



**muswellbrook  
shire council**

**Muswellbrook Shire Council**

**INFRASTRUCTURE COMMITTEE  
MEETING**

**BUSINESS PAPER**

**28 JUNE 2018**



**INFRASTRUCTURE COMMITTEE MEETING, 28 JUNE 2018**

MUSWELLBROOK SHIRE COUNCIL

P.O Box 122  
MUSWELLBROOK  
22 June, 2018

Councillors,

You are hereby requested to attend the Infrastructure Committee Meeting to be held in the COUNCILLORS ROOM, Administration Centre, Muswellbrook on **28 June, 2018** commencing at 4.30pm.

Derek Finnigan  
**DIRECTOR - COMMUNITY INFRASTRUCTURE**

# Order of Business

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**MUSWELLBROOK SHIRE COUNCIL  
INFRASTRUCTURE COMMITTEE MEETING**

# **AGENDA**

**THURSDAY 28 JUNE 2018**

**1 APOLOGIES AND LEAVE OF ABSENCE**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**RECOMMENDATION**

That the Minutes of the Infrastructure Committee held on **30 May 2018**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**PRESENT:** Cr R. Scholes (Chair), Cr M. Bowditch, Cr J.F. Eades, Cr M. Green, Cr G. McNeill, Cr S. Reynolds and Cr B. Woodruff.

**IN ATTENDANCE:** Ms F. Plesman (Acting General Manager), Mr D. Finnigan (Director, Community Infrastructure), Ms C. O'Brien (Acting Director, Planning, Community & Corporate Services), Mr P. Redan (Executive Manager, Water and Waste), Ms G. Bobsien (Executive Manager – Economic Development & Innovation), Mr E. Ediriwickrama (Manager, Roads & Drainage), Ms S. Scholes (Acting Manager, Technical Services), Ms N. Cowley (Manager, Corporate Services), Ms S. Pope (Executive Manager – Planning, Environment & Regulatory Services), Mr J. Brown (Executive Services Co-Ordinator), Mrs M. Sandell-Hay (PA to General Manager), Mrs N. Argent (PA to Mayor), 1 person in the public gallery and 1 media representative.

## **1 APOLOGIES AND LEAVE OF ABSENCE**

RECOMMENDED on the motion of Crs Bowditch and Green that:

The apologies for inability to attend the meeting submitted by Cr S. Bailey, Cr. J. Foy, Cr J. Ledlin, Cr M. Rush and Cr. S. Ward be ACCEPTED.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RECOMMENDED on the motion of Crs McNeill and Green that:

The Minutes of the Infrastructure Committee held on 18 April 2018, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

## **3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST**

Nil

## **4 BUSINESS ARISING**

Nil

## **5 BUSINESS**

### **5.1 2017-2018 Q3 CI CAPITAL WORKS STATUS REPORT**

RECOMMENDED on the motion of Crs Green and Eades that:

Council note the information contained in the 2017-2018 Q3 Community Infrastructure Capital Works Status Report updated to 31 March 2018.

### **5.2 WASTE COMPLIANCE REPORT**

RECOMMENDED on the motion of Crs Green and McNeill that:

The information contained in this report be noted.

Cr Woodruff arrived at 4.46pm.

**5.3 JAN - MAR 2018 INFRASTRUCTURE REPORT FOR WATER AND WASTEWATER SERVICES**

RECOMMENDED on the motion of Crs McNeill and Bowditch that:

Council note the content of this report.

**6 DATE OF NEXT MEETING**

27 June 2018

**7 CLOSURE**

The meeting was declared closed at 4.53 pm.

.....  
Ms F. Plesman

**Acting General Manager**

.....  
Cr R. Scholes

**Chairperson**

### 3 DISCLOSURE OF ANY PECUNIARY AND NON-PECUNIARY INTEREST

Section 451 of the Local Government Act requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the Local Government Act).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor must disclose the nature of the interest to the meeting as soon as practicable.

Council's Model Code of Conduct now recognises two forms of non-pecuniary conflict of interests:

- Significant
- Less than significant

A Councillor must make an assessment of the circumstances and determine if the conflict is significant.

If a Councillor determines that a non-pecuniary conflict of interests is less than significant and does not require further action, they must provide an explanation of why it is considered that the conflict does not require further action in the circumstances.

If the Councillor has disclosed the existence of a significant non-pecuniary conflict of interests at a meeting they must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

### 4 BUSINESS ARISING

### 5 BUSINESS NIL

### 6 ADJOURNMENT INTO CLOSED COMMITTEE

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, business of a kind referred to in Section 10A(2) of the Act should be dealt with in a Confidential Session of the Committee meeting closed to the press and public.

#### **RECOMMENDATION**

**That the Committee adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:**

#### **7.1 JUNE QUARTERLY REPORT - PROGRESS ON THE RECYCLE WATER TREATMENT WORKS PROJECT**

Item 7.1 is classified CONFIDENTIAL under the provisions of Section 10A(2)(c) of the local government act 1993, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and the Committee considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**7 CLOSED COMMITTEE**

**8 RESUMPTION OF OPEN COMMITTEE**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**9 DATE OF NEXT MEETING**

25 July 2018

**10 CLOSURE**