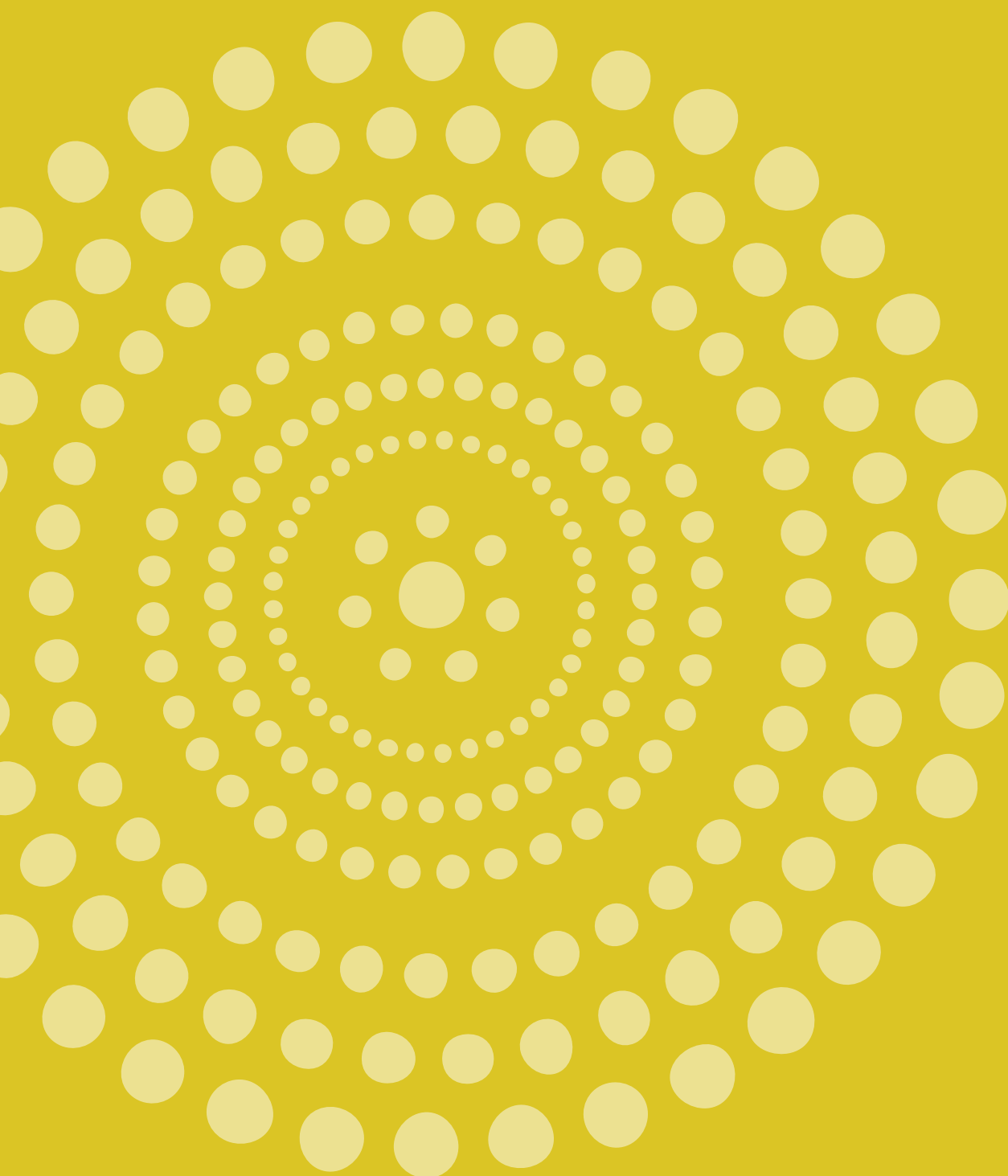


# MUSWELLBROOK SHIRE COUNCIL 2022 – 2023 OPERATIONAL PLAN





***Muswellbrook Shire Council respectfully  
acknowledges the Local Aboriginal People who are  
the Traditional Owners and Custodians of the land***



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# Foreword

## A MESSAGE FROM THE MAYOR



MAYOR – COUNCILLOR  
STEVE REYNOLDS

On being elected Mayor of Muswellbrook Shire in January 2022 I declared a commitment to greater transparency and wider community consultation and set a goal to take major projects to completion.

Our region is on the move, and it is important during this time of change that we are moving in the right direction; a direction that improves the liveability of the Shire and enhances our quality of life.

Following the participation of elected officials in extensive strategic planning sessions to set the agenda for this Council term, we adopted a series of strategic priorities to set the agenda for the future.

Included in this agenda is the Operational Plan, a one-year plan that details the budget, services, activities and projects we will deliver, our works programs and how we will measure our performance to ensure we're delivering the right services the best way we can.

Our priorities include

- › Opening and operation of the new Advanced Manufacturing Centre and the STEM Makerspace, in the Donald Horne Building. This facility will be available to schools and those in the community wanting to learn more about advanced manufacturing.
- › Carry out an audit of employment lands and work closely with Council's Industrial Closures Committee around the closure of Muswellbrook Coal and create a masterplan for the site.
- › Work with AGL Macquarie on the closure plans for Liddell and the exciting opportunities for jobs going forward.
- › Deliver a new Works Depot for Council.
- › Implement a Food Organics Garden Organics program for the community.
- › Progress towards completion of the Olympic Park and Town Centre Masterplans.

If there is ever anything you need, even if you have a question or a concern, don't hesitate to reach out to me, your council representative or the General Manager. Thank you for allowing me the opportunity to serve the community.

Steve Reynolds  
Mayor

# A MESSAGE FROM THE GENERAL MANAGER



GENERAL MANAGER  
FIONA PLESMAN

This is the first Operational Plan under our newly elected Council and I am looking forward to working with the Councillors to increase our focus on improving community engagement.

In August, I will be bringing together a Community Panel drawn from an extensive list of community members, who have expressed an interest for further participation in Council's engagement program, to set service level agreements and ensure that Council is well-placed to deliver on the community's expectations.

The 2022/23 Operational Plan will focus on improving service delivery by:

- › reducing the time it takes for service requests to be completed;
- › updating IT Systems, organisational procedures and processes;
- › implementing proactive maintenance plans for key infrastructure assets; and
- › assessing the life of our key utilities.

Council will also focus on progressing an extensive list of major projects commenced under the previous Council, including:

- › the Muswellbrook Aquatic Centre;
- › the new Animal Shelter;
- › the Advanced Manufacturing Centre (in the new Donald Horne Building, stage 2 of the Tertiary Education Precinct);
- › the upgrade of Muswellbrook Olympic Park;
- › the Sandy Hollow truck stop;
- › Denman Recreation Park;
- › the Hunter River Beach project
- › Muswellbrook Town Centre Precinct.

Important operational matters will continue to be actioned as part of this Operational Plan including:

- › Continuing to improve and maintain key services - water, wastewater and waste
- › Ensuring that our rural road network is maintained to a high standard
- › Maintaining high quality parks and recreation facilities
- › Providing innovative library programs
- › Delivering inspiring art exhibitions and growing the Muswellbrook regional art collection.

Fiona Plesman  
General Manager

## 2. Democratic Governance

### THE GOVERNING BODY

The Governing Body of the Council consists of twelve (12) councillors elected for four years. The Chair of Muswellbrook Shire Council (the Mayor of Muswellbrook) and the Deputy Chair are elected by Councillors every two years.

#### The Mayor and Councillors

The Mayor holds a number of Council delegations and some statutory responsibilities to make determinations on behalf of the Governing Body of the Council between Council meetings. The Mayor is responsible to the Governing Body for the determinations he or she makes.

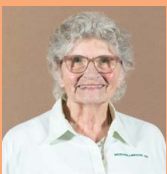
##### MAYOR – Councillor Steve Reynolds



Second term councillor Steve was born and raised in Muswellbrook and is now raising his own family in the Shire. He was elected Mayor of Muswellbrook in January 2022 and, as a lifetime local, fully understands the history, spirit and needs of the town and its surrounding areas. His priorities include upholding the pledge to improve communication and engagement within the community and delivering key capital projects alongside a team of dedicated councillors.

[Steven.Reynolds@muswellbrook.nsw.gov.au](mailto:Steven.Reynolds@muswellbrook.nsw.gov.au)

##### DEPUTY MAYOR – Councillor Jennifer Lecky



As a life member of the Australian Local Government Women's Association (NSW) and offering many years of invaluable experience on Council, Jennifer's passions are her community and supporting women entering politics.

During the current term she would like to see revenue contributions from mining companies used to benefit the community and work towards developing a vibrant region.

[Jennifer.Lecky@muswellbrook.nsw.gov.au](mailto:Jennifer.Lecky@muswellbrook.nsw.gov.au)

##### Councillor Amanda Barry



First term councillor and Denman resident, Amanda wants to be part of a strong council that can be trusted and respected.

An advocate of community engagement, she wants to create a shared vision for the future which includes efficient and effective services and protection and enhancement of the natural environment.

[Amanda.Barry@muswellbrook.nsw.gov.au](mailto:Amanda.Barry@muswellbrook.nsw.gov.au)

##### Councillor Mark Bowditch



Second term councillor Mark is involved in the environmental revegetation industry and runs trainee programs for young people giving them practical skills to enhance future opportunities.

He wants to represent the community without an agenda, support homeowners on issues around development in the Shire and focus on listening to residents.

[Mark.Bowditch@muswellbrook.nsw.gov.au](mailto:Mark.Bowditch@muswellbrook.nsw.gov.au)

##### Councillor De-Anne Douglas



First term councillor and long-term Muswellbrook resident, De-Anne brings a wealth of local knowledge and experience to the role.

As manager of the Muswellbrook PCYC for more than 15 years she has developed deep community connections and a strong local voice. Her priorities include improved access to medical services and delivering the planned Community Hub.

[De-Anne.Douglas@muswellbrook.nsw.gov.au](mailto:De-Anne.Douglas@muswellbrook.nsw.gov.au)

##### Councillor Jeff Drayton



Born and raised in Denman before relocating to Muswellbrook and with previous experience on Council Jeff wants to see this new Council refocus on real issues and best outcomes for the community.

While acknowledging that Council is financially strong he wants to ensure that consultations with stakeholders are clear and transparent.

[Jeff.Drayton@muswellbrook.nsw.gov.au](mailto:Jeff.Drayton@muswellbrook.nsw.gov.au)

### Councillor Louise Dunn



Long-term resident, schoolteacher and first term councillor Louise has a strong sense of community and has resolved to bring the Shire back to being caring and compassionate.

While acknowledging that carbon neutrality and sustainable energy is the way of the future, she also understands that coal mining is vital to the economy and would also like to see more parks and open spaces.

[Louise.Dunn@muswellbrook.nsw.gov.au](mailto:Louise.Dunn@muswellbrook.nsw.gov.au)

### Councillor Graeme McNeill



Incumbent councillor Graeme is in his third term on Council. As spokesperson for sport and recreation in the previous two terms, Graeme's priorities include pathways, cycleways, improvements to roads and investment in the Shire's youth.

His hope for this new term is for Council to have a strong focus on community engagement.

[Graeme.McNeill@muswellbrook.nsw.gov.au](mailto:Graeme.McNeill@muswellbrook.nsw.gov.au)

### Councillor Rohit Mahajan



Born in India, Rohit is now a proud Australian citizen, Muswellbrook resident and successful businessman. Running his own business puts him face-to-face with the community daily and he shares their concerns regarding local business

and employment opportunities. With sound relationships in place, he wants to be their voice on Council.

[Rohit.Mahajan@muswellbrook.nsw.gov.au](mailto:Rohit.Mahajan@muswellbrook.nsw.gov.au)

### Councillor Rod Scholes



Third term councillor and Muswellbrook resident since 1982 Rod and his family have contributed greatly to the Shire community.

He has served as deputy mayor and mayor during his time on Council and brings a wealth of experience to the table. He wants to continue to improve the Shire's liveability, infrastructure and services.

[Rod.Scholes@muswellbrook.nsw.gov.au](mailto:Rod.Scholes@muswellbrook.nsw.gov.au)

### Councillor Darryl Marshall



A shire resident for 56 years, first term councillor Darryl has worked across the wine, agriculture and coal industries and ran his own contracting business for 20 years.

Now semi-retired he has the time to commit to Council and pledges to serve the people of the region, work hard for the community and bring a vibrant voice to Council.

[Darryl.Marshall@muswellbrook.nsw.gov.au](mailto:Darryl.Marshall@muswellbrook.nsw.gov.au)

### Councillor Brett Woodruff



With strong connections to the Shire spanning four decades, Denman resident Brett wants to continue to represent the region with both head and heart.

Council's longest serving councillor, this is his sixth term, he is determined to provide residents with guidance, support and governance. His mantra is to look back and appreciate the past, enjoy the now and plan for the future.

[Brett.Woodruff@muswellbrook.nsw.gov.au](mailto:Brett.Woodruff@muswellbrook.nsw.gov.au)

# 3. Executive Leadership Team

## Fiona Plesman, General Manager



Fiona is a member of the Australian Institute of Company Directors, the Human Resources Institute and Local government Professionals and has post-graduate qualifications in Organisation Development and

Sustainability.

With more than 30 years' experience as a leader in local government and higher education Fiona's focus is innovation, organisational development and managing disruption and change.

## Sharon Pope, Director Environment and Planning



Sharon is a Fellow of the Planning Institute of Australia, has a degree in Urban and Regional Planning and has vast experience in Local Government having started her career as a Trainee Town Planner at

Greater Taree City Council.

Her broad range of experience in strategic land use planning, the development assessment process and community collaboration make her an invaluable member of Muswellbrook Shire Council leadership team.

## Derek Finnigan, Deputy General Manager



Derek has served in a variety of roles with Council, focusing primarily on infrastructure services and operational sustainability, and is Council's Local Emergency Management Officer.

Derek's tertiary qualifications include a Master of Business Administration, Bachelor of Business Administration, Diploma of Occupational Health and Safety, and Bachelor of Arts (English Literature).

## Matthew Lysaught, Director Property and Place



Matthew joined Council in 2011 and is responsible for Council's Property and Place directorate which includes Council's Works Department and property assets.

He works with a dedicated team responsible property management, construction, and maintenance of assets.

Matthew has a Bachelor of Economics, graduate and postgraduate degrees in visual arts, and Certificate IV training in property services.

## David Walsh, Director Corporate Services and CFO



David joined Council in 2021 and is a Certified Practising Accountant with experience in finance, IT, procurement, and company secretariat and brings experience in change management, process improvement and whole of

organisation system integration to Council

David's qualifications include a Bachelor of Business (Economics), Master of Professional Accounting and a Master of Business Administration and he is a member of the Australian Institute of Company Directors.

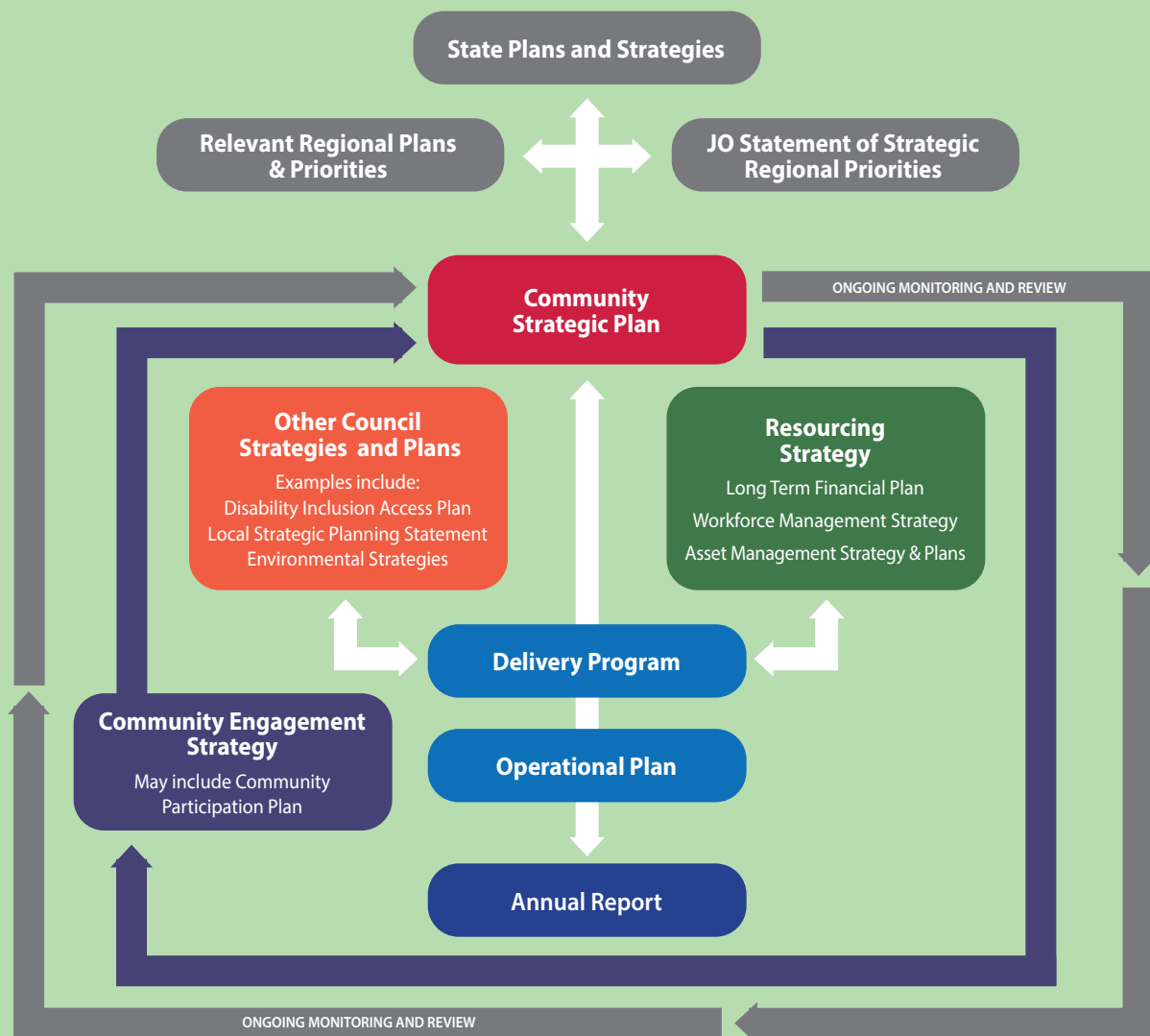






## 4. Introduction - Integrated Planning & Reporting Framework

The Integrated Planning and Reporting (IP&R) framework was established in 2009 by the New South Wales Government. This legislation requires all Councils to have the following plans developed in consultation with the community:





## The Community Strategic Plan (10 year)

The Community Strategic Plan is an overview document that identifies the community's vision and goals for the future. It covers a minimum time frame of 10 years. Council's role is initiating, preparing and maintaining the Community Strategic Plan on behalf of the community, however Council is not wholly responsible for its implementation. Other partners, including state agencies, non-government organisations, business and industry, joint organisations and community groups may also have a part to play in enacting the strategies identified within the Plan.



## The Delivery Program (4 year)

The Delivery Program is a four-year plan. It is the point of reference for all activities undertaken by the Council during the Councillors' term of office. The Delivery Program details the activities Council will undertake over a four-year period, which align with and support the goals and strategies identified by the community and outlined in the Community Strategic Plan. The Delivery Program also allocates responsibilities for each activity and it identifies suitable performance measures for determining the effectiveness of the activities undertaken.



## Resourcing Strategy

The Resourcing Strategy demonstrates how Council will resource achievement of the Community Strategic Plan and Delivery Program. Council's Long Term Financial Plan, Asset Management Plan and Workforce Management Plan have been developed to explain how Council intends to resource the activities identified in the Delivery Program and the Community Strategic Plan goals.

## The Operational Plan (annual)

The Operational Plan is a sub-plan of the Delivery Program. It directly addresses the activities outlined in the Delivery Program and identifies specific actions, projects and programs Council will be undertaking within the current financial year and allocates a corresponding budget commitment.

## Annual Report

The Annual Report is one of the key means by which Council reports on its progress to the community. It focuses on Council's implementation of the Delivery Program and Operational Plan because these are the plans that are wholly Council's responsibility.



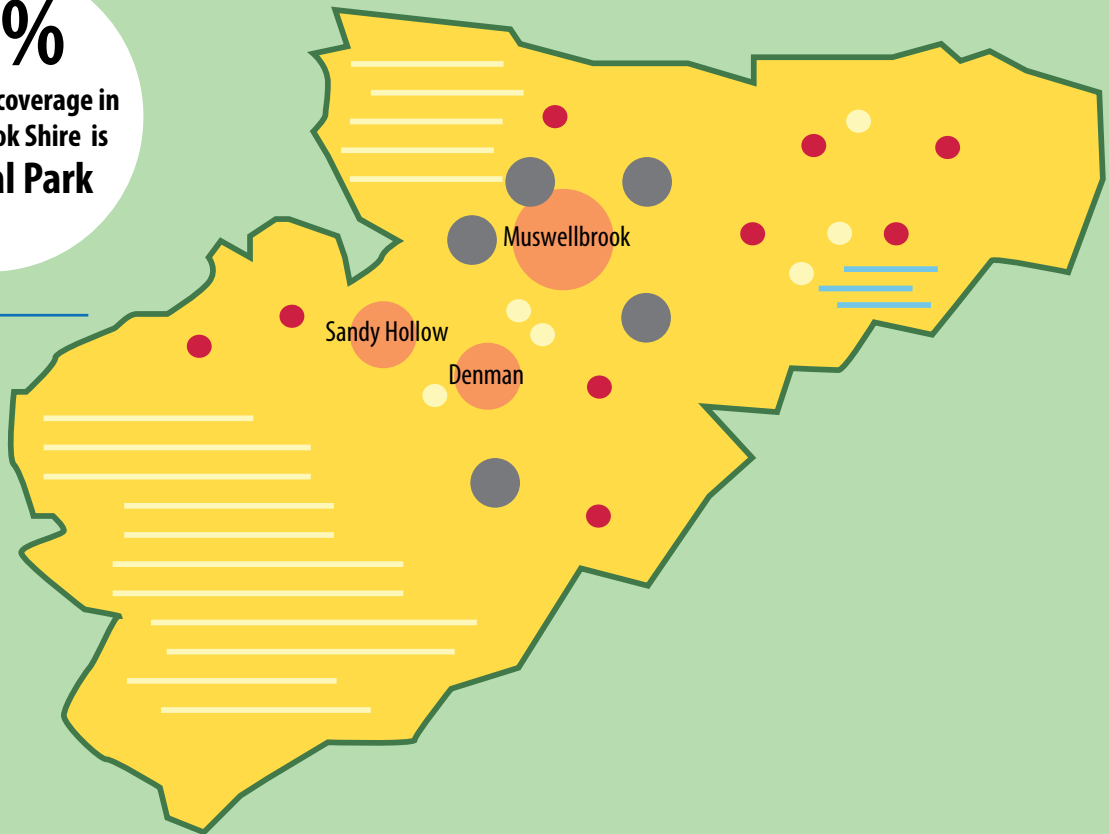
# 5. The Operational Plan in Context

WE ARE HERE



**43%**

of total land coverage in  
Muswellbrook Shire is  
**National Park**



### Muswellbrook Shire Towns

Antiene	Martindale
Baerami	McCullys Gap
Bureen	Muscle Creek
Castle Rock	Muswellbrook
Dalswinton	Muswellbrook North
Denman	Muswellbrook South
Dunbars Creek	Sandy Hollow
Giants Creek	Widden
Kayuga	Widden Valley
Kerrabee	Wybong
Manobalai	Yarrawa

### National Parks

### Mines

### Equine, Viticulture and Cropping

### General Rural

### Environment Management

### Lake Liddell

## 5.1 OUR SHIRE

**Prior to European settlement, the Muswellbrook Shire was occupied by people of the Wonnarua/ Wanaruah language group.**

The Wonnarua/ Wanaruah people traded and had ceremonial links to their neighbouring tribes such as Awabakal, Darkinung, Geawegal, Kamilaroi, Wiradjuri and Worimi. The Muswellbrook Shire Local Government area is located within the Wanaruah Local Aboriginal Land Council boundary.

Muswellbrook Shire acknowledges that the local Aboriginal People are the Traditional Owners and Custodians of the land.

The first European settlement occurred in the 1820s and the township of Muswellbrook was gazetted in 1833.

Muswellbrook Shire is centrally located in the Upper Hunter Valley, approximately 130km north-west of Newcastle. By road, Muswellbrook is approximately three hours from Sydney, two hours from Tamworth and around 90 minutes from Newcastle.

The Shire consists of two larger towns, Muswellbrook and Denman, as well as a number of outlying rural communities including Sandy Hollow, Wybong, Baerami, Martindale, McCully's Gap, Widden and Muscle Creek.

The boundaries of the Local Government Area (LGA) are marked by Lake Liddell to the east, Goulburn River National Park to the west, Wollemi National Park to the south and bordering Aberdeen in the north.

A surprising fact to many is that 1,455km – or 43% - of Muswellbrook Shire's 3,402km<sup>2</sup> land coverage is national park. This includes the World Heritage Wollemi National Park.

### **We are a young community with a rising population**

Muswellbrook Shire is a welcoming community offering all the cultural, recreational, educational and community facilities that you would expect to find in a city. It is the main regional centre for the Upper Hunter. The population of Muswellbrook Local Government Area (LGA) is concentrated in the towns of Sandy Hollow, Denman and Muswellbrook.

The estimated residential population for Muswellbrook (LGA) in 2020 was 16,355 people (ABS). This is up from 15,793 in 2016. Council anticipates low to modest population growth, in the short to medium term, associated with the planned closures of Liddell and Bayswater power stations offset by some diversification in the local economy.

The average population of the Muswellbrook LGA has reflected the ebbs and flows of the mining industry. Annual population growth over the last decade, 2006 to 2016, was 5.3% - a steady rise for a regional area. The majority of this growth has concentrated in Muswellbrook, which accounted for around half the growth. However, the 2016 census showed that growth overall since 2011 has only been 1.9%.

The 2016 census indicated that Muswellbrook Shire has a relatively high proportion of Aboriginal and Torres Strait Islander peoples residing in the community at 8.3%. This compares with the 2.9% NSW State average.

Muswellbrook Shire tends to be a younger community with the median age of people being 36.9 years, compared to 37.9 for NSW.

In 2020 our population consisted of 22.6% aged 0-14 years compared with NSW at 18.5%; while 63.4% were aged 15-64 years compared with NSW at 64.8% and 14.1% aged 65 years and over compared to 16.7% across the State.

The ratio of men to women in 2020 was 51.4% and 48.6% female.

For more on the Shire's Community Profile visit:  
[communityprofile.com.au/muswellbrook](https://communityprofile.com.au/muswellbrook)



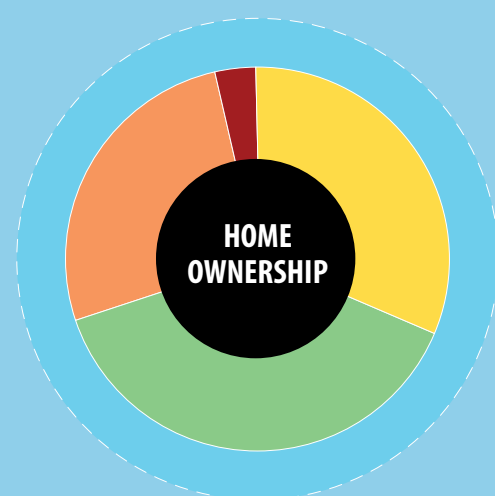
## 5.2 MUSWELLBROOK AT A GLANCE

A summary of significant indicators for Muswellbrook compared with NSW as a whole:

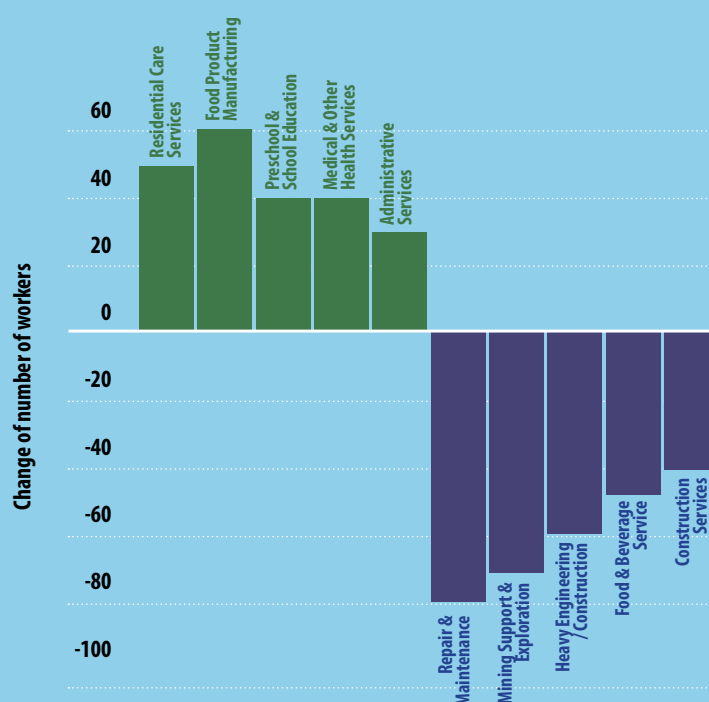
Indicator	Muswellbrook Shire	NSW
% Aboriginal and Torres Strait Islander (2016)	8.3	2.9
% University or tertiary institution level education (2016)	4.3	16.2
% Certificate level III or IV (2016)	22.7	14.8
Males per 100 females	105.7	98.5
Average age	36.9	37.9
% 0-14 years	22.6	18.5
% 15-64 years	63.4	64.8
% 65+ years	14.1	16.7
% born in Australia (2016)	84.7	65.5
% unemployed (2016)	8.2	6.3
% coal mining industry (2016)	20.3	0.6
% horse farming (2016)	3	0.1
% internet accessed from dwelling (2016)	76.5	82.5

## EMPLOYMENT

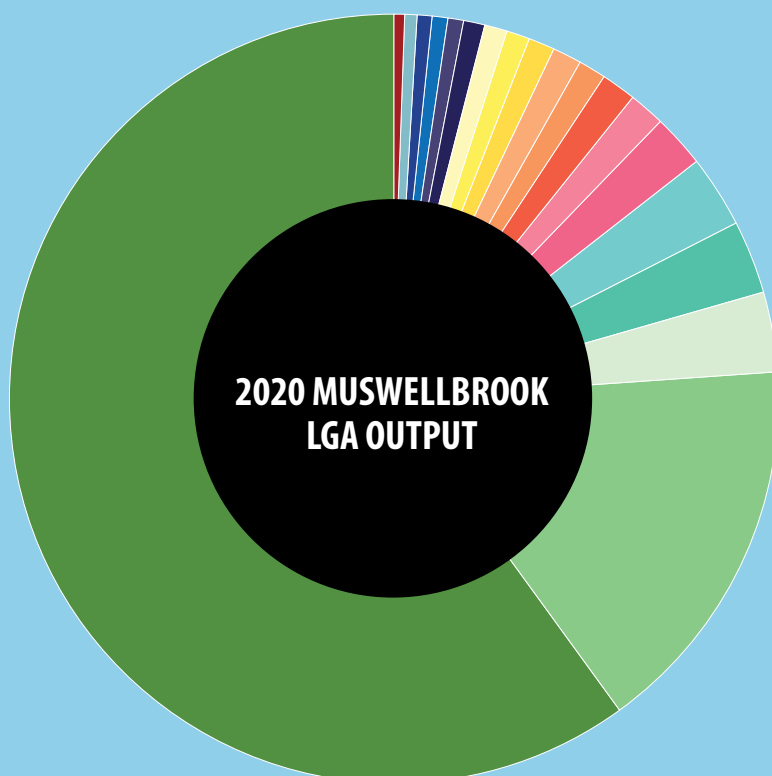
Top growth and decline industries of employment in Muswellbrook



<span style="color: green;">●</span> Rent	38.9%
<span style="color: yellow;">●</span> Paying off mortgage	26.3%
<span style="color: orange;">●</span> Owned Outright	31.3%
<span style="color: red;">●</span> Other	3.5%



## 5.3 ECONOMIC OUTPUT OF THE SHIRE



Industry Sector	Output (\$)	Output (%)
Mining	\$5,049,144	60.1%
Electricity, Gas, Water Waste Services	\$1,361,562	16.2%
Manufacturing	\$279,336	3.3%
Rental, Hiring Real Estate Services	\$270,452	3.2%
Construction	\$259,180	3.1%
Agriculture, Forestry Fishing	\$187,742	2.2%
Wholesale Trade	\$123,672	1.5%
Public Administration Safety	\$119,013	1.4%
Administrative Support Services	\$97,596	1.2%
Health Care Social Assistance	\$93,450	1.1%
Transport, Postal Warehousing	\$92,699	1.1%
Retail Trade	\$80,638	1.0%
Accommodation Food Services	\$75,303	0.9%
Professional, Scientific Technical Services	\$74,729	0.9%
Other Services	\$70,799	0.8%
Education Training	\$61,615	0.7%
Financial Insurance Services	\$54,933	0.7%
Information Media Telecommunications	\$33,362	0.4%
Arts Recreation Services	\$13,342	0.2%
Total	\$8,398,568	100.0%

## 5.4 RELEVANCE OF THE OPERATIONAL PLAN TO THE DELIVERY PROGRAM AND COMMUNITY STRATEGIC PLAN

The Operational Plan is the annual plan that details the Councillor approved and budgeted actions to be undertaken by Council Staff, under the direction of the General Manager, in a particular financial year.

Via a community engagement process, the community tells the Councillors what they want for the future of the Shire, the Councillors listen to and consider the community's concerns and ideas, determine the priority outcomes and set the direction for the General Manager and Council Staff for their elected term in office.

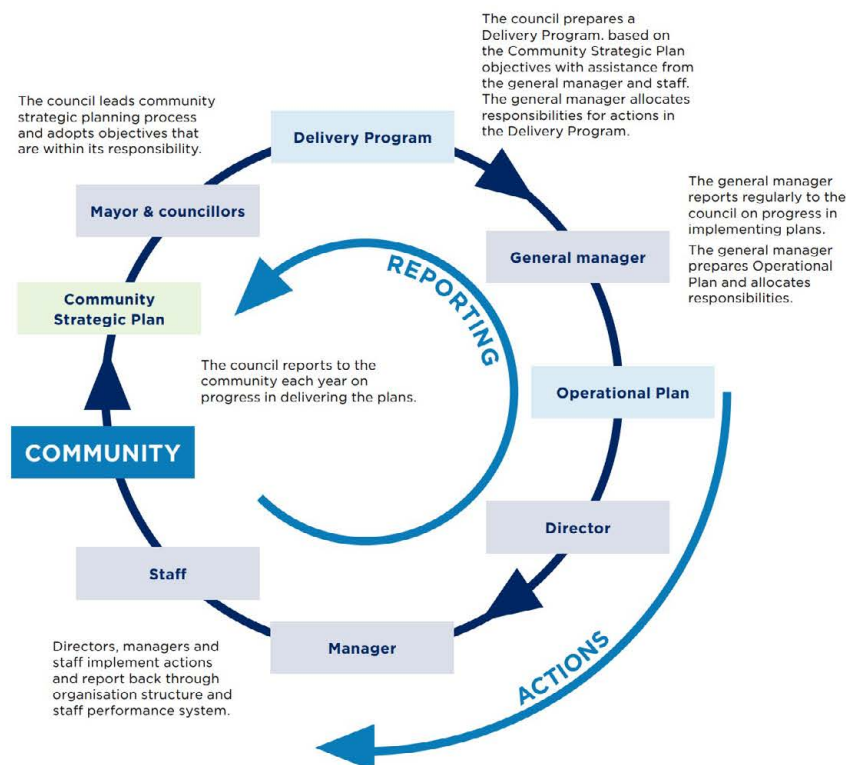
All actions detailed in the Muswellbrook Shire Council 2022-2026 Operational Plan link to an activity described in the *Muswellbrook Shire Council 2022-2026 Delivery Program*, which in turn link to a goal and strategy listed in the *Muswellbrook Shire 2022-2032 Community Strategic Plan*.

Where the Delivery Program outlines the activities that Council undertake over the elected term in pursuit of the community's agenda articulated in the Community Strategic Plan, the Operational Plan details the individual actions that Council will undertake within the financial year.

Councillors monitor the implementation of Council's actions and activities via quarterly reports and, each year, Council reports to the community about Council's progress via the Annual Report.

Council's Integrated Planning and Reporting documents are available on Council's website at

[www.muswellbrook.nsw.gov.au/council-integrated-](http://www.muswellbrook.nsw.gov.au/council-integrated-)





# 6.Strategic Direction

## 6.1 HOW TO READ THE OPERATIONAL PLAN

Following is an explanation about the various elements of the Operational Plan to help you navigate the document

**Theme** – The CSP goals, CSP strategies, DP activities and Operational Plan actions are grouped under 6 themes or focus areas with a corresponding colour:

1. **Economic Prosperity,**
2. **Social Equity,**
3. **Environmental Sustainability,**
4. **Cultural Vitality,**
5. **Community Infrastructure and**
6. **Community Leadership.**

**Community Strategic Plan Goal** – The six CSP goals have been developed in consultation with the community. They are the community's long-term aspirations for the Shire and align with the community vision.

**CSP Strategy** - These are the 25 Community Strategic Plan strategies that will guide Council over the term as it works towards achievement of the long-term goals, and community vision.

**Delivery Program Activity** – These are the four-year activities (projects and programs) that Council will undertake in order to achieve the Community's vision and long-term goals. Each of the 51 DP Activities is linked to a CSP Strategy and Goal and via a cascading numbering system.

**Operational Plan Action** – These are the annual actions (project stages and tasks) that Council Staff will undertake in order to work towards the realisation of the Community's vision and long-term goals and progress the achievement of the Councillor's 4-year-term priorities. Each of the Operational Plan Actions is linked to a Delivery Program Activity and a Community Strategic Plan Strategy and Goal and via a colour-coded theme and a cascading numbering system.

**Responsibility** – Council is solely responsible for the implementation of the Operational Plan within the resources allocated via the Annual Budget, which is approved by the elected Councillors. Responsibility for the achievement of the Operational Plan Actions is allocated to Council's Senior Management Team.

### CULTURAL VITALITY Community Strategic Plan Goal 4: A culturally rich and diverse Community with strong identities, history and sense of belonging

CSP Strategy 4.1: Conserve the heritage and history of the Shire

Delivery Program Activity	2022-23 Operational Plan Action	Responsibility	Measure and Target
4.1.1 Support the conservation and restoration of the Shire's heritage items	4.1.1.1 Make Local Heritage Grants available for owners of heritage listed properties.	Director Environment and Planning	Director Environment and Planning Grants made available to local landcare groups to undertake landcare activities 30 June 2023
	4.1.1.2 Review and adopt a heritage strategy for 2022/23 and 2023/24	Director Environment and Planning	A draft Heritage Strategy is reported to Council for adoption 31 December 2022
	4.1.1.3 Complete the refurbishment of Loxton House	Director Property and Place	Refurbishment of Loxton house completed and reported to Council 31 December 2022
4.1.2 Ensure sites or artifacts of aboriginal significance are protected where new development proposals are considered	4.1.2.1 Ensure applications for subdivision generally or for development in rural areas adequately consider sites or artifacts of aboriginal significance.	Director Environment and Planning	An audit of 3 finalised applications occurs per quarter occurs to ensure Aboriginal Heritage is addressed in section 4.15 assessments and results are reported to Council. 30 June 2023

CSP Strategy 4.2: Facilitate options to improve participation in cultural activities in the Shire

4.2.1 Progress a Regional Entertainment and Conference Centre	4.2.1.1 Begin precinct enabling works	Director Property and Place	Demolition of redundant building and structures 30 June 2023
	4.2.1.2 Review design value management options for theatre and community hall	Director Property and Place	Review reported to Council 30 June 2023

CSP Strategy 4.3: Host and support a diverse range of cultural activities and events which create a sense of identity and belonging, engage the local community and attract visitors

4.3.1 Develop and implement a program of Shire events to engage locals and attract visitors	4.3.1.1 Council works in partnership with community groups to deliver a minimum of six events a year	General Manager	Six community events delivered June 2023
4.3.2 Deliver an arts program	4.3.2.1 Develop a 12-month Art Program	Manager Community Services	(i) Deliver 5 curated art exhibitions; (ii) Deliver 2 curated art exhibitions that attract state and national recognition Monthly progress reports to Council
4.3.3 Support Arts Upper Hunter as the peak organisation of Artist endeavour	4.3.3.1 Develop a Funding Agreement with Arts UH	Manager Community Services	Funding Agreement is developed By June 2023

#### Local cultural vitality challenges and opportunities

- Preservation of the Shire's history and heritage
- Limited cultural participation
- Access to national and international arts and culture

**Measure and Target** – The performance measures allow Council to benchmark, monitor and report on the progress towards the achievement of the long-term goals, the effectiveness of the applied strategies and activities, and the status of the annual budgeted actions undertaken. Progress is reported to the Community each year via the Annual Report.

## 6.2 COMMUNITY VISION

***“Engaging with our community to achieve an inclusive, vibrant and sustainable future”***

## 6.3 COMMUNITY VALUES

**We value:**

**Community Wellbeing**

**Economic Prosperity**

**Social Equity and Inclusion**

**Environmental Sustainability**

**Cultural Vitality**

**Open communication and community engagement**

**Collaborative, accountable and transparent community leadership**

## 6.3 COUNCIL'S SPIRIT VALUES

Council staff members work by Council's Code of Conduct and Organisational Values, which provide a framework for how staff should treat each other, our customers and other stakeholders at work.

We use the word SPIRIT to identify the six values that we consider to be meaningful and important. The six values are Safety, Pride, Integrity, Respect, Innovation and Teamwork.

### SAFETY

*We look after each other*

*We advocate and apply safe work practices*

*We are positive with one another*

*We ask for help when we need it*

### PRIDE

*We lead the way*

*We communicate our goals*

*We encourage the heart*

*We stay the course*

### INTEGRITY

*We are accountable and take responsibility*

*We do what we say*

*We are transparent in our decision making process*

*We are honest with each other*

### RESPECT

*We embrace diversity*

*We listen to the opinions of others*

*We listen and communicate with each other honestly*

*We show our appreciation*

### INNOVATION

*We value new ideas and ways of working*

*We work smarter*

*We learn from our mistakes*

*We seek improvement*

### TEAMWORK

*We work together to achieve outcomes*

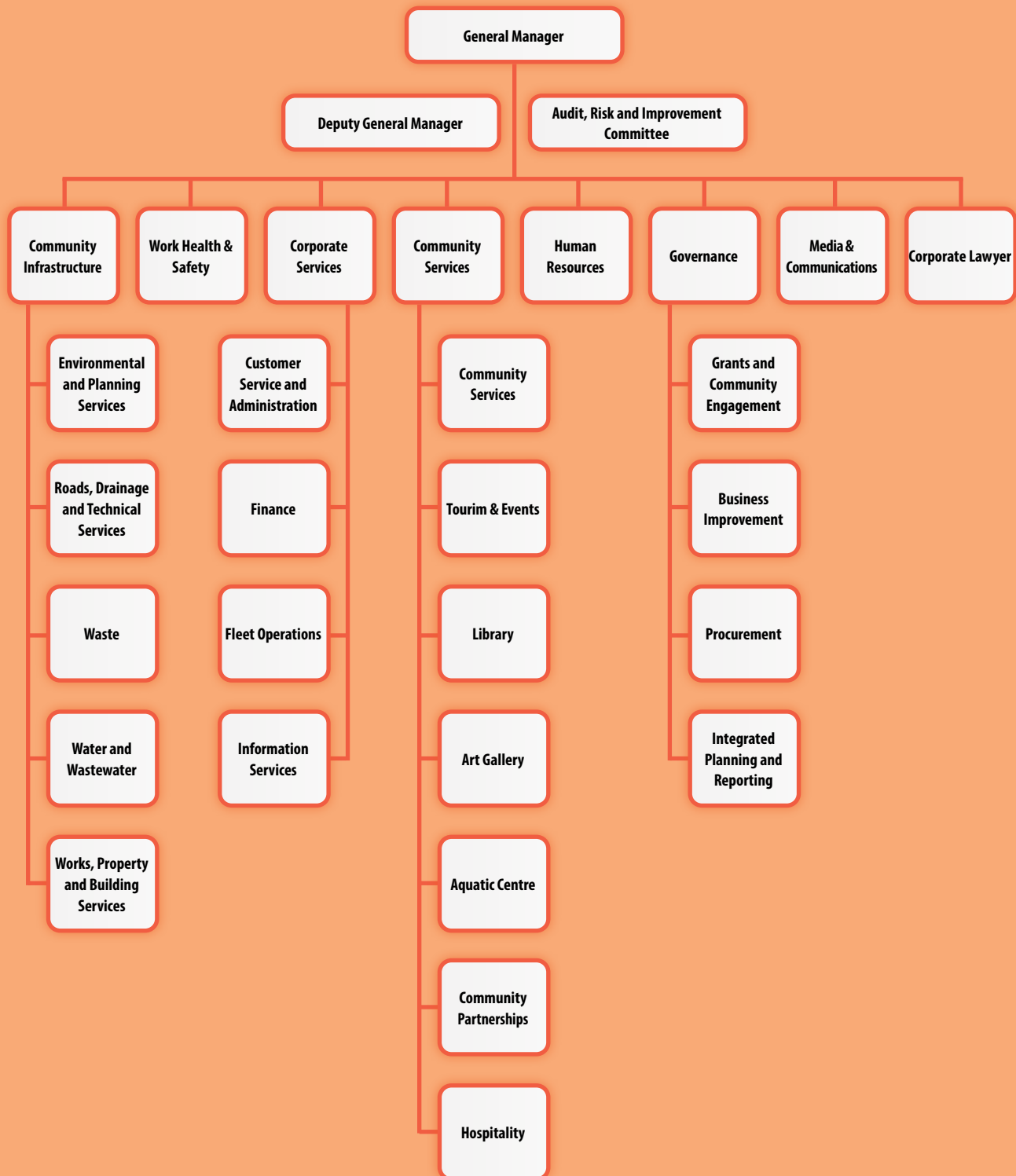
*We celebrate our achievements*

*We embrace diversity*

*We collaborate*



## 6.4 OUR ORGANISATION – DEPARTMENTAL STRUCTURE



# 6.5 ORGANISATION'S EMPLOYMENT STATUS

## ORGANISATION'S EMPLOYMENT STATUS



58%



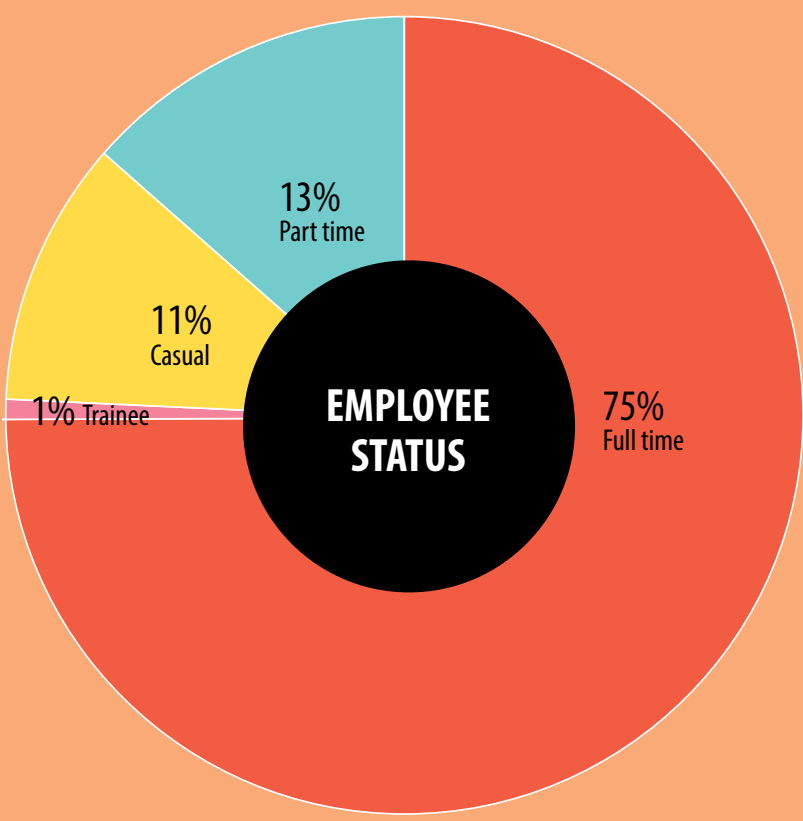
42%

## EMPLOYEE MEDIAN AGE

44

## FULL TIME EQUIVALENT

153



## TOTAL NUMBER OF EMPLOYEES

189

## 7. Operational Plan Actions, Measures & Targets



**Muswellbrook Library**



# ECONOMIC PROSPERITY

**Community Strategic Plan Goal 1: A dynamic local economy with full employment for current and future residents in a diverse range of high value industries**

*CSP Strategy 1.1: Support job growth within the Shire*

Delivery Program Activity	2022-23 Operational Plan Action	Responsibility	Measure and Target
1.1.1 Facilitate the expansion of existing, and the establishment of new, industries and business	1.1.1.1 Masterplan for transition of the Muswellbrook Coal site to alternative employment uses presented to Council for endorsement.	Director Environment and Planning	Masterplan presented to Council for endorsement 30 June 2023
	1.1.1.2 Discussion paper on the approach to planning approvals for new land uses on the Muswellbrook Coal Mine and Liddell Power Station sites prepared.	Director Environment and Planning	Discussion paper presented to the Industrial Closures Committee for feedback 30 December 2023
	1.1.1.3 Upper Hunter Employment Land Strategy presented to Council for exhibition.	Director Community and Economy	Masterplan presented to Council for exhibition 30 June 2023

*CSP Strategy 1.2: Diversify the economy, facilitate the development of intensive agriculture, innovative manufacturing, health services and other growth industries*

1.2.1 Facilitate the diversification of the Shire's economy and support growth of existing industry and business enterprise	1.2.1.1 Establish Advanced Manufacturing Hub	Director Community and Economy	Program plan and report published 30 June 2023
	1.2.1.2 Establish Community and Economy Directorate at Council	General Manager	Community and Economy Activity Report tabled at Ordinary Council meeting December 2022
1.2.2 Complete the Employment Landuse Strategy	1.2.2.1 Seek funding for the development of the Upper Hunter Employment Land Strategy.	General Manager	Draft strategy tabled at Ordinary Council Meeting June 2023
1.2.3 Review the Local Environmental Plan and Development Control Plan to improve investment certainty for industry	1.2.3.1 The transition of business and Industrial zones to new employment zones under the Standard Instrument ( <i>Local Environmental Plans</i> ) Order 2006 is finalised	Director Environment and Planning	LEP, DCP and planning certificates updated to reflect changes 30 June 2023
	1.2.3.2 Prepare a Local Approvals Policy for adoption by Council	Director Environment and Planning	Policy presented to Council for public exhibition 30 June 2023
1.2.4 Implement the Muswellbrook and Denman Town Centre Masterplans and the Sandy Hollow Village Masterplan	1.2.4.1 Commence enabling works for Muswellbrook Town Centre	Director Property and Place	Demolition of redundant building and structures 30 June 2023
	1.2.4.2 Determine the realignment of the lower piped portion of Possum Gully	Director Property and Place	Council determines preferred option 30 June 2023
	1.2.4.3 Implement improved pedestrian links to the Muswellbrook Marketplace	Director Property and Place	Funded components constructed 31 December 2022
	1.2.4.4 Construct the Denman and District Heritage Village	Director Property and Place	Construction and occupation complete 30 June 2023
1.2.5 Develop a Rural and Environmental Land Strategy	1.2.5.1 Prepare a scope of works and background paper for a Rural and Environmental Land Strategy.	Director Environment and Planning	Scope of works and background paper for a Rural and Environmental Land Strategy presented to Council. 30 June 2023
1.2.6 Review the Local Strategic Plan in response to changes to the NSW Planning Act	1.2.6.1 Assist DPIE to complete the Upper Hunter Vineyards Structure Plan	Director Environment and Planning	Report to Council seeking feedback
			30 June 2023

*CSP Strategy 1.3: Facilitate greater access to higher education*

1.3.1 Advocate to maintain the Hunter TAFE campus and advocate to activate the University of Newcastle Muswellbrook campus	1.3.1.1 Mayor to meet regularly with Member for Upper Hunter and Federal Member for Hunter to advocate for TAFE and UON campuses.	General Manager	TAFE and UON leases renewed at TEC
			30 June 2023

*CSP Strategy 1.4: Develop Muswellbrook as a regional centre*

1.4.1 Complete current infrastructure projects and identify future opportunities for the Shire	1.4.1.1 Commence Olympic Park field improvements	Director Property and Place	Field improvement works have commenced 30 June 2023
	1.4.1.2 Seek development approval for grandstand and amenities design for Olympic Park	Director Property and Place	Development determination 31 December 2022
	1.4.1.3 Develop Pocket Park design for the Muswellbrook Town Centre	Director Property and Place	Design submitted to Council for approval 30 June 2023
1.4.2 Advocate for increased medical services in the Shire	1.4.2.1 Provide subsidised practice space to attract Obstetrics medical service providers to the Shire	General Manager	GP Obstetrician in Muswellbrook June 2023

## Local economic prosperity challenges and opportunities

- Uncertainty in the coal and energy industry, associated direct and indirect job losses, and impact more broadly upon the Shire's economic base
- The growth of the knowledge, creativity, and digital economy and a reshaping labour market
- Record high net migration from capital cities to regional areas
- Housing affordability and accessibility
- Land use conflict
- The movement from a linear economy (take, make, waste) to a circular economy (reduce, re-use, recycle)
- Growing export demand for agricultural product
- The continued growth of the services sector and access to services in regional centres



# SOCIAL EQUITY & INCLUSION

**Community Strategic Plan Goal 2:** *An inclusive and interconnected community, where everyone enjoys full participation*

**CSP Strategy 2.1:** *Improve the affordability, liveability and amenity of Shire communities*

Delivery Program Activity	2022-23 Operational Plan Action	Responsibility	Measure and Target
2.1.1 Implement the funded outcomes of the Recreation Needs Study	2.1.1.1 Report a list of prioritised capital sport and recreation projects	Director Property and Place	Report provided to Council 31 October 2022
	2.1.1.2 Deliver projects prioritised for financial year	Director Property and Place	Projects have been completed 30 June 2023
2.1.2 Promote and facilitate increased participation in active and passive recreation activities	2.1.2.1 Maintain an annual calendar of meetings with user groups	Director Property and Place	Meetings held 30 June 2023
	2.1.2.2 Continue matched funding Sport and Recreation Grants Programmes	Director Property and Place	Grants awarded 30 November 2022
	2.1.2.3 Develop staged detailed designs for Hunter, and Wollombi Park concept plans	Director Property and Place	Designs reported to Council 31 December 2022
	2.1.2.4 Complete Everyone Can Play improvements for Simpson Park	Director Property and Place	Funded components constructed 31 December 2022
	2.1.2.5 Council events are planned to be accessible by all people, as far as possible.	Director Environment and Planning	Procedures and checklists created for use by staff to plan events to be accessible by passive transport and at sites suitable for people with mobility or visual impairment. 30 June 2023
2.1.3 Consider and deliver social inclusion principles across Council functions	2.1.3.1 Review the Muswellbrook Shire Council Disability Inclusion Action Plan	General Manager	People of all abilities are consulted informing the Disability Inclusion Action Plan. The Muswellbrook Shire Council Disability Inclusion Action Plan is adopted by June 2022
2.1.4 Advocate for affordable housing	2.1.4.1 Council advocates for the needs of people residing in low to moderate income households.	General Manager	The impact of meeting essential basis living costs are raised with appropriate State and Federal Government Departments By June 2023

**CSP Strategy 2.2:** *Promote social cohesion and improve connectivity and the delivery of social services within the Shire*

2.2.1 Advocate for the needs of people in social housing	2.2.1.1 Council meets with local social housing provider(s)	General Manager	Council meets 3 times to advocate for the needs of people residing in social housing By June 2023
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**CSP Strategy 2.3:** *Retain and expand quality and affordable childcare services*

2.3.1 Facilitate investment in child-care services across the Shire	2.3.1.1 1 Council Project Manages the construction of the Denman Childrens Centre	General Manager	Preschool options are increased in the Denman community Child care places are increased by 15-20 places across the Shire
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**CSP Strategy 2.4:** *Facilitate opportunities to expand seniors living*

2.4.1 Advocate to enhance the delivery of services to support older people to live in the Muswellbrook Shire	2.4.1.1 Facilitation of aged care networks and activities to improve their wellbeing outcomes	General Manager	(i) Increase the provision of activities for older residents through council owned facilities ie libraires, aquatic centre, fitness centre, Art Gallery (ii) Aged care networks are promoted and supported throughout the Shire Monthly progress reports to Council
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**CSP Strategy 2.5:** *Enhance relationships and engagement with the local indigenous communities*

2.5.1 Raise awareness of the local Aboriginal Community and an appreciation of their long traditions and culture	2.5.1.1 Funding is sought for the delivery of a local Aboriginal Language Program	Manager Community Services	(i) Funding applications are lodged; (ii) Delivery of a local Aboriginal Language Project 31 December 2022
2.5.2 Engage with the Wanaruah Local Aboriginal Land Council on development of the Common	2.5.2.1 Muswellbrook Common project design and concept plan brief is developed	Manager Community Services	Muswellbrook Shire Council advocates for funding of the Wanaruah Local Aboriginal Land Council – Aboriginal & Torres Strait Islander Cultural Centre By December 2022

**CSP Strategy 2.6:** *Investigate opportunities to expand services and facilities for youth and children within the Shire*

2.6.1 Engage with young people in the Shire to better inform projects and programs for youth and children	2.6.1.1 In consultation with Councillors, develop a youth engagement program for inclusion in the Community Engagement Strategy	Manager Governance	i) Program developed and adopted by Council; ii) Working with Children checks in place for applicable staff and Councillors in preparation for implementation of the program 31 December 2022
	2.6.1.2 Construct the new Muswellbrook Youth Venue	Director Property and Place	Extension to Muswellbrook Indoor Sports Centre complete 30 June 2023
	2.6.1.3 Develop a cross Council Child Safe Action Plan in response to Child Safe Standards	Manager Community Services	Action Plan developed 30 June 2023

## Local social equity challenges and opportunities

- Liveability and amenity - the extent to which the general well-being, health and quality of life of residents is supported physically, aesthetically, and in terms of accessibility
- Socio-economic and geographic disadvantage for people living in social housing
- Link between early childhood education and social advantage
- An ageing population and changing retirement patterns
- A high proportion of Aboriginal and/or Torres Strait Islander people in our community
- Community dissatisfaction with the quantity of youth services and facilities

# ENVIRONMENTAL SUSTAINABILITY

## Community Strategic Plan Goal 3: An environmentally sensitive and sustainable community

**CSP Strategy 3.1:** Advocate for best practice mined-land rehabilitation to include local workforce participation, progressive, quality final landforms, and fewer and shallower voids

Delivery Program Activity	2022-23 Operational Plan Action	Responsibility	Measure and Target
3.1.1 Meet with other levels of government to achieve improved rehabilitation outcomes for disused mining lands and ongoing employment for the local workforce	3.1.1.1 Update Council's policy position regarding voids and mine rehabilitation	Director Environment and Planning	Changes to relevant DCP and Policy documents presented to Council for exhibition
			30 December 2022

**CSP Strategy 3.2:** Improve native vegetation connectivity across the upper hunter region

3.2.1 Support Landcare initiatives and advocate for programs to enhance native vegetation connectivity across the Shire and upper hunter region	3.2.1.1 Provide funds for local Landcare activities	Director Environment and Planning	Grants made available to local Landcare groups to undertake Landcare activities 30 January 2023
	3.2.1.2 Liaise with Local Land Services to advocate for projects in the Shire	Director Environment and Planning	A minimum of one Landcare project funded by LLS proceeds in the Shire. 30 June 2023

**CSP Strategy 3.3:** Enhance our local rivers and creeks to improve environmental outcomes and access for recreation

3.3.1 Implement funded actions of the adopted Urban Riparian Masterplan	3.3.1.1 Construction of the funded portions of Hunter Beach	Chief Engineer	Report to Council for Final Design and Finance report 31 December 2022
	3.3.1.2 Maintain rehabilitation works along Muscle Creek, Karoola Wetlands and Denman	Director Property and Place	Precinct Specification Manual is updated to rehabilitation works 31 December 2022
3.3.2 Develop a Catchment Management Plan for Muscle Creek and Possum Gully	3.3.2.1 Provide guidance and documented plan for the stabilisation, restoration and management of Possum Gully and Muscle Creek	Chief Engineer	Reporting of Plan to Council 30 June 2023

**CSP Strategy 3.4:** Support initiatives which reduce the community's impact on the environment

3.4.1 Continue Community Engagement Program on water, waste and energy efficiency	3.4.1.1 Assist Council, households and businesses to manage waste effectively and use water and energy efficiently	Director Environment and Planning	Communication and education programs held across the year and financial incentives provided within available budget. Monthly reports to Council outline activities being undertaken.
3.4.2 Require all development proposals to avoid and mitigate against potential environmental impacts and facilitate improved environmental outcomes where possible	3.4.2.1 Provide guidance material on Council's website to help applicants for new development to prepare and submit improved Statements of Environmental Effect with their applications.	Director Environment and Planning	Make editable templates for Statements of Environmental Effect for dwellings, industrial and commercial development available on Council's website. 30 June 2023
3.4.3 Advocate and support Circular Economy principles and Waste Management Initiatives	3.4.3.1 Develop a Policy and a Procedure relating to Sustainable Procurement related to Council's Net Zero by 2050 Policy and the Circular Economy Procurement Project	Director Corporate Services and CFO	Provide new Policy and Procedure documents to Council and Hunter JO for exhibition 30 June 2023
	3.4.3.2 Facilitate the introduction of FOGO collection and processing for households and businesses in the Shire	Deputy General Manager	Report to Council for tendered final design. 30 June 2023

**CSP Strategy 3.5:** Support federal and state initiatives to reduce the impacts of climate change

3.5.1 Increase the proportion of the energy used by Council from renewable sources	3.5.1.1 Council's energy contractor supplies energy from renewable sources	General Manager	Energy contract delivers energy from renewable source 30 June 2023
3.5.2 Develop a recycled water plan for community parks	3.5.2.1 Develop strategic recycled water plan.	Deputy General Manager	Strategic recycled water plan to be reported to Council for adoption. 22 November 2022
	3.5.2.2 Develop recycled water implementation strategy.	Deputy General Manager	Implementation strategy to be reported to Council for adoption. 28 February 2023

Local environmental sustainability challenges and opportunities
<ul style="list-style-type: none"> <li>Impacts of mining on the environment today and in the future</li> <li>Loss of native vegetation and vegetation connectivity</li> <li>Poor riverside natural environments and limited public access to waterways</li> <li>Impacts of increasing human activity upon the local environment</li> <li>A changing climate</li> </ul>

# CULTURAL VITALITY

**Community Strategic Plan Goal 4: A culturally rich and diverse Community with strong identities, history and sense of belonging**

## CSP Strategy 4.1: Conserve the heritage and history of the Shire

Delivery Program Activity	2022-23 Operational Plan Action	Responsibility	Measure and Target
4.1.1 Support the conservation and restoration of the Shire's heritage items	4.1.1.1 Make Local Heritage Grants available for owners of heritage listed properties.	Director Environment and Planning	Director Environment and Planning Grants made available to local landcare groups to undertake landcare activities 30 June 2023
	4.1.1.2 Review and adopt a heritage strategy for 2022/23 and 2023/24	Director Environment and Planning	A draft Heritage Strategy is reported to Council for adoption 31 December 2022
	4.1.1.3 Complete the refurbishment of Loxton House	Director Property and Place	Refurbishment of Loxton house completed and reported to Council 31 December 2022
4.1.2 Ensure sites or artifacts of aboriginal significance are protected where new development proposals are considered	4.1.2.1 Ensure applications for subdivision generally or for development in rural areas adequately consider sites or artifacts of aboriginal significance.	Director Environment and Planning	An audit of 3 finalised applications occurs per quarter occurs to ensure Aboriginal Heritage is addressed in section 4.15 assessments and results are reported to Council. 30 June 2023

## CSP Strategy 4.2: Facilitate options to improve participation in cultural activities in the Shire

4.2.1 Progress a Regional Entertainment and Conference Centre	4.2.1.1 Begin precinct enabling works	Director Property and Place	Demolition of redundant building and structures 30 June 2023
	4.2.1.2 Review design value management options for theatre and community hall	Director Property and Place	Review reported to Council 30 June 2023

## CSP Strategy 4.3: Host and support a diverse range of cultural activities and events which create a sense of identity and belonging, engage the local community and attract visitors

4.3.1 Develop and implement a program of Shire events to engage locals and attract visitors	4.3.1.1 Council works in partnership with community groups to deliver a minimum of six events a year	General Manager	Six community events delivered June 2023
4.3.2 Deliver an arts program	4.3.2.1 Develop a 12-month Art Program	Manager Community Services	(i) Deliver 5 curated art exhibitions; (ii) Deliver 2 curated art exhibitions that attract state and national recognition Monthly progress reports to Council
4.3.3 Support Arts Upper Hunter as the peak organisation of Artist endeavour	4.3.3.1 Develop a Funding Agreement with Arts UH	Manager Community Services	Funding Agreement is developed By June 2023

Local cultural vitality challenges and opportunities
<ul style="list-style-type: none"> <li>• Preservation of the Shire's history and heritage</li> <li>• Limited cultural participation</li> <li>• Access to national and international arts and culture</li> </ul>



# COMMUNITY INFRASTRUCTURE

**Community Strategic Plan Goal 5: Effective and efficient infrastructure that is appropriate to the needs of our community**

**CSP Strategy 5.1: Construct and maintain well-planned community infrastructure that is safe, reliable, and provides agreed levels of service**

Delivery Program Activity	2022-23 Operational Plan Action	Responsibility	Measure and Target
5.1.1 Review, develop and maintain liveable town and village precincts	5.1.1.1 Develop an Active Transport Plan supplement to Muswellbrook Shire Council's adopted Walk and Cycle Plan (2009)	Chief Engineer	Active Transport Plan reported to Council 31 October 2022
5.1.2 Maintain and continually improve asset management	5.1.2.1 Review Strategic Asset Management Plan	Deputy General Manager	Strategic Asset Management Plan reported to Council March 2023
	5.1.2.2 Regularly review Asset Management Plans	Deputy General Manager	Schedule of Asset Management Plans review reported to Council. March 2023
	5.1.2.3 Review Roads Asset Management Plan	Deputy General Manager	Roads Asset Management Plan reported to Council. September 2022
5.1.3 Facilitate investment in high quality community infrastructure necessary to a Regional Centre	5.1.3.1 Funding received for an extension to the Muswellbrook Regional Art Gallery	General Manager	Detailed design for extension to MRAG completed June 30 2023
5.1.4 Maintain and continually improve community infrastructure across the Shire	5.1.4.1 Capital works programmes prioritised to demonstrate continual improvement in community infrastructure.	Deputy General Manager	Prioritised capital works programmes for roads, drainage, and water and wastewater assets to be reported to Council. August 2022
	5.1.4.2 Asset condition assessment inspections provided regularly.	Deputy General Manager	Schedule of asset condition inspections to be reported to Council. August 2022

**CSP Strategy 5.2: Improve all abilities access to Council facilities**

5.2.1 Facilitate and implement improved all abilities access and inclusion across the Shire	5.2.1.1 Develop a targeted program to improve accessibility in Council owned and public spaces	Director Property and Place	Report program to Council 30 September 2022
	5.2.1.2 Included prioritised actions in capital programmes	Director Property and Place	Report capital works program to Council 30 September 2022

**CSP Strategy 5.3: Provide safe, secure and reliable water supply and sewer services**

5.3.1 Water and wastewater services are provided in compliance with regulatory requirements	5.3.1.1 Carry out Best Practice audit of water and wastewater services.	Operations Manager Water and Wastewater	Report result of Best Practice audit to Council. 30 June 2023
	5.3.1.2 Ensure compliance with all Licence conditions.	Operations Manager Water and Wastewater	Report compliance statistics to Council. Quarterly report provided to Council.

**CSP Strategy 5.4: Ensure road, footpath and cycleway networks are integrated and allow for the safe movement of residents and visitors**

5.4.1 Maintain and continually improve the Shire's shared pathway networks to increase connectivity	5.4.1.1 Implement priority funded portions of the Walk and Cycle Plan and Supplementary Active Transport Plan	Chief Engineer	Report program to Council 30 June 2023
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Local community infrastructure challenges and opportunities			
<ul style="list-style-type: none"> <li>• Infrastructure to support Muswellbrook as a service centre for the Upper Hunter</li> <li>• Limited all abilities access to Council's facilities</li> <li>• Ageing Water and Wastewater Infrastructure</li> <li>• Incomplete footpaths &amp; cycleway links</li> </ul>			

# COMMUNITY LEADERSHIP

**Community Strategic Plan Goal 6: Collaborative and responsive leadership that meets the expectations and anticipates the needs of the community**

**CSP Strategy 6.1: Enable genuine and well-informed community participation in decision making**

Delivery Program Activity	2022-23 Operational Plan Action	Responsibility	Measure and Target
6.1.1 Engage with the community and other stakeholders to determine service level expectations and appropriate measures	6.1.1.1 Facilitate an annual Community Satisfaction Survey	Manager Governance	Survey conducted and results reported to Council 30 June 2023
	6.1.1.2 Develop and implement a community panel engagement process to establish agreed levels of service between Council and the community	Manager Governance	Panel recruited and 3 meetings held 31 December 2022
6.1.2 Utilise best practice models of community engagement to ensure decision making is meeting the expectations of the community	6.1.2.1 Develop and implement a Community Engagement Strategy	Manager Governance	CES adopted by Council 31 December 2022
6.1.3 Enhance Council's communication with the community to build awareness and understanding of Council's activities and Community needs	6.1.3.1 Digital media strategy revised and implemented	General Manager	Data on site visits to council websites and social media pages indicates a 20% increase in participation 30th June 2023
	6.1.3.2 Report Council's progress in implementing the Delivery Program and Operational Plan to the community and other stakeholders	Manager Governance	i) 2021/22 Annual Report endorsed by Council, published on Council's website and provided to the Minister for Local Government; ii) Regular 2022/23 OP and 2022-2026 DP progress reports to Council and ARIC
			i) 30 November 2022; ii) Quarterly
	6.1.3.3 Update Council's Community Participation Plan	Director Environment and Planning	The Community Participation Plan is reviewed and reported to Council for exhibition 30 December 2022

**CSP Strategy 6.2: Ensure Council is well managed, appropriately resourced, effective, efficient, accountable and responsive to its communities and stakeholders**

6.2.1 Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves	6.2.1.1 Provide transparent reporting to the community about Council's finances.	Director Corporate Services - CFO	Monthly reporting measures to Council 30 June 2023
	6.2.1.2 Seek funding opportunities to support the interests and aspirations of the Shire identified by the Community Strategic Plan and Delivery Program	Manager Governance	i) Grant applications for identified projects are submitted on time and in accordance with the grant approvals process; ii) Grant acquittals are submitted on time. Monthly progress reports to Council
6.2.2 Develop and implement a Service Review Program	6.2.2.1 Develop an outline and timeline for the implementation of Service Reviews across Council.	Director Corporate Services - CFO	Finalised plan, presented to Council, outlining timeline & resources. 31 December 2022
6.2.3 Implement an Internal Audit Program in consultation with the Audit Risk and Improvement Committee	6.2.3.1 Deliver on the Internal Audit Program	Director Corporate Services - CFO	Audit Reports provided to the ARIC & Council on a regular basis. Quarterly reports to ARIC and Council
	6.2.3.2 Implement control recommendations as identified by the auditor.	Director Corporate Services - CFO	Audit Reports provided to the ARIC & Council on a regular basis ARIC Action Open Item List
6.2.4 Regulatory activities undertaken to maintain public safety and companion animal wellbeing	6.2.4.1 The Local Orders Policy is reviewed	Director Environment and Planning	The Local Orders Policy is reviewed and report to Council for exhibition. 30 December 2022
	6.2.4.2 Swimming Pool Safety Fence inspections	Director Environment and Planning	50% of pools have a valid Compliance Certificate or Occupation Certificate by 30 June 2023 Monthly progress reports to Council
	6.2.4.3 Food shops are inspected on an annual basis	Director Environment and Planning	All licenced food preparation facilities are inspected at least once by 30 June 2023. Monthly progress reports to Council
6.2.5 Implement a comprehensive and targeted business improvement program	6.2.5.1 Monitor and review Council's Procurement and Tendering System, associated policies and procedures	Manager Governance	An annual sample compliance audit of tenders is conducted against Council's Procurement Policy and Procedure 30 June 2023
	6.2.5.2 Review the policy management framework	Manager Governance	Reports to ARIC and Council by 30 June 2023 30 June 2023
	6.2.5.3 Increase effectiveness of Council's ICT systems.	Director Corporate Services - CFO	Implementation of ERP and EDRMS changes (June 2023) System availability & up-time
	6.2.5.4 Develop, implement and monitor a calendar of compliance to support Council's statutory reporting obligations	Manager Governance	Local Government Legal Compliance Module is populated and training is provided to end users 31 December 2022
	6.2.5.5 Provide governance support services for the elected Council and executive	Manager Governance	A training and development program for Councillors is designed and implemented; Progress reported via the Annual Report by 30 November 2022;
	6.2.5.6 Facilitate Council's participation in the Local Government Professionals/ Price Waterhouse Coopers Performance Excellence Program	Manager Governance	All required data is collected and submitted in compliance with PEP deadlines Annual report to ARIC and Council

## COMMUNITY LEADERSHIP *continued*

**CSP Strategy 6.3:** *Ensure Council is a best practice employer providing a safe, happy, suitably resourced and productive workplace*

6.3.1 Continue to prioritise safety and risk management initiatives and upgrades to Council facilities	6.3.1.1 New Works Depot – tender for works called	General Manager	Works depot construction tender active 30th June 2023
	6.3.1.2 FOGO facility concept design to council	Deputy General Manager	Advanced plans for FOGO facility reported to Council 30th June 2023
6.3.2 Continue to prioritise employee welfare initiatives	6.3.2.1 Council's Wellbeing Program and anti-bullying training program delivered	General Manager	Staff satisfaction survey completed with 'satisfactory' results 30th June 2023

### Local cultural vitality challenges and opportunities

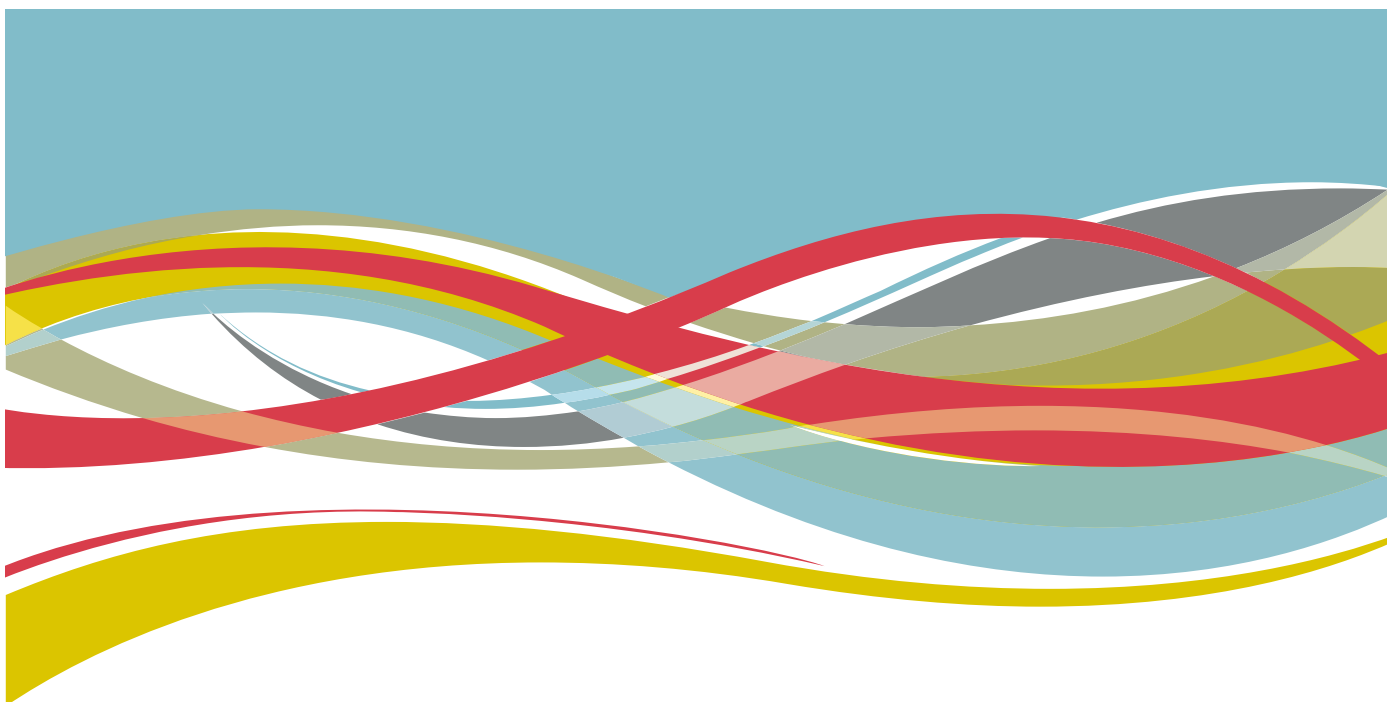
- Insufficient community consultation and participation in council planning and decision making
- Understanding community expectations for the delivery of appropriate, efficient and effective Council services and facilities
- Increasingly competitive market for attracting and retaining a suitably skilled Council workforce











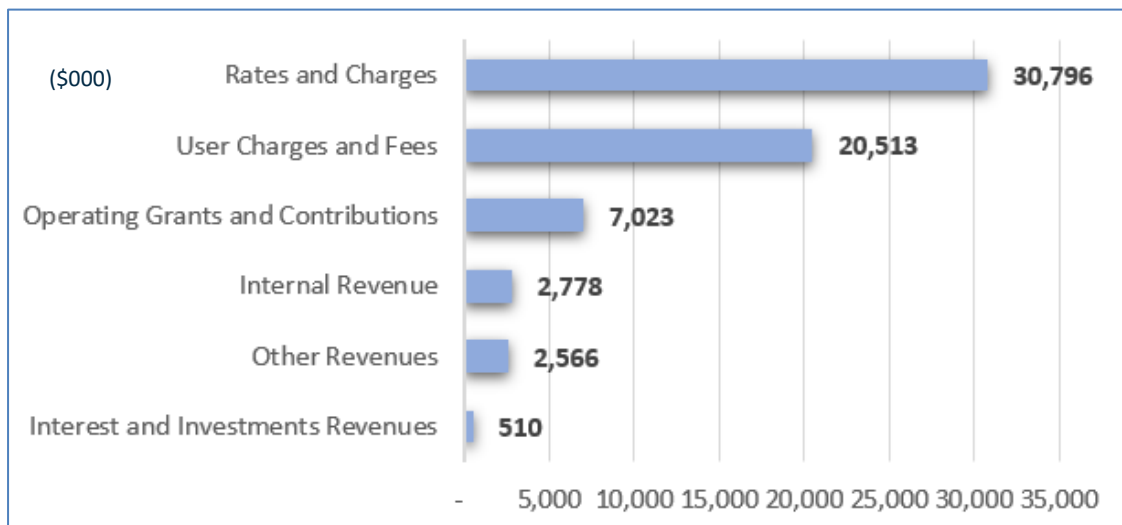
**Muswellbrook Shire Council  
Budget Estimates  
2022-32**

## Purpose of the Budget

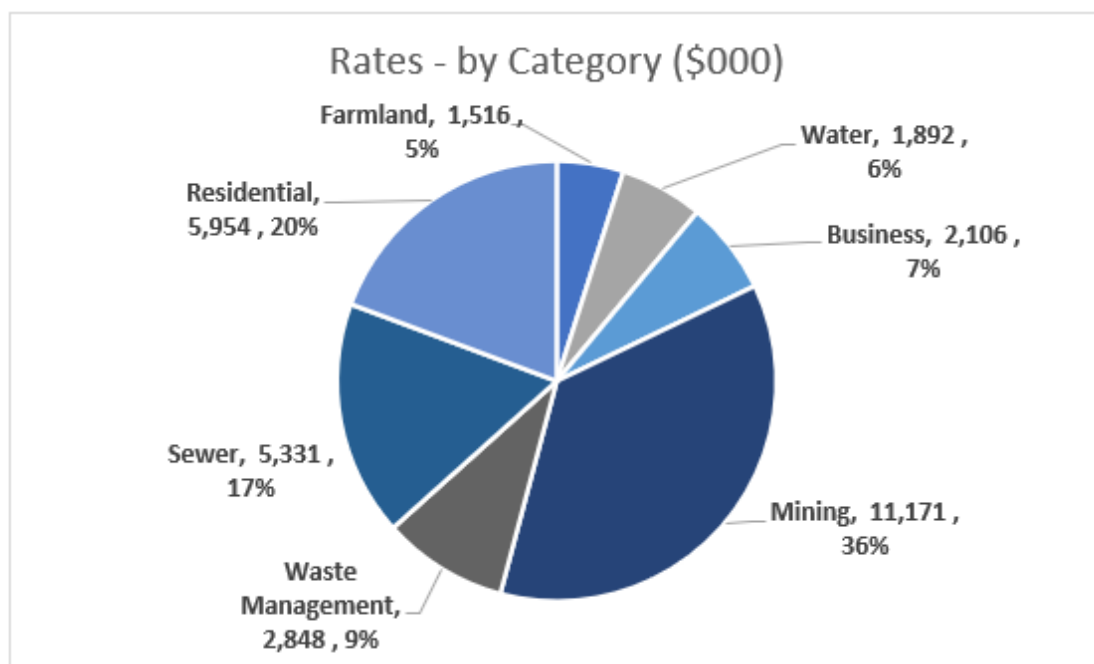
The Muswellbrook 10-Year Community Strategic Plan outlines the outcomes and aspirations of Muswellbrook Shire community. The Delivery Program (4-year) and Operational Plan (1-year) delve into further detail on achieving these aspirations, and the associated Budget is a decision-making tool for stakeholders (Council and the community) to use in optimising the use of resources available to deliver these outcomes.

## Where does the Money come from?

**Council's consolidated operating income budget estimates of \$64 million are composed of:**



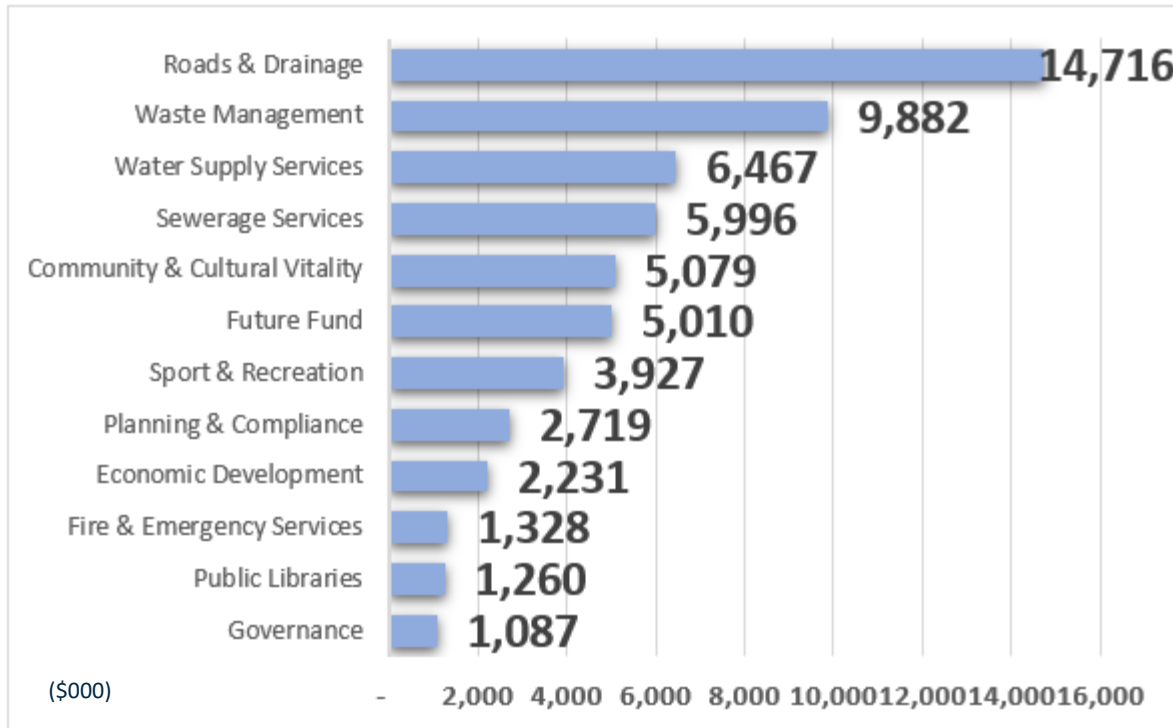
**Rates and Charges (\$31M) comprise almost 50% of the operating income, and are composed of:**





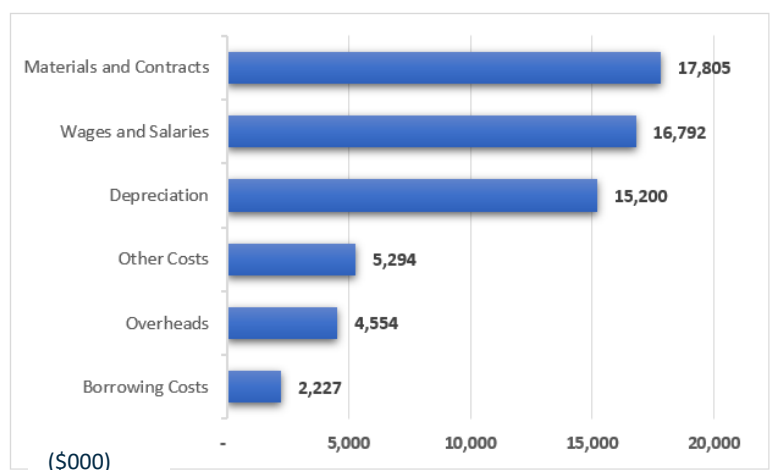
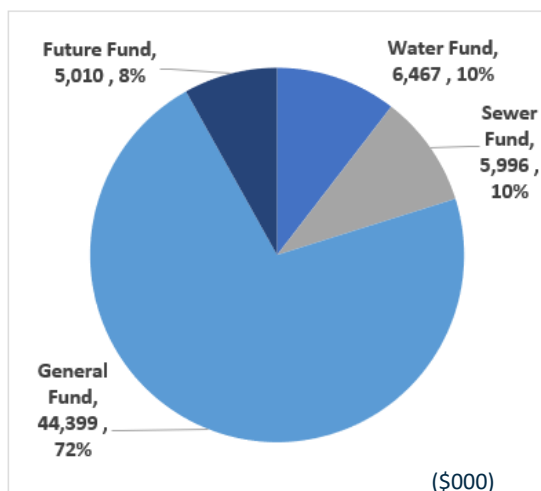
## How will the money be spent?

Council's operating expense budget estimates of \$62 million will deliver services in the following areas:



These expenses are in the following Funds of Council:

...and in these categories:



Budget Estimates 2022/23

Income & Expenses - Consolidated



	2021/22 Budget ORIGINAL \$000	2021/22 Budget REVISED \$000	2022/23 Budget ESTIMATE \$000	2023/24 Budget ESTIMATE \$000	2024/25 Budget ESTIMATE \$000	2025/26 Budget ESTIMATE \$000
<b>Income</b>						
<i>Rates and Annual Charges</i>	29,399	29,399	30,796	31,412	32,040	32,681
<i>User Charges and Fees</i>	20,174	19,654	20,513	20,923	21,342	21,769
<i>Interest and Investment Revenue</i>	711	689	510	521	531	542
<i>Other Revenues</i>	2,589	3,105	2,566	2,618	2,670	2,723
<i>Grants &amp; Contributions - Operating</i>	5,805	7,628	7,023	7,164	7,307	7,453
<i>Internal Revenue</i>	4,240	6,010	2,778	2,834	2,890	2,948
<b>Total Income from continuing operations</b>	<b>62,918</b>	<b>66,485</b>	<b>64,187</b>	<b>65,471</b>	<b>66,780</b>	<b>68,116</b>
<b>Expenses</b>						
<i>Employee costs</i>	14,761	14,692	16,792	17,128	17,470	17,820
<i>Materials &amp; Contracts</i>	17,431	20,020	17,805	18,161	18,524	18,894
<i>Borrowing Costs</i>	2,137	2,119	2,227	2,272	2,317	2,364
<i>Depreciation</i>	14,528	14,275	15,200	15,505	15,815	16,131
<i>Overheads</i>	4,388	4,405	4,554	4,645	4,738	4,833
<i>Other Expenses</i>	6,386	8,312	5,294	5,400	5,508	5,618
<b>Total Expenses from continuing operations</b>	<b>59,632</b>	<b>63,823</b>	<b>61,872</b>	<b>63,110</b>	<b>64,372</b>	<b>65,659</b>
<b>Net Operating Result from continuing operations</b>	<b>3,286</b>	<b>2,662</b>	<b>2,315</b>	<b>2,361</b>	<b>2,408</b>	<b>2,457</b>
<b>Reconciliation to Cash Budget</b>						
<b>Net Operating Result, excluding depreciation</b>	<b>17,814</b>	<b>16,937</b>	<b>17,515</b>	<b>17,866</b>	<b>18,223</b>	<b>18,587</b>
<b>Minus Budget Items not Included in Income Statement:</b>						
<i>Capital Expenditure and Purchases</i>	40,222	70,352	17,541	13,742	14,473	24,699
<i>Contribution from General Fund to Future Fund</i>	3,000	3,000	2,000	2,000	2,000	2,000
<i>Loan Principal Repayments</i>	7,425	7,425	6,577	5,468	5,100	5,246
	<b>50,647</b>	<b>80,777</b>	<b>26,118</b>	<b>21,210</b>	<b>21,574</b>	<b>31,945</b>
<b>Plus:</b>						
<i>Grants and Contributions - Capital</i>	19,639	33,596	2,830	619	619	619
<b>Cash Surplus (Deficit)</b>	<b>(13,194)</b>	<b>(30,244)</b>	<b>(5,772)</b>	<b>(2,726)</b>	<b>(2,732)</b>	<b>(12,738)</b>
<b>Funded by:</b>						
<b>Borrowings</b>	6,625	6,375	-	-	-	10,000
<b>Transfers from Reserves</b>	3,569	20,869	3,772	726	732	738
<b>General Fund Contribution to Future Fund</b>	3,000	3,000	2,000	2,000	2,000	2,000
	<b>13,194</b>	<b>30,244</b>	<b>5,772</b>	<b>2,726</b>	<b>2,732</b>	<b>12,738</b>
<b>Cash Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# **Operating Budget Estimates – 2022/23**

## Operating Budget - Overview by Fund

### General Fund (\$000)

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Revenue</b>						
User Charges and Fees	7,832	7,607	8,316	8,483	8,652	8,825
Rates and Charges	22,652	22,652	23,573	24,044	24,525	25,015
Other Revenues	2,589	3,105	2,566	2,618	2,670	2,723
Operating Grants and Contributions	5,731	7,551	6,949	7,088	7,230	7,375
Internal Revenue	4,120	5,277	2,654	2,707	2,762	2,817
Interest and Investments Revenues	451	437	340	347	354	361
<b>Revenue Total</b>	<b>43,374</b>	<b>46,629</b>	<b>44,399</b>	<b>45,287</b>	<b>46,193</b>	<b>47,117</b>
<b>Expenses</b>						
Wages and Salaries	12,472	12,403	14,360	14,647	14,940	15,239
Materials and Contracts	13,386	15,307	13,433	13,702	13,976	14,256
Other Costs	4,549	6,236	3,538	3,609	3,681	3,754
Depreciation	10,018	9,600	10,267	10,473	10,682	10,896
Borrowing Costs	438	438	488	498	508	518
Overheads	2,033	2,033	2,313	2,359	2,406	2,454
<b>Expenses Total</b>	<b>42,896</b>	<b>46,017</b>	<b>44,399</b>	<b>45,287</b>	<b>46,193</b>	<b>47,117</b>
<b>General Fund Surplus/(Deficit)</b>	<b>478</b>	<b>612</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Water Fund (\$000)

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Revenue</b>						
User Charges and Fees	4,483	4,489	4,419	4,507	4,597	4,689
Rates and Charges	1,760	1,760	1,892	1,930	1,968	2,008
Operating Grants and Contributions	38	39	38	38	39	40
Internal Revenue	-	391	-	-	-	-
Interest and Investments Revenues	199	191	119	121	124	126
<b>Revenue Total</b>	<b>6,479</b>	<b>6,870</b>	<b>6,467</b>	<b>6,597</b>	<b>6,729</b>	<b>6,863</b>
<b>Expenses</b>						
Wages and Salaries	1,204	1,204	1,324	1,351	1,378	1,405
Materials and Contracts	1,489	2,030	1,691	1,725	1,759	1,794
Other Costs	510	760	366	373	381	389
Depreciation	1,972	1,903	1,963	2,003	2,043	2,083
Borrowing Costs	85	85	85	87	89	91
Overheads	1,522	1,530	1,037	1,058	1,079	1,101
<b>Expenses Total</b>	<b>6,782</b>	<b>7,512</b>	<b>6,467</b>	<b>6,597</b>	<b>6,729</b>	<b>6,863</b>
<b>Water Fund Surplus/(Deficit)</b>	<b>(303)</b>	<b>(642)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Sewer Fund (\$000)

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Revenue</b>						
User Charges and Fees	540	465	577	588	600	612
Rates and Charges	4,987	4,987	5,331	5,438	5,546	5,657
Operating Grants and Contributions	37	39	37	37	38	39
Interest and Investments Revenues	61	61	51	52	53	54
<b>Revenue Total</b>	<b>5,625</b>	<b>5,552</b>	<b>5,996</b>	<b>6,116</b>	<b>6,238</b>	<b>6,363</b>
<b>Expenses</b>						
Wages and Salaries	849	849	866	883	901	919
Materials and Contracts	861	978	1,082	1,103	1,126	1,148
Other Costs	451	437	451	460	470	479
Depreciation	1,890	2,158	2,188	2,232	2,276	2,322
Borrowing Costs	741	741	701	715	729	744
Overheads	833	841	708	722	737	751
<b>Expenses Total</b>	<b>5,625</b>	<b>6,004</b>	<b>5,996</b>	<b>6,116</b>	<b>6,238</b>	<b>6,363</b>
<b>Sewer Fund Surplus/(Deficit)</b>	<b>-</b>	<b>(452)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Future Fund (\$000)

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Revenue</b>						
User Charges and Fees	7,319	7,093	7,201	7,345	7,492	7,642
Internal Revenue	120	342	124	126	129	131
<b>Revenue Total</b>	<b>7,439</b>	<b>7,435</b>	<b>7,325</b>	<b>7,471</b>	<b>7,621</b>	<b>7,773</b>
<b>Expenses</b>						
Wages and Salaries	237	237	242	247	252	257
Materials and Contracts	1,694	1,705	1,599	1,631	1,663	1,696
Other Costs	876	879	938	957	976	996
Depreciation	647	614	782	798	814	830
Borrowing Costs	873	855	953	972	992	1,011
Overheads	-	-	496	506	516	526
<b>Expenses Total</b>	<b>4,328</b>	<b>4,290</b>	<b>5,010</b>	<b>5,110</b>	<b>5,212</b>	<b>5,316</b>
<b>Future Fund Surplus/(Deficit)</b>	<b>3,111</b>	<b>3,144</b>	<b>2,315</b>	<b>2,361</b>	<b>2,408</b>	<b>2,457</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>General Fund</b>						
<b>Aquatic Centres</b>						
<b>Revenue</b>						
User Charges and Fees	775	202	955	974	993	1,013
<b>Revenue Total</b>	<b>775</b>	<b>202</b>	<b>955</b>	<b>974</b>	<b>993</b>	<b>1,013</b>
<b>Expenses</b>						
Wages and Salaries	705	559	807	823	839	856
Materials and Contracts	204	176	287	293	299	305
Depreciation	240	373	560	571	582	594
<b>Expenses Total</b>	<b>1,335</b>	<b>1,279</b>	<b>1,849</b>	<b>1,886</b>	<b>1,923</b>	<b>1,962</b>
<b>Aquatic Centres Total</b>	<b>(560)</b>	<b>(1,077)</b>	<b>(894)</b>	<b>(912)</b>	<b>(930)</b>	<b>(949)</b>
<b>Community Services</b>						
<b>Revenue</b>						
User Charges and Fees	7	7	9	9	9	9
Operating Grants and Contributions	65	92	65	67	68	69
<b>Revenue Total</b>	<b>72</b>	<b>99</b>	<b>74</b>	<b>75</b>	<b>77</b>	<b>79</b>
<b>Expenses</b>						
Wages and Salaries	476	476	486	496	505	516
Materials and Contracts	169	225	166	170	173	177
Other Costs	62	99	82	83	85	87
<b>Expenses Total</b>	<b>707</b>	<b>800</b>	<b>734</b>	<b>749</b>	<b>764</b>	<b>779</b>
<b>Community Services Total</b>	<b>(635)</b>	<b>(702)</b>	<b>(660)</b>	<b>(673)</b>	<b>(687)</b>	<b>(700)</b>

# Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Corporate Services Management</b>						
<b>Revenue</b>						
User Charges and Fees	-	0	-	-	-	-
Other Revenues	78	92	78	80	81	83
<b>Revenue Total</b>	<b>78</b>	<b>93</b>	<b>78</b>	<b>80</b>	<b>81</b>	<b>83</b>
<b>Expenses</b>						
Wages and Salaries	1,224	1,100	1,311	1,338	1,364	1,392
Materials and Contracts	291	291	308	314	320	327
Other Costs	520	858	533	544	555	566
Depreciation	327	280	297	303	309	316
Borrowing Costs	33	33	83	85	86	88
<b>Expenses Total</b>	<b>2,395</b>	<b>2,562</b>	<b>2,533</b>	<b>2,583</b>	<b>2,635</b>	<b>2,688</b>
<b>Corporate Services Management Total</b>	<b>(2,317)</b>	<b>(2,469)</b>	<b>(2,454)</b>	<b>(2,503)</b>	<b>(2,554)</b>	<b>(2,605)</b>
<b>Cultural</b>						
<b>Revenue</b>						
Other Revenues	29	36	50	51	52	53
Operating Grants and Contributions	-	-	-	-	-	-
<b>Revenue Total</b>	<b>29</b>	<b>36</b>	<b>50</b>	<b>51</b>	<b>52</b>	<b>53</b>
<b>Expenses</b>						
Wages and Salaries	218	218	222	226	231	235
Materials and Contracts	111	120	128	131	134	136
Other Costs	36	33	30	31	31	32
Depreciation	30	25	30	31	31	32
<b>Expenses Total</b>	<b>395</b>	<b>395</b>	<b>410</b>	<b>419</b>	<b>427</b>	<b>436</b>
<b>Cultural Total</b>	<b>(366)</b>	<b>(359)</b>	<b>(361)</b>	<b>(368)</b>	<b>(375)</b>	<b>(383)</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Customer Service and Administration</b>						
<b>Revenue</b>						
Other Revenues	-	1	-	-	-	-
<b>Revenue Total</b>	-	-	-	-	-	-
<b>Expenses</b>						
Wages and Salaries	915	876	933	952	971	990
Materials and Contracts	49	38	54	55	57	58
Other Costs	32	22	23	24	24	25
<b>Expenses Total</b>	<b>996</b>	<b>936</b>	<b>1,011</b>	<b>1,031</b>	<b>1,052</b>	<b>1,073</b>
<b>Customer Service and Administration Total</b>	<b>(996)</b>	<b>(936)</b>	<b>(1,011)</b>	<b>(1,031)</b>	<b>(1,052)</b>	<b>(1,073)</b>
<b>Domestic Waste</b>						
<b>Revenue</b>						
User Charges and Fees	11	11	11	11	12	12
Rates and Charges	2,778	2,778	2,848	2,905	2,963	3,022
Operating Grants and Contributions	38	38	38	39	40	40
Interest and Investments Revenues	13	13	13	13	14	14
<b>Revenue Total</b>	<b>2,840</b>	<b>2,840</b>	<b>2,910</b>	<b>2,968</b>	<b>3,028</b>	<b>3,088</b>
<b>Expenses</b>						
Wages and Salaries	93	93	95	97	99	101
Materials and Contracts	1,198	1,198	1,216	1,240	1,265	1,290
Other Costs	207	207	207	211	215	220
Overheads	1,342	1,342	1,342	1,369	1,396	1,424
<b>Expenses Total</b>	<b>2,840</b>	<b>2,840</b>	<b>2,860</b>	<b>2,917</b>	<b>2,976</b>	<b>3,035</b>
<b>Domestic Waste Total</b>	<b>-</b>	<b>-</b>	<b>50</b>	<b>51</b>	<b>52</b>	<b>53</b>



# Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Emergency Services</b>						
<b>Revenue</b>						
Operating Grants and Contributions	212	193	212	216	221	225
<b>Revenue Total</b>	<b>212</b>	<b>193</b>	<b>212</b>	<b>216</b>	<b>221</b>	<b>225</b>
<b>Expenses</b>						
Materials and Contracts	211	179	211	215	220	224
Other Costs	535	550	535	546	557	568
Depreciation	341	302	327	333	340	347
<b>Expenses Total</b>	<b>1,087</b>	<b>1,031</b>	<b>1,073</b>	<b>1,094</b>	<b>1,116</b>	<b>1,138</b>
<b>Emergency Services Total</b>	<b>(875)</b>	<b>(838)</b>	<b>(861)</b>	<b>(878)</b>	<b>(895)</b>	<b>(913)</b>
<b>Environmental Planning</b>						
<b>Revenue</b>						
User Charges and Fees	430	505	454	463	472	482
Operating Grants and Contributions	7	10	5	5	5	5
Internal Revenue	(0)	(0)	(0)	(0)	(0)	(0)
<b>Revenue Total</b>	<b>437</b>	<b>515</b>	<b>459</b>	<b>468</b>	<b>478</b>	<b>487</b>
<b>Expenses</b>						
Wages and Salaries	1,175	1,170	1,275	1,301	1,327	1,353
Materials and Contracts	91	106	105	107	109	111
Other Costs	20	16	4	4	4	4
<b>Expenses Total</b>	<b>1,287</b>	<b>1,292</b>	<b>1,384</b>	<b>1,412</b>	<b>1,440</b>	<b>1,469</b>
<b>Environmental Planning Total</b>	<b>(850)</b>	<b>(777)</b>	<b>(925)</b>	<b>(943)</b>	<b>(962)</b>	<b>(982)</b>
<b>Executive Services</b>						
<b>Expenses</b>						
Materials and Contracts	52	52	52	53	54	56
<b>Expenses Total</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>53</b>	<b>54</b>	<b>56</b>
<b>Executive Services Total</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>53</b>	<b>54</b>	<b>56</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Financial Services</b>						
<b>Revenue</b>						
User Charges and Fees	116	134	120	122	125	127
Rates and Charges	18,036	18,036	18,841	19,218	19,603	19,995
Other Revenues	-	575	-	-	-	-
Operating Grants and Contributions	2,586	2,586	2,586	2,637	2,690	2,744
Internal Revenue	2,719	3,876	2,689	2,743	2,798	2,854
Interest and Investments Revenues	438	424	327	334	340	347
<b>Revenue Total</b>	<b>23,896</b>	<b>25,632</b>	<b>24,563</b>	<b>25,055</b>	<b>25,556</b>	<b>26,067</b>
<b>Expenses</b>						
Wages and Salaries	1,069	1,088	1,245	1,270	1,295	1,321
Materials and Contracts	726	548	666	679	693	707
Other Costs	261	261	261	266	272	277
<b>Expenses Total</b>	<b>2,056</b>	<b>1,898</b>	<b>2,172</b>	<b>2,216</b>	<b>2,260</b>	<b>2,305</b>
<b>Financial Services Total</b>	<b>21,839</b>	<b>23,734</b>	<b>22,391</b>	<b>22,839</b>	<b>23,296</b>	<b>23,762</b>
<b>Fleet Operations</b>						
<b>Revenue</b>						
Other Revenues	2,248	2,114	2,169	2,213	2,257	2,302
<b>Revenue Total</b>	<b>2,248</b>	<b>2,114</b>	<b>2,169</b>	<b>2,213</b>	<b>2,257</b>	<b>2,302</b>
<b>Expenses</b>						
Wages and Salaries	283	283	288	294	300	306
Materials and Contracts	827	827	827	843	860	877
Other Costs	268	268	268	273	278	284
Depreciation	871	736	786	802	818	835
<b>Expenses Total</b>	<b>2,248</b>	<b>2,114</b>	<b>2,169</b>	<b>2,213</b>	<b>2,257</b>	<b>2,302</b>
<b>Fleet Operations Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Hospitality</b>						
<b>Revenue</b>						
Other Revenues	51	72	91	93	95	97
<b>Revenue Total</b>	<b>51</b>	<b>72</b>	<b>91</b>	<b>93</b>	<b>95</b>	<b>97</b>
<b>Expenses</b>						
Wages and Salaries	173	173	177	180	184	188
Materials and Contracts	31	43	41	41	42	43
Other Costs	28	28	28	28	29	29
<b>Expenses Total</b>	<b>232</b>	<b>244</b>	<b>245</b>	<b>250</b>	<b>255</b>	<b>260</b>
<b>Hospitality Total</b>	<b>(181)</b>	<b>(172)</b>	<b>(154)</b>	<b>(157)</b>	<b>(160)</b>	<b>(163)</b>
<b>Human Resources</b>						
<b>Revenue</b>						
Other Revenues	-	8	-	-	-	-
<b>Revenue Total</b>	<b>-</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenses</b>						
Wages and Salaries	327	327	333	340	347	353
Materials and Contracts	212	207	212	216	221	225
Other Costs	110	161	147	150	153	156
<b>Expenses Total</b>	<b>649</b>	<b>695</b>	<b>692</b>	<b>706</b>	<b>720</b>	<b>735</b>
<b>Human Resources Total</b>	<b>(649)</b>	<b>(687)</b>	<b>(692)</b>	<b>(706)</b>	<b>(720)</b>	<b>(735)</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Information Services</b>						
<b>Revenue</b>						
Other Revenues	-	6	-	-	-	-
<b>Revenue Total</b>	-	6	-	-	-	-
<b>Expenses</b>						
Wages and Salaries	431	431	591	603	615	628
Materials and Contracts	535	790	677	690	704	718
Other Costs	73	47	51	52	53	54
<b>Expenses Total</b>	<b>1,039</b>	<b>1,268</b>	<b>1,319</b>	<b>1,345</b>	<b>1,372</b>	<b>1,399</b>
<b>Information Services Total</b>	<b>(1,039)</b>	<b>(1,262)</b>	<b>(1,319)</b>	<b>(1,345)</b>	<b>(1,372)</b>	<b>(1,399)</b>
<b>Integrated Planning</b>						
<b>Expenses</b>						
Wages and Salaries	298	517	773	788	804	820
Materials and Contracts	219	300	100	102	104	106
<b>Expenses Total</b>	<b>518</b>	<b>817</b>	<b>873</b>	<b>890</b>	<b>908</b>	<b>926</b>
<b>Integrated Planning Total</b>	<b>(518)</b>	<b>(817)</b>	<b>(873)</b>	<b>(890)</b>	<b>(908)</b>	<b>(926)</b>
<b>Libraries</b>						
<b>Revenue</b>						
User Charges and Fees	4	4	2	2	2	2
Other Revenues	31	31	27	28	28	29
Operating Grants and Contributions	49	49	49	50	51	52
<b>Revenue Total</b>	<b>84</b>	<b>84</b>	<b>78</b>	<b>79</b>	<b>81</b>	<b>83</b>
<b>Expenses</b>						
Wages and Salaries	440	440	459	468	478	487
Materials and Contracts	134	134	123	126	128	131
Other Costs	2	1	2	2	2	2
Depreciation	122	86	92	94	96	98
<b>Expenses Total</b>	<b>697</b>	<b>661</b>	<b>676</b>	<b>690</b>	<b>704</b>	<b>718</b>
<b>Libraries Total</b>	<b>(613)</b>	<b>(577)</b>	<b>(599)</b>	<b>(610)</b>	<b>(623)</b>	<b>(635)</b>



## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Property and Building Services</b>						
<b>Revenue</b>						
User Charges and Fees	253	253	261	266	271	277
Other Revenues	140	160	140	143	146	149
Operating Grants and Contributions	11	11	11	11	11	12
<b>Revenue Total</b>	<b>404</b>	<b>424</b>	<b>412</b>	<b>420</b>	<b>428</b>	<b>437</b>
<b>Expenses</b>						
Wages and Salaries	302	302	312	319	325	331
Materials and Contracts	810	840	850	867	884	902
Other Costs	578	533	574	586	597	609
Depreciation	1,708	1,553	1,530	1,561	1,592	1,624
<b>Expenses Total</b>	<b>3,399</b>	<b>3,228</b>	<b>3,267</b>	<b>3,332</b>	<b>3,399</b>	<b>3,467</b>
<b>Property and Building Services Total</b>	<b>(2,995)</b>	<b>(2,805)</b>	<b>(2,855)</b>	<b>(2,912)</b>	<b>(2,970)</b>	<b>(3,030)</b>
<b>Recreation</b>						
<b>Expenses</b>						
Wages and Salaries	853	853	870	887	905	923
Materials and Contracts	520	519	488	497	507	517
Other Costs	87	87	87	89	90	92
<b>Expenses Total</b>	<b>1,460</b>	<b>1,459</b>	<b>1,445</b>	<b>1,473</b>	<b>1,503</b>	<b>1,533</b>
<b>Recreation Total</b>	<b>(1,460)</b>	<b>(1,459)</b>	<b>(1,445)</b>	<b>(1,473)</b>	<b>(1,503)</b>	<b>(1,533)</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Regulatory Services</b>						
<b>Revenue</b>						
User Charges and Fees	110	98	110	112	115	117
Operating Grants and Contributions	-	-	-	-	-	-
<b>Revenue Total</b>	<b>110</b>	<b>98</b>	<b>110</b>	<b>112</b>	<b>115</b>	<b>117</b>
<b>Expenses</b>						
Wages and Salaries	281	281	286	292	298	304
Materials and Contracts	66	61	64	65	67	68
<b>Expenses Total</b>	<b>347</b>	<b>342</b>	<b>350</b>	<b>357</b>	<b>364</b>	<b>372</b>
<b>Regulatory Services Total</b>	<b>(236)</b>	<b>(243)</b>	<b>(240)</b>	<b>(245)</b>	<b>(250)</b>	<b>(255)</b>
<b>Roads and Drainage - Works</b>						
<b>Revenue</b>						
User Charges and Fees	947	1,182	975	995	1,015	1,035
Operating Grants and Contributions	2,603	2,683	2,693	2,746	2,801	2,857
<b>Revenue Total</b>	<b>3,549</b>	<b>3,865</b>	<b>3,668</b>	<b>3,741</b>	<b>3,816</b>	<b>3,892</b>
<b>Expenses</b>						
Wages and Salaries	1,812	1,787	1,963	2,003	2,043	2,084
Materials and Contracts	2,148	2,777	2,139	2,182	2,226	2,270
Other Costs	481	480	481	491	500	510
Depreciation	6,258	6,145	6,539	6,670	6,804	6,940
Borrowing Costs	200	200	200	204	208	213
<b>Expenses Total</b>	<b>10,899</b>	<b>11,390</b>	<b>11,323</b>	<b>11,550</b>	<b>11,781</b>	<b>12,016</b>
<b>Roads and Drainage - Works Total</b>	<b>(7,350)</b>	<b>(7,525)</b>	<b>(7,656)</b>	<b>(7,809)</b>	<b>(7,965)</b>	<b>(8,124)</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Special Rate Variation</b>						
<b>Revenue</b>						
Rates and Charges	1,837	1,837	1,883	1,921	1,959	1,999
Internal Revenue	-	-	(1,442)	(1,471)	(1,500)	(1,530)
<b>Revenue Total</b>	<b>1,837</b>	<b>1,837</b>	<b>441</b>	<b>450</b>	<b>459</b>	<b>468</b>
<b>Expenses</b>						
Wages and Salaries	-	-	-	-	-	-
Materials and Contracts	283	283	172	175	179	182
Overheads	263	263	269	275	280	286
<b>Expenses Total</b>	<b>546</b>	<b>546</b>	<b>441</b>	<b>450</b>	<b>459</b>	<b>468</b>
<b>Special Rate Variation Total</b>	<b>1,291</b>	<b>1,291</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Sustainability</b>						
<b>Revenue</b>						
User Charges and Fees	-	-	-	-	-	-
Other Revenues	1	1	1	1	1	1
Operating Grants and Contributions	100	166	94	96	98	100
Internal Revenue	447	447	447	456	465	475
<b>Revenue Total</b>	<b>548</b>	<b>614</b>	<b>542</b>	<b>553</b>	<b>564</b>	<b>576</b>
<b>Expenses</b>						
Wages and Salaries	271	296	302	308	314	320
Materials and Contracts	146	225	146	149	152	155
Depreciation	-	4	4	4	4	5
<b>Expenses Total</b>	<b>417</b>	<b>525</b>	<b>452</b>	<b>461</b>	<b>470</b>	<b>479</b>
<b>Sustainability Total</b>	<b>131</b>	<b>89</b>	<b>91</b>	<b>92</b>	<b>94</b>	<b>96</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Technical Services</b>						
<b>Revenue</b>						
Operating Grants and Contributions	-	13	-	-	-	-
<b>Revenue Total</b>	-	13	-	-	-	-
<b>Expenses</b>						
Wages and Salaries	267	267	272	278	283	289
Materials and Contracts	328	355	220	224	229	233
<b>Expenses Total</b>	595	622	492	502	512	522
<b>Technical Services Total</b>	(595)	(608)	(492)	(502)	(512)	(522)
<b>Waste Management Facility</b>						
<b>Revenue</b>						
User Charges and Fees	5,179	5,211	5,420	5,528	5,639	5,752
Other Revenues	10	10	10	10	10	11
Operating Grants and Contributions	60	60	-	-	-	-
Internal Revenue	691	691	691	705	719	733
<b>Revenue Total</b>	5,940	5,972	6,121	6,243	6,368	6,495
<b>Expenses</b>						
Wages and Salaries	859	859	908	926	944	963
Materials and Contracts	3,268	3,808	3,181	3,245	3,310	3,376
Other Costs	31	31	31	31	32	33
Depreciation	106	82	85	87	89	90
Borrowing Costs	205	205	205	209	213	217
Overheads	428	428	702	716	730	745
<b>Expenses Total</b>	4,896	5,413	5,111	5,214	5,318	5,424
<b>Waste Management Facility Total</b>	1,044	559	1,009	1,030	1,050	1,071

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Economic Development and Innovation</b>						
<b>Revenue</b>						
Operating Grants and Contributions	-	1,650	1,196	1,220	1,245	1,270
Internal Revenue	263	263	269	275	280	286
<b>Revenue Total</b>	<b>263</b>	<b>1,913</b>	<b>1,466</b>	<b>1,495</b>	<b>1,525</b>	<b>1,555</b>
<b>Expenses</b>						
Wages and Salaries	0	7	450	459	468	478
Materials and Contracts	756	1,206	1,000	1,020	1,040	1,061
Other Costs	1,033	2,383	-	-	-	-
Depreciation	16	13	16	16	16	16
<b>Expenses Total</b>	<b>1,805</b>	<b>3,609</b>	<b>1,466</b>	<b>1,495</b>	<b>1,525</b>	<b>1,555</b>
<b>Economic Development and Innovation Total</b>	<b>(1,542)</b>	<b>(1,696)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>General Fund Total</b>	<b>478</b>	<b>612</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Future Fund</b>						
<b>Commercial Division</b>						
<b>Revenue</b>						
User Charges and Fees	6,643	6,580	6,584	6,716	6,850	6,987
Internal Revenue	120	342	124	126	129	131
<b>Revenue Total</b>	<b>6,763</b>	<b>6,922</b>	<b>6,708</b>	<b>6,842</b>	<b>6,979</b>	<b>7,118</b>
<b>Expenses</b>						
Wages and Salaries	152	152	155	158	161	164
Materials and Contracts	1,406	1,549	1,358	1,385	1,413	1,441
Other Costs	704	705	693	707	721	736
Borrowing Costs	808	823	808	824	841	857
Overheads	-	-	496	506	516	526
<b>Expenses Total</b>	<b>3,070</b>	<b>3,229</b>	<b>3,510</b>	<b>3,580</b>	<b>3,652</b>	<b>3,725</b>
<b>Commercial Division Total</b>	<b>3,693</b>	<b>3,693</b>	<b>3,198</b>	<b>3,262</b>	<b>3,327</b>	<b>3,394</b>
<b>Education Division</b>						
<b>Revenue</b>						
User Charges and Fees	676	513	617	629	642	655
<b>Revenue Total</b>	<b>676</b>	<b>513</b>	<b>617</b>	<b>629</b>	<b>642</b>	<b>655</b>
<b>Expenses</b>						
Wages and Salaries	85	85	87	89	91	93
Materials and Contracts	288	156	241	245	250	255
Other Costs	171	174	245	250	255	260
Depreciation	647	614	782	798	814	830
Borrowing Costs	65	32	145	148	151	154
<b>Expenses Total</b>	<b>1,258</b>	<b>1,062</b>	<b>1,500</b>	<b>1,530</b>	<b>1,561</b>	<b>1,592</b>
<b>Education Division Total</b>	<b>(581)</b>	<b>(549)</b>	<b>(883)</b>	<b>(901)</b>	<b>(919)</b>	<b>(937)</b>
<b>Future Fund Total</b>	<b>3,112</b>	<b>3,144</b>	<b>2,315</b>	<b>2,361</b>	<b>2,408</b>	<b>2,457</b>

## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Sewer Fund</b>						
<b>Revenue</b>						
User Charges and Fees	540	465	577	588	600	612
Rates and Charges	4,987	4,987	5,331	5,438	5,546	5,657
Operating Grants and Contributions	37	39	37	37	38	39
Interest and Investments Revenues	61	61	51	52	53	54
<b>Revenue Total</b>	<b>5,625</b>	<b>5,552</b>	<b>5,996</b>	<b>6,116</b>	<b>6,238</b>	<b>6,363</b>
<b>Expenses</b>						
Wages and Salaries	849	849	866	883	901	919
Materials and Contracts	861	978	1,082	1,103	1,126	1,148
Other Costs	451	437	451	460	470	479
Depreciation	1,890	2,158	2,188	2,232	2,276	2,322
Borrowing Costs	741	741	701	715	729	744
Overheads	833	841	708	722	737	751
<b>Expenses Total</b>	<b>5,625</b>	<b>6,004</b>	<b>5,996</b>	<b>6,116</b>	<b>6,238</b>	<b>6,363</b>
<b>Sewer Fund Total</b>	<b>-</b>	<b>(452)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

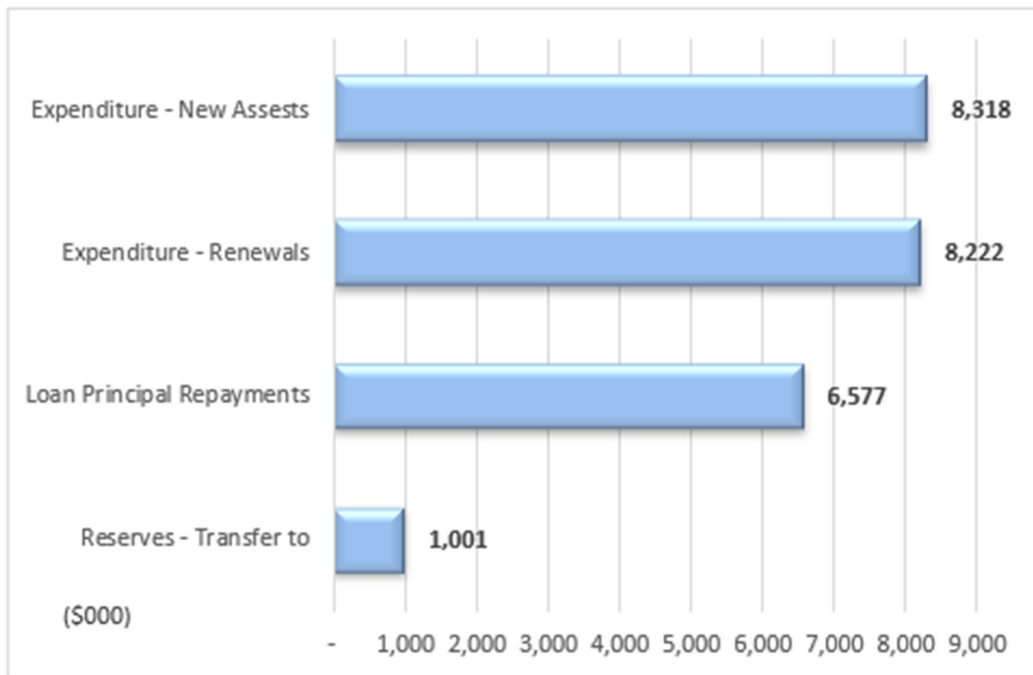
## Operating Budget Estimates 2022/23 - Business Unit Overview

Account Group	2021/22 Total Budget	December Review Budget	2022/23 Estimate Budget	2023/24 Estimate Budget	2024/25 Estimate Budget	2025/26 Estimate Budget
<b>Water Fund</b>						
<b>Revenue</b>						
User Charges and Fees	4,483	4,489	4,419	4,507	4,597	4,689
Rates and Charges	1,760	1,760	1,892	1,930	1,968	2,008
Operating Grants and Contributions	38	39	38	38	39	40
Internal Revenue	-	391	-	-	-	-
Interest and Investments Revenues	199	191	119	121	124	126
<b>Revenue Total</b>	<b>6,479</b>	<b>6,870</b>	<b>6,467</b>	<b>6,597</b>	<b>6,729</b>	<b>6,863</b>
<b>Expenses</b>						
Wages and Salaries	1,204	1,204	1,324	1,351	1,378	1,405
Materials and Contracts	1,489	2,030	1,691	1,725	1,759	1,794
Other Costs	510	760	366	373	381	389
Depreciation	1,972	1,903	1,963	2,003	2,043	2,083
Borrowing Costs	85	85	85	87	89	91
Overheads	1,522	1,530	1,037	1,058	1,079	1,101
<b>Expenses Total</b>	<b>6,782</b>	<b>7,512</b>	<b>6,467</b>	<b>6,597</b>	<b>6,729</b>	<b>6,863</b>
<b>Water Fund Total</b>	<b>(303)</b>	<b>(642)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

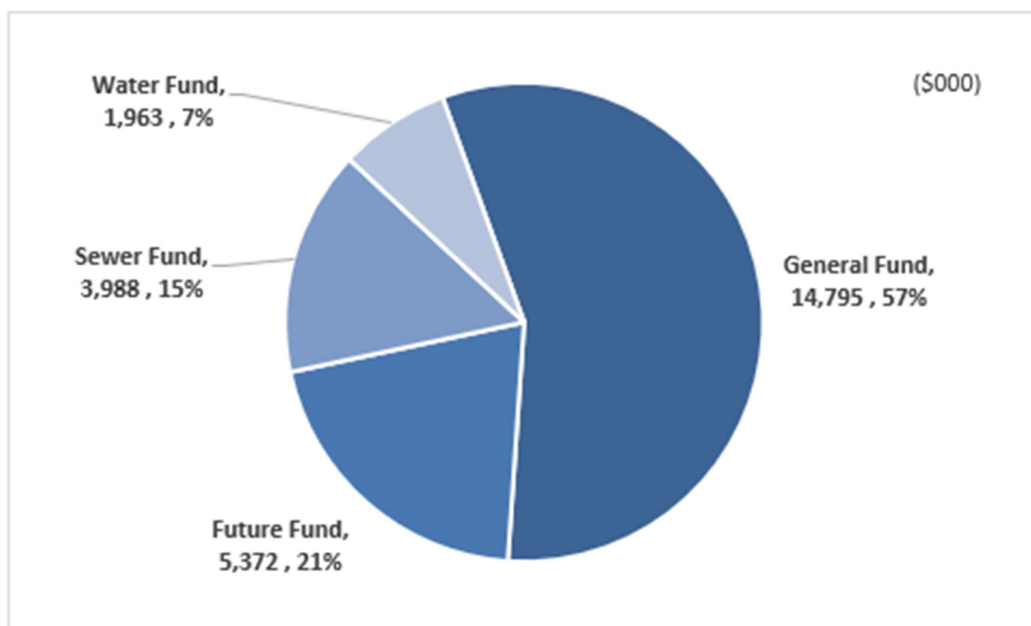
## **Capital Budget Estimates – 2022/23**

## Capital Budget

Council's budgeted consolidated capital expenditure of \$24 million are composed of:

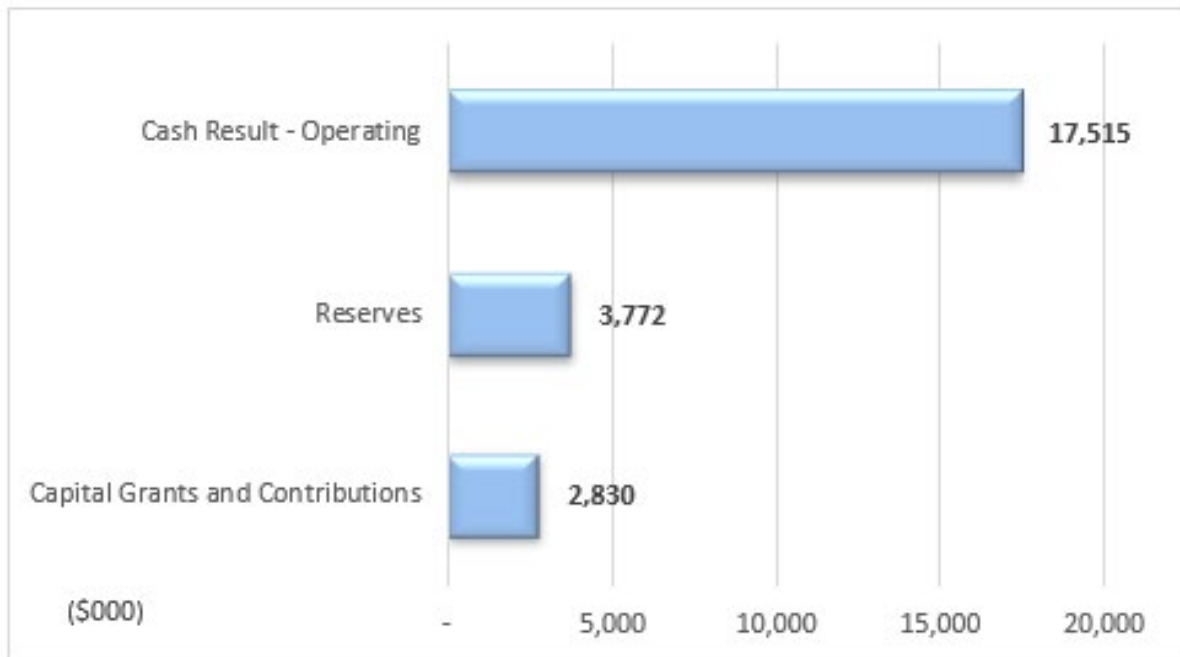


...across the Funds of Council like this:





And are funded from these sources:



## Capital Budget – Consolidated Overview

Category	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>Capital Funding</b>								
Cash Result - Operating	17,014	-	17,014	16,287	17,515	17,866	18,223	18,587
Contributions	4,194	-	4,194	2,685	2,171	30	30	30
Grants	15,445	11,220	26,665	30,911	659	589	589	589
Loans	6,625	-	6,625	6,375	-	-	-	10,000
Reserves - Transfer from	4,369	13,427	17,796	21,519	3,772	726	732	738
<b>Capital Funding Total</b>	<b>47,647</b>	<b>24,648</b>	<b>72,294</b>	<b>77,777</b>	<b>24,118</b>	<b>19,210</b>	<b>19,574</b>	<b>29,945</b>
<b>Expenditure</b>								
Expenditure - New Assests	30,724	23,049	53,773	56,829	8,318	1,850	2,001	2,001
Expenditure - Renewals	7,691	1,599	9,290	11,189	8,222	10,531	11,023	11,540
Investment purchases	-	-	-	-	-	-	-	10,000
Loan Principal Repayments	7,425	-	7,425	7,425	6,577	5,468	5,100	5,246
Reserves - Transfer to	1,807	-	1,807	2,334	1,001	1,362	1,450	1,158
<b>Expenditure Total</b>	<b>47,647</b>	<b>24,648</b>	<b>72,294</b>	<b>77,777</b>	<b>24,118</b>	<b>19,210</b>	<b>19,574</b>	<b>29,945</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Capital Budget - Overview by Fund

### General Fund (\$000)

Category	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>Capital Funding</b>								
Cash Result - Operating	9,696	-	9,696	9,562	10,267	10,473	10,682	10,896
Grants & Contributions	19,639	10,100	29,738	32,442	2,555	619	619	619
Loans	4,125	-	4,125	3,875	-	-	-	-
Reserves - Transfer from	2,215	10,090	12,305	14,338	1,972	726	732	738
<b>Capital Funding Total</b>	<b>35,675</b>	<b>20,190</b>	<b>55,865</b>	<b>60,218</b>	<b>14,795</b>	<b>11,817</b>	<b>12,033</b>	<b>12,253</b>
<b>Expenditure</b>								
Loan Principal Repayments	916	-	916	916	1,019	863	675	690
Reserves - Transfer to	1,201	-	1,201	1,728	1,001	359	363	363
Expenditure - Renewals	4,964	1,198	6,162	8,406	5,260	7,201	7,449	7,654
Expenditure - New Assests	25,595	18,992	44,587	46,168	5,515	1,395	1,546	1,546
Contribution to Future Fund from General Fund	3,000	-	3,000	3,000	2,000	2,000	2,000	2,000
<b>Expenditure Total</b>	<b>35,675</b>	<b>20,190</b>	<b>55,865</b>	<b>60,218</b>	<b>14,795</b>	<b>11,817</b>	<b>12,033</b>	<b>12,253</b>
<b>General Fund Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Water Fund (\$000)

Category	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>Capital Funding</b>								
Cash Result - Operating	1,669	-	1,669	1,261	1,963	2,003	2,043	2,083
Reserves - Transfer from	354	698	1,051	1,837	-	-	-	-
<b>Capital Funding Total</b>	<b>2,023</b>	<b>698</b>	<b>2,721</b>	<b>3,097</b>	<b>1,963</b>	<b>2,003</b>	<b>2,043</b>	<b>2,083</b>
<b>Expenditure</b>								
Loan Principal Repayments	351	-	351	351	376	280	-	-
Expenditure - Renewals	1,537	371	1,908	1,963	1,065	1,587	1,908	1,948
Expenditure - New Assests	135	326	461	783	523	135	135	135
<b>Expenditure Total</b>	<b>2,023</b>	<b>698</b>	<b>2,721</b>	<b>3,097</b>	<b>1,963</b>	<b>2,003</b>	<b>2,043</b>	<b>2,083</b>
<b>Water Fund Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Sewer Fund (\$000)

Category	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>Capital Funding</b>								
Cash Result - Operating	1,890	-	1,890	1,706	2,188	2,232	2,276	2,322
Grants	-	-	-	33	-	-	-	-
Reserves - Transfer from	1,800	30	1,830	2,013	1,800	-	-	-
<b>Capital Funding Total</b>	<b>3,690</b>	<b>30</b>	<b>3,720</b>	<b>3,753</b>	<b>3,988</b>	<b>2,232</b>	<b>2,276</b>	<b>2,322</b>
<b>Expenditure</b>								
Loan Principal Repayments	710	-	710	710	744	778	817	856
Expenditure - Renewals	485	30	515	515	1,239	1,133	1,139	1,146
Expenditure - New Assests	2,495	-	2,495	2,528	2,005	320	320	320
<b>Expenditure Total</b>	<b>3,690</b>	<b>30</b>	<b>3,720</b>	<b>3,753</b>	<b>3,988</b>	<b>2,232</b>	<b>2,276</b>	<b>2,322</b>
<b>Sewer Fund Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Future Fund (\$000)

Category	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>Capital Funding</b>								
Cash Result - Operating	3,759	-	3,759	3,759	3,097	3,159	3,222	3,286
Contributions	-	-	-	-	275	-	-	-
Grants	-	1,121	1,121	1,121	-	-	-	-
Loans	2,500	-	2,500	2,500	-	-	-	10,000
Reserves - Transfer from	-	2,610	2,610	3,330	-	-	-	-
Contribution to Future Fund from General Fund	3,000	-	3,000	3,000	2,000	2,000	2,000	2,000
<b>Capital Funding Total</b>	<b>9,259</b>	<b>3,731</b>	<b>12,990</b>	<b>13,710</b>	<b>5,372</b>	<b>5,159</b>	<b>5,222</b>	<b>15,286</b>
<b>Expenditure</b>								
Investment purchases	-	-	-	-	-	-	-	10,000
Loan Principal Repayments	5,447	-	5,447	5,447	4,439	3,546	3,608	3,699
Reserves - Transfer to	606	-	606	606	-	1,003	1,087	795
Expenditure - Renewals	705	-	705	305	658	609	527	792
Expenditure - New Assests	2,500	3,731	6,231	7,351	275	-	-	-
<b>Expenditure Total</b>	<b>9,259</b>	<b>3,731</b>	<b>12,990</b>	<b>13,710</b>	<b>5,372</b>	<b>5,159</b>	<b>5,222</b>	<b>15,286</b>
<b>Future Fund Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Budget 2022/23 - Capital Estimates



Program Detail (\$000)

Item	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>General Fund</b>								
<b>Planning, Community and Corporate</b>								
Aquatic Centre Gym Equipment	-	-	-	-	50	-	-	-
Aquatic Centres program	60	-	60	100	60	60	60	60
Art Acquisitions	65	-	65	70	70	70	70	70
Buildings New and Replacement	225	-	225	225	228	225	225	225
Bushfire Assets	250	-	250	650	-	-	-	-
Capital Works Contingency	150	-	150	-	-	150	150	150
CBD Stage 7 (Town Centre)	750	-	750	1,000	630	-	-	-
Civic Precinct (Town Square)	3,805	-	3,805	3,269	642	-	-	-
Contribution to Future Fund from General Fund	3,000	-	3,000	3,000	2,000	2,000	2,000	2,000
Corporate Services General program	148	-	148	148	-	48	48	48
COVID 19	120	-	120	120	122	124	126	128
Denman Childrens Centre - Expansion (Contribution)	-	-	-	620	-	-	-	-
Denman Heritage Village	860	38	898	898	933	-	-	-
Denman Indoor Sports Centre	-	-	-	151	-	-	-	-
Denman Netball Courts	600	-	600	206	105	-	-	-
Denman Park Upgrade	-	-	-	45	-	-	-	-
Denman Pool - Heating Study	-	-	-	20	-	-	-	-
Design - Playground Upgrades	-	-	-	20	-	-	-	-
General Design program	45	-	45	45	-	45	45	45
Highbrook Park Upgrade	-	-	-	55	-	-	-	-
Hunter Beach	-	2,923	2,923	3,173	-	-	-	-
Intelligent Lighting	-	188	188	188	-	-	-	-
Investigation and Design - Aquatic Centre	800	1,993	2,793	2,943	-	-	-	-
IT - Replacement Program	-	-	-	-	200	200	200	200
Karoola Park Citizens Pathway	-	20	20	30	-	-	-	-
Landscaping and Tree Maintenance program	90	-	90	90	90	90	90	90
Liberty Swing - Simpson Park	-	-	-	75	75	-	-	-
Library Books General Capital Purchases (General)	59	36	94	94	59	59	59	59
Library Subsidy Projects	-	129	129	165	-	-	-	-
Local Priority Grant	11	34	45	52	11	11	11	11
Major Landcare Projects	225	3	228	228	125	225	225	225
MSC Depot	2,200	-	2,200	200	200	-	-	-
Muscle Creek Nature Trail	-	-	-	238	-	-	-	-
Muswellbrook Indoor Sports Centre	-	-	-	148	-	-	-	-
Muswellbrook Regional Art Centre	-	61	61	61	-	-	-	-
Muswellbrook Youth Centre & Indoor Sports Centre	1,000	390	1,390	940	303	-	-	-
Net Zero. 2050	-	-	-	-	250	-	-	-
Public Art Sculpture	50	34	84	79	-	50	50	50
Purchase of Land - Companion Animal Impounding Facility	-	2,391	2,391	2,891	-	-	-	-
Recreation Capital Works	225	92	317	307	240	240	240	240
Recreation Large Capital Grants program	100	-	100	37	90	90	90	90
Restoration Gates - Denman Rec Area	-	-	-	-	-	-	-	-
Shire Relief Fund Contribution	50	-	50	50	-	52	53	53
Sport and Rereation Small Capital Grants Program	25	-	25	7	25	25	25	25
Transfer to General Provisions	1,000	-	1,000	1,000	-	-	-	-
Transfer to Waste Reserve	-	-	-	-	800	150	150	150
Upper Hunter Economic Development Corporation	-	-	-	500	-	-	-	-
<b>Planning, Community and Corporate Total</b>	<b>15,912</b>	<b>8,333</b>	<b>24,244</b>	<b>24,140</b>	<b>7,308</b>	<b>3,913</b>	<b>3,917</b>	<b>3,919</b>

## Budget 2022/23 - Capital Estimates



## Program Detail (\$000)

Item	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>Roads and Drainage</b>								
Bridges Renewal program	95	-	95	95	-	95	95	95
Carpark Renewal program	100	-	100	100	-	100	100	100
CPTIG Bus Shelters	-	48	48	48	230	-	-	-
Developer Coordinated Works program	25	-	25	25	-	25	25	25
Drainage Devices program	140	-	140	140	150	140	140	140
Emulsion Tank	-	80	80	80	-	-	-	-
Flood Warning System	-	-	-	-	50	-	-	-
Footpath and Cycleway Renewal program	135	-	135	135	150	135	285	285
Heavy Patching program	253	-	253	253	500	1,129	1,221	1,140
Ironbark Road Footpath	-	-	-	250	-	-	-	-
Kerb and Gutter Replacement program	117	-	117	117	150	117	117	117
Large Plant Items	572	395	967	832	510	850	850	850
Leachate Dam	-	498	498	498	-	-	-	-
LED Fire Danger Warning Signs	-	-	-	-	-	-	-	-
Lorne Street Drainage	-	-	-	-	-	-	-	-
Mangoola Road Upgrade	-	-	-	468	-	-	-	-
Natural Disaster - Flood	-	-	-	-	-	-	-	-
New Footpath and Cycleway program	135	-	135	135	250	250	400	400
Other Loan repayments	796	-	796	796	897	739	549	562
Purchase of Vehicles	260	157	417	417	250	250	250	250
Regional Road Renewal program	70	-	70	70	-	-	-	-
Regional Road Repair Program	-	-	-	-	307	-	-	-
Replacement of Oakleigh Bridge	-	-	-	-	-	-	-	-
Resources for Regions - Mine Affected Roads program	463	-	463	463	-	-	-	-
Resources for Regions Rd 5	-	8,144	8,144	8,596	-	-	-	-
Resources for Regions Rd 6	-	1,109	1,109	1,109	-	-	-	-
Road Design program	50	50	100	100	-	-	-	-
Road Resealing program	500	-	500	500	800	1,140	1,140	1,419
Road Safety Program	-	-	-	480	-	-	-	-
Roads Capital Contingency	150	-	150	-	100	100	100	100
Roads to Recovery program	578	-	578	578	578	578	578	578
Rosebrook Bridge	-	-	-	1,634	-	-	-	-
Rosemount Road Culvert	-	-	-	850	-	-	-	-
Rural Road Regravelling program	350	-	350	350	330	350	350	350
Rural Road Renewal program	375	-	375	255	-	500	500	500
Safety Audit Ridgeland Road	-	47	47	47	-	-	-	-
Safety Device Renewal program	135	-	135	135	120	120	120	120
Sandy Creek Road Curve Improvement	-	247	247	247	-	-	-	-
Sandy Hollow Village Centre	40	174	214	214	-	-	-	-
Security Fencing	-	-	-	75	-	-	-	-
Transport Vehicles	105	-	105	105	100	105	105	105
Urban Road Rehabilitation	-	-	-	-	200	200	200	200
Urban Road Renewal program	400	-	400	400	172	400	400	400
Waste Management Facility	60	-	60	60	-	60	60	60
Waste Remediation program	201	-	201	201	201	209	213	213
Widden Valley Road Pavement Rehab	-	553	553	553	-	-	-	-
Yarrawa Road (Fixing Local Roads)	4,800	131	4,931	4,931	-	-	-	-
<b>Roads and Drainage Total</b>	<b>10,903</b>	<b>11,634</b>	<b>22,538</b>	<b>26,342</b>	<b>6,045</b>	<b>7,592</b>	<b>7,798</b>	<b>8,009</b>
<b>Special Rate Variation</b>								
Drainage	300	-	300	300	315	312	318	325
Olympic Park Field Improvements	-	-	-	1,000	-	-	-	-
Olympic Park Project	2,126	223	2,349	2,436	500	-	-	-
Regional Entertainment and Conference Centre	6,434	-	6,434	6,000	627	-	-	-
<b>Special Rate Variation Total</b>	<b>8,860</b>	<b>223</b>	<b>9,083</b>	<b>9,736</b>	<b>1,442</b>	<b>312</b>	<b>318</b>	<b>325</b>
<b>General Fund Total</b>	<b>35,675</b>	<b>20,190</b>	<b>55,865</b>	<b>60,218</b>	<b>14,795</b>	<b>11,817</b>	<b>12,033</b>	<b>12,253</b>

## Budget 2022/23 - Capital Estimates



## Program Detail (\$000)

Item	2021-22 Budget	2021-22 Carryover	2021-22 Total Budget	2021-22 Dec Review	2022/23 Budget Estimates	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates
<b>Future Fund</b>								
111 Brook Street	-	-	-	220	-	-	-	-
Bakery Set Up	-	100	100	100	-	-	-	-
Investment purchases	-	-	-	-	-	-	-	10,000
Loan principal repayments (existing)	5,447	-	5,447	5,447	4,289	3,327	3,379	3,458
Loan principal repayments (new)	-	-	-	-	150	219	229	241
Loxton House - Innovation Hub	-	-	-	-	275	-	-	-
Marketplace AirConditioning	-	398	398	398	-	-	-	-
Marketplace Renewals	-	-	-	-	331	-	-	-
Renewal of Existing Assets/New Acquisitions	705	-	705	305	327	609	527	792
Town Education Centre 2	2,500	3,233	5,733	6,633	-	-	-	-
Transfer to Future Fund Reserve	606	-	606	606	-	1,003	1,087	795
<b>Future Fund Total</b>	<b>9,259</b>	<b>3,731</b>	<b>12,990</b>	<b>13,710</b>	<b>5,372</b>	<b>5,159</b>	<b>5,222</b>	<b>15,286</b>
<b>Sewer Fund</b>								
Access & Security Improvements	20	-	20	20	55	20	20	20
Denman Treatment Plant Upgrade	-	-	-	33	-	-	-	-
Loan Principal Repayments	710	-	710	710	744	778	817	856
Mains Renewal and Replacement	310	30	340	340	589	500	500	500
Operations Contingency Project Reserve	-	-	-	-	150	-	-	-
Sewer Plant and Equipment	35	-	35	35	-	36	36	36
Solar Array	1,800	-	1,800	1,800	1,800	-	-	-
System Plant Asset renewals - Sewer	140	-	140	140	650	597	603	610
Transportation System Improvement	675	-	675	675	-	300	300	300
<b>Sewer Fund Total</b>	<b>3,690</b>	<b>30</b>	<b>3,720</b>	<b>3,753</b>	<b>3,988</b>	<b>2,232</b>	<b>2,276</b>	<b>2,322</b>
<b>Water Fund</b>								
Asbestos Removal	55	-	55	-	-	55	55	55
Asbestos, Earthwork and Security	-	-	-	-	155	-	-	-
Depot - Investigation and Design	-	167	167	167	-	-	-	-
Laboratory Equipment	25	-	25	25	-	25	25	25
Loan Principal Repayments	351	-	351	351	376	280	-	-
Mains Renewal and Replacement	440	314	754	809	300	540	651	651
Operations Contingency Project Reserve	-	-	-	-	118	-	-	-
Replacement of Water Meters program	78	-	78	78	65	78	78	78
System Plant Asset Renewals	859	-	859	859	700	829	1,019	1,060
Upgrade Flouride Dosing System	-	-	-	377	-	-	-	-
Vehicle Replacement	100	-	100	100	-	80	100	100
Vehicle-Equipment Replacement	60	57	117	117	-	60	60	60
Water Fund Environmental Grants	55	-	55	55	-	55	55	55
Water Stop Valve	-	159	159	159	250	-	-	-
<b>Water Fund Total</b>	<b>2,023</b>	<b>698</b>	<b>2,721</b>	<b>3,097</b>	<b>1,963</b>	<b>2,003</b>	<b>2,043</b>	<b>2,083</b>
<b>Total</b>	<b>50,647</b>	<b>24,648</b>	<b>75,294</b>	<b>80,777</b>	<b>26,118</b>	<b>21,210</b>	<b>21,574</b>	<b>31,945</b>



# **muswellbrook shire council**

## **Revenue Policy**

2022/2023



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## 1. Policy Objective

The objective of this Policy is to outline Council's rating and charges framework and provide for the 2022/23 levels.

## 2. Rating

In accordance with section 532 of the *Local Government Act 1993* (NSW), a Council must not make a rate or charge until it has given public notice of its draft operational plan for the year for which the rate or charge is to be made and has considered any submissions that have been made concerning the draft plan. In practice a Council should first adopt its final Operational Plan and then make rates and charges by resolution (s535).

### General Valuation

A valuation of all land parcels in the Shire occurred in 2019, with a base date of 1 July 2019.

These valuations will be used for rating purposes from 1 July 2022. These valuations will continue to be used until revised through general and/or special re-valuations by the Valuer General.

### Rating Method

In accordance with section 514 of the *Local Government Act*, Council has declared each parcel of rateable land in the Muswellbrook Shire local government area as within one or other of the following categories:

1. Farmland;
2. Residential;
3. Mining;
4. Business.

Council declares that the ordinary rates will be applied across the following categories and sub-categories:

#### **Residential – General**

Council determines the sub-category for the category "Residential" called "Residential – General" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, boarding house, lodging house, nursing home, caravan park or manufactured home estate) and it is not connected to Council's sewer main; or
2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes and it is not connected to Council's sewer main; or
3. it is rural residential land and it is not connected to Council's sewer main.

**Residential – Muswellbrook & Denman**

Council determines a sub-category for the category "Residential" called "Residential – Muswellbrook and Denman" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, boarding house, lodging house, nursing home, caravan park or manufactured home estate); or
2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes; or
3. it is rural residential land and it is not connected to Council's sewer main;

and is within the urban area of Muswellbrook and Denman townships and is either connected to Council's sewer main or is liable for a collection fee.

**Farmland – General**

Council determines a sub-category for the category "Farmland" called "Farmland – General" for each parcel of rateable land valued as one assessment and its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made),

and the land cannot be sub-categorised as:

- Farmland – Irrigable

Land is not to be categorised as Farmland – General if it is rural residential land.

**Farmland – Irrigable**

Council determines a sub-category for the category "Farmland" called "Farmland – Irrigable" for each parcel of rateable land valued as one assessment if its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made); and
- c) is subject of a water right within the meaning of the Valuation of Land Act 1916; and
- d) where the assessment or any part of the assessment:
  - (i) is irrigated for any farming purpose; or

- (ii) has established irrigation reticulation capable of being used for any farming purpose; or
- (iii) is wholly or partly within 100m of the Hunter River.

***Note: a water right means a right or authority (however described) under the Water Management Act 2000, the Water Act 1912, or any other Act, being a right or authority to construct, install or use works of irrigation, or to use water supplied by works of irrigation.***

#### **Mining – General**

Council determines the sub-category for the category "Mining" called "Mining – General" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine or metalliferous mine and cannot be sub-categorised as:

- Mining – Underground Coal Mining; or
- Mining – Metallurgical Coal Mining

#### **Mining – Underground Coal Mining**

Council determines a sub-category for the category "Mining" called "Mining – Underground Coal Mining" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine; and

- a) where the dominant kind of mining involved is longwall mining or board- and-pillar mining (or both); and
- b) the land cannot be sub-categorised as "Mining – Metallurgical Coal Mining".

#### **Mining – Metallurgical Coal Mining**

Council determines a sub-category for the category "Mining" called "Mining – Metallurgical Coal Mining" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine; and

- a) metallurgical coal extraction is a subject of an approved application for a project approval, development consent or other environmental planning instrument applicable to the land permitting that use; and
- b) metallurgical coal is the dominant type of coal extracted from or processed on the land.

For the purposes of this sub-category, "metallurgical coal" includes:

- a) Coal which is capable of being used for the manufacture of steel, iron or cement;
- b) Coal which is capable of producing coke;
- c) Coal which, by industry standards and specifications, can be classified as hard coking coal, semi-soft coking coal or coking coal.

#### **Business – General**

Council determines the sub-category for the category of "Business" called "Business - General" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and cannot be sub-categorised as:

- Business – Power Generation;
- Business – Thomas Mitchell Drive Industrial Centre;
- Business – Showground Release Area; or
- Business – Mine Rehabilitation

#### **Business – Power Generation**

Council determines a sub-category for the category "Business" called "Business – Power

Generation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) the generation of, or capacity to generate, more than 5 megawatts of electricity;  
or
- b) the storage of, or capacity to store, more than 10 megawatts of electricity;

and the land cannot be sub-categorised as 'Business – Mine Rehabilitation'.

#### **Business – Thomas Mitchell Drive Industrial Centre**

Council determines a sub-category for the category "Business" called "Business – Thomas Mitchell Drive Industrial Centre" for each parcel of rateable land valued as one assessment located wholly or partly within the Thomas Mitchell Drive Industrial Centre.

#### **Business – Showground Release Area**

Council determines a sub-category for the category "Business" called "Business – Showground Release Area" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and is located wholly or partly within the Showground Release Area.

#### **Business – Mine Rehabilitation**

Council determines a sub-category for the category "Business" called "Business – Mine Rehabilitation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) the rehabilitation of land that is or has been disturbed by mining operations

For the purposes of this sub-category, "rehabilitation" includes:

- a) the treatment or management of disturbed land or water for the purpose of establishing and maintaining a safe and stable environment;  
and
- b) the design and construction of landforms as well as the establishment of sustainable ecosystems or alternative vegetation.

For the purposes of this sub-category "mining operations" means operations carried out in the course of mining.

### **Structure of the Rate**

In accordance with section 497 of the Local Government Act, Council has adopted the use of a base amount to which an ad valorem amount is added for all categories and sub-categories.

Council's reasons for this adoption are as follows:

- a base amount to which an ad valorem amount is added ensures that the rate burden falls equitably on all landowners for the cost and value of common services and facilities (from which all properties benefit) regardless of their rateable value of land;
- having given regard to the matters set out in section 536(1) of the Local Government Act, Council is of the opinion that a base amount charged per assessment is fair and equitable and reflects both the "benefit principle" and the "ability to pay principle".

### **Interest on Overdue Amounts**

Subject to the maximum rate specified by the Minister from time to time, Councils are responsible for fixing, by formal resolution, the level of interest penalties to apply in respect of rates and charges that remain unpaid after they become due and payable (section 566 Local Government Act).

Council proposes to apply the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.

The maximum interest rate for the 2022/2023 financial year has been determined at 6%. The rate for 2021/2022 financial year was set at 6%.

Council may exercise its discretion to write off certain amounts (such as interest) in respect of rates and arrears in a range of appropriate circumstances and/or to enter into special agreements with persons or any category of ratepayers to facilitate the discharge of a rating liability.

The discretion to write off certain amounts may be exercised if special circumstances can be demonstrated by the relevant ratepayers.

### **Summary of Rating Philosophy**

- I. That Council sets its rates so as to obtain the maximum possible yield and comply with the Office of Local Government's advice in relation to rate-pegging limitations and catch up provisions.
- II. That Council sets a base amount per assessment under section 499(1) of the Local Government Act for the Residential, Farmland, Business and Mining categories and sub-categories determined thereunder.
- III. That Council applies the maximum permissible rate for the interest payable on outstanding rates and charges at a simple rate calculated daily.
- IV. That Council utilise changes on the Base Rate amount with the aim of evening out the rates burden and smoothing the impact of possible rate increases that may occur as Land Values are reassessed. Council will not exceed the statutory maximum of 50% of total revenue from the Base Rate amount in each category.

### **Matters Considered in Determining the Amount of a Rate**

Council takes into account a number of discretionary matters when setting the



quantum of the rate for each sub-category, including:

- i) The guiding principles for Councils expounded in Chapter 3 of the Local Government Act 1993, including transparency, impartiality, intergenerational equity and sound financial management;
- ii) In respect of the base rate, criteria including:
  - Council's net general administration and overhead costs;
  - the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities;
  - the level of grant or similar income available to provide necessary services and facilities;
  - the degree of congruity and homogeneity between the values of properties subject to the rate and their spread throughout the area; and
  - whether a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.
- iii) The extent to which those who pay for Council's services have the ability to pay for those services;
- iv) The extent to which those who receive the benefits of Council's services also pay for those services; and
- v) The applicable statutory caps on the rates that can be made.

### 3 Charges

Sections 501 and 502 of the *Local Government Act* permits a Council to make and levy an annual charge for the following services provided on an annual basis:

- Water Supply Services
- Sewerage Services
- Drainage Services (through the Stormwater Levy)
- Waste Management Services (other than domestic waste management)
- Any services prescribed by the Regulations.

#### **Water Charges**

Pricing which reflects the costs incurred in the provision of potable water can help ensure conservation of scarce water resources and can promote more efficient investment in water infrastructure.

To achieve this, adequate cash flows are required to meet operating costs, to fund future necessary infrastructure and provide an acceptable rate of return – thereby ensuring

the longer-term financial sustainability of the service.

One of the key elements in cost-reflective pricing identified by the Department of Planning, Infrastructure and Environment is a cost-reflective two-part charge for water comprising a water service availability charge and a consumption tariff. Council's availability charge uses the Department's recommended method, which is based on the square of the diameter of the supply pipe. This reflects the true availability of water access by the user.

There are three tariffs for consumption. The Residential Consumption Tariff is a two-tier tariff charged for residential properties. The Tier 1 charge applies to water consumption up to 350Kl and the Tier 2 charge applies to water consumption in excess of 350Kl per annum. A Non-Residential Consumption Tariff is charged for all other properties connected to Council's water supply.

### **Method of Rendering Accounts**

In accordance with section 552 of the Local Government Act, land that is supplied with water from a water main of the Council and land that is situated within 225 metres of a water main of Council (whether or not actually supplied with water from any water main of the Council) is charged an annual Water Service Availability Charge for each service to the property.

Similarly, in accordance with section 552 of the Local Government Act, all land is charged an annual sewerage service availability charge except land which is more than 75 metres from a sewer of Council and is not connected to the sewer; or land from which sewage could not be discharged into any sewer of Council.

Each Annual Water Service Charge applicable is included in the Annual Rate Notice issued for the financial year. Water consumption charges are raised three times per year.

### **Water and Sewerage Charges – General**

User charges are fees levied on the community for the use of the water and sewerage facilities provided by Council.

Income derived from water supply and sewerage charges can be used for either maintenance or capital expenditure. Unlike general rates, the water supply and sewerage charges are not subject to rate pegging in NSW.

It should be noted that funds raised through water and sewerage charges are explicitly expended on the operational, maintenance and capital expenditure needs related to those services and activities.

### **Best Practice Charging**

Council has implemented charging guidelines recommended by the Department of Planning, Infrastructure and Environment for the charging of services in regard to water supply and sewerage services.

### **Residential Sewerage Charge**

All residential properties are levied the same charge under the Guidelines mentioned above, with the usage charge based on the average residential water consumption.

The combination of availability charge and usage charge meets all the Best Practice Pricing criteria.

### **Non-Residential Sewerage Charge**

The non-residential sewerage charge is levied based on a formula that includes a range of factors that include the size of the water connection, the amount of water used, and the amount of water used that is expected to enter the sewerage treatment processes.

### **Trade Waste Charges**

Trade Waste is defined as:

*Any waters other than those used specifically for personal hygiene functions that may be contaminated with any substance as a direct or indirect result of a commercial activity.*

The regulation of trade wastes is intended to:

- Prevent the biological capacity of the treatment works being exceeded resulting in the de-stabilising of the biological process and consequent odours emanating from the works.
- Ensure discharge of effluent from the treatment works is within the requirements of the Clean Waters Act 1970 and Regulations as amended.
- Protect the sewers and sewerage structures from corrosion, damage or blockage.
- Prevent overloading of the sewerage reticulation system.
- Ensure safe working conditions exist in the sewer reticulation system for the protection of Council staff.
- Ensure environmental protection of the local eco-systems, particularly those relating to the regional waterways.

Full details of the charges for Trade Waste are set out in the Fees and Charges Schedule.

### **Waste Management Service Charges**

Council undertakes the management of the Muswellbrook Waste Management Facility and the Denman Waste Transfer Station. Council manages the daily operations of these depots in order to ensure the appropriate disposal and storage of waste received at the facilities.

Weekly services for kerbside collection of mixed solid waste (140 litre bins) and alternate fortnightly collections of recyclable and green waste (240 litre bins) are provided by Council to residential properties in Muswellbrook (including the Woodlands Ridge subdivision and Milperra Drive), Denman and Sandy Hollow.

There will be a biannual bulky waste clean-up service for green waste. This is in addition to a biannual bulky waste clean-up service for general bulky waste (excluding

green waste). The dates and arrangements in relation to these activities will be advised at a time closer to the operation of the events.

Weekly services for kerbside collection of mixed solid waste (140 litre bins) and fortnightly collection of recyclable waste (240 litre bins) are provided to non-residential properties in Muswellbrook, Denman and Sandy Hollow. In addition to servicing the urban areas of Muswellbrook (including the Woodlands Ridge subdivision and Milperra Drive), Denman and Sandy Hollow, the following rural areas receive waste services:

- a) Golden Highway to Sandy Hollow
- b) Rosemount Road Loop
- c) Denman Road from Muswellbrook to Denman

Properties located on the above roads, or whose only access to Muswellbrook, Denman or Sandy Hollow is via these roads, are provided weekly services for collection of mixed solid waste (140 litre bins) and fortnightly collections of recyclable waste (240 litre bins). Alternate fortnightly collection of green waste for rural properties will be provided if requested and charged an annual charge for each service required.

Where new services are commenced throughout the year; charges are calculated as a proportion of the annual charge.

### **Domestic Waste Management Service**

Under section 504 of the *Local Government Act*:

- A Council must not apply income from an ordinary rate towards the cost of providing domestic waste management services.
- Income to be applied by a Council towards the cost of providing domestic waste management services must be obtained from the making and levying of a charge.
- Income obtained from charges for domestic waste management must be calculated to not exceed the reasonable cost to the Council of providing those services.

Council determines the Domestic Waste Charge carefully following these requirements. The charge is set at a rate that covers the cost of collecting and the disposal or recycling of the collected waste as well as the administration of the service. The processes involved in determining the charge are audited by Council's independent auditor.

### **Waste Management Service Availability Charge**

Under section 496 of the *Local Government Act*, Council is required to levy a charge on each parcel of rateable land that is situated within the area in which a domestic waste management service is available, whether occupied land or vacant land.

### **Waste Management Service (other than Domestic Waste Management Service)**

Under section 501 of the Local Government Act, Council may levy a charge for the provision of waste management services (other than domestic waste management services) which may be levied on each parcel of rateable land for which the service is provided or proposed to be provided.

This charge applies to non-domestic premises.

### **What Criteria are Relevant in Determining the Amount of a Charge?**

- a) In determining the amount of a charge for a service, the Council may have regard to (but is not limited to) the following:
  - the purpose for which the service is provided
  - the nature, extent and frequency of the service
  - the cost of providing the service
  - the categorisation for rating purposes of the land to which the service is provided
  - the nature and use of premises to which the service is provided
  - the area of land to which the service is provided
- b) The amount of a charge need not be limited to recovering the cost of providing the service, for which the charge is made, except as provided by section 503(2) and 504(3) of the *Local Government Act*.
- c) Council will continue with a recycling service. The cost of providing this service is included in the Domestic Waste Management Service charge and also the Waste Management Service Charge. These charges entitle ratepayers to a fortnightly recycling collection.
- d) Council will continue the green waste service. The cost of providing this service is included in the Domestic Waste Management Service charge. These charges entitle ratepayers to a fortnightly green waste collection.

The charge for the collection of the green waste is not included in the Waste Management Service Charge or Rural Waste Charges. However, property owners to which these charges apply can elect to utilise and pay for the green waste service.

### **Stormwater Management Charge**

Under section 496A of the *Local Government Act*, Council may make or levy an annual charge for stormwater management services.

The raising of the levy and the application of the funds collected will be in accordance with the *Stormwater Management Service Charges Guidelines* issued by the Office of Local Government.

### **On-Site Sewer Management System – “Approved to Operate”**

Pursuant to sub-section 68(1) of the *Local Government Act*, Councils are the approval and regulatory authority for the monitoring and management of all on-site sewer management systems.

Council will be issuing the annual fee for the Approval to Operate an Onsite Sewer

Management System, as part of the Annual Rates and Charges Notice. This charge will also include the fee for the inspection of the system. This charge will be displayed as a separate line on the notice. Please see Council's Fees and Charges document for the prescribed fees.



## **STATEMENT OF RATES PROPOSED TO BE LEVIED FOR 2022/2023**

Section 494 Local Government Act

### **ORDINARY RATES**

Rates are assessed by levies on the value of the land. Land values are determined by the Valuer General. Increases in ordinary rate income are subject to the percentage variation as determined by the Independent Pricing and Regulatory Tribunal (IPART). This is referred to as the rate peg limit.

For the 2022/2023 rating year, IPART set the rate peg at 0.7%. IPART has also advised Councils that they can apply for an Additional Special Variation if they can demonstrate that the 0.7% rate peg would adversely affect the delivery of Council Services. Muswellbrook Shire Council has resolved to submit an application to IPART for a Special Variation of an increased 1.8% over the rate peg set at 0.7%, under Section 508(2) of the Local Government Act 1993. The application has been submitted and IPART have advised Councils that they will be notified of the determination by 21 June 2022.

The two tables below show the impact of the different scenarios.

#### **Scenario 1 – 0.7%**

Rate Type	Category	Sub-Category	Ad Valorem Cents in \$	Base Amount / Min \$	Base Amount % of Total Rate Levied	Yield (Est.)
<b>Ordinary</b>	Residential	Residential – General	0.5114239	\$240	20.31%	<b>\$1,114,390</b>
<b>Ordinary</b>	Residential	Residential – Muswellbrook & Denman	0.6970883	\$290	34.79%	<b>\$4,735,121</b>
<b>Ordinary</b>	Farmland	Farmland – General	0.3260723	\$400	14.14%	<b>\$1,015,467</b>
<b>Ordinary</b>	Farmland	Farmland – Irrigable	0.3909860	\$440	10.59%	<b>\$473,500</b>
<b>Ordinary</b>	Mining	Mining – General	1.3295445	\$15,000	1.23%	<b>\$10,974,848</b>
<b>Ordinary</b>	Mining	Mining – Underground Coal Mining	2.3916307	\$15,000	0%	<b>\$0</b>
<b>Ordinary</b>	Mining	Mining – Metallurgical Coal Mining	2.3916307	\$15,000	0%	<b>\$0</b>
<b>Ordinary</b>	Business	Business – General	1.2609020	\$250	8.44%	<b>\$1,421,977</b>
<b>Ordinary</b>	Business	Business – Power Generation	8.8255657	\$25,000	18.08%	<b>\$276,552</b>
<b>Ordinary</b>	Business	Business – Thomas Mitchell Drive Industrial Centre	1.2689685	\$275	11.56%	<b>\$359,256</b>
<b>Ordinary</b>	Business	Business – Showground Release Area	0.2356259	\$250	0.01%	<b>\$11,170</b>

<b>Ordinary</b>	<b>Business</b>	<b>Mine Rehabilitation</b>	<b>1.3295445</b>	<b>\$15,000</b>	<b>0%</b>	<b>\$0</b>
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## Scenario 2 – 2.5%

Rate Type	Category	Sub-Category	Ad Valorem Cents in \$	Base Amount/ Min \$	Base Amount % of Total Rate Levied	Yield (Est.)
<b>Ordinary</b>	Residential	Residential – General	0.5229043	\$240	19.95%	<b>1,134,326</b>
Ordinary	Residential	Residential – Muswellbrook & Denman	0.7162106	\$290	34.18%	<b>\$4,819,828</b>
<b>Ordinary</b>	Farmland	Farmland – General	0.3328662	\$400	13.89%	<b>\$1,033,632</b>
Ordinary	Farmland	Farmland – Irrigable	0.3988092	\$440	10.41%	<b>\$481,971</b>
<b>Ordinary</b>	Mining	Mining – General	1.3536251	\$15,000	1.21%	<b>\$11,171,178</b>
Ordinary	Mining	Mining – Underground Coal Mining	2.4343808	\$15,000	0%	<b>\$0</b>
Ordinary	Mining	Mining – Metallurgical Coal Mining	2.4343808	\$15,000	0%	<b>\$0</b>
<b>Ordinary</b>	Business	Business – General	1.2855374	\$250	8.29%	<b>\$1,447,415</b>
Ordinary	Business	Business – Power Generation	9.0182913	\$25,000	17.76%	<b>\$281,000</b>
Ordinary	Business	Business – Thomas Mitchell Drive Industrial Centre	1.2946360	\$275	11.36%	<b>\$365,682</b>
Ordinary	Business	Business – Showground Release Area	0.2398414	\$250	0.01%	<b>\$11,369</b>
Ordinary	Business	Mine Rehabilitation	1.3536251	\$15,000	0%	<b>\$0</b>

## **WATER CHARGES**

For 2022/2023, Council is proposing to levy Water Service Availability Charges as set out below:

1. A Water Service Availability Charge is charged on each parcel of rateable land that is supplied with water from a water pipe of the Council or land that is situated within 225 metres of a water pipe of the Council (whether or not actually supplied with water from any water pipe of the Council). The Water Service Availability Charges to be levied is based on the service size of the connection to the water supply line.

The Water Service Availability Charges for the year commencing 1 July 2022 are:

<b>Water Service Charge Category</b>	<b>Amount</b>
<b>Availability Charge (Not Connected)</b>	<b>\$223.00</b>
<b>Availability Charge (Connected)</b>	
- 20mm service	\$223.00
- 25mm service	\$348.00
- 32mm service	\$571.00
- 40mm service	\$892.00
- 50mm service	\$1,394.00
- 65mm service	\$2,355.00
- 80mm service	\$3,568.00
- 100mm service	\$5,575.00
- 150mm service	\$12,544.00

Pursuant to section 552 of the *Local Government Act 1993* (NSW), a charge relating to water supply will not be levied on land unless water could be supplied to some part of the land from a standpipe at least 1 metre in height from the ground level, if such a pipe were laid and connected to the Council's mains.

2. A Consumption Tariff is to be charged per kilolitre of water supplied to each parcel of rateable land from a water pipe of the Council. The water consumption tariffs proposed for the year commencing 1 July 2022 are:

<b>Consumption Tariff</b>	<b>Tier<sup>1</sup></b>	<b>\$ per Kilolitre (KL)</b>
Residential	Tier 1 (1-350KL per annum)	\$2.11
	Tier 2 (>350KL per annum)	\$2.98
Non-Residential	N/A	\$2.61

## **SEWERAGE CHARGES**

For 2022/2023, Council is proposing to levy Sewerage Service Availability Charges as setout below:  
An annual charge for sewer is applicable to each parcel of rateable land except:

- a) Land which is more than 75 metres from a sewer of the Council and is not connected to the sewer; and
- b) Land from which sewage could not be discharged into any sewer of the Council.

### 1) Residential Sewer Charges

A Sewer Service Availability Charge is charged in respect of each parcel of rateable land categorised within the Residential category for which the service is provided or is proposed to be provided. The Sewer Service Availability Charges to be levied for the year commencing 1 July 2022 are:

#### Sewer Service Availability Charge:

Residential Sewer Availability Charge (Vacant)	\$330.00
Residential Sewer Charge (Occupied)	\$847.00

### 2) Non-Residential Sewer Service Availability Charge:

A Non-Residential Sewer Service Availability Charge is charged in respect to each parcel of rateable land not categorised within the Residential category for which the service is provided or proposed to be provided. The Non-Residential Sewer Service Availability Charge to be levied in respect of each relevant parcel for the year commencing 1 July 2022 will be based on the following formula:

$$SC = SDF \times (AC + (C \times UC))$$

*SC = Sewerage Charge*

*SDF = Sewerage Discharge Factor*

*AC = Availability Charge*

*C = Total water consumption for meter*

*UC = Sewer Usage Charge*

The Availability Charge for the year commencing 1 July 2022 are:

<b>Availability Charge Category</b>	<b>Amount</b>
AC - Availability Charge (Not Connected)	<b>\$330.00</b>
<b>AC - Availability Charge (Connected)</b>	
20mm service	<b>\$330.00</b>
25mm service	<b>\$515.63</b>
32mm service	<b>\$844.80</b>
40mm service	<b>\$1,320.00</b>
50mm service	<b>\$2,062.50</b>
65mm service	<b>\$3,485.63</b>
80mm service	<b>\$5,280.00</b>
100mm service	<b>\$8,250.00</b>
150mm service	<b>\$18,562.50</b>

The Sewer Usage Charge for the year commencing 1 July 2022 is:

<b>Sewer Usage Charge</b>	<b>\$ per Kilolitre (KL)</b>
Non-Residential Sewer Usage Charge	\$2.61

*Discharge Factors required for non-residential properties will be determined on an individual rateable parcel basis.*

## **DOMESTIC WASTE MANAGEMENT CHARGES**

Domestic Waste Management Charges are levied in accordance with section 496 of *the Local Government Act*.

For 2022/2023 Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

### Domestic Waste Management Service Charges

Urban Domestic Waste Management Availability Charge (1)	\$100.00
Urban Domestic Waste Management Service Charge (2)	\$438.00
Additional Urban Domestic Waste Management Service Charge	\$111.00
Additional Urban Domestic Waste Management Recycling Service Charge	\$76.00
Additional Urban Domestic Waste Management Green Waste Service Charge	\$34.00

- (1) This charge applies to vacant rateable land categorised for rating purposes as Residential and situated within the urban area in which a Domestic Waste Management Service is able to be provided
- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material and one fortnightly collection of green waste for each Urban Domestic Waste Management Service Charge.

For 2022/2023 Council proposes to levy the following charges on rateable parcels of land categorised for rating purposes as Residential or Farmland and situated within the rural area to which a Domestic Waste Management Service is available.

### Rural Domestic Waste Management Service Charge

Rural Domestic Waste Management Availability Charge (1)	\$100.00
Rural Domestic Waste Management Service Charge (2)	\$404.00
Additional Rural Domestic Waste Management Service Charge	\$111.00
Additional Rural Domestic Waste Management Recycling Service Charge	\$76.00
Rural Domestic Waste Management Green Waste Service Charge	\$34.00

- (1) This charge applies to vacant rateable land categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Domestic Waste Management Service is available.
- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Rural Domestic Waste Management Service Charge.



## **WASTE MANAGEMENT CHARGES**

For 2022/2023, Council proposes to levy the following charges on parcels of rateable land not categorised for rating purposes as Residential and situated within the urban area in which a Waste Management Service is able to be provided. Waste Management Charges are levied in accordance with section 501 of the *Local Government Act*.

For 2022/2023 Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

### Waste Management Service Charge

Urban Waste Management Availability Charge – Non-Domestic (1)	\$100.00
Waste Management Service Charge (2)	\$404.00
Additional Waste Management Service Charge	\$111.00
Additional Waste Management Recycling Service Charge	\$76.00
Waste Management Green Waste Service Charge	\$34.00

- (1) This charge applies to vacant rateable land not categorised for rating purposes as Residential and situated within the urban area in which a Waste Management Service is available.
- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Waste Management Service Charge.

For 2022/2023, Council proposes to levy the following charges on each parcel of rateable land not categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Waste Management Service is available.

### Rural Waste Management Service Charge

Rural Waste Management Availability Charge – Non-Domestic (1)	\$100.00
Rural Waste Management Service Charge (2)	\$404.00
Additional Rural Waste Management Service Charge	\$111.00
Additional Rural Waste Management Recycling Service Charge	\$76.00
Rural Waste Management Green Waste Service Charge	\$34.00

- (1) This charge applies to vacant rateable land not categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Waste Management Service is available.
- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Rural Waste Management Service Charge.

## **STORMWATER MANAGEMENT CHARGE**

In accordance with section 496A of the *Local Government Act*, Council will levy a Stormwater Management Service Charge on each parcel of rateable land within the Muswellbrook and Denman urban areas and included in the Town Planning Zones of R1 General Residential, B2 Local Centre, SP2 Infrastructure, IN2 Light Industrial, IN1 General Industrial and RU5 Village, except where exemption or variation to the charge is provided in accordance with the document "Stormwater Management Service Charge Guidelines" issued by the Division of Local Government in July 2006, at a rate of \$25.00 per Residential parcel of rateable land and \$12.50 per Residential strata unit.

Where a non-residential parcel of rateable land exists with an area falling within the ranges outlined below the charge will be levied as follows:

<b>Area Sqm</b>	<b>Charge</b>
<b>0 - 1,199</b>	<b>\$25.00</b>
<b>1,200 - 4,999</b>	<b>\$100.00</b>
<b>5,000 - 9,999</b>	<b>\$375.00</b>
<b>&gt; 10,000</b>	<b>\$725.00</b>

### **HUNTER CATCHMENT CONTRIBUTION**

The Minister has not yet determined the rate for 2022/2023, for the Hunter Catchment Contribution. The fee set for 2021/2022 was 0.00964. Council will adopt the rate as determined by the Minister for 2022/2023.

The rate is levied and collected in accordance with Clauses 36 and 40 of *Local Land Services Regulation 2014*. The rate is set by the Local Land Services on the Land Value, as determined from time to time, within the Muswellbrook Shire local government area.

## 4 Authorisation Details

<b>Authorised by:</b>	Council
<b>Minute No:</b>	
<b>Date:</b>	
<b>Review timeframe:</b>	1 Years
<b>Department:</b>	Corporate Services
<b>Document Owner:</b>	Director of Corporate Services

### Details History

<b>Version No.</b>	<b>Date changed</b>	<b>Policy type</b>	<b>Modified by</b>	
1	22/02/2022	External	D. Walsh	Updated Format Updated rates reflecting 2022/23 budget



muswellbrook  
shire council

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# Explanation Table

## Columns

Fee (excl. GST)	Fee (excl. GST) (22/23)
GST	GST Amount (22/23)
Fee (incl. GST)	Fee (incl. GST) (22/23)
Description	Description & Detail
Fee Type	Fee Types

## Classifications

### Fee Types

A	This is a fee charged under relevant legislation. The details of the legislation and section are contained under the heading of the various types of fees. Council is unable to vary the amount of these fees. (Section 610)
B	Is generally an indicative fee which is recommended by the Local Government and Shires Association of NSW and Department of Local Government to maintain a comparative fee for all Councils (relates to property and zoning certificates). (Section 609)
C	These fees are for the hire of Council premises and facilities. They have generally been reviewed by Council Committees and also by Council's Consultant Valuer to gain the current market value for lease properties on the commercial market.
D	These are fees and charges generally for documents and minor services provided by the Council. In most cases, the amount fixed represents a minimal fee designed to cover the cost of materials and other fixed costs in providing the information.
E	This fee sets out to try and recover the full cost of the goods and services provided.
n/a	Not applicable



Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Muswellbrook Shire Council

Council's Annual Revenue Policy (Fees and Charges) provides a fee exemption for local registered charities for the casual use of Council's facilities subject to the discretion of the General Manager. The payment of deposit bonds and other charges are still required where applicable. To qualify, an organisation must provide evidence of its registration with the Australian Charities and Non-for-Profits Commission and operate in the Muswellbrook Local Government Area. Where a fee exemption is approved, the registered charity when requested should acknowledge Muswellbrook Shire Council's support

## Administration

### Administration Centre Room Hire

#### Councillors Room

Per Hour	\$50.00	\$5.00	\$55.00	E
Per Day - 8 Hours	\$363.64	\$36.36	\$400.00	E

#### Loxton House

Per Hour	\$50.00	\$5.00	\$55.00	E
Per Day - 8 hours	\$363.64	\$36.36	\$400.00	E

#### Weidmann Room

Per hour	\$125.00	\$12.50	\$137.50	E
Per Day - 8 Hours	\$227.27	\$22.73	\$250.00	E

## Banners

Installation of Banners (not for profit)	\$336.50	\$0.00	\$336.50	E
Cleaning and Storage, installation & removal (once only payment)	\$560.50	\$0.00	\$560.50	E

## Business Paper

### Copy of Council Business Paper, Late Items & Minutes

12 Months Service	\$415.00	\$0.00	\$415.00	E
6 Months Service	\$211.50	\$0.00	\$211.50	E

## Cemetery Fees

### Right of Burial Fees

Council Policy C10/2

Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Right of Burial Fees [continued]

General Cemetery – Purchase of 2.4 x 1.2m plot	\$445.45	\$44.55	\$490.00	E
Lawn Cemetery – Purchase of 2.4 x 1.2m plot	\$1,618.18	\$161.82	\$1,780.00	E
Columbarium – Purchase of one niche	\$227.27	\$22.73	\$250.00	E
Columbarium – Installation of plaque and ashes	\$113.64	\$11.36	\$125.00	E
Memorial Wall – Installation of plaque	\$59.09	\$5.91	\$65.00	E
Bronze Plaque	Charged separately at cost plus 10%			E
Permission to erect structure (e.g. headstone, slab, and concrete kerbing etc.)	\$80.00	\$0.00	\$80.00	D

## Certificates

Section 603 Certificate LGA 1993	\$90.00	\$0.00	\$90.00	A
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## Credit Card Payments

Merchant Fee Recovery	0.84%			E
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## Dishonoured Payments

Dishonoured Direct Debits, returned to Council	\$12.00	\$0.00	\$12.00	E
Dishonoured Cheques, returned to Council	\$12.00	\$0.00	\$12.00	E

## Enquiry Fee

As provided in Section 608(2) of the LGA 1993 and subject to the provision of the LG Act and Privacy and Personal Information Protection Act

Giving information	\$18.00	\$0.00	\$18.00	E
Plus Hourly Charge	\$44.00	\$0.00	\$44.00	

## Commercial Enquiry

Giving information – includes locating one (1) property	\$26.50	\$0.00	\$26.50	E
Giving information – more than one (1) property: Base Charge	\$44.50	\$0.00	\$44.50	E
plus per item of information (assessment details, sales, etc)	\$18.00	\$0.00	\$18.00	E
OR Base Charge	\$44.50	\$0.00	\$44.50	E
Plus Hourly Charge	\$93.50	\$0.00	\$93.50	E

## Environmental Services Fees and Charges

For Health, Building, Planning, Environmental and Regulatory Issues please See Separate Section at End of Document

## Event Equipment Hire

### Stage

2.4m x 1.2m Panel

Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Inflatable Outdoor Cinema Screen package

6m Inflatable Outdoor Cinema Screen Package	\$363.64	\$36.36	\$400.00	
Includes: 6m inflatable outdoor cinema screen, HD digital projector, speakers (2), cordless microphones (2), ground tarp, all ground stakes, tie down rachets and electronic cabling/leads				

## Sound Equipment Package

### Equipment Hire - Set Up/Pack Down

### Chair/Table Hire

Trestle Table 750 x 1800mm	\$14.55	\$1.45	\$16.00	
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## MSC Branded Popup Marquee Hire

Marquee 3m x 3m	\$50.00	\$5.00	\$55.00	E
Marquee 3m x 4m	\$150.00	\$15.00	\$165.00	E
Marquee 4m x 8m	\$272.73	\$27.27	\$300.00	E

## Visitors Information Centre - Photocopying

B/W- A4	\$0.27	\$0.03	\$0.30	E
Colour - A4	\$0.64	\$0.06	\$0.70	E
B/W - A3	\$0.64	\$0.06	\$0.70	E
Colour - A3	\$0.91	\$0.09	\$1.00	E

## Government Information (Public Access) Act 2009 (GIPA)

A 50% reduction in fees will be granted to holders of Pensioner Health Benefits Cards.  
Further details are set out in FOI Procedures Manual (Section 2.14)

Application Fee (includes 1 hour processing)	\$30.00	\$0.00	\$30.00	A
Processing Fee	\$30.00	\$0.00	\$30.00	A

## Photocopying/Printing

Photocopying and Printing services also available at Upper Hunter Regional Library Service branches at Muswellbrook and Denman

B/W – A4	\$0.36	\$0.04	\$0.40	E
Colour – A4	\$0.82	\$0.08	\$0.90	
B/W – A3	\$0.91	\$0.09	\$1.00	
Colour – A3	\$1.73	\$0.17	\$1.90	E
B/W – A1	\$10.36	\$1.04	\$11.40	E
Colour – A1	\$13.82	\$1.38	\$15.20	E
B/W – A0	\$15.27	\$1.53	\$16.80	E
Colour – A0	\$18.64	\$1.86	\$20.50	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Document Scanning

A1 and A0	\$4.09	\$0.41	\$4.50	
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## All Council Properties

Bond (refunded after inspection). Except shows and events (see Shows & Events Listing)	\$525.00	\$0.00	\$525.00	
Cleaning Charge – minimum (2 hours if not left clean)	\$145.45	\$14.55	\$160.00	
Cleaning charge – per hour thereafter	\$59.09	\$5.91	\$65.00	E
Key Deposit (refundable)	\$75.00	\$0.00	\$75.00	E

## Muswellbrook Regional Art Centre

Gallery Membership - Per Person	\$45.45	\$4.55	\$50.00	C
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Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Hall Hire

Community or non profit organisations who make a series of bookings that are not for commercial purpose, and pay in advance may be charged proportionate hourly rates and receive a 25% discount.

### Denman Memorial Hall

Hire of Hall (hourly rate)	\$45.45	\$4.55	\$50.00	C
Daily Hire - 8 Hours	\$295.45	\$29.55	\$325.00	C
Half-Day Hire - 4 Hours	\$154.55	\$15.45	\$170.00	C

### Indoor Sports Centre Complex - Denman

Regular Group bookings available

Per Day (Whole Facility) - 8 hours	\$292.73	\$29.27	\$322.00	C
Per Half-Day (Whole Facility) - 4 hours	\$160.91	\$16.09	\$177.00	C
Up to 4 hours				

Basketball Court (per hour) – Casual Hire	\$44.55	\$4.45	\$49.00	C
Basketball Court (per hour) – User Groups	\$30.91	\$3.09	\$34.00	C
Squash Courts (per court, per hour) – Casual Hire	\$21.82	\$2.18	\$24.00	C
Squash Courts (per court, per hour) – User Groups	\$16.36	\$1.64	\$18.00	C
Tennis Courts (per court, per hour) – Day – Casual Hire	\$15.45	\$1.55	\$17.00	C
Tennis Courts (per court, per hour) – Day – User Groups	\$12.73	\$1.27	\$14.00	C
Tennis Courts (per court, per hour) – Night – Casual Hire	\$21.82	\$2.18	\$24.00	C
Tennis Courts (per court, per hour) – Night – User Groups	\$31.82	\$3.18	\$35.00	C
Mezzanine Floor Area (per hour) – Day	\$16.36	\$1.64	\$18.00	C
Mezzanine Floor Area (per hour) – Night	\$21.82	\$2.18	\$24.00	C
Playgroups & community groups (maximum 3 hours)	\$25.45	\$2.55	\$28.00	C

### Indoor Sports Centre - Muswellbrook

Per Day (Whole Facility) - 8 hours	\$292.73	\$29.27	\$322.00	C
50% discount for local schools for whole centre day hire				

Per Half-Day (Whole Facility) - 4 hours	\$160.91	\$16.09	\$177.00	C
School Groups (half day, per student) - 4 hours	\$3.64	\$0.36	\$4.00	C
Basketball Court (one court) – Casual Hire - Per Hour	\$43.64	\$4.36	\$48.00	C
Basketball Court – (two court, per hour) – Casual Hire	\$77.27	\$7.73	\$85.00	C
Basketball Court (one court) – User Groups - Per Hour	\$30.91	\$3.09	\$34.00	C
Basketball Court – (two court, per hour) – Users Group	\$50.91	\$5.09	\$56.00	C
Individual Practice (per hour) – Casual Hire	\$20.00	\$2.00	\$22.00	C
Gymnasium Only (per hour)	\$16.36	\$1.64	\$18.00	C
Meeting Room (small, per hour)	\$20.00	\$2.00	\$22.00	C
Canteen Hire (per hour)	\$20.00	\$2.00	\$22.00	C
Table Hire	\$6.36	\$0.64	\$7.00	C
Chair Hire	\$2.27	\$0.23	\$2.50	C

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Muswellbrook Regional Art Centre

### Private Functions

Free to Not for profit and charity groups			FREE	n/a
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### During Art Centre Hours

Gallery Hire Hourly Base Rate	\$63.64	\$6.36	\$70.00	C
Hourly Rate Per Person	\$4.55	\$0.45	\$5.00	C
Refundable Security Deposit			10% of hire fee	C

### Outside Art Centre Hours

Free to not for profit and charity groups			FREE	C
Gallery Hire Hourly Base Rate	\$72.73	\$7.27	\$80.00	C
Hourly Rate Per Person	\$7.27	\$0.73	\$8.00	C
Refundable Security Deposit			10% of hire fee	C

### Prize Entry Fees

Muswellbrook Art Prize – Painting	\$40.91	\$4.09	\$45.00	D
Muswellbrook Art Prize – Works on Paper	\$22.73	\$2.27	\$25.00	D
Muswellbrook Art Prize - Ceramics	\$22.73	\$2.27	\$25.00	D
Viola Bromley Art Prize	\$18.18	\$1.82	\$20.00	D
Mullins Conceptual Photography Prize	\$22.73	\$2.27	\$25.00	
Online Store Flat Rate Shipping	\$9.09	\$0.91	\$10.00	E
Commission on Sale of Works			35%	D

## Senior Citizens Centre

Per Day - 8 Hours	\$250.00	\$25.00	\$275.00	C
Per Half Day - 4 Hours	\$145.46	\$14.55	\$160.00	E

## Stan Thiess Centre

Multi purpose Building including Public toilets and Kiosk Area

Community or non profit organisations who book for a series of sessions and pay in advance receive a 25% discount

Per Day - 8 Hours	\$250.00	\$25.00	\$275.00	C
Per Half-Day - 4 Hours	\$145.45	\$14.55	\$160.00	C
Additional Hours	\$31.82	\$3.18	\$35.00	C
Playgroups & community groups (maximum 3 hours)	\$25.45	\$2.55	\$28.00	C

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Muswellbrook Shire Libraries

### Seminar Room

Per Hour	\$69.55	\$6.95	\$76.50	C
Up to 3 hours	\$208.64	\$20.86	\$229.50	C
1 day during Bus Hours	\$278.18	\$27.82	\$306.00	C
Cancellations within 24 hours	\$54.09	\$5.41	\$59.50	C
Cleaning Fee	\$61.82	\$6.18	\$68.00	E

### Library Meeting Room 1

Free for Members - up to 3 hours

Library Members - Up to 3 Hours			FREE	
Up to 3 hours – Visitor & Business use	\$9.55	\$0.95	\$10.50	C
1 day during Business Hours	\$69.55	\$6.95	\$76.50	C

### Library Meeting Room 2 (Community Room)

Community Organisations - Up to 3 Hours			FREE	
Business Users - Per Hour	\$34.55	\$3.45	\$38.00	C
Business Users - Up to 3 Hours	\$104.55	\$10.45	\$115.00	C
1 Day During Business Hours	\$139.09	\$13.91	\$153.00	C

### Denman Library Community Room

Community Organisations - Up to 3 Hours			FREE	C
Business Users - Per Hour	\$34.55	\$3.45	\$38.00	C
Business Users - Up to 3 Hours	\$104.55	\$10.45	\$115.00	C
1 Day During Business Hours	\$139.09	\$13.91	\$153.00	C

### Local Studies Room

1 Day During Business Hours	\$139.09	\$13.91	\$153.00	C
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Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Private Works

### Section 67 LGA 1993

Labour costs	Labour costs (including on-costs) plus 40% + 10% GST	E
Plant costs	Plant costs (including on-costs) plus 40% + 10% GST	E
Stores and materials costs	Stores and materials costs (including on-costs) plus 40% + 10% GST	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Property - Transfer Listing

Annual Listing	\$181.00	\$0.00	\$181.00	D
Monthly Listing	\$25.00	\$0.00	\$25.00	D

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Public Gates/Grid

Application – Roads Act 1993 – Div. 2 Part 9	\$354.00	\$0.00	\$354.00	E
Inspection	\$354.00	\$0.00	\$354.00	E
2 inspections included				
Additional reinspection	\$181.00	\$0.00	\$181.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Roads

## Work Zones

Work zones and temporary structures within Road Reserves

## Rural Areas

First 15 weeks	\$1.00	\$0.00	\$1.00	E
15 to 30 weeks	\$1.50	\$0.00	\$1.50	E
Over 30 weeks	\$3.00	\$0.00	\$3.00	E

## Residential

First 15 weeks	\$1.50	\$0.00	\$1.50	E
15 to 30 weeks	\$3.00	\$0.00	\$3.00	E
Over 30 weeks	\$6.00	\$0.00	\$6.00	E

## Tourist Area and/or Industrial Area

First 15 weeks	\$3.00	\$0.00	\$3.00	E
15 to 30 weeks	\$6.00	\$0.00	\$6.00	E
Over 30 weeks	\$12.00	\$0.00	\$12.00	E

## CBD

First 15 weeks	\$6.00	\$0.00	\$6.00	E
15 to 30 weeks	\$9.50	\$0.00	\$9.50	E
Over 30 weeks	\$19.50	\$0.00	\$19.50	E

## Other

Fee	Subject of quote			E
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## Assessment fee further to above charges

Fee	\$583.00	\$0.00	\$583.00	E
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## Works Enabling Deed

Major road projects where works are transferred to Council	As per quote			E
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## Road Opening Permit

Footways	\$175.50	\$0.00	\$175.50	E
Residential Driveway Crossing with Existing K & G	\$175.50	\$0.00	\$175.50	E
Residential Driveway Crossing with no Existing K & G	\$360.50	\$0.00	\$360.50	E
Rural driveway crossing	\$426.50	\$0.00	\$426.50	E

Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Road Opening Permit [continued]

Commercial Driveway Crossing	\$426.50	\$0.00	\$426.50	E
Activities on Road Reserves	\$175.50	\$0.00	\$175.50	E
Stock on Road Reserves (grazing)	\$76.50	\$0.00	\$76.50	E
Road Restoration – (Bitumen Surface)			As per quote	E
Design by Council – Driveways or other Infrastructure			As per quote	E
Works Enabling Deed			As per quote	E

## Closure of a Public Road

**Additional Costs:** All additional costs to Council such as but not limited to Fees to NSW Land Registry Services, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant. Additional hours in excess of the maximum hours stated will be charged at \$60.00/hr (plus GST).

Preliminary Investigation Fee	\$913.00	\$0.00	\$913.00	E
Roads Act 1993 Part 4 Standard 9 hours				
Processing Fee for closure	\$1,858.50	\$0.00	\$1,858.50	E
Standard 20 hours				
Additional Costs	Additional hours in excess of the maximum hours stated will be charged at \$60.00/hr (plus GST)			E
All additional costs to Council such as but not limited to Fees to NSW Land Registry Services, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant.				

## Restricted Access (Over size/ Over mass) Vehicle Approval

Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law

Permit fee	As prescribed by NHVR			n/a
Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law				
Route assessment – as per 3rd party quote	As per quote			E
Plus administration fee	\$186.00	\$0.00	\$186.00	E
Review of route assessment	\$303.00	\$0.00	\$303.00	E
Observation if required (Additional fee apply for over 4 hours)	\$360.50	\$0.00	\$360.50	E

## Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)

Construction cost of Kerb & Gutter per 1.m	\$349.50	\$0.00	\$349.50	E
Construction cost of Footpath per sq.m	\$304.67	\$0.00	\$304.67	E

## Shows and Events - at council grounds and facilities

Events on Council grounds – Day & Night - 24 Hours	\$1,122.73	\$112.27	\$1,235.00	E
1 Day Hire				

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

Shows and Events - at council grounds and facilities [continued]

Events on Council grounds – Day or Night - 12 Hours	\$759.09	\$75.91	\$835.00	E
Subsequent hire per day				
Refundable deposit	\$954.55	\$95.45	\$1,050.00	E
*Subject to condition inspection				

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Sporting Fees

### Casual Hirer

Booking – minimum 2 hours	\$146.37	\$14.64	\$161.00	E
Field Hire – Per Day	\$340.91	\$34.09	\$375.00	C
Field Hire – Per Half-Day	\$292.73	\$29.27	\$322.00	C
Canteen Hire	\$117.27	\$11.73	\$129.00	C

### Regular Users - per registered player - per season

Seniors (18 years and over)	\$37.27	\$3.73	\$41.00	C
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 12 month Licence Agreement	\$513.64	\$51.36	\$565.00	C
Extra charge for lighting if used - \$50.00				
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 6 month Licence Agreement	\$340.91	\$34.09	\$375.00	C



Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Aquatic Centres

\*\* Refer Council Resolution 13.12.2004. Recreation Management authorised to promote special discounts and offers.

### Muswellbrook and Denman

#### Turnstile

Single Entry (all)	\$4.55	\$0.45	\$5.00	D
Five years and under (swimming)	\$1.82	\$0.18	\$2.00	D
Service/Aged Concessional/Disabled/Senior	\$3.64	\$0.36	\$4.00	D
Family Up to 2 adults and 5 Children)	\$15.91	\$1.59	\$17.50	D
Spectator Fee	\$1.82	\$0.18	\$2.00	D
Shower Fee	\$1.82	\$0.18	\$2.00	E

#### 20 Visit Pass

Aquatic Centre (20 entries)	\$72.73	\$7.27	\$80.00	D
Aquatic Centre Concessional (20 entries)	\$54.55	\$5.45	\$60.00	D
Adult Visit Spa Sauna (20 entries)	\$231.82	\$23.18	\$255.00	
Adult Visit Spa Sauna Concessional/Senior/Disability (20 entries)	\$181.82	\$18.18	\$200.00	E
Gym Concessional (20 entries)	\$181.82	\$18.18	\$200.00	C
Gym (20 entries)	\$218.18	\$21.82	\$240.00	C

#### Year Pass

Pass Access to Both Facilities including Sauna/Spa

Individual	\$309.09	\$30.91	\$340.00	D
Concessional (Service/Aged Concessional/Senior/Disability) Individual	\$277.27	\$27.73	\$305.00	D
Family	\$631.82	\$63.18	\$695.00	D
Up to 2 adults and 5 children				
Family – payable by monthly instalments	\$52.73	\$5.27	\$58.00	E

#### Summer Pass

Individual	\$150.00	\$15.00	\$165.00	D
Family	\$268.18	\$26.82	\$295.00	D
Concessional (Service/Aged Concessional/Senior/Disability) Individual	\$104.55	\$10.45	\$115.00	D

#### School Groups

School Groups (>1 hour)	\$3.64	\$0.36	\$4.00	D
School Groups (PE and LTS < 1 hour)	\$2.73	\$0.27	\$3.00	D
Supervising staff, carers and trainers			No Charge	D
Aqua Aerobics/Aqua Zumba	\$5.45	\$0.55	\$6.00	D

Name	Year 22/23	Fee (excl. GST)	GST	Fee (incl. GST)	Fee Type
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## Pool Space Hire

Hire of Pool Lane	\$27.27	\$2.73	\$30.00	D
Exclusive Hire of Indoor Pool (8 hours)	\$3,070.00	\$307.00	\$3,377.00	D
Each additional hour	\$286.36	\$28.64	\$315.00	D
Exclusive hire of Outdoor Pool (8 hours)	\$1,681.82	\$168.18	\$1,850.00	D
Each additional hour	\$286.36	\$28.64	\$315.00	D

## Swimming Club

### Swim Club Juniors under 18 years old

Training nights and club events	\$3.64	\$0.36	\$4.00	D
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## Learn to Swim

Booked per term payable in advance – non refundable	\$17.50	\$0.00	\$17.50	D
Booked per term payable in advance – non refundable – Member discount 15%	\$15.00	\$0.00	\$15.00	D

## School Learn to Swim

Group Booking – per child	\$9.50	\$0.00	\$9.50	E
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## Private Lessons

Price vary depending on the number of weeks per term.  
Class times and day are determined after your application has been received

### Private Lessons - 1 person per class

Private Lessons – 1 person per class	\$50.00	\$0.00	\$50.00	D
Booked per term, payable in advance - non refundable				

## Swim Fitness

Adult – Non Member Single	\$15.91	\$1.59	\$17.50	D
Adult – Member Single	\$11.36	\$1.14	\$12.50	D
Child up to 16 years – Non Member Single	\$10.45	\$1.05	\$11.50	D
Child up to 16 years – Member Single	\$6.82	\$0.68	\$7.50	D

## 10 Visit Pass

### Program Activities / 10 Visit Pass

Aqua Aerobics/Zumba – Member	\$86.36	\$8.64	\$95.00	E
Aqua Aerobics/Zumba Non Member	\$104.55	\$10.45	\$115.00	E
Active Over 50s	\$59.09	\$5.91	\$65.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## 20 Visit Pass

Adult Swim Fit – Member	\$181.82	\$18.18	\$200.00	E
Adult Swim Fit – Non Member	\$245.45	\$24.55	\$270.00	E
Child Swim Fit – Member	\$121.82	\$12.18	\$134.00	E
Child Swim Fit – Non Member	\$190.91	\$19.09	\$210.00	E

## Other

Hosted Pool Party	\$36.36	\$3.64	\$40.00	D
Giant inflatable	\$145.45	\$14.55	\$160.00	D
Pool Room Hire – per hour	\$40.91	\$4.09	\$45.00	D
Pool Room Hire – per day	\$272.73	\$27.27	\$300.00	D

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Muswellbrook Fitness Centre

### Gym

Gym Joining Fee	\$40.91	\$4.09	\$45.00	
Gym single entry	\$16.82	\$1.68	\$18.50	D
Gym concession/student	\$14.09	\$1.41	\$15.50	D

### Gym - 20 Visit Pass

### Gym Direct Debit

This Fee is a fortnightly Direct Debit

Adult	\$33.18	\$3.32	\$36.50	D
Concession/Student/Pensioner/Veteran	\$26.36	\$2.64	\$29.00	D
Family	\$54.55	\$5.45	\$60.00	D

### Gym & Swim Direct Debit

This Fee is a fortnightly Direct Debit

Adult	\$40.91	\$4.09	\$45.00	D
Concession/Student/Pensioner/Veteran	\$31.82	\$3.18	\$35.00	D
Family	\$65.45	\$6.55	\$72.00	D

### Upfront 1 month Gym

Adult	\$68.18	\$6.82	\$75.00	D
Concession/student	\$56.36	\$5.64	\$62.00	D
Family	\$113.64	\$11.36	\$125.00	D
Concession/Student/Pensioner/Veteran	\$51.82	\$5.18	\$57.00	D

### 12 months Upfront Gym

Adult	\$786.36	\$78.64	\$865.00	D
Concession/Student/Pensioner/Veteran	\$622.73	\$62.27	\$685.00	D
Family	\$1,409.09	\$140.91	\$1,550.00	D

### 12 months Upfront Gym & Swim

Adult	\$877.27	\$87.73	\$965.00	D
Family	\$1,954.55	\$195.45	\$2,150.00	E

### Other

Gym School Group	\$50.00	\$5.00	\$55.00	D
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Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Muswellbrook Shire Libraries

### Borrowers

Membership			FREE	D
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### Binding Documents (A4 only)

Up to 65 Sheets	\$6.36	\$0.64	\$7.00	E
Up to 120 sheets	\$8.64	\$0.86	\$9.50	E
Up to 240 sheets	\$11.36	\$1.14	\$12.50	E

### Holds and Reservations

Within Muswellbrook Shire Libraries			Nil	E
Inter Library Loan Requests	\$5.91	\$0.59	\$6.50	E
Inter Library Loan Requests (pensioners and school students)	\$3.18	\$0.32	\$3.50	E
Local Inter-Library Loan	\$3.18	\$0.32	\$3.50	E
ILRS Charges passed on when Library charged per request	\$28.50	\$0.00	\$28.50	E
ILRS Charges passed on for Electronic Delivery	\$16.82	\$1.68	\$18.50	E

### Laminating

60 x 95mm pouch	\$1.36	\$0.14	\$1.50	E
216mm x 303mm pouch (A4)	\$2.73	\$0.27	\$3.00	E
203 x 426mm pouch (A3)	\$4.55	\$0.45	\$5.00	E

### Digital Readers

Technology Hire (e-readers, tablets, Daisy readers)			FREE	n/a
Replacement Fee	\$486.82	\$48.68	\$535.50	E

### Lost and Damaged Material

Processing Fee	\$7.00	\$0.00	\$7.00	E
Borrowers Card	\$2.50	\$0.00	\$2.50	E

### Overdues

1st Notice and Final Notice	\$4.00	\$0.00	\$4.00	E
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### Photocopying

B/W – A4	\$0.27	\$0.03	\$0.30	E
Colour – A4	\$0.64	\$0.06	\$0.70	E
B/W – A3	\$0.64	\$0.06	\$0.70	E
Colour – A3	\$0.91	\$0.09	\$1.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Scanning

Per Scan – 10 pages or less	\$0.91	\$0.09	\$1.00	E
Per Scan – more than 10 pages	\$1.82	\$0.18	\$2.00	E

Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Waste Management Facilities

Muswellbrook Waste Management Facility, Denman Transfer Station.

Where applicable, disposal fees are inclusive of the NSW Waste & Environment Levy at the Regional Levy Area rate for the current financial year, as required by the Protection of the Environment Operations (Waste) Regulation 2014.

## Special Wheelie Bin Collection Fees

### Collection of Wheelie Bin other than Scheduled Collection

Wheelie bins need to be placed at the kerbside by 6am for collection. If your bin is out late, you may request a special collection, the following fees apply.

If collected on same day as scheduled collection (per bin)	\$9.00	\$0.00	\$9.00	E
If collected on day after scheduled collection (per bin)	\$22.00	\$0.00	\$22.00	E

## Replacement of Damaged/Lost Wheelie Bin

Red Lid Bin	\$69.00	\$0.00	\$69.00	E
Yellow Lid Bin	\$84.00	\$0.00	\$84.00	E
Green Lid Bin	\$84.00	\$0.00	\$84.00	E
Reinstatement of Removed Bin Due to Contamination	\$42.00	\$0.00	\$42.00	E

## Disposal Fees - Muswellbrook Waste and Recycling Facility

### Mixed Waste

Mixed waste per tonne		Cost	GST	Total	E
	Gate fee	234.27	23.43	257.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	321.57	23.43	<b>\$345.00</b>	

## Domestic recyclables - Muswellbrook Shire origin only

Commingled Recyclables	FREE	n/a
<ul style="list-style-type: none"> <li>Plastic bottles and food containers</li> <li>Glass bottles</li> <li>Paper and cardboard</li> <li>Aluminium cans</li> <li>Steel cans</li> </ul>		



Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Domestic recyclables - Muswellbrook Shire origin only [continued]

Bulky cardboard, polystyrene or soft plastics		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	1.55	0.15	1.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	88.85	0.15	<b>\$89.00</b>	

## Bricks & Concrete

Steel reinforced concrete per tonne		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	234.27	23.43	257.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	321.57	23.43	<b>\$345.00</b>	
Clean concrete or rubble, non-reinforced, per tonne		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	92.45	9.25	101.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	179.75	9.25	<b>\$189.00</b>	

## Green Waste

Green waste per tonne		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	73.36	7.34	80.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	160.66	7.34	<b>\$168.00</b>	

## Whitegoods

Refrigerators, freezers & air conditioners	\$38.18	\$3.82	\$42.00	E
Refrigerators, freezers & air conditioners with CFC degassing certificate	FREE if proof of CFC gas capture by an accredited service provider is supplied.			E

## Scrap Metal

Scrap Metal recycling			FREE	E
Car Bodies - ID required	\$48.18	\$4.82	\$53.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Community Recycling Centre

Household Problem Wastes - domestic quantities only	FREE	E
<ul style="list-style-type: none"><li>• Gas bottles (including propane)</li><li>• Fire extinguishers</li><li>• Paint (water or oil based)</li><li>• Waste motor or cooking oil</li><li>• Fluorescent tubes and globes</li><li>• Aerosol cans</li><li>• Electronic items</li><li>• Household batteries</li><li>• Smoke detectors</li><li>• Automotive batteries</li></ul>		

## Tyres - off Rims

Passenger Tyre (or smaller)	\$9.09	\$0.91	\$10.00	E
Light Truck or 4WD Tyre	\$14.55	\$1.45	\$16.00	E
Truck Tyre	\$23.64	\$2.36	\$26.00	E
Tractor Tyre	\$42.73	\$4.27	\$47.00	E
Earthmoving Tyre	\$145.45	\$14.55	\$160.00	E

## Tyres - on Rims

Passenger Tyre (or smaller)	\$14.55	\$1.45	\$16.00	E
Light Truck or 4WD Tyre	\$19.09	\$1.91	\$21.00	E
Truck Tyre	\$33.64	\$3.36	\$37.00	E

## Excavated Natural Material (Clean Soil)

Clean soil, per tonne or part thereof		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	16.09	1.61	17.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	103.39	1.61	<b>\$105.00</b>	

## Timber, Timber Pallets

Treated timber – contaminated, painted or mixed with other materials (per tonne)		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	234.27	23.43	257.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	321.57	23.43	<b>\$345.00</b>	

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Timber, Timber Pallets [continued]

Clean untreated timber (per tonne)		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	92.45	9.25	101.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	179.75	9.25	<b>\$189.00</b>	

## Dead Animals (RSPCA Exempt)

Dog/Cat		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	11.60	1.16	12.76	
	NSW Waste Levy	5.24	0.00	5.24	
	Total Price	16.84	1.16	<b>\$18.00</b>	
Sheep/Goat		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	25.24	2.52	27.76	
	NSW Waste Levy	5.24	0.00	5.24	
	Total Price	30.48	2.52	<b>\$33.00</b>	
Horse/Cattle (by prior arrangement)		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	43.46	4.35	47.81	
	NSW Waste Levy	26.19	0.00	26.19	
	Total Price	69.65	4.35	<b>\$74.00</b>	
Native Animals				FREE	n/a

## Asbestos

Asbestos wrapped and labelled – per tonne, booking required		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	147.91	14.79	162.70	
	NSW Waste Levy	87.30	0.00	87.30	
	Total Price	235.21	14.79	<b>\$250.00</b>	
Asbestos burial per tonne (loads over 1 tonne, once per day)	\$196.36	\$19.64	\$216.00		E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Mattress Recycling

Mattress or base, per each item		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	26.15	2.61	28.76	
	NSW Waste Levy	5.24	0.00	5.24	
	Total Price	31.39	2.61	<b>\$34.00</b>	

## Products & Services

### Issue of Weighbridge Certificate

Vehicles up to and including 3 Tonne	\$26.36	\$2.64	\$29.00	E
Each Tonne over 3 Tonne	\$2.64	\$0.26	\$2.90	E

## Recovered Goods

Reuse Shop items	Prices as marked	E
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## Garden Products

Bagged Recycled Compost (each)	\$3.64	\$0.36	\$4.00	E
Processed garden organics - pasteurised mulch	\$37.27	\$3.73	\$41.00	E
Processed garden organics - matured compost	\$50.91	\$5.09	\$56.00	E
Processed clean timber - woodchip mulch	\$100.00	\$10.00	\$110.00	E

## Disposal Fees - Denman Transfer Station (Domestic Waste Only)

### Domestic Mixed Waste

Cars, Station Wagons and wheelie bins		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	9.78	0.98	10.76	
	NSW Waste Levy	5.24	0.00	5.24	
	Total Price	15.02	0.98	<b>\$16.00</b>	
Vans, utilities, trailers		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	23.46	2.35	25.81	
	NSW Waste Levy	26.19	0.00	26.19	
	Total Price	49.65	2.35	<b>\$52.00</b>	

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Domestic Recyclable Materials - Muswellbrook Shire origin only

Commingled Recyclables - domestic quantities only	FREE	n/a
<ul style="list-style-type: none"> <li>Plastic bottles and food containers</li> <li>Glass bottles</li> <li>Paper and cardboard</li> <li>Aluminium cans</li> <li>Steel cans</li> </ul>		

## Domestic Green Waste

Cars, Station Wagons and wheelie bins	<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	5.24	0.52	
	NSW Waste Levy	5.24	0.00	
	Total Price	10.48	0.52	
Vans, utilities, trailers	<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	18.92	1.89	
	NSW Waste Levy	26.19	0.00	
	Total Price	45.11	1.89	

## Whitegoods

Refrigerators, freezers and air conditioners	\$38.18	\$3.82	\$42.00	E
Refrigerators, freezers and air conditioners with CFC degassing certificate	FREE if proof of CFC gas capture by an accredited service provider is supplied.			E

## Scrap Metal

Scrap Metal, domestic quantities only	FREE	E
Batteries (Car & Truck)	FREE	E

## Waste Oil

Domestic quantities only	FREE	E
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## E-Waste

Domestic quantities only	FREE	E
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## Tyres - off Rims

Denman - limit of 5 per transaction

Passenger Tyre (or smaller)	\$9.09	\$0.91	\$10.00	E
Light Truck or 4WD Tyre	\$14.55	\$1.45	\$16.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Tyres - on Rims

Denman - limit of 5 per transaction

Passenger Tyre (or smaller)	\$14.55	\$1.45	\$16.00	E
Light Truck or 4WD Tyre	\$19.09	\$1.91	\$21.00	E

Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Water and Sewer Fees and Charges

### Water Connection Fees

#### New Services (no existing service pipe)

New services (no existing service pipe)			Commercial Rate	E
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#### New Services (connect to existing service pipe)

20mm water meter complete with dual check valve	\$394.00	\$0.00	\$394.00	E
25mm water meter complete with dual check valve	\$593.99	\$0.00	\$593.99	E
Rural Water Connection (Conditions Apply)			Commercial Rate	E

### Other Services

Disconnection of Water Meter at Service (service capped)	\$265.79	\$0.00	\$265.79	E
Disconnection of Water Service at Main	\$1,022.50	\$0.00	\$1,022.50	E

#### Reconnection (following disconnection) normal working hours

Reconnection of Water Meter at Service (following disconnection)	\$354.75	\$0.00	\$354.75	E
Removal of water restriction device on water meters	\$187.05	\$0.00	\$187.05	E

### Backflow Prevention

Backflow prevention devices on existing commercial/industrial services

### Water Meter Testing

Local Government (General) Regulation 2005. Section 158

Special Reading Fee	\$163.40	\$0.00	\$163.40	E
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### Test Fee

If meter not reading correctly - Test fee is refundable.

Test Fee – 20, 25 and 32mm service @ 4 Flow Rates	\$490.50	\$0.00	\$490.50	E
Test Fee – 20, 25 and 32mm service @ 6 Flow Rates	\$516.50	\$0.00	\$516.50	E
Test Fee – 40mm service @ 4 Flow Rates	\$568.00	\$0.00	\$568.00	E
Test Fee – 40mm service @ 6 Flow Rates	\$594.00	\$0.00	\$594.00	E
Test Fee – 50mm and greater			Commercial Rate	E

### Transfer location at owners request

Includes raising service

Transfer location at owners request (includes raising service) – Residential/Industrial/Commercial			Commercial Rate	E
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Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Water Flow/Pressure Investigation

Fire Flow Investigation	\$609.50	\$0.00	\$609.50	E
Testing Max/Min Pressure supplied (at property service line only)	\$346.69	\$0.00	\$346.69	E

## Water Sales

### Tanker Sales (per kilolitre)

Muswellbrook	\$3.89	\$0.00	\$3.89	E
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### Hire of Metered Hydrant

Security Deposit (refundable subject to payment of outstanding charges)	\$1,922.96	\$0.00	\$1,922.96	E
Hire charge (per month or part thereof)	\$76.23	\$7.62	\$83.85	E
Water Consumption	\$5.48	\$0.00	\$5.48	E

## Bulk Water Filling Stations

Muswellbrook and Denman - not available at Sandy Hollow

Filling Stations (Muswellbrook and Denman only)	\$3.62 per kilolitre			E
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## Water Management Act Approval

Application for Notice of Requirement for single dwelling & dual occupancy	\$138.00	\$0.00	\$138.00	E
Application for Compliance Certificate for single dwelling & dual occupancy	\$138.14	\$0.00	\$138.14	E
Application for Notice of Requirement for all other developments	\$332.18	\$0.00	\$332.18	E
Application for Compliance Certificate for all other developments	\$332.18	\$0.00	\$332.18	E
Inspection of Works (determined in Notice of Requirement) per inspection	\$218.23	\$0.00	\$218.23	E

## Sewerage Fees

### Provision of New Sewer Junction

Provision of new sewer junction	Commercial Rate	E
Sewer Extension (Commercial)	Commercial Rate	E
Raising/Lowering Manhole (new development)	Commercial Rate	E
(No fee for raising manholes associated with residential landscaping work less than 500mm - commercial rates apply above 500mm)		



Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Sewer and Water Headworks

\*Headworks (Developer) charges are required to supplement existing major infrastructure in order to meet the demands of new development and maintain existing levels of service.

Headworks infrastructure with regard to water and sewerage are as follows:

Water: Intakes, Treatment Plants, Reservoirs, Pumping Station and Trunk Mains.

Sewerage: Treatment Plants, Pump Stations, Rising Mains and Trunk Mains.

These charges are calculated according to a method specified by IPART and based on the Developer Servicing Plan for areas.

Local Government Act 1993 Section 404(1)

Water Headworks – all areas (per ET – equivalent tenement)	\$8,223.00	\$0.00	\$8,223.00	E
Sewer Headworks – all areas (per ET – equivalent tenement)	\$6,384.00	\$0.00	\$6,384.00	E

## Trade Waste Applications

See Environmental Services - Trade Waste Applications

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Environmental Services Fees and Charges - Fees associated with development

### Development Application

For land use & building activities - maximum determined under EP&A Regulation 2000

#### General Fees

Less than \$5,000	\$129.00	\$0.00	\$129.00	A
\$5,001 – \$50,000	\$198 plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost			A
\$50,001 – \$250,000	\$412 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost over \$50,000			A
\$250,001 – \$500,000	\$1,356 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000			A
\$500,001 – \$1,000,000	\$2,041 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000			A
\$1,000,001 – \$10,000,000	\$3,058 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000			A
More than \$10,000,000	\$18,565 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000			A
Development involving the erection of a dwelling-house with an estimated construction cost of \$100,000 or less	\$532.00	\$0.00	\$532.00	A
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	\$333.00	\$0.00	\$333.00	A
Approvals for places of public entertainment (not involving building work)	\$220.00	\$0.00	\$220.00	A

#### DA Subdivision Fees

No new Roads	\$386.00	\$0.00	\$386.00	A
No new Roads plus \$ per additional lot	\$53.00	\$0.00	\$53.00	A
New Roads	\$777.00	\$0.00	\$777.00	A
New Roads plus \$ per additional lot	\$65.00	\$0.00	\$65.00	A
Strata	\$386.00	\$0.00	\$386.00	A
Strata plus \$ per additional lot	\$65.00	\$0.00	\$65.00	A

#### Designated Developments (in addition to fees above)

Fee	\$1,076.00	\$0.00	\$1,076.00	A
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#### Prelodgement Meeting

Fee	\$286.36	\$28.64	\$315.00	E
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Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Construction Certificate

### Construction Packages

For issuing Construction Certificate, undertaking principal certifying authority function and issuing Occupation Certificate

Carport / Deck / Retaining Wall	\$594.09	\$59.41	\$653.50	E
Includes reinspections and the cost of the Occupation Certificate				
Garage / Pool / Patio & Awning	\$695.00	\$69.50	\$764.50	E
Includes reinspections and the cost of the Occupation Certificate				
New Dwelling	\$1,498.64	\$149.86	\$1,648.50	E
Includes reinspections and the cost of the Occupation Certificate. Does not include Mandatory Council Inspections for External Sewer Drainage, Stormwater, Driveway Crossover, Infrastructure.				
Relocate Dwelling	\$1,036.82	\$103.68	\$1,140.50	E
Includes reinspections and the cost of the Occupation Certificate. Does not include Mandatory Council Inspections for External Sewer Drainage, Stormwater, Driveway Crossover, Infrastructure.				
Mandatory Council inspections for New Dwellings (in addition to the New Dwelling package above)	\$642.73	\$64.27	\$707.00	E
These fees also apply when a private certifier has been appointed. Includes inspections for External Sewer Drainage, Stormwater, Driveway Crossover, Infrastructure				

### Other Construction Certificates

Value of Development up to \$10,000	\$327.27	\$32.73	\$360.00	E
Exceeding \$ 10,001 up to \$ 1,000,000	\$360 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) o the estimated costs exceeding \$10,001			E
Exceeding \$1,000,001	\$3000 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$1,000,001			E
Quote to be confirmed by Executive Manager Planning, Environmental & Regulatory Services				

### Subdivision/Roads and Drainage

Stormwater Drainage /m	\$6.18	\$0.62	\$6.80	E
Roads per lane /m	\$4.27	\$0.43	\$4.70	E
Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc)	Quotation			E
OR Full cost recovery for service in addition to above fee where referred to external party for determination	Full Cost Recovery			E

### Modification of Construction Certificate

Minor* Modification (post determination)	50% original fee	E
* to be considered minor a maximum of 3 elements of the construction works may be amended		

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Modification of Construction Certificate [continued]

Minor* Modification of Application (prior to determination)	30% original fee	E
* to be considered minor a maximum of 3 elements of the construction works may be amended. (This fee does not apply to situations where the modification is required due to a request for information.)		
Other Modification of Application (prior to determination)	50% original fee	E
(This fee does not apply to situations where the modification is required due to a request for information.)		
Other Modification (post determination)	75% original fee	E

## Resubmission

Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) – no amendments	25% original fee	E
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## Other

The fee payable for the lodgement of a certificate on the planning portal	\$40.00	\$0.00	\$40.00	A
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## Occupation Certificate

Certificate issued at final inspection of building	\$43.18	\$4.32	\$47.50	E
Registration of certificate on planning portal.	\$40.00	\$0.00	\$40.00	A

## Complying Development Fee

### General Fees

Full cost recovery for service in addition to below fee where referred to external party for determination

Value of Development up to \$10,000 (incl. where no work proposed)	\$327.27	\$32.73	\$360.00	E
Exceeding \$ 10,001 up to \$1,000,000	\$360 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$10,001			E
Exceeding \$ 1,000,001	\$3000 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$1,000,001			E
(Quote to be confirmed by Executive Manager Planning, Environmental & Regulatory Services)				
OR Full cost recovery for service in addition to above fee where referred to external party for determination	Full Cost Recovery			E

### Modification of Complying Development Certificate Application

Other Modification of Application (prior to determination)	50% original fee	E
(This fee does not apply to situations where the modification is required due to a request for information.)		
Minor* Modification (post determination)	50% original fee	E
* to be considered minor a maximum of 3 elements for the works may be amended		

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Modification of Complying Development Certificate Application [continued]

Other Modification (post determination)	75% original fee	E
(This fee does not apply to situations where the modification is required due to a request for information.)		
Minor* Modification of Application (prior to determination)	30% original fee	E
* to be considered minor a maximum of 3 elements of the works may be amended (This fee does not apply to situations where the modification is required due to a request for information.)		

## Resubmission

Resubmission of Complying Development (Following previous refusal) – no amendments	50% original fee	E
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## Other

Registration of Complying Development Certificate on planning portal	\$36.00	\$0.00	\$36.00	A
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## Compliance Inspections (Construction Stages)

Cost Per Inspection (or re-inspection)	\$160.45	\$16.05	\$176.50	E
Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection			Quotation	E
Based on Inspection Test Plan (ITP) for subdivision .	\$160.45	\$16.05	\$176.50	E

## Planning Reform Fund Fee

Section 256A of the Environmental Planning and Assessment Regulation 2000

Section 266 of the Environmental Planning and Assessment Reg 2021	64c/\$1,000 minus \$5	A
Component of DA fee where cost of development is greater than \$50,000		

## Integrated Development and Concurrence Fee

Section 252A & 253 of the Environmental Planning and Assessment Regulation 2000

Council processing fee (for each integrated referral required)	\$164.00	\$0.00	\$164.00	A
Payable direct to each approval or concurrence body	\$374.00	\$0.00	\$374.00	A
Cheque to be made out to concurrence authority				

## Long Service Levy

Payable prior to release of Construction Certificate

Long Service Levy (Payable prior to release of Construction Certificate)	0.35% of Cost of Development for building works over \$25,000 in value	A
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Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Planning Proposals

### Stage 1: Lodgement

Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	\$3,421.50	\$0.00	\$3,421.50	E
Category 2 – land area affected by PP is 1000sqm to 5 ha	\$5,702.50	\$0.00	\$5,702.50	E
Category 3 – land area affected by PP is over 5 ha	\$6,843.00	\$0.00	\$6,843.00	E

### Stage 2: Gateway Determination

Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	\$4,562.50	\$0.00	\$4,562.50	E
Category 2 – land area affected by PP is 1000sqm to 5 ha	\$5,702.50	\$0.00	\$5,702.50	E
Category 3 – land area affected by PP is over 5 ha	\$11,405.00	\$0.00	\$11,405.00	E

### Other

Specialist studies required by Gateway Determination			At Cost	E
PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time	\$2,281.00	\$0.00	\$2,281.00	E
Public hearing	\$2,281.00	\$0.00	\$2,281.00	E

## Variation to Development Consent

### Section 4.55 (1) Modification

Correction of a minor error, misdescription or miscalculation	\$83.00	\$0.00	\$83.00	A
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### Section 4.55 (1a) Modification

Minimal environmental impact (including Section 4.56)			\$754 or 50% of DA Fee	A
The maximum fee for an application under Section 4.55 (1A) of the Act, or under Section 4.56 (1) of the Act in respect of a modification which, in the opinion of the consent authority, is of minimal environmental impact is \$645 or 50% of the fee of the original DA, whichever is lesser.				

### Section 4.55 (2) - other modifications

If the DA involved no building work			50% of DA Fee	A
if the original fee was less than \$100			50% of DA Fee	A
if the original application was for a dwelling house <\$100,000	\$220.00	\$0.00	\$220.00	A

### If the original estimated cost of the development was:

Up to \$5,000	\$64.00	\$0.00	\$64.00	A
\$5,001 – \$250,000	\$99 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost			A

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### If the original estimated cost of the development was: [continued]

\$250,001 – \$500,000	\$585 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000			A
\$500,001 – \$1,000,000	\$833 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000			A
\$1,000,001 – \$10,000,000	\$1154 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000			A
More than \$10,000,000	\$5,540 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000			A

## Request for Review of Determination of a DA

Does not apply to complying, integrated or designated development

Plus advertising fees (as determined below and in accordance with DCP requirements)

No building or demolition work proposed in DA	50% of DA Fee			A
DA involves erection of dwelling < \$100,000	\$220.00	\$0.00	\$220.00	A

### If the original estimated cost on the DA was:

Up to \$5,000	\$64.00	\$0.00	\$64.00	A
\$5,001 – \$250,000	\$100 plus an additional \$1.50 for each \$1,000 (or part) of the original estimated cost			A
\$250,000 – \$500,000	\$585 plus an additional \$0.85 for each \$1,000 (or part) by which the estimated cost exceeds \$250,000			A
\$500,001 – \$1,000,000	\$833 plus an additional \$0.50 for each \$1,000 (or part) by which the estimated cost exceeds \$500,000			A
\$1,000,001 – \$10,000,000	\$1,154 plus an additional \$0.40 for each \$1,000 (or part) by which the estimated cost exceeds \$1,000,000			A
More than \$10,000,001	\$5,540 plus an additional \$0.40 for each \$1,000 (or part) by which the estimated cost exceeds \$10,000,000			A

## Advertising Fees

Notification Fee - Development Applications and Modifications to Development Consents (letters to neighbours and newspaper publication)

### Value of DA - estimated cost of works

Value up to \$10,000	\$89.50	\$0.00	\$89.50	E
Value \$10,001 – \$140,000	\$113.00	\$0.00	\$113.00	E
Value \$140,001 – \$250,000	\$250.50	\$0.00	\$250.50	E
Exceeding \$250,001	\$310.50	\$0.00	\$310.50	E
Written Notification Only to Adjoining Owners	\$51.50	\$0.00	\$51.50	D

Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Other

Integrated (advertised) development	\$1,292.00	\$0.00	\$1,292.00	A
Clause 252 of EP&A Regulation 2000 - applies only to specific heritage, water and environmental DA's (full advertisement in paper)				
Designated development	\$2,596.00	\$0.00	\$2,596.00	A
Clause 252 of EP&A Regulation 2000 (full advertisement in paper)				
Notification of Complying Development Certificate (in addition to application fees)	\$89.50	\$0.00	\$89.50	E
Section 85A (11) of the EP&A Regulation (includes advertisement in paper)				

## Subdivision Certificate Application Fees

Including strata subdivision - to recover the costs of assessing and endorsing linen plans of subdivision under the Environmental Planning & Assessment Act or Strata Titles Act

Subdivision of land (per lot)	\$70.00	\$0.00	\$70.00	A
Includes boundary adjustments				
Strata (per lot)	\$70.00	\$0.00	\$70.00	A
Consolidation to provide one (1) lot	\$70.00	\$0.00	\$70.00	A
Plan checking fee for works as executed (per lot)	\$215.50	\$0.00	\$215.50	E
Administration fee for legal documents requiring execution by Council	\$233.50	\$0.00	\$233.50	E
Registration of Subdivision Certificate issued by private certifier	\$36.00	\$0.00	\$36.00	A

## Naming of New Roads

Associated with subdivisions	\$373.00	\$0.00	\$373.00	E
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## Water and Sewerage Connection Fees

See under heading "WATER AND SEWER FEES AND CHARGES"

## Planning Certificates

Certificate Section 10.7 (2) & (5) EP&A Act per allotment (approx 5 day turnaround)	\$156.00	\$0.00	\$156.00	A
Urgency Fee for Section 10.7 (2) & (5) in addition to above (approx. 2 day turnaround)	\$100.00	\$0.00	\$100.00	E
Certificate Section 10.7 (2) per allotment (approx 5 day turnaround)	\$62.00	\$0.00	\$62.00	A
Urgency Fee for Section 10.7 (2) in addition to above (approx 2 day turnaround)	\$50.00	\$0.00	\$50.00	E
Section 10.7 (2) (3 – Exempt & Complying Development SEPP only) – per allotment (approx 2 day turnaround)	\$62.00	\$0.00	\$62.00	A



Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Planning Certificates [continued]

Certificate of Outstanding Notices	\$70.00	\$0.00	\$70.00	A
(Section 735(a) of the Local Government Act and Schedule 5 of the Environmental Planning and Assessment Act)				

## Sewer Drainage Plan

No charge for owners or contractors

Cost per plan	\$32.00	\$0.00	\$32.00	E
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## Building Certificates

Building Certificate	\$250.00	\$0.00	\$250.00	A
Building Certificate not exceeding 200 Sq.M.	\$250.00	\$0.00	\$250.00	A
Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M	\$250 plus an additional \$0.50 per Sq.M. for each Sq.M. over 200			A
Building Certificate exceeding 2,000 Sq.M.	\$1,165 plus additional \$0.075 per Sq.M. for each Sq.M. over 2000			A
Where unauthorised works have occurred	As per fees nominated under Section 260 of Environmental Planning & Assessment Regulation 2000s			A
Reinspection Fee	\$90.00	\$0.00	\$90.00	A
Copy of a building certificate	\$13.00	\$0.00	\$13.00	A

## Fire Safety

Approval to Burn Administration Fee	\$15.00	\$0.00	\$15.00	E
Fire Safety Inspection – Owner requested	\$260 per hour (minimum 1 hour)			E
Reinspection fee (Only applies if outstanding work has not been completed)	\$160.45	\$16.05	\$176.50	E

## Shows and Events

Temporary Event - Food Preparation and Sales Application	\$50.00	\$0.00	\$50.00	E
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## Request for Property Information

Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Dwelling Permissibility	\$177.00	\$0.00	\$177.00	E
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Flood Levels and associated flooding information	\$177.00	\$0.00	\$177.00	E
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response	\$165.00	\$0.00	\$165.00	E
Fee for service responding to enquiries requiring search of development records older than 1 July 2010	\$45.00	\$0.00	\$45.00	E
Record retrieval fee in response to enquiries requiring search of development records older than 1 July 2010	\$18.00	\$0.00	\$18.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Planning Portal Record Processing Fee (hard copy or digital records)

Less than 25 pages	\$25.00	\$0.00	\$25.00	E
25 to 50 pages	\$50.00	\$0.00	\$50.00	E
Over 50 pages	Not Accepted			

## Council Certificate Advice

Fee for council to certify satisfaction of a condition of consent or confirm construction plans are not inconsistent with DA approved plans	\$142.00	\$0.00	\$142.00	E
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## Environmental Products

Compost Bins	\$54.55	\$5.45	\$60.00	D
Worm Farms	\$93.18	\$9.32	\$102.50	D

## Rural Addressing

Supply of Rural Addressing Plates- per number (includes one inspection)	\$160.45	\$16.05	\$176.50	E
Replacement or additional plates (same number)	\$52.27	\$5.23	\$57.50	E
Reinspection Fee	\$160.45	\$16.05	\$176.50	E

## Swimming Pool Warning Signs

CPR Signs	\$25.91	\$2.59	\$28.50	E
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## Swimming Pool Certificates

### Inspection and issue

Certificate of Compliance under Swimming Pools Act (including one inspection)	\$136.36	\$13.64	\$150.00	A
Re-inspection fee	\$90.91	\$9.09	\$100.00	A
Enter pool details into NSW Swimming Pool Register	\$9.09	\$0.91	\$10.00	A
Application for exemption	\$150.00	\$0.00	\$150.00	E

## Environmental Health Inspections

### Maintaining register and reporting to Govt. agencies and inspections

Registration or update of details of business under the Public Health Act or Food Act (excluding caravan parks and water carters)	\$0.00	\$0.00	\$0.00	
Underground Petroleum Storage Systems	\$173.00	\$0.00	\$173.00	A
Fees prescribed by the State - POEO Act	PRESCRIBED			A

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Food Act

Annual Administration & Inspection Fee for Food Premises including fixed premises, mobile vending vehicles, home based businesses

Note: Definitions shown below fees

Annual Administration P3 Premises as classified in Food Authority (low risk)	\$180.00	\$0.00	\$180.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with 5 or less FTE staff	\$300.00	\$0.00	\$300.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – More than 5 but not more than 50 FTE staff	\$400.00	\$0.00	\$400.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with more than 50 FTE staff	\$800.00	\$0.00	\$800.00	E

Definition: Low risk, P3 businesses sell only foods that are non-potentially hazardous and pre packaged ie newsagents, confectionary stores, bottle shops

Definition: Medium P2 and High P1 risk businesses handle foods that support the growth of pathogenic micro-organisms and have the potential to cause illness ie cafes, takeaways, bistros

High Risk businesses are further characterised by risk increasing factors such as providing to vulnerable populations ie child care centres, or have a history of non-compliance with the Food Act and associated legislation

Note: Number of food handlers x hours each spends handling food per week divided by 38 hours = FTE

Eg 3 food handlers x 13 hours = 39 hours divided by 38 = approx. 1 FTE food handler

Inspection Fee (including fixed premises, mobile vending vehicles, home based, temporary stalls)	\$176.50	\$0.00	\$176.50	E
Re-inspection Fees following non-compliant inspection – unsatisfactory re-inspection	\$176.50	\$0.00	\$176.50	
Fees prescribed by the State - Food Act			PRESCRIBED	A

## Public Health Act

Fees prescribed by the State - Public Health Act			PRESCRIBED	n/a
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## Skin Penetration Premises

Such as Hairdressers and Barbers, Beauty and Nail Salons and Tattoo and Piercing Parlours

Inspection fee	\$176.50	\$0.00	\$176.50	E
Re-inspection fees following non-compliance – unsatisfactory re-inspection	\$176.50	\$0.00	\$176.50	E

## Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)

Inspection	\$176.50	\$0.00	\$176.50	E
Reinspection following non-compliance – unsatisfactory reinspection	\$176.50	\$0.00	\$176.50	E
Water Analysis Samples			At Cost	E

## Boarding Houses

Inspection fee (as per Boarding Houses Act 2012)	\$176.50	\$0.00	\$176.50	E
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Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Section 68 of the LOCAL GOVERNMENT ACT

Install manufactured home, moveable dwelling (includes inspections)	\$581.50	\$0.00	\$581.50	E
Install Oil or Solid Fuel Heating Appliance (includes inspections)	\$349.00	\$0.00	\$349.00	E
Use of Community Land ( engaging in trade or business busking etc)	\$349.00	\$0.00	\$349.00	E
Swing or hoist goods over road	\$349.00	\$0.00	\$349.00	E
Water Supply, sewerage and stormwater drainage work	\$177.00	\$0.00	\$177.00	E
NB: Thomas Mitchell Industrial Estate is exempt regarding sewerage connection				
Stormwater Drainage work (connection to Council drainage or new work for Council ownership)			Quotation	E
General approvals / application not specifically mentioned elsewhere	\$349.00	\$0.00	\$349.00	E

## Approval To Burn

(Protection of the Environment Operations (Clean Air) Regulation 2010)

## Water Carters

Inspection	\$176.50	\$0.00	\$176.50	E
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## Caravan Parks

Application to Operate a Caravan Park or camping ground	\$349.00	\$0.00	\$349.00	E
Inspection Fee	\$176.50	\$0.00	\$176.50	E

## On-site Sewage Management

### Application Charges

Install & Construct On-site Sewage Management System	\$388.00	\$0.00	\$388.00	E
Install & Construct On-site Sewage Management System: Commercial Systems – Greater than 5000L/day	\$651.50	\$0.00	\$651.50	E

### Modify On-site Sewage Management System

Domestic Systems – System and Disposal Area	\$377.50	\$0.00	\$377.50	E
Domestic Systems – System only	\$180.00	\$0.00	\$180.00	E
Domestic Systems – Disposal Area only	\$220.00	\$0.00	\$220.00	D
Modify Approval to install prior to any works commencing – no inspections necessary	\$116.00	\$0.00	\$116.00	E
Commercial Systems – System and Disposal Area	\$616.00	\$0.00	\$616.00	E
Commercial Systems – System only	\$285.50	\$0.00	\$285.50	E
Commercial Systems – Disposal Area only	\$342.50	\$0.00	\$342.50	E

## Approval to Operate

Invoiced in July per year for 5 yearly approval to operate		56.00/year	E
ATO Inspection		No Charge	n/a

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Inspection of On-site Sewage Management

Any inspection not related to routine ATO inspection (per system)	\$176.50	\$0.00	\$176.50	E
Re-inspection	\$176.50	\$0.00	\$176.50	E

### Use of Footpaths and Road Reserves

Annual Permit Fee	\$126.00	\$0.00	\$126.00	E
A Frame Signage	\$85.50	\$0.00	\$85.50	E
Outdoor Seating (occupied area subject of permit)	\$14.50	\$0.00	\$14.50	E
Display of Goods (occupied area subject of permit)	\$14.50	\$0.00	\$14.50	E

### Approvals Under Section 125 Roads Act

New Footway Dining application	\$349.00	\$0.00	\$349.00	E
Application for renewal (lodged prior to expiry of existing approval)	\$183.00	\$0.00	\$183.00	E

### Approvals Under Section 138 Roads Act

See under heading "ROADS"

Name	Fee (excl. GST)	Year 22/23 GST	Fee (incl. GST)	Fee Type
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## Trade Waste Fees

### Trade Waste Applications

Applications (Policy No. S15/2, adopted by Council on 12/12/2011, Minute 190)

### Liquid Trade Waste Applications

#### Applications

Approval to Discharge Liquid Trade Waste (Classification A)	\$395.22	\$0.00	\$395.22	E
Approval to Discharge Liquid Trade Waste (Classification B & C)	\$937.22	\$0.00	\$937.22	E
Extend or renew an approval with no change in conditions	\$336.86	\$0.00	\$336.86	E
Transfer an approval to a new discharger with the same conditions at the same premises	\$143.88	\$0.00	\$143.88	

#### Annual Trade Waste Fee (annual inspections)

Category 1 Discharger	\$136.53	\$0.00	\$136.53	E
Category 2 Discharger	\$212.31	\$0.00	\$212.31	E
Category 3 Discharger	\$712.20	\$0.00	\$712.20	E
Re-Inspection Fee	\$195.11	\$0.00	\$195.11	E

### Trade Waste Usage Charge

Applied with Trade Waste Discharge Factor

Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	\$1.61	\$0.00	\$1.61	E
Category 2 Discharger with appropriate pre-treatment (\$/kL)	\$1.61	\$0.00	\$1.61	E
Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	\$19.89	\$0.00	\$19.89	E
Annual food waste disposal charge – (\$/beds)	\$34.94	\$0.00	\$34.94	E
Portable toilet waste (\$/kL)	\$18.28	\$0.00	\$18.28	E
Septic Waste (\$/kL)	\$7.00	\$0.00	\$7.00	E
Attendance at site to carry out approval (\$/hr)	\$123.63	\$0.00	\$123.63	E

### Excess Mass Charges for Category 3 Discharges - per kg

Refer to equation 1 in section 4.7.7 of the Policy

Aluminium	\$0.81	\$0.00	\$0.81	E
Ammonia (as N)	\$2.34	\$0.00	\$2.34	E
Arsenic	\$78.80	\$0.00	\$78.80	E
Barium	\$39.40	\$0.00	\$39.40	E
Biochemical Oxygen Demand (BOD) up to 600 mg/L)	\$0.75	\$0.00	\$0.75	E

Refer to equation 1 in section 4.7.7 and refer to equation 2 in section 4.7.7 for BOD>600mg/L.

Note: equation 5 with equation 1 is used where the discharger has failed to meet their approval in two or more instances in one financial year.

Boron	\$0.81	\$0.00	\$0.81	E
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Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Excess Mass Charges for Category 3 Discharges - per kg [continued]

Bromine	\$15.58	\$0.00	\$15.58	E
Cadmium	\$361.03	\$0.00	\$361.03	E
Chloride			No Charge	E
Chlorinated Hydrocarbons	\$39.40	\$0.00	\$39.40	E
Chlorinated Phenolics	\$1,575.50	\$0.00	\$1,575.50	E
Chlorine	\$1.58	\$0.00	\$1.58	E
Chromium	\$26.28	\$0.00	\$26.28	E
Cobalt	\$16.02	\$0.00	\$16.02	E
Copper	\$16.02	\$0.00	\$16.02	E
Cyanide	\$78.68	\$0.00	\$78.68	E
Fluoride	\$3.92	\$0.00	\$3.92	E
Formaldehyde	\$1.58	\$0.00	\$1.58	E
Oil and Grease (Total O and G)	\$1.39	\$0.00	\$1.39	E
Herbicides/Defoliants	\$787.78	\$0.00	\$787.78	E
Iron	\$1.58	\$0.00	\$1.58	E
Lead	\$39.40	\$0.00	\$39.40	E
Lithium	\$7.86	\$0.00	\$7.86	E
Manganese	\$7.86	\$0.00	\$7.86	E
Mercaptans	\$78.68	\$0.00	\$78.68	E
Mercury	\$2,625.88	\$0.00	\$2,625.88	E
Methylene Blue Active Substances (MBAS)	\$0.81	\$0.00	\$0.81	E
Molybdenum	\$0.81	\$0.00	\$0.81	E
Nickel	\$26.28	\$0.00	\$26.28	E
Nitrogen (as TKN – Total Kjeldahl Nitrogen)	\$0.17	\$0.00	\$0.17	E
Organoarsenic Compounds	\$787.78	\$0.00	\$787.78	E
Pesticides General (excludes organochlorines and organophosphates)	\$787.78	\$0.00	\$787.78	E
Petroleum Hydrocarbons (non-flammable)	\$2.68	\$0.00	\$2.68	E
Phenolic Compounds (non-chlorinated)	\$7.86	\$0.00	\$7.86	E
Phosphorous (Total P)	\$1.58	\$0.00	\$1.58	E
Polynuclear Aromatic Hydrocarbons (PAHs)	\$16.02	\$0.00	\$16.02	E
Selenium	\$55.43	\$0.00	\$55.43	E
Silver	\$1.46	\$0.00	\$1.46	E
Sulphate (SO4)	\$0.12	\$0.00	\$0.12	E
Sulphide	\$1.58	\$0.00	\$1.58	E
Sulphite	\$1.77	\$0.00	\$1.77	E
Suspended Solids (SS)	\$1.02	\$0.00	\$1.02	E
Thiosulphate	\$0.33	\$0.00	\$0.33	E
Tin	\$7.86	\$0.00	\$7.86	E
Total Dissolved Solids (TDS)	\$0.05	\$0.00	\$0.05	E
Uranium	\$7.86	\$0.00	\$7.86	E
Zinc	\$16.02	\$0.00	\$16.02	E

## Non-Compliance Excess Mass Charges

Refer to equations 4 & 5 in the Policy

Name	Year 22/23		Fee Type
	Fee (excl. GST)	GST Fee (incl. GST)	

Non-Compliance Excess Mass Charges [continued]

Details	Refer to section 4.7.9 equations 4 & 5 in the Liquid Trade Waste Policy	n/a
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Non-Compliance pH Charge

Refer to equation 3 in the Policy

Details	Refer to section 4.7.9 equation 3 in the Liquid Trade Waste Policy	n/a
K for pH coefficient calculation charge	0.506 (refer to section 4.7.9 in the Liquid Trade Waste Policy)	E



Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Regulatory Services

## Companion Animals

### Lifetime registration

Fees prescribed by the State - NSW Companion Animals Act 1998

Non-desexed animals		Prescribed	A
De-sexed animals		Prescribed	A
De-sexed animals – pensioner concession		Prescribed	A
Breeder		Prescribed	A

### Impounding Fees

Impounding fee	\$61.00	\$0.00	\$61.00	E
Additional Impound Fee (of same animal) in a calendar year	\$122.50	\$0.00	\$122.50	E
Maintenance and care per day thereafter/or part day	\$24.50	\$0.00	\$24.50	E
Microchipping (if applicable)	\$38.00	\$0.00	\$38.00	E
Vaccination (all dogs are vaccinated)	\$35.00	\$0.00	\$35.00	E
Veterinary Treatment			At Cost	E
Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing)			At Cost	E

### Animal Adoption

Adoption costs include a health check, desexing, vaccination, worming, microchipping and Lifetime Registration

#### Dogs

Puppies <6 months	\$350.45	\$35.05	\$385.50	E
Adults – 6 months - 6 years	\$301.82	\$30.18	\$332.00	E
Seniors – 6+ years	\$204.55	\$20.45	\$225.00	E

#### Cats

Discounts apply if an animal was previously microchipped, Lifetime Registered or desexed

Kittens <6 months	\$194.55	\$19.45	\$214.00	E
Adults – 6 months - 6 years	\$155.91	\$15.59	\$171.50	E
Seniors – 6+ years	\$106.82	\$10.68	\$117.50	E

### Rescue Agencies

Microchipping	\$15.00	\$1.50	\$16.50	E
Vaccinations	\$24.55	\$2.45	\$27.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Surrender Fee

Surrender Fee	\$64.00	\$0.00	\$64.00	E
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## Declared Dangerous Dogs Fees

Dangerous Dog Enclosure Certificate of Compliance	\$168.00	\$0.00	\$168.00	A
Dangerous Dog Collar XL	\$57.73	\$5.77	\$63.50	E
Dangerous Dog Collar L	\$52.27	\$5.23	\$57.50	E
Dangerous Dog Collar M	\$45.91	\$4.59	\$50.50	E
Dangerous Dog Collar SML	\$42.73	\$4.27	\$47.00	E
Dangerous Dog Sign	\$37.27	\$3.73	\$41.00	E

## Stock Impounding

### Impounding Act 1993

Impounding Fee	\$57.50	\$0.00	\$57.50	E
Feed per head per day	\$6.50	\$0.00	\$6.50	E
Maintenance per hour (includes Ranger feeding)	\$75.50	\$0.00	\$75.50	E
Transport using vehicle per hour (Ranger Vehicle)	\$29.00	\$0.00	\$29.00	E
Hired Transport			At Cost	E
Notification Fee	\$37.50	\$0.00	\$37.50	E

## Impounded Vehicles

Impounding Fee	\$57.50	\$0.00	\$57.50	E
Towing Fee			At Cost	E
Notification Fee	\$37.50	\$0.00	\$37.50	E
Storage (per week)	\$32.50	\$0.00	\$32.50	E

## General Impounding Fee (all other impoundments)

Impounding Fee	\$57.50	\$0.00	\$57.50	B
Notification Fee	\$37.50	\$0.00	\$37.50	E

## Cat Trap Hire - Free

Hire fee	\$0.00	\$0.00	\$0.00	C
Deposit	\$0.00	\$0.00	\$0.00	C
Late Return Fee	\$0.00	\$0.00	\$0.00	C

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Development Contributions

(Under Section 7.11 of the Environmental Planning & Assessment Act 1979) - Developments approved under the Muswellbrook Section 94 Contributions Plan 2001  
Urban Subdivision or Dwelling (Medium Density)

### Urban Subdivision or Dwelling - Medium Density

Note: Contributions paid at subdivision stage for an additional lot will not be applied to a single dwelling erected on the lot created

#### Muswellbrook

a) Open Space and Community Facilities	\$2,113.50	\$0.00	\$2,113.50	E
b) Roads and Drainage	\$1,139.00	\$0.00	\$1,139.00	E
c) Open Space and Community Facilities	\$2,113.50	\$0.00	\$2,113.50	E
d) Roads and Drainage	\$1,139.00	\$0.00	\$1,139.00	E

#### Denman

a) Open Space and Community Facilities	\$1,626.00	\$0.00	\$1,626.00	E
b) Roads and Drainage	\$1,139.00	\$0.00	\$1,139.00	E
c) Open Space and Community Facilities	\$1,626.00	\$0.00	\$1,626.00	E
d) Roads and Drainage	\$1,139.00	\$0.00	\$1,139.00	E

### Rural Lot or Dwelling

a) Bushfire Protection	\$3,159.00	\$0.00	\$3,159.00	E
b) Rural Roads	\$3,248.50	\$0.00	\$3,248.50	E
c) Open Space & Community Facilities	\$1,350.50	\$0.00	\$1,350.50	E
d) Bushfire Protection	\$3,159.00	\$0.00	\$3,159.00	E
e) Rural Roads	\$3,248.50	\$0.00	\$3,248.50	E
f) Open Space & Community Facilities	\$1,350.50	\$0.00	\$1,350.50	E

### South Muswellbrook Commercial Development

Road Upgrading	16.64/m2	E
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### Tourist Development

Tourism Facilities	1.35 per \$100 of investment	E
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### West Denman

#### Open Space Recreational Sporting Facilities

Per Person	\$383.50	\$0.00	\$383.50	E
One Bedroom	\$574.50	\$0.00	\$574.50	E
Two Bedroom	\$767.50	\$0.00	\$767.50	E
Three or more Bedroom dwelling	\$958.00	\$0.00	\$958.00	E

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Open Space Recreational Sporting Facilities [continued]

Per lot	\$958.00	\$0.00	\$958.00	E
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## Community Facilities

Per Person	\$483.00	\$0.00	\$483.00	E
One Bedroom	\$725.00	\$0.00	\$725.00	E
Two Bedroom	\$965.50	\$0.00	\$965.50	E
Three or more Bedroom dwelling	\$1,207.50	\$0.00	\$1,207.50	E
Per lot	\$1,207.50	\$0.00	\$1,207.50	E

## Stormwater Management

Per Person	\$1,708.50	\$0.00	\$1,708.50	E
One Bedroom	\$2,562.50	\$0.00	\$2,562.50	E
Two Bedroom	\$3,415.50	\$0.00	\$3,415.50	E
Three or more Bedroom dwelling	\$4,270.00	\$0.00	\$4,270.00	E
Per lot	\$4,270.00	\$0.00	\$4,270.00	E

## Transport Facilities

Per Person	\$3,320.50	\$0.00	\$3,320.50	E
One Bedroom	\$4,981.00	\$0.00	\$4,981.00	E
Two Bedroom	\$6,642.00	\$0.00	\$6,642.00	E
Three or more Bedroom dwelling	\$8,303.00	\$0.00	\$8,303.00	E
Per lot	\$8,303.00	\$0.00	\$8,303.00	E

## Plan Management Administration

Per Person	\$113.50	\$0.00	\$113.50	E
One Bedroom	\$171.00	\$0.00	\$171.00	E
Two Bedroom	\$228.50	\$0.00	\$228.50	E
Three or more Bedroom dwelling	\$285.50	\$0.00	\$285.50	E
Per lot	\$285.50	\$0.00	\$285.50	E

## Development Contributions (Section 7.12)

(Under Section 7.12 of the Environmental Planning & Assessment Act 1979) - Section 94A  
Development Contributions Plan 2009  
- Subject to CPI Increase

## Estimated cost of development

< \$100000	0.0%	A
\$100001 – \$200000	0.5%	A
>\$200000	1.0%	A

Name	Year 22/23			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

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Basketball Court (per hour) – User Groups	[Indoor Sports Centre Complex - Denman]	14
Batteries (Car & Truck)	[Scrap Metal]	35
Biochemical Oxygen Demand (BOD) up to 600 mg/L)	[Excess Mass Charges for Category 3 Discharges - per kg]	52
Bond (refunded after inspection). Except shows and events (see Shows & Events Listing)	[All Council Properties]	13
Booked per term payable in advance – non refundable	[Learn to Swim]	25
Booked per term payable in advance – non refundable – Member discount 15%	[Learn to Swim]	25
Booking – minimum 2 hours	[Casual Hirer]	23
Boron	[Excess Mass Charges for Category 3 Discharges - per kg]	52
Borrowers Card	[Lost and Damaged Material]	28
Breeder	[Lifetime registration]	55
Bromine	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Bronze Plaque	[Right of Burial Fees]	11
Building Certificate	[Building Certificates]	47
Building Certificate exceeding 2,000 Sq.M.	[Building Certificates]	47
Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M	[Building Certificates]	47
Building Certificate not exceeding 200 Sq.M.	[Building Certificates]	47
Bulky cardboard, polystyrene or soft plastics	[Domestic recyclables - Muswellbrook Shire origin only]	31
Business Users - Per Hour	[Library Meeting Room 2 (Community Room)]	16
Business Users - Per Hour	[Denman Library Community Room]	16
Business Users - Up to 3 Hours	[Library Meeting Room 2 (Community Room)]	16
Business Users - Up to 3 Hours	[Denman Library Community Room]	16

## C

c) Open Space & Community Facilities	[Rural Lot or Dwelling]	57
c) Open Space and Community Facilities	[Muswellbrook]	57
c) Open Space and Community Facilities	[Denman]	57

## C

Cadmium	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Cancellations within 24 hours	[Seminar Room]	16
Canteen Hire	[Casual Hirer]	23
Canteen Hire (per hour)	[Indoor Sports Centre - Muswellbrook]	14
Car Bodies - ID required	[Scrap Metal]	31
Carport / Deck / Retaining Wall	[Construction Packages]	41
Cars, Station Wagons and wheelie bins	[Domestic Mixed Waste]	34
Cars, Station Wagons and wheelie bins	[Domestic Green Waste]	35
Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	[Stage 1: Lodgement]	44
Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	[Stage 2: Gateway Determination]	44
Category 1 Discharger	[Annual Trade Waste Fee (annual inspections)]	52
Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	[Trade Waste Usage Charge]	52



## C [continued]

Category 2 – land area affected by PP is 1000sqm to 5 ha	[Stage 1: Lodgement]	44
Category 2 – land area affected by PP is 1000sqm to 5 ha	[Stage 2: Gateway Determination]	44
Category 2 Discharger	[Annual Trade Waste Fee (annual inspections)]	52
Category 2 Discharger with appropriate pre-treatment (\$/kL)	[Trade Waste Usage Charge]	52
Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	[Trade Waste Usage Charge]	52
Category 3 – land area affected by PP is over 5 ha	[Stage 1: Lodgement]	44
Category 3 – land area affected by PP is over 5 ha	[Stage 2: Gateway Determination]	44
Category 3 Discharger	[Annual Trade Waste Fee (annual inspections)]	52
Certificate issued at final inspection of building	[Occupation Certificate]	42
Certificate of Compliance under Swimming Pools Act (including one inspection)	[Swimming Pool Certificates]	48
Certificate of Outstanding Notices	[Planning Certificates]	47
Certificate Section 10.7 (2) & (5) EP&A Act per allotment	[Planning Certificates]	46
Certificate Section 10.7 (2) per allotment	[Planning Certificates]	46
Chair Hire	[Indoor Sports Centre - Muswellbrook]	14
Child Swim Fit – Member	[20 Visit Pass]	26
Child Swim Fit – Non Member	[20 Visit Pass]	26
Child up to 16 years – Member Single	[Swim Fitness]	25
Child up to 16 years – Non Member Single	[Swim Fitness]	25
Chloride	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Chlorinated Hydrocarbons	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Chlorinated Phenolics	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Chlorine	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Chromium	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Clean concrete or rubble, non-reinforced, per tonne	[Bricks & Concrete]	31
Clean soil, per tonne or part thereof	[Excavated Natural Material (Clean Soil)]	32
Clean untreated timber (per tonne)	[Timber, Timber Pallets]	33
Cleaning and Storage, installation & removal (once only payment)	[Banners]	10
Cleaning Charge – minimum (2 hours if not left clean)	[All Council Properties]	13
Cleaning charge – per hour thereafter	[All Council Properties]	13
Cleaning Fee	[Seminar Room]	16
Cobalt	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Colour – A1	[Photocopying/Printing]	12
Colour - A3	[Visitors Information Centre - Photocopying]	12
Colour – A3	[Photocopying/Printing]	12
Colour – A3	[Photocopying]	28
Colour - A4	[Visitors Information Centre - Photocopying]	12
Colour – A4	[Photocopying/Printing]	12
Colour – A4	[Photocopying]	28
Colour – AO	[Photocopying/Printing]	12
Columbarium – Installation of plaque and ashes	[Right of Burial Fees]	11
Columbarium – Purchase of one niche	[Right of Burial Fees]	11
Commercial Driveway Crossing	[Road Opening Permit]	21
Commercial Systems – Disposal Area only	[Modify On-site Sewage Management System]	50
Commercial Systems – System and Disposal Area	[Modify On-site Sewage Management System]	50
Commercial Systems – System only	[Modify On-site Sewage Management System]	50
Commingled Recyclables	[Domestic recyclables - Muswellbrook Shire origin only]	30
Commingled Recyclables - domestic quantities only	[Domestic Recyclable Materials - Muswellbrook Shire origin only]	35
Commission on Sale of Works	[Prize Entry Fees]	15
Community Organisations - Up to 3 Hours	[Denman Library Community Room]	16
Community Organisations - Up to 3 Hours	[Library Meeting Room 2 (Community Room)]	16
Compost Bins	[Environmental Products]	48
Concession/student	[Upfront 1 month Gym]	27
Concession/Student/Pensioner/Veteran	[Gym Direct Debit]	27
Concession/Student/Pensioner/Veteran	[Gym & Swim Direct Debit]	27
Concession/Student/Pensioner/Veteran	[Upfront 1 month Gym]	27
Concession/Student/Pensioner/Veteran	[12 months Upfront Gym]	27
Concessional (Service/Aged Concessional/Senior/Disability) Individual	[Summer Pass]	24

## C [continued]

Concessional (Service/Aged Concessional/Senior/ Disability) Individual	[Year Pass]	24
Consolidation to provide one (1) lot	[Subdivision Certificate Application Fees]	46
Construction cost of Footpath per sq.m	[Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)]	21
Construction cost of Kerb & Gutter per 1.m	[Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)]	21
Copper	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Copy of a building certificate	[Building Certificates]	47
Correction of a minor error, misdescription or miscalculation	[Section 4.55 (1) Modification]	44
Cost Per Inspection (or re-inspection)	[Compliance Inspections (Construction Stages)]	43
Cost per plan	[Sewer Drainage Plan]	47
Council processing fee (for each integrated referral required)	[Integrated Development and Concurrence Fee]	43
CPR Signs	[Swimming Pool Warning Signs]	48
Cyanide	[Excess Mass Charges for Category 3 Discharges - per kg]	53

## d

d) Bushfire Protection	[Rural Lot or Dwelling]	57
d) Roads and Drainage	[Muswellbrook]	57
d) Roads and Drainage	[Denman]	57

## D

DA involves erection of dwelling < \$100,000	[Request for Review of Determination of a DA]	45
Daily Hire - 8 Hours	[Denman Memorial Hall]	14
Dangerous Dog Collar XL	[Declared Dangerous Dogs Fees]	56
Dangerous Dog Collar L	[Declared Dangerous Dogs Fees]	56
Dangerous Dog Collar M	[Declared Dangerous Dogs Fees]	56
Dangerous Dog Collar SML	[Declared Dangerous Dogs Fees]	56
Dangerous Dog Enclosure Certificate of Compliance	[Declared Dangerous Dogs Fees]	56
Dangerous Dog Sign	[Declared Dangerous Dogs Fees]	56
Deposit	[Cat Trap Hire - Free ]	56
De-sexed animals	[Lifetime registration]	55
De-sexed animals – pensioner concession	[Lifetime registration]	55
Design by Council – Driveways or other Infrastructure	[Road Opening Permit]	21
Designated development	[Other]	46
Details	[Non-Compliance Excess Mass Charges]	54
Details	[Non-Compliance pH Charge]	54
Development involving the erection of a dwelling-house with an estimated construction cost of \$100,000 or less	[General Fees]	40
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	[General Fees]	40
Disconnection of Water Meter at Service (service capped)	[Other Services]	37
Disconnection of Water Service at Main	[Other Services]	37
Dishonoured Cheques, returned to Council	[Dishonoured Payments]	11
Dishonoured Direct Debits, returned to Council	[Dishonoured Payments]	11
Display of Goods (occupied area subject of permit)	[Use of Footpaths and Road Reserves]	51
Dog/Cat	[Dead Animals (RSPCA Exempt)]	33
Domestic quantities only	[Waste Oil]	35
Domestic quantities only	[E-Waste]	35
Domestic Systems – Disposal Area only	[Modify On-site Sewage Management System]	50
Domestic Systems – System and Disposal Area	[Modify On-site Sewage Management System]	50
Domestic Systems – System only	[Modify On-site Sewage Management System]	50

## e

e) Rural Roads	[Rural Lot or Dwelling]	57
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## E

Each additional hour	[Pool Space Hire]	25
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## E [continued]

Each additional hour	[Pool Space Hire]	25
Each Tonne over 3 Tonne	[Issue of Weighbridge Certificate]	34
Earthmoving Tyre	[Tyres - off Rims]	32
Enter pool details into NSW Swimming Pool Register	[Swimming Pool Certificates]	48
Events on Council grounds – Day & Night - 24 Hours	[Shows and Events - at council grounds and facilities]	21
Events on Council grounds – Day or Night - 12 Hours	[Shows and Events - at council grounds and facilities]	22
Exceeding \$ 1,000,001	[General Fees]	42
Exceeding \$ 10,001 up to \$ 1,000,000	[Other Construction Certificates]	41
Exceeding \$ 10,001 up to \$1,000,000	[General Fees]	42
Exceeding \$1,000,001	[Other Construction Certificates]	41
Exceeding \$250,001	[Value of DA - estimated cost of works]	45
Exclusive Hire of Indoor Pool (8 hours)	[Pool Space Hire]	25
Exclusive hire of Outdoor Pool (8 hours)	[Pool Space Hire]	25
Extend or renew an approval with no change in conditions	[Applications]	52

## f

f) Open Space & Community Facilities	[Rural Lot or Dwelling]	57
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## F

Family	[Summer Pass]	24
Family	[Year Pass]	24
Family	[Gym Direct Debit]	27
Family	[Gym & Swim Direct Debit]	27
Family	[Upfront 1 month Gym]	27
Family	[12 months Upfront Gym]	27
Family	[12 months Upfront Gym & Swim]	27
Family – payable by monthly instalments	[Year Pass]	24
Family Up to 2 adults and 5 Children)	[Turnstile]	24
Fee	[Other]	20
Fee	[Assessment fee further to above charges]	20
Fee	[Designated Developments (in addition to fees above)]	40
Fee	[Prelodgement Meeting]	40
Fee for council to certify satisfaction of a condition of consent or confirm construction plans are not inconsistent with DA approved plans	[Council Certificate Advice]	48
Fee for service responding to enquiries requiring search of development records older than 1 July 2010	[Request for Property Information]	47
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response	[Request for Property Information]	47
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Dwelling Permissibility	[Request for Property Information]	47
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Flood Levels and associated flooding information	[Request for Property Information]	47
Feed per head per day	[Stock Impounding]	56
Fees prescribed by the State - Food Act	[Food Act]	49
Fees prescribed by the State - POEO Act	[Environmental Health Inspections]	48
Fees prescribed by the State - Public Health Act	[Public Health Act]	49
Field Hire – Per Day	[Casual Hirer]	23
Field Hire – Per Half-Day	[Casual Hirer]	23
Filling Stations (Muswellbrook and Denman only)	[Bulk Water Filling Stations]	38
Fire Flow Investigation	[Water Flow/Pressure Investigation]	38
Fire Safety Inspection – Owner requested	[Fire Safety]	47
First 15 weeks	[Rural Areas]	20
First 15 weeks	[Residential]	20
First 15 weeks	[Tourist Area and/or Industrial Area]	20
First 15 weeks	[CBD]	20
Five years and under (swimming)	[Turnstile]	24
Fluoride	[Excess Mass Charges for Category 3 Discharges - per kg]	53

## F [continued]

Footways	[Road Opening Permit]	20
Formaldehyde	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Free to not for profit and charity groups	[Outside Art Centre Hours]	15
Free to Not for profit and charity groups	[Private Functions]	15

## G

Gallery Hire Hourly Base Rate	[During Art Centre Hours]	15
Gallery Hire Hourly Base Rate	[Outside Art Centre Hours]	15
Gallery Membership - Per Person	[Muswellbrook Regional Art Centre]	13
Garage / Pool / Patio & Awning	[Construction Packages]	41
General approvals / application not specifically mentioned elsewhere	[Section 68 of the LOCAL GOVERNMENT ACT]	50
General Cemetery – Purchase of 2.4 x 1.2m plot	[Right of Burial Fees]	11
Giant inflatable	[Other]	26
Giving information	[Enquiry Fee]	11
Giving information – includes locating one (1) property	[Commercial Enquiry]	11
Giving information – more than one (1) property: Base Charge	[Commercial Enquiry]	11
Green Lid Bin	[Replacement of Damaged/Lost Wheelie Bin]	30
Green waste per tonne	[Green Waste]	31
Group Booking – per child	[School Learn to Swim]	25
Gym (20 entries)	[20 Visit Pass]	24
Gym concession/student	[Gym]	27
Gym Concessional (20 entries)	[20 Visit Pass]	24
Gym Joining Fee	[Gym]	27
Gym School Group	[Other]	27
Gym single entry	[Gym]	27
Gymnasium Only (per hour)	[Indoor Sports Centre - Muswellbrook]	14

## H

Half-Day Hire - 4 Hours	[Denman Memorial Hall]	14
Herbicides/Defoliants	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Hire charge (per month or part thereof)	[Hire of Metered Hydrant]	38
Hire fee	[Cat Trap Hire - Free ]	56
Hire of Hall (hourly rate)	[Denman Memorial Hall]	14
Hire of Pool Lane	[Pool Space Hire]	25
Hired Transport	[Stock Impounding]	56
Horse/Cattle (by prior arrangement)	[Dead Animals (RSPCA Exempt)]	33
Hosted Pool Party	[Other]	26
Hourly Rate Per Person	[During Art Centre Hours]	15
Hourly Rate Per Person	[Outside Art Centre Hours]	15
Household Problem Wastes - domestic quantities only	[Community Recycling Centre]	32

## I

if the original application was for a dwelling house <\$100,000	[Section 4.55 (2) - other modifications]	44
if the original fee was less than \$100	[Section 4.55 (2) - other modifications]	44

## I

If collected on day after scheduled collection (per bin)	[Collection of Wheelie Bin other than Scheduled Collection]	30
If collected on same day as scheduled collection (per bin)	[Collection of Wheelie Bin other than Scheduled Collection]	30
If the DA involved no building work	[Section 4.55 (2) - other modifications]	44
ILRS Charges passed on for Electronic Delivery	[Holds and Reservations]	28
ILRS Charges passed on when Library charged per request	[Holds and Reservations]	28
Impounding fee	[Impounding Fees]	55
Impounding Fee	[Stock Impounding]	56
Impounding Fee	[Impounded Vehicles]	56

## I [continued]

Impounding Fee	[General Impounding Fee (all other impoundments)]	56
Individual	[Summer Pass]	24
Individual	[Year Pass]	24
Individual Practice (per hour) – Casual Hire	[Indoor Sports Centre - Muswellbrook]	14
Inspection	[Public Gates/Grid]	19
Inspection	[Water Carters]	50
Inspection	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	49
Inspection fee	[Skin Penetration Premises]	49
Inspection Fee	[Caravan Parks]	50
Inspection fee (as per Boarding Houses Act 2012)	[Boarding Houses]	49
Inspection Fee (including fixed premises, mobile vending vehicles, home based, temporary stalls)	[Food Act]	49
Inspection of Works (determined in Notice of Requirement) per inspection	[Water Management Act Approval]	38
Install & Construct On-site Sewage Management System	[Application Charges]	50
Install & Construct On-site Sewage Management System: Commercial Systems – Greater than 5000L/day	[Application Charges]	50
Install manufactured home, moveable dwelling (includes inspections)	[Section 68 of the LOCAL GOVERNMENT ACT]	50
Install Oil or Solid Fuel Heating Appliance (includes inspections)	[Section 68 of the LOCAL GOVERNMENT ACT]	50
Installation of Banners (not for profit)	[Banners]	10
Integrated (advertised) development	[Other]	46
Inter Library Loan Requests	[Holds and Reservations]	28
Inter Library Loan Requests (pensioners and school students)	[Holds and Reservations]	28
Invoiced in July per year for 5 yearly approval to operate	[Approval to Operate]	50
Iron	[Excess Mass Charges for Category 3 Discharges - per kg]	53

## K

K for pH coefficient calculation charge	[Non-Compliance pH Charge]	54
Key Deposit (refundable)	[All Council Properties]	13
Kittens <6 months	[Cats]	55

## L

Labour costs	[Private Works]	17
Late Return Fee	[Cat Trap Hire - Free ]	56
Lawn Cemetery – Purchase of 2.4 x 1.2m plot	[Right of Burial Fees]	11
Lead	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Less than \$5,000	[General Fees]	40
Less than 25 pages	[Planning Portal Record Processing Fee (hard copy or digital records)]	48
Levy for material removed	[Development Contributions - Extractive Industries (Section 7.11)]	59
Library Members - Up to 3 Hours	[Library Meeting Room 1]	16
Light Truck or 4WD Tyre	[Tyres - off Rims]	32
Light Truck or 4WD Tyre	[Tyres - on Rims]	32
Light Truck or 4WD Tyre	[Tyres - off Rims]	35
Light Truck or 4WD Tyre	[Tyres - on Rims]	36
Lithium	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Local Inter-Library Loan	[Holds and Reservations]	28
Long Service Levy (Payable prior to release of Construction Certificate)	[Long Service Levy]	43

## M

Maintenance and care per day thereafter/or part day	[Impounding Fees]	55
Maintenance per hour (includes Ranger feeding)	[Stock Impounding]	56
Major road projects where works are transferred to Council	[Works Enabling Deed]	20
Mandatory Council inspections for New Dwellings (in addition to the New Dwelling package above)	[Construction Packages]	41
Manganese	[Excess Mass Charges for Category 3 Discharges - per kg]	53



## M [continued]

Marquee 3m x 3m	[MSC Branded Popup Marquee Hire]	12
Marquee 3m x 4m	[MSC Branded Popup Marquee Hire]	12
Marquee 4m x 8m	[MSC Branded Popup Marquee Hire]	12
Mattress or base, per each item	[Mattress Recycling]	34
Meeting Room (small, per hour)	[Indoor Sports Centre - Muswellbrook]	14
Membership	[Borrowers]	28
Memorial Wall – Installation of plaque	[Right of Burial Fees]	11
Mercaptans	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Merchant Fee Recovery	[Credit Card Payments]	11
Mercury	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Methylene Blue Active Substances (MBAS)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Mezzanine Floor Area (per hour) – Day	[Indoor Sports Centre Complex - Denman]	14
Mezzanine Floor Area (per hour) – Night	[Indoor Sports Centre Complex - Denman]	14
Microchipping	[Rescue Agencies]	55
Microchipping (if applicable)	[Impounding Fees]	55
Minimal environmental impact (including Section 4.56)	[Section 4.55 (1a) Modification]	44
Minor* Modification of Application (prior to determination)	[Modification of Construction Certificate]	42
Minor* Modification (post determination)	[Modification of Construction Certificate]	41
Minor* Modification (post determination)	[Modification of Complying Development Certificate Application]	42
Minor* Modification of Application (prior to determination)	[Modification of Complying Development Certificate Application]	43
Mixed waste per tonne	[Mixed Waste]	30
Modify Approval to install prior to any works commencing – no inspections necessary	[Modify On-site Sewage Management System]	50
Molybdenum	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Monthly Listing	[Property - Transfer Listing]	18
More than \$10,000,000	[General Fees]	40
More than \$10,000,000	[If the original estimated cost of the development was:]	45
More than \$10,000,001	[If the original estimated cost on the DA was:]	45
Mullins Conceptual Photography Prize	[Prize Entry Fees]	15
Muswellbrook	[Tanker Sales (per kilolitre)]	38
Muswellbrook Art Prize - Ceramics	[Prize Entry Fees]	15
Muswellbrook Art Prize – Painting	[Prize Entry Fees]	15
Muswellbrook Art Prize – Works on Paper	[Prize Entry Fees]	15

## N

Native Animals	[Dead Animals (RSPCA Exempt)]	33
New Dwelling	[Construction Packages]	41
New Footway Dining application	[Approvals Under Section 125 Roads Act]	51
New Roads	[DA Subdivision Fees]	40
New Roads plus \$ per additional lot	[DA Subdivision Fees]	40
New services (no existing service pipe)	[New Services (no existing service pipe)]	37
Nickel	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Nitrogen (as TKN – Total Kjeldahl Nitrogen)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
No building or demolition work proposed in DA	[Request for Review of Determination of a DA]	45
No new Roads	[DA Subdivision Fees]	40
No new Roads plus \$ per additional lot	[DA Subdivision Fees]	40
Non-desexed animals	[Lifetime registration]	55
Notification Fee	[Stock Impounding]	56
Notification Fee	[Impounded Vehicles]	56
Notification Fee	[General Impounding Fee (all other impoundments)]	56
Notification of Complying Development Certificate (in addition to application fees)	[Other]	46

## O

Observation if required (Additional fee apply for over 4 hours)	[Restricted Access (Over size/ Over mass) Vehicle Approval]	21
Oil and Grease (Total O and G)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
One Bedroom	[Open Space Recreational Sporting Facilities]	57
One Bedroom	[Community Facilities]	58
One Bedroom	[Stormwater Management]	58
One Bedroom	[Transport Facilities]	58
One Bedroom	[Plan Management Administration]	58

## O [continued]

Online Store Flat Rate Shipping	[Prize Entry Fees]	15
OR Base Charge	[Commercial Enquiry]	11
OR Full cost recovery for service in addition to above fee where referred to external party for determination	[Subdivision/Roads and Drainage]	41
OR Full cost recovery for service in addition to above fee where referred to external party for determination	[General Fees]	42
Organoarsenic Compounds	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Other Modification (post determination)	[Modification of Construction Certificate]	42
Other Modification (post determination)	[Modification of Complying Development Certificate Application]	43
Other Modification of Application (prior to determination)	[Modification of Construction Certificate]	42
Other Modification of Application (prior to determination)	[Modification of Complying Development Certificate Application]	42
Outdoor Seating (occupied area subject of permit)	[Use of Footpaths and Road Reserves]	51
Over 30 weeks	[Rural Areas]	20
Over 30 weeks	[Residential]	20
Over 30 weeks	[Tourist Area and/or Industrial Area]	20
Over 30 weeks	[CBD]	20
Over 50 pages	[Planning Portal Record Processing Fee (hard copy or digital records)]	48

## p

plus per item of information (assessment details, sales, etc)	[Commercial Enquiry]	11
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## P

Passenger Tyre (or smaller)	[Tyres - off Rims]	32
Passenger Tyre (or smaller)	[Tyres - on Rims]	32
Passenger Tyre (or smaller)	[Tyres - off Rims]	35
Passenger Tyre (or smaller)	[Tyres - on Rims]	36
Payable direct to each approval or concurrence body	[Integrated Development and Concurrence Fee]	43
Per Day - 8 hours	[Loxton House ]	10
Per Day - 8 Hours	[Councillors Room]	10
Per Day - 8 Hours	[Weidmann Room]	10
Per Day - 8 Hours	[Senior Citizens Centre]	15
Per Day - 8 Hours	[Stan Thiess Centre]	15
Per Day (Whole Facility) - 8 hours	[Indoor Sports Centre Complex - Denman]	14
Per Day (Whole Facility) - 8 hours	[Indoor Sports Centre - Muswellbrook]	14
Per Half Day - 4 Hours	[Senior Citizens Centre]	15
Per Half-Day - 4 Hours	[Stan Thiess Centre]	15
Per Half-Day (Whole Facility) - 4 hours	[Indoor Sports Centre Complex - Denman]	14
Per Half-Day (Whole Facility) - 4 hours	[Indoor Sports Centre - Muswellbrook]	14
Per hour	[Weidmann Room]	10
Per Hour	[Councillors Room]	10
Per Hour	[Loxton House ]	10
Per Hour	[Seminar Room]	16
Per lot	[Open Space Recreational Sporting Facilities]	58
Per lot	[Community Facilities]	58
Per lot	[Stormwater Management]	58
Per lot	[Transport Facilities]	58
Per lot	[Plan Management Administration]	58
Per Person	[Open Space Recreational Sporting Facilities]	57
Per Person	[Community Facilities]	58
Per Person	[Stormwater Management]	58
Per Person	[Transport Facilities]	58
Per Person	[Plan Management Administration]	58
Per Scan – 10 pages or less	[Scanning]	29
Per Scan – more than 10 pages	[Scanning]	29
Permission to erect structure (e.g. headstone, slab, and concrete kerbing etc.)	[Right of Burial Fees]	11
Permit fee	[Restricted Access (Over size/ Over mass) Vehicle Approval]	21
Pesticides General (excludes organochlorines and organophosphates)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Petroleum Hydrocarbons (non-flammable)	[Excess Mass Charges for Category 3 Discharges - per kg]	53

## P [continued]

Phenolic Compounds (non-chlorinated)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Phosphorous (Total P)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Plan checking fee for works as executed (per lot)	[Subdivision Certificate Application Fees]	46
Plant costs	[Private Works]	17
Playgroups & community groups (maximum 3 hours)	[Indoor Sports Centre Complex - Denman]	14
Playgroups & community groups (maximum 3 hours)	[Stan Thiess Centre]	15
Plus administration fee	[Restricted Access (Over size/ Over mass) Vehicle Approval]	21
Plus Hourly Charge	[Enquiry Fee]	11
Plus Hourly Charge	[Commercial Enquiry]	11
Polynuclear Aromatic Hydrocarbons (PAHs)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Pool Room Hire – per day	[Other]	26
Pool Room Hire – per hour	[Other]	26
Portable toilet waste (\$/kL)	[Trade Waste Usage Charge]	52
PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time	[Other]	44
Preliminary Investigation Fee	[Closure of a Public Road]	21
Private Lessons – 1 person per class	[Private Lessons - 1 person per class]	25
Processed clean timber - woodchip mulch	[Garden Products]	34
Processed garden organics - matured compost	[Garden Products]	34
Processed garden organics - pasteurised mulch	[Garden Products]	34
Processing Fee	[Government Information (Public Access) Act 2009 (GIPA)]	12
Processing Fee	[Lost and Damaged Material]	28
Processing Fee for closure	[Closure of a Public Road]	21
Provision of new sewer junction	[Provision of New Sewer Junction]	38
Public hearing	[Other]	44
Puppies <6 months	[Dogs]	55

## R

Raising/Lowering Manhole (new development)	[Provision of New Sewer Junction]	38
Reconnection of Water Meter at Service (following disconnection)	[Reconnection (following disconnection) normal working hours]	37
Record retrieval fee in response to enquiries requiring search of development records older than 1 July 2010	[Request for Property Information]	47
Red Lid Bin	[Replacement of Damaged/Lost Wheelie Bin]	30
Refrigerators, freezers & air conditioners	[Whitegoods]	31
Refrigerators, freezers & air conditioners with CFC degassing certificate	[Whitegoods]	31
Refrigerators, freezers and air conditioners	[Whitegoods]	35
Refrigerators, freezers and air conditioners with CFC degassing certificate	[Whitegoods]	35
Refundable deposit	[Shows and Events - at council grounds and facilities]	22
Refundable Security Deposit	[During Art Centre Hours]	15
Refundable Security Deposit	[Outside Art Centre Hours]	15
Registration of certificate on planning portal.	[Occupation Certificate]	42
Registration of Complying Development Certificate on planning portal	[Other]	43
Registration of Subdivision Certificate issued by private certifier	[Subdivision Certificate Application Fees]	46
Registration or update of details of business under the Public Health Act or Food Act (excluding caravan parks and water carters)	[Environmental Health Inspections]	48
Re-inspection	[Inspection of On-site Sewage Management]	51
Re-inspection fee	[Swimming Pool Certificates]	48
Reinspection Fee	[Building Certificates]	47
Reinspection Fee	[Rural Addressing]	48
Re-Inspection Fee	[Annual Trade Waste Fee (annual inspections)]	52
Reinspection fee (Only applies if outstanding work has not been completed)	[Fire Safety]	47
Re-inspection fees following non-compliance – unsatisfactory re-inspection	[Skin Penetration Premises]	49
Re-inspection Fees following non-compliant inspection – unsatisfactory re-inspection	[Food Act]	49
Reinspection following non-compliance – unsatisfactory reinspection	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	49



## R [continued]

Reinstatement of Removed Bin Due to Contamination	[Replacement of Damaged/Lost Wheelie Bin]	30
Relocate Dwelling	[Construction Packages]	41
Removal of water restriction device on water meters	[Reconnection (following disconnection) normal working hours]	37
Replacement Fee	[Digital Readers]	28
Replacement or additional plates (same number)	[Rural Addressing]	48
Residential Driveway Crossing with Existing K & G	[Road Opening Permit]	20
Residential Driveway Crossing with no Existing K & G	[Road Opening Permit]	20
Resubmission of Complying Development (Following previous refusal) – no amendments	[Resubmission]	43
Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) – no amendments	[Resubmission]	42
Reuse Shop items	[Recovered Goods]	34
Review of route assessment	[Restricted Access (Over size/ Over mass) Vehicle Approval]	21
Road Restoration – (Bitumen Surface)	[Road Opening Permit]	21
Road Upgrading	[South Muswellbrook Commercial Development]	57
Roads per lane /m	[Subdivision/Roads and Drainage]	41
Route assessment – as per 3rd party quote	[Restricted Access (Over size/ Over mass) Vehicle Approval]	21
Rural driveway crossing	[Road Opening Permit]	20
Rural Water Connection (Conditions Apply)	[New Services (connect to existing service pipe)]	37

## S

School Groups (>1 hour)	[School Groups]	24
School Groups (half day, per student) - 4 hours	[Indoor Sports Centre - Muswellbrook]	14
School Groups (PE and LTS < 1 hour)	[School Groups]	24
Scrap Metal recycling	[Scrap Metal]	31
Scrap Metal, domestic quantities only	[Scrap Metal]	35
Section 10.7 (2) (3 – Exempt & Complying Development SEPP only) – per allotment	[Planning Certificates]	46
Section 266 of the Environmental Planning and Assessment Reg 2021	[Planning Reform Fund Fee]	43
Section 603 Certificate LGA 1993	[Certificates]	11
Security Deposit (refundable subject to payment of outstanding charges)	[Hire of Metered Hydrant]	38
Selenium	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Seniors – 6+ years	[Cats]	55
Seniors – 6+ years	[Dogs]	55
Seniors (18 years and over)	[Regular Users - per registered player - per season]	23
Septic Waste (\$/kL)	[Trade Waste Usage Charge]	52
Service/Aged Concessional/Disabled/Senior	[Turnstile]	24
Sewer Extension (Commercial)	[Provision of New Sewer Junction]	38
Sewer Headworks – all areas (per ET – equivalent tenement)	[Sewer and Water Headworks]	39
Sheep/Goat	[Dead Animals (RSPCA Exempt)]	33
Shower Fee	[Turnstile]	24
Silver	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Single Entry (all)	[Turnstile]	24
Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc)	[Subdivision/Roads and Drainage]	41
Special Reading Fee	[Water Meter Testing]	37
Specialist studies required by Gateway Determination	[Other]	44
Spectator Fee	[Turnstile]	24
Squash Courts (per court, per hour) – Casual Hire	[Indoor Sports Centre Complex - Denman]	14
Squash Courts (per court, per hour) – User Groups	[Indoor Sports Centre Complex - Denman]	14
Steel reinforced concrete per tonne	[Bricks & Concrete]	31
Stock on Road Reserves (grazing)	[Road Opening Permit]	21
Storage (per week)	[Impounded Vehicles]	56
Stores and materials costs	[Private Works]	17
Stormwater Drainage /m	[Subdivision/Roads and Drainage]	41
Stormwater Drainage work (connection to Council drainage or new work for Council ownership)	[Section 68 of the LOCAL GOVERNMENT ACT]	50
Strata	[DA Subdivision Fees]	40
Strata (per lot)	[Subdivision Certificate Application Fees]	46

## S [continued]

Strata plus \$ per additional lot	[DA Subdivision Fees]	40
Subdivision of land (per lot)	[Subdivision Certificate Application Fees]	46
Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection	[Compliance Inspections (Construction Stages)]	43
Sulphate (SO4)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Sulphide	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Sulphite	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Supervising staff, carers and trainers	[School Groups]	24
Supply of Rural Addressing Plates- per number (includes one inspection)	[Rural Addressing]	48
Surrender Fee	[Surrender Fee]	56
Suspended Solids (SS)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Swing or hoist goods over road	[Section 68 of the LOCAL GOVERNMENT ACT]	50

## T

Table Hire	[Indoor Sports Centre - Muswellbrook]	14
Technology Hire (e-readers, tablets, Daisy readers)	[Digital Readers]	28
Temporary Event - Food Preparation and Sales Application	[Shows and Events]	47
Tennis Courts (per court, per hour) – Day – Casual Hire	[Indoor Sports Centre Complex - Denman]	14
Tennis Courts (per court, per hour) – Day – User Groups	[Indoor Sports Centre Complex - Denman]	14
Tennis Courts (per court, per hour) – Night – Casual Hire	[Indoor Sports Centre Complex - Denman]	14
Tennis Courts (per court, per hour) – Night – User Groups	[Indoor Sports Centre Complex - Denman]	14
Test Fee – 20, 25 and 32mm service @ 4 Flow Rates	[Test Fee]	37
Test Fee – 20, 25 and 32mm service @ 6 Flow Rates	[Test Fee]	37
Test Fee – 40mm service @ 4 Flow Rates	[Test Fee]	37
Test Fee – 40mm service @ 6 Flow Rates	[Test Fee]	37
Test Fee – 50mm and greater	[Test Fee]	37
Testing Max/Min Pressure supplied (at property service line only)	[Water Flow/Pressure Investigation]	38
The fee payable for the lodgement of a certificate on the planning portal	[Other]	42
Thiosulphate	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Three or more Bedroom dwelling	[Open Space Recreational Sporting Facilities]	57
Three or more Bedroom dwelling	[Community Facilities]	58
Three or more Bedroom dwelling	[Stormwater Management]	58
Three or more Bedroom dwelling	[Transport Facilities]	58
Three or more Bedroom dwelling	[Plan Management Administration]	58
Tin	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Total Dissolved Solids (TDS)	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Tourism Facilities	[Tourist Development]	57
Towing Fee	[Impounded Vehicles]	56
Tractor Tyre	[Tyres - off Rims]	32
Training nights and club events	[Swimming Club]	25
Transfer an approval to a new discharger with the same conditions at the same premises	[Applications]	52
Transfer location at owners request (includes raising service) – Residential/Industrial/Commercial	[Transfer location at owners request]	37
Transport using vehicle per hour (Ranger Vehicle)	[Stock Impounding]	56
Treated timber – contaminated, painted or mixed with other materials (per tonne)	[Timber, Timber Pallets]	32
Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing)	[Impounding Fees]	55
Trestle Table 750 x 1800mm	[Chair/Table Hire]	12
Truck Tyre	[Tyres - off Rims]	32
Truck Tyre	[Tyres - on Rims]	32
Two Bedroom	[Open Space Recreational Sporting Facilities]	57
Two Bedroom	[Community Facilities]	58
Two Bedroom	[Stormwater Management]	58

## T [continued]

Two Bedroom	[Transport Facilities]	58
Two Bedroom	[Plan Management Administration]	58

## U

Underground Petroleum Storage Systems	[Environmental Health Inspections]	48
Up to \$5,000	[If the original estimated cost of the development was:]	44
Up to \$5,000	[If the original estimated cost on the DA was:]	45
Up to 120 sheets	[Binding Documents (A4 only)]	28
Up to 240 sheets	[Binding Documents (A4 only)]	28
Up to 3 hours	[Seminar Room]	16
Up to 3 hours – Visitor & Business use	[Library Meeting Room 1]	16
Up to 65 Sheets	[Binding Documents (A4 only)]	28
Uranium	[Excess Mass Charges for Category 3 Discharges - per kg]	53
Urgency Fee for Section 10.7 (2) & (5) in addition to above	[Planning Certificates]	46
Urgency Fee for Section 10.7 (2) in addition to above	[Planning Certificates]	46
Use of Community Land ( engaging in trade or business busking etc)	[Section 68 of the LOCAL GOVERNMENT ACT]	50
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 12 month Licence Agreement	[Regular Users - per registered player - per season]	23
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 6 month Licence Agreement	[Regular Users - per registered player - per season]	23

## V

Vaccination (all dogs are vaccinated)	[Impounding Fees]	55
Vaccinations	[Rescue Agencies]	55
Value \$10,001 – \$140,000	[Value of DA - estimated cost of works]	45
Value \$140,001 – \$250,000	[Value of DA - estimated cost of works]	45
Value of Development up to \$10,000	[Other Construction Certificates]	41
Value of Development up to \$10,000 (incl. where no work proposed)	[General Fees]	42
Value up to \$10,000	[Value of DA - estimated cost of works]	45
Vans, utilities, trailers	[Domestic Mixed Waste]	34
Vans, utilities, trailers	[Domestic Green Waste]	35
Vehicles up to and including 3 Tonne	[Issue of Weighbridge Certificate]	34
Veterinary Treatment	[Impounding Fees]	55
Viola Bromley Art Prize	[Prize Entry Fees]	15

## W

Water Analysis Samples	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	49
Water Consumption	[Hire of Metered Hydrant]	38
Water Headworks – all areas (per ET – equivalent tenement)	[Sewer and Water Headworks]	39
Water Supply, sewerage and stormwater drainage work	[Section 68 of the LOCAL GOVERNMENT ACT]	50
Where unauthorised works have occurred	[Building Certificates]	47
Within Muswellbrook Shire Libraries	[Holds and Reservations]	28
Works Enabling Deed	[Road Opening Permit]	21
Worm Farms	[Environmental Products]	48
Written Notification Only to Adjoining Owners	[Value of DA - estimated cost of works]	45

## Y

Yellow Lid Bin	[Replacement of Damaged/Lost Wheelie Bin]	30
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## Z

Zinc	[Excess Mass Charges for Category 3 Discharges - per kg]	53
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Other

\$1,000,001 – \$10,000,000	[General Fees]	40
\$1,000,001 – \$10,000,000	[If the original estimated cost of the development was:]	45
\$1,000,001 – \$10,000,000	[If the original estimated cost on the DA was:]	45
\$100001 – \$200000	[Estimated cost of development]	58
\$250,000 – \$500,000	[If the original estimated cost on the DA was:]	45
\$250,001 – \$500,000	[General Fees]	40
\$250,001 – \$500,000	[If the original estimated cost of the development was:]	45
\$5,001 – \$250,000	[If the original estimated cost of the development was:]	44
\$5,001 – \$250,000	[If the original estimated cost on the DA was:]	45
\$5,001 – \$50,000	[General Fees]	40
\$50,001 – \$250,000	[General Fees]	40
\$500,001 – \$1,000,000	[General Fees]	40
\$500,001 – \$1,000,000	[If the original estimated cost of the development was:]	45
\$500,001 – \$1,000,000	[If the original estimated cost on the DA was:]	45
< \$100000	[Estimated cost of development]	58
>\$200000	[Estimated cost of development]	58