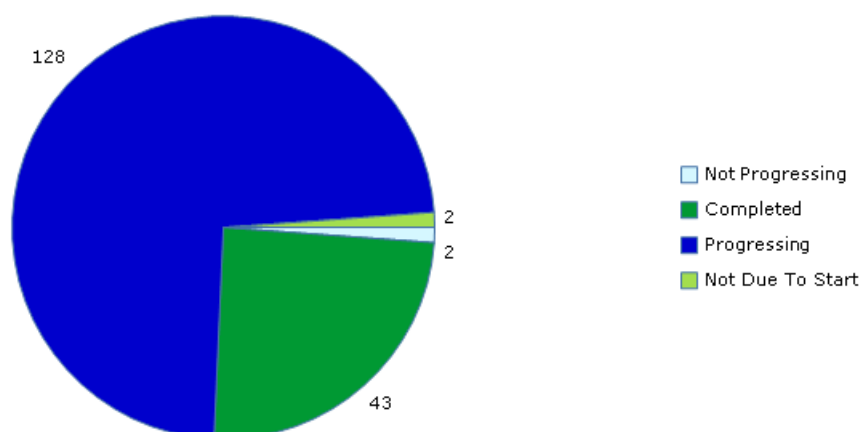
Please refer to the separate Quarterly Management Report – Q3, 2017/2018 outlining the full Operational Plan review for the period to 31 March 2018.

Following, are overview charts indicating the status of Operational Plan items by Principal Activity Area.

Overall

Of the 175 activities:

- 43 have been completed on or ahead of schedule this year;
- 15 have been completed on or ahead of schedule this quarter;
- 128 are progressing;
- 2 are not due to start; and
- 2 are not progressing – please refer to the status column for each action for further information.



The actions reported as **completed** in Q3 are as follows:

ACTION	STATUS
5.3.2 Aquatic Centre and Gym programs are developed that increase social engagement and wellbeing with young people in our pool and gym.	<p>There has been more than a 5% increase in youth participation at the Muswellbrook Aquatic and Fitness Centre this year due to the increase in learn to swim and school use of the gym programs that are available.</p> <p>Work continues to attract more use of the Denman pool in the Summer period of 2018/19 through the introduction of more Learn to Swim and aquatic exercise programs.</p>
5.3.5 Deliver a Youth Week Event.	Youth Week was celebrated in partnership with other Human Services providers.
7.1.1 Develop a discussion paper that describes the current social indicators across Muswellbrook Shire following the release of the 2015 ABS Census.	The Discussion Paper has been completed. This will inform some of the work associated with the development of the Muswellbrook People Plan by the University of Newcastle.
9.2.4 Partner with other community groups and organisations to deliver a directory of Seniors Week events.	A brochure of Seniors Festival Events was developed by the Community Partnerships team. This brochure was funded by the Senior Festival Grant program. The events in this brochure were also advertised on the relevant Seniors Festival website. Council has made a significant inkind contribution to this work through staff time.
12.1.3 Undertake native area restoration works along Muscle Creek and Karoola Wetlands to improve native vegetation and vegetation	The Muscle Creek and Karoola Wetlands Projects are entering maintenance phase and stage one and two of club to club projects are completed. Infill

ACTION	STATUS
connectivity across the Upper Hunter.	planting, weed maintenance and watering the main components ongoing. Nature trail near completion with vegetation planting underway.
14.1.8 Support business and engage with the community in regard to waste minimisation and re-use..	Educational programs that engage with community groups and schools regarding waste minimization and reuse have been held.
14.2.2 Sustainability included in Local Environmental Plan and Development Control Plan amendments.	Feedback provided for inclusion in new version of the Local Environment Plan and Development control Plan.
15.2.1 Conduct community engagement and educate community to adopt NSW Government Renewable Energy Target.	Community Educational programs conducted with Office of Environment and Heritage at Market Place.
18.2.1 Deliver a minimum of five exhibitions each year.	More than five exhibitions have been delivered at the Muswellbrook Regional Arts Centre in 2017/18.
18.2.4 Partner with local education providers on enhancing the Muswellbrook Regional Arts Centre's work with local education providers.	During 2017/18 there were three exhibitions at the Muswellbrook Regional Arts Centre that demonstrated direct partnerships with local education providers. These partnerships continue.
18.3.1 Public art piece is delivered within the Denman community which reflects place making principles.	Public Art has been included in the design and implementation of the Denman main street program.
18.4.3 Artist Festival supported.	Council has been successful in the first round of funding applications that would support the delivery of the Muswellbrook Art Harvest Festival. The inaugural Yield event was held as a preamble to the Muswellbrook Art Prize this year. This festival will continue to grow.
19.3.2 Provide to Council designs and associated estimates for the forward financial year.	A report regarding the progress of the design program was submitted to the Infrastructure Committee of April 2018
19.3.11 Seek support for Council's infrastructure priorities for grant programs; e.g.Resources for Region.	3 applications for Resources for Regions funding have been made
20.1.17 Tender for new waste and recoverables collection service.	Tender process completed. Report written (Doc ID 840831) and tabled at Infrastructure Committee Meeting held on 18 April 2018.

The actions reported as **not due to start** are as follows:

ACTION	STATUS
5.2.1 Deliver at least one piece of permanent public art as a part of the revitalisation project.	The revitalisation project in the urban precinct has not yet commenced, however staff are considering public art options in the town centre precinct
8.1.3 Implement the review of the Children's Services Strategic Plan following the release of the 2015 ABS Census data and assess gaps in the delivery that might require increased childcare, early childhood education and preschool options.	The review of the Children's Services Strategic Plan was scheduled for early 2018. However, changes in staffing have moved this start date to later in 2018.

The actions reported as **not progressing** are as follows:

ACTION	STATUS
9.1.1 Investigate suitable accommodation in Muswellbrook CBD for over 55's living as part of the Urban Revitalisation Project.	Over 55's living will be considered as a part of Urban Revitalisation Project and will rely on changes to the DCP and LEP.
20.1.15 Review and keep up to date the Landfill Environmental Management Plan.	The Landfill Environmental Management Plan is scheduled for update in June 2018.

6 DATE OF NEXT MEETING

27 June 2018

7 CLOSURE