



# muswellbrook shire council

## APPLICATION TO OPERATE A PRIMITIVE CAMPING GROUND

**Name of Camping Ground:**

\_\_\_\_\_

**Address of Camping Ground:**

Lot: \_\_\_\_\_ DP: \_\_\_\_\_

\_\_\_\_\_  
*Street Address*

\_\_\_\_\_  
*Town*

**Owner's Details:**

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Postal Address*

**Contact Person:**

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Phone Number*

Total number of camp sites: \_\_\_\_\_

Total area of camping ground (approximately): \_\_\_\_\_ *hectares*

Total number of car parking spaces: \_\_\_\_\_ *on site* \_\_\_\_\_ *off site*

Is a fee charged for camping?                      YES                      NO

### TOILET & SHOWER FACILITIES

	Male	Female	Disabled
Toilets			
Showers			
Handbasins			
Urinals		-	

**FIRE FIGHTING FACILITIES**


**OTHER FACILITIES**


*A site plan must also be submitted with your application showing the following details:*  
*(a) access roads, community amenities and buildings;*  
*(b) any on site and/or off site car parking;*  
*(c) any land that is subject to flooding.*

\_\_\_\_\_  
**Signature of Owner or person holding owner's authority to sign      PRINT NAME**

\_\_\_\_\_  
**DATE**

**ADVICE TO PERSONS PROVIDING PERSONAL INFORMATION**

Council requires you to complete an application form for the service that you have requested. Personal information such as your name and address is required to be inserted in the form. In accordance with the Privacy and Personal Information Protection Act (PPIPA), Council is obliged to inform you on matters in relation to your personal information.

Council will use your personal information to process your application. Where necessary, your application may be referred to other Government Departments and Authorities. These bodies are required to keep your personal information private. Legislation requires that details of some applications are required to be published in a newspaper, sent to adjoining owners and considered by Council in open meetings.

Information provided is kept in hard copy format on an appropriate Council file. The information provided may also be entered into a "public" register. This means that under Section 12 of the Local Government Act, the public are entitled to view an entry in a public register.

For further explanation or information about PPIPA or if you would like a copy of Council's Privacy Policy, please contact Council on (02) 6549 3700.

**Fiona Plesman**  
**GENERAL MANAGER**