

Business Registration

About this form/how to complete

This form is used for registration of businesses that trade under the Food Act or as defined under the Public Health Act (excluding regulated premises). These businesses include Food Premises including home based businesses, Beauty Salons, Hair Dressing Salons, Tattoo and Piercing Parlors, Public Swimming Pools and Spas etc. You may use this form to register new premises or to make changes to existing registered premises which falls into the above listed categories.

• Please note you are required to ensure your business is registered with Council prior to trading. Trading without registration may incur penalties.

Business Details

Business/Company Name

Trading Name

Type of Business (e.g. food (list type), beauty salons, tattoo parlor, barber, swimming pool and /or spa, etc):

Proprietor/s (List all)

Title	Given Name	Family Name

ABN/ACN (attach copy)

Driver Licence Number or Passport Number

Business Trading Details

Street Number

Street Name

Suburb

Postcode

Store Manager

FSS Name (If applicable)

FSS Expiry Date (If applicable)

Date on which changes will take effect/date of intended commencement of Business

Trading Hours

Contact information

Business Number

Mobile Number

Home Number

Email Address

Postal address

(*Please note – this is the address that will be used to send all correspondence from Council including invoices and education resources. Should you wish to have invoices sent separately, please advise a Council Officer upon lodging this form)

Lodgement Details: You can lodge the completed application by:

Email Address: council@muswellbrook.nsw.gov.au

Mail: PO Box 122 MUSWELLBROOK NSW 2333

Or in person: Council Administration Centre, 157 Maitland street, Muswellbrook

Once your application is received a council officer will contact you if further information is required.

Application Declaration

I declare that to the best of my knowledge, the information provided in this application is accurate and correct

Name

Signature

Date