

Building Certificate Application

Application made under Section 6.24, 6.25, 6.26 of the Environmental Planning & Assessment Act 1979. A recent building identification survey identifying all improvements on the land must accompany this application. Fees to be paid at lodgement of this application.

Description	Price
<input type="checkbox"/> Building Certificate (Class1 or 10)	\$250.00
<input type="checkbox"/> Building Certificate not exceeding 200 Sq.M	\$250.00
<input type="checkbox"/> Building Certificate exceeding 200m ² but not exceeding 2000m ²	\$250.00 Plus \$0.50 per m ² over 200
<input type="checkbox"/> Building Certificate exceeding 2000 m ²	\$1165.00 Plus \$0.75 per m ² over 2000

Note: Where authorised works have occurred, additional fees apply. As per fees nominated under Section 260 of Environmental Planning & Assessment Regulation 2000

Request

- Application for a building certificate for **all structures** located on the property OR Application for a building certificate for **certain structure/s** (list below)

Site details

Details can be obtained from rates notice, property deeds or Council property maps

Unit/shop/suite no _____ Street no _____ Street Name _____
Suburb _____ Assessment no _____
Lot/portion no _____ Section no _____ Deposit/strata plan no _____
Contact name for access _____ Phone _____

Applicant details

Company name (if applicable) _____
Name _____ Email _____
Postal address _____ Phone _____

The applicant must be one of the following (please tick):

- The owner of the building or any other person having the owner's consent to make the application
 The purchaser under a contract for the sale of property, which comprises or includes the building or part, or the purchaser's solicitor or agent
 A public authority which has notified the owner of its intention to apply for the certificate

Owner details

Name _____ Email _____ Phone _____
Postal address _____ Signature _____

Privacy notification

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998.

The intended recipients of the personal information may be:

- Officers within the Council
- Data service providers engaged by the Council from time to time
- Any other agent of the Council
- Financial institution involved in the process

The supply of the information by you is voluntary. However, if you cannot provide or do not wish to provide the information sought, the Council may be unable to process your application. Council is collecting this personal information from you in order to provide Council approved services. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Direct enquires concerning privacy matters to the Public Officer.

Payment

Council's Customer Service Team will contact you to take payment. A merchant fee is applicable on all credit card transactions.

Payment Contact Name _____

Payment Contact Number _____