

Temporary Food Stall Application

Your application must be lodged no less than 7 days prior to operation of your food stall at a temporary event.

The sale of food in NSW is regulated by the Food Act 2003 and Food Regulation 2010. Anyone who wishes to operate a temporary food stall for the sale of food within Muswellbrook Shire must be registered and approved with Council. Food for sale includes all prepared and pre-packaged food.

Applicant Details

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Full name

Postal address

Business Ph:

Mobile No:

Email

Event Details

Date and time of event

Event name

Event location

Trading name of stall

Contact person in control of stall

Address of contact person

Email

Phone

Service Details

List of foods intended for sale

How is the food packaged/transported to point of sale?

How will you protect 'unwrapped ready to eat' foods against potential sources of contamination?

How will you keep cold food below 5°C and hot food above 60°C?

Equipment List

Equipment/Surfaces	List equipment being used at the stall
Food warming devises	
Handwashing facilities (must have warm running water)	
Waste facilities	
Counter food protection/sneeze guards	
Floor covering	

Details of off-site premises

The location of any off-site preparation areas, including cooking or partial preparation, must be listed below. Each preparation area must meet the Australian and New Zealand Food Standards Code.

Is food preparation carried out off site?

☐ Yes

☐ No

- If yes, provide the address of the food preparation location.

Is the off-site premises located in Muswellbrook Shire Local Government Area?

☐ Yes

☐ No

- If no, attach evidence of your food business registration with this application for the location where your food preparation is conducted.

Owner/Applicant Declaration

I declare that all the information provided in this application is true and correct at time of lodgement.

Applicant's signature

Date

Privacy notification The personal information that Council is collecting from you is information that is required to process the application and will be used in accordance with the Privacy and Personal Information Protection Act 1998 (PIPA Act) and Council's Privacy Management Plan. The intended recipients of the personal information may be officers within the Council, data service providers engaged by the Council from time to time or any other agent of the Council. The supply of the information by you is voluntary. If you can not provide or do not wish to provide the information sought, the Council will be unable to process your application. Council is collecting this personal information from you in order to provide Council approved services. You may make an application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PIPA Act. Please address enquiries concerning this matter to the Public Officer.