



**muswellbrook
shire council**

Muswellbrook Shire Council

INFRASTRUCTURE COMMITTEE MEETING

BUSINESS PAPER

31 OCTOBER 2018



INFRASTRUCTURE COMMITTEE MEETING, 31 OCTOBER 2018

MUSWELLBROOK SHIRE COUNCIL

P.O Box 122
MUSWELLBROOK
26 October, 2018

Councillors,

You are hereby requested to attend the Infrastructure Committee Meeting to be held in the COUNCILLORS ROOM, Administration Centre, Muswellbrook on **31 October, 2018** commencing at 4.30pm.

Derek Finnigan
DIRECTOR - COMMUNITY INFRASTRUCTURE

Order of Business

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**MUSWELLBROOK SHIRE COUNCIL
INFRASTRUCTURE COMMITTEE MEETING**

AGENDA

WEDNESDAY 31 OCTOBER 2018

1 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Woodruff.

Moved: _____ Seconded: _____

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the Infrastructure Committee held on **26 September 2018**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

Moved: _____ Seconded: _____

PRESENT: Cr R. Scholes (Chair), Cr M. Rush, Cr M. Bowditch, Cr J.F. Eades, Cr J. Foy, Cr G. McNeill, Cr S. Reynolds, Cr S. Ward and Cr B.N. Woodruff.

IN ATTENDANCE: Ms F. Plesman (General Manager), Mr D. Finnigan (Director, Community Infrastructure), Ms C. O'Brien (Acting Director, Planning, Community & Corporate Services), Ms N. Cowley (Executive Manager – Office of the Chief Financial Officer), Ms S. Pope (Assistant Director – Environment & Community Services), Ms G. Bobsien (Executive Manager – Economic Development & Innovation), Mr M. Lysaught (Manager – Works, Property & Building Services), Ms L. Payne (Coordinator, Financial Services), Mr J. Brown (Manager – Integrated Planning, Risk & Governance), Mr A. Mitreski (Policy Officer) and Mrs M. Sandell-Hay (PA to General Manager).

1 APOLOGIES AND LEAVE OF ABSENCE

RECOMMENDED on the motion of Crs Rush and Bowditch that:

The apologies for inability to attend the meeting submitted by, Cr S. Bailey, Cr M. Green, Cr J. Ledlin be ACCEPTED and the necessary Leave of Absence be GRANTED.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED on the motion of Crs Bowditch and McNeill that:

The Minutes of the Infrastructure Committee held on 29 August 2018, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Cr M. Bowditch – declared a significant non-pecuniary interest in Item 7.1. Cr Bowditch advised the Committee that the Company he works for is located at the site mentioned in the report.

Cr S. Reynolds – declared a significant non-pecuniary interest in Item 7.1. Cr Reynolds advised the Committee that a client is the owner of the contract company mentioned in the report.

4 BUSINESS ARISING

Nil

5 BUSINESS

Nil

6 ADJOURNMENT INTO CLOSED COMMITTEE

RECOMMENDED on the motion of Crs Reynolds and McNeill that:

The Committee adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

7.1 September Quarterly Report - Progress on the Recycle Water Treatment Works Project

Item 7.1 is classified CONFIDENTIAL under the provisions of Section10A(2)(c) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and the Committee considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

7 CLOSED COMMITTEE

Cr Woodruff arrived at 4.36pm

7.1 SEPTEMBER QUARTERLY REPORT - PROGRESS ON THE RECYCLE WATER TREATMENT WORKS PROJECT

Disclosure of Interest

Cr M. Bowditch declared a significant non-pecuniary interest in this item. Cr Bowditch advised the Committee that the company he works for is located at the site mentioned in the report.

Cr S. Reynolds declared a significant non-pecuniary interest in this item. Cr Reynolds advised the Committee that a client is the owner of the company mentioned in the report.

At 04:35pm Crs Bowditch and Reynolds left the meeting room and therefore took no part in discussion or voting on this item.

RECOMMENDED on the motion of Crs Rush and Ward that:

Council note the quarterly progress report on the provision of the new recycle water treatment works up to September 2018.

At 04:41pm Crs Bowditch and Reynolds returned to the meeting room.

8 RESUMPTION OF OPEN COMMITTEE

RECOMMENDED on the motion of Crs McNeill and Woodruff that:

The meeting return to Open Committee.

9 DATE OF NEXT MEETING

31 October 2018

10 CLOSURE

The meeting was declared closed at 4.42 pm.

.....
Ms F. Plesman
General Manager

.....
Cr R. Scholes
Chairperson

3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Section 451 of the Local Government Act requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the Local Government Act).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor must disclose the nature of the interest to the meeting as soon as practicable.

Council's Model Code of Conduct now recognises two forms of non-pecuniary conflict of interests:

- Significant
- Less than significant

A Councillor must make an assessment of the circumstances and determine if the conflict is significant.

If a Councillor determines that a non-pecuniary conflict of interests is less than significant and does not require further action, they must provide an explanation of why it is considered that the conflict does not require further action in the circumstances.

If the Councillor has disclosed the existence of a significant non-pecuniary conflict of interests at a meeting they must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

4 BUSINESS ARISING

5 BUSINESS

5.1 COMMUNITY INFRASTRUCTURE CAPITAL WORKS STATUS REPORT FOR FIRST QUARTER OF 2018-2019
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Attachments:	A. 2018-2019 CI Capital Works-Hybrid
Responsible Officer:	Fiona Plesman - General Manager
Author:	Derek Finnigan - Director - Community Infrastructure
Community Plan Issue:	<i>Our community's infrastructure is planned well, is safe and reliable and provides required levels of service</i>
Community Plan Goal:	<i>Improve and maintain civic precincts.</i>
Community Plan Strategy:	<i>Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards.</i>

PURPOSE

The report presents in tabular form the status of Community Infrastructure projects for the first quarter of 2018-2019, updated to 30 September 2018.

OFFICER'S RECOMMENDATION

The information contained in this report be noted.

Moved: _____ **Seconded:** _____

REPORT

This report is updated by Community Infrastructure Section Managers on a monthly basis and reported quarterly to the Infrastructure Committee.

Project	Project Stage Investigation (I) Design (D)/ Construction (C)	Budget for Project	PLANNED START	PLANNED COMPLETION	PLANNED COMPLETION (EXTENDED)	ACTUAL START	ACTUAL COMPLETION	STATUS as at 30 September 2018
Roads and Drainage Capital Works								
Denman Town Centre [3550.4261]	C	\$2,500,000	Aug-18	Jun-19		Aug-18		Construction of Stage 1 Car Park work commenced on 22 August. Drainage, pavement & electrical installation complete. Water mains renewal designed
Safety Device Renewal Program [3590.4145]	I	\$152,306	Apr-19	Jun-19				Part funding Resources for Regions.
Kerb & Gutter Renewal [3560.4065]	C	\$128,125	Aug-18	Nov-18		Aug-18		Priority renewal program was reported to Infrastructure Committee in July. Identified K&G renewals in Osbourne have been completed. Forbes, King and Karolla Ave are 90% complete. Programme is on schedule for completion in November.
Footpath Renewal [3500.4072]	C	\$159,900	Aug-18	Nov-18		Aug-18		Priority renewal program was reported to Infrastructure Committee in July. Identified footpath renewals in Brook Street have been completed. Maitland St, Denman Wetland, Turtle St, Paxton St, Arbor, Bell St, Tierney St, Finnegan Cr, Wanaruah Circuit & Patterson Place are 90% Complete. Programme is on scheudle for completion in November.
Bridges Renewal Spring Creek Bridge 3550.2499.504	C	\$602,500	Sep-18	Dec-18		Sep-18		Spring Creek Deck Renewal. - Side Track Constructed. - Deck Demolition Commenced.
Sandy Hollow Town Centre Project	C	\$40,000	Dec-18	Jun-19				Post and rail fencing designed and ordered.
New Footpaths [3500.4073]	C	\$102,500	Sep-18	Nov-18		Sep-18		Priority program was reported to Infrastructure Committee in July. Footpaths constructed in Carl St & Roger St. 90% Complete. The programme is scheduled for completion in November.
Urban Road Renewal [3500.4050]	C	\$565,087	Oct-18	Jun-19		Oct-18		Hyde, MacAulay & Babbington St, Denman designed and project planning complete. Works are currently underway in Hyde St.
Carpark Renewal [3580.4234]	C	\$105,575	Oct-18	Nov-18		Oct-18		Weather permitting, asphalt work on Campbells Corner car park is programmed to occur October 29, 2018.
Drainage Devices Program [3540.4065]	C	\$161,950	Dec-18	Jun-19				Ancillary drainage pit constructio to be undertaken in Ogilvie St Denman in preparation for Main St upgrade. Pipes and lintels ordered.
Rural Road Regravelling Program [3500.4055]	C	\$336,200	Mar-19	Jun-19		Oct-18		Work has been carried out at Yarrawa Rd.
Regional Road Renewal Program [3502.4135]	I	\$70,000	Apr-19	Jun-19				Proposed work sites identified at Bylong Valley Way. Waiting for confirmation of funding from RMS to determine scope of works.
Road Resealing Program [3500.4030]	C	\$706,700	Nov-18	Apr-19		Oct-18		Priority program was reported to Infrastructure Committee in July. Urban roads preparation complete. Resealing programme to commence 29 October 2018.
PROPERTY AND BUILDING SERVICES (Not incl. Future Fund Capital Works)								
Denman Memorial Hall Restoration (3910.5889)	C	\$2,465,728	Oct-18	Feb-19		Oct-18		Pluim Commercial Contractors Pty Ltd awarded tender for construction. Site mobilised. Ceremonial demolition with Mayor attendance. Hygienist and Demolition contractors mobilised to site (air monitors where set up and wash down bays where installed). Asbestos Demolition commenced. Continuation of Asbestos Demolition. Fire and Smoke Assessment investigation completed in relation to the straw bale construction.
Denman Recreational Vehicle (RV) Destination	C	\$118,270	Aug-18	Dec-18		Aug-18		Master plan has been amended and the style guide is being prepared for the development. RV Dump point installation about to commence. Thermal bath draft report prepared. The revised master plan has been placed on public exhibition until 1 November 2018 with a drop-in information session arranged for 23 October.
Inclusive Playgrounds	C	\$20,000	May-19	Jun-19				Awaiting adoption of NSW Inclusive Playspaces Guidelines.

Indoor Sports Centre refurbish floors	C	\$25,000	Feb-19	Apr-19				Project is scheduled for commencement in the second half of the financial year.
Karoola Park Master Plan	I	\$15,000	Oct-18	Feb-19		Oct-18		Stakeholder meetings will take place during October.
Muswellbrook Animal Shelter (3910.5587)	D	\$1,200,000	May-19	Dec-19				Evaluation for EOI for design of the facility has been completed. Architect to be awarded and Letter of Award for the design to be awarded by 23 October 2018 .
Muswellbrook Aquatic Centre - Stage 1 (3700.5442)	D	\$3,250,000	Jun-19	Nov-19				Master plan adopted July 18. Request for Public Tender for Principal Design Consultant (PDC) closes on 22 October.
Muswellbrook Rail Noise Abatement (3950.4168)	C	\$1,950,000	Nov-18	Mar-19				Review of Environmental Factors has been finalised and submitted. Construction tender closed and assessed. Report to Council submitted on 9 October. Council resolved to award tender to Bridge and Civil Pty Ltd. Letter of Award sent to contractor - awaiting acknowledgement. S140 Application submitted to Office of Environment & Heritage.
Olympic Park Car Park and Bridge Approach	C	\$697,880	Jan-19	Jan-19				Detailed Design of car park is complete. Carpark to be constructed in January 2019. Bridge construction will be a longer project.
Olympic Park Master Plan (Bridge)	D	\$2,150,000	Jul-19	Nov-19				Expression of Interest (EOI) for the bridge design closed on 11 September 2018. Evaluation completed and tender awarded to CARDNO Pty Ltd.
Regional Entertainment and Conference Centre (3690.5433)	D	\$15,000,000 (Est)						Selected design completion closed 31 August 2018. The Design Competition Assessment Panel have assessed the five concept designs and will allow for a considered response to the design following effective community engagement . The five concept designs are currently on public exhibition until 8 November 2018 with a drop-in information session on 1 November 2018. This project is scheduled for design only during 2018-2019.
Toddler Shade Highbrook Park	D	\$25,000	Nov-18	Dec-18				Quotations have been sought for this project.
Upper Hunter innovation Precinct Stage 2 (3690.6438) (Includes Innovation Hub and Weidmann Café)	D	\$3,600,000	Jan-19	Jun-19				DA lodged 15 June 2018. Comments received from Office of Environment and Heritage addressed by Architect. Revised Statement of Heritage Impact submitted to Planning for further liaison with OEH and the DA approval. Subject to DA approval, the Architect to prepare detailed design and construction documents within 12 weeks. In order to expedite the project, it is intended that this will be tendered as a design and construct project.
Victoria Park and Cemetery Improvements	C	\$517,613	Dec-18	Feb-19				First call for tender closed 3 October 2018. No conforming tenders received. Report to Council 9 October to consider entering negotiations with recognised contractors through selective tendering process. Council resolved to invite fresh tenders. The second call for tenders opens on 16 October 2018 for a shortened period as allowed under Clause 171 of the Regulations. Tender closes 30 October. The works are being timed to minimise disruption to the relevant sporting clubs.
Weeraman Fields master Plan	I	\$15,000	Jan-19	Mar-19				Stakeholder consultation will commence in the third quarter of 2018-2019.
WATER								
Reservoir Renewal and Replacements [5310.4321]	D	\$1,537,500	Apr-19	Sep-19				Design work is being undertaken by GHD for new roof and trusses for No5 Res at Muswellbrook, previous design investigation showed some trusses were under designed. Work to be undertaken winter of 2019 Sept 2018 - Design work is progressing along with further engineering assessment of Reservoir 4 structure.
Muswellbrook Water Treatment Plant Replacements [5310.4560]	I/D/C	\$922,227	Jul-18	Jun-19		Jul-18		List of proposed work includes: 1. Chemical system upgrades; 2. Electrical Panel Design work; 3. Clarifier Channel replacement; 4. Recarb Electrical Panel - Panel complete, installation to be progressed; 5. No1 High Lift Pump and Motor - Motor quotes requested and motor ordered, installation Nov/Dec; 6. Old WTW Asbestos removal; 7. UV Treatment design; 8. Fluoride system upgrade; 9. Carry over of Electrical upgrade (Installation complete and commissioned) - Works complete including removal of some redundant cabling.
Reticulation - Muswellbrook - Capital [5320.4340]	D/C	\$1,025,000	Jul-18	Jun-19		Jul-18		Ogilvie Street Water Main in conjunction with Denman Main Street upgrade Design work for next 4 years of water main replacements Sept - Additional requirement for design of duplicate south Muswellbrook main
Replacement of Water Meters Programme [5320.4376]	C	\$71,750	Jul-18	Jun-19		Jul-18		Ongoing replacement of water meters when identified as faulty or requiring replacement Replacement is performed by operations personnel as required

System Plant Asset Renewals [5340.4400]	I/D/C	\$1,352,016	Jul-18	Jun-19		Jul-18		Planned work includes: 1. New Backwash pond at Muswellbrook WTP; 2. Sandy Hollow Res Pipework; 3. Muswellbrook Instrumentation; 4. Muswellbrook Intake Valves; 5. Condition based asset renewals based on previous condition audit.
Reticulation - Rail Underboring [5340.4377]	D/C	\$773,835	Jan-19	Jun-19				Rail Underboring at Hill Street and Ogilvie Street to replace old water mains under the rail lines Contract with Kerroc underway Sept 2018 - In principal approval given by ARTC for revised crossing locations, at Ogilvie Street Denman and Lower Hill Street Muswellbrook.
SEWERAGE								
Mains Renewal [6310.4481]	D	\$852,732	Mar-19	Jun-19				SPS5 Rising Main relining Civil Repairs and Renewals Lower Hill Street Manhole Sept - Tender fo SPS rising Man is being developed wit assistance from Public Works
Construction - RWTW [6310.4472]	C	\$9,537,941		Mar-19				Quality control has greatly improved on site, as has the resourcing of the project on site.
Denman Treatment Plant Upgrade [6310.4473]	C	\$172,109	Jul-18	Sep-18		Jul-18	Oct-18	Carry Over project completed. Removal of Sludge at Denman STP. Contract with Conhur site work completed August 2018.
Access & Security Improvements [6340.4475]	I	\$20,500	Sep-18	Jun-19		Sep-18		Site Security Improvements and upgrades Sept 2018 - Security Fencing and access system upgrades and improvements
Sewer Pump Station 2	I/D/C	\$512,500	Jan-19	Jun-19				Work to commence during third quarter of 2018-2019.

6 ADJOURNMENT INTO CLOSED COMMITTEE

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, business of a kind referred to in Section 10A(2) of the Act should be dealt with in a Confidential Session of the Committee meeting closed to the press and public.

RECOMMENDATION

That the Committee adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

7.1 TRIAL OF MOBILE AERATED FLOOR (MAF) SYSTEM TO PROCESS KERBSIDE ORGANICS

Item 7.1 is classified CONFIDENTIAL under the provisions of Section 10A(2)(d)(i) of the local government act 1993, as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, and the Committee considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Moved: _____ **Seconded:** _____

7 CLOSED COMMITTEE

8 RESUMPTION OF OPEN COMMITTEE

9 DATE OF NEXT MEETING

28 November 2018

10 CLOSURE