



**muswellbrook
shire council**



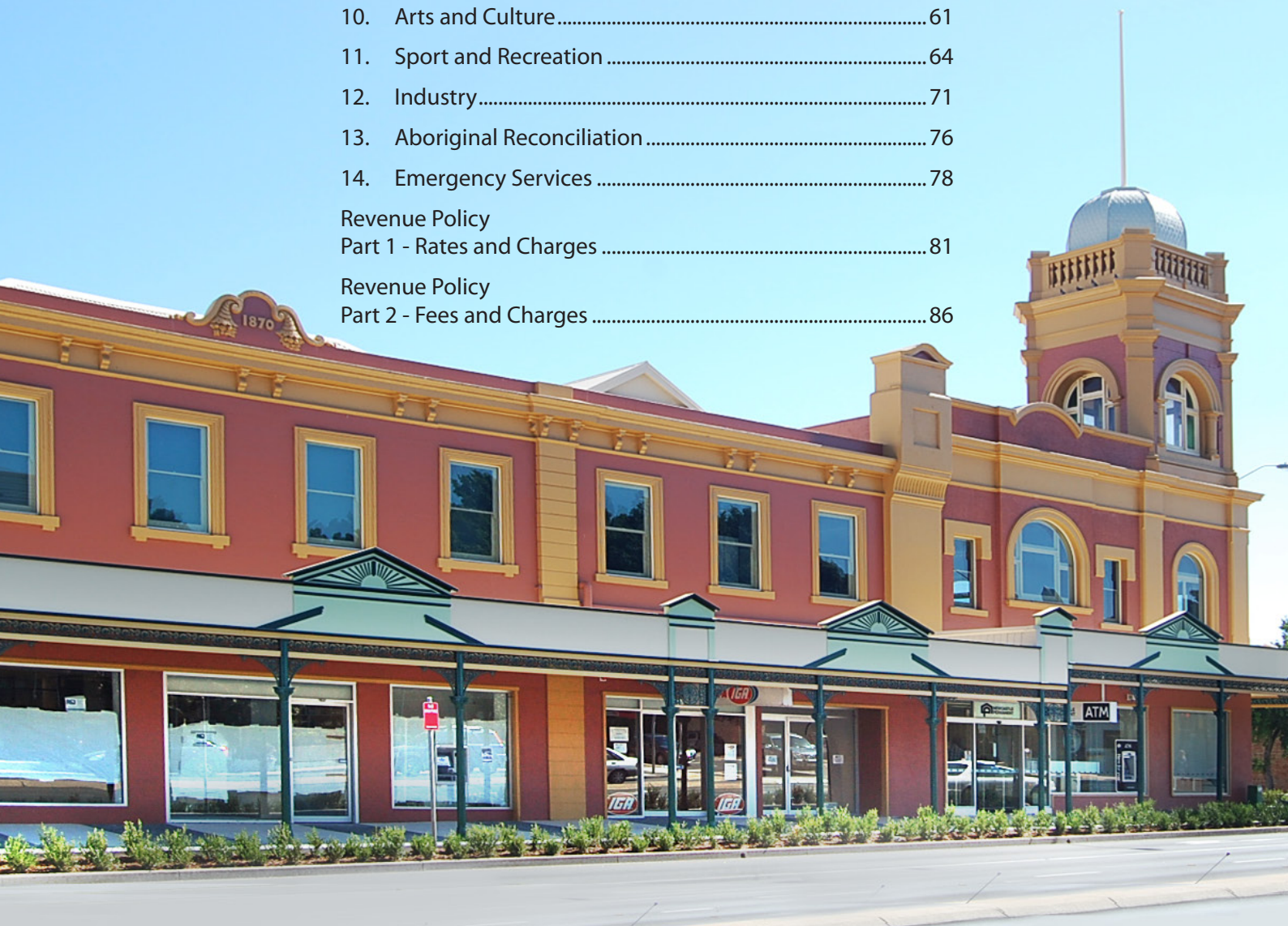
Muswellbrook Shire Council **Operational Plan** 2016-2017

Part of the Integrated Planning and Reporting Framework



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A Message from the Mayor and General Manager

Arriving at a balanced budget

By this Operational Plan and associated budget, Council reaches a significant milestone – a balanced budget. Although Council has achieved net budget surpluses taken as an average over the last five years, this will be the first year that Council is in a position to budget a surplus from the outset. This is remarkable for a number of reasons. Firstly, Council budgets very conservatively making a considerable allowance of approximately \$8.5m for the annual depreciation of General Fund assets – more than all comparable councils. It is also remarkable because, in 2009, almost all Council's General Fund capital program was funded from borrowings, a draw-down on reserves, or on external grants and contributions. It has been a \$5m annual turnaround in Council's structural bottom line.

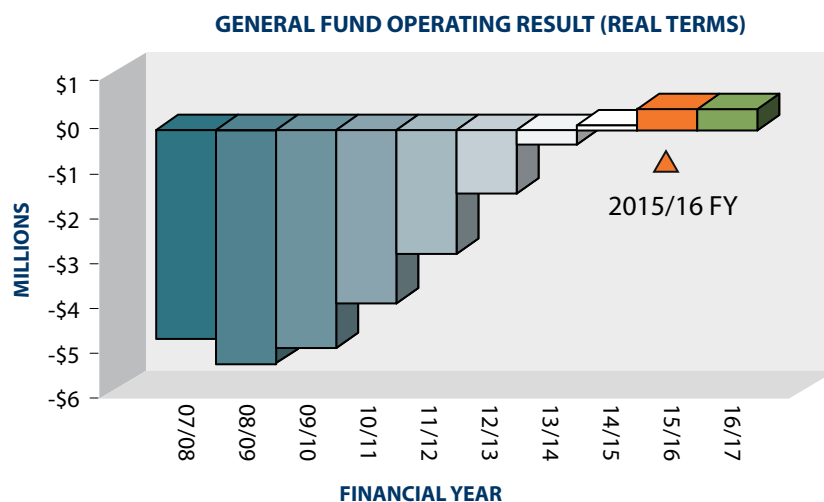


Figure 1 depicts the general fund operating result (as budgeted) since 2007/08 (adjusted so as to keep the methodological assessment of depreciation common over time).

Continual improvement still a focus

Turning that corner does not mean that Council's attention will drift from the need to continually improve its financial performance. \$80,000 in capital funding in each of the water and sewer funds for energy efficiencies, \$200,000 in capital funding for Stage 2 energy efficiencies. By this Operational Plan and associated budget, Council also fully funds a new Integrated Planning and Reporting Unit to further drive operational efficiencies, to better integrate the various departments and business units within Council, and to vastly improve our community engagement. Council allocates sufficient funding to ensure a fundamental review and improvement of our community engagement strategy in preparation for a new Council and a new four year

Delivery Plan.

Turning that corner, however, does allow Council to focus more attention on other pressing issues and to set down some 'markers' for future councils to consider developing more fully. Two of these areas are job creation and sustainability.

Jobs and industrial diversification

Council is particularly concerned about the substantial headwinds in both the shorter and longer terms facing the local thermal coal industry. The Shire's predominant thermal coal mines, Mt Arthur, Mangoola and Bengalla are relatively new and efficient operations, each operating within the first quartile of cost relative to global competitors, and will enjoy long futures even within a challenging demand setting. The as yet

undeveloped Mt Pleasant mine – widely regarded as the last high quality thermal coal asset in the Hunter region – is almost certain to commence construction in 2016. All of that means that the Shire has a very long time in which to transition – but transition we must.

Some years ago the Hunter Research Foundation identified aged care, education, intensive agriculture, innovative and complex manufacturing, tourism and eco-tourism as being areas of focus in the diversification of the Hunter economy. Pleasingly, Council's investment in education – the Sam Adams residential student college (\$4m), the Upper Hunter Conservatorium of Music (\$5.9m), the Upper Hunter Tertiary Education Centre (\$6.45m) – together with private investment in approved and proposed preschool and child care developments, are working towards securing Muswellbrook as a centre of educational excellence to drive the upskilling of local residents and to drive further diversification in the local economy. Council is working with the University of Newcastle and Hunter TAFE on further projects to build on these recent projects.

Aged care development is supported by the commencement of a \$27m aged care and retirement living development, the \$26.5m redevelopment of Muswellbrook Hospital together with the continued expansion of the community operated Denman Aged Care Facility. We are also seeing exciting developments in the visitor economy and the quality of the tourism product. Council also anticipates strong interest in retail investment – including the further expansion of Muswellbrook Fair, the redevelopment of Muswellbrook Marketplace, the development of the Muswellbrook Showground for bulky goods and as an auto industry hub, all of which will potentially unlock an additional \$100m in commercial development. Finally, there is also considerable interest in the growth and development of intensive agriculture in the Shire.

In order to further unlock capacity for further expansion and diversification of industry, Council has called on the State Government to match its commitment of \$10m for economic diversification in the Shire and we will work with our neighbouring councils and the Federal Government on furthering that objective. By this Operational Plan, Council commits funds to undertake an economic 'gap' analysis and allocates \$500,000 to help seed fund the expansion

of existing businesses or the relocation or development of new businesses into those areas of identified economic 'gap'.

These large economic investments will be ultimately underpinned by substantial public infrastructure including a new \$44m Recycle Water Treatment Plant and the construction of the \$250m Muswellbrook bypass earmarked for commencement of construction by 2019.

Sustainability

The other 'marker' that Council places is in relation to the need to develop our Shire more sustainably. By this Operational Plan, Council fully funds a new Sustainability Team which includes a coordinator, and five staff officers focused on renewable energy generation and use, waste minimisation and re-use, water minimisation and re-use, air quality, and land conservation and native vegetation connectivity. Council proposes to more heavily resource the monitoring of mine land rehabilitation outcomes in collaboration with the State Government and sets aside \$250,000 for major landcare projects within the Shire.

Infrastructure and main street renewal

This year's capital program funded from General Revenues will be the largest ever and, in addition to the continuation of existing capital programs in indexed allocations, includes an increase in the road heavy patching program from \$150,000 a year to \$480,000 a year. It also includes beefed up programs for urban business precinct renewal, with \$1m set aside for Muswellbrook Business Precinct upgrade VI – being Brook Street between Bridge Street at the Medical Centre on both sides of the street and median, \$650,000 to advance the first stage of Denman Masterplan works, and a further allocation of \$40,000 for Sandy Hollow to advance its Village Masterplan.

Additionally, \$100,000 is set aside for matched dollar for dollar heritage works in Muswellbrook's identified business and civic precinct for the refurbishment or reinstatement of heritage awning poles and other heritage works with \$200,000 to be spent on both Loxton House and Weidmann Cottage.

Council's Future Fund is budgeted this year to return a \$1m dividend. Those funds will be

reinvested to continue to aggressively grow the fund and to help seed education project grants which continue to support the Shire's economy.

Graffiti management

By this Operational Plan, Council fully funds a 'graffiti buster' to undertake the important work not only of graffiti removal within the Shire but, perhaps more importantly, attitudinal change and education about graffiti as against more socially encouraged street art.

Summary

This Operational Plan recognises that Council has reached its destination in terms of financial sustainability and that Council's focus must turn more aggressively towards its efforts at diversification and encouraging sustainability within the Shire. It recognises the need to continue to invest in efficiency and capacity within the organisation and it places some important 'markers' for future councils – particularly by setting aside considerable funds for the design and approvals for significant major projects and deep community engagement and communication strategies in the lead-up to the development of the new four-year Delivery Program.

We commend the Plan to you.



Cr Martin Rush,
Mayor of Muswellbrook Shire Council

A handwritten signature in black ink, appearing to read 'Cr Martin Rush'.



Steve McDonald,
General Manager

A handwritten signature in black ink, appearing to read 'Steve McDonald'.

Councillors of Muswellbrook Shire



Cr Martin Rush
Mayor
Spokesperson for Industry and
Environmental Planning



Cr Karen Portolan
Deputy Mayor
Spokesperson for Finance



Cr Janelle Risby
Spokesperson for Aboriginal
Reconciliation



Cr Brett Woodruff
Spokesperson for Infrastructure and
Regulation.



Cr Christine Phelps
Spokesperson for Environment &
Heritage



Cr Gary Serhan



Cr Rod Scholes
Spokesperson for Utilities



Cr Malcolm Ogg
Spokesperson for Corporate &
Community Service Engagement and
Community



Cr Jennifer Lecky
Spokesperson for Arts & Culture



Cr Stephen Ward



Cr Ray Butchard
Spokesperson for Emergency Services



Cr Graeme McNeill
Spokesperson for Sport & Recreation

Snapshot of the Shire

Muswellbrook Shire is centrally located in the Upper Hunter Valley, approximately 130km north-west of Newcastle. Muswellbrook by road is approximately 3-hours from Sydney, 2-hours from Tamworth and under 90-minutes from Newcastle. Lake Liddell delineates the Muswellbrook Shire boundary to the east, Wollemi National Park to the west, Aberdeen to the north and Coricudgy State Forest to the south.

Muswellbrook Shire covers 3,402km², of which 1,455km (43%) is national parks. Muswellbrook Shire consists of two larger towns, Muswellbrook and Denman, as well as a number of outlying rural communities and Sandy Hollow village.

Population and Community

With a population of approximately 17,209 people, Muswellbrook Shire Local Government Area (LGA) is a welcoming community offering all the cultural, recreational, education and community facilities that you would expect to find in a city.

Muswellbrook Shire consists of two larger towns, Muswellbrook and Denman, as well as a number of outlying rural communities including Sandy Hollow, Wybong, Baerami, Martindale, McCullys Gap, Widden and Muscle Creek. The estimated residential population for the Muswellbrook

Shire Local Government Area (LGA) in 2015 was 17,029¹ people. This represents an approximate 4 % increase from the estimated 16,328 resident population in 2011². Council anticipates population growth in the short to medium term associated with more affordable housing and educational opportunities.

The average annual population growth over the last ten years from 2004 to 2014 has been 1.1%, which is steady growth for the Muswellbrook Shire LGA. However, the 2011 Census figures suggest that the majority of growth is concentrated in the township of Muswellbrook. In between the Census period 2006 to 2011, the Muswellbrook Township had an average annual population growth of 2.2%.

Muswellbrook Shire tends to be a younger community with the median age of people 34 years in the 2011 Census, compared with 38 for NSW, and 37 for Australia.³

Of the population 7.9% are aged 0 to 4 years (pre-school age) compared with NSW at 6.6% while 22.0% were aged 5 to 19 years (school age/dependants) compared with NSW at 19%.

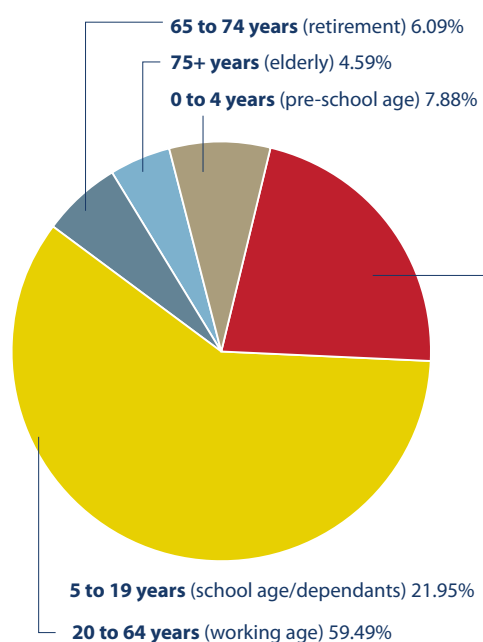
At the 2011 Census, the population was 51.7% male and 48.3% female.

To find out more about Muswellbrook Shire's Community Profile visit:

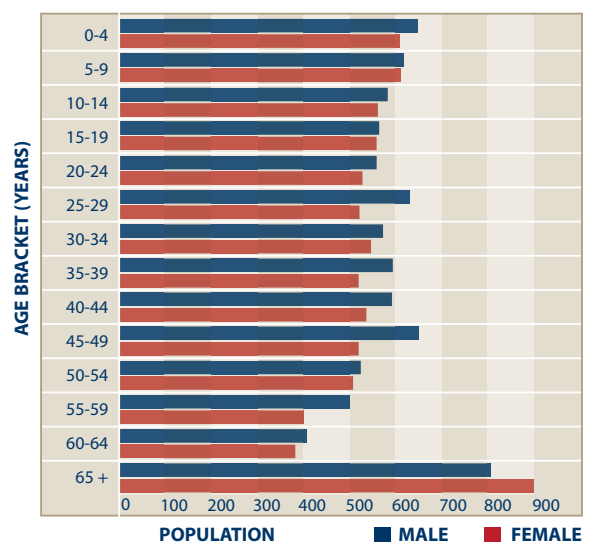
www.communityprofile.com.au/muswellbrook

- ¹ Australian Bureau of Statistics, Released at 11.30am (Canberra time) 30 March 2016
- ² Australian Bureau of Statistics, 2012
- ³ Australian Bureau of Statistics, 2012

Lifestage (%) - Muswellbrook LGA



Population By Age Bracket for Muswellbrook LGA



Industry

Industries

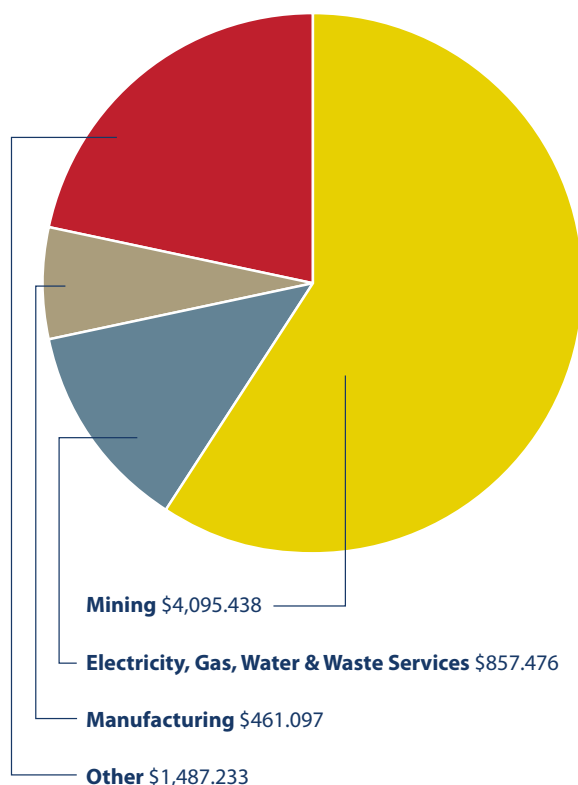
Industry in Muswellbrook Shire includes agriculture, viticulture, equine, power generation, and coal mining. Muswellbrook Shire is the main centre for New South Wales' power generation capacity and is a major centre for coal mining. In the last decade, there have been major expansions of open cut mining operations.

Output

The total annual Output in the Muswellbrook Shire LGA is estimated at \$6,901.245 million⁴. Output data represents the gross revenue generated by businesses/organisations in each of the industry sectors. Gross revenue is also referred to as total sales or total income.

The below figure and table represent industry sectors share and output (\$M) for the LGA respectively.

Output (\$M) per industry for
Muswellbrook LGA (March 2015)



Employment

Total employment in the LGA is approx. 9000. The below table and figure represent industry sectors share and jobs for the LGA respectively. These figures are collated from the 2011 Census.

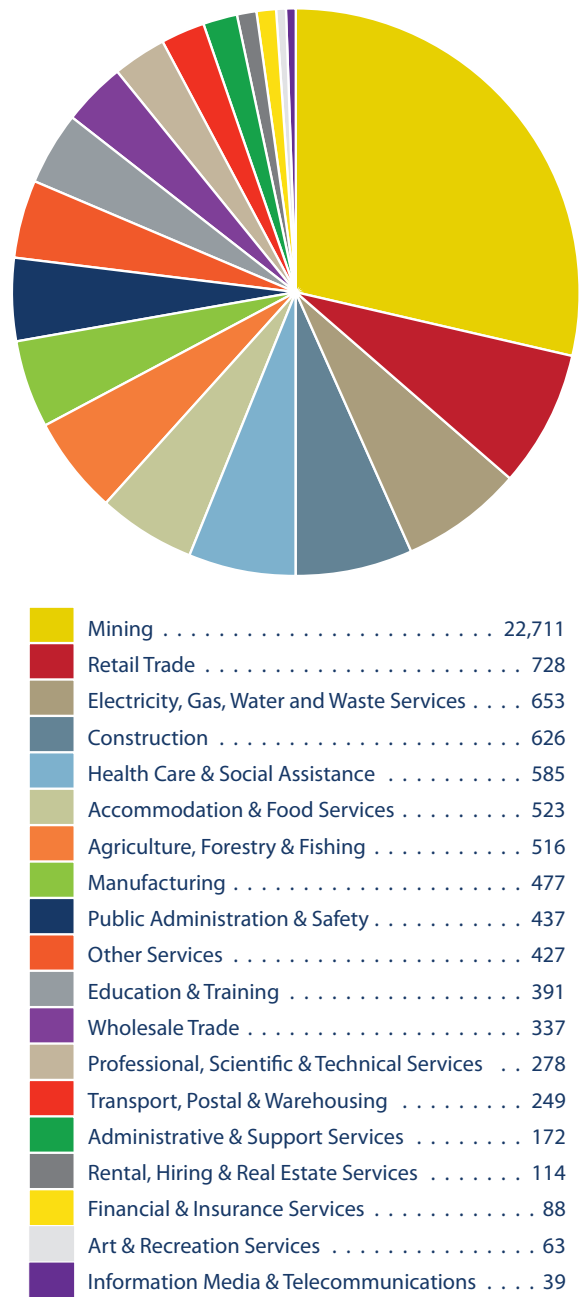
| Industry Sector (%) | Muswellbrook LGA |
|---|------------------|
| Mining | 28.8 % |
| Retail Trade | 7.7 % |
| Electricity, Gas, Water & Waste Services | 6.9 % |
| Construction | 6.6 % |
| Health Care & Social Assistance | 6.2 % |
| Accommodation & Food Services | 5.6 % |
| Agriculture, Forestry & Fishing | 5.5 % |
| Manufacturing | 5.1 % |
| Public Administration & Safety | 4.6 % |
| Other Services | 4.5 % |
| Education & Training | 4.2 % |
| Wholesale Trade | 3.6 % |
| Professional, Scientific & Technical Services | 3.0 % |
| Transport, Postal & Warehousing | 2.6 % |
| Administrative & Support Services | 1.8 % |
| Rental, Hiring & Real Estate Services | 1.2 % |
| Financial & Insurance Services | 0.9 % |
| Arts & Recreation Services | 0.7 % |
| Information Media & Telecommunications | 0.4 % |
| Total | 100 % |

⁴ ABS 2011 Census JTW Employment, ABS 2009 / 2010 National Input Output Tables and ABS June 2014 Gross State Product

Total employment in the LGA is approx. 9000. The below table and figure represent industry sectors share and jobs for the LGA respectively. These figures are collated from the 2011 Census.

| Industry Sector | Muswellbrook LGA | |
|---|--------------------|--------------|
| Industry Sector | \$M | % |
| Mining | \$4,095.438 | 59.3 % |
| Electricity, Gas, Water & Waste Services | \$857.476 | 12.4 % |
| Manufacturing | \$461.097 | 6.7 % |
| Construction | \$339.472 | 4.9 % |
| Rental, Hiring & Real Estate Services | \$211.158 | 3.1 % |
| Agriculture, Forestry & Fishing | \$121.921 | 1.8 % |
| Wholesale Trade | \$120.661 | 1.7 % |
| Retail Trade | \$82.187 | 1.2 % |
| Public Administration & Safety | \$80.991 | 1.2 % |
| Professional, Scientific & Technical Services | \$76.789 | 1.1 % |
| Transport, Postal & Warehousing | \$73.951 | 1.1 % |
| Health Care & Social Assistance | \$68.751 | 1.0 % |
| Accommodation & Food Services | \$68.695 | 1.0 % |
| Other Services | \$60.997 | 0.9 % |
| Financial & Insurance Services | \$55.491 | 0.8 % |
| Education & Training | \$46.866 | 0.7 % |
| Administrative & Support Services | \$43.149 | 0.6 % |
| Information Media & Telecommunications | \$23.590 | 0.3 % |
| Arts & Recreation Services | \$12.564 | 0.2 % |
| Total | \$6,901.245 | 100 % |

Employment (jobs)
Muswellbrook (A) (Mar 2015)



Mining

Coal mining commenced in Muswellbrook Shire in the late 1800s; initially underground mining and then, beginning in 1944, open cut mining.

The oldest mine is Muswellbrook Coal, which celebrated its centenary in 2006. The mining industry has recently experience external economic factors that have resulted in a review of operations, however the industry remains the biggest employer in the Shire.

There are currently three large mining operations in the Shire, BHP Billiton Limited's Mount Arthur coal mine, New Hope Mining's Bengalla, and Glencore Mangoola Coal mine are local employers who have also brought many new people and families to the Muswellbrook Shire. Mt Pleasant mining lease has commenced preliminary work on their site just north of Muswellbrook township.

Power Generation

AGL Macquarie is Australia's largest electricity producer; Liddell and Bayswater power stations employ approximately 600 people and generate the equivalent of 40% of the State's base-load electricity.

Education

Muswellbrook is developing as a centre of educational excellence in the Upper Hunter. It is particularly well positioned for the efficient and effective provision of vocational training for existing and emerging industries.

Evidence of this is the Hunter TAFE (Muswellbrook Campus) Mining Skills Course, which is highly regarded by industry. Hunter TAFE and Muswellbrook Shire Council collaborated on the construction of a CBD Tertiary Education Centre to facilitate higher education delivery which will commence in 2016.

Council, in partnership with Industry, TAFE, and the Federal Government, has opened a 63 bed student accommodation facility located at Hunter TAFE's Muswellbrook Campus. This student accommodation facilitates expanded vocational and higher education delivery.

Thoroughbred Industry

The equine industry origins in the Upper Hunter Valley date back over 150 years. This is a result of the Hunter Valley's unique topography, soil, air, and water availability, making it an ideal location for the horse breeding industry.

Muswellbrook Shire is home to the largest critical mass of thoroughbred rearing in Australia, located in an arc from Widden Valley through Sandy Hollow to Jerry's Plains. The equine industry is a significant employer alongside other agriculture including dairy, beef and cropping.

Viticulture Industry

The Upper Hunter viticulture industry is small but internationally renowned for the quality and quantity of wine production and processing, and as a wine tourism destination.

The earliest evidence of grape growing in the Upper Hunter is dated back to 1860 when vines were planted at the meeting of Wybong Creek and the Goulburn River. The wine from these grapes gained international recognition and acclaim and established a tradition and consumer expectation of quality that continues today.

Government Services

A number of State Government Departments and Agencies have departments located in Muswellbrook Shire and have based regional and sub-regional operations to service the Upper Hunter; these including, Corrective Services, Juvenile Justice, Department of Human Services and the area command for NSW Police.

Muswellbrook District Hospital recently completed a significantly larger and more suitable emergency department and planning is currently nearing completion for stage two of development on the site.

Centrally located between the New England and Lower Hunter, Muswellbrook Shire holds an excellent geographical advantage in servicing the surrounding areas through these government agencies.

To find out more about Muswellbrook Shire's Economic Profile visit:

www.economicprofile.com.au/muswellbrook

The Integrated Planning and Reporting framework

The Integrated Planning and Reporting framework was established in 2009 by the New South Wales local government. This legislation requires Councils to have the following plans developed in consultation with the community;

- A Community Strategic Plan
- A Delivery Program
- An Operational Plan
- A Resourcing Strategy

The Community Strategic Plan

The Community Strategic Plan is an overview document that identifies the community's main priorities and visions for the future. It covers a minimum time frame of 10 years.

The Delivery Program

The Delivery Program is a four year plan. It is the point of reference for all activities undertaken by the Council during its term of office. The Delivery Program details the strategies Council will undertake over a four year period, working towards achieving certain visions in the Community Strategic Plan.

The Operational Plan

The Operational Plan is a sub-plan of the Delivery Program. It directly addresses the strategies outlined in the Delivery Program and identifies actions, programs and activities Council will be undertaking within the current financial year. The Operational Plan also allocates responsibilities for each action or set of actions and it identifies suitable performance measures for determining the effectiveness of the activities undertaken.

The Resourcing Strategy

The Resourcing Strategy demonstrates how Council will resource achievement of the Community Strategic Plan and Delivery Program. Council does not have full responsibility for implementing or resourcing all the community aspirations, state agencies, non-government organisations, community groups and individuals also have a role to play in delivering these outcomes. Council's Long Term Financial Plan, Asset Management Plan and Workforce Management Plan have been developed to outline how Council intends to resource the actions identified in the Delivery Plan and objectives of the Community Strategic Plan.

Integrated Water Cycle Management Strategy

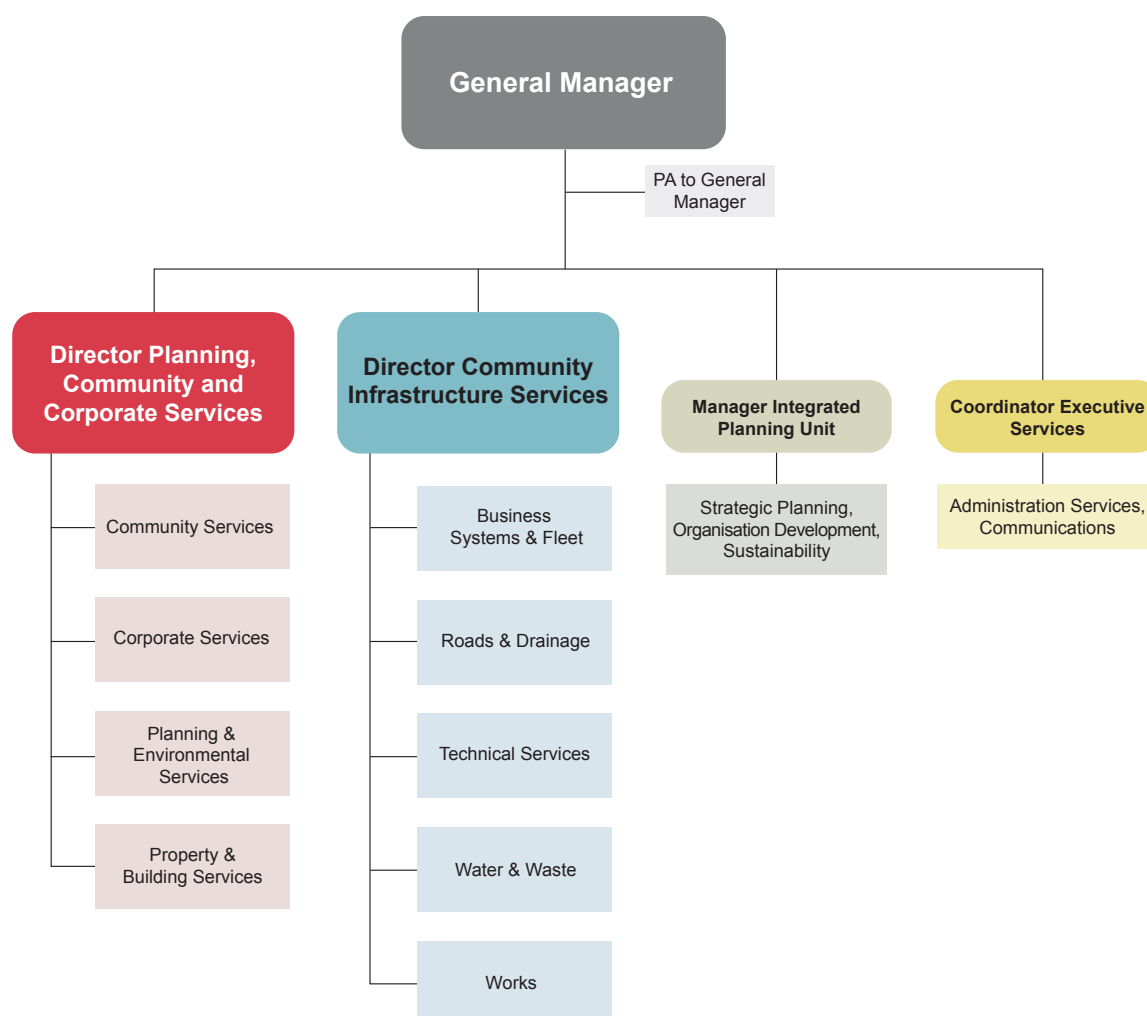
The resourcing strategy also includes an Integrated Water Cycle Management Strategy. Under the NSW Best Practice Management of Water Supply and Sewerage Framework the peak strategy document for the Muswellbrook Shire water utility is the Integrated Water Cycle Management Strategy. This is a 30 year strategy for the provision of appropriate, affordable, cost effective and sustainable water services, that meets community needs and protects public health and the environment.



Muswellbrook Shire Council organisational chart

Council's leadership team comprises the General Manager, the Director Planning, Community and Corporate Services and the Director Community Infrastructure Services.

The chart below shows the current organisational structure.



1. Governance, Corporate Services and Community Engagement

Context

Council, through strong leadership and corporate planning aims to develop information systems to facilitate Council's operations, activities and decision-making. This enables Council to meet the requirements of the Local Government Act 1993 and other relevant Acts and Regulations, to engage in effective consultation with the community as part of the decision-making process, to manage corporate risk, to operate to best practice and to continually improve its performance.

Our policies and codes seek to maintain honest and transparent processes to ensure that the material that informs our decision making and other classes of information is accessible, within the constraints of law, and that our decision-making is participative, open and transparent.

The Governing Body

The Governing Body of the Council consists of twelve (12) councillors elected for four years. The Chair of Muswellbrook Shire Council (the Mayor of Muswellbrook) and the Deputy Chair are elected by councillors each year.

The Mayor and Councillors

The Mayor holds a number of Council delegations and some statutory responsibilities to make determinations on behalf of the Governing Body of the Council between Council meetings. The Mayor is responsible to the Governing Body for the determinations he or she makes. The Governing Body has also provided certain delegations to Councillor Spokespersons for Council's principal activities to speak on behalf of Council and make policy determinations between Council meetings with respect to those specific principal activities.

Key Strategies for 2016/2017

1. Continually revise, update and create policy as required to control risk and improve transparency
2. Continue to improve business operations and service delivery
3. Undertake a comprehensive program of community engagement
4. Provide up to date accessible information on Council activity to the community
5. Provide the newly elected Council with a local government induction program and professional development
6. Implement Council's Fit For The Future Improvement Plan

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|---|---------------------|--------------------|-------------------------------|
| Governance, Corporate Services and Community Engagement | Governance | Governance | Corporate Policy and Planning |
| | Corporate Services | Corporate Services | Corporate Policy and Planning |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|--|----------------|---------------|
| Community Engagement Strategy | February 2013 | December 2016 |
| Community Strategic Plan | June 2013 | June 2017 |
| Delivery Plan | June 2013 | June 2017 |
| Operational Plan | June 2016 | June 2017 |
| Organisational Structure | May 2015 | May 2017 |
| Delegations to the General Manager and Mayor | September 2012 | October 2016 |
| Bribes, Gifts and Benefits Policy | May 2013 | March 2017 |
| Code of Conduct | February 2013 | February 2017 |
| Governance Policy | October 2012 | October 2016 |
| Public Submissions Invited by Council Policy | October 2009 | October 2016 |
| Statement of Business Ethics | March 2011 | March 2017 |
| Travel Interstate and Overseas Policy | February 2015 | February 2017 |
| Use by Staff Officers of Legal Services Policy | August 2012 | October 2016 |
| Expenses and Provision of Facilities to Councillors Policy | October 2013 | October 2016 |
| Public Comment on Council Matters Policy | November 2012 | November 2016 |
| Record Management Policy | May 2011 | March 2017 |
| Corporate Sponsorship Policy | May 2013 | August 2016 |
| Computer & IT Policy | May 2013 | February 2017 |
| Dispute & Grievance Policy | March 2006 | November 2016 |
| Social Media Engagement Policy | August 2012 | August 2016 |
| Work, Health & Safety Policy | May 2013 | July 2016 |
| Procurement Policy | June 2016 | July 2017 |

Integration

The following functions integrate with Actions in the following sections of the Plan.

| Function | Location |
|-------------------------------|----------|
| Asset management planning | 4.1 |
| Financial management planning | 2.1 |

1.1. Provide effective governance

| Strategy | | |
|--|---|----------------------------|
| Actions | Performance Measure | Target |
| 1.1.1 Develop a Community Engagement Strategy that meets the principles of equity, rights, access and participation | | |
| Review and revise the Community Engagement Strategy. | Revised Community Engagement Strategy endorsed by Council. | December 2016 |
| 1.1.2 Develop a Community Strategic Plan which identifies the main priorities and aspirations of the community. | | |
| a. Undertake a strategic planning workshop with Council to inform development of Councils Integrated Strategic Planning. | Councillor workshop held. | November 2016 |
| b. Community Engagement program findings reported to council. | Report accepted by Council. | March 2017 |
| c. Community Strategic Plan adopted by Council. | Council adopts the 2017-2027 Community Strategic Plan. | June 2017 |
| 1.1.3 Provide Councillors with Induction and professional development to facilitate strong governance and good local government | | |
| a. Design and deliver Councillor Induction Program. | High level of Councillor participation in and satisfaction with the Councillor Induction program. | November 2016 |
| b. Provide Council with appropriate and relevant professional development. | Councillors select professional development activities. | February 2017 |
| 1.1.4 Develop a Delivery Program, Operational Plan and Resourcing Strategy to detail the principal activities to be undertaken to implement the strategies in the Community Strategic Plan. | | |
| a. Liaise with Councillor Spokespersons responsible for each principal activity. | Workshops held with Councillors. | March 2017 |
| b. Draft Delivery Program and Operational Plan exhibited. | Report on community feedback provided to Council. | May 2017 |
| c. Draft Delivery Program, Operational Plan and Resourcing Strategy to Council for endorsement and adoption. | Integrated Planning documents endorsed by Council. | June 2017 |
| 1.1.5 Report to Council and the Community | | |
| a. Report on performance against the Integrated Planning and Reporting Framework as required. | Quarterly Reviews, Annual Report and Quadrennial Reporting completed within relevant timeframes. | As required by legislation |
| b. Business paper agendas for Council and Committee meetings are placed on Council's website. | Agendas are placed on the website 2 days prior to each meeting. | Monthly |

| Strategy | | |
|--|---|--------------------|
| Actions | Performance Measure | Target |
| 1.1.6 Manage risk across all of Council's activities | | |
| a. Monitor and report against Council's enterprise risk management framework. | % of high level risk reduced annually. | Bi-monthly reports |
| b. Implement, monitor and review Councils Business Continuity Plan. | Maintain business continuity to satisfaction of OLG and the community | Review annually |
| 1.1.7 Councillor Spokesperson Corporate and Community Service | | |
| Offer to brief the Councillor Spokesperson monthly in the week preceding the Corporate Policy and Planning Committee | Briefings provided before Committee Meetings. | As required |

1.2. Provide sound policy advice

| Strategy | | |
|--|--|---------------|
| Actions | Performance Measure | Target |
| 1.2.1 Continually create, update and review plans and policies in line with an identified need to control a risk or improve transparency or otherwise provide good governance to the Council. | | |
| a. Review the plans and policies in each principal activity area by the review date | Policies and Plans reviewed by their review date. | As required |
| b. Report disclosures as required under the Government Information (Public Access) Act 2009 (GIPA Act), NSW | GIPA disclosure log maintained and reported as required. | Annually |
| c. Report on Code of Conduct Statistics annually to Council and the Office of Local Government | Code of Conduct statistics for year ended 30 September reported to Council and the Office of Local Government. | December 2016 |

1.3. Provide resources for councillors

| Strategy | | |
|---|--|--|
| Actions | Performance Measure | Target |
| 1.3.1 Provide councillors with the remuneration resolved upon by Council following consultation with the community. | | |
| Make, where Council resolves to do so, a submission to the Local Government Remuneration Tribunal. | Submission to Local Government Remuneration Tribunal made. | In line with the local government remunerations tribunal |
| 1.3.2 Conduct regular reviews of Council's policy with respect to the provision of expenses, facilities and resources. | | |
| Review the Payment of Expenses and Provision of Facilities to Councillors Policy. | Policy reviewed and adopted by Council. | October 2016 |

1.4. Actively participate in local government legislative change

| Strategy | | |
|---|--|-------------|
| Actions | Performance Measure | Target |
| 1.4.1 Engage with relevant stakeholders as part of the review of the new legislative framework for local government. | | |
| Make submissions where required on the review of the new legislative framework for local government. | Submissions made on the review of the new Legislative Requirements for Local Government. | As required |

1.5. Provide information to the community concerning Council's operations and activities

| Strategy | | |
|--|---|-------------|
| Actions | Performance Measure | Target |
| 1.5.1 Provide the community with appropriate information concerning the Council's operations and operational performance. | | |
| a. Distribute information to the community regularly. | Proactively release Council documentation in-line with the Government Information (Public Access) Act 2009. | As required |
| b. Implement, review and improve corporate communications strategy and visual standards. | Increase and monitor the distribution of information using social media networks and Council's website. | As required |

1.6. Involve the community in decision making

| Strategy | | |
|---|--|---|
| Actions | Performance Measure | Target |
| 1.6.1 Local participation in decision-making and activities which affect the community. | | |
| a. Maintain and review advisory committees. | Review committee structure. | October 2016 |
| b. Undertake ongoing community consultation in line with the Integrated Planning and Reporting framework. | Diverse range of meetings held with outlying rural communities. | August 2016, November 2016, February 2017 and May 2017. |
| | Representative community reports and current community feedback available to input Council decision. | Annually |

1.7. Effective custodianship of community assets

| Strategy | | |
|---|---|--|
| Actions | Performance Measure | Target |
| 1.7.1 Assets planned and provided to satisfy long term needs. | | |
| a. Review Asset Management Plans to reflect adopted levels of service. | Asset Management Plans reviewed and exhibited as part of the Integrated Planning and Reporting suite of documents. | Exhibition by May 2017 |
| b. Review and improve financial modelling based on revised levels of service. | Financial Modelling based on revised levels of service undertaken. | March 2017 |
| c. Implement Asset Management Improvement Strategy. | Report progress to MANEX Quarterly. | September and December 2016, March and June 2017 |
| 1.7.2 Develop new assets only to meet planned level of service requirements based on an understanding of the full life cycle costs. | | |
| Acquire (by dedication) new assets in response to development or where Council determines special considerations warrant the construction of the new asset/s. | Strategy delivered. | June 2017 |
| 1.7.3 Asset Management System. | | |
| Investigate feasibility of future purchase and implementation of an appropriate Asset Management System (or systems) for the three major asset areas of the organisation. | Report prepared for consideration of MANEX and ultimately (if supported) listed for consideration in the draft 2017 onwards budget. | March 2017 |

1.8. Maintain quality information services

| Strategy | | |
|---|--|---------------|
| Actions | Performance Measure | Target |
| 1.8.1 Maintain Information Technology infrastructure to support effective business services throughout Council. | | |
| a. Review Information Communication Technology (ICT) Strategy and systems. | Report on ICT status with recommendations for improvements submitted for consideration by MANEX. | December 2016 |
| b. Develop a program of prioritised works to improve organisational performance, community engagement and communications. | Program developed and endorsed by Council.. | November 2016 |

1.9. Maintain quality human services to Council

| Strategy | | |
|---|--|---------------|
| Actions | Performance Measure | Target |
| 1.9.1 Maintain competitive attraction and retention strategies. | | |
| Review and revise remuneration and benefits strategies to attract and retain skill specific employees. | Strategies reviewed by MANEX for adoption by Council. | June 2017 |
| 1.9.2 Implement workforce development strategies. | | |
| a. Identify external leadership programs suitable to improve the career development of Women in Local Government and set up internal networking. | External programs identified and networking events established. | March 2017 |
| b. Increase our commitment to employing youth through tertiary and vocational programs, such as apprenticeships, traineeships and graduates, to meet projected workforce demands. | Review of existing programs undertaken and recommendations made. | June 2017 |
| 1.9.3 Implement Workforce Planning and Diversification Strategies. | | |
| a. Adopt and implement the Aboriginal Employment Strategy. | Strategy adopted by MANEX and implementation commenced. | December 2016 |
| b. Assist the ageing/retiring workforce to a program of phased retirement with reduced working hours. | Retirement program developed and implemented. | December 2016 |

| Strategy | | |
|--|--|---------------|
| Actions | Performance Measure | Target |
| 1.9.4 Value our workforce's professional and technical skills. | | |
| Review Council's industrial instruments to ensure that staff professional and technical skills are being appropriately valued. | Reviewed instruments presented to Council for endorsement and implementation following appropriate consultation. | December 2016 |

1.10. Maintain and continually improve strong work, health and safety systems

| Strategy | | |
|--|---|--------------------|
| Actions | Performance Measure | Target |
| 1.10.1 Implement and maintain the Work, Health and Safety System. | | |
| a. Continue implementation of Council's Work Health Safety Management System in accordance with the Action Plan. | Report on the implementation of Work Health Safety Management System. | Quarterly to MANEX |
| b. Undertake a review of Council's Health and Wellbeing programs within resources. | Review undertaken and reported to MANEX. | June 2017 |

1.11. Continue to improve business operations and service delivery

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 1.11.1 Improve organisational efficiency and effectiveness by conducting service delivery reviews and internal audits as instructed by MANEX. | | |
| Undertake business improvement program informed by recommendations from service reviews and internal audits. | Council reports to IPART on implementation and progress against Fit For The Future improvement targets. | November 2016 |

2. Finance

Context

Despite the many challenges faced, Council's financial situation remains very sound. Council continues to carry a very low level of debt, especially with regard to the General Fund and an acceptable level of cash reserves. In addition, new and increased sources of revenue are constantly being sought and investigated with the aim of raising a level of revenue sufficient to not only provide ongoing services, but also to fund the replacement and renewal of infrastructure as it becomes due.

Council continued to undertake significant steps in the 2015/16 financial year to maintain existing levels of services and infrastructure renewal whilst increasing its capacity to provide for new services and infrastructure. Resources continue to be limited by factors such as rate pegging, the decline in Federal Government grants to local government and the increase take on local government revenues by the State Government.

Council recognises the need to continue to allocate more funds to the renewal of infrastructure. As such the 2016/17 year will see a continuation of increased allocations towards the replacement and renewal of assets or the transfer of funds to reserves that will allow for the continuation of this trend in future years. It is important to note that the gap between the amount Council actually spends on the renewal and replacement of infrastructure.

Despite the significant improvements in Council's financial position in recent years, it is recognised that increased efforts will be required in order for Council to attain an optimal financial position. As such, during 2016/17 Council will be undertaking

a range of reviews and actions that are geared toward not only the continued improvement of Council's financial position but also toward establishing a basis from which Council can attain and maintain a position of financial sustainability.

Council's vital water, sewer and waste operations, which to a large extent are separate from the rest of Council's operations in financial terms, are all extremely sound financially and are able to fund all of the currently planned asset renewals and replacement. All of these activities face the need to renew and replace major infrastructure items in the medium term requiring the expenditure of significant funds. However, at this time, the financial position of these operations is sufficient to allow for the funding of this infrastructure without unexpected increases in taxation levels or decreases in expenditures and/or service levels.

Key Strategies for 2016/2017

1. An improvement in the operating result, designed to allow for greater spending on asset renewal and replacement;
2. A reduction in the amount of infrastructure backlog.

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|--------------------|---------------------|-------------|-------------------|
| Finance | Finance | Finance | Finance Committee |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|--|---------------|---------------|
| Council's Adopted Budget | June 2015 | June 2016 |
| Annual General and Special Purpose Financial Reports | November 2014 | November 2015 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|-------------|-------------|
| Future Fund | 3.1 and 3.2 |

2.1 Maintain and continually improve financial sustainability

| Strategy | | |
|--|---|---|
| Actions | Performance Measure | Target |
| 2.1.1 Implement Council's Fit for the Future strategies as included in Council's 'Further Improvement Plan': | | |
| a. Implement asset management improvement plan. | Implement, monitor and report against new asset management plans. | June 2017 |
| b. Review all Council owned land and buildings to determine where disposal will increase revenue and decrease recurrent operating expenses. | Report on opportunities for land disposal provided. | June 2017 |
| c. Improve business efficiency through improved business systems and revised business processes. | Complete all scheduled service reviews. | June 2017 |
| d. Ensure that outstanding rates, water charges and any other debts are collected in a timely fashion. | Report a rates, annual charges, interest and extra charge outstanding percentage of less than 5% in the annual financial reports. | June 2017 |
| 2.1.2 Only build or accept new assets and infrastructure after taking in to account "whole of life" costs. | | |
| New assets are only built or accepted after completion of thorough business cases and after following Division of Local Government's Capital Expenditure Guidelines. | Assessments undertaken as required. | All eligible projects are subjected to the Capital Expenditure Review process |

2.2 Provide high quality and timely financial reporting

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 2.2.1 Measure and report on adopted financial targets. | | |
| Performance in relation to targets are reported to Finance Committee. | Performance in relation to targets reported to Finance Committee. | February 2017 |
| 2.2.2 Provide 'options reporting' on measures and pathways available to achieve Council's priorities. | | |
| Reporting provided to Finance Committee. | Council indicates overall satisfaction with the quality of the advice provided. | Ongoing |

3. Future Fund

Context

In August 2015, Council resolved to establish a Future Fund to enable the further development of commercial, educational and cultural assets in the Shire. The Future Fund aimed to achieve a target dividend of \$1M each year by 2015/2016 and \$3M each year by 2025. The Fund is on track to achieve these important targets.

In addition to its revenue purposes, the Fund was also developed to grow the Shire's education, creativity and innovation infrastructure and services. The Fund is administered in two divisions a Commercial and Innovation Division and an Education, Creativity and Cultural Division. The purpose of the Commercial Division is to generate a commercial dividend to Councils General Fund and support development of:

- Aged care facilities and businesses
- Livability, entertainment, and hospitality businesses
- Tourism and eco-tourism opportunities and businesses
- Intensive agriculture businesses
- Renewable energy businesses
- Innovative and growth industries

The Education Division operates as 'not for profit' and supports the development of the Shire's education infrastructure, businesses and services including:

- Training infrastructure and services
- Creativity and cultural infrastructure and services
- Preserve and maintain significant heritage items

Key Strategies for 2016/2017

1. Achieve a \$1m dividend from the operations of the Fund
2. Explore, on an on-going basis, opportunities to leverage grant funds and contributions to build education facilities in the Shire
3. Review the Future Fund Policy within the first 12 months.

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|--------------------|--------------------------------|-------------|-------------------|
| Future Fund | Property and Building Services | Future Fund | Finance Committee |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|--------------------|---------------|-------------|
| Future Fund Policy | July 2016 | June 2017 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|--|----------|
| Leveraging innovation and diversity in the local economy | 12.2 |

3.1 Build the Future Fund

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 3.1.1 Continue to build the Future Fund for the purposes set out in the Future Fund Policy. | | |
| a. Acquire new income generating assets within the Fund. | Assets acquired. | November 2016 |
| b. Manage risk in the Fund | Activities and decisions in relation to the Fund consider issues of risk. | As required |

3.2 Build additional education facilities and services within the Shire

| Strategy | | |
|---|--|-------------|
| Actions | Performance Measure | Target |
| 3.2.1 Continually explore opportunities to provide additional educational facilities and services within the Shire by using Future Fund dividends to unlock grant and other opportunities. | | |
| a. Establish the Future Fund Committee in line with the Policy. | Educational, cultural and innovation opportunities identified and prioritised for funding. | July 2016 |
| b. Submit applications to Resources for Regions, Hunter Infrastructure and Investment Fund, Restart NSW, Regional Development grants and any other qualifying source of funds. | Grants prepared and endorsed by Council. | As required |

4. Infrastructure

Context

Road network

Council maintains a road network comprising approximately 69km of State highways, 39km of regional road (Bylong Valley Way), and 588km of local roads, as detailed in the following table.

| Road Asset Group | Sealed (km) | Unsealed (km) | Total (km) |
|----------------------|--------------|---------------|--------------|
| Urban Roads | | | |
| - Muswellbrook | 89.8 | 0 | 89.8 |
| - Denman | 13.9 | 1.4 | 15.3 |
| - Sandy Hollow | 2.1 | 0.4 | 2.5 |
| Rural Roads | 383.0 | 92.4 | 475.4 |
| State Roads | | | |
| - Main Road 209 | 21.4 | 0 | 21.4 |
| - Highway 27 | 47.3 | 0 | 47.3 |
| Regional Road | 39.1 | 0 | 39.1 |
| Total (km) | 596.6 | 94.2 | 690.8 |

The current value of an asset (group) is denoted also as the 'Fair Valuation' or Depreciated Replacement Cost (DRC) and is calculated as the current replacement cost less accumulated depreciation. As mandated by the Division of Local Government in 2009, Councils Fair Valuation of assets was completed in June 2015.

The 'Fair Valuation' of the road and drainage networks (including bridges and furnishings) is assessed to be approximately 72% of its current replacement cost. Council assesses the amount it should recurrently allow for road (including bridges) annual depreciation in accordance with Fair Valuation Guidelines. This value will vary annually, depending on the rates of addition of new or upgraded assets, disposal of old assets and consumption and renewal of existing assets.

Paths

Council has approximately 42.5km of footpaths and cycleways – all of it in the urban centres of Muswellbrook, Denman and Sandy Hollow. The 'Fair Valuation' of the path network is assessed to be approximately 51% of its current replacement cost. Council assesses the amount it should recurrently allow for footpath and cycleway depreciation in accordance with Fair Valuation Guidelines.

Stormwater drainage

Council has approximately 73kms of stormwater drainage measures and over 1000 rural culverts. The 'Fair Valuation' of the measures is assessed to be approximately 64% of its current replacement cost. Council assesses that there is a substantial historical deficit in the provision of stormwater drainage measures, particularly in the older parts of Muswellbrook and Denman townships. Council has allocated recurrent amounts for the construction of new stormwater drainage measures. Council assesses the amount it should recurrently allow for stormwater drainage depreciation in accordance with Fair Valuation Guidelines.

Carparks

Council assesses the 'Fair Valuation' of its 45 maintained carparks to measure approximately 54% of their current replacement cost. Council assesses the amount it should recurrently allow for carpark depreciation in accordance with Fair Valuation Guidelines.

Kerb and gutter

Council has approximately 169kms of kerb and gutter. The 'Fair Valuation' of the kerb and guttering network is assessed to be at approximately 59% of its current replacement cost. Council assesses the amount it should recurrently allow for kerb and gutter network depreciation, in accordance with Fair Valuation Guidelines.

Traffic and safety devices

Council has approximately \$12.4M worth of traffic safety and control devices including guideposts, signs, guardrails, road-markings and traffic islands. The devices are assessed to be at approximately 81% of their average fully capitalised value. Council assesses the amount it should recurrently allow for traffic and safety devices depreciation in accordance with Fair Valuation Guidelines.

Key Strategies for 2016/2017

1. Complete funding strategy for Mine Affected Road Network Plan
2. Reduce waste from Council Infrastructure works activities going to landfill
3. Implement and review asset management plans in conjunction with the updated Integrated Planning and Reporting documents and the Fit For The Future Improvement Plan by June 2017
4. Substantially complete Stage 6 of the Muswellbrook CBD upgrade works.

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|----------------------------|---------------------------|---------------------------|----------------|
| Roads, paths, and drainage | Roads, paths and drainage | Roads, paths and drainage | Infrastructure |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|---|----------------|---------------------------------|
| Muswellbrook Traffic Study | April 2010 | March 2017 <i>See Note 1</i> |
| Walk and Cycle Plan for Muswellbrook and Denman | September 2014 | March 2019 |
| Muswellbrook CBD Masterplan and Specifications | December 2012 | March 2017 <i>See Note 2</i> |
| Road Closures Policy | November 2009 | March 2017 |
| Stormwater Management Plan | May 2013 | March 2018 |
| Muswellbrook and Denman Car Park Study | | March 2017 <i>See Note 3</i> |
| Asset Management Plan | November 2012 | March 2017 |

Notes

There are several plans that are coming up for review. Due to low levels of development and other budget priorities, review of these plans is deferred.

1. Muswellbrook Traffic Study (March 2017)

Due to lower than expected growth, there is no need for a complete review of this plan at this time.

Some traffic planning is being done around the Showground site that will inform decisions about enabling infrastructure and s94 Plans

2. Muswellbrook CBD Masterplans and Specifications (March 2017)

There is a town planning CBD strategy being completed. This may influence a future review of the specifications.

3. Muswellbrook and Denman Carparking Study (March 2017)

Due to lower than expected growth, and significant commitments to build parking in Denman and recently completed major projects in Muswellbrook, there is no need for a complete review of this plan at this time.

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|--------------------|----------|
| Transport services | 6.2 |
| Flood management | 14.1 |

4.1 Maintain and continually improve asset management

| Strategy | | |
|--|---|---------------------------------------|
| Actions | Performance Measure | Target |
| 4.1.1 Maintain and continually improve Asset Management Planning. | | |
| a. Review, monitor and update Asset Management Plans to reflect adopted levels of service. | Asset Management Plans reviewed and exhibited as part of the Integrated Planning and Reporting. | Exhibition by May 2017 |
| b. Review and improve financial modelling based on revised levels of service. | Financial Modelling based on revised levels of service undertaken. | March 2017 |
| c. Implement Asset Management Improvement Strategy. | Report progress to MANEX Quarterly. | Sept 16, Dec 16, March 17 and June 17 |

4.2 Maintain and continually improve road infrastructure and services

| Strategy | | |
|--|---|-------------------------------------|
| Actions | Performance Measure | Target |
| 4.2.1 Recurrently fund and deliver road maintenance programs in the amounts and for the purposes identified in the Road Asset Management Plans. | | |
| Implement prioritised (but responsive) rolling works program of maintenance. | Program carried out within budget. | Quarterly budget review |
| 4.2.2 Recurrently fund and deliver the capital renewal program in the amounts and for the purposes identified in the Road Asset Management Plans. | | |
| a. Provide Council with a list of proposed and alternative projects prior to construction. | Provide list of projects to Council. | List provided prior to construction |
| b. Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards. | Status reports submitted to the Infrastructure Committee. | Quarterly |
| 4.2.3 Rationalise the network to align with use within the Road Asset Management Plans. | | |
| a. Monitor planning approvals of major or consolidating developments to assess whether road closures may be appropriate. | Close redundant roads as appropriate. | Close roads as opportunities arise. |
| b. Conduct road pavement re-valuation. | Asset Management Plan remains updated. | November 2016 |
| c. Provide to Council a list of works proposed for design based on managing improvement of design lead times related to the complexity of the design required and in accordance with the relevant Asset Management Plan. | List provided to the Infrastructure Committee. | August 2016 |

| | | |
|--|--|-------------|
| 4.2.4 Recurrently fund and deliver quality professional design engineering, investigation and costing services for the forward capital works program. | | |
| a. Provide to Council designs and associated costing for the forward financial year. | Designs and associated costings for the forward financial year provided to the Infrastructure Committee. | March 2017 |
| b. Investigate matters and recommend appropriate management treatments. | Reports to Local Traffic Committee and Council. | As required |
| 4.2.5 Traffic Management to ensure safety and appropriate management of Councils delegation to regulate traffic as a Road Authority. | | |
| Participate as a member of the Local Traffic Committee. | Reports to Local Traffic Committee and Council. | As required |
| 4.2.6 Councillor Spokesperson Infrastructure. | | |
| Offer to brief the Councillor Spokesperson monthly in the week preceding the Infrastructure Committee and before any public engagement activities. | Briefings provided before Infrastructure Committee meetings. | As required |

4.3 Ensure new infrastructure is of a high quality and supports associated developments

| Strategy | | |
|---|---|---|
| Actions | Performance Measure | Target |
| 4.3.1 Recurrently fund and deliver quality professional development engineering services recognising the importance of securing assets, by dedication, which are of a high quality and capable of sustainable maintenance and renewal. | | |
| Deliver, within the development planning strategy timeframes, quality professional development engineering advice and assessment. | Quality standards achieved and no substantial delays experienced. | As required |
| 4.3.2 Seek developer contributions via voluntary planning agreements where possible. | | |
| Utilise Voluntary Planning Agreements when mines are seeking approval or modification of consents to fund mining access roads. | Works and/or contributions sought in accordance with the 'Mine Affected Roads Network Plan' and Thomas Mitchell Drive Contributions Plan. | Seek contributions as opportunities arise |

4.4 Maintain and continually improve shared pathways and footpaths

| Strategy | | |
|--|---|--------------------------------|
| Actions | Performance Measure | Target |
| 4.4.1 Recurrently fund and deliver the Footpath and Cycleway Renewal Program in the amounts and for the purposes identified in the Asset Management Plan. | | |
| a. Provide a report to Council on options to be funded and the amounts necessary to achieve the Delivery Plan. | Report provided to Council prior to construction. | As required |
| b. Implement prioritised (but responsive) rolling works renewal program. | Program carried out within budget. | Quarterly in the Budget Review |
| 4.4.2 Recurrently fund and deliver the New Footpath and Cycleway Program in the amounts and for the purposes identified in the Asset Management Plan. | | |
| a. Provide a report to Council on options to be funded and the amounts necessary to achieve the Delivery Plan. | Report provided to Council prior to construction. | As required |
| b. Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards. | Submit a status report to the Infrastructure Committee relating to the implementation of the New Footpath and Cycleway Program. | Quarterly |
| 4.4.3 Review the Footpath and Cycleway Strategy | | |
| Review and update the Footpath and Cycleway programs prior to commencement of new works. | Report to the Infrastructure Committee. | Annually |

4.5 Maintain and continually improve stormwater devices

| Strategy | | |
|---|------------------------------------|--------------------------------|
| Actions | Performance Measure | Target |
| 4.5.1 Recurrently fund and deliver stormwater drainage maintenance programs in the amounts and for the purposes identified in the Asset Management Plan (Stormwater Drainage). | | |
| Implement prioritised (but responsive) rolling works program of maintenance. | Program carried out within budget. | Quarterly in the Budget Review |
| 4.5.2 Recurrently fund and deliver the capital renewal program in the amounts and for the purposes identified in the Asset Management Plan (Stormwater Drainage). | | |
| Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards. | Program carried out within budget. | Quarterly |

| 4.5.3 Fund and deliver a stormwater drainage upgrade program in the amounts and for the purposes identified in the budget. | | |
|--|--|------------|
| Investigate upgrade works for stormwater drainage across the Shire. | Investigations carried out, subject to budget allocations. | March 2017 |

4.6 Maintain and continually improve Council car parks

| Strategy | | |
|--|--|-------------|
| Actions | Performance Measure | Target |
| 4.6.1 Recurrently fund and deliver the capital renewal program in the amounts and for the purposes identified in the Asset Management Plan (Carparks). | | |
| a. Provide Council with a list of proposed and alternative projects prior to construction. | Program delivered in accordance with the strategy. | August 2016 |
| b. Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards. | Program delivered in accordance with the strategy. | June 2017 |

4.7 Maintain and continually improve kerb and gutter

| Strategy | | |
|---|---|----------------|
| Actions | Performance Measure | Target |
| 4.7.1 Recurrently fund and deliver the capital renewal program in the amounts and for the purposes identified in the Asset Management Plan (Kerb and Gutter). | | |
| a. Provide a report to Council on options to be funded and the amounts necessary to achieve the Delivery Plan. | Report provided to Council. | September 2016 |
| b. Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards. | Submit a status report to the Infrastructure Committee relating to the implementation of the capital works program. | Quarterly |

4.8 Improve business and civic precincts and maintain and continually improve urban street sweeping

| Strategy | | |
|--|---|--|
| Actions | Performance Measure | Target |
| 4.8.1 Recurrently fund capital work in the areas identified as constituting the Shire's central business districts. | | |
| Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards. | Delivered in accordance with the strategy. | Update provided in the quarterly project status report |
| 4.8.2 Recurrently fund urban street and footpath sweeping under standardised contract or in accordance with best practice management. | | |
| a. Implement prioritised (but responsive) rolling works program of street and footpath sweeping under contract. | Strategy delivered. | June 2017 |
| b. Review contractual performance quarterly and report non-compliance to Council. | Performance reported to Infrastructure Committee. | Quarterly |
| 4.8.3 Ensure graffiti management practice complies with relevant legislation and best practice standards | | |
| Carry out the management and removal of graffiti with compliance to Council's Graffiti Management Policy. | Provide biannual graffiti management reports to Council's Infrastructure Committee. | Biannual reports provided |

4.9 Maintain and continually improve traffic and safety devices

| Strategy | | |
|--|------------------------------------|--------------------------------|
| Actions | Performance Measure | Target |
| 4.9.1 Recurrently fund and deliver traffic and safety device maintenance programs in the amounts and for the purposes identified in the Asset Management Plan (Traffic and Safety Devices). | | |
| Implement prioritised (but responsive) rolling works program of maintenance. | Program carried out within budget. | Quarterly in the Budget Review |
| 4.9.2 Recurrently fund and deliver the capital renewal program in the amounts and for the purposes identified in the Asset Management Plan (Traffic and Safety Devices). | | |
| Provide a report to Council on options to be funded and the amounts necessary to achieve the Delivery Plan. | Report provided to Council. | September 2016 |

4.10 Manage the Impact of Infrastructure works on the environment

| Strategy | | |
|---|---|--------------------------------|
| Actions | Performance Measure | Target |
| 4.10.1 Environmental Impact Assessment. | | |
| Ensure all Infrastructure works activities undertake a competent Review of Environmental Factors (REF). | Manager declarations quarterly. Audit compliance biannually. | 100% of audited works have REF |
| 4.10.2 Progressively reduce corporate waste to landfill. | | |
| a. Develop construction waste management strategy and recommend actions for next quadrennium based on NPV analysis. | Council adopts plan and associated 4 year Action Plan. | April 2017 |
| b. 4 Year construction waste management prioritised action plan draft program and budget developed. | Budget allocated (funded items). | June 2017 |
| c. Increase utilisation of Mulch, Topsoil and Woodchip product from Muswellbrook Waste Recovery Facility. | Report on activities and approximate quantities and waste charges incurred. | Biannual Dec 16, June 17 |
| d. Increase re-use of recovered road materials; e.g- <ul style="list-style-type: none"> • Milled AC re-use • Select Fill • Topsoil • Green Waste and woodchip | Report on activities and approximate quantities and waste charges incurred. | Biannual Dec 16, June 17 |
| 4.10.3 Reduced emissions from works plant and equipment. | | |
| When purchasing plant and equipment consider the fuel efficiency and emissions. | Appropriate weighting applied consistent with procurement policy for all replacement and new equipment. | Annual Measure |

4.11 Advocate for intergovernmental funding and projects

| Strategy | | |
|--|---|-------------|
| Actions | Performance Measure | Target |
| 4.11.1 Secure funding for a Muswellbrook bypass. | | |
| Seek support for the prioritisation of the Muswellbrook bypass. | Support sought at appropriate times and opportunities. | As required |
| 4.11.2 Advocate for a Denman village bypass | | |
| Advocate for a Denman village bypass | Support sought at appropriate times and opportunities | As required |
| 4.11.3 Secure Resources for Regions funding for regional coal mining affected infrastructure.. | | |
| Seek support for Council's infrastructure priorities for Resources for Region. | Support sought at appropriate times and opportunities. | As required |
| 4.11.4 Seek upgrade to railway level crossings due to increased risk and service interruption from higher usage by rail traffic. | | |
| Seek support for the prioritisation of the upgrade of railway level crossings from the Mining industry and Australian Rail Track Corporation (ARTC). | Report to Council. | As required |
| 4.11.5 Seek a rail bypass for Muswellbrook and Denman. | | |
| Seek support from the mining industry and Australian Rail Track Corporation (ARTC). | Report to Council. | As required |
| 4.11.6 Advocate for an Upper Hunter transport strategy and improvement to the Golden Highway. | | |
| a. Seek support for an Upper Hunter regional transport strategy. | Upper Hunter Regional Transport Strategy project developed. | June 2017 |
| b. Seek support for improvements to the Golden Highway that support safety and heavy vehicle use. | Advocacy program for Golden Highway improvements developed. | June 2017 |

5. Regulation

Context

Muswellbrook Shire Council has a responsibility for ensuring public health and safety and environmental protection. This is achieved through two main activities, education about rights and responsibilities and ensuring legislative compliance and enforcement.

Legislation that provides Council with regulatory power include: The *Public Health Act 2010*, *Companion Animals Act 1998*, *Roads Act 1993*, *Local Government Act 1993*, *Impounding Act 1993*, *Environmental Planning & Assessment Act 1979*, *Protection of the Environment Operations Act, 1997*, *The Swimming Pools Act 1992*, and the *Food Act 1989*.

Key Strategies for 2016/2017

1. Promote responsible waste disposal and address illegal dumping activity
2. Replace Council's animal shelter and improve services
3. Implement Council's Dilapidated Building Policy
4. Move towards a more sustainable cost recovery model of service delivery.

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|--------------------|-------------------------------------|-------------------------------------|---------------------------------------|
| Regulation | Planning and Environmental Services | Planning and Environment Regulation | Corporate Policy & Planning Committee |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|---------------------------------------|---------------|-------------|
| Street Trading Policy | 2015 | 2016 |
| Dilapidated Buildings Policy | 2011 | 2016 |
| Enforcement Policy | 2008 | 2016 |
| Swimming Pools Inspection Program | 2013 | 2017 |
| Companion Animals Management Plan | 2011 | 2016 |
| Food Safety and Public Health Program | 2015 | 2016 |
| On-Site Sewage Management Strategy | 2010 | 2016 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|----------------|-------------|
| Planning | 7.1 and 7.2 |
| Sustainability | 8 |

5.1 Reduce the environmental impact of development on our community

| Strategy | | |
|--|---|-----------|
| Actions | Performance Measure | Target |
| 5.1.1 Carry out regular inspection of building sites and monitor waste. | | |
| a. Monitor development sites for compliance with consent requirements. | Inspect each development site at least twice and report to Council in the Director Planning Community & Corporate Services on any significant non-compliance. | Quarterly |
| b. Undertake regular inspection of building sites to monitor waste management. | Inspect each development site and report to Council in the Director Planning, Community & Corporate Services report any significant non-compliance. | Quarterly |

5.2 Improve animal shelter facilities for companion animals

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 5.2.1 Review options for the development of a shared regional animal shelter. | | |
| Consult with neighbouring Shires to explore options to develop a shared service. | Report on options for a shared service or facility provided to Council. | November 2016 |

5.3 Structures within the Shire are maintained to an appropriate standard

| Strategy | | |
|---|--|-----------|
| Actions | Performance Measure | Target |
| 5.3.1 Implement Council's Dilapidated Building Policy. | | |
| Action taken in accordance with Council's Dilapidated Building Policy. | Report to Council in the Director - Planning, Community & Corporate Services report. | Quarterly |
| 5.3.2 Ensure that property owners submit annual fire safety statements. | | |
| Issue reminder letters to all owners of buildings on Council's register of fire safety measures. | Reminders issued 2 months prior to expiry owner. | Annually |
| 5.3.3 Ensure equitable physical access across Muswellbrook Shire. | | |
| Maintain the internal interdepartmental Physical Access Committee which considers the accessibility of all existing and planned public and council infrastructure and facilities. | Action plan reviewed and reported to Council through the Director – Planning, Community & Corporate Services Report. | June 2017 |

5.4 Maintain and continually improve food hygiene within the community

| Strategy | | |
|---|--|--|
| Actions | Performance Measure | Target |
| 5.4.1 Ensure all regulated premises (food outlets, skin penetration, hairdressers, air handling systems) are registered and inspected. | | |
| a. Review Food Safety and Public Health Program inspections. | Implement inspection program within resource capacity. | June 2017 |
| b. Inspections carried out in accordance with the Food Safety and Public Health Program. | Inspections undertaken and levels of compliance reported. | June 2017 |
| 5.4.2 Provide the community with referral to appropriate training on how to safely prepare, handle and store food. | | |
| Refer the community to TAFE and /or the NSW Food Authority. | Links to appropriate training sources are provided via Council's website. | Website information is accurate and current |
| 5.4.4 Undertake an inspection program for swimming pools within the Local Government Area subject to the provisions of the Swimming Pools Act and take appropriate enforcement action to ensure compliance with legislation. | | |
| Report to Council annually on the implementation of the private swimming pools program. | Brief Council monthly in the Director - Planning, Community & Corporate Services report. | Summary Report submitted to Council annually |

5.5 Move towards cost neutral regulatory service delivery

| Strategy | | |
|---|-------------------------|-----------|
| Actions | Performance Measure | Target |
| 5.5.1 Cost neutral delivery of Regulatory Services. | | |
| Implement Council endorsed recommendations from the Regulatory Services, Service Review in line with Council's enforcement Policy and tolerance levels. | Level of cost recovery. | June 2017 |

5.6 Increase surveillance and regulation of illegal dumping.

| Strategy | | |
|--|--|-----------|
| Actions | Performance Measure | Target |
| 5.6.1 Implement the illegal dumping strategy (RID). | | |
| Implement, monitor and adjust the management plan in association with illegal dumping. | Report progress on illegal dumping action plan to Council. | Quarterly |

5.7 On-site sewage management systems meet regulatory standards.

| Strategy | | |
|---|---|-----------|
| Actions | Performance Measure | Target |
| 5.7.1 Implement the on-site sewage management strategy. | | |
| a. Review the on-site sewage management strategy. | Strategy revised to enable implementation within current resources. | June 2017 |
| b. Ensure all on-site sewage management systems have necessary approvals and inspections are carried out in accordance with the strategy. | Inspections and approvals reported to Council. | Monthly |

5.8 Increase microchipping, lifetime registration and owner information details for companion animals.

| Strategy | | |
|---|--|--|
| Actions | Performance Measure | Target |
| 5.8.1 Achieve Shire wide compliance with the Companion Animal Act. | | |
| Implement, monitor and record compliance with Councils Companion Animal regulation and management plan. | Report an increase in the rate of microchipping, lifetime registration and distribution of owner information on companion animals. | In line with endorsed service review recommendations |

6. Community Services

Context

Muswellbrook Shire residents have access to a wide range of community and government agencies appropriate for their age and needs. Council works with health, welfare and educational organisations from the government and non-government sectors with the aim of improving outcomes for individuals and our community. This occurs through liaison, advisory support, assistance with premises and provision of opportunities for networking. Our commitments this year encompass a range from a supporting baby literacy program to assisting men's sheds

The Denman and Muswellbrook libraries have both been refurbished in recent years. Denman Library was relocated to a new facility in 2007, and Muswellbrook Library reopened following major renovations in 2011. The two libraries now have the spaces to offer activities and services to the community on a larger scale.

Key Strategies for 2016/2017

1. Work with other stakeholders to improve Crisis and Community Housing options
2. Improved transport options are investigated
3. Support the Health and Wellbeing of residents through a wider variety of programs and service deliveries
4. Increase the provision of Library Services and Lifelong Learning in the areas of physical and digital literacy
5. Review Youth Services deliveries and support outcomes that improve physical access
6. Improve the engagement levels in physical, social and learning opportunities for older people
7. Support programs and projects that include Community Development Principals

Reporting

| Principal activity | Organisational unit | Budget item |
|--------------------|---------------------------------|--------------------|
| Community Services | Community and Cultural Services | Community services |

Plans and Policies

| Plan or Policy | Approval Date | Review date |
|--|---------------|-------------|
| Upper Hunter Regional Library – Collection Development | February 2012 | June 2018 |
| Upper Hunter Regional Library – Internet Access | February 2012 | June 2018 |
| Upper Hunter Regional Library – Membership | February 2012 | June 2018 |
| Upper Hunter Regional Library – Overdue Items | February 2012 | June 2018 |
| Upper Hunter Regional Library – Public Display of Items | February 2012 | June 2018 |
| Upper Hunter Regional Library – Library Use | February 2012 | June 2018 |
| Upper Hunter Regional Library – Volunteers | February 2012 | June 2018 |
| Upper Hunter Regional Library – Children and Young Persons | February 2012 | June 2018 |
| Muswellbrook Shire Crime Prevention Plan 2014 -2018 | 2014 | 2018 |
| Muswellbrook Shire Ageing Strategy 2014 - 2017 | 2014 | 2017 |
| Children's Services Strategic Plan 2013-2015 | 2013 | 2016 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|-----------------------------------|-------------|
| Vocational education and training | 5.4.2 |
| Higher education | 3.2 |
| Alcohol and graffiti management | 4.8 and 5.3 |

6.1 Maintain and continually improve crisis and community housing options with the Shire

| Strategy | | |
|--|--|-------------|
| Actions | Performance Measure | Target |
| 6.1.1 Pursue opportunities for place-making and improved livability. | | |
| a. Work in collaboration with other departments of Council and strategically integrate the social housing stock. | Reports submitted to Council via the Director Planning, Community & Corporate Services report. | Quarterly |
| b. Participate in any ongoing place-making activities of the State Government as well as Council. | Reports provided to Council via the Director Planning, Community & Corporate Services report. | As required |

6.2 Facilitate transport services within the Shire

| Strategy | | |
|---|--|-------------|
| Actions | Performance Measure | Target |
| 6.2.1 Ensure that transport within the Shire is as cohesive and comprehensive as possible. | | |
| a. Advocate for continued improvement in the levels of public, private and community transport. | Report provided to Council through the Director Planning, Community & Corporate Services report. | As required |
| b. Review the taxi service strategy. | Report provided to Council through the Director Planning, Community & Corporate Services report. | August 2016 |
| c. Seek support for an Upper Hunter regional transport strategy. | Upper Hunter Regional Transport Strategy project developed. | June 2017 |
| d. Seek support for improvements to the Golden Highway that support safety and heavy vehicle use. | Advocacy program for Golden Highway improvements developed. | June 2017 |

6.3 Advocate for improved health and health services

| Strategy | | |
|--|--|-------------|
| Actions | Performance Measure | Target |
| 6.3.1 Monitor major development applications and, where appropriate, make submissions in respect of the effect of the development on human health and social wellbeing. | | |
| a. Develop a social impact policy that integrates with the DCP. | Improved human health and wellbeing outcomes associated with major developments. | As required |
| b. Provide social impact statements on developments as required. | Improved human health and wellbeing outcomes associated with major developments. | As required |
| 6.3.2 Provide opportunities that enhance community health and wellbeing. | | |
| Support the Men's Shed groups in Muswellbrook and Denman. | Support and assist the Muswellbrook and Denman Men's Shed groups. | As required |

6.4 Facilitate early education providers

| Strategy | | |
|---|--|---------------------|
| Actions | Performance Measure | Target |
| 6.4.1 To assist results in the Australian Early Development Census for the Shire. | | |
| a. Maintain Early Development Network. | Hold three meetings annually. | Annually |
| b. Support the delivery of the Early Literacy Program through Muswellbrook and Denman branches of the Upper Hunter Library Network. | Reports provided to Council via the Director Planning, Community & Corporate Services report. | Quarterly |
| c. Maintain the Early Literacy Program. | Report provided to Council through the Director Planning, Community & Corporate Services report. | Quarterly |
| 6.4.2 Pursue strategies relevant to Council as recommended in the Children's Services Plan. | | |
| Provide access to touch typing training for school aged children. | Reports submitted to Council via the Director Planning, Community & Corporate Services report. | Quarterly |
| 6.4.3 Support engagement in vocational and higher education. | | |
| Develop a strategy to encourage high school students to pursue further education. | Improved retention rates in high school | Annually to Council |

6.5 Provide quality library facilities and services

| Strategy | | |
|--|--|------------|
| Actions | Performance Measure | Target |
| 6.5.1 Build membership and patronage through strategic marketing and planning of library services. | | |
| a. Work collaboratively with existing community services and interagency networks to identify a range of programs and services that the library service can support. | Identify funding to support program deliveries. | June 2017 |
| b. Support a Mobile Children's Collection Library and Home Library Service in partnership with existing agencies. | Report activities to Council through the Director Planning, Community & Corporate Services report. | Monthly |
| c. Increase membership usage of facilities and services, actual and virtual through effective marketing strategies. | Report on usage shows upwards trend to Council on Library. | Quarterly |
| 6.5.2 Ensure quality service through relevant technologies. | | |
| Seek sufficient funding in each budget year to take steps toward an integrated catalogue as well as the use of widespread self-service technologies (apps) including bookings, loans and reservations. | Seek budget funding to meet identified technology improvements. | April 2017 |
| 6.5.3 Provide programs that engage with the community and foster community development. | | |
| a. Support Friends Of Our Library Service (FOOLS) to reflect current and future user needs and interest as well as best practice governance. | Facilitate FOOLS groups and meetings held. | June 2017 |
| b. Collaborate with Community Services to engage with youth, children, older adults, and Culturally and Linguistically Diverse (CALD) communities. | Strategies delivered. | June 2017 |
| c. Develop a primary school and early high school touch-typing program at the library service in collaboration with the community and schools. | Program developed and endorsed by Council. | April 2017 |

6.6 Support Youth Services and Facilities

| Strategy | | |
|---|---|-------------|
| Actions | Performance Measure | Target |
| 6.6.1 Continue to support and develop a range of services and activities for youth. | | |
| Continue to support Muswellbrook Youth Centre in conjunction with Upper Hunter Youth Services to relocate if necessary. | Support provided to Muswellbrook Youth Centre. | As required |
| 6.6.2 Conduct Youth Week activities. | | |
| Deliver Youth Week 2017 activities. | Youth activities delivered and report to Council. | April 2017 |

6.7 Advocate for aged facilities and services

| Strategy | | |
|--|---|-----------|
| Actions | Performance Measure | Target |
| 6.7.2 Continue to develop the Muswellbrook Shire Ageing Strategy. | | |
| Monitor the Muswellbrook Shire Ageing Strategy implementation. | Report to Council through the Director Planning, Community & Corporate Services report. | Quarterly |

6.8 Support community development

| Strategy | | |
|--|--|---------------------------------------|
| Actions | Performance Measure | Target |
| 6.8.1 Provide opportunities for all Shire residents to improve their wellbeing through access to a full range of community services which operate in collaboration with each other. | | |
| a. Convene and facilitate formal networks for human service providers. | Facilitate the Upper Hunter Community Services interagency meetings. | Meetings held 5 times per year |
| b. Support community service providers to operate according to best practice through the provision of information and advice. | That significant support is provided on at least 200 occasions and report to Council. | Monthly |
| c. Fulfil the requirements of external funding provided for community development and planning. | Requirements fulfilled. | As required |
| d. Provide demographic information to both internal and external customers through REMPLAN and Council's website. | Utilise an external provider to enable a range of statistical information to be available on Muswellbrook Shire Council's website. | As required |
| e. To convene and facilitate an annual workshop for community service providers to determine and prioritise improvements required for seamless service provision. | Annual Workshop held, well attended and service provider issues and priorities reported to Council. | March 2017 |
| | Address the issues raised at the Community Information Sharing and Planning Workshop. | 20 % of issues addressed by June 2017 |
| 6.8.2 Facilitate an increase in community development capacity. | | |
| Work with external funding providers and partners to increase community capacity. | Report to Council on Community Development capacity through Director Planning, Community & Corporate Services. | Quarterly |
| 6.8.3 Increase awareness of the Culturally and Linguistically Diverse Communities and services utilised by that group. | | |
| Implement a strategy to ensure culturally diverse residents are supported. | Strategy developed. | June 2017 |
| 6.8.4 Support community service provision through the availability of premises and facilities. | | |
| Monitor the use of Council premises and facilities by community groups and offer subsidies where appropriate. | Community groups are accommodated in Council buildings and facilities. | Quarterly |
| 6.8.5 Increase understanding of localities within the Shire and their assets. | | |
| Finalise and distribute the series of geographically based community asset plans. | Community asset plans finalised and distributed. | August 2017 |

6.9 Maintain and continually improve community rural halls

| Strategy | | |
|---|---------------------|----------|
| Actions | Performance Measure | Target |
| 6.9.1 Implement the Rural Halls Funding Program. | | |
| Deliver the Rural Halls Funding Program. | Funds expended. | May 2017 |

6.10 Advocate for crime reduction

| Strategy | | |
|---|--|-----------|
| Actions | Performance Measure | Target |
| 6.10.1 Support improvements in community safety through the implementation of a Community Safety Strategic Plan. | | |
| Seek external funding to implement the Community Safety Strategic Plan. | External funding sought and Community Safety Strategic Plan implemented. | Quarterly |

7. Planning

Context

Muswellbrook Shire Council plays a critical role in the management of the natural and built environment through strategic land use planning and development assessment functions. In carrying out this function, Council adheres to sustainable development principles with a focus on balancing the social and economic welfare of the community, with the protection and enhancement of the natural environment.

Key land uses include existing and future urban areas, commercial and industrial centres, and the activities of mining, viticulture, traditional primary production, and the thoroughbred industry. Council recognises the significance of these individual activities and industries, and also acknowledges the importance of ensuring their co-existence through appropriate land use management.

Strategies are in place, and will continue to be developed, to ensure the appropriate management, development, protection and conservation of the natural and built environment. Council will continue to work with community, developers, industries, interest groups and Government agencies to ensure the sustainable management and growth of the Muswellbrook Shire.

As changes occur to the New South Wales Planning System, Council will continue to implement process changes not simply to comply with any new legislative requirements, but to realise improvements in processes and ultimately deliver higher quality outputs and services.

Key Strategies for 2016/2017

1. A comprehensive review of assessment planning service delivery
2. A review and restructure of Muswellbrook DCP
3. A Muswellbrook town centre structure plan
4. Denman town centre structure plan
5. A detailed development concept plan for Future Fund held properties between the Conservatorium and the Higher Education campus
6. A review of the Muswellbrook Local Environmental Plan 2009 for:
 - a. Denman
 - b. Unlocking economic development

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|--------------------|---------------------------------------|---------------------------------------|---|
| Regulation | Environmental Planning and Regulation | Environmental Planning and Regulation | Corporate Policy & Planning Committee |
| Water and Waste | Water and Waste Operations | Water Fund | Infrastructure Committee |
| Strategic Planning | Integrated Planning Unit | Integrated Planning | Corporate Policy and Planning Committee |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|---|---------------|-------------|
| Muswellbrook Local Environmental Plan 2009 | April 2009 | June 2017 |
| Muswellbrook Development Control Plan | April 2009 | June 2017 |
| Muswellbrook Section 94A Development Contributions Plan | December 2009 | |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|-------------------------------|----------|
| Future Fund | 3.1 |
| Mine planning | 12.1 |
| Mine environmental monitoring | 8.1.3 |
| Regulation | 5.1 |

7.1 Provide efficient and effective development assessment services

| Strategy | | |
|--|--|---|
| Actions | Performance Measure | Target |
| 7.1.1 Maintain and continually improve the efficiency and effectiveness of development assessment services. | | |
| a. Complete planning assessments efficiently in as short a time as is reasonably possible. | Council endorsed service review recommendations implemented. | By June 2017 |
| b. Reduce the General Fund subsidy provided to planning assessment. | Reduce the General Fund subsidy provided to planning assessment to a more sustainable level. | By June 2017 |
| c. Improve the policies, protocols and processes of development assessment systems. | Amendments to development assessment policies, protocols and processes being drafted and provided to Council for consideration to ensure planning assessments are consistent with and better reflect Council determinations. | By June 2017 |
| 7.1.2 Maintain the Contaminated Land Information System (CLIS). | | |
| Annual report on the status of the contaminated land system. | Report submitted to Council. | June 2017 |
| 7.1.3 Maintain and continually improve the delivery of competitive certification services. | | |
| Deliver a high quality and cost effective service for the delivery of certification services. | A high level of customer satisfaction. | Increased market share of certification services. |

7.2 Ensure a high quality strategic planning program that is carefully prioritised based upon need.

| Strategy | | |
|---|---|---|
| Actions | Performance Measure | Target |
| 7.2.1 Deliver an efficient and effective strategic planning program in consultation with the Council and wider community. | | |
| <p>Complete:</p> <ul style="list-style-type: none"> a. A comprehensive review/restructure of Muswellbrook DCP b. A Muswellbrook town centre structure plan c. A Denman town centre structure plan d. A detailed development concept plan for Future Fund held properties between the Conservatorium and the Higher Education campus e. A review of the Muswellbrook Local Environmental Plan 2009 for: <ul style="list-style-type: none"> (i) Denman (ii) unlocking economic development in the Shire f. A review of the Muswellbrook Development Control Plan for renewable energy 'best practice' initiatives. | Strategies and plans endorsed by Council. | As set out in the Strategic Planning Program. |

8. Sustainability and Heritage

Context

Sustainability

Council recognises the need to develop the Shire more sustainably and as such has established a new Sustainability Team to focus on supporting land and river conservation, native vegetation connectivity, renewable energy generation and use, waste minimisation and re-use, water minimisation and re-use and air quality. Council proposes to more heavily resource the monitoring of mine land rehabilitation in collaboration with the State Government and is investing in major land care projects.

Council is supporting diversification to ensure the Shire is resilient and liveable into the future and will continue to support development that ensures a viable economy within a healthy environment. Council will continue to meet the requirements in all four aspects of sustainability, social, cultural, economic and environmental.

Heritage

Muswellbrook Shire has been settled for many thousands of years and it has many places that are significant because of their natural and Aboriginal heritage. The local government area has many buildings dating from early European settlement in the 19th century which provide first-hand information about how the Shire's modern history developed.

Muswellbrook Shire Council's Heritage Local Environmental Plan identifies buildings and structures, ranging from private homes through to commercial buildings as heritage items.

Key Strategies for 2016/2017

1. Muscle Creek Restoration Project (Stage II)
2. Karoola Wetlands Restoration Project design
3. Facilitate the development of a Hunter River Master Plan
4. Stage II of the Renewable Energy Target works
5. Implement a Main Street Heritage Awnings Program.

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|--------------------------|-------------------------------------|-------------|---|
| Environment and Heritage | Planning and Environmental Services | Environment | Infrastructure and Corporate Policy & Planning. |
| Environment and Heritage | Planning and Environmental Services | Heritage | Heritage Committee |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|---|---------------|-------------|
| Conservation Management Plan – Weidmann Cottage | 2010 | 2015 |
| Muswellbrook Local Environmental Plan 2009 – Heritage | April 2009 | |
| Muswellbrook Development Control Plan – Heritage | April 2009 | |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|---------------------|-------------|
| Waste minimisation | 9.5 and 9.7 |
| Water reduction | 9.2 |
| Aboriginal heritage | 13.1 |
| Cemeteries | 11.7 |

8.1 Land conservation and native vegetation connectivity

| Strategy | | |
|---|--|--|
| Actions | Performance Measure | Target |
| 8.1.1 Develop and implement Upper Hunter Environmental Management Strategy and Hunter River Master Plan | | |
| a. Consult across upper Hunter LGA's to develop an inclusive Strategy and associated Action Plans to address threatened and endangered ecology. | EMS and Hunter River Master Plan endorsed by Council. | December 2016 |
| b. Implement Muscle Creek Restoration Program (Stage 2). | Muscle Creek restoration complete. | June 2017 |
| c. Design the Karoola Wetlands Project. | Stage one of Karoola Wetlands Project implemented. | June 2017 |
| d. Implement targeted Landcare program in cooperation with Regional Landcare Network. | Five new landcare groups established sustainably within the Shire. | Three by June 2017 and five by June 2018 |
| e. Conduct community engagement and education program that support implementation of the EM strategy and plan. | Community engagement program complete. | June 2017 |
| 8.1.2 Support the Great Eastern Ranges initiative Hunter Partnership to develop and enhance conservation connectivity in the Upper Hunter. | | |
| Complete the Stepping Stones program in line with the Great Eastern Ranges Partnership Agreement. | Program evaluated and reported on. | June 2017 |
| 8.1.3 Facilitate mined land rehabilitation and use | | |
| Develop a mined land use strategy. | Report on implementation of mined land use action plan. | June 2017 |

8.2 Waste minimisation and re-use

| Strategy | | |
|--|--|-----------|
| Actions | Performance Measure | Target |
| 8.2.1 Implement the Waste Management Action Plan and Strategy | | |
| a. Develop 12 month waste minimisation targets and associated program of action. | Report on implementation and achievement of set targets. | June 2017 |
| b. Target actions to support businesses to reduce business related waste. | Report on implementation and achievement of set targets. | June 2017 |
| c. Engage with the community in regard to waste minimisation and re-use. | Program evaluated and reported to Council. | June 2017 |
| d. Encourage establishment, participation and maintenance of community gardens. | Existing community gardens active and maintained. | June 2017 |

8.3 Water minimisation and re-use

| Strategy | | |
|---|---|-----------|
| Actions | Performance Measure | Target |
| 8.3.1 Become more efficient in the use and management of water | | |
| a. Implement Council's Water Demand Management Strategy. | Report on progress towards achievement of targets. | June 2017 |
| b. Implement water audit program. | Improved data to inform forward water management program. | June 2017 |
| c. Undertake water efficiency projects on top 5 water users. | Report downwards trend in top 5 water users. | June 2017 |

8.4 Energy

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 8.4.1 Implement an action plan to achieve Council's renewable energy target | | |
| a. Develop action plan to achieve stage 2 of the renewable energy target works. | Report on performance against 40% RET by 2020. | June 2017 |
| b. Implement level 3 energy audit program. | Identify energy savings. | October 2017 |
| c. Implement energy data management program. | Accurate energy use published on Council's website. | January 2017 |
| 8.4.2 Facilitate transition to renewable energy power generation for the Shire | | |
| Investigate opportunities with renewable energy innovators and power suppliers to seek opportunities for joint ventures. | Options paper reported to Council. | December 2016 |

8.5 Air quality

| Strategy | | |
|--|--|---|
| Actions | Performance Measure | Target |
| 8.5.1 Establish a clean air policy | | |
| a. Establish an impacts register to identify current and possible pollution threats. | Register active and maintained. | March 2017 |
| b. Conduct a community engagement program. | Report on community engagement delivered to Council. | March 2017 |
| c. Methane digester at sewage treatment plant. | Methane digester operational. | As per Sustainability Action Plan Timeframe |

8.6 Climate change adaption

| Strategy | | |
|--|--|-----------|
| Actions | Performance Measure | Target |
| 8.6.1 Encourage eco-friendly industries to establish in the Shire | | |
| a. Undertake an Economic Diversification analysis. | Report on economic diversification targets presented to Council. | June 2017 |
| b. Develop an innovation strategy for the Shire. | Report presented to Council. | June 2017 |

8.7 Heritage

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 8.7.1 Maintain items of heritage significance within the Shire. | | |
| a. Implement the Heritage Small Grants Program. | Heritage Small Grants Program developed, endorsed by Council and implemented. | December 2016 |
| b. Seek grant funding for the restoration or maintenance of items of heritage significance within the Shire. | Grant funding sought. | As required |
| c. Develop and implement a Main Street Heritage Awning Poles Refurbishment and Re-installation Program. | Main Street Heritage Awning Poles Refurbishment and Re-installation Program developed, endorsed by Council and implemented. | June 2017 |
| d. Consult with the Councillor spokesperson for Environment and Heritage. | Regular briefings provided. | As required |

9. Utilities

Context

Council as the Local Water Utility provides water treatment and reticulated drinking water supply services to the urban areas of Muswellbrook, Denman and Sandy Hollow and sewerage reticulation and treatment to the urban areas of Muswellbrook and Denman. The fully regulated Hunter River provides a high reliability source for both Muswellbrook and Denman. Sandy Hollow relies for its water supply on the Goulburn River, which over the course of the last drought proved reliable for the village at its current size.

Council provides domestic waste services for the townships and some limited rural roads along the truck travel routes. Council has a three bin system: weekly mixed waste, fortnightly recycling and green waste service. This has worked extremely well with Council achieving significant domestic recycling rates, compared to other Hunter councils.

Council operates a waste management centre in Muswellbrook and a transfer station in Denman.

The operational context is dynamic having to balance service quality and cost delivery expectations whilst complying with increasingly demanding regulations. Whilst operations aspire to being sustainable, contributing to organisational overheads and dividends, there are opportunities to improve business outcomes as best practice and integrated strategies are implemented.

Quality Water Supply, Sewerage and Recycled Water (Strategic Planning & Asset Management)

Strategic Planning

Council is now substantially compliant with the State Government's Best Practice in Management of Water & Sewerage Systems Guidelines. This requires ongoing commitment to Integrated Water Cycle Management, business management and asset management.

The Utilities of Muswellbrook, Singleton and Upper Hunter have formed the Upper Hunter Local Water Utilities Alliance (UHLWUA). Recently UHLWUA has achieved good outcomes for the member Councils including collaborative sewer relining project, joint technical standards, with sharing of resources for regulation of businesses under these policies.

Recent joint tenders have proven to save cost.

Muswellbrook is experiencing significant growth pressures requiring major upgrades of the water & sewer systems in the immediate future to ensure Council is able to provide these services to areas of new residential land release in both Muswellbrook & Denman. Council has adopted a strategy to fund the infrastructure.

Asset Management

The Asset Management Plan documents the extent of infrastructure holdings, the existing levels of service, strategies for the proper management of risk and future demand, life cycle costs for new services and assets, and a long term cash flow analysis of required expenditure, including maintenance, renewal costs and depreciation.

Quality Waste Management Services

The Council's Waste Management Facilities (WMF's) include:

1. At Muswellbrook a landfill, a contractor run Materials Recycling Facility (MRF), an internal transfer station, and a Council run recycling area for all non-MRF recyclables including green waste, scrap metal, pallets, batteries and DrumMUSTER, which operates 7 days a week.
2. A transfer station and recycling centre for domestic waste at Denman, which is open Friday to Monday inclusive.

Council is committed to continuously improving the service levels and productivity, and reducing the environmental footprint of its waste services through adoption of sustainable waste practices, innovative technologies and landfill management.

This has resulted in substantial improvements in efficiency, recycling and exclusion of organics from the landfill in this the last decade. There is however still significant scope through structural review, pricing and cultural change to improve this performance, especially in the commercial and industrial waste area, where the existing facilities are not designed to handle the commercial quantities of recyclable materials now being generated.

The NSW Government has imposed a waste levy since 2009. The levy for 2016-17 will be

approximately \$78 per tonne. Returns to Councils paying the levy are under grant programs such as 'Waste Less Recycle More'.

Council has an obligation under the Protection of the Environment (Operations) Act to manage materials that are technically classified as waste from all of its construction and operational activities. A proportion of these materials have potential for reuse. Council has a stockpiling area for the reusable materials pending their reuse in other areas of Council's operations.

Strategic Planning

Council has developed a Waste Management Strategy which integrates with the Regional Strategy developed in 2014 with Council an active participant. This strategy will inform Council about future options. Following adoption, the Strategic Waste Management Business Plan will be reviewed.

The Muswellbrook WMF currently receives waste from domestic waste sources within Muswellbrook Shire and part of Upper Hunter Shire, and from commercial operators servicing the Upper Hunter sub-regional area. The Denman Transfer Station services Denman and the surrounding rural area as a domestic waste drop off facility. Council is exploring opportunities to expand collaborative recycling and recoverables and to share waste collection contracts with Upper Hunter Council when contracts conclude June 2018.

Recent landfill surveys indicate a remaining life of 20 years, a significant increase in capacity over earlier investigations.

Key Strategies for 2016/2017

The Integrated Water Cycle Management Plan and Strategic Business Plans have highlighted a number of areas in which Council needs to invest over the next 25 years, to sustain adequate levels of service; and comply within a more stringent regulatory environment, as follows:

1. Muswellbrook sewage treatment plant (recycle water treatment works (RWTW)) is aged and near capacity requiring full replacement. Detailed design is underway for a new plant immediately south of the existing plant, with construction currently planned to commence in 2016 and for completion by late 2017.
2. Muswellbrook water treatment plant is also aged and near capacity requiring partial replacement and upgrades. Planned flexible staged upgrades will match demand needs.
3. Complete review of Integrated Water Cycle Management Plan which will, in part, inform decisions about requirements for, and timing of new and upgraded infrastructure.
4. Implement the Shire Waste Management Strategy.
5. Supplement adopted pricing regimes with education programs to achieve significant reductions in the amount of commercial and demolition waste and other recyclables disposed of to landfill by major clients.
6. Implement new kerbside waste and recyclables collection contract from July 2018; including opportunities to participate in regional or sub-regional cooperation in waste collection contracts.
7. Investigate the potential for processing food and garden organics, in order to reduce the amount of organic material going to landfill.
8. Develop and implement education programs as funds become available from the Waste Less, Recycle More grants program.

Reporting

| Principal activity | Organisational unit | Budget item | Committee |
|--------------------|--------------------------|--|--|
| Utilities | Community Infrastructure | Water,Sewerage | Infrastructure and Corporate Policy and Planning Committee |
| Utilities | Community Infrastructure | Domestic Waste Management Solid Waste Management | Infrastructure Committee Corporate Policy & Planning Committee |

Plans and Policies

2016/17 will see a continuation of the past works aimed at improving the level of service to the community in the most affordable and sustainable manner. Best Practice Management compliance is a continual improvement commitment. Utilities have achieved substantial compliances with verification confirmed by external audit. A number of the elements will be reviewed this year, focussing on a coordinated approach within the UHLWUA. There will be an emphasis on services sustainability, value for money, provision of services, and effective risk management, including safety measures - all of paramount importance.

The current strategic documents under which Council operates are as follows:

| Plan or Policy | Approval date | Review date |
|--|---------------|---------------|
| Integrated Water Cycle Management Plan | August 2008 | March 2017 |
| Water & Sewer Strategic Business Plans | June 2014 | March 2019 |
| Drought Management Plan | December 2007 | June 2017 |
| Demand Management Plan | June 2014 | June 2017 |
| Developer Servicing Plan | December 2014 | December 2016 |
| Water & Sewer Strategies to accommodate growth in Muswellbrook and Denman. | June 2014 | August 2017 |
| Effluent Reuse Strategy | June 2014 | June 2017 |
| Sewerage System Pollution Reduction Plan | June 2014 | June 2017 |
| Liquid Trade Waste Policy | December 2011 | December 2016 |
| The Muswellbrook Waste Management Strategic Business Plan | March 2010 | March 2017 |
| Environmental Management Plan – Muswellbrook Waste Management Facility. | December 2011 | Annually |
| Environmental Management Plan – Denman Resource Recovery and Transfer Station. | April 2011 | Annually |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|-------------------------------|----------|
| Asset management planning | 4.1 |
| Financial management planning | 2.1 |
| Workforce planning | 1.9 |

9.1 Plan financially sustainable water and sewer systems

| Strategy | | |
|--|--|---------------|
| Actions | Performance Measure | Target |
| 9.1.1 Ensure long term compliance with Best Practice Water Supply and Sewerage Guidelines. | | |
| a. Review the Integrated Water Cycle Management Plan (IWCM) and incorporate the associated Financial Plan and Water Conservation and Demand Management Plan. | Report on the review of the Integrated Water Cycle Management Plan provided to Council. | December 2016 |
| b. Review the Asset Management Plan. | Report on the review of the Asset Management Plan provided to Council in time for exhibition with the draft Integrated Planning and Reporting documents. | May 2017 |
| 9.1.2 Replace Muswellbrook Sewage Treatment Works (STW). | | |
| Substantial commencement of construction expected in this financial year with completion in the 2017-18 year. | Meet the milestones of the project in the agreed work program and report the plan to the Infrastructure Committee. | Quarterly |
| 9.1.3 Ensure compliance with appropriate financial ratios. | | |
| Ensure Financial Ratios are within bounds set by Industry Practice Guidelines. | Actual results reported as part of the Annual Financial Statements. | November 2016 |
| 9.1.4 Recurrently fund and deliver quality and professional design engineering, investigation and costing services. | | |
| a. Provide Council with a list of proposed investigation and design projects. | List provided to Infrastructure Committee. | August 2016 |
| b. Provide designs and associated costings for the forward financial year. | Designs and costings provided to the Infrastructure Committee. | March 2017 |
| 9.1.5 Ensure essential infrastructure plants are not impacted by urban encroachment. | | |
| Establish appropriate buffer zones around critical Council assets in accordance with guidelines and affordable financial limits. | Appropriate protective planning instruments created. | April 2017 |
| 9.1.6 Councillor Spokesperson Utilities. | | |
| Brief the Councillor Spokesperson monthly in the week preceding the Infrastructure Committee and before any public engagement activities. | Briefings provided before Infrastructure Committee. | As required |

9.2 Operate and maintain water and sewerage services to minimise impacts on the environment and community

| Strategy | | |
|---|---|--------------------------------|
| Actions | Performance Measure | Target |
| 9.2.1 Assess environmental impacts from works activities. | | |
| Ensure all Infrastructure works activities undertake a competent Review of Environmental Factors (REF). | Manager declarations quarterly. Audit compliance biannually. | 100% of audited works have REF |
| 9.2.2 Test and monitor water supply and sewerage system, including re-use systems, to ensure legislative compliance. | | |
| Report water and sewer system health guideline and licence parameters. | Reports presented to Council. | Quarterly |
| 9.2.3 Review effluent reuse arrangements with relevant stakeholders to ensure secure and cost effective effluent disposal. | | |
| Review/develop effluent reuse agreements with relevant stakeholders. | Establish effluent reuse agreement with relevant stakeholders. | October 2016 |
| 9.2.4 Ensure the responsible management of liquid trade waste. | | |
| a. Finalise Liquid Trade Waste agreements with 85% of applicable businesses in Muswellbrook and Denman. | Liquid Trade Waste Agreements with 85% of applicable businesses in the Shire finalised. | September 2016 |
| b. Monitor higher risk zones within the sewer system to ensure compliance of businesses with Liquid Trade Waste Policy. | Reported annually. | August 2016 |
| c. Undertake inspections and approvals on liquid trade waste premises and agreements. | Report annually. | June 2017 |
| 9.2.5 Maintain regional water and sewer management collaboration. | | |
| Identify, develop and implement collaborative regional sustainable project options through Upper Hunter Local Water Utilities Alliance. | Report submitted to Council and Upper Hunter Water Alliance Steering Committee. | Quarterly |
| 9.2.6 Provide and maintain effective customer service with appropriate levels of service | | |
| Report compliance with adopted levels of service. | Reports submitted to Council. | Quarterly |

9.3 Upgrade or renew infrastructure to provide safe, secure, efficient and effective water supply and sewerage services for customers

| Strategy | | |
|--|--|-------------------------------------|
| Actions | Performance Measure | Target |
| 9.3.1 Recurrently fund and deliver the capital renewal and new/upgrade programs in the amounts and for the purposes identified in the Asset Management Plans. | | |
| a. Provide Council with a list of proposed and alternative projects prior to construction. | Provide list of projects to Council. | List provided prior to construction |
| b. Deliver the capital program substantially on time, on budget and in accordance with relevant design and construction standards. | Work Program reviewed monthly and reported to Council quarterly. | Quarterly |
| 9.3.2 Improve the security of water supply within the Shire. | | |
| Assess and deliver approved projects. | Implementation of approved projects as adopted by Council. | June 2017 |

9.4 Maintain affordable and best practice Landfill Environmental Standards

| Strategy | | |
|--|--|---------------|
| Actions | Performance Measure | Target |
| 9.4.1 Review the Landfill Environmental Plan (LEMP). | | |
| Review the Landfill Environmental Management Plan annually and fund/ implement relevant actions. | Report on and review the Landfill Environmental Management Plan to the Infrastructure Committee. | February 2017 |
| 9.4.2 Investigate acquisition and development of a new landfill void. | | |
| a. Assess potential to expand waste business (hold discussions and issue potential customers with Prospectus). | Report progress to Council. | July 2016 |
| b. Formalise a legal agreement with Muswellbrook Coal. | Legal agreement in place, subject to Council direction. | December 2016 |
| c. Commence Environmental Impact Study and associated design studies. | Environmental Impact Study and associated design studies commenced subject to results of marketing concept prospectus. | February 2017 |

9.5 Provide financially sustainable waste services

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 9.5.1 Reviewing and improving the Asset Management Plan, Financial Modelling and Strategic Business Plan. | | |
| a. Review and update the financial model. | Financial Model reviewed. | December 2016 |
| b. Review business plan and develop business plan. | Report on Strategic Business Plan submitted to Corporate Policy & Planning Committee. | March 2017 |

9.6 Provide a long term safe, secure, efficient and effective kerbside waste and recycling service for customers

| Strategy | | |
|---|--|--------------|
| Actions | Performance Measure | Target |
| 9.6.1 Ensure reliable and efficient kerbside collection. | | |
| a. Monitor the current contractor's Key Performance Indicators (KPIs) and regulatory requirements. | Compliance with KPIs and report to Council. | Quarterly |
| b. Undertake discussions with neighbouring Council's to identify opportunities for a regional collection contract potentially to be implemented from July 2018. | Discussions with neighbouring councils held, opportunities identified and reported to Council. | January 2017 |

9.7 Provide a long term safe, secure, efficient and effective waste management and resource recovery service for customers

| Strategy | | |
|--|---|-----------|
| Actions | Performance Measure | Target |
| 9.7.1 Implement Adopted Waste Management Strategy | | |
| Implement and monitor effectiveness of various adopted and funded actions. | Report on the progress and effectiveness of the various actions in the Shire Waste Management Strategy. | Quarterly |
| 9.7.2 Increase the capacity and efficiency of current facilities including reuse and recycling. | | |
| Implement actions identified and funded in the Shire Waste Strategy. | Report on Waste Strategy actions annually. | June 2017 |

| 9.7.3 Provide waste management facilities that are accessible and well managed at industry best practice. | | |
|---|---|---------------|
| Operate in accordance with the New South Wales Environment Protection Agency (EPA). | Submit annual return to the Environmental Protection Agency. | January 2017 |
| 9.7.4 Landfill has the capacity to meet Council's level of operation. | | |
| Develop designs (including staging options) for site infrastructure. | Report to Council. | June 2017 |
| 9.7.5 Improve the community's understanding and attitudes toward waste management issues. | | |
| Undertake community education program actions identified and funded in the Shire Waste Strategy. | Report on progress on the Better Waste and Recycling Fund Action Plan. | June 2017 |
| 9.7.6 Develop and implement options for the removal of food waste from the landfill. | | |
| a. Finalise investigations for the removal of food waste from the landfill. | Investigations undertaken and options with proposed strategy reported to the Infrastructure Committee. | July 2016 |
| b. Tender for services to receive, process and market food and garden organics and potentially sewerage sludge. | Report options and costs to Council for a decision. | December 2016 |
| c. Roll out a trial subsidised at source composting and/or vermicomposting systems supplemented by community education and marketing campaigns and materials. | Report on uptake and effectiveness of the trial and recommendations to Council on potential continuance of the system as is, or modified. | March 2017 |
| d. Offer similar service (up scaled) to interested primary schools together with school gardens etc. | Report on uptake and effectiveness of the trial and recommendations to Council on potential continuance of the system as is, or modified. | March 2017 |

10. Arts and Culture

Context

The Muswellbrook Regional Arts Centre provides a focal point for the Shire and the surrounding Region for the appreciation of arts and culture, a key exhibition and events space and a home for the Muswellbrook Art Collections.

The Collections currently contain over 1,500 pieces, valued at approximately \$4 million, covering the period of Australian art from mid-20th century to the present and ranging over artists books, ceramics, jewellery, painting, sculpture, weaving and works on paper. The Arts Centre also houses an extensive research library.

The importance and necessity for meaning and expression in people's lives and for a connection to the community takes on ever increasing importance. This need is, in part, satisfied by the accessibility of the collections to the communities of the Upper Hunter, Muswellbrook and Singleton Shires.

In order to better understand the existing cultural resources of the Upper Hunter region, Muswellbrook Shire Council will be developing a Cultural Plan for the next four year delivery program. Community consultation will assist in the development of the plan. The Arts and Culture Advisory Committee will form the core reference group for this work, this committee includes representatives from groups who already have a strong interest in cultural activities.

Key Strategies for next 4 years

Regional Arts Centre

1. Foster a community appreciation of arts and culture.
2. Maintain the Muswellbrook Regional Arts Centre as a key exhibition and events space within the Upper Hunter sub-region.
3. Develop the Muswellbrook Art Collections as a leading regional resource.

Community and Cultural Development

1. Provide a focus for a coordinated approach to cultural development in the Shire through consultation and planning.
2. Provide support and development for community groups within the Shire.

Reporting

| Principal activity | Organisational unit | Budget item |
|--------------------|---------------------------------|------------------|
| Arts and Culture | Community and Cultural Services | Arts and Culture |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|--------------------------|---------------|-------------|
| Council Policies on Arts | Various | Various |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|----------------------------|----------|
| Aboriginal art and culture | 13.1 |

10.1 Visual arts

| Strategy | | |
|---|---|-------------|
| Actions | Performance Measure | Target |
| 10.1.1 Manage and promote the Muswellbrook Collection | | |
| a. Seek funding/donations to implement conservation plan. | Quality of the collection maintained. | June 2017 |
| b. Seek funding to improve storage and workshop facilities at the existing Arts Centre. | Funding received to design extension for wet and dry area. | June 2017 |
| c. Seek funding to improve storage and workshop facilities at the existing Arts Centre. | Funding received to design extension for Wet and Dry area. | June 2017 |
| d. Maintain an active cultural scene for the visual arts. | School and other community groups visit the Arts Centre. Website active and up to date, newsletters distributed, exhibitions well attended. | June 2017 |
| e. Review the Arts Centre operations. | Implement service review recommendations. | June 2017 |
| f. Brief the Councillor spokesperson for Arts and Culture. | Regular briefings provided. | As required |

10.2 Performing arts

| Strategy | | |
|--|--|-----------|
| Actions | Performance Measure | Target |
| 10.2.1 Maintain an active cultural scene for the visual and performing arts | | |
| Facilitate development of a 500 seat performance venue. | Report to Corporate Policy and Planning Committee. | June 2017 |

10.3 Film

| Strategy | | |
|---|---|---------------|
| Actions | Performance Measure | Target |
| 10.3.1 Investigate opportunities to promote film and photographic arts | | |
| Liaise with regional and local community arts community. | Report to Arts and Cultural Advisory Committee. | December 2016 |

10.4 Public art

| Strategy | | |
|--|---|---------------|
| Actions | Performance Measure | Target |
| 10.4.1 Invest in and facilitate public art that contributes to building a strong sense of place | | |
| a. Investigate opportunities for public art through the Arts and Cultural Advisory Committee. | Recommendations received from Arts and Cultural Advisory Committee. | December 2016 |
| b. Five pieces of art, in 5 places, in 5 years. | One piece of art placed. | June 2017 |

10.5 Cultural events

| Strategy | | |
|---|--|---------------|
| Actions | Performance Measure | Target |
| 10.5.1 Increase opportunities for participation in cultural events, particularly youth participation | | |
| a. Provide financial support to community art groups. | Arts Upper Hunter delivers an arts program annually. | June 2017 |
| b. Artist Festival supported. | Artist Festival held. | November 2016 |

11. Sport and Recreation

Context

Council provides and manages selected recreation facilities in consultation with and for the community. These facilities are directed towards active and passive recreation for all age groups and public amenity. The facilities Council provides for the community include playgrounds, parks, swimming pools, sports fields, cycle ways, pathways, passive reserves and street trees.

Council's facilities are maintained through Asset Management Plans that document the extent of infrastructure holdings, the existing levels of service, strategies for the proper management of risk and future demand, life cycle costs for new services and assets, and a long term cash flow analysis of required expenditure, including maintenance, renewal costs and depreciation.

Council's sport and recreation assets are maintained to meet safety guidelines and ensure the safety of the community.

Key Strategies for 2016 – 2017

1. Sporting field restoration program
2. User group consultation
3. Master Plan for the Olympic Park Precinct (and Olympic Park car park)
4. Dollar for Dollar Recreation Grants Program
5. Implement energy and water efficiencies.

Reporting

| Principal activity | Organisational unit | Budget item | Committees |
|-------------------------|--------------------------|-------------------------|--|
| Sporting and Recreation | Community Infrastructure | Sporting and Recreation | Infrastructure Committee Corporate Policy & Planning |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|---|----------------|-------------|
| Buildings Strategic Business Review | July 2010 | July 2020 |
| Denman Recreation Area – Master Plan | 2011 | 2021 |
| Muswellbrook Shire Recreation Study | 2011 | 2016 |
| Walk and Cycle Plan for Muswellbrook and Denman | March 2014 | March 2017 |
| Bowman Park Plan of Management | May 2002 | May 2017 |
| Denman Recreation Area Plan of Management | August 2011 | August 2017 |
| Highbrook Park Plan of Management | May 2002 | May 2017 |
| Hunter Park Plan of Management | March 1996 | March 2017 |
| Memorial Hall Denman Plan of Management | September 1996 | March 2017 |
| Olympic Park Operating Plan | May 2002 | May 2017 |
| Senior Citizens Centre Plan of Management | April 1996 | April 2017 |
| Simpson Park Plan of Management | March 2006 | March 2017 |
| Victoria Park Plan Of Management | May 2002 | May 2017 |
| Weeraman Fields Operating Plan | May 2002 | May 2017 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|--------------------------------|----------|
| Cycleways and shared footpaths | 4.4 |

11.1 Plan, provide and manage a selected range of recreation facilities to an appropriate standard in a safe and efficient manner

| Strategy | | |
|--|---|--------------|
| Actions | Performance Measure | Target |
| 11.1.1 Ensure public infrastructure is able to cope with the Shire's planned growth needs through review and improvement of sporting and recreation infrastructure. | | |
| a. Maintain grounds to a standard not less than benchmarked regional grounds. | Benchmark to determine standard. | June 2017 |
| b. Implement the sporting field restoration program | Report on progress | June 2017 |
| c. Undertake a peer review of sport and recreation facilities. | Peer review used to assist planning and budget. | June 2017 |
| d. Formulate capital budgets and identify funding sources. | Budgets prepared and funding sources identified. | March 2017 |
| e. Complete the Recreational Needs study. | Study used for planning and budget purposes. | October 2016 |
| 11.1.2 Improve the quality of assets by implementing asset management plans. | | |
| Prepare budget for maintenance and renewals in accordance with Asset Management Plan. | Budget prepared and funding sources identified. | March 2017 |
| 11.1.3 Review and improve community land Plans of Management. | | |
| Upon Budget approval update 50% Plans of Management. | Budget allocations sought and funding sources identified. | March 2017 |
| 11.1.4 Maintain planning instruments and practices to ensure dedicated open space is suitable and sustainable. | | |
| Ensure new areas of open space and recreational assets gained through the development process comply with appropriate planning instrument. | Report provided to Council. | June 2017 |
| 11.1.5 Programming inspections and maintenance schedules. | | |
| a. Maintain currency of precinct maintenance manual. | Precinct maintenance manual reviewed and updated. | June 2017 |
| b. Implement field renovation strategy to improve standards. | Condition of fields improved. | June 2017 |
| c. Implement asbestos report recommendations. | Remediation works undertaken in accordance with budget allocations. | June 2017 |

| 11.1.6 Consult with user groups. | | |
|---|---|-------------|
| a. Implement user group consultation program. | User agreements and requests well managed. | As required |
| b. Community input into required standards and levels of service. | Service levels and standards reflected in asset management plans. | As required |
| c. Brief Councillor spokesperson for Sports and Recreation | Regular briefings provided. | As required |

11.2 Improve long term financial sustainability of sporting and recreational facilities and infrastructure assets

| Strategy | | |
|--|---|---|
| Actions | Performance Measure | Target |
| 11.2.1 Maintain the sporting and recreational facilities to standard. | | |
| a. Review fees and charges and investigate user pays system. | Implement new fees and charges system. | December 2016 |
| b. Implement a small grants dollar for dollar program. | Sporting groups contribute to maintenance of sporting grounds. | Annually |
| c. Implement a major grants dollar for dollar program. | Provide program guidelines. | October 2016 |
| d. Implement rolling maintenance program. | Sports and recreational facilities well maintained. | June 2017 |
| 11.2.2 Exploring modes of delivery, funding options and business plans to minimise net cost to ratepayers. | | |
| Identify alternative funding sources to council and apply for grants where applicable. | Report on successful applications. | As required |
| 11.2.3 Encourage increased community involvement in organised sporting associations so that they become more viable and self-sustaining. | | |
| Undertake community involvement sessions in accordance with the Community Engagement Strategy. | Community involvement sessions undertaken, subject to budget allocations. | September 2016 and March 2017 |
| 11.2.4 Conduct thorough business case reviews for all new facilities and proposals including whole of life cost. | | |
| Prepare whole-of-life costings and a business case for new facilities. | Whole-of-life costings and business case prepared for new facilities. | Prior to recommendation to include in the budget or works program |

11.3 Develop new recreational and sporting assets

| Strategy | | |
|---|--|-------------|
| Actions | Performance Measure | Target |
| 11.3.1 Carry out investigation and design on forward works program. | | |
| a. Provide to Council a list of works proposed for design based on managing improvement of design lead times. | List provided to the Infrastructure Committee. | August 2016 |
| b. Olympic Park Master Plan. | Master Plan endorsed by Council. | June 2017 |
| 11.3.2 Investigate and implement alternative modes of recreational and sporting service delivery. | | |
| Review the performance of partnerships in the delivery of cost effective and quality services. | Partnerships maintained subject to budget allocations. | March 2017 |
| 11.3.3 Ensure all new assets comply with adopted specifications and meet the agreed function. | | |
| All new installed assets comply with adopted specifications and perform the agreed function. | New assets comply with adopted specifications. | As required |
| 11.3.4 Deliver capital program as budgeted. | | |
| Deliver other minor capital works program as funded. | Program reviewed monthly and reported to the Infrastructure Committee. | Quarterly |

11.4 Provide cycleway and pathway networks across Muswellbrook and Denman

| Strategy | | |
|--|---|------------|
| Actions | Performance Measure | Target |
| 11.4.1 Use the Walk and Cycle Plan to guide the provision of facilities in open spaces. | | |
| Plan future recreation facilities with regards to the Walk and Cycle Plan within budgetary provisions. | Advice provided to the update of the Walk and Cycle Plan. | March 2017 |

11.5 Manage the impact of sport and recreation works on the environment

| Strategy | | |
|---|---|-------------|
| Actions | Performance Measure | Target |
| 11.5.1 Implement energy and water efficiency initiatives. | | |
| a. Assess the environmental impacts of works and activities. | Environmental mitigation plans provided. | As required |
| a. Implement appropriate cost efficient energy and water saving devices and practices within budgetary constraints. | Report on achievements to the Infrastructure Committee. | March 2017 |
| b. Develop Potable Water Consumption Reduction (PWCR) action plan and adopt targets for next quadrennium based on business case with NPV. | Council adopts plan and associated 4 year WL Action Plan. | March 2017 |
| c. 4 Year PWCR Action Plan budget. | Budget allocated (funded items). | June 2017 |
| 11.5.2 Use of recycled products e.g., mulch to reduce mowed areas and landfill. | | |
| a. Budget and implement the use of recycled products on identified areas to reduce maintenance and waste to landfill. | Report to Council. | June 2017 |
| b. Utilise recovered, processed and stockpiled products from Council's waste management facility, e.g topsoil, woodchip, mulch and compost. | Report to Council on quantities used. | June 2017 |

11.6 Provide responsive customer service

| Strategy | | |
|---|---|-------------|
| Actions | Performance Measure | Target |
| 11.6.1 Provide focused community education. | | |
| a. Undertake training sessions and Work Health and Safety inductions for volunteers working on Council land. | Training session for new and existing volunteers held. | As required |
| b. Participate in Council promotions, events and website to engage the community. | Participated in Council promotions, events to engage the Community. | As required |
| 11.6.2 Surveys to determine needs and satisfaction levels. | | |
| Participate in Council's community surveys. | Participated in Council's community survey. | March 2017 |
| 11.6.3 Improve customer response. | | |
| Review and report to Council on the number of service requests received, average time to complete service and average number of outstanding service requests. | Track improved response rate over 12 month period. | June 2017 |

11.7 Plan, provide and maintain appropriate cemetery spaces

| Strategy | | |
|---|---|---------------|
| Actions | Performance Measure | Target |
| 11.7.1 Identify and investigate the feasibility of a suitable site for a new cemetery and other options. | | |
| a. Undertake feasibility studies for shortlisted sites. | Preferred site reported to the Corporate Policy and Planning Committee. | December 2016 |
| b. Provide wheelchair access to Denman Cemetery | Accessibility to Denman Cemetery improved. | June 2017 |

12. Industry

Context

Muswellbrook is strategically and geographically situated in the centre of the Upper Hunter sub-region and serves as the principal administrative centre for government and non-government services. The Upper Hunter sub-region has, and continues to make, a rich and proud contribution to Australian life through primary production, literature and the arts. It is the principal home of the southern hemisphere's thoroughbred rearing farms and the birthplace of the iconic Australian Blue Heeler Cattle Dog. It contributes significantly to the broader Hunter's proud and long identity as a centre of viticulture, wine-making, coal mining and energy generation. The writer Donald Horne was raised in Muswellbrook and the Upper Hunter has a long connection with a plethora of other authors, musicians and artists. The Upper Hunter also contributes to the broader Hunter's heritage feel including the liberal use of sandstone as a construction material in the early settlement period.

Muswellbrook Shire has every reason to be optimistic about its future. Historically, it has been economically reliant, to a very significant extent, on the thermal coal industry – an industry facing substantial headwinds in both the shorter and longer terms but mining still has a long way to run. The Shire's predominant thermal coal mines, Mt Arthur, Mangoola and Bengalla, however, are relatively new and efficient operations, each operating within the first quartile of cost relative to global competitors, and will enjoy long futures even within a challenging demand setting. Furthermore, the as yet undeveloped Mt Pleasant mine – widely regarded as the last high quality thermal coal asset in the Hunter region – is almost certain to commence construction in 2016. That means that Muswellbrook has a very long time in which to transition.

Transition and diversification is underway

Nonetheless, transition and diversification is already at full speed. Some years ago the Hunter Research Foundation identified aged care, education, intensive agriculture, innovative and complex manufacturing, tourism and eco-tourism as being areas of focus in the diversification of the Hunter economy.

Education

Pleasingly, Council's investment in education – the Sam Adams residential student college (\$4m), the Upper Hunter Conservatorium of Music (\$5.9m), the Upper Hunter Tertiary Education Centre (\$6.45m) – together with private investment in approved and proposed preschool and child care developments, are working towards securing Muswellbrook as a centre of educational excellence to drive the upskilling of local residents and to drive further diversification in the local economy.

Aged-care

Aged care development is supported by the commencement of a \$27m aged care and retirement living development, the \$26.5m redevelopment of Muswellbrook Hospital together with the continued expansion of Denman Aged Care Facility.

The visitor economy

Tourism and the visitor economy continues to enjoy rapid growth with the construction of a \$15m new fifty four room 4.5 star hotel, the multimillion refurbishment of Hollydene Estate Cellar Door and Restaurant, the construction of a new cinema complex at the Workers' Club and the development of the tourism product to include a number of new industry members including boutique liqueurs, cured meats, cheeses, and camel milk products. Quest Apartments have an approved development in Muswellbrook's Town Centre and Council's anticipates a redevelopment and expansion of the Race Club site to incorporate an exhibition centre managed by the Upper Hunter Show Committee.

Retail

Council anticipates strong retail investment – including the expansion of Muswellbrook Fair, the redevelopment of Muswellbrook Marketplace, the development of the Muswellbrook Showground for bulky goods and as an auto industry hub, all of which will potentially unlock an additional \$100m in commercial development.

Intensive agriculture

There is also considerable interest in the growth and development of intensive agriculture with an approval for a wholesale meat warehouse and distribution centre in Muswellbrook expected to commence construction in 2016 together with considerable interest in other developments still in the early stages of obtaining planning approvals.

These large economic investments will be ultimately underpinned by substantial public infrastructure including a new \$44m Recycle Water Treatment Plant and the construction of the \$250m Muswellbrook bypass earmarked for commencement of construction by 2019.

Reporting

| Principal activity | Organisational unit | Budget item | Committees |
|--------------------|----------------------|----------------------|-------------------------------|
| Industry | Industry and Tourism | Industry and Tourism | Corporate Policy and Planning |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|--------------------|---------------|-------------|
| Future Fund Policy | 2016 | 2017 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|-------------------------------------|-----------|
| Transport services | 6.2 |
| Business and civic precincts | 4.8 |
| Car parks | 4.6, 11.3 |
| Land-use planning | 7.2 |
| Education – children and schools | 6.4 |
| Future Fund | 3.1 |
| Management of mining rehabilitation | 8.1 |
| Transport | 6.2, 4.11 |

12.1 Mining

| Strategy | | |
|---|--|--|
| Actions | Performance Measure | Target |
| 12.1.1 Manage issues associated with the coal mining industry in order to maximise the economic benefits of that mining whilst minimising its adverse impacts and preserving sustainable industry diversity into the future. | | |
| a. Participate in the Upper Hunter Economic Diversification Strategy and projects delivered through that partnership. | Meetings attended and relevant actions supported. | As required |
| b. Advocate for the establishment of a diversification fund in partnership with adjoining councils and the State and Federal governments. | An advocacy framework endorsed by Council and delivered. | Advocacy framework – August 2016, delivery by 30 June 2017 |
| c. Advocate for best practice coal mining. | Submissions made for each new or modifying mining planning proposal consistent with Council's planning instruments – including (without limitation) Council's Land Use Plan and Mine Affected Road Network Strategy. | As required. |
| d. Applications for Resources for Regions funding made for each round at least to the value of 20% of the available funds (representing the Shire's proportional contribution to mineral royalties) and made for projects consistent with Council's strategy. | Applications endorsed and lodged by Council for investment ready projects. | As required |

12.2 Support and facilitate diversified growth industries to develop in the Shire

| Strategy | | |
|--|--|---------------|
| Actions | Performance Measure | Target |
| 12.2.1 Support and facilitate the diversification of industry in the Shire particularly industries assessed as 'growth industries' including (without limitation) aged care, education, intensive agriculture, renewable energy, complex or export orientated manufacturing, and tourism. | | |
| a. Undertake an economic 'gap' analysis setting out opportunities for the development of diversified and growth industries within the Shire. | 'Gap' Analysis completed. | December 2016 |
| b. Provide incentives to the growth or establishment of businesses in industries which are consistent with the strategy and with the 'gap' analysis set out above and which: <ul style="list-style-type: none"> i. Relocate to the Shire; or ii. Help leverage the use of S93(f) funds which aim or partly aim to deliver outcomes consistent with the strategy and with the 'gap' analysis; or iii. Help leverage grant funding which aims or partly aims to deliver outcomes consistent with the strategy and the 'gap' analysis. | Governance framework for the incentive policy developed and endorsed by Council. | March 2017 |
| c. Undertake a review of Council's Local Environmental Plan with the aim of amending the land use framework to unlock opportunities to use land more productively and for purposes consistent with the strategy and with the 'gap' analysis. | Review undertaken and endorsed by Council. | March 2017 |
| d. Partner with Hunter TAFE, the University of Newcastle, the Upper Hunter Conservatorium of Music and other potential education providers to advance projects in the Shire. | Engagement and actions framework developed and endorsed by Council. | August 2016 |
| e. Provide a subsidised Innovation Hub for start-ups within the Muswellbrook Shire through the licencing of a Future Fund asset. | Space leased and communications plan developed and implemented. | July 2016 |
| f. Brief Councillor spokesperson on Industry | Regular briefings provided. | As required |

12.3 Develop the visitor economy

| Strategy | | |
|---|---|---------------|
| Actions | Performance Measure | Target |
| 12.3.1 Develop and partner with industry in the delivery of the Muswellbrook Shire Tourism Strategy, enabling growth of the visitor economy. | | |
| a. Implement the Upper Hunter Destination Management Plan. | Report to Council through the Director of Corporate and Community Services Report. | Quarterly |
| b. Implement eco-tourism strategies in Muswellbrook Shire with a focus on initiatives in the Denman and Sandy Hollow areas. | Seek funding that supports eco-tourism strategies. | June 2017 |
| | Report to Council. | As required |
| c. Contribute to the Upper Hunter Visitor Guide production with a focus on thoroughbred rearing, viticulture and other tourism focused agriculture, eateries, facilities, and services. | Promote an Upper Hunter Visitor Guide that provides a complete Community Profile and highlight tourism. | July 2016 |
| 12.3.2 Provide quality visitor information services. | | |
| a. Support Visitor Information Centre (VIC) accreditation processes and ensure adequate budget allocations are provided. | Accreditation achieved. | July 2016 |
| b. Seek partnerships with industry and commercial operators to provide visitor information. | Visitor information services delivered. | December 2016 |
| c. Investigate options for the location of visitor information across Muswellbrook Shire. | Report to Council on findings around the delivery of visitor information services to the public. | December 2016 |
| 12.3.3 Improve the quality of the tourism product within existing tourism events and promotions. | | |
| a. Work with the Muswellbrook (Upper Hunter) Race Club to enhance its tourism product. | Existing tourism and promotions held and new events developed. | June 2017 |
| b. Implement a marketing strategy for both the Blue Heeler Film Festival and craft beer festival. | Marketing strategies developed and endorsed by Council. | July 2016 |

13. Aboriginal Reconciliation

Context

Council is committed to encouraging reconciliation between Aboriginal and Torres Strait Islander communities and the wider community in Muswellbrook Shire. This will be achieved by facilitating projects that encourage self-determination and increasing awareness of the local Aboriginal history and cultural heritage.

Council maintains communication forums with the Aboriginal Community through the Aboriginal Reconciliation Committee and by facilitating celebrations that recognise the Aboriginal Community, including events during National Reconciliation Week and NAIDOC Week.

Historical Context

The Muswellbrook Shire Council Aboriginal Reconciliation Committee was established in 1997 and consists of representatives from Muswellbrook Shire Council, the Aboriginal community, government and non-government Aboriginal service providers, NSW Police and the local Ministers Association.

The Muswellbrook Shire Council Document for Reconciliation was adopted in 2001.

Key Strategies for 2016 – 2017

1. Continue investigation to establish an Aboriginal Cultural Centre
2. Update and maintain www.workingwithatsi.info
3. Maintain the Aboriginal Reconciliation Committee and its activities
4. Maintain communication systems between Council and the Aboriginal Community
5. Increase awareness of Aboriginal Culture
6. Preserve, promote and develop that culture.

Reporting

| Principal activity | Organisational unit | Budget item | Committees |
|---------------------------|---------------------|---------------------------|-------------------------------------|
| Aboriginal Reconciliation | Community Services | Aboriginal Reconciliation | Aboriginal Reconciliation Committee |

Plans and Policies

| Plan or Policy | Approval date |
|---|---------------|
| Document for Reconciliation Statement of Principle 2001 | 2001 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|-----------------------|----------|
| Transport Services | 6.2 |
| Health Services | 4.3 |
| Community Development | 4.8 |
| Cultural Activities | 10.5 |

13.1 Raise awareness of the local Aboriginal community

| Strategy | | |
|--|--|---|
| Actions | Performance Measure | Target |
| 13.1.1 Maintain the Aboriginal Reconciliation Committee. | | |
| a. Committee meetings convened at least four times annually. | Four meetings convened per year. | In 2016-2017 year |
| b. Support Aboriginal organisations on at least five (5) occasions annually to provide new and existing services. | Assist the community at least five times. | Report quarterly through Operational Plan updates |
| c. Brief the Councillor spokesperson for Aboriginal Reconciliation. | Regular briefings provided. | As required |
| 13.1.2 Increase awareness of Aboriginal culture. | | |
| a. Facilitate and support the Aboriginal Culture and Heritage Working Group. | Facilitate four meetings per year. | In 2016-2017 year |
| b. Arts Centre holds an event to promote Aboriginal Art. | Event held at the Arts Centre. | In 2016-2017 year |
| c. Flag raising ceremony is held during Reconciliation Week. | Flag raising ceremony held. | June 2017 |
| d. Sponsor a \$1,000 award for biennial local NAIDOC Week Awards. | Ensure funding for sponsorship is provided in the 2017/2018 Budget. | March 2017 |
| 13.1.3 Maintain the www.workingwithatsi.info website. | | |
| a. The website is checked continuously and breakdowns reported and corrected. | Website reviewed regularly. | Report quarterly through Operational Plan updates |
| b. The website is reviewed annually in April. | Website reviewed and reported through the Director Corporate and Community Services Report. | April 2017 |
| 13.1.4 Preserve, promote and provide opportunities to support Aboriginal culture. | | |
| a. Seek external funding to pursue the oral history project to provide Elders and others with an opportunity to share their stories. | Opportunities for funding for the project reported to Council and the Aboriginal Reconciliation Committee. | June 2017 |
| b. Monitor the conservation of the Aboriginal Reconciliation Mural and ensure conservation occurs when required. | Mural monitored and conserved as required. | March 2017 |
| c. Facilitate the preservation and display of Aboriginal relics where appropriate. | Investigate the preservation and display of Aboriginal relics. | June 2017 |
| 13.1.5 Support indigenous art and culture. | | |
| a. Implement the maintenance plan for the Aboriginal mural at Simpson Park. | Mural at Simpson Park well maintained. | June 2017 |
| b. Develop an Aboriginal Cultural Program for inclusion in the 2017/18 year Operational Plan. | Program endorsed by Council. | November 2016 |

14. Emergency Services

Context

Council Muswellbrook Shire is susceptible to a range of natural and man-made threats that may require an emergency service response. The Shire has a high level of emergency management response facilities through various Government Agency response units and associated support groups. Major services include the NSW Ambulance Service, the State Emergency Service, the NSW Police Service, the NSW Fire Brigades, Rural Fire Service, NSW Health, Department of Human Services as well as other support agencies such as National Parks & Wildlife, NSW Agriculture, and Muswellbrook Shire Council.

While the service organisations operate separately to one another, the co-ordination of the response to emergency situations is undertaken, in part, through procedures which have been adopted through the Shire EMPLANS (Emergency Management Plans) which identifies the specific roles for these agencies during response incidents.

This Plan was adopted by Council on 9 August 2004 and has been regularly reviewed by all Agencies to ensure its relevance to current emergency incidents.

Strategies contained in the Management Plan support the role of emergency response agencies and the ongoing objectives and actions required to maintain and improve the efficient operation of emergency management.

Key Strategies for 2016 – 2017

1. To establish a new Local Emergency Operations Centre for participating combat agencies
2. To maintain the Muswellbrook Local Emergency Operations Committee in accordance with NSW Emergency requirements
3. Advocate for a review of Bush Fire Management boundaries to include the Upper Hunter Shire.

Reporting

| Principal activity | Organisational unit | Budget item | Committees |
|--------------------|-------------------------------------|--------------------|--------------------------------------|
| Emergency Services | Planning and Environmental Services | Emergency Services | Local Emergency Management Committee |

Plans and Policies

| Plan or Policy | Approval date | Review date |
|--------------------------------------|---------------|---------------|
| Emergency Management Plan (EMPLANS) | November 2004 | November 2016 |

Integration

The following functions integrate with actions in the following sections of the plan.

| Function | Location |
|-------------------------------|---------------------------|
| Asset management planning | 1.7, 4.1 |
| Financial management planning | 2.1, 2.2 |
| Workforce planning | Workforce Management Plan |

14.1 Well trained and equipped emergency services

| Strategy | | |
|--|--|--|
| Actions | Performance Measure | Target |
| 14.1.1 Local emergency services agencies are appropriately supported. | | |
| Local Emergency Management meetings held regularly. | Meetings of the Local Emergency Management Committee are conducted. | Quarterly |
| 14.1.2 Standing orders and procedures for Council staff in dealing with Shire wide emergencies are developed. | | |
| Review of staff procedures and position descriptions to incorporate responsibilities during Shire wide emergencies for flood and fire. | Staff procedures and position descriptions reviewed, standing orders developed and tested. Backup generator and power source in place. | June 2017 |
| 14.1.3 Ensure the Emergency Plan is up to date. | | |
| Draft, implement and test revised Emergency Plan. | Emergency Plan revised and tested. | January 2017 |
| 14.1.4 Ensure the Local Emergency Operations Centre is fully equipped to handle any type of emergency. | | |
| Design and seek funding to equip a Local Emergency Operations Centre at the multi- use site/precinct. | Design completed and funding sought to equip the Local Emergency Operations Centre. | June 2017 |
| 14.1.5 Prepare and implement a Floodplain Risk Management Plan for the Hunter River and its tributaries for the area from Aberdeen to Denman. | | |
| Seek funding to enable preparation of the next stage of the Floodplain Risk Management Study and Floodplain Risk Management Plan. | Funding received and Floodplain Risk Management study underway. | June 2017 |
| 14.1.6 Review current flood protection facilities. | | |
| a. Inspect Muswellbrook and Denman levee bank systems by a suitably qualified civil engineer. | Inspection completed and report provided to the Local Emergency Management Committee. | June 2017 |
| b. Develop a risk based prioritised work program to address service requests. | Program carried out within budget. | Quarterly in the Budget Review |
| c. Identify unauthorised use by landowners and issue Orders if necessary to have the unauthorised activity cease and damages repaired. | Investigations carried out, and issues rectified. | Director Planning Community and Corporate Services Report status reporting |
| d. Determine the most appropriate legal framework for the long-term management of the levees. | Report to Council. | September 2016 |

14.1.7 Advocate for a review of the Bush Fire Management Boundaries.

| | | |
|---|---|-----------|
| Liaise with all appropriate agencies and Upper Hunter Council to have the Bush Fire Management Boundaries integrated to ensure a holistic approach to fire management and protection. | Bush Fire Management Boundaries re-drawn to include Upper Hunter Shire. | June 2017 |
|---|---|-----------|

Part B

of the Muswellbrook Shire Council
Operational Plan for 2016-2017

Revenue Policy and Fees and Charges



Revenue Policy

Part 1 - Rates and Charges

Rating

1. Introduction

In accordance with Section 532 of the Local Government Act 1993, a Council must not make a rate or charge until it has given public notice of its draft Operational Plan for the year for which the rate is to be made and has considered any submissions received. In practice a Council should first adopt its final Operational Plan and then make rates and charges by resolution. (s535).

2. General Valuation

A general re-valuation of the Shire took place during 2015, with a base date of 1 July 2015.

These valuations will be used for rating purposes from July 2016. These valuations will continue to be used until revised through general and special re-valuations by the Valuer General.

3. Rating Method

In accordance with Section 514 of the Local Government Act 1993 Council has categorised all rateable land in the Council area as Residential, Farmland, Business or Mining.

4. Structure of the Rate

In accordance with Section 497 of the Local Government Act 1993, Council has adopted the use of a base amount plus an ad valorem for all categories.

Council's reasons are as follows:-

- a base amount with an ad valorem ensures that the rate burden falls equitably on landowners for the cost and value of common services and facilities (from which all properties benefit) regardless of their rateable value.
- having given regard to the matters set out in Section 536(1) of the Local Government Act 1993, Council is of the opinion that a base amount charged per assessment is fair and equitable and reflects both the "benefit

principle" and the "ability to pay principle".

- Mining - Coal Rights sub category, it proposed from 1 July 2016, that this category will no longer apply. Advice has been received from the Valuer Generals Department that all coal and mineral only titles are to be cancelled and no longer valued. The overall levy from this charge was less than \$1000, per annum.

5. Interest on Overdue Amounts

Councils are responsible for fixing, by formal resolution, the level of interest penalties to apply in respect of rate and charges arrears.

The maximum level of interest is determined each year and advised to Councils by the Department of Local Government. Section 566 (3) states the rate of interest is that set by the Council but must not exceed the rate specified for the time being by the Minister by notice published in the Gazette.

Council proposes to apply the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.

The maximum interest rate that may be charged on overdue amounts for the 2016/17 period has been set by the Minister for Local Government at a rate of 8.0% per annum.

The discretion to write off extra charges in respect of rates and arrears in a range of appropriate circumstances is available to Councils and/or to enter into special agreements with any individual or any category of ratepayers to facilitate the discharge of the rating liability.

The discretion to write off extra charges can be exercised if special circumstances can be demonstrated by the ratepayers involved.

6. Summary of Rating Philosophy

- That Council sets its rates so as to obtain the maximum possible yield and comply with the Office of Local Government's advice in relation to rate-pegging limitation and catch up provisions.
- That Council sets a base amount per assessment under Section 499(1) of

the Local Government Act 1993 for the Residential, Farmland, Business and Mining categories.

- iii. That Council applies the maximum permissible rate for the interest payable on outstanding rates and charges at a simple rate calculated daily.
- iv. That Council utilise changes on the Base Rate amount with the aim of evening out possible rate increases that may occur as Land Values are reassessed. Council sets, as a goal, a target of having no more than 35% of rates levied through the Base Rate for each category. This will allow some flexibility to more evenly spread rates increase across land owners when changes in valuation are not applied consistently within rating categories.

Charges

Sections 501 and 502 permits a Council to make and levy an annual charge for the following services provided on an annual basis:

- Water Supply Services
- Sewerage Services
- Drainage Services (through the Stormwater Levy)
- Waste Management Services (other than domestic waste management)
- Any services prescribed by the Regulations.

1. Water Charges

Pricing which reflects the costs incurred in the provision of potable water can help ensure conservation of scarce water resources and can promote more efficient investment in water infrastructure.

To achieve this, adequate cash flows are required to meet operating costs, to fund future necessary infrastructure and provide an acceptable rate of return – thereby ensuring the longer term financial sustainability of the service.

One of the key elements in cost-reflective pricing identified by the Department of Environment, Climate Change and Water is a cost-reflective two-part charge for water comprising a water service availability charge and a consumption tariff. Council's availability charge uses the Department's recommended method, which is based on the square of the diameter of the supply pipe. This reflects the true availability of water access by the user.

There are three tariffs for consumption. The Residential Consumption Tariff is a two-tier tariff charged for residential properties. The Tier 1 charge applies to water consumption up to 350Kl and the Tier 2 charge applies to water consumption in excess of 350Kl per annum. A Non-Residential Consumption Tariff is charged for all other properties connected to Council's water supply.

Method of Rendering Accounts

In accordance with Section 552 of the Local Government Act 1993, land that is supplied with water from a water main of the Council and land that is situated within 225 metres of a water main of Council (whether or not actually supplied

with water from any water main of the Council) is charged an annual Water Service Availability Charge for each service to the property.

Each Annual Water Service Charge applicable is included in the Annual Rate Notice issued for the financial year. Water consumption charges are raised three times per year.

2. Water and Sewerage Charges - General

User charges are fees levied on the community for the use of the water and sewerage facilities provided by Council.

Income derived from water supply and sewerage charges can be used for either maintenance or capital expenditure. Unlike general rates, the water supply and sewerage charges are not subject to rate pegging in NSW.

It should be noted that funds raised through water and sewerage charges are explicitly expended on the operational, maintenance and capital expenditure needs related to those services and activities.

Best Practice Charging

Council has implemented charging guidelines recommended by the Department of Environment, Climate Change and Water for the charging of services in regard to water supply and sewerage services.

Residential Sewerage Charge

All residential properties are levied the same charge under the Guidelines mentioned above, with the usage charge based on the average residential water consumption.

The combination of availability charge and usage charge meets all the Best Practice Pricing criteria.

Non-Residential Sewerage Charge

The non-residential sewerage charge is levied based on a formula that includes a range of factors that include the size of the water connection, the amount of water used and the amount of water used that is expected to enter the sewage treatment processes.

Trade Waste Charges

Trade Waste, is currently defined as:

Any waters other than those used specifically for personal hygiene functions that may be contaminated with any substance as a direct or indirect result of a commercial activity.

The regulation of trade wastes is intended to:

- Prevent the biological capacity of the treatment works being exceeded resulting in the destabilising of the biological process and consequent odours emanating from the works;
- Ensure discharge of effluent from the treatment works is within the requirements of the Clean Waters Act 1970 and Regulations as amended.
- Protect the sewers and sewerage structures from corrosion, damage or blockage.
- Prevent overloading of the sewerage reticulation system.
- Ensure safe working conditions exist in the sewer reticulation system for the protection of Council staff.
- Ensure environmental protection of the local eco-systems, particularly those relating to the regional waterways.

Full details of the charges for Trade Waste are set out in the Fees and Charges Schedule.

4. Waste Management Service Charges

Council undertakes the management of the Muswellbrook Waste Management Facility and the Denman Waste Transfer Station. Council manages the daily operations of these depots in order to ensure the appropriate disposal and storage of waste received at the facilities.

Weekly services for kerbside collection of mixed solid waste (140 litre bins) and alternate fortnightly collections of recyclable and green waste (240 litre bins) are provided by Council to residential properties in Muswellbrook (including the Woodlands Ridge subdivision and Milpera Drive), Denman and Sandy Hollow.

There will be an annual bulky waste clean up service for green waste. This is in addition to an annual bulky waste clean up service for general bulky waste (excluding green waste). The dates

and arrangements in relation to these activities will be advised at a time closer to the operation of the events.

Weekly services for kerbside collection of mixed solid waste (140 litre bins) and fortnightly collection of recyclable waste (240 litre bins) are provided to non-residential properties in Muswellbrook, Denman and Sandy Hollow. In addition to servicing the urban areas of Muswellbrook (including the Woodlands Ridge subdivision and Milpera Drive), Denman and Sandy Hollow, the following rural areas receive waste services:

- a. Golden Highway to Sandy Hollow
- b. Rosemount Road Loop
- c. Denman Road from Muswellbrook to Denman

Properties located on the above roads, or whose only access to Muswellbrook, Denman or Sandy Hollow is via these roads, are provided weekly services for collection of mixed solid waste (140 litre bins) and fortnightly collections of recyclable waste (240 litre bins). Alternate fortnightly collection of green waste for rural properties will be provided if requested and charged an annual charge for each service required.

a) Domestic Waste Management Service

Under the Local Government Act, 1993 Section 504 (1) provides:

1. A Council must not apply income from an ordinary rate towards the cost of providing domestic waste management services.
2. Income to be applied by a Council towards the cost of providing domestic waste management services must be obtained from the making and levying of a charge.
3. Income obtained from charges for domestic waste management must be calculated so as to not exceed the reasonable cost to the Council of providing those services.

Council determines the Domestic Waste Charge carefully following these requirements. The charge is set at a rate that covers the cost of collecting and the disposal or recycling of the collected waste as well as the administration of the service. The processes involved in determining the charge are audited by Council's independent auditor.

b) Waste Management Service Availability Charge.

Under Section 496 of the Act, Council is required to levy a charge on all rateable land that is situated within the area in which a domestic waste management service is available, whether occupied land or vacant land.

c) Waste Management Service (other than Domestic Waste Management Service)

Under Section 501 of the Act, Council may levy a charge for the provision of waste management services (other than domestic waste management services) which may be levied on each assessment for which the service is provided or proposed to be provided.

This charge applies to non-domestic premises.

5. Stormwater Management Charge

In 2010/11 Council introduced an annual levy of \$25.00 for each assessment in the Residential and Business Rating categories and \$12.50 for each Residential Strata assessment within the urban areas of Muswellbrook and Denman. All funds raised from this source will be applied to the construction of new and/or upgraded stormwater management assets in those towns. The raising of the levy and the application of the funds collected will be in accordance with the Stormwater Management Service Charges Guidelines issued by the Division of Local Government. Since 2011/12 the charge on assessments in the Business Category has been based on the area of the impervious surfaces contained in the assessment as per the table below:

| Area Sqm | Charge |
|-------------|----------|
| 0-1,199 | \$25.00 |
| 1,200-4,999 | \$100.00 |
| 5,000-9,999 | \$375.00 |
| >10,000 | \$725.00 |

What Criteria are Relevant in Determining the Amount of a Charge?

1. In determining the amount of a charge for a service, the Council may have regard to (but is not limited to) the following:

- the purpose for which the service is provided
 - the nature, extent and frequency of the service
 - the cost of providing the service
 - the categorisation for rating purposes of the land to which the service is provided
 - the nature and use of premises to which the service is provided
 - the area of land to which the service is provided
2. The amount of a charge need not be limited to recovering the cost of providing the service, for which the charge is made, except as provided by Section 503(2) and 504 (3)
 3. Council will continue with a recycling service. The cost of providing this service is included in the Domestic Waste Management Service charge and also the Waste Management Service Charge. These charges entitle ratepayers to a fortnightly recycling collection.
 4. Council will continue the green waste service. The cost of providing this service is included in the Domestic Waste Management Service charge. These charges entitle ratepayers to a fortnightly green waste collection.
- The charge for the collection of the green waste is not included in the Waste Management Service Charge or Rural Waste Charges. However, property owners to which these charges apply can elect to utilise and pay for the green waste service.

Statement of Rates Proposed to be Levied for 2016/17

Section 404(2) Local Government Act, 1993

Ordinary Rates

| Rate Type | Category | Sub-Category | Ad Valorem Cents in \$ | Base/Min \$ | Base as % of Total Rate Levied |
|-----------|-------------|---------------------|------------------------|-------------|--------------------------------|
| Ordinary | Residential | | 0.4113205 | \$240 | 24.49% |
| Ordinary | Residential | M/Brook/Denman | 0.5004941 | \$290 | 40.07% |
| Ordinary | Farmland | | 0.3356294 | \$400 | 14.23% |
| Ordinary | Mining | | 4.8264054 | \$15,000 | 5.87% |
| Ordinary | Business | | 0.9985752 | \$250 | 10.73% |
| Ordinary | Business | Interim Development | 0.1776862 | \$250 | 2.57% |

In the period between the exhibition of this policy and the levying of the rates in July 2016, Council will receive new information concerning changes to land values, the creation of new assessments, changes to land use and the like. As this information is received it may be necessary to change the above rating levy amounts in order to ensure compliance with the calculated Notional Income amount for council in 2016/17. In such cases, it is expected that for individual assessments the impact on any such changes would be minor in nature.

Water Charges

For 2016/17, Council is proposing to levy Water Service Availability Charges as set out below:

1. A Water Service Availability Charge is charged for each service to the property in respect of land that is supplied with water from a water pipe of the Council and land that is situated within 225 metres of a water pipe of the Council (whether or not actually supplied with water from any water pipe of the Council). The Water Service Availability Charge is based on the service size of the connection to the water supply line. The Water Service Availability Charges for the year commencing 1 July 2016 are:

| Water Service Charge Category | Amount |
|-------------------------------------|---------|
| Availability Charge (Not Connected) | \$175 |
| Availability Charge (Connected) | |
| - 20mm service | \$175 |
| - 25mm service | \$273 |
| - 32mm service | \$448 |
| - 40mm service | \$700 |
| - 50mm service | \$1,094 |
| - 65mm service | \$1,848 |
| - 80mm service | \$2,800 |
| - 100mm service | \$4,375 |
| - 150mm service | \$9,844 |

2. A Consumption Tariff is to be charged per kilolitre for all water supplied. The water consumption tariffs proposed for the year commencing 1 July 2016 are:

| Consumption Tariff | (\$/KI) | |
|--------------------|----------------------------|--------|
| Residential | Tier 1 (1-350KI per annum) | \$1.69 |
| | Tier 2 (>350KI per annum) | \$2.53 |
| Non-Residential | \$2.12 per kilolitre | |

Sewerage Charges

For 2016/17, Council is proposing to levy Sewerage Service Availability Charges as set out below:

An annual charge for sewer is applicable to each rateable assessment except:

- Land which is more than 75 metres from a sewer of the Council and is not connected to the sewer; and
- Land from which sewage could not be discharged into any sewer of the Council.

Residential Sewer Charges

A Sewer Service Availability Charge is charged in respect of each Residential assessment for which the service is provided or is proposed to be provided. The Sewer Service Availability Charges for the year commencing 1 July 2016 are:

| Sewer Service Charge | |
|--|---------------------|
| Residential Sewer Availability Charge (Vacant) | \$253.00 |
| Residential Sewer Charge (Occupied) | \$609.00 determined |

Non-Residential Sewer Charges

Non-Residential Sewer Charges will be based on the following formula:

| | | |
|-----|---|-----------------------------------|
| SC | = | SDF x (AC + (C x UC)) where:- |
| SC | = | Sewerage Charge |
| SDF | = | Sewerage Discharge Factor |
| AC | = | Availability Charge |
| C | = | Total water consumption for meter |
| UC | = | Sewer Usage Charge |

The Sewer Service Availability Charges for the year commencing 1 July 2016 are:

| Sewer Service Charge Category | Amount |
|-------------------------------------|-------------|
| Availability Charge (Not Connected) | \$253.00 |
| Availability Charge (Connected) | |
| 20mm service | \$253.00 |
| 25mm service | \$395.00 |
| 32mm service | \$648.00 |
| 40mm service | \$1,012.00 |
| 50mm service | \$1,581.00 |
| 65mm service | \$2,672.00 |
| 80mm service | \$4,048.00 |
| 100mm service | \$6,352.00 |
| 150mm service | \$14,231.00 |

The Sewer Usage Charge for the year commencing 1 July 2016 is:

| Sewer Usage Charge | (\$/KI) |
|------------------------------------|---------|
| Non-Residential Sewer Usage Charge | \$2.01 |

Discharge Factors required for non-residential properties will be determined on an individual property basis.

Domestic Waste Management Charges

Domestic Waste and other Waste Management Charges are levied in accordance with Section 501 of the Local Government Act 1993.

For 2016/17 Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

| Domestic Waste Management Service Charges | |
|---|----------|
| Urban Domestic Waste Management Availability Charge (1) | \$ 93.50 |
| Urban Domestic Waste Management Service Charge (2) | \$351.00 |
| Additional Urban Domestic Waste Management Service Charge | \$ 92.00 |
| Additional Urban Domestic Waste Management Recycling Service Charge | \$ 63.00 |
| Additional Urban Domestic Waste Management Green Waste Service Charge | \$ 28.00 |

1. This charge applies to vacant rateable land categorised for rating purposes as Residential and situated within the urban area in which a Domestic Waste Management Service is able to be provided
2. Each premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material and one fortnightly collection of green waste for each Urban Domestic Waste Management Service Charge.

For 2016/17, Council proposes to levy the following charges on assessments categorised for rating purposes as Residential or Farmland and situated within the rural area to which a Domestic Waste Management Service is able to be provided.

| Rural Domestic Waste Management Service Charge | |
|---|----------|
| Rural Domestic Waste Management Availability Charge (1) | \$ 93.50 |
| Rural Domestic Waste Management Service Charge (2) | \$315.00 |
| Additional Rural Domestic Waste Management Service Charge | \$ 92.00 |
| Additional Rural Domestic Waste Management Recycling Service Charge | \$ 63.00 |
| Rural Domestic Waste Management Green Waste Service Charge | \$ 28.00 |

1. This charge applies to vacant rateable land categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Domestic Waste Management Service is able to be provided
2. Each premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Rural Domestic Waste Management Service Charge.

For 2016/17, Council proposes to levy the following charges on assessments not categorised for rating purposes as residential and situated within the urban area in which a Waste Management Service is able to be provided.

| Waste Management Service Charge | |
|---|----------|
| Urban Waste Management Availability Charge – Non-Domestic (1) | \$ 93.50 |
| Waste Management Service Charge (2) | \$315.00 |
| Additional Waste Management Service Charge | \$ 92.00 |
| Additional Waste Management Recycling Service Charge | \$ 63.00 |
| Waste Management Green Waste Service Charge | \$ 28.00 |

1. This charge applies to vacant rateable land not categorised for rating purposes as Residential and situated within the urban area in which a Waste Management Service is able to be provided.
2. Each premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Waste Management Service Charge.

For 2016/17, Council proposes to levy the following charges on assessments land not categorised for rating purposes as residential or farmland and situated within the rural area in which a Waste Management Service is able to be provided.

| Waste Management Service Charge | |
|---|----------|
| Rural Waste Management Availability Charge – Non-Domestic (1) | \$ 93.50 |
| Rural Waste Management Service Charge (2) | \$315.00 |
| Additional Rural Waste Management Service Charge | \$ 92.00 |
| Additional Rural Waste Management Recycling Service Charge | \$ 63.00 |
| Rural Waste Management Green Waste Service Charge | \$ 28.00 |

1. This charge applies to vacant rateable land not categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Waste Management Service is able to be provided.
2. Each premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Rural Waste Management Service Charge.

Stormwater Management Charge

For 2016/17 Council proposes to levy Stormwater Management Charges in accordance with Section 496A of the Local Government Act 1993 on land within the Muswellbrook and Denman urban areas and included in the Town Planning Zones of R1 General Residential, B2 Local Centre, SP2 Infrastructure, IN2 Light Industrial, IN1 General Industrial and RU5 Village, except where exemption or variation to the charge is provided in accordance with the document "Stormwater Management Service Charge Guidelines" issued by the Division of Local Government in July 2006, at a rate of \$25.00 per assessment and \$12.50 per residential strata unit.

Where a non-residential assessment exists with a impervious land area falling within the ranges outlined below the charge will be levied in accordance with table established below:-

| Area of Impervious Land | Charge |
|-------------------------|----------|
| 0-1,199 sqm | \$ 25.00 |
| 1,200-4,999 sqm | \$100.00 |
| 5,000-9,999 sqm | \$375.00 |
| Greater Than 10,000 sqm | \$725.00 |

Interest On Overdue Accounts

For the 2016/17 rating year Council proposes to set the interest rate at the maximum amount determined by the Minister of 8.0%.

Hunter Catchment Contribution

At the time of writing this document, the proposed rates for the Catchment contribution were not available to Council, however, based on the 2016/17 rates it is expected a rate of around 0.0131 (zero point zero one three one) will be levied, however, this will be determined once advice from the Authority is received.

The rate is levied and collected in accordance with Clauses 36 and 40 of Local Land Services Regulation 2014. The rate is set by the Local Land Services on the current Land Value of the land within the Council area.

Revenue Policy

Part 2 - Fees and Charges

Each year Council is required to determine fees and charges for services it provides.

The fees and charges are made up of fees provided under relevant Acts, fees determined by Council and also recommendations from the Local Government and Shires Associations of NSW.

Section 608 (1) of the Local Government Act 1993, provides that

"...a Council may charge and recover an approved fee for any service it provides..."

Subsection 2 describes the services for which an approved fee may be charged. These include:

- Supplying a service, product or commodity.
- Giving information.
- Providing a service in connection with the exercise of a Council's regulatory functions - including receiving an application for approval, granting an approval, making an inspection or issuing a certificate.
- Allowing admission to any building or enclosure.

How does Council determine the amount of a fee for a service?

Section 609(1) provides

"...a Council, if it determines the amount of an approved fee for a service, must take into consideration the following factors:

- *the cost to the Council of providing the service.*
- *the price suggested for that service by any relevant industry body or in any schedule of charges published, from time to time, by the Department.*
- *the importance of the service to the community.*
- *any factors specified in the regulations."*

Section 609(2) states

"...that the cost to the Council of providing a service in connection with the exercise of a regulatory function need not be the only basis for determining the approved fee for that service". Further "a higher fee or an additional fee may be charged for an expedited service provided, for example, in a case of urgency".

Section 610. Effect of other Acts.

"(1) If the amount of a fee for a service is determined under another Act:

- (a) a Council may not determine an amount that is inconsistent with the amount determined under the other Act, and*
- (b) a Council may not charge a fee in addition to the amount determined under the other Act."*

"(2) If the charging of a fee for a service is prohibited under another Act, a Council must not charge a fee for the service under this Act."

Charges under Sections 501 and 502, Local Government Act 1993

Charges referred to in these sections relating to Water, Sewerage, Drainage and Waste Management are detailed in the Rating Policy.

Pricing Policy

The following document provides a statement of the types of fees proposed to be charged by Council and the amount of such fee. This is in accordance with Section 404(1) of the Local Government Act 1993. Also, included in the list of fees and charges is a fee type. The fee types are described as follows:

Fee Type A

This is a fee charged under relevant legislation. The details of the legislation and section are contained under the heading of the various types of fees. Council is unable to vary the amount of these fees. (Section 610).

Fee Type C

These fees are for the hire of Council premises and facilities. They have generally been reviewed by Council Committees and also by Council's Consultant Valuer to gain the current market value for lease properties on the commercial market.

Fee Type D

These are fees and charges generally for documents and minor services provided by the Council. In most cases, the amount fixed represents a minimal fee and is designed to basically cover the cost of materials and other fixed costs in providing the information.

Fee Type E

This fee sets out to try and recover the full cost of the goods and services provided.

Goods And Services Tax

The goods and services tax (GST), which was introduced on 1 July 2000, resulted in the levying of this tax on all goods and services that Council provides which have not been included in the draft determination made under Division 81 of the GST legislation.

Local government fees and charges included in the draft determination, for which no GST is payable, include:

- Local government rates and associated charges on rates including domestic waste fees
- Building application and planning/zoning fees
- Impounding fees for animals and animal registration fees
- Issue, transfer and renewal of licences, registrations and permits to undertake activities
- Environmental protection fees
- Public health fees
- Developer contribution fees

Council's fees and charges document details those goods and services that will attract GST. If GST is payable the amount shown includes GST. Council will issue tax invoices to enable businesses to claim input tax credits.

Details of the fees and charges for the period 1 July 2016 to 30 June 2017 are contained in the following document.

Revenue Policy

Part 2 - Fees and Charges

Each year Council is required to determine fees and charges for services it provides.

The fees and charges are made up of fees provided under relevant Acts, fees determined by Council and also recommendations from the Local Government and Shires Associations of NSW.

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- Environmental protection fees
- Public health fees
- Developer contribution fees

Council's fees and charges document details those goods and services that will attract GST. If GST is payable the amount shown includes GST. Council will issue tax invoices to enable businesses to claim input tax credits.

Details of the fees and charges for the period 1 July 2016 to 30 June 2017 are contained in the following document.

2016/17 Fees and Charges

Muswellbrook Shire Council



**muswellbrook
shire council**

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| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Muswellbrook Shire Council

Administration

Administration Centre Room Hire

Councillors Room

| | | | | | | | |
|----------|----------|----------|---------|----------|--|---|---|
| Per Hour | \$35.75 | \$33.14 | \$3.31 | \$36.45 | | Y | E |
| Per Day | \$168.75 | \$156.50 | \$15.65 | \$172.15 | | Y | E |

Committee Room (each)

| | | | | | | | |
|----------|----------|----------|---------|----------|--|---|---|
| Per Hour | \$35.75 | \$33.14 | \$3.31 | \$36.45 | | Y | E |
| Per Day | \$168.75 | \$156.50 | \$15.65 | \$172.15 | | Y | E |

Both Committee Rooms

| | | | | | | | |
|----------|----------|----------|---------|----------|--|---|---|
| Per Hour | \$48.00 | \$44.50 | \$4.45 | \$48.95 | | Y | E |
| Per Day | \$239.50 | \$222.09 | \$22.21 | \$244.30 | | Y | E |

Interview Room

| | | | | | | | |
|--------------|---------|---------|--------|---------|--|---|---|
| Per Half Day | \$45.00 | \$41.73 | \$4.17 | \$45.90 | | Y | E |
| Per Day | \$85.00 | \$78.82 | \$7.88 | \$86.70 | | Y | E |

Banners

| | | | | | | | |
|--|----------|----------|---------|----------|------------|---|---|
| Installation of Banners (not for profit) | \$0.00 | \$300.00 | \$0.00 | \$300.00 | | N | E |
| Cleaning and Storage, installation & removal (once only payment) | \$500.00 | \$454.55 | \$45.45 | \$500.00 | per banner | Y | E |

Business Paper

Copy of Council Business Paper, Late Items & Minutes

| | | | | | | | |
|-------------------|----------|----------|--------|----------|--|---|---|
| 12 Months Service | \$357.00 | \$364.15 | \$0.00 | \$364.15 | | N | E |
| 6 Months Service | \$182.00 | \$185.65 | \$0.00 | \$185.65 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Cemetery Fees

Right of Burial Fees

Council Policy C10/2

| | | | | | | | |
|---|----------------------------|------------|----------|------------|--|---|---|
| General Cemetery – Purchase of 2.4 x 1.2m plot | \$422.80 | \$392.05 | \$39.20 | \$431.25 | | Y | E |
| Lawn Cemetery – Purchase of 2.4 x 1.2m plot | \$1,529.90 | \$1,418.64 | \$141.86 | \$1,560.50 | | Y | E |
| Columbarium – Purchase of one niche | \$217.20 | \$201.41 | \$20.14 | \$221.55 | | Y | E |
| Columbarium – Installation of plaque and ashes | \$108.00 | \$100.14 | \$10.01 | \$110.15 | | Y | E |
| Memorial Wall – Installation of plaque | \$55.90 | \$51.82 | \$5.18 | \$57.00 | | Y | E |
| Bronze Plaque | Charged separately at cost | | | | | N | E |
| Permission to erect structure (eg headstone, slab, concrete kerbing etc) | \$68.10 | \$69.45 | \$0.00 | \$69.45 | | N | D |

Certificates

| | | | | | | | |
|-------------------------------------|---------|---------|--------|---------|--|---|---|
| Section 603 Certificate LGA 1993 | \$75.00 | \$75.00 | \$0.00 | \$75.00 | | N | A |
|-------------------------------------|---------|---------|--------|---------|--|---|---|

Credit Card Payments

| | | | | | | | |
|--------------------------|-----------------------|--|--|--|--|---|---|
| Merchant Fee Recovery | 0.75% | | | | | N | E |
| | Last YR Fee 0.0075 | | | | | | |

Dishonoured Payments

| | | | | | | | |
|--|---------|---------|--------|---------|--|---|---|
| Dishonoured Cheques, returned to Council | \$65.50 | \$67.00 | \$0.00 | \$67.00 | | N | E |
|--|---------|---------|--------|---------|--|---|---|

Enquiry Fee

As provided in Section 608(2) of the LGA 1993 and subject to the provision of the LG Act and Privacy and Personal Information Protection Act

Personal Enquiry

| | | | | | | | |
|--|-----------|---------|--------|---------|--|---|-----|
| Supply information – includes locating property etc to Owner or adjoining owner | No Charge | | | | | N | n/a |
| Supply information – includes locating property, etc other than owner or adjoining owner | \$15.25 | \$15.55 | \$0.00 | \$15.55 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Commercial Enquiry

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Supply information – includes locating property, etc (1) | \$22.50 | \$22.95 | \$0.00 | \$22.95 | | N | E |
| Supply information – more than 1: Base Charge | \$37.75 | \$38.50 | \$0.00 | \$38.50 | | N | E |
| plus per item of information (assessment details, sales, etc) | \$15.25 | \$15.55 | \$0.00 | \$15.55 | | N | E |
| OR Base Charge | \$80.75 | \$38.50 | \$0.00 | \$38.50 | | N | E |
| Plus Hourly Charge | \$80.75 | \$82.35 | \$0.00 | \$82.35 | | N | E |

Supply of Maps from GIS

Personal Enquiry

| | | | | | | | |
|----|---------|---------|--------|---------|--|---|---|
| A4 | \$10.25 | \$10.45 | \$0.00 | \$10.45 | | N | E |
| A3 | \$15.25 | \$15.55 | \$0.00 | \$15.55 | | N | E |

Commercial Enquiry

| | | | | | | | |
|----|---------|---------|--------|---------|--|---|---|
| A4 | \$10.25 | \$10.45 | \$0.00 | \$10.45 | | N | E |
| A3 | \$15.25 | \$15.55 | \$0.00 | \$15.55 | | N | E |

Environmental Services Fees and Charges

For Health, Building, Planning, Environmental and Regulatory Issues please See Separate Section at End of Document

Government Information (Public Access) Act 2009 (GIPA)

A 50% reduction in fees will be granted to holders of Pensioner Health Benefits Cards. Further details are set out in FOI Procedures Manual (Section 2.14)

| | | | | | | | |
|-----------------|---------|---------|--------|---------|----------|---|---|
| Application Fee | \$30.00 | \$30.00 | \$0.00 | \$30.00 | | N | A |
| Processing Fee | \$30.00 | \$30.00 | \$0.00 | \$30.00 | per hour | N | A |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Hall Hire

Bowman Park

Community or non profit organisations who book for a series of sessions and pay in advance receive a 25% discount.

| | | | | | | | |
|---|----------|----------|--------|----------|-------------|---|---|
| Functions | \$34.90 | \$32.36 | \$3.24 | \$35.60 | per hour | Y | C |
| Deposit for keys (Refundable) | \$73.20 | \$74.65 | \$0.00 | \$74.65 | | N | C |
| Deposit for Hall – Major Functions (Refundable) | \$283.10 | \$288.75 | \$0.00 | \$288.75 | | N | C |
| Playgroups (Oct 96 Meeting Min.54) (Max. 3 hrs) | \$15.00 | \$13.91 | \$1.39 | \$15.30 | per session | Y | C |

(Playgroups who book for a term and pay in advance receive a 25% discount – NO refunds for cancelled sessions)

Indoor Sports Centre Complex – Denman

Regular Group bookings available

| | | | | | | | |
|---------------------------------|----------|----------|---------|----------|---------|---|---|
| Daily Hire (Whole Facility) | \$283.10 | \$262.50 | \$26.25 | \$288.75 | per day | Y | C |
| 1/2 Daily Hire (Whole Facility) | \$140.20 | \$130.00 | \$13.00 | \$143.00 | | Y | C |

Up to 4 hours

| | | | | | | | |
|--|----------|----------|--------|----------|----------|---|---|
| Bond (refunded after inspection) | \$443.30 | \$452.15 | \$0.00 | \$452.15 | | N | C |
| Basketball Court – Casual Hire | \$41.00 | \$38.00 | \$3.80 | \$41.80 | per hour | Y | C |
| Basketball Court – Club Hire | \$29.00 | \$26.91 | \$2.69 | \$29.60 | per hour | Y | C |
| Squash Court casual booking – court hire | \$22.50 | \$20.86 | \$2.09 | \$22.95 | per hour | Y | C |
| Squash Court (per court) – Club | \$15.00 | \$13.91 | \$1.39 | \$15.30 | per hour | Y | C |
| Tennis Courts (per court) – daytime – Casual | \$12.90 | \$11.95 | \$1.20 | \$13.15 | per hour | Y | C |
| Tennis Courts (per court) – daytime – Regular users | \$9.70 | \$9.00 | \$0.90 | \$9.90 | per hour | Y | C |
| Tennis Courts (per court) – night – casual | \$20.50 | \$19.00 | \$1.90 | \$20.90 | per hour | Y | C |
| Tennis Courts (per court) – night – Regular Users | \$15.00 | \$13.91 | \$1.39 | \$15.30 | per hour | Y | C |
| Mezzanine Floor Area – Daytime | \$15.00 | \$13.91 | \$1.39 | \$15.30 | per hour | Y | C |
| Mezzanine Floor Area – Night | \$22.50 | \$20.86 | \$2.09 | \$22.95 | per hour | Y | C |
| Children's Centre | \$54.80 | \$50.82 | \$5.08 | \$55.90 | per week | Y | C |
| Junior members of tennis & squash clubs, basketball playing club events and competitions – lighting cost to be applied | \$2.60 | \$2.41 | \$0.24 | \$2.65 | | Y | C |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Indoor Sports Centre – Muswellbrook

| | | | | | | | |
|--|----------|----------|---------|----------|----------------------|---|---|
| Daily Hire (Whole Facility) | \$282.30 | \$262.50 | \$26.25 | \$288.75 | per day | Y | C |
| 50% discount for local schools for whole centre day hire | | | | | | | |
| 1/2 Daily Hire (Whole Facility) | \$140.20 | \$130.00 | \$13.00 | \$143.00 | | Y | C |
| Up to 4 hours | | | | | | | |
| Basketball court casual hire | \$41.00 | \$38.00 | \$3.80 | \$41.80 | per hour / per court | Y | C |
| Two court hire | \$75.00 | \$69.55 | \$6.95 | \$76.50 | per hour | Y | C |
| Basketball court sports clubs regular booking hire | \$29.00 | \$26.91 | \$2.69 | \$29.60 | per hour / per court | Y | C |
| Two court hire | \$50.00 | \$46.36 | \$4.64 | \$51.00 | per hour | Y | C |
| Individual Practice Hire – upon availability | \$4.99 | \$4.64 | \$0.46 | \$5.10 | per hour | Y | C |
| Gymnasium Only | \$15.00 | \$13.91 | \$1.39 | \$15.30 | per hour | Y | C |
| Bond (refunded after inspection) | \$444.60 | \$453.50 | \$0.00 | \$453.50 | | N | C |
| Basketball Club games Junior entry fees | \$2.60 | \$2.41 | \$0.24 | \$2.65 | | Y | C |
| Lighting costs to be applied | \$15.00 | \$13.91 | \$1.39 | \$15.30 | | Y | C |
| Meeting room (small) | \$15.00 | \$13.91 | \$1.39 | \$15.30 | per hour | Y | C |
| Kitchen Hire (in addition to any other hire) | \$5.00 | \$4.64 | \$0.46 | \$5.10 | per hour | Y | C |
| Table Hire | \$6.40 | \$5.95 | \$0.60 | \$6.55 | per day | Y | C |
| Chair Hire | \$2.20 | \$2.05 | \$0.20 | \$2.25 | per day | Y | C |
| School groups | \$2.20 | \$2.05 | \$0.20 | \$2.25 | per student | Y | E |

Muswellbrook Regional Art Centre

Private Functions

| | | | | | |
|---|--|------|--|---|-----|
| Free to Not for profit and charity groups | | FREE | | N | n/a |
|---|--|------|--|---|-----|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

During Art Centre Hours

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| School of Arts Gallery (up to 3 hours) | \$235.00 | \$213.64 | \$21.36 | \$235.00 | | Y | C |
| Minimum hire 3 hours | | | | | | | |
| School of Arts Gallery (per hour after 3 hours) | \$70.00 | \$63.64 | \$6.36 | \$70.00 | | Y | C |
| Bond (Prepaid and refundable) | \$220.00 | \$220.00 | \$0.00 | \$220.00 | | N | C |
| School of Arts Rehang Required | \$200.00 | \$181.82 | \$18.18 | \$200.00 | | Y | C |
| Small Gallery (up to 3 hours) | \$100.00 | \$90.91 | \$9.09 | \$100.00 | | Y | C |
| Minimum hire 3 hours | | | | | | | |
| Small Gallery (per hour after 3 hours) | \$35.00 | \$31.82 | \$3.18 | \$35.00 | | Y | C |
| Small Gallery Rehang required | \$50.00 | \$45.45 | \$4.55 | \$50.00 | | Y | C |

Outside Art Centre Hours

| | | | | | | | |
|--|----------|----------|---------|----------|--|---|---|
| Free to not for profit and charity groups | | | | FREE | | N | C |
| School of Arts Gallery (up to 3 hours) | \$480.00 | \$436.36 | \$43.64 | \$480.00 | | Y | C |
| Minimum hire 3 hours | | | | | | | |
| School of Arts Gallery | \$150.00 | \$136.36 | \$13.64 | \$150.00 | per hour after 3 hours up till 11 pm | Y | C |
| School of Arts Rehang Required | \$200.00 | \$181.82 | \$18.18 | \$200.00 | | Y | C |
| Small Gallery | \$200.00 | \$181.82 | \$18.18 | \$200.00 | | Y | C |
| Minimum hire 3 hours | | | | | | | |
| Small Gallery (per hour after 3 hours) | \$65.00 | \$59.09 | \$5.91 | \$65.00 | per hour after 3 hours | Y | C |
| Small Gallery Rehang required | \$50.00 | \$45.45 | \$4.55 | \$50.00 | | Y | C |
| Bond (Prepaid and refundable) | \$500.00 | \$500.00 | \$0.00 | \$500.00 | | N | C |

Equipment & Furniture

| | | | | | | | |
|--------------------------------|----------|----------|---------|----------|----------------------|---|---|
| Table Hire | \$10.00 | \$9.09 | \$0.91 | \$10.00 | per day | Y | C |
| Chair Hire | \$2.00 | \$1.82 | \$0.18 | \$2.00 | per chair per day | Y | C |
| Bar | \$10.00 | \$9.09 | \$0.91 | \$10.00 | per day | Y | C |
| Card Table | \$5.00 | \$4.55 | \$0.46 | \$5.01 | per day | Y | C |
| Lectern hire | \$5.00 | \$4.55 | \$0.46 | \$5.01 | per day onsite | Y | C |
| PA Hire | \$150.00 | \$136.36 | \$13.64 | \$150.00 | per day | Y | C |
| Audio Visual Equipment Hire | \$50.00 | \$45.45 | \$4.55 | \$50.00 | per item per day | Y | C |
| RSA staff | \$30.00 | \$27.27 | \$2.73 | \$30.00 | per hour | Y | C |
| Photographer | \$30.00 | \$27.27 | \$2.73 | \$30.00 | per hour | Y | C |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Prize Entry Fees

| | | | | | | | |
|-----------------------------|---------|---------|--------|---------|--|---|---|
| Open Prize – Section A | \$40.00 | \$36.36 | \$3.64 | \$40.00 | | Y | D |
| Open Prize – Section B | \$20.00 | \$18.18 | \$1.82 | \$20.00 | | Y | D |
| Local Prize | \$15.00 | \$13.64 | \$1.36 | \$15.00 | | Y | D |
| National Photographic Prize | \$25.00 | \$22.73 | \$2.27 | \$25.00 | | Y | D |
| Local Photographic Prize | \$15.00 | \$13.64 | \$1.36 | \$15.00 | | Y | D |
| Bengalla Ceramic | \$20.00 | \$18.18 | \$1.82 | \$20.00 | | Y | D |
| Ester Bellis Prize | \$10.00 | \$9.09 | \$0.91 | \$10.00 | | Y | D |
| Commission on Sale of Works | | | | 30% | | Y | D |
| NAIDOC Prize | \$10.00 | \$9.09 | \$0.91 | \$10.00 | | Y | D |

Key Deposit

Fees for Council functions at the discretion of the General manager of MSC

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Supply of key to regular users of Council Facilities (Refundable) | \$20.00 | \$20.40 | \$0.00 | \$20.40 | | N | E |
|---|---------|---------|--------|---------|--|---|---|

Fees for Council functions at the discretion of the General manager of MSC

| | | | | | | | |
|------------------|---------|---------|--------|---------|--|---|---|
| Replacement Keys | \$35.00 | \$32.45 | \$3.25 | \$35.70 | | Y | E |
|------------------|---------|---------|--------|---------|--|---|---|

Senior Citizens Centre

| | | | | | | | |
|---|----------|----------|---------|----------|----------------------|---|---|
| Hall Hire – Day Hire | \$209.70 | \$194.45 | \$19.45 | \$213.90 | per day (8 hours) | Y | C |
| Bond | \$306.90 | \$313.05 | \$0.00 | \$313.05 | | N | E |
| Cleaning charge if not left clean (minimum) | \$150.00 | \$139.09 | \$13.91 | \$153.00 | | Y | E |
| Cleaning charge per hour thereafter | \$56.30 | \$50.00 | \$5.00 | \$55.00 | per hour | Y | C |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Stan Thiess Centre

Multi purpose Building including Public toilets and Kiosk Area, Change rooms/Shower Toilets

Community or non profit organisations who book for a series of sessions and pay in advance receive a 25% discount

| | | | | | | | |
|---|----------|----------|---------|----------|-------------|---|---|
| Full day | \$281.30 | \$260.82 | \$26.08 | \$286.90 | | Y | C |
| 4 hour hiring | \$140.80 | \$130.55 | \$13.05 | \$143.60 | | Y | C |
| Additional Hours | \$35.20 | \$32.64 | \$3.26 | \$35.90 | per hour | Y | C |
| Playgroups, Hope City Church & Upper Hunter Conservatorium of Music (maximum 3 hours) | \$24.70 | \$22.91 | \$2.29 | \$25.20 | per session | Y | C |

Playgroups who book for a term and pay in advance receive a 25% discount – NO refunds for cancelled sessions

| | | | | | | | |
|---|----------|----------|---------|----------|----------|---|---|
| Cleaning charge if not left clean (minimum) | \$150.00 | \$150.00 | \$15.00 | \$165.00 | | Y | E |
| Cleaning charge per hour thereafter | \$56.30 | \$50.00 | \$5.00 | \$55.00 | per hour | Y | E |
| Deposit for Keys (Refundable) | \$73.10 | \$74.55 | \$0.00 | \$74.55 | | N | C |
| Deposit for Hall (Refundable) | \$150.00 | \$153.00 | \$0.00 | \$153.00 | | N | C |

Upper Hunter Regional Library Service

Fees for Council functions at the discretion of the General manager of MSC

Seminar Room

| | | | | | | | |
|------------------------|----------|----------|---------|----------|--|---|---|
| Per Hour | \$65.00 | \$59.09 | \$5.91 | \$65.00 | | Y | C |
| Up to 3 hours | \$200.00 | \$181.82 | \$18.18 | \$200.00 | | Y | C |
| 1 day during Bus Hours | \$275.00 | \$250.00 | \$25.00 | \$275.00 | | Y | C |

Meetings Rooms (upstairs)

| | | | | | | | |
|--------------------------|---------|---------|--------|---------|--|---|---|
| Up to 3 hours | \$10.00 | \$9.09 | \$0.91 | \$10.00 | | Y | C |
| Per day during Bus Hours | \$70.00 | \$63.64 | \$6.36 | \$70.00 | | Y | C |

Lectern Hire

| | | | | | | | |
|------------------|--------|--------|--------|--------|--|---|---|
| On site per day | \$5.00 | \$4.55 | \$0.46 | \$5.01 | | Y | D |
| Off site per day | | | | N/A | | Y | D |

Seminar Room Hire by appointment after business hours for private functions

| | | | | | | | |
|----------------------------|----------|----------|---------|----------|--|---|---|
| Single room | \$180.00 | \$163.64 | \$16.36 | \$180.00 | | Y | D |
| Minimum 3 hours up to 11pm | | | | | | | |
| Both Seminar rooms | \$250.00 | \$227.27 | \$22.73 | \$250.00 | | Y | D |
| Minimum 3 hours up to 11pm | | | | | | | |

Key Deposit

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Supply of key to regular users of Council Facilities (Refundable) | \$20.00 | \$20.00 | \$0.00 | \$20.00 | | N | C |
| Replacement Keys | \$35.00 | \$31.82 | \$3.18 | \$35.00 | | Y | C |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Cleaning Fee

| | | | | | | | |
|--|---------|---------|--------|---------|--|---|---|
| Cleaning fee applied to rooms left in an untidy manner | \$65.00 | \$59.09 | \$5.91 | \$65.00 | | Y | D |
|--|---------|---------|--------|---------|--|---|---|

Playgroup Hire

Playgroups who book for a term and pay in advance receive a 25% discount – NO REFUNDS for cancelled sessions

Photocopying

| | | | | | | | |
|---|---------|---------|--------|---------|--------------|---|---|
| Bulk Photocopy over 50 sheets – S/S | \$14.85 | \$14.85 | \$0.00 | \$14.85 | per 50 pages | N | E |
| Bulk Photocopy over 50 sheets – D/S | \$20.00 | \$20.00 | \$0.00 | \$20.00 | per 50 pages | N | E |
| Bulk Photocopy over 50 sheets – Colour | \$48.00 | \$48.00 | \$0.00 | \$48.00 | per 50 pages | N | E |
| Bulk Photocopy over 50 sheets –Colour D/S | \$71.50 | \$71.50 | \$0.00 | \$71.50 | per 50 pages | N | E |

A4

| | | | | | | | |
|------------|--------|--------|--------|--------|----------|---|---|
| Monochrome | \$0.55 | \$0.60 | \$0.00 | \$0.60 | per copy | N | E |
| Colour | \$2.25 | \$2.50 | \$0.00 | \$2.50 | per copy | N | E |

A3

| | | | | | | | |
|------------|--------|--------|--------|--------|----------|---|---|
| Monochrome | \$1.25 | \$1.25 | \$0.00 | \$1.25 | per copy | N | E |
| Colour | \$3.25 | \$3.25 | \$0.00 | \$3.25 | per copy | N | E |

A1

| | | | | | | | |
|----------|--------|--------|--------|--------|--|---|---|
| Per Copy | \$6.25 | \$6.25 | \$0.00 | \$6.25 | | N | E |
|----------|--------|--------|--------|--------|--|---|---|

Printing Maps

| | | | | | | | |
|------------|---------|---------|--------|---------|--|---|---|
| A1 (large) | \$25.50 | \$25.50 | \$0.00 | \$25.50 | | N | E |
| A3 | \$15.25 | \$15.25 | \$0.00 | \$15.25 | | N | E |
| A4 | \$10.25 | \$10.25 | \$0.00 | \$10.25 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 | | Fee Unit | GST | Fee Type |
|------|--|--------------------|-----|----------|-----|----------|
| | | Fee (excl. GST) | GST | | | |

Private Works

Section 67 LGA 1993

| | | | | |
|----------------------------|--|--|---|---|
| Labour costs | Labour costs (including on–costs) plus 40% + 10% GST | | Y | E |
| Plant costs | Plant costs (including on–costs) plus 40% + 10% GST | | Y | E |
| Stores and materials costs | Stores and materials costs (including on–costs) plus 40% + 10% GST | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Property – Transfer Listing

| | | | | | | | |
|-----------------|----------|----------|--------|----------|--|---|---|
| Annual Listing | \$154.98 | \$158.10 | \$0.00 | \$158.10 | | N | D |
| Monthly Listing | \$21.48 | \$21.90 | \$0.00 | \$21.90 | | N | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 | | | Fee Unit | GST | Fee Type |
|------|--|--------------------|-----|--------------------|----------|-----|----------|
| | | Fee (excl. GST) | GST | Fee (incl. GST) | | | |

Public Gates/Grid

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Application – Roads Act 1993 – Div. 2 Part 9 | \$300.00 | \$310.00 | \$0.00 | \$310.00 | | N | E |
| Inspection | \$205.00 | \$310.00 | \$0.00 | \$310.00 | | N | E |
| Minimum 2 inspections | | | | | | | |
| Additional reinspection | \$155.00 | \$158.10 | \$0.00 | \$158.10 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Roads

Work Zones

Work zones and temporary structures within Road Reserves

Rural Areas

| | | | | | | | |
|----------------|--------|--------|--------|--------|--------------------------|---|---|
| First 15 weeks | \$0.50 | \$0.50 | \$0.00 | \$0.50 | Weekly charge (per 20m2) | N | E |
| 15 to 30 weeks | \$1.00 | \$1.00 | \$0.00 | \$1.00 | Weekly charge (per 20m2) | N | E |
| Over 30 weeks | \$2.50 | \$2.50 | \$0.00 | \$2.50 | Weekly charge (per 20m2) | N | E |

Residential

| | | | | | | | |
|----------------|--------|--------|--------|--------|--------------------------|---|---|
| First 15 weeks | \$1.00 | \$1.00 | \$0.00 | \$1.00 | Weekly charge (per 20m2) | N | E |
| 15 to 30 weeks | \$2.50 | \$2.50 | \$0.00 | \$2.50 | Weekly charge (per 20m2) | N | E |
| Over 30 weeks | \$5.00 | \$5.00 | \$0.00 | \$5.00 | Weekly charge (per 20m2) | N | E |

Tourist Area and/or Industrial Area

| | | | | | | | |
|----------------|---------|---------|--------|---------|--------------------------|---|---|
| First 15 weeks | \$2.50 | \$2.50 | \$0.00 | \$2.50 | Weekly charge (per 20m2) | N | E |
| 15 to 30 weeks | \$5.00 | \$5.00 | \$0.00 | \$5.00 | Weekly charge (per 20m2) | N | E |
| Over 30 weeks | \$10.00 | \$10.00 | \$0.00 | \$10.00 | Weekly charge (per 20m2) | N | E |

CBD

| | | | | | | | |
|----------------|---------|---------|--------|---------|--------------------------|---|---|
| First 15 weeks | \$5.00 | \$5.00 | \$0.00 | \$5.00 | Weekly charge (per 20m2) | N | E |
| 15 to 30 weeks | \$7.50 | \$7.50 | \$0.00 | \$7.50 | Weekly charge (per 20m2) | N | E |
| Over 30 weeks | \$15.00 | \$15.00 | \$0.00 | \$15.00 | Weekly charge (per 20m2) | N | E |

Other

| | | | | | | | |
|-----|------------------|--|--|--|--|---|---|
| Fee | Subject of quote | | | | | N | E |
|-----|------------------|--|--|--|--|---|---|

Assessment fee further to above charges

| | | | | | | | |
|-----|----------|----------|--------|----------|--|---|---|
| Fee | \$510.00 | \$510.00 | \$0.00 | \$510.00 | | N | E |
|-----|----------|----------|--------|----------|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Works Enabling Deed

| | | | | | | | |
|--|--|--|--------------|--|--|---|---|
| Major road projects where works are transferred to Council | | | As per quote | | | N | E |
|--|--|--|--------------|--|--|---|---|

Road Opening Permit

| | | | | | | | |
|---|----------|----------|--------------|----------|------------------|---|---|
| Footways | \$140.00 | \$150.00 | \$0.00 | \$150.00 | | N | E |
| Residential Driveway Crossing with Existing K & G | \$145.00 | \$150.00 | \$0.00 | \$150.00 | | N | E |
| Residential Driveway Crossing with no Existing K & G | \$305.00 | \$310.00 | \$0.00 | \$310.00 | | N | E |
| Rural driveway crossing | \$360.00 | \$370.00 | \$0.00 | \$370.00 | | N | E |
| Commercial Driveway Crossing | \$360.00 | \$370.00 | \$0.00 | \$370.00 | | N | E |
| Activities on Road Reserves | \$140.00 | \$150.00 | \$0.00 | \$150.00 | | N | E |
| Stock on Road Reserves (grazing) | \$50.00 | \$60.00 | \$0.00 | \$60.00 | | N | E |
| Road Restoration – (Bitumen Surface) | | | As per quote | | per square metre | N | E |
| Design by Council – Driveways or other Infrastructure | | | As per quote | | per square metre | N | E |
| Works Enabling Deed | | | As per quote | | per square metre | N | E |

Closure of a Public Road

Additional Costs: All additional costs to Council such as but not limited to Fees to Land & Property Management Authority, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant. Additional hours in excess of the maximum hours stated will be charged at \$60.00/hr (plus GST).

| | | | | | | | |
|--|---|------------|--------|------------|--|---|---|
| Preliminary Investigation Fee | \$790.00 | \$800.00 | \$0.00 | \$800.00 | | N | E |
| Roads Act 1993, Section 138 | | | | | | | |
| Standard 9 hours | | | | | | | |
| Processing Fee for closure | \$1,600.00 | \$1,630.00 | \$0.00 | \$1,630.00 | | N | E |
| Standard 20 hours | | | | | | | |
| Additional Costs | Additional hours in excess of the maximum hours stated will be charged at \$60.00/hr (plus GST) | | | | | N | E |
| All additional costs to Council such as but not limited to Fees to Land & Property Management Authority, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant. | | | | | | | |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Restricted Access (Over size/ Over mass) Vehicle Approval

Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law

| | | | |
|--|-----------------------|---|-----|
| Permit fee | As prescribed by NHVR | N | n/a |
| Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law | | | |

| | | | | | | | |
|--|--------------|----------|--------|----------|--|---|---|
| Route assessment – as per 3rd party quote | As per quote | | | | | N | E |
| Plus administration fee | \$150.00 | \$160.00 | \$0.00 | \$160.00 | | N | E |
| Review of route assessment | \$250.00 | \$260.00 | \$0.00 | \$260.00 | | N | E |
| Observation if required (Additional fee apply for over 4 hours) | \$290.00 | \$300.00 | \$0.00 | \$300.00 | | N | E |

Contribution for new Kerb and Gutter/Footpaths (Policy – K 10/1)

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Construction cost of Kerb & Gutter per 1.m | \$300.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
| Construction cost of Footpath per sq.m | \$255.00 | \$260.00 | \$0.00 | \$260.00 | | N | E |

Shows and Events

| | | | | | | | |
|--|----------|------------|----------|------------|--|---|---|
| Shows and Events on Council grounds | \$970.60 | \$1,000.00 | \$100.00 | \$1,100.00 | | Y | E |
| 1 Day Hire | | | | | | | |
| Shows and Events on Council grounds | \$374.60 | \$500.00 | \$50.00 | \$550.00 | | Y | E |
| Subsequent hire per day | | | | | | | |
| Refundable deposit | \$546.60 | \$600.00 | \$60.00 | \$660.00 | | Y | E |
| If area is left clean and tidy | | | | | | | |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Sporting Fees

Casual Hirer

Local Charities are exempt – Deposit applies to all

| | | | | | | | |
|---|----------|----------|---------|----------|---------|---|---|
| Deposit | \$320.40 | \$300.00 | \$0.00 | \$300.00 | | N | C |
| Refundable after checking | | | | | | | |
| Field Hire – per day | \$320.40 | \$300.00 | \$30.00 | \$330.00 | | Y | C |
| Field Hire – hire from outside Shire | \$512.80 | \$500.00 | \$50.00 | \$550.00 | per day | Y | C |
| Field Hire – per half day | \$167.90 | \$250.00 | \$25.00 | \$275.00 | | Y | C |
| Additional Hire of kiosk | \$76.40 | \$100.00 | \$10.00 | \$110.00 | per day | Y | C |
| Additional hire for changing facilities and toilets | \$76.40 | \$100.00 | \$10.00 | \$110.00 | | Y | E |
| Cleaning fee if not left clean | \$150.00 | \$150.00 | \$15.00 | \$165.00 | | Y | C |

Regular Users – per registered player

| | | | | | | | |
|--|----------|----------|---------|----------|-----------|---|---|
| Seniors (18 years and over) | \$34.65 | \$32.14 | \$3.21 | \$35.35 | per annum | Y | C |
| Use of Sporting Fields, Parks & Reserves by Fitness Trainers – Minimum 1 hour hire | \$13.30 | \$10.00 | \$1.00 | \$11.00 | per hour | Y | C |
| Extra charge for lighting if used | | | | | | | |
| Cleaning fee if not left clean | \$150.00 | \$150.00 | \$15.00 | \$165.00 | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Aquatic Centres

** Refer Council Resolution 13.12.2004. Recreation Management authorised to promote special discounts and offers.

Muswellbrook and Denman

Turnstile

Swim Club Juniors under 18 years old members, no charge for club training days and competition entry

| | | | | | | | |
|---------------------------------------|---------|---------|--------|---------|--|---|---|
| Single Entry (all) | \$4.50 | \$4.55 | \$0.45 | \$5.00 | | Y | D |
| Five years and under (swimming) | \$2.00 | \$1.82 | \$0.18 | \$2.00 | | Y | D |
| Service/Aged Pensioners/Disabled | \$3.70 | \$3.41 | \$0.34 | \$3.75 | | Y | D |
| Family Up to 2 adults and 5 Children) | \$14.00 | \$13.00 | \$1.30 | \$14.30 | | Y | D |
| Spectator Fee | \$2.00 | \$1.85 | \$0.19 | \$2.04 | | Y | D |

20 Visit Pass

| | | | | | | | |
|------------------------|---------|---------|--------|---------|--|---|---|
| All (20 entries) | \$80.00 | \$77.73 | \$7.77 | \$85.50 | | Y | D |
| Pensioner (20 entries) | \$65.00 | \$63.59 | \$6.36 | \$69.95 | | Y | D |

Year Pass

| | | | | | | | |
|---|----------|----------|---------|----------|-------------|---|---|
| Individual | \$355.00 | \$274.55 | \$27.45 | \$302.00 | Yearly pass | Y | D |
| Pensioner (Service/Aged Pensioners/Disabled) Individual | \$265.00 | \$245.73 | \$24.57 | \$270.30 | Yearly pass | Y | D |
| Family | \$810.00 | \$563.76 | \$56.38 | \$620.14 | Yearly pass | Y | D |

Up to 2 adults and 5 children

Summer Pass

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Individual | \$0.00 | \$132.00 | \$0.00 | \$132.00 | | N | D |
| Family | \$0.00 | \$240.91 | \$24.09 | \$265.00 | | Y | D |
| Pensioner (Service/Aged Pensioners/Disabled) Individual | \$170.00 | \$95.64 | \$9.56 | \$105.20 | | Y | D |

Winter Pass

| | | | | | | | |
|--|--------|----------|--------|----------|--|---|---|
| Individual | \$0.00 | \$190.00 | \$0.00 | \$190.00 | | N | D |
| Family | \$0.00 | \$395.00 | \$0.00 | \$395.00 | | N | D |
| Pensioner (Service/Aged Pensioners/Disabled) | \$0.00 | \$152.00 | \$0.00 | \$152.00 | | N | D |

School Groups

| | | | | | | | |
|--|--------|--------|--------|-----------|--|---|---|
| School Groups (>1 hour) | \$3.60 | \$3.32 | \$0.33 | \$3.65 | | Y | D |
| School Groups (PE and LTS < 1 hour) | \$2.60 | \$2.41 | \$0.24 | \$2.65 | | Y | D |
| Supervising staff, carers and trainers | | | | No Charge | | Y | D |
| Aqua Aerobics/Aqua Zumba | \$6.00 | \$5.45 | \$0.55 | \$6.00 | | Y | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Pool Space Hire

Lane equivalent per hr. During normal operating hours.

Muswellbrook Shire Council does not pay the exclusive hire fee for carnivals or school PE/Learn to Swim Classes

| | | | | | | | |
|---|------------|------------|----------|------------|--|---|---|
| Hire of Pool Lane | \$20.00 | \$22.73 | \$2.27 | \$25.00 | | Y | D |
| Exclusive Hire of Indoor Pool (8 hours) | \$3,000.00 | \$2,781.82 | \$278.18 | \$3,060.00 | | Y | D |
| each extra hour \$275 | \$275.00 | \$255.00 | \$25.50 | \$280.50 | | Y | D |
| Exclusive hire of Outdoor Pool (8 hours) | \$1,690.00 | \$1,567.09 | \$156.71 | \$1,723.80 | | Y | D |
| each extra hour \$275 | \$275.00 | \$255.00 | \$25.50 | \$280.50 | | Y | D |
| School booking fee for carnivals non refundable | \$60.00 | \$55.64 | \$5.56 | \$61.20 | | Y | D |

Swimming Club

| | | | | | | | |
|---------------------------------|--------|--------|--------|--------|--|---|---|
| Training rights and club events | \$3.00 | \$2.77 | \$0.28 | \$3.05 | | Y | D |
|---------------------------------|--------|--------|--------|--------|--|---|---|

Learn to Swim

| | | | | | | | |
|---|---------|---------|--------|---------|------------|---|---|
| Booked per term payable in advance – non refundable | \$14.50 | \$13.64 | \$1.36 | \$15.00 | per lesson | Y | D |
| Booked per term payable in advance – non refundable – Member discount 15% | \$12.30 | \$11.59 | \$1.16 | \$12.75 | per lesson | Y | D |

Non Member

| | | | | | | | |
|---------------------------|----------|----------|---------|----------|--|---|---|
| Non Member – 8 week term | \$116.00 | \$109.09 | \$10.91 | \$120.00 | | Y | D |
| Non Member – 9 week term | \$130.50 | \$122.73 | \$12.27 | \$135.00 | | Y | D |
| Non Member – 10 week term | \$145.00 | \$136.36 | \$13.64 | \$150.00 | | Y | D |
| Non Member – 11 week term | \$159.50 | \$150.00 | \$15.00 | \$165.00 | | Y | D |
| Non Member – 12 week term | \$174.00 | \$163.64 | \$16.36 | \$180.00 | | Y | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

5 Month & Year Pass Member Discounted Price

| | | | | | | | |
|--|----------|----------|---------|----------|--|---|---|
| 5 Month & Year Pass Member Discounted Price – 8 week term | \$98.40 | \$92.73 | \$9.27 | \$102.00 | | Y | D |
| 5 Month & Year Pass Member Discounted Price – 9 week term | \$110.70 | \$104.32 | \$10.43 | \$114.75 | | Y | D |
| 5 Month & Year Pass Member Discounted Price – 10 week term | \$123.00 | \$115.91 | \$11.59 | \$127.50 | | Y | D |
| 5 Month & Year Pass Member Discounted Price – 11 week term | \$135.30 | \$127.50 | \$12.75 | \$140.25 | | Y | D |
| 5 Month & Year Pass Member Discounted Price – 12 week term | \$147.60 | \$139.09 | \$13.91 | \$153.00 | | Y | D |

Private Lessons

Price vary depending on the number of weeks per term.

Class times and day are determined after your application has been received

Private Lessons – 1 person per class

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Private Lessons – 1 person per class – 8 week term (\$45.00 per class) | \$360.00 | \$363.64 | \$36.36 | \$400.00 | | Y | D |
| Private Lessons – 1 person per class – 9 week term (\$45.00 per class) | \$405.00 | \$409.09 | \$40.91 | \$450.00 | | Y | D |
| Private Lessons – 1 person per class – 10 week term (\$45.00 per class) | \$450.00 | \$454.55 | \$45.45 | \$500.00 | | Y | D |
| Private Lessons – 1 person per class – 11 week term (\$45.00 per class) | \$495.00 | \$500.00 | \$50.00 | \$550.00 | | Y | D |
| Private Lessons – 1 person per class – 12 week term (\$45.00 per class) | \$540.00 | \$545.45 | \$54.55 | \$600.00 | | Y | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Private Lessons – 2 persons per class

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Private Lessons – 2 person per class – 8 week term (\$60.00 per class) | \$480.00 | \$472.73 | \$47.27 | \$520.00 | | Y | D |
| Private Lessons – 2 person per class – 9 week term (\$60.00 per class) | \$540.00 | \$531.82 | \$53.18 | \$585.00 | | Y | D |
| Private Lessons – 2 person per class – 10 week term (\$60.00 per class) | \$600.00 | \$590.91 | \$59.09 | \$650.00 | | Y | D |
| Private Lessons – 2 person per class – 11 week term (\$60.00 per class) | \$660.00 | \$650.00 | \$65.00 | \$715.00 | | Y | D |
| Private Lessons – 2 person per class – 12 week term (\$60.00 per class) | \$720.00 | \$709.09 | \$70.91 | \$780.00 | | Y | D |

Private Lessons – 3 persons per class

| | | | | | | | |
|---|------------|----------|---------|------------|--|---|---|
| Private Lessons – 3 person per class – 8 week term (\$85.00 per class) | \$680.00 | \$654.55 | \$65.45 | \$720.00 | | Y | D |
| Private Lessons – 3 person per class – 9 week term (\$85.00 per class) | \$765.00 | \$736.36 | \$73.64 | \$810.00 | | Y | D |
| Private Lessons – 3 person per class – 10 week term (\$85.00 per class) | \$850.00 | \$818.18 | \$81.82 | \$900.00 | | Y | D |
| Private Lessons – 3 person per class – 11 week term (\$85.00 per class) | \$935.00 | \$900.00 | \$90.00 | \$990.00 | | Y | D |
| Private Lessons – 3 person per class – 12 week term (\$85.00 per class) | \$1,020.00 | \$981.82 | \$98.18 | \$1,080.00 | | Y | D |

Swim Fitness

| | | | | | | | |
|--|---------|---------|--------|---------|--|---|---|
| Adult – Non Member Single | \$13.50 | \$12.50 | \$1.25 | \$13.75 | | Y | D |
| Adult – Member Single | \$10.10 | \$9.37 | \$0.94 | \$10.31 | | Y | D |
| Child up to 16 years – Non Member Single | \$10.60 | \$9.82 | \$0.98 | \$10.80 | | Y | D |
| Child up to 16 years – Member Single | \$6.80 | \$6.32 | \$0.63 | \$6.95 | | Y | D |

Aqua Aerobics

| | | | | | | | |
|------------|---------|---------|--------|---------|--------|---|---|
| Non Member | \$13.50 | \$12.73 | \$1.27 | \$14.00 | Single | Y | D |
| Member | \$11.40 | \$10.82 | \$1.08 | \$11.90 | Single | Y | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Other

| | | | | | | | |
|------------------------------|----------|----------|---------|----------|---------------------------|---|---|
| Aqua Active Over 50 | \$8.00 | \$7.73 | \$0.77 | \$8.50 | | Y | E |
| Hosted Pool Party | \$25.00 | \$27.27 | \$2.73 | \$30.00 | per child - minimum 10 | Y | D |
| Giant inflatable | \$135.00 | \$127.27 | \$12.73 | \$140.00 | per hour hire | Y | D |
| Pool Room Hire – per hour | \$35.00 | \$32.45 | \$3.25 | \$35.70 | | Y | D |
| Pool Room Hire – per day | \$163.20 | \$151.32 | \$15.13 | \$166.45 | | Y | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Muswellbrook Fitness Centre

Gym

| | | | | | | | |
|------------------------|---------|---------|--------|---------|--|---|---|
| Gym single entry | \$15.50 | \$14.09 | \$1.41 | \$15.50 | | Y | D |
| Gym concession/student | \$12.50 | \$11.36 | \$1.14 | \$12.50 | | Y | D |

Gym Direct Debit

| | | | | | | | |
|--------------------|---------|---------|--------|---------|--|---|---|
| Adult | \$32.00 | \$29.09 | \$2.91 | \$32.00 | | Y | D |
| Concession/student | \$26.00 | \$23.64 | \$2.36 | \$26.00 | | Y | D |
| Family | \$54.00 | \$49.09 | \$4.91 | \$54.00 | | Y | D |

Gym & Swim Direct Debit

| | | | | | | | |
|--------------------|---------|---------|--------|---------|--|---|---|
| Adult | \$38.00 | \$34.55 | \$3.46 | \$38.01 | | Y | D |
| Concession/student | \$31.00 | \$28.18 | \$2.82 | \$31.00 | | Y | D |
| Family | \$62.00 | \$56.36 | \$5.64 | \$62.00 | | Y | D |

Upfront 1 month Gym

| | | | | | | | |
|--------------------|----------|---------|--------|----------|--|---|---|
| Adult | \$65.00 | \$59.09 | \$5.91 | \$65.00 | | Y | D |
| Concession/student | \$55.00 | \$50.00 | \$5.00 | \$55.00 | | Y | D |
| Family | \$108.00 | \$98.18 | \$9.82 | \$108.00 | | Y | D |
| Pensioner | \$50.00 | \$45.45 | \$4.55 | \$50.00 | | Y | D |

Upfront 1 month Gym & Swim

| | | | | | | | |
|-----------|---------|---------|--------|---------|--|---|---|
| Adult | \$76.00 | \$69.09 | \$6.91 | \$76.00 | | Y | D |
| Pensioner | \$56.00 | \$50.91 | \$5.09 | \$56.00 | | Y | D |

12 months Upfront Gym

| | | | | | | | |
|--------------------|------------|------------|----------|------------|--|---|---|
| Adult | \$780.00 | \$709.09 | \$70.91 | \$780.00 | | Y | D |
| Concession/student | \$650.00 | \$561.82 | \$56.18 | \$618.00 | | Y | D |
| Family | \$1,300.00 | \$1,300.12 | \$130.01 | \$1,430.13 | | Y | D |

12 months Upfront Gym & Swim

| | | | | | | | |
|-------|----------|----------|---------|----------|--|---|---|
| Adult | \$866.40 | \$787.64 | \$78.76 | \$866.40 | | Y | D |
|-------|----------|----------|---------|----------|--|---|---|

Other

| | | | | | | | |
|------------------------|----------|----------|---------|----------|--|---|---|
| Gym Rehab 3 month pass | \$200.00 | \$181.82 | \$18.18 | \$200.00 | | Y | D |
| Gym School Group | \$50.00 | \$45.45 | \$4.55 | \$50.00 | | Y | D |
| Personal Training | \$60.00 | \$54.55 | \$5.46 | \$60.01 | | Y | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Upper Hunter Regional Library Service

Borrowers

| | | | | | | | |
|------------|--|--|--|------|--|---|---|
| Membership | | | | FREE | | N | D |
|------------|--|--|--|------|--|---|---|

Binding Documents (A4 only)

| | | | | | | | |
|------------------|---------|---------|--------|---------|--|---|---|
| Up to 65 Sheets | \$7.00 | \$6.36 | \$0.64 | \$7.00 | | Y | E |
| Up to 120 sheets | \$9.00 | \$8.18 | \$0.82 | \$9.00 | | Y | E |
| Up to 240 sheets | \$12.00 | \$10.91 | \$1.09 | \$12.00 | | Y | E |

Fax Machine

| | | | | | | | |
|--------------------------------|--------|--------|--------|--------|----------|---|---|
| Sending – Local Rate | \$3.00 | \$2.73 | \$0.27 | \$3.00 | per fax | Y | E |
| Sending – STD Rate | \$6.00 | \$5.45 | \$0.55 | \$6.00 | per fax | Y | E |
| Receiving – Local and STD Rate | \$0.20 | \$0.18 | \$0.02 | \$0.20 | per page | Y | E |

Holds and Reservations

| | | | | | | | |
|--|---------|---------|--------|---------|-------------|---|---|
| Within UHLN | | | | Nil | per request | N | E |
| Inter Library Loan Requests | \$6.00 | \$6.00 | \$0.00 | \$6.00 | per request | N | E |
| Inter Library Loan Requests (pensioners and school students) | \$3.00 | \$3.00 | \$0.00 | \$3.00 | per request | N | E |
| ILRS Charges passed on when Library charged per request | \$17.00 | \$17.00 | \$0.00 | \$17.00 | per request | N | E |

Laminating

| | | | | | | | |
|--------------------------|--------|--------|--------|--------|----------|---|---|
| 60 x 95mm pouch | \$1.35 | \$1.23 | \$0.12 | \$1.35 | per each | Y | E |
| 216mm x 303mm pouch (A4) | \$3.00 | \$2.73 | \$0.27 | \$3.00 | per page | Y | E |
| 203 x 426mm pouch (A3) | \$5.00 | \$4.55 | \$0.46 | \$5.01 | per page | Y | E |

Digital Readers

| | | | | | | | |
|-----------------|----------|----------|---------|----------|--|---|-----|
| Kobo Hire | | | | FREE | | N | n/a |
| Replacement Fee | \$200.00 | \$181.82 | \$18.18 | \$200.00 | | Y | E |

Lost and Damaged Material

| | | | | | | | |
|------------------------|----------|----------|--------|----------|----------|---|---|
| Replacement Cost | \$7.00 | \$7.00 | \$0.00 | \$7.00 | | N | E |
| Borrowers Card | \$2.50 | \$2.50 | \$0.00 | \$2.50 | per card | N | E |
| Barcode Labels | \$2.50 | \$2.50 | \$0.00 | \$2.50 | per item | N | E |
| CD/DVD Cases | \$2.50 | \$2.50 | \$0.00 | \$2.50 | per case | N | E |
| Digital Readers – Bond | \$200.00 | \$200.00 | \$0.00 | \$200.00 | per item | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Overdues

| | | | | | | | |
|------------|--------|--------|--------|--------|--|---|---|
| 1st Notice | | | | – | | N | E |
| 2nd Notice | \$4.00 | \$4.00 | \$0.00 | \$4.00 | | N | E |
| 3rd Notice | \$7.00 | \$7.00 | \$0.00 | \$7.00 | | N | E |

Photocopying

| | | | | | | | |
|-------------|--------|--------|--------|--------|----------|---|---|
| B/W – A4 | \$0.20 | \$0.18 | \$0.02 | \$0.20 | per copy | Y | E |
| Colour – A4 | \$0.60 | \$0.55 | \$0.06 | \$0.61 | per copy | Y | E |
| B/W – A3 | \$0.40 | \$0.36 | \$0.04 | \$0.40 | per copy | Y | E |
| Colour – A3 | \$1.20 | \$1.09 | \$0.11 | \$1.20 | per copy | Y | E |

Scanning

| | | | | | | | |
|-------------------------------|--------|--------|--------|--------|--|---|---|
| Per page N/A | | | | N/A | | N | E |
| Per Scan – 10 pages or less | \$1.00 | \$0.91 | \$0.09 | \$1.00 | | Y | E |
| Per Scan – more than 10 pages | \$2.00 | \$1.82 | \$0.18 | \$2.00 | | Y | E |

Public Access Computers

| | | | | | | | |
|-----------------|--------|--------|--------|---------------|----------|---|---|
| Computers | | | | 1st hour FREE | | N | E |
| B/W Printing | \$0.20 | \$0.18 | \$0.02 | \$0.20 | per page | Y | E |
| Colour Printing | \$0.60 | \$0.55 | \$0.06 | \$0.61 | per page | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Waste Management Facilities

Muswellbrook Waste Management Facility, Denman Transfer Station.

Special Wheelie Bin Collection Fees

Collection of Wheelie Bin other than Scheduled Collection

| | | | | | | | |
|--|---------|---------|--------|---------|--|---|---|
| If collected on same day as scheduled collection (per bin) | \$7.40 | \$7.70 | \$0.00 | \$7.70 | | N | E |
| If collected on day after scheduled collection (per bin) | \$18.30 | \$19.00 | \$0.00 | \$19.00 | | N | E |

Replacement of Damaged/Lost Wheelie Bin

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Red Lid Bin | \$59.40 | \$61.80 | \$0.00 | \$61.80 | | N | E |
| Yellow Lid Bin | \$72.50 | \$75.50 | \$0.00 | \$75.50 | | N | E |
| Green Lid Bin | \$72.50 | \$75.50 | \$0.00 | \$75.50 | | N | E |
| Reinstatement of Removed Bin Due to Contamination | \$0.00 | \$40.00 | \$0.00 | \$40.00 | | N | E |

Disposal Fees – Muswellbrook Waste and Recycling Facility

Mixed Waste

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne

| | | | | | | | |
|---------------------------------------|---------|----------|---------|----------|--|---|---|
| Cars, Station Wagons & wheelie bins | \$11.00 | \$11.82 | \$1.18 | \$13.00 | | Y | E |
| Mixed waste per tonne or part thereof | \$38.60 | \$263.64 | \$26.36 | \$290.00 | | Y | E |
| Each 140 litre whiz bin | \$9.00 | \$8.18 | \$0.82 | \$9.00 | | Y | E |
| Each 240 litre whiz bin | \$11.00 | \$10.00 | \$1.00 | \$11.00 | | Y | E |

Recyclable Materials – Muswellbrook Shire Origin

| | | | | | | | |
|--|--|--|--|------|--|---|-----|
| Domestic quantities (plastic bottles, glass bottles, paper, cardboard, aluminium and steel cans) | | | | FREE | | N | n/a |
|--|--|--|--|------|--|---|-----|

Bricks & Concrete

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|---------------------------|----------|----------|---------|----------|--|---|---|
| Per tonne or part thereof | \$141.00 | \$131.82 | \$13.18 | \$145.00 | | Y | E |
|---------------------------|----------|----------|---------|----------|--|---|---|

Green Waste

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|--------------------------------------|---------|----------|---------|----------|--|---|---|
| Cars, Station Wagons & wheelie bins | \$10.20 | \$7.91 | \$0.79 | \$8.70 | | Y | E |
| Greenwaste per tonne or part thereof | \$32.90 | \$131.82 | \$13.18 | \$145.00 | | Y | E |
| Each 240 litre whiz bin | \$8.10 | \$7.36 | \$0.74 | \$8.10 | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Whitegoods

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Refrigerators, freezers & air conditioners | \$32.00 | \$29.09 | \$2.91 | \$32.00 | | Y | E |
| Refrigerators, freezers & air conditioners with CFC degassing certificate | | | | FREE | | N | E |

Scrap Metal

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|-------------------------|---------|---------|--------|---------|--|---|---|
| Scrap Metal | | | | FREE | | N | E |
| Batteries (Car & Truck) | | | | FREE | | N | E |
| Car Bodies | \$32.60 | \$30.18 | \$3.02 | \$33.20 | | Y | E |

Waste Oil

| | | | | | | | |
|--------------------------|--|--|--|------|--|---|---|
| Domestic quantities only | | | | FREE | | N | E |
|--------------------------|--|--|--|------|--|---|---|

E-Waste

| | | | | | | | |
|--------------------------|--|--|--|------|--|---|---|
| Domestic quantities only | | | | FREE | | N | E |
|--------------------------|--|--|--|------|--|---|---|

Tyres – off Rims

| | | | | | | | |
|-----------------------------|----------|----------|---------|----------|--|---|---|
| Passenger Tyre (or smaller) | \$10.20 | \$9.45 | \$0.95 | \$10.40 | | Y | E |
| Light Truck or 4WD Tyre | \$17.70 | \$16.45 | \$1.65 | \$18.10 | | Y | E |
| Truck Tyre | \$26.20 | \$24.27 | \$2.43 | \$26.70 | | Y | E |
| Tractor Tyre | \$40.90 | \$37.91 | \$3.79 | \$41.70 | | Y | E |
| Earthmoving Tyre | \$150.00 | \$139.09 | \$13.91 | \$153.00 | | Y | E |

Tyres – on Rims

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|-----------------------------|---------|---------|--------|---------|--|---|---|
| Passenger Tyre (or smaller) | \$15.40 | \$14.27 | \$1.43 | \$15.70 | | Y | E |
| Light Truck or 4WD Tyre | \$25.10 | \$23.27 | \$2.33 | \$25.60 | | Y | E |
| Truck Tyre | \$37.10 | \$34.45 | \$3.45 | \$37.90 | | Y | E |

Excavated Natural Material (Clean Soil)

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|---------------------------|---------|---------|--------|---------|--|---|---|
| Per tonne or part thereof | \$75.40 | \$77.27 | \$7.73 | \$85.00 | | Y | E |
| Per trailer | \$22.60 | \$20.55 | \$2.06 | \$22.61 | | Y | E |

Commercial Waste Disposal

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Mixed Waste (per tonne or part thereof) | \$260.00 | \$236.36 | \$23.64 | \$260.00 | | Y | E |
| Green Waste (per tonne or part thereof) | \$135.00 | \$122.73 | \$12.27 | \$135.00 | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Timber, Timber Pallets

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|--|----------|----------|---------|----------|--|---|---|
| Treated timber – contaminated or painted (per tonne or part thereof) | \$260.00 | \$263.64 | \$26.36 | \$290.00 | | Y | E |
| Clean untreated timber (per tonne or part thereof) | \$135.00 | \$131.82 | \$13.18 | \$145.00 | | Y | E |

Dead Animals (RSPCA Exempt)

Pricing includes NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent on above

| | | | | | | | |
|----------------|---------|---------|--------|---------|--|---|-----|
| Dog/Cat | \$35.80 | \$32.55 | \$3.25 | \$35.80 | | Y | E |
| Sheep/Goat | \$47.20 | \$42.91 | \$4.29 | \$47.20 | | Y | E |
| Horse/Cattle | \$68.90 | \$62.64 | \$6.26 | \$68.90 | | Y | E |
| Native Animals | | | | FREE | | N | n/a |

Asbestos

Inc NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Asbestos wrapped and labelled – per tonne or part thereof | \$250.00 | \$227.27 | \$22.73 | \$250.00 | | Y | E |
| Burial fee (additional charge per load or per day) | \$215.00 | \$195.45 | \$19.55 | \$215.00 | | Y | E |

Mattress Recycling

| | | | | | | | |
|--------------------|---------|---------|--------|---------|--|---|---|
| Mattresses each | \$20.00 | \$18.18 | \$1.82 | \$20.00 | | Y | E |
| Ensemble base each | \$20.00 | \$18.18 | \$1.82 | \$20.00 | | Y | E |

Products & Services

Issue of Weighbridge Certificate

| | | | | | | | |
|--------------------------------------|---------|---------|--------|---------|--|---|---|
| Vehicles up to and including 3 Tonne | \$23.40 | \$21.73 | \$2.17 | \$23.90 | | Y | E |
| Each Tonne over 3 Tonne | \$2.30 | \$2.09 | \$0.21 | \$2.30 | | Y | E |

Recovered Goods

| | | | | | | | |
|-------------------------------------|--|--|------------------|--|--|---|---|
| Items purchased from Hoarders Haven | | | Prices as marked | | | Y | E |
|-------------------------------------|--|--|------------------|--|--|---|---|

Pasteurised Garden Mulch

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Per utility or domestic trailer load | \$18.00 | \$16.36 | \$1.64 | \$18.00 | | Y | E |
| Per tonne or part thereof | \$60.00 | \$27.27 | \$2.73 | \$30.00 | | Y | E |
| Bulk loading – available by prior arrangement | \$16.00 | \$14.55 | \$1.45 | \$16.00 | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Disposal Fees – Denman Transfer Station (Domestic Waste Only)

Domestic Mixed Waste

Inc NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent

| | | | | | | | |
|---------------------------------------|---------|---------|--------|---------|--|---|---|
| Cars, Station Wagons and wheelie bins | \$11.00 | \$11.82 | \$1.18 | \$13.00 | | Y | E |
| Utilities, trailers | \$38.60 | \$40.91 | \$4.09 | \$45.00 | | Y | E |
| Each 140 litre wheelie bin | \$9.00 | \$8.18 | \$0.82 | \$9.00 | | Y | E |
| Each 240 litre wheelie bin | \$11.00 | \$10.00 | \$1.00 | \$11.00 | | Y | E |

Domestic Recyclable Materials – Muswellbrook Shire Origin

| | | | | | | | |
|--|--|--|--|------|--|---|-----|
| Domestic quantities (plastic bottles, glass bottles, paper, cardboard, aluminium and steel cans) | | | | FREE | | N | n/a |
|--|--|--|--|------|--|---|-----|

Domestic Green Waste

Inc NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent

| | | | | | | | |
|---------------------------------------|---------|---------|--------|---------|--|---|---|
| Cars, Station Wagons and wheelie bins | \$10.20 | \$7.91 | \$0.79 | \$8.70 | | Y | E |
| Utilities, trailers | \$32.90 | \$34.73 | \$3.47 | \$38.20 | | Y | E |
| Each 240 litre wheelie bin | \$8.10 | \$7.36 | \$0.74 | \$8.10 | | Y | E |

Whitegoods

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Refrigerators, freezers and air conditioners | \$32.00 | \$29.09 | \$2.91 | \$32.00 | | Y | E |
| Refrigerators, freezers and air conditioners with CFC degassing certificate | | | | FREE | | N | E |

Scrap Metal

| | | | | | | | |
|---------------------------------------|--|--|--|------|--|---|---|
| Scrap Metal, domestic quantities only | | | | FREE | | N | E |
| Batteries (Car & Truck) | | | | FREE | | N | E |

Waste Oil

| | | | | | | | |
|--------------------------|--|--|--|------|--|---|---|
| Domestic quantities only | | | | FREE | | N | E |
|--------------------------|--|--|--|------|--|---|---|

E-Waste

| | | | | | | | |
|--------------------------|--|--|--|------|--|---|---|
| Domestic quantities only | | | | FREE | | N | E |
|--------------------------|--|--|--|------|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Tyres – off Rims

Denman – limit of 5 per transaction

| | | | | | | | |
|-----------------------------|---------|---------|--------|---------|--|---|---|
| Passenger Tyre (or smaller) | \$10.20 | \$9.45 | \$0.95 | \$10.40 | | Y | E |
| Light Truck or 4WD Tyre | \$17.70 | \$16.45 | \$1.65 | \$18.10 | | Y | E |

Tyres – on Rims

Denman – limit of 5 per transaction

Inc NSW Office of Environment & Heritage Levy of \$78.00/tonne equivalent

| | | | | | | | |
|-----------------------------|---------|---------|--------|---------|--|---|---|
| Passenger Tyre (or smaller) | \$15.40 | \$14.27 | \$1.43 | \$15.70 | | Y | E |
| Light Truck or 4WD Tyre | \$25.10 | \$23.27 | \$2.33 | \$25.60 | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Water and Sewer Fees and Charges

Water Connection Fees

New Services (no existing service pipe)

| | | | | | | | |
|---|--|-----------------|--|--|--|---|---|
| New services (no existing service pipe) | | Commercial Rate | | | | N | E |
|---|--|-----------------|--|--|--|---|---|

Provision of Testable Backflow Prevention Device (High Risk Properties)

| | | | | | | | |
|------|----------|----------|--------|----------|--|---|---|
| 20mm | \$568.00 | \$580.00 | \$0.00 | \$580.00 | | N | E |
| 25mm | \$722.75 | \$738.00 | \$0.00 | \$738.00 | | N | E |

Supply and Install Meter Only to Existing Services (subject to Water & Waste Approval)

| | | | | | | | |
|------|----------|----------|--------|----------|--|---|---|
| 20mm | \$300.00 | \$375.00 | \$0.00 | \$375.00 | | N | E |
| 25mm | \$438.50 | \$515.00 | \$0.00 | \$515.00 | | N | E |

New Services (connect to existing service pipe)

| | | | | | | | |
|---|------------|-----------------|--------|----------|--|---|---|
| 20mm water meter complete with dual check valve | \$862.00 | \$375.00 | \$0.00 | \$375.00 | | N | E |
| 25mm water meter complete with dual check valve | \$1,408.50 | \$515.00 | \$0.00 | \$515.00 | | N | E |
| 20/25mm service – surcharge for commercial/industrial testable backflow prevention device | | Commercial Rate | | | | N | E |
| Services Greater than 25mm with meter and testable backflow prevention | | Commercial Rate | | | | N | E |
| Rural Water Connection (Conditions Apply) | | Commercial Rate | | | | N | E |

Other Services

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Replacement of water indicator posts | \$88.75 | \$91.00 | \$0.00 | \$91.00 | | N | E |
| Disconnection of Water Meter at Service (service capped) | \$225.25 | \$230.00 | \$0.00 | \$230.00 | | N | E |
| Disconnection of Water Service at Main | \$451.00 | \$460.00 | \$0.00 | \$460.00 | | N | E |

Reconnection (following disconnection) normal working hours

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Reconnection (following disconnection) | \$225.25 | \$230.00 | \$0.00 | \$230.00 | | N | E |
| Removal of water restriction device on water meters | \$77.00 | \$79.00 | \$0.00 | \$79.00 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Reconnection (following disconnection) outside working hours, removal of water restriction device on water meters outside working hours

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Reconnection (following disconnection) | \$560.00 | \$571.00 | \$0.00 | \$571.00 | | N | E |
| Removal of water restriction device on water meters | \$302.25 | \$308.00 | \$0.00 | \$308.00 | | N | E |

Water Service/Meter Replacement/Repairs/Backflow Replacement

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Replacement of Water Meters due to Unauthorised removal, tampering, damage or negligence | \$486.50 | \$496.00 | \$0.00 | \$496.00 | | N | E |
| Replacement of testable Backflow Prevention due to Unauthorised removal, tampering, damage or negligence | \$722.25 | \$737.00 | \$0.00 | \$737.00 | | N | E |
| Replacement of Water Meter and testable Backflow Prevention due to Unauthorised removal, tampering, damage or negligence (20/25mm) | \$960.25 | \$980.00 | \$0.00 | \$980.00 | | N | E |
| Minor private works on resident side of meter – emergency works only – normal working hours | \$80.00 | \$85.00 | \$0.00 | \$85.00 | | N | E |
| Minor private works on resident side of meter – emergency works only – outside working hours | \$0.00 | \$212.00 | \$0.00 | \$212.00 | | N | |

Backflow Prevention

Backflow prevention devices on existing commercial/industrial services

| | | | | | | | |
|----------------------------|----------|----------|-----------------|----------|--|---|---|
| Installation | | | Commercial Rate | | | N | E |
| Annual Inspection/Test Fee | \$133.00 | \$136.00 | \$0.00 | \$136.00 | | N | E |

Water Meter Testing

Local Government (General) Regulation 2005. Section 158

| | | | | | | | |
|---------------------|---------|---------|--------|---------|--|---|---|
| Special Reading Fee | \$70.00 | \$72.00 | \$0.00 | \$72.00 | | N | E |
|---------------------|---------|---------|--------|---------|--|---|---|

Test Fee

If meter not reading correctly – Test fee is refundable.

| | | | | | | | |
|---------------------------------|----------|----------|-----------------|----------|--|---|---|
| Test Fee – 20mm to 25mm service | \$165.25 | \$169.00 | \$0.00 | \$169.00 | | N | E |
| Test Fee – 32mm to 40mm | \$178.50 | \$182.00 | \$0.00 | \$182.00 | | N | E |
| Test Fee – 50mm and greater | | | Commercial Rate | | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Transfer location at owners request

Includes raising service

| | | | | | | | |
|--|--|--|-----------------|--|--|---|---|
| Transfer location at owners request (includes raising service) – Residential | | | Commercial Rate | | | N | E |
| Transfer location at owners request (includes raising service) – Industrial/Commercial | | | Commercial Rate | | | N | E |

Water Flow/Pressure Investigation

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Fire Flow Investigation | \$302.25 | \$385.00 | \$0.00 | \$385.00 | | N | E |
| Testing Max/Min Pressure supplied (at property service line only) | \$177.50 | \$180.00 | \$0.00 | \$180.00 | | N | E |

Water Pipe Location

| | | | | | | | |
|---|----------|----------|-----------------|----------|--|---|---|
| Hire of Equipment and Qualified Operator (/hr) (Emergencies Only – i.e. broken pipe/service requiring immediate repair) | \$135.00 | \$125.45 | \$12.55 | \$138.00 | | Y | E |
| Water Mains Location – Private Works | | | Commercial Rate | | | Y | E |

Water Sales

Tanker Sales (per kilolitre)

| | | | | | | | |
|---|--------|--------|--------|--------|--------|---|---|
| Muswellbrook | \$3.00 | \$3.10 | \$0.00 | \$3.10 | per KL | N | E |
| Denman (when available – discuss with Water & Waste Engineer) | \$3.00 | \$3.10 | \$0.00 | \$3.10 | per KL | N | E |

Hire of Metered Hydrant

| | | | | | | | |
|---|------------|------------|--------|------------|--------|---|---|
| Security Deposit (refundable subject to payment of outstanding charges) | \$1,500.00 | \$1,530.00 | \$0.00 | \$1,530.00 | | N | E |
| Hire charge (per month or part thereof) | \$65.00 | \$60.91 | \$6.09 | \$67.00 | | Y | E |
| Water Consumption | \$4.25 | \$4.35 | \$0.00 | \$4.35 | per KL | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Prepaid Standpipe

Muswellbrook and Denman – not available at Sandy Hollow

| | | | | | | | |
|-----------------------------------|------------|------------|--------|-----------------|--|---|---|
| Provision of Electronic Card | \$50.00 | \$50.00 | \$0.00 | \$50.00 | | N | E |
| 100 KI Allowance | \$250.00 | \$255.00 | \$0.00 | \$255.00 | | N | E |
| 200 KI Allowance | \$480.00 | \$490.00 | \$0.00 | \$490.00 | | N | E |
| 500 KI Allowance | \$1,200.00 | \$1,225.00 | \$0.00 | \$1,225.00 | | N | E |
| > 500 KI – Commercial Rates Apply | | | | Commercial Rate | | N | E |

Water Sampling

| | | | | | | | |
|---------------------------------------|---------|---------|--------|---------|--|---|---|
| Base hourly rate plus materials/plant | \$85.00 | \$87.00 | \$0.00 | \$87.00 | | N | E |
|---------------------------------------|---------|---------|--------|---------|--|---|---|

Water Quality Testing

| | | | | | | | |
|--|----------|----------|--------|-----------------|--|---|---|
| Physical (pH, TSS, TDS, Turbidity) | \$50.00 | \$51.00 | \$0.00 | \$51.00 | | N | E |
| Hardness | \$50.00 | \$51.00 | \$0.00 | \$51.00 | | N | E |
| Microbiological (E.coli, Total Coliforms) | \$100.00 | \$102.00 | \$0.00 | \$102.00 | | N | E |
| External Testing by NATA Accredited Laboratory | | | | Commercial Rate | | N | E |

Water Management Act Approval

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Application for Notice of Requirement for single dwelling & dual occupancy | \$107.00 | \$110.00 | \$0.00 | \$110.00 | | N | E |
| Application for Compliance Certificate for single dwelling & dual occupancy | \$107.00 | \$110.00 | \$0.00 | \$110.00 | | N | E |
| Application for Notice of Requirement for all other developments | \$260.00 | \$265.00 | \$0.00 | \$265.00 | | N | E |
| Application for Compliance Certificate for all other developments | \$260.00 | \$265.00 | \$0.00 | \$265.00 | | N | E |
| Inspection of Works (determined in Notice of Requirement) per inspection | \$150.00 | \$175.00 | \$0.00 | \$175.00 | | N | E |

Sewerage Fees

Connection Fees

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| New applications to connect to sewer – 1 WC | \$130.00 | \$133.00 | \$0.00 | \$133.00 | | N | E |
| Water Closet Fee (WC) is applied under Section 68 of the LGA to allow disposal into Councils asset based on the number of WC's. | | | | | | | |
| Each additional WC | \$45.00 | \$46.00 | \$0.00 | \$46.00 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Provision of New Sewer Junction

| | | | | |
|---|-----------------|--|---|---|
| Provision of new sewer junction | Commercial Rate | | N | E |
| Sewer Extension (Commercial) | Commercial Rate | | N | E |
| Raising/Lowering Manhole (new development) | Commercial Rate | | N | E |
| (No fee for raising manholes associated with residential landscaping work less than 500mm – commercial rates apply above 500mm) | | | | |
| Sewer Junction Cut In (additional) | Commercial Rate | | N | E |
| Sewer Junction or Sewer Mains Location – private works | Commercial Rate | | Y | E |

Sewer and Water Headworks

*Headworks (Developer) charges are required to supplement existing major infrastructure in order to meet the demands of new development and maintain existing levels of service.

Headworks infrastructure with regard to water and sewerage are as follows:

Water: Intakes, Treatment Plants, Reservoirs, Pumping Station and Trunk Mains.

Sewerage: Treatment Plants, Pump Stations, Rising Mains and Trunk Mains.

These charges are calculated according to a method specified by IPART and based on the Developer Servicing Plan for areas.

Local Government Act 1993 Section 404(1)

| | | | | | | | |
|--|------------|------------|--------|------------|--|---|---|
| Water Headworks – all areas (per ET – equivalent tenement) | \$6,496.00 | \$6,626.00 | \$0.00 | \$6,626.00 | | N | E |
| Sewer Headworks – all areas (per ET – equivalent tenement) | \$7,189.00 | \$7,333.00 | \$0.00 | \$7,333.00 | | N | E |

Trade Waste Applications

See Environmental Services – Trade Waste Applications

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 | | | Fee Unit | GST | Fee Type |
|------|--|--------------------|-----|--------------------|----------|-----|----------|
| | | Fee (excl. GST) | GST | Fee (incl. GST) | | | |

Environmental Services Fees and Charges – Fees associated with development

Development Application

For land use & Building Activities – Maximum determined under EP&A Regulation 2000

General Fees

| | | | | | | | |
|---|---|----------|--------|----------|--|---|---|
| Less than \$5,000 | \$110.00 | \$110.00 | \$0.00 | \$110.00 | | N | A |
| \$5,001 – \$50,000 | \$170 plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost | | | | | N | A |
| \$50,001 – \$250,000 | \$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost over \$50,000 | | | | | N | A |
| \$250,001 – \$500,000 | \$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000 | | | | | N | A |
| \$500,001 – \$1,000,000 | \$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000 | | | | | N | A |
| \$1,000,001 – \$10,000,000 | \$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000 | | | | | N | A |
| More than \$10,000,000 | \$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000 | | | | | N | A |
| Development involving the erection of a dwelling–house with an estimated construction cost of \$100,000 or less | \$455.00 | \$455.00 | \$0.00 | \$455.00 | | N | A |
| Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work | \$285.00 | \$285.00 | \$0.00 | \$285.00 | | N | A |
| Approvals for places of public entertainment (not involving building work) | \$220.00 | \$220.00 | \$0.00 | \$220.00 | | N | A |

DA Subdivision Fees

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| No new Roads | \$330.00 | \$330.00 | \$0.00 | \$330.00 | | N | A |
| No new Roads plus \$ per additional lot | \$53.00 | \$53.00 | \$0.00 | \$53.00 | | N | A |
| New Roads | \$665.00 | \$665.00 | \$0.00 | \$665.00 | | N | A |
| New Roads plus \$ per additional lot | \$65.00 | \$65.00 | \$0.00 | \$65.00 | | N | A |
| Strata | \$330.00 | \$330.00 | \$0.00 | \$330.00 | | N | A |
| Strata plus \$ per additional lot | \$65.00 | \$65.00 | \$0.00 | \$65.00 | | N | A |

Designated Developments (in addition to fees above)

| | | | | | | | |
|-----|----------|----------|--------|----------|--|---|---|
| Fee | \$920.00 | \$920.00 | \$0.00 | \$920.00 | | N | A |
|-----|----------|----------|--------|----------|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Construction Certificate

Construction Packages

For issuing Construction Certificate, undertaking principal certifying authority function and issuing Occupation Certificate

| | | | | | | | |
|--|------------|------------|----------|------------|--|---|---|
| Carport / Deck / Retaining Wall | \$500.00 | \$518.18 | \$51.82 | \$570.00 | | Y | E |
| Includes reinspections and the cost of the Occupation Certificate | | | | | | | |
| Garage / Pool / Patio & Awning | \$600.00 | \$609.09 | \$60.91 | \$670.00 | | Y | E |
| Includes reinspections and the cost of the Occupation Certificate | | | | | | | |
| New Dwelling | \$1,250.00 | \$1,313.64 | \$131.36 | \$1,445.00 | | Y | E |
| Includes reinspections and the cost of the Occupation Certificate. Does not include Mandatory Council Inspections for External Sewer Drainage, Stormwater, Driveway Crossover, Infrastructure. | | | | | | | |
| Relocate Dwelling | \$900.00 | \$909.09 | \$90.91 | \$1,000.00 | | Y | E |
| Includes reinspections and the cost of the Occupation Certificate. Does not include Mandatory Council Inspections for External Sewer Drainage, Stormwater, Driveway Crossover, Infrastructure. | | | | | | | |
| Mandatory Council inspections for New Dwellings (in addition to the New Dwelling package above) | \$480.00 | \$563.64 | \$56.36 | \$620.00 | | Y | E |
| These fees also apply when a private certifier has been appointed. Includes inspections for External Sewer Drainage, Stormwater, Driveway Crossover, Infrastructure | | | | | | | |

Other Construction Certificates

| | | | | | | | |
|---|--|----------|---------|----------|--|---|---|
| Value of Development up to \$10,000 | \$200.00 | \$185.45 | \$18.55 | \$204.00 | | Y | E |
| Exceeding \$ 10,001 up to \$ 1,000,000 | \$260 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) o the estimated costs exceeding \$10,001 | | | | | Y | E |
| | <div>Last YR Fee</div> <div>\$250 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) o the estimated costs exceeding \$10,001</div> | | | | | | |
| Exceeding \$1,000,001 | \$2750 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$1,000,001 | | | | | Y | E |
| | <div>Last YR Fee</div> <div>\$2,500 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$1,000,001</div> | | | | | | |
| Quote to be confirmed by Building Section | | | | | | | |

Subdivision/Roads and Drainage

| | | | | | | | |
|---|--------------------|--------|--------|--------|--|---|---|
| Stormwater Drainage /m | \$6.00 | \$5.56 | \$0.56 | \$6.12 | | Y | E |
| Roads per lane /m | \$4.00 | \$3.71 | \$0.37 | \$4.08 | | Y | E |
| Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc) | Quotation | | | | | Y | E |
| OR Full cost recovery for service in addition to above fee where referred to external party for determination | Full Cost Recovery | | | | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Modification of Construction Certificate

| | | | | | | | |
|--|------------------|--|--|--|--|---|---|
| Minor* Modification (post determination) | 50% original fee | | | | | Y | E |
| * to be considered minor a maximum of 3 elements of the construction works may be amended (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |
| Minor* Modification of Application (prior to determination) | 30% original fee | | | | | Y | E |
| * to be considered minor a maximum of 3 elements of the construction works may be amended. (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |
| Other Modification of Application (prior to determination) | – | | | | | Y | E |
| Other Modification of Application (prior to determination) | 50% original fee | | | | | Y | E |
| (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |
| Other Modification (post determination) | 75% original fee | | | | | Y | E |
| (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |

Resubmission

| | | | | | | | |
|--|------------------|--|--|--|--|---|---|
| Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) | 25% original fee | | | | | Y | E |
|--|------------------|--|--|--|--|---|---|

Other

| | | | | | | | |
|--|---------|---------|--------|---------|--|---|---|
| The fee payable for the lodgement and recording of a certificate from a private certifier. | \$36.00 | \$36.00 | \$0.00 | \$36.00 | | N | A |
|--|---------|---------|--------|---------|--|---|---|

Occupation Certificate

| | | | | | | | |
|--|---------|---------|--------|---------|--|---|---|
| Certificate issued at final inspection of building | \$40.00 | \$37.27 | \$3.73 | \$41.00 | | Y | E |
| Registration of certificate of private certifier. | \$36.00 | \$36.00 | \$0.00 | \$36.00 | | N | A |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Complying Development Fee

General Fees

Full cost recovery for service in addition to below fee where referred to external party for determination

| | | | | | | | |
|---|--|----------|---------|----------|--|---|---|
| Value of Development up to \$10,000 (incl. where no work proposed) | \$200.00 | \$185.45 | \$18.55 | \$204.00 | | Y | E |
| Exceeding \$ 10,001 up to \$1,000,000 | \$260 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$10,001 | | | | | Y | E |
| | Last YR Fee \$200 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$10,001 | | | | | | |
| Exceeding \$ 1,000,001 | \$2750 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$1,000,001 | | | | | Y | E |
| | Last YR Fee \$2,200 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) of the estimated costs exceeding \$1,000,001 | | | | | | |
| (Quote to be confirmed by Manager Planning & Environmental Services) | | | | | | | |
| OR Full cost recovery for service in addition to above fee where referred to external party for determination | Full Cost Recovery | | | | | Y | E |

Modification of Complying Development Certificate Application

| | | | | | | | |
|--|---------------------------------|--------|--------|--------|--|---|---|
| Other Modification of Application (prior to determination) | 50% original fee | | | | | N | E |
| (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |
| Minor* Modification (post determination) | 50% original fee | | | | | Y | E |
| * to be considered minor a maximum of 3 elements fo the works may be amended (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |
| Other Modification (post determination) | 75% original fee | | | | | Y | E |
| | Last YR Fee 50% original fee | | | | | | |
| (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |
| Minor* Modification of Application (prior to determination) | 30% original fee | | | | | Y | E |
| * to be considered minor a maximum of 3 elements of the works may be amended (This fee does not apply to situations where the modification is required due to a request for information.) | | | | | | | |
| Other Modification of Application (prior to determination) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | Y | E |

Resubmission

| | | | | | | | |
|--|------------------|--|--|--|--|---|---|
| Resubmission of Complying Development (Following previous refusal) | 50% original fee | | | | | N | E |
|--|------------------|--|--|--|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Other

| | | | | | | | |
|--|---------|---------|--------|---------|--|---|---|
| Registration of Private Certifiers Complying Development Certificate | \$36.00 | \$36.00 | \$0.00 | \$36.00 | | N | A |
|--|---------|---------|--------|---------|--|---|---|

Compliance Inspections (Construction Stages)

| | | | | | | | |
|--|-----------|----------|---------|----------|--|---|---|
| Cost Per Inspection (or re-inspection) | \$120.00 | \$140.91 | \$14.09 | \$155.00 | | Y | E |
| Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection | Quotation | | | | | Y | E |
| Based on Inspection Test Plan (ITP) for subdivision . | \$150.00 | \$140.91 | \$14.09 | \$155.00 | | Y | E |

Planning Reform Fund Fee

S 256A of the Environmental Planning and Assessment Reg 2000

| | | | | | | | |
|--|--------------------------|--|--|--|--|---|---|
| Section 256A of the Environmental Planning and Assessment Reg 2000 | 64c/\$1,000 minus \$5.00 | | | | | N | A |
|--|--------------------------|--|--|--|--|---|---|

Component of DA fee where cost of development is greater than \$50,000

Integrated Development and Concurrence Fee

Section 252A & 253 of Reg 2000

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Council processing fee (for each integrated referral required) | \$140.00 | \$140.00 | \$0.00 | \$140.00 | | N | A |
| Payable direct to each approval or concurrence body | \$320.00 | \$320.00 | \$0.00 | \$320.00 | | N | A |

Cheque to be made out to concurrence authority

Long Service Levy

Payable prior to release of Construction Certificate

| | | | | | | | |
|--|--|--|--|--|--|---|---|
| Long Service Levy (Payable prior to release of Construction Certificate) | 0.35% of Cost of Development for building works over \$25,000 in value | | | | | N | A |
|--|--|--|--|--|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Planning Proposals

Stage 1: Lodgement

| | | | | | | | |
|---|------------|------------|--------|------------|--|---|---|
| Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm | \$3,000.00 | \$3,000.00 | \$0.00 | \$3,000.00 | | N | E |
| Category 2 – land area affected by PP is 1000sqm to 5 ha | \$5,000.00 | \$5,000.00 | \$0.00 | \$5,000.00 | | N | E |
| Category 3 – land area affected by PP is over 5 ha | \$6,000.00 | \$6,000.00 | \$0.00 | \$6,000.00 | | N | E |

Stage 2: Gateway Determination

| | | | | | | | |
|---|-------------|-------------|--------|-------------|--|---|---|
| Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm | \$4,000.00 | \$4,000.00 | \$0.00 | \$4,000.00 | | N | E |
| Category 2 – land area affected by PP is 1000sqm to 5 ha | \$5,000.00 | \$5,000.00 | \$0.00 | \$5,000.00 | | N | E |
| Category 3 – land area affected by PP is over 5 ha | \$10,000.00 | \$10,000.00 | \$0.00 | \$10,000.00 | | N | E |

Other

| | | | | | | | |
|--|------------|------------|--------|------------|--|---|---|
| Specialist studies required by Gateway Determination | | | | At Cost | | N | E |
| PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time | \$2,000.00 | \$2,000.00 | \$0.00 | \$2,000.00 | | N | E |
| Public hearing | \$2,000.00 | \$2,000.00 | \$0.00 | \$2,000.00 | | N | E |

Section 96 – Variation to Development Application Consent under Section 96

Section 96(1) Modification

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Correction of a minor error, misdescription or miscalculation | \$71.00 | \$71.00 | \$0.00 | \$71.00 | | N | A |
|---|---------|---------|--------|---------|--|---|---|

Section 96(1a) Modification

| | | | | | | | |
|---|--|--|--|------------------------|--|---|---|
| Minimal environmental impact (including Section 96AA) | | | | \$645 or 50% of DA Fee | | N | A |
|---|--|--|--|------------------------|--|---|---|

The maximum fee for an application under Sec 96 (1A) of the Act, or under Sec 96AA (1) of the Act in respect of a modification which, in the opinion of the consent authority, is of minimal environmental impact is \$645 or 50% of the fee of the original DA, whichever is lesser.

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Section 96(2) – other modifications

| | | | | | | | |
|---|----------|----------|---------------|----------|--|---|---|
| If the DA involved no building work | | | 50% of DA Fee | | | N | A |
| if the original fee was less than \$100 | | | 50% of DA Fee | | | N | A |
| if the original application was for a dwelling house <\$100,000 | \$190.00 | \$190.00 | \$0.00 | \$190.00 | | N | A |

If the original estimated cost of the development was:

| | | | | | | | |
|----------------------------|--|---------|--------|---------|--|---|---|
| Up to \$5,000 | \$55.00 | \$55.00 | \$0.00 | \$55.00 | | N | A |
| \$5,001 – \$250,000 | \$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost | | | | | N | A |
| \$250,001 – \$500,000 | \$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 | | | | | N | A |
| \$500,001 – \$1,000,000 | \$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000 | | | | | N | A |
| \$1,000,001 – \$10,000,000 | \$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000 | | | | | N | A |
| More than \$10,000,000 | \$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 | | | | | N | A |

Request for Review of Determination of a DA

Does not apply to complying, integrated or designated development
Plus advertising fees (as determined below and in accordance with DCP requirements)

| | | | | | | | |
|---|----------|----------|---------------|----------|--|---|---|
| No building or demolition work proposed in DA | | | 50% of DA Fee | | | N | A |
| DA involves erection of dwelling < \$100,000 | \$190.00 | \$190.00 | \$0.00 | \$190.00 | | N | A |

If the original estimated cost on the DA was:

| | | | | | | | |
|----------------------------|---|---------|--------|---------|--|---|---|
| Up to \$5,000 | \$55.00 | \$55.00 | \$0.00 | \$55.00 | | N | A |
| \$5,001 – \$250,000 | \$85 plus an additional \$1.50 for each \$1,000 (or part of the original estimated cost | | | | | N | A |
| \$250,000 – \$500,000 | \$500 plus an additional \$0.85 for each \$1,000 (or part) by which the estimated cost exceeds \$250,000 | | | | | N | A |
| \$500,001 – \$1,000,000 | \$712 plus an additional \$0.50 for each \$1,000 (or part) by which the estimated cost exceeds \$500,000 | | | | | N | A |
| \$1,000,001 – \$10,000,000 | \$987 plus an additional \$0.40 for each \$1,000 (or part) by which the estimated cost exceeds \$1,000,000 | | | | | N | A |
| More than \$10,000,001 | \$4,737 plus an additional \$0.40 for each \$1,000 (or part) by which the estimated cost exceeds \$10,000,000 | | | | | N | A |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Advertising Fees

Notification Fee – Development Application and Section 96 Modifications (letters to neighbours and newspaper publication)

Value of DA – estimated cost of works

| | | | | | | | |
|-----------------------------|----------|----------|--------|----------|--|---|---|
| Value up to \$10,000 | \$77.00 | \$79.00 | \$0.00 | \$79.00 | | N | E |
| Value \$10,001 – \$140,000 | \$97.00 | \$99.00 | \$0.00 | \$99.00 | | N | E |
| Value \$140,001 – \$250,000 | \$215.00 | \$219.50 | \$0.00 | \$219.50 | | N | E |
| Exceeding \$250,001 | \$266.00 | \$272.00 | \$0.00 | \$272.00 | | N | E |

Other

| | | | | | | | |
|-------------------------------------|------------|------------|--------|------------|--|---|---|
| Integrated (advertised) development | \$1,105.00 | \$1,105.00 | \$0.00 | \$1,105.00 | | N | A |
|-------------------------------------|------------|------------|--------|------------|--|---|---|

Clause 252 of EP&A Regulation 2000 – applies only to specific heritage, water and environmental DA's (full advertisement in paper)

| | | | | | | | |
|------------------------|------------|------------|--------|------------|--|---|---|
| Designated development | \$2,220.00 | \$2,220.00 | \$0.00 | \$2,220.00 | | N | A |
|------------------------|------------|------------|--------|------------|--|---|---|

Clause 252 of EP&A Regulation 2000 (full advertisement in paper)

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Notification of Complying Development Certificate (in addition to application fees) | \$77.00 | \$79.00 | \$0.00 | \$79.00 | | N | E |
|---|---------|---------|--------|---------|--|---|---|

Sect 85A (11) of the EP&A Reg (includes advertisement in paper)

Subdivision Certificate Application Fees

Including strata subdivision – to recover the costs of assessing and endorsing linen plans of subdivision under the EP&A Act or Strata Titles Act

| | | | | | | | |
|-------------------------------|---------|---------|--------|---------|--|---|---|
| Subdivision of land (per lot) | \$70.00 | \$70.00 | \$0.00 | \$70.00 | | N | A |
|-------------------------------|---------|---------|--------|---------|--|---|---|

Includes boundary adjustments

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Strata (per lot) | \$70.00 | \$70.00 | \$0.00 | \$70.00 | | N | A |
| Consolidation to provide one (1) lot | \$70.00 | \$70.00 | \$0.00 | \$70.00 | | N | A |
| Plan checking fee for works as executed (per lot) | \$185.00 | \$189.00 | \$0.00 | \$189.00 | | N | E |
| Administration fee for legal documents requiring execution by Council | \$200.00 | \$204.00 | \$0.00 | \$204.00 | | N | E |
| Registration of Subdivision Certificate issued by private certifier | \$36.00 | \$36.00 | \$0.00 | \$36.00 | | N | A |

Naming of New Roads

| | | | | | | | |
|------------------------------|----------|----------|--------|----------|--|---|---|
| Associated with subdivisions | \$320.00 | \$327.00 | \$0.00 | \$327.00 | | N | E |
|------------------------------|----------|----------|--------|----------|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Water and Sewerage Connection Fees

See under heading "WATER AND SEWER FEES AND CHARGES"

Certificates

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Section 149 Full Certificate (Part 5) EP&A Act per allotment | \$133.00 | \$133.00 | \$0.00 | \$133.00 | | N | A |
| (approx 5 day turnaround) | | | | | | | |
| Urgency Fee for 149(5) in addition to above | \$133.00 | \$136.00 | \$0.00 | \$136.00 | | N | E |
| (approx. 2 day turnaround) | | | | | | | |
| Section 149 (2) per allotment | \$53.00 | \$53.00 | \$0.00 | \$53.00 | | N | A |
| (approx 5 day turnaround) | | | | | | | |
| Urgency Fee for 149(2) in addition to above | \$53.00 | \$54.00 | \$0.00 | \$54.00 | | N | E |
| (approx 2 day turnaround) | | | | | | | |
| Section 149 (2) (3 – Exempt & Complying Development SEPP only) | \$53.00 | \$53.00 | \$0.00 | \$53.00 | | N | A |
| (approx 2 day turnaround) | | | | | | | |
| Certificate of Outstanding Notices (LGA S735(a) & EPAAS121Z) | \$70.00 | \$70.00 | \$0.00 | \$70.00 | | N | A |

Sewer Drainage Plan

No charge for owners or contractors

| | | | | | | | |
|---------------|---------|---------|--------|---------|--|---|---|
| Cost per plan | \$30.00 | \$28.18 | \$2.82 | \$31.00 | | Y | E |
|---------------|---------|---------|--------|---------|--|---|---|

Building Certificates

| | | | | | | | |
|--|--|----------|--------|----------|--|---|---|
| Building Certificate(149d) | \$250.00 | \$250.00 | \$0.00 | \$250.00 | | N | A |
| Building Certificate not exceeding 200 Sq.M. | \$250.00 | \$250.00 | \$0.00 | \$250.00 | | N | A |
| Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M | \$250 plus an additional \$0.50 per Sq.M. for each Sq.M. over 200 | | | | | N | A |
| Building Certificate exceeding 2,000 Sq.M. | \$1,165 plus additional \$0.075 per Sq.M. for each Sq.M. over 2000 | | | | | N | A |
| Where unauthorised works have occurred | As per fees nominated in S260 of EP&A Regs | | | | | N | A |
| Reinspection Fee | \$90.00 | \$90.00 | \$0.00 | \$90.00 | | N | A |
| Copy of a building certificate | \$13.00 | \$13.00 | \$0.00 | \$13.00 | | N | A |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Fire Safety

| | | | | | | | |
|---|---|----------|---------|----------|--|---|---|
| Fire Safety Inspection – Owner requested | \$260 per hour (minimum 1 hour) | | | | | Y | E |
| | Last YR Fee \$250 per hour (minimum 1/2 hour) | | | | | | |
| Reinspection fee (Only applies if outstanding work has not been completed) | \$150.00 | \$140.91 | \$14.09 | \$155.00 | | Y | E |

Shows and Events

| | | | | | | | |
|---|-------------------|----------|--------|----------|--|---|---|
| Inspection Fee – Amusement Devices | \$340.00 | \$0.00 | \$0.00 | \$0.00 | | N | D |
| Show and Event Inspection fee – Amusement devices < 10 devices | \$0.00 | \$300.00 | \$0.00 | \$300.00 | | N | E |
| Show and Event Inspection fee – Amusement devices 11–19 devices | \$0.00 | \$390.00 | \$0.00 | \$390.00 | | N | E |
| Show and Event Inspection fee – Amusement devices 20 or more devices | \$155.00 per hour | | | | | N | E |
| Inspection Fee – Food Stalls / Vans | \$340.00 | \$0.00 | \$0.00 | \$0.00 | | N | D |
| Show and Event Inspection fee – Food stalls/vans <10 stalls | \$0.00 | \$310.00 | \$0.00 | \$310.00 | | N | E |
| Show and Event Inspection fee – Food stalls/vans 11–14 stalls | \$0.00 | \$380.00 | \$0.00 | \$380.00 | | N | E |
| Show and Event Inspection fee – Food stalls/vans 15 or more stalls | \$155.00 per hour | | | | | N | E |
| < 10 stalls | \$215.00 | \$0.00 | \$0.00 | \$0.00 | | N | D |
| 11 – 14 stalls | \$287.00 | \$0.00 | \$0.00 | \$0.00 | | N | D |
| 15 – 20 stalls | \$395.00 | \$0.00 | \$0.00 | \$0.00 | | N | D |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Request for Property Information

| | | | | | | | |
|---|--------|--------|--------|--------|--|---|---|
| Fee for service responding to enquires requiring search of records, analysis of information and/or a written response – Dwelling Permissibility | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Urgency Fee for Dwelling Permissibility in addition to above | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |

(approx 5 day turnaround)

| | | | | | | | |
|---|--------|--------|--------|--------|--|---|---|
| Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Copy of consent for use of land or erection of a building issued prior to 1979 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Flood Levels and associated flooding information | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |

per allotment

| | | | | | | | |
|---|----------|---------|--------|---------|--|---|---|
| Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Copy of a certificate or information not included above. | \$80.00 | \$80.00 | \$0.00 | \$80.00 | | N | E |
| Disabled Access (Application for unjustifiable hardship) | \$250.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |

Council Certificate Advice

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Fee for council to certify satisfaction of a condition of consent or confirm construction plans are not inconsistent with DA approved plans | \$120.00 | \$125.00 | \$0.00 | \$125.00 | | N | E |
|---|----------|----------|--------|----------|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Environmental Products

| | | | | | | | |
|--------------|---------|---------|--------|---------|--|---|---|
| Compost Bins | \$52.00 | \$48.23 | \$4.82 | \$53.05 | | Y | D |
| Worm Farms | \$88.00 | \$81.59 | \$8.16 | \$89.75 | | Y | D |

Rural Addressing

| | | | | | | | |
|--|----------|----------|---------|----------|--|---|---|
| Supply of Rural Addressing Plates—per number (includes one inspection) | \$150.00 | \$140.91 | \$14.09 | \$155.00 | | Y | E |
| Replacement or additional plates (same number) | \$50.00 | \$46.36 | \$4.64 | \$51.00 | | Y | E |
| Reinspection Fee | \$120.00 | \$140.91 | \$14.09 | \$155.00 | | Y | E |

Swimming Pool Warning Signs

| | | | | | | | |
|-----------|---------|---------|--------|---------|--|---|---|
| CPR Signs | \$30.00 | \$22.73 | \$2.27 | \$25.00 | | Y | E |
|-----------|---------|---------|--------|---------|--|---|---|

Swimming Pool Certificates

Inspection and issue

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Certificate of Compliance under Swimming Pools Act (including one inspection) | \$150.00 | \$150.00 | \$0.00 | \$150.00 | | N | A |
| Re-inspection fee | \$100.00 | \$100.00 | \$0.00 | \$100.00 | | N | A |
| Enter pool details into NSW Swimming Pool Register | \$10.00 | \$10.00 | \$0.00 | \$10.00 | | N | A |
| Urgency Fee | \$0.00 | \$136.36 | \$13.64 | \$150.00 | | Y | E |

– in addition to above (less than 48 hours notice to inspection and less than 3 day turnaround).

Health Inspections

Maintaining register and reporting to Govt. agencies and inspections

| | | | | | | | |
|---|--|----------|--------|----------|--|---|-----|
| Administration fee for food premises (annual) | \$270.00 | \$0.00 | \$0.00 | \$0.00 | | N | D |
| Inspections | \$120.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Re-inspection Fees | \$150.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
| Pre Purchase inspections | \$170.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Water Carters | See under heading "SECTION 68 of the LOCAL GOVERNMENT ACT" | | | | | N | n/a |

Annual Administration & Inspection fee for food premises

| | | | | | | | |
|------------------------------|--------|----------|--------|----------|--|---|---|
| Premises with up to 5 staff | \$0.00 | \$545.00 | \$0.00 | \$545.00 | | N | E |
| Premises with 6 to 19 staff | \$0.00 | \$655.00 | \$0.00 | \$655.00 | | N | E |
| Premises with 20 to 50 staff | \$0.00 | \$955.00 | \$0.00 | \$955.00 | | N | E |

(Maintaining register, reporting to government agencies)

| | | | | | | | |
|------------------------------------|--------|----------|--------|----------|--|---|---|
| Supplementary Annual Inspection | \$0.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
| Inspection of Mobile Food Operator | \$0.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Hairdressers, Beauty Salons, Skin Penetration, Cooling Towers, Boarding Houses

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|-----|
| Inspection | \$120.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
| Re-inspection following non-compliance | \$0.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
| Cooling Tower Water Analysis | | | | At cost | | N | E |
| Notification of skin penetration business premises (land, temporary structure, vehicle or vessel) | \$50.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Notification of skin penetration clients premises (for mobile businesses) | | | | FREE | | N | n/a |

Environmental Health Officer Consultation/Concurrence

| | | | | | | | |
|--|--------|----------|--------|----------|--|---|---|
| Provision of Written Advice with inspection | \$0.00 | \$200.00 | \$0.00 | \$200.00 | | N | E |
| Provision of Written Advice without inspection | \$0.00 | \$100.00 | \$0.00 | \$100.00 | | N | E |

Public Swimming Pools – including Motels, Caravan Parks etc

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Inspection under Public Health Act 2010 | \$120.00 | \$180.00 | \$0.00 | \$180.00 | | N | E |
| Water Analysis | | | | At Cost | | N | E |

Boarding Houses

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Inspection fee (as per Boarding Houses Act 2012) | \$160.00 | \$200.00 | \$0.00 | \$200.00 | | N | E |
|--|----------|----------|--------|----------|--|---|---|

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Section 68 of the LOCAL GOVERNMENT ACT

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Install manufactured home, moveable dwelling (includes inspections) | \$500.00 | \$510.00 | \$0.00 | \$510.00 | | N | E |
| Install Oil or Solid Fuel Heating Appliance (includes inspections) | \$300.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
| Use of Community Land (engaging in trade or business busking etc) | \$300.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
| Swing or hoist goods over road | \$300.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
| Inspection of Premises Fees in relation to Local Govt Act and other Acts (incl. reinspection) | \$120.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |

eg. Hairdressers/ Beauty Saloons/ Cooling towers/Boarding houses

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Water Supply, sewerage and stormwater drainage work | \$150.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
|---|----------|----------|--------|----------|--|---|---|

NB: Thomas Mitchell Industrial Estate is exempt regarding sewerage connection

| | | | | | | | |
|---|--|--|-----------|--|--|---|---|
| Stormwater Drainage work (connection to Council drainage or new work for Council ownership) | | | Quotation | | | N | E |
|---|--|--|-----------|--|--|---|---|

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| General approvals / application not specifically mentioned elsewhere | \$300.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
|--|----------|----------|--------|----------|--|---|---|

Approval To Burn

(Protection of the Environment Operations (Clean Air) Regulation 2010)

| | | | | | | | |
|---|--------|----------|--------|----------|--|---|---|
| Approval to burn in the open or in an incinerator | \$0.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
|---|--------|----------|--------|----------|--|---|---|

Water Carters

| | | | | | | | |
|-------------|----------|----------|--------|----------|--|---|---|
| Application | \$260.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
| Inspection | \$120.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |

Caravan Parks

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Application to Operate a Caravan Park or camping ground | \$200.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
| Inspection Fee | \$185.00 | \$200.00 | \$0.00 | \$200.00 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

On-site Sewage Management

Application to

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Install & Construct On-Site Sewage Management System | \$380.00 | \$388.00 | \$0.00 | \$388.00 | | N | E |
| Install & Construct On-Site Sewage Management System: Commercial Systems – Greater than 5000L/day | \$560.00 | \$571.00 | \$0.00 | \$571.00 | | N | E |

Modify On-site Sewage Management System

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Modify existing system (includes 2 inspections) | \$325.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Domestic Systems – System and Disposal Area | \$0.00 | \$331.00 | \$0.00 | \$331.00 | | N | E |
| Domestic Systems – System only | \$0.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
| Domestic Systems – Disposal Area only | \$0.00 | \$200.00 | \$0.00 | \$200.00 | | N | D |
| Modify Approval to install prior to any works commencing – no inspections necessary | \$100.00 | \$102.00 | \$0.00 | \$102.00 | | N | E |
| Commercial Systems | \$530.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Commercial Systems – System and Disposal Area | \$0.00 | \$540.00 | \$0.00 | \$540.00 | | N | E |
| Commercial Systems – System only | \$0.00 | \$200.00 | \$0.00 | \$200.00 | | N | E |
| Commercial Systems – Disposal Area only | \$0.00 | \$300.00 | \$0.00 | \$300.00 | | N | E |

Approval to Operate

| | | | | |
|--|----------------------------------|--|---|-----|
| Invoiced in July for 12 months approval to operate | 56.00/year | | N | E |
| | Last YR Fee 55.00/year | | | |
| Inspection at the time of renewal of ATO | No Charge | | N | n/a |

Multiple System Properties

| | | | | |
|--|------------------------------------|--|---|---|
| Fee | 28/system | | N | E |
| | Last YR Fee 27.50/system | | | |
| Property owners must be able to demonstrate that the systems are related to the one property and the ATOs must be concurrent and expire at the same time. * failure to demonstrate the above will result in the single system fee applying for each individual system | | | | |
| Commercial Systems | 100.00/year | | N | E |
| | Last YR Fee 75.00/year | | | |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Inspection of On-site Sewer Management

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| Any inspection not related to approval applications | \$120.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
| Multiple System Inspection (per system) | \$60.00 | \$100.00 | \$0.00 | \$100.00 | | N | E |
| Re-inspection | \$150.00 | \$155.00 | \$0.00 | \$155.00 | | N | E |
| Pre Purchase Inspection on Onsite Sewer Management System includes search of recorded and copies of ATO | \$165.00 | \$200.00 | \$0.00 | \$200.00 | | N | E |

Use of Footpaths and Road Reserves

| | | | | | | | |
|--|----------|----------|--------|----------|------------|---|---|
| Annual Permit Fee | \$110.00 | \$110.00 | \$0.00 | \$110.00 | | N | E |
| A Frame Signage | \$75.00 | \$75.00 | \$0.00 | \$75.00 | | N | E |
| Outdoor seating (occupied area subject of permit) | \$12.00 | \$12.00 | \$0.00 | \$12.00 | Per chair | N | E |
| Display of goods (occupied area subject of permit) | \$12.00 | \$12.00 | \$0.00 | \$12.00 | per sq. m. | N | E |

Approvals Under Section 125 Roads Act

| | | | | | | | |
|---|----------|----------|--------|----------|--|---|---|
| New Footway Dining application | \$300.00 | \$306.00 | \$0.00 | \$306.00 | | N | E |
| Application for renewal (lodged prior to expiry of existing approval) | \$150.00 | \$160.00 | \$0.00 | \$160.00 | | N | E |

Approvals Under Section 138 Roads Act

See under heading "ROADS"

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|--------------------|----------|-----|----------|

Trade Waste Fees

Trade Waste Applications

Applications (Policy No. S15/2, adopted by Council on 12/12/2011, Minute 190)

Liquid Trade Waste Applications

Applications

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Approval to Discharge Liquid Trade Waste (Classification A) | \$309.25 | \$315.44 | \$0.00 | \$315.44 | | N | E |
| Approval to Discharge Liquid Trade Waste (Classification B & C) | \$732.75 | \$747.41 | \$0.00 | \$747.41 | | N | E |
| Extend or renew an approval with no change in conditions | \$264.25 | \$269.54 | \$0.00 | \$269.54 | | N | E |
| Transfer an approval to a new discharger with the same conditions at the same premises | \$0.00 | \$114.50 | \$0.00 | \$114.50 | | N | |

Annual Trade Waste Fee (annual inspections)

| | | | | | | | |
|-----------------------|----------|----------|--------|----------|--|---|---|
| Category 1 Discharger | \$112.25 | \$114.50 | \$0.00 | \$114.50 | | N | E |
| Category 2 Discharger | \$175.00 | \$178.50 | \$0.00 | \$178.50 | | N | E |
| Category 3 Discharger | \$586.25 | \$597.98 | \$0.00 | \$597.98 | | N | E |
| Re-Inspection Fee | \$160.50 | \$163.71 | \$0.00 | \$163.71 | | N | E |

Trade Waste Usage Charge

Applied with Trade Waste Discharge Factor

| | | | | | | | |
|---|---------|----------|--------|----------|--|---|---|
| Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant) | \$1.31 | \$1.34 | \$0.00 | \$1.34 | | N | E |
| Category 2 Discharger with appropriate pre-treatment (\$/kL) | \$1.31 | \$1.34 | \$0.00 | \$1.34 | | N | E |
| Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant) | \$15.81 | \$16.12 | \$0.00 | \$16.12 | | N | E |
| Annual food waste disposal charge – (\$/beds) | \$28.70 | \$29.27 | \$0.00 | \$29.27 | | N | E |
| Chemical toilet waste (\$/kL) – Not available | | | | NA | | N | E |
| Attendance at site to carry out approval (\$/hr) | \$0.00 | \$104.35 | \$0.00 | \$104.35 | | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 | | | Fee Unit | GST | Fee Type |
|------|--|--------------------|-----|--------------------|----------|-----|----------|
| | | Fee (excl. GST) | GST | Fee (incl. GST) | | | |

Excess Mass Charges for Category 3 Discharges – per kg

Refer to equation 1 in section 4.7.7 of the Policy

| | | | | | | | |
|---|---------|---------|--------|---------|--------|---|---|
| Aluminium | \$0.68 | \$0.69 | \$0.00 | \$0.69 | per kg | N | E |
| Ammonia (as N) | \$1.93 | \$1.97 | \$0.00 | \$1.97 | per kg | N | E |
| Arsenic | \$64.90 | \$66.20 | \$0.00 | \$66.20 | per kg | N | E |
| Barium | \$32.45 | \$33.10 | \$0.00 | \$33.10 | per kg | N | E |
| Biochemical Oxygen Demand (BOD) up to 600 mg/L) | \$0.63 | \$0.64 | \$0.00 | \$0.64 | per kg | N | E |

Refer to equation 1 in section 4.7.7 and refer to equation 2 in section 4.7.7 for BOD>600mg/L.

Note: equation 5 with equation 1 is used where the discharger has failed to meet their approval in two or more instances in one financial year.

| | | | | | | | |
|--|------------|------------|--------|------------|--------|---|---|
| Boron | \$0.68 | \$0.69 | \$0.00 | \$0.69 | per kg | N | E |
| Bromine | \$12.83 | \$13.09 | \$0.00 | \$13.09 | per kg | N | E |
| Cadmium | \$297.33 | \$303.28 | \$0.00 | \$303.28 | per kg | N | E |
| Chloride | No Charge | | | | per kg | N | E |
| Chlorinated Hydrocarbons | \$32.45 | \$33.10 | \$0.00 | \$33.10 | per kg | N | E |
| Chlorinated Phenolics | \$1,297.59 | \$1,323.55 | \$0.00 | \$1,323.55 | per kg | N | E |
| Chlorine | \$1.30 | \$1.33 | \$0.00 | \$1.33 | per kg | N | E |
| Chromium | \$21.65 | \$22.08 | \$0.00 | \$22.08 | per kg | N | E |
| Cobalt | \$13.20 | \$13.46 | \$0.00 | \$13.46 | per kg | N | E |
| Copper | \$13.20 | \$13.46 | \$0.00 | \$13.46 | per kg | N | E |
| Cyanide | \$64.80 | \$66.09 | \$0.00 | \$66.09 | per kg | N | E |
| Fluoride | \$3.23 | \$3.30 | \$0.00 | \$3.30 | per kg | N | E |
| Formaldehyde | \$1.30 | \$1.33 | \$0.00 | \$1.33 | per kg | N | E |
| Oil and Grease (Total O and G) | \$1.15 | \$1.17 | \$0.00 | \$1.17 | per kg | N | E |
| Herbicides/Defoliant | \$648.82 | \$661.80 | \$0.00 | \$661.80 | per kg | N | E |
| Iron | \$1.30 | \$1.33 | \$0.00 | \$1.33 | per kg | N | E |
| Lead | \$32.45 | \$33.10 | \$0.00 | \$33.10 | per kg | N | E |
| Lithium | \$6.47 | \$6.60 | \$0.00 | \$6.60 | per kg | N | E |
| Manganese | \$6.47 | \$6.60 | \$0.00 | \$6.60 | per kg | N | E |
| Mercaptans | \$64.80 | \$66.09 | \$0.00 | \$66.09 | per kg | N | E |
| Mercury | \$2,162.68 | \$2,205.93 | \$0.00 | \$2,205.93 | per kg | N | E |
| Methylene Blue Active Substances (MBAS) | \$0.68 | \$0.69 | \$0.00 | \$0.69 | per kg | N | E |
| Molybdenum | \$0.68 | \$0.69 | \$0.00 | \$0.69 | per kg | N | E |
| Nickel | \$21.65 | \$22.08 | \$0.00 | \$22.08 | per kg | N | E |
| Nitrogen (as TKN – Total Kjeldahl Nitrogen) | \$0.16 | \$0.16 | \$0.00 | \$0.16 | per kg | N | E |
| Organoarsenic Compounds | \$648.82 | \$661.80 | \$0.00 | \$661.80 | per kg | N | E |
| Pesticides General (excludes organochlorines and organophosphates) | \$648.82 | \$661.80 | \$0.00 | \$661.80 | per kg | N | E |

continued on next page ..

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Excess Mass Charges for Category 3 Discharges – per kg [continued]

| | | | | | | | |
|--|---------|---------|--------|---------|--------|---|---|
| Petroleum Hydrocarbons (non-flammable) | \$2.19 | \$2.24 | \$0.00 | \$2.24 | per kg | N | E |
| Phenolic Compounds (non-chlorinated) | \$6.47 | \$6.60 | \$0.00 | \$6.60 | per kg | N | E |
| Phosphorous (Total P) | \$1.30 | \$1.33 | \$0.00 | \$1.33 | per kg | N | E |
| Polynuclear Aromatic Hydrocarbons (PAHs) | \$13.20 | \$13.46 | \$0.00 | \$13.46 | per kg | N | E |
| Selenium | \$45.65 | \$46.56 | \$0.00 | \$46.56 | per kg | N | E |
| Silver | \$1.20 | \$1.22 | \$0.00 | \$1.22 | per kg | N | E |
| Sulphate (SO ₄) | \$0.10 | \$0.11 | \$0.00 | \$0.11 | per kg | N | E |
| Sulphide | \$1.30 | \$1.33 | \$0.00 | \$1.33 | per kg | N | E |
| Sulphite | \$1.46 | \$1.49 | \$0.00 | \$1.49 | per kg | N | E |
| Suspended Solids (SS) | \$0.83 | \$0.85 | \$0.00 | \$0.85 | per kg | N | E |
| Thiosulphate | \$0.26 | \$0.27 | \$0.00 | \$0.27 | per kg | N | E |
| Tin | \$6.47 | \$6.60 | \$0.00 | \$6.60 | per kg | N | E |
| Total Dissolved Solids (TDS) | \$0.05 | \$0.05 | \$0.00 | \$0.05 | per kg | N | E |
| Uranium | \$6.47 | \$6.60 | \$0.00 | \$6.60 | per kg | N | E |
| Zinc | \$13.20 | \$13.46 | \$0.00 | \$13.46 | per kg | N | E |

Non-Compliance Excess Mass Charges

Refer to equations 4 & 5 in the Policy

| | | | |
|---------|--|---|-----|
| Details | Refer to equations 4 & 5 in the Policy | N | n/a |
| | Last YR Fee Refer to equations 4 & 5 in the Policy | | |

Non-Compliance pH Charge

Refer to equation 3 in the Policy

| Details | Refer to equation 3 in the Policy | | | | N | n/a |
|--|-----------------------------------|--------|--------|--------|---|-----|
| K for pH charge calculation (0.381 plus 3% from 2010/11) | \$0.42 | \$0.43 | \$0.00 | \$0.43 | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 GST | Fee (excl. GST) | Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|-------------------|--------------------|--------------------|----------|-----|----------|
|------|--|-------------------|--------------------|--------------------|----------|-----|----------|

Regulatory Services

Companion Animals

Lifetime registration

Fees prescribed by the State – NSW Companion Animals Act 1998

| | | | | | |
|---|--|------------|--|---|---|
| Non-desexed animals | | Prescribed | | N | A |
| De-sexed animals | | Prescribed | | N | A |
| De-sexed animals – pensioner concession | | Prescribed | | N | A |
| Breeder | | Prescribed | | N | A |

Impounding Fees

| | | | | | | |
|---|---------|---------|---------|---------|---|---|
| Impounding fee | \$50.00 | \$51.00 | \$0.00 | \$51.00 | N | E |
| Maintenance and care per day thereafter/or part day | \$20.00 | \$20.40 | \$0.00 | \$20.40 | N | E |
| Microchipping (if applicable) | \$33.00 | \$34.00 | \$0.00 | \$34.00 | N | E |
| Vaccination (all dogs are vaccinated) | \$25.00 | \$25.50 | \$0.00 | \$25.50 | N | E |
| Veterinary Treatment | | | At Cost | | N | E |
| Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing) | | | At Cost | | N | E |

dHarmony – Animal Adoption

Adoption costs include a health check, desexing, vaccination, worming, heartworm test, microchipping and Lifetime Registration

Dogs

Discounts apply if an animal was previously microchipped, Lifetime Registered or desexed

| | | | | | | |
|--|----------|----------|---------|----------|---|---|
| Female | \$315.00 | \$307.36 | \$30.74 | \$338.10 | Y | E |
| Female – Pensioner (aged pension, war widows or disability cards only) | \$285.00 | \$280.09 | \$28.01 | \$308.10 | Y | E |
| Male | \$265.00 | \$256.91 | \$25.69 | \$282.60 | Y | E |
| Male – Pensioner (aged pension, war widows or disability cards only) | \$230.00 | \$224.09 | \$22.41 | \$246.50 | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Cats

Discounts apply if an animal was previously microchipped, Lifetime Registered or desexed

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Female | \$180.00 | \$174.64 | \$17.46 | \$192.10 | | Y | E |
| Female – Pensioner (aged pension, war widows or disability cards only) | \$150.00 | \$147.36 | \$14.74 | \$162.10 | | Y | E |
| Male | \$135.00 | \$128.73 | \$12.87 | \$141.60 | | Y | E |
| Male – Pensioner (aged pension, war widows or disability cards only) | \$105.00 | \$101.45 | \$10.15 | \$111.60 | | Y | E |

dHarmony – Adopted Dog Personalised Training Packages

Gain valuable knowledge in how to control and enjoy your new family member

| | | | | | | | |
|---|----------|--------|--------|--------|--|---|---|
| 1 x 1/2 hour training session | \$50.00 | \$0.00 | \$0.00 | \$0.00 | | Y | E |
| 2 x 1/2 hour training sessions | \$80.00 | \$0.00 | \$0.00 | \$0.00 | | Y | E |
| 3 x 1/2 hour training sessions (socialisation, basic obedience training and getting the best behaviour from your new family member) | \$105.00 | \$0.00 | \$0.00 | \$0.00 | | Y | E |

Rescue Agencies

| | | | | | | | |
|-----------------------------------|---------|---------|--------|---------|--|---|---|
| Microchipping | \$20.00 | \$18.65 | \$1.87 | \$20.52 | | Y | E |
| Vaccinations | \$20.00 | \$18.65 | \$1.87 | \$20.52 | | Y | E |
| Vaccinations and Microchipping | \$35.00 | \$32.55 | \$3.25 | \$35.80 | | Y | E |

Surrender Fee

| | | | | | | | |
|--------|---------|---------|--------|---------|--|---|---|
| Rehome | \$50.00 | \$46.36 | \$4.64 | \$51.00 | | Y | E |
|--------|---------|---------|--------|---------|--|---|---|

Surrender Fee – Euthanasia

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Impounding Fee | \$50.00 | \$51.00 | \$0.00 | \$51.00 | | N | E |
| Maintenance and care per day until euthanased | \$20.00 | \$0.00 | \$0.00 | \$0.00 | | N | E |
| Euthanasing at request of owner | \$100.00 | \$110.00 | \$11.00 | \$121.00 | | Y | E |

Declared Dangerous Dogs Fees

| | | | | | | | |
|---|----------|----------|---------|----------|--|---|---|
| Dangerous Dog Enclosure Certificate of Compliance | \$150.00 | \$136.36 | \$13.64 | \$150.00 | | Y | A |
| Dangerous Dog Collar XL | \$55.00 | \$51.00 | \$5.10 | \$56.10 | | Y | E |
| Dangerous Dog Collar L | \$50.00 | \$46.36 | \$4.64 | \$51.00 | | Y | E |
| Dangerous Dog Collar M | \$43.00 | \$39.91 | \$3.99 | \$43.90 | | Y | E |
| Dangerous Dog Collar SML | \$40.00 | \$37.09 | \$3.71 | \$40.80 | | Y | E |
| Dangerous Dog Sign | \$35.00 | \$32.55 | \$3.25 | \$35.80 | | Y | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Stock Impounding

Impounding Act 1993

| | | | | | | | |
|---|---------|---------|--------|---------|--|---|---|
| Impounding Fee | \$50.00 | \$51.00 | \$0.00 | \$51.00 | | N | E |
| Feed per head per day | \$6.00 | \$6.10 | \$0.00 | \$6.10 | | N | E |
| Maintenance per hour (includes Ranger feeding) | \$65.00 | \$66.30 | \$0.00 | \$66.30 | | N | E |
| Transport using vehicle per hour (Ranger Vehicle) | \$25.00 | \$25.50 | \$0.00 | \$25.50 | | N | E |
| Hired Transport | | | | At Cost | | Y | E |
| Notification Fee | \$33.00 | \$33.65 | \$0.00 | \$33.65 | | N | E |

Impounded Vehicles

| | | | | | | | |
|--------------------|---------|---------|--------|---------|--|---|---|
| Impounding Fee | \$50.00 | \$51.00 | \$0.00 | \$51.00 | | N | E |
| Towing Fee | | | | At Cost | | N | E |
| Notification Fee | \$33.00 | \$33.65 | \$0.00 | \$33.65 | | N | E |
| Storage (per week) | \$28.00 | \$28.55 | \$0.00 | \$28.55 | | N | E |

General Impounding Fee (all other impoundments)

| | | | | | | | |
|------------------|---------|---------|--------|---------|--|---|---|
| Impounding Fee | \$50.00 | \$51.00 | \$0.00 | \$51.00 | | N | B |
| Notification Fee | \$33.00 | \$33.65 | \$0.00 | \$33.65 | | N | E |

Cat Trap Hire

Weekly hire fee (or part thereof)

Note: Pensioners exempt from deposit (pension card required as proof)

| | | | | | | | |
|--|----------|----------|--------|----------|--|---|---|
| Weekly hire fee (or part thereof) | \$16.00 | \$14.82 | \$1.48 | \$16.30 | | Y | C |
| Deposit (refunded upon return of undamaged trap) | \$100.00 | \$102.00 | \$0.00 | \$102.00 | | N | C |
| Late Return Fee | \$25.00 | \$23.18 | \$2.32 | \$25.50 | | Y | C |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Section 94 Contributions

(Under EP&A Act 1979) – Developments approved under the Muswellbrook Section 94 Contributions Plan 2001
Urban Subdivision or Dwelling (Medium Density)

Urban Subdivision or Dwelling – Medium Density

Note: Contributions paid at subdivision stage for an additional lot will not be applied to a single dwelling erected on the lot created

Muswellbrook

| | | | | | | | |
|--|------------|------------|--------|------------|---|---|---|
| a) Open Space and Community Facilities | \$1,816.87 | \$1,853.20 | \$0.00 | \$1,853.20 | Per additional lot for subdivisions | N | E |
| b) Roads and Drainage | \$979.28 | \$998.85 | \$0.00 | \$998.85 | Per additional lot for subdivisions | N | E |
| c) Open Space and Community Facilities | \$1,816.87 | \$1,853.20 | \$0.00 | \$1,853.20 | Per additional dwelling for an existing lot | N | E |
| d) Roads and Drainage | \$979.28 | \$998.85 | \$0.00 | \$998.85 | Per additional dwelling for an existing lot | N | E |

Denman

| | | | | | | | |
|--|------------|------------|--------|------------|---|---|---|
| a) Open Space and Community Facilities | \$1,397.61 | \$1,425.55 | \$0.00 | \$1,425.55 | Per additional lot for subdivisions | N | E |
| b) Roads and Drainage | \$979.28 | \$998.85 | \$0.00 | \$998.85 | Per additional lot for subdivisions | N | E |
| c) Open Space and Community Facilities | \$1,397.61 | \$1,425.55 | \$0.00 | \$1,425.55 | Per additional dwelling for an existing lot | N | E |
| d) Roads and Drainage | \$979.28 | \$998.85 | \$0.00 | \$998.85 | Per additional dwelling for an existing lot | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Rural Lot or Dwelling

| | | | | | | | |
|--------------------------------------|------------|------------|--------|------------|---|---|---|
| a) Bushfire Protection | \$2,715.48 | \$2,769.80 | \$0.00 | \$2,769.80 | Per additional lot for subdivisions | N | E |
| b) Rural Roads | \$2,792.54 | \$2,848.40 | \$0.00 | \$2,848.40 | Per additional lot for subdivisions | N | E |
| c) Open Space & Community Facilities | \$1,161.39 | \$1,184.60 | \$0.00 | \$1,184.60 | Per additional lot for subdivisions | N | E |
| d) Bushfire Protection | \$2,715.48 | \$2,769.80 | \$0.00 | \$2,769.80 | Per additional dwelling for an existing lot | N | E |
| e) Rural Roads | \$2,792.54 | \$2,848.40 | \$0.00 | \$2,848.40 | Per additional dwelling for an existing lot | N | E |
| f) Open Space & Community Facilities | \$1,161.39 | \$1,184.60 | \$0.00 | \$1,184.60 | Per additional dwelling for an existing lot | N | E |

South Muswellbrook Commercial Development

| | | | |
|-------------------------|----------|---|---|
| Road Upgrading | 16.64/m2 | N | E |
| Last YR Fee 15.31/m2 | | | |

Tourist Development

| | | | |
|---|------------------------------|---|---|
| Tourism Facilities | 1.35 per \$100 of investment | N | E |
| Last YR Fee 1.32 per \$100 of investment | | | |

West Denman

Open Space Recreational Sporting Facilities

| | | | | | | |
|--------------------------------|----------|----------|--------|----------|---|---|
| Per Person | \$329.71 | \$336.30 | \$0.00 | \$336.30 | N | E |
| One Bedroom | \$494.03 | \$503.90 | \$0.00 | \$503.90 | N | E |
| Two Bedroom | \$659.40 | \$672.60 | \$0.00 | \$672.60 | N | E |
| Three or more Bedroom dwelling | \$823.72 | \$840.20 | \$0.00 | \$840.20 | N | E |
| Per lot | \$823.72 | \$840.20 | \$0.00 | \$840.20 | N | E |

Community Facilities

| | | | | | | |
|--------------------------------|------------|------------|--------|------------|---|---|
| Per Person | \$415.07 | \$423.35 | \$0.00 | \$423.35 | N | E |
| One Bedroom | \$623.12 | \$635.60 | \$0.00 | \$635.60 | N | E |
| Two Bedroom | \$830.13 | \$846.75 | \$0.00 | \$846.75 | N | E |
| Three or more Bedroom dwelling | \$1,038.20 | \$1,058.95 | \$0.00 | \$1,058.95 | N | E |
| Per lot | \$1,038.20 | \$1,058.95 | \$0.00 | \$1,058.95 | N | E |

| Name | Year 15/16 Last YR Fee (incl. GST) | Year 16/17 Fee (excl. GST) | Year 16/17 GST | Year 16/17 Fee (incl. GST) | Fee Unit | GST | Fee Type |
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|
|------|--|----------------------------------|-------------------|----------------------------------|----------|-----|----------|

Stormwater Management

| | | | | | | | |
|-----------------------------------|------------|------------|--------|------------|--|---|---|
| Per Person | \$1,468.19 | \$1,497.55 | \$0.00 | \$1,497.55 | | N | E |
| One Bedroom | \$2,202.30 | \$2,246.35 | \$0.00 | \$2,246.35 | | N | E |
| Two Bedroom | \$2,936.38 | \$2,995.10 | \$0.00 | \$2,995.10 | | N | E |
| Three or more Bedroom dwelling | \$3,670.48 | \$3,743.90 | \$0.00 | \$3,743.90 | | N | E |
| Per lot | \$3,670.48 | \$3,743.90 | \$0.00 | \$3,743.90 | | N | E |

Transport Facilities

| | | | | | | | |
|-----------------------------------|------------|------------|--------|------------|--|---|---|
| Per Person | \$2,854.24 | \$2,911.30 | \$0.00 | \$2,911.30 | | N | E |
| One Bedroom | \$4,281.88 | \$4,367.50 | \$0.00 | \$4,367.50 | | N | E |
| Two Bedroom | \$5,709.53 | \$5,823.70 | \$0.00 | \$5,823.70 | | N | E |
| Three or more Bedroom dwelling | \$7,137.17 | \$7,279.90 | \$0.00 | \$7,279.90 | | N | E |
| Per lot | \$7,137.17 | \$7,279.90 | \$0.00 | \$7,279.90 | | N | E |

Plan Management Administration

| | | | | | | | |
|-----------------------------------|----------|----------|--------|----------|--|---|---|
| Per Person | \$97.80 | \$99.75 | \$0.00 | \$99.75 | | N | E |
| One Bedroom | \$147.24 | \$150.20 | \$0.00 | \$150.20 | | N | E |
| Two Bedroom | \$196.33 | \$200.25 | \$0.00 | \$200.25 | | N | E |
| Three or more Bedroom dwelling | \$245.41 | \$250.30 | \$0.00 | \$250.30 | | N | E |
| Per lot | \$245.41 | \$250.30 | \$0.00 | \$250.30 | | N | E |

Section 94 Contributions

Under EP&A Act 1979 – Section 94A Development Contributions Plan 2009 – Subject to CPI Increase

Estimated cost of development

| | | | |
|---------------------|------|---|---|
| < \$100000 | 0.0% | N | A |
| \$100001 – \$200000 | 0.5% | N | A |
| >\$200000 | 1.0% | N | A |

Section 94A Contributions – Extractive Industries

| | | | |
|---------------------------|-------------------------------|---|---|
| Levy for material removed | As per agreement with Council | N | E |
|---------------------------|-------------------------------|---|---|

Index of all fees

Other

| | |
|-----------------------------------|--|
| \$1,000,001 – \$10,000,000 | [General Fees] |
| \$1,000,001 – \$10,000,000 | [If the original estimated cost of the development was:] |
| \$1,000,001 – \$10,000,000 | [If the original estimated cost on the DA was:] |
| \$100001 – \$200000 | [Estimated cost of development] |
| \$250,000 – \$500,000 | [If the original estimated cost on the DA was:] |
| \$250,001 – \$500,000 | [General Fees] |
| \$250,001 – \$500,000 | [If the original estimated cost of the development was:] |
| \$5,001 – \$250,000 | [If the original estimated cost of the development was:] |
| \$5,001 – \$250,000 | [If the original estimated cost on the DA was:] |
| \$5,001 – \$50,000 | [General Fees] |
| \$50,001 – \$250,000 | [General Fees] |
| \$500,001 – \$1,000,000 | [General Fees] |
| \$500,001 – \$1,000,000 | [If the original estimated cost of the development was:] |
| \$500,001 – \$1,000,000 | [If the original estimated cost on the DA was:] |
| < \$100000 | [Estimated cost of development] |
| < 10 stalls | [Shows and Events] |
| > 500 KI – Commercial Rates Apply | [Prepaid Standpipe] |
| >\$200000 | [Estimated cost of development] |

1

| | |
|---------------------------------|---|
| 1 day during Bus Hours | [Seminar Room] |
| 1 x 1/2 hour training session | [dHarmony – Adopted Dog Personalised Training Packages] |
| 1/2 Daily Hire (Whole Facility) | [Indoor Sports Centre Complex – Denman] |
| 1/2 Daily Hire (Whole Facility) | [Indoor Sports Centre – Muswellbrook] |
| 100 KI Allowance | [Prepaid Standpipe] |
| 11 – 14 stalls | [Shows and Events] |
| 12 Months Service | [Copy of Council Business Paper, Late Items & Minutes] |
| 15 – 20 stalls | [Shows and Events] |
| 15 to 30 weeks | [Rural Areas] |
| 15 to 30 weeks | [Residential] |
| 15 to 30 weeks | [Tourist Area and/or Industrial Area] |
| 15 to 30 weeks | [CBD] |
| 1st Notice | [Overdues] |

2

| | |
|---|--|
| 2 x 1/2 hour training sessions | [dHarmony – Adopted Dog Personalised Training Packages] |
| 20/25mm service – surcharge for commercial/industrial testable backflow prevention device | [New Services (connect to existing service pipe)] |
| 200 KI Allowance | [Prepaid Standpipe] |
| 203 x 426mm pouch (A3) | [Laminating] |
| 20mm | [Provision of Testable Backflow Prevention Device (High Risk Properties)] |
| 20mm | [Supply and Install Meter Only to Existing Services (subject to Water & Waste Approval)] |
| 20mm water meter complete with dual check valve | [New Services (connect to existing service pipe)] |
| 216mm x 303mm pouch (A4) | [Laminating] |
| 25mm | [Provision of Testable Backflow Prevention Device (High Risk Properties)] |
| 25mm | [Supply and Install Meter Only to Existing Services (subject to Water & Waste Approval)] |
| 25mm water meter complete with dual check valve | [New Services (connect to existing service pipe)] |
| 2nd Notice | [Overdues] |

3

| | |
|---|---|
| 3 x 1/2 hour training sessions (socialisation, basic obedience training and getting the best behaviour from your new family member) | [dHarmony – Adopted Dog Personalised Training Packages] |
| 3rd Notice | [Overdues] |

4

| | |
|---------------|----------------------|
| 4 hour hiring | [Stan Thiess Centre] |
|---------------|----------------------|

5

| | |
|--|---|
| 5 Month & Year Pass Member Discounted Price – 10 week term | [5 Month & Year Pass Member Discounted Price] |
|--|---|

5 [continued]

| | |
|--|---|
| 5 Month & Year Pass Member Discounted Price – 11 week term | [5 Month & Year Pass Member Discounted Price] |
| 5 Month & Year Pass Member Discounted Price – 12 week term | [5 Month & Year Pass Member Discounted Price] |
| 5 Month & Year Pass Member Discounted Price – 8 week term | [5 Month & Year Pass Member Discounted Price] |
| 5 Month & Year Pass Member Discounted Price – 9 week term | [5 Month & Year Pass Member Discounted Price] |
| 500 KI Allowance | [Prepaid Standpipe] |

6

| | |
|------------------|--|
| 6 Months Service | [Copy of Council Business Paper, Late Items & Minutes] |
| 60 x 95mm pouch | [Laminating] |

A

| | |
|---|--|
| A Frame Signage | [Use of Footpaths and Road Reserves] |
| a) Bushfire Protection | [Rural Lot or Dwelling] |
| a) Open Space and Community Facilities | [Muswellbrook] |
| a) Open Space and Community Facilities | [Denman] |
| A1 (large) | [Printing Maps] |
| A3 | [Personal Enquiry] |
| A3 | [Commercial Enquiry] |
| A3 | [Printing Maps] |
| A4 | [Personal Enquiry] |
| A4 | [Commercial Enquiry] |
| A4 | [Printing Maps] |
| Activities on Road Reserves | [Road Opening Permit] |
| Additional Costs | [Closure of a Public Road] |
| Additional hire for changing facilities and toilets | [Casual Hirer] |
| Additional Hire of kiosk | [Casual Hirer] |
| Additional Hours | [Stan Thiess Centre] |
| Additional reinspection | [Public Gates/Grid] |
| Administration fee for food premises (annual) | [Health Inspections] |
| Administration fee for legal documents requiring execution by Council | [Subdivision Certificate Application Fees] |
| Adult | [Gym Direct Debit] |
| Adult | [Gym & Swim Direct Debit] |
| Adult | [Upfront 1 month Gym] |
| Adult | [Upfront 1 month Gym & Swim] |
| Adult | [12 months Upfront Gym] |
| Adult | [12 months Upfront Gym & Swim] |
| Adult – Member Single | [Swim Fitness] |
| Adult – Non Member Single | [Swim Fitness] |
| All (20 entries) | [20 Visit Pass] |
| Aluminium | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Ammonia (as N) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Annual food waste disposal charge – (\$/beds) | [Trade Waste Usage Charge] |
| Annual Inspection/Test Fee | [Backflow Prevention] |
| Annual Listing | [Property – Transfer Listing] |
| Annual Permit Fee | [Use of Footpaths and Road Reserves] |
| Any inspection not related to approval applications | [Inspection of On-site Sewer Management] |
| Application | [Water Carters] |
| Application – Roads Act 1993 – Div. 2 Part 9 | [Public Gates/Grid] |
| Application Fee | [Government Information (Public Access) Act 2009 (GIPA)] |
| Application for Compliance Certificate for all other developments | [Water Management Act Approval] |
| Application for Compliance Certificate for single dwelling & dual occupancy | [Water Management Act Approval] |
| Application for Notice of Requirement for all other developments | [Water Management Act Approval] |
| Application for Notice of Requirement for single dwelling & dual occupancy | [Water Management Act Approval] |
| Application for renewal (lodged prior to expiry of existing approval) | [Approvals Under Section 125 Roads Act] |
| Application to Operate a Caravan Park or camping ground | [Caravan Parks] |
| Approval to burn in the open or in an incinerator | [Approval To Burn] |
| Approval to Discharge Liquid Trade Waste (Classification A) | [Applications] |
| Approval to Discharge Liquid Trade Waste (Classification B & C) | [Applications] |
| Approvals for places of public entertainment (not involving building work) | [General Fees] |
| Aqua Active Over 50 | [Other] |
| Aqua Aerobics/Aqua Zumba | [School Groups] |
| Arsenic | [Excess Mass Charges for Category 3 Discharges – per kg] |

A [continued]

Asbestos wrapped and labelled – per tonne or part thereof [Asbestos]
Associated with subdivisions [Naming of New Roads]
Attendance at site to carry out approval (\$/hr) [Trade Waste Usage Charge]
Audio Visual Equipment Hire [Equipment & Furniture]

B

b) Roads and Drainage [Muswellbrook]
b) Roads and Drainage [Denman]
b) Rural Roads [Rural Lot or Dwelling]
B/W – A3 [Photocopying]
B/W – A4 [Photocopying]
B/W Printing [Public Access Computers]
Bar [Equipment & Furniture]
Barcode Labels [Lost and Damaged Material]
Barium [Excess Mass Charges for Category 3 Discharges – per kg]
Base hourly rate plus materials/plant [Water Sampling]
Based on Inspection Test Plan (ITP) for subdivision . [Compliance Inspections (Construction Stages)]
Basketball Club games Junior entry fees [Indoor Sports Centre – Muswellbrook]
Basketball Court – Casual Hire [Indoor Sports Centre Complex – Denman]
Basketball Court – Club Hire [Indoor Sports Centre Complex – Denman]
Basketball court casual hire [Indoor Sports Centre – Muswellbrook]
Basketball court sports clubs regular booking hire [Indoor Sports Centre – Muswellbrook]
Batteries (Car & Truck) [Scrap Metal]
Batteries (Car & Truck) [Scrap Metal]
Bengalla Ceramic [Prize Entry Fees]
Biochemical Oxygen Demand (BOD) up to 600 mg/L [Excess Mass Charges for Category 3 Discharges – per kg]
Bond [Senior Citizens Centre]
Bond (Prepaid and refundable) [During Art Centre Hours]
Bond (Prepaid and refundable) [Outside Art Centre Hours]
Bond (refunded after inspection) [Indoor Sports Centre Complex – Denman]
Bond (refunded after inspection) [Indoor Sports Centre – Muswellbrook]
Booked per term payable in advance – non refundable [Learn to Swim]
Booked per term payable in advance – non refundable – Member discount 15% [Learn to Swim]
Boron [Excess Mass Charges for Category 3 Discharges – per kg]
Borrowers Card [Lost and Damaged Material]
Both Seminar rooms [Seminar Room Hire by appointment after business hours for private functions]
Breeder [Lifetime registration]
Bromine [Excess Mass Charges for Category 3 Discharges – per kg]
Bronze Plaque [Right of Burial Fees]
Building Certificate exceeding 2,000 Sq.M. [Building Certificates]
Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M [Building Certificates]
Building Certificate not exceeding 200 Sq.M. [Building Certificates]
Building Certificate(149d) [Building Certificates]
Bulk loading – available by prior arrangement [Pasteurised Garden Mulch]
Bulk Photocopy over 50 sheets – Colour [Photocopying]
Bulk Photocopy over 50 sheets – D/S [Photocopying]
Bulk Photocopy over 50 sheets – S/S [Photocopying]
Bulk Photocopy over 50 sheets –Colour D/S [Photocopying]
Burial fee (additional charge per load or per day) [Asbestos]

C

c) Open Space & Community Facilities [Rural Lot or Dwelling]
c) Open Space and Community Facilities [Muswellbrook]
c) Open Space and Community Facilities [Denman]
Cadmium [Excess Mass Charges for Category 3 Discharges – per kg]
Car Bodies [Scrap Metal]
Card Table [Equipment & Furniture]
Carport / Deck / Retaining Wall [Construction Packages]
Cars, Station Wagons & wheelie bins [Mixed Waste]
Cars, Station Wagons & wheelie bins [Green Waste]
Cars, Station Wagons and wheelie bins [Domestic Mixed Waste]
Cars, Station Wagons and wheelie bins [Domestic Green Waste]

C [continued]

| | |
|---|--|
| Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm | [Stage 1: Lodgement] |
| Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm | [Stage 2: Gateway Determination] |
| Category 1 Discharger | [Annual Trade Waste Fee (annual inspections)] |
| Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant) | [Trade Waste Usage Charge] |
| Category 2 – land area affected by PP is 1000sqm to 5 ha | [Stage 1: Lodgement] |
| Category 2 – land area affected by PP is 1000sqm to 5 ha | [Stage 2: Gateway Determination] |
| Category 2 Discharger | [Annual Trade Waste Fee (annual inspections)] |
| Category 2 Discharger with appropriate pre-treatment (\$/kL) | [Trade Waste Usage Charge] |
| Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant) | [Trade Waste Usage Charge] |
| Category 3 – land area affected by PP is over 5 ha | [Stage 1: Lodgement] |
| Category 3 – land area affected by PP is over 5 ha | [Stage 2: Gateway Determination] |
| Category 3 Discharger | [Annual Trade Waste Fee (annual inspections)] |
| CD/DVD Cases | [Lost and Damaged Material] |
| Certificate issued at final inspection of building | [Occupation Certificate] |
| Certificate of Compliance under Swimming Pools Act (including one inspection) | [Swimming Pool Certificates] |
| Certificate of Outstanding Notices (LGA S735(a) & EPAAS121Z) | [Certificates] |
| Chair Hire | [Indoor Sports Centre – Muswellbrook] |
| Chair Hire | [Equipment & Furniture] |
| Chemical toilet waste (\$/kL) – Not available | [Trade Waste Usage Charge] |
| Child up to 16 years – Member Single | [Swim Fitness] |
| Child up to 16 years – Non Member Single | [Swim Fitness] |
| Children's Centre | [Indoor Sports Centre Complex – Denman] |
| Chloride | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Chlorinated Hydrocarbons | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Chlorinated Phenolics | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Chlorine | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Chromium | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Clean untreated timber (per tonne or part thereof) | [Timber, Timber Pallets] |
| Cleaning and Storage, installation & removal (once only payment) | [Banners] |
| Cleaning charge if not left clean (minimum) | [Senior Citizens Centre] |
| Cleaning charge if not left clean (minimum) | [Stan Thiess Centre] |
| Cleaning charge per hour thereafter | [Senior Citizens Centre] |
| Cleaning charge per hour thereafter | [Stan Thiess Centre] |
| Cleaning fee applied to rooms left in an untidy manner | [Cleaning Fee] |
| Cleaning fee if not left clean | [Casual Hirer] |
| Cleaning fee if not left clean | [Regular Users – per registered player] |
| Cobalt | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Colour | [A4] |
| Colour | [A3] |
| Colour – A3 | [Photocopying] |
| Colour – A4 | [Photocopying] |
| Colour Printing | [Public Access Computers] |
| Columbarium – Installation of plaque and ashes | [Right of Burial Fees] |
| Columbarium – Purchase of one niche | [Right of Burial Fees] |
| Commercial Driveway Crossing | [Road Opening Permit] |
| Commercial Systems | [Modify On-site Sewage Management System] |
| Commercial Systems | [Multiple System Properties] |
| Commercial Systems – System and Disposal Area | [Modify On-site Sewage Management System] |
| Commercial Systems – System only | [Modify On-site Sewage Management System] |
| Commercial Systems – Disposal Area only | [Modify On-site Sewage Management System] |
| Commission on Sale of Works | [Prize Entry Fees] |
| Compost Bins | [Environmental Products] |
| Computers | [Public Access Computers] |
| Concession/student | [Gym Direct Debit] |
| Concession/student | [Gym & Swim Direct Debit] |
| Concession/student | [Upfront 1 month Gym] |
| Concession/student | [12 months Upfront Gym] |
| Consolidation to provide one (1) lot | [Subdivision Certificate Application Fees] |
| Construction cost of Footpath per sq.m | [Contribution for new Kerb and Gutter/Footpaths (Policy – K 10/1)] |
| Construction cost of Kerb & Gutter per 1.m | [Contribution for new Kerb and Gutter/Footpaths (Policy – K 10/1)] |

C [continued]

Cooling Tower Water Analysis [Hairdressers, Beauty Salons, Skin Penetration, Cooling Towers, Boarding Houses]
Copper [Excess Mass Charges for Category 3 Discharges – per kg]
Copy of a building certificate [Building Certificates]
Correction of a minor error, misdescription or miscalculation [Section 96(1) Modification]
Cost Per Inspection (or re-inspection) [Compliance Inspections (Construction Stages)]
Cost per plan [Sewer Drainage Plan]
Council processing fee (for each integrated referral required) [Integrated Development and Concurrence Fee]
CPR Signs [Swimming Pool Warning Signs]
Cyanide [Excess Mass Charges for Category 3 Discharges – per kg]

D

d) Bushfire Protection [Rural Lot or Dwelling]
d) Roads and Drainage [Muswellbrook]
d) Roads and Drainage [Denman]
DA involves erection of dwelling < \$100,000 [Request for Review of Determination of a DA]
Daily Hire (Whole Facility) [Indoor Sports Centre Complex – Denman]
Daily Hire (Whole Facility) [Indoor Sports Centre – Muswellbrook]
Dangerous Dog Collar XL [Declared Dangerous Dogs Fees]
Dangerous Dog Collar L [Declared Dangerous Dogs Fees]
Dangerous Dog Collar M [Declared Dangerous Dogs Fees]
Dangerous Dog Collar SML [Declared Dangerous Dogs Fees]
Dangerous Dog Enclosure Certificate of Compliance [Declared Dangerous Dogs Fees]
Dangerous Dog Sign [Declared Dangerous Dogs Fees]
Denman (when available – discuss with Water & Waste Engineer) [Tanker Sales (per kilolitre)]
Deposit [Casual Hirer]
Deposit (refunded upon return of undamaged trap) [Cat Trap Hire]
Deposit for Hall – Major Functions (Refundable) [Bowman Park]
Deposit for Hall (Refundable) [Stan Thiess Centre]
Deposit for keys (Refundable) [Bowman Park]
Deposit for Keys (Refundable) [Stan Thiess Centre]
De-sexed animals [Lifetime registration]
De-sexed animals – pensioner concession [Lifetime registration]
Design by Council – Driveways or other Infrastructure [Road Opening Permit]
Designated development [Other]
Details [Non-Compliance Excess Mass Charges]
Details [Non-Compliance pH Charge]
Development involving the erection of a dwelling-house with an estimated construction cost of \$100,000 or less
[General Fees]
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the
demolition of a building or work [General Fees]
Digital Readers – Bond [Lost and Damaged Material]
Disabled Access (Application for unjustifiable hardship) [Request for Property Information]
Disconnection of Water Meter at Service (service capped) [Other Services]
Disconnection of Water Service at Main [Other Services]
Dishonoured Cheques, returned to Council [Dishonoured Payments]
Display of goods (occupied area subject of permit) [Use of Footpaths and Road Reserves]
Dog/Cat [Dead Animals (RSPCA Exempt)]
Domestic quantities (plastic bottles, glass bottles, paper, cardboard, aluminium and steel cans) [Recyclable Materials –
Muswellbrook Shire Origin]
Domestic quantities (plastic bottles, glass bottles, paper, cardboard, aluminium and steel cans) [Domestic Recyclable
Materials – Muswellbrook Shire Origin]
Domestic quantities only [Waste Oil]
Domestic quantities only [E-Waste]
Domestic quantities only [Waste Oil]
Domestic quantities only [E-Waste]
Domestic Systems – Disposal Area only [Modify On-site Sewage Management System]
Domestic Systems – System and Disposal Area [Modify On-site Sewage Management System]
Domestic Systems – System only [Modify On-site Sewage Management System]

E

e) Rural Roads [Rural Lot or Dwelling]
Each 140 litre wheelie bin [Domestic Mixed Waste]

E [continued]

Each 140 litre whiz bin [Mixed Waste]
Each 240 litre wheelie bin [Domestic Mixed Waste]
Each 240 litre wheelie bin [Domestic Green Waste]
Each 240 litre whiz bin [Mixed Waste]
Each 240 litre whiz bin [Green Waste]
Each additional WC [Connection Fees]
each extra hour \$275 [Pool Space Hire]
each extra hour \$275 [Pool Space Hire]
Each Tonne over 3 Tonne [Issue of Weighbridge Certificate]
Earthmoving Tyre [Tyres – off Rims]
Ensemble base each [Mattress Recycling]
Enter pool details into NSW Swimming Pool Register [Swimming Pool Certificates]
Ester Bellis Prize [Prize Entry Fees]
Euthanasing at request of owner [Surrender Fee – Euthanasia]
Exceeding \$ 1,000,001 [General Fees]
Exceeding \$ 10,001 up to \$ 1,000,000 [Other Construction Certificates]
Exceeding \$ 10,001 up to \$1,000,000 [General Fees]
Exceeding \$1,000,001 [Other Construction Certificates]
Exceeding \$250,001 [Value of DA – estimated cost of works]
Exclusive Hire of Indoor Pool (8 hours) [Pool Space Hire]
Exclusive hire of Outdoor Pool (8 hours) [Pool Space Hire]
Extend or renew an approval with no change in conditions [Applications]
External Testing by NATA Accredited Laboratory [Water Quality Testing]

F

f) Open Space & Community Facilities [Rural Lot or Dwelling]
Family [Year Pass]
Family [Summer Pass]
Family [Winter Pass]
Family [Gym Direct Debit]
Family [Gym & Swim Direct Debit]
Family [Upfront 1 month Gym]
Family [12 months Upfront Gym]
Family Up to 2 adults and 5 Children) [Turnstile]
Fee [Other]
Fee [Assessment fee further to above charges]
Fee [Designated Developments (in addition to fees above)]
Fee [Multiple System Properties]
Fee for council to certify satisfaction of a condition of consent or confirm construction plans are not inconsistent with DA approved plans [Council Certificate Advice]
Fee for service responding to enquires requiring search of records, analysis of information and/or a written response – Dwelling Permissibility [Request for Property Information]
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Urgency Fee for Dwelling Permissibility in addition to above [Request for Property Information]
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Copy of a certificate or information not included above. [Request for Property Information]
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Copy of consent for use of land or erection of a building issued prior to 1979 [Request for Property Information]
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Flood Levels and associated flooding information [Request for Property Information]
Feed per head per day [Stock Impounding]
Female [Dogs]
Female [Cats]
Female – Pensioner (aged pension, war widows or disability cards only) [Dogs]
Female – Pensioner (aged pension, war widows or disability cards only) [Cats]
Field Hire – hire from outside Shire [Casual Hirer]
Field Hire – per day [Casual Hirer]
Field Hire – per half day [Casual Hirer]
Fire Flow Investigation [Water Flow/Pressure Investigation]
Fire Safety Inspection – Owner requested [Fire Safety]
First 15 weeks [Rural Areas]
First 15 weeks [Residential]
First 15 weeks [Tourist Area and/or Industrial Area]

F [continued]

First 15 weeks [CBD]
Five years and under (swimming) [Turnstile]
Fluoride [Excess Mass Charges for Category 3 Discharges – per kg]
Footways [Road Opening Permit]
Formaldehyde [Excess Mass Charges for Category 3 Discharges – per kg]
Free to not for profit and charity groups [Outside Art Centre Hours]
Free to Not for profit and charity groups [Private Functions]
Full day [Stan Thiess Centre]
Functions [Bowman Park]

G

Garage / Pool / Patio & Awning [Construction Packages]
General approvals / application not specifically mentioned elsewhere [Section 68 of the LOCAL GOVERNMENT ACT]
General Cemetery – Purchase of 2.4 x 1.2m plot [Right of Burial Fees]
Giant inflatable [Other]
Green Lid Bin [Replacement of Damaged/Lost Wheelie Bin]
Green Waste (per tonne or part thereof) [Commercial Waste Disposal]
Greenwaste per tonne or part thereof [Green Waste]
Gym concession/student [Gym]
Gym Rehab 3 month pass [Other]
Gym School Group [Other]
Gym single entry [Gym]
Gymnasium Only [Indoor Sports Centre – Muswellbrook]

H

Hall Hire – Day Hire [Senior Citizens Centre]
Hardness [Water Quality Testing]
Herbicides/Defoliants [Excess Mass Charges for Category 3 Discharges – per kg]
Hire charge (per month or part thereof) [Hire of Metered Hydrant]
Hire of Equipment and Qualified Operator (/hr) (Emergencies Only – i.e. broken pipe/service requiring immediate repair) [Water Pipe Location]
Hire of Pool Lane [Pool Space Hire]
Hired Transport [Stock Impounding]
Horse/Cattle [Dead Animals (RSPCA Exempt)]
Hosted Pool Party [Other]

I

If collected on day after scheduled collection (per bin) [Collection of Wheelie Bin other than Scheduled Collection]
If collected on same day as scheduled collection (per bin) [Collection of Wheelie Bin other than Scheduled Collection]
If the DA involved no building work [Section 96(2) – other modifications]
if the original application was for a dwelling house <\$100,000 [Section 96(2) – other modifications]
if the original fee was less than \$100 [Section 96(2) – other modifications]
ILRS Charges passed on when Library charged per request [Holds and Reservations]
Impounding fee [Impounding Fees]
Impounding Fee [Surrender Fee – Euthanasia]
Impounding Fee [Stock Impounding]
Impounding Fee [Impounded Vehicles]
Impounding Fee [General Impounding Fee (all other impoundments)]
Individual [Year Pass]
Individual [Summer Pass]
Individual [Winter Pass]
Individual Practice Hire – upon availability [Indoor Sports Centre – Muswellbrook]
Inspection [Public Gates/Grid]
Inspection [Hairdressers, Beauty Salons, Skin Penetration, Cooling Towers, Boarding Houses]
Inspection [Water Carters]
Inspection at the time of renewal of ATO [Approval to Operate]
Inspection Fee [Caravan Parks]
Inspection Fee – Amusement Devices [Shows and Events]
Inspection Fee – Food Stalls / Vans [Shows and Events]
Inspection fee (as per Boarding Houses Act 2012) [Boarding Houses]
Inspection of Mobile Food Operator [Annual Administration & Inspection fee for food premises]

I [continued]

Inspection of Premises Fees in relation to Local Govt Act and other Acts (incl. reinspection) [Section 68 of the LOCAL GOVERNMENT ACT]

Inspection of Works (determined in Notice of Requirement) per inspection [Water Management Act Approval]

Inspection under Public Health Act 2010 [Public Swimming Pools – including Motels, Caravan Parks etc]

Inspections [Health Inspections]

Install & Construct On–Site Sewage Management System [Application to]

Install & Construct On–Site Sewage Management System: Commercial Systems – Greater than 5000L/day [Application to]

Install manufactured home, moveable dwelling (includes inspections) [Section 68 of the LOCAL GOVERNMENT ACT]

Install Oil or Solid Fuel Heating Appliance (includes inspections) [Section 68 of the LOCAL GOVERNMENT ACT]

Installation [Backflow Prevention]

Installation of Banners (not for profit) [Banners]

Integrated (advertised) development [Other]

Inter Library Loan Requests [Holds and Reservations]

Inter Library Loan Requests (pensioners and school students) [Holds and Reservations]

Invoiced in July for 12 months approval to operate [Approval to Operate]

Iron [Excess Mass Charges for Category 3 Discharges – per kg]

Items purchased from Hoarders Haven [Recovered Goods]

J

Junior members of tennis & squash clubs, basketball playing club events and competitions – lighting cost to be applied [Indoor Sports Centre Complex – Denman]

K

K for pH charge calculation (0.381 plus 3% from 2010/11) [Non–Compliance pH Charge]

Kitchen Hire (in addition to any other hire) [Indoor Sports Centre – Muswellbrook]

Kobo Hire [Digital Readers]

L

Labour costs [Private Works]

Late Return Fee [Cat Trap Hire]

Lawn Cemetery – Purchase of 2.4 x 1.2m plot [Right of Burial Fees]

Lead [Excess Mass Charges for Category 3 Discharges – per kg]

Lectern hire [Equipment & Furniture]

Less than \$5,000 [General Fees]

Levy for material removed [Section 94A Contributions – Extractive Industries]

Light Truck or 4WD Tyre [Tyres – off Rims]

Light Truck or 4WD Tyre [Tyres – on Rims]

Light Truck or 4WD Tyre [Tyres – off Rims]

Light Truck or 4WD Tyre [Tyres – on Rims]

Lighting costs to be applied [Indoor Sports Centre – Muswellbrook]

Lithium [Excess Mass Charges for Category 3 Discharges – per kg]

Local Photographic Prize [Prize Entry Fees]

Local Prize [Prize Entry Fees]

Long Service Levy (Payable prior to release of Construction Certificate) [Long Service Levy]

M

Maintenance and care per day thereafter/or part day [Impounding Fees]

Maintenance and care per day until euthanised [Surrender Fee – Euthanasia]

Maintenance per hour (includes Ranger feeding) [Stock Impounding]

Major road projects where works are transferred to Council [Works Enabling Deed]

Male [Dogs]

Male [Cats]

Male – Pensioner (aged pension, war widows or disability cards only) [Dogs]

Male – Pensioner (aged pension, war widows or disability cards only) [Cats]

Mandatory Council inspections for New Dwellings (in addition to the New Dwelling package above) [Construction Packages]

Manganese [Excess Mass Charges for Category 3 Discharges – per kg]

Mattresses each [Mattress Recycling]

Meeting room (small) [Indoor Sports Centre – Muswellbrook]

Member [Aqua Aerobics]

Membership [Borrowers]

M [continued]

| | |
|--|---|
| Memorial Wall – Installation of plaque | [Right of Burial Fees] |
| Mercaptans | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Merchant Fee Recovery | [Credit Card Payments] |
| Mercury | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Methylene Blue Active Substances (MBAS) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Mezzanine Floor Area – Daytime | [Indoor Sports Centre Complex – Denman] |
| Mezzanine Floor Area – Night | [Indoor Sports Centre Complex – Denman] |
| Microbiological (E.coli, Total Coliforms) | [Water Quality Testing] |
| Microchipping | [Rescue Agencies] |
| Microchipping (if applicable) | [Impounding Fees] |
| Minimal environmental impact (including Section 96AA) | [Section 96(1a) Modification] |
| Minor private works on resident side of meter – emergency works only – normal working hours | [Water Service/Meter Replacement/Repairs/Backflow Replacement] |
| Minor private works on resident side of meter – emergency works only – outside working hours | [Water Service/Meter Replacement/Repairs/Backflow Replacement] |
| Minor* Modification of Application (prior to determination) | [Modification of Construction Certificate] |
| Minor* Modification (post determination) | [Modification of Construction Certificate] |
| Minor* Modification (post determination) | [Modification of Complying Development Certificate Application] |
| Minor* Modification of Application (prior to determination) | [Modification of Complying Development Certificate Application] |
| Mixed Waste (per tonne or part thereof) | [Commercial Waste Disposal] |
| Mixed waste per tonne or part thereof | [Mixed Waste] |
| Modify Approval to install prior to any works commencing – no inspections necessary | [Modify On-site Sewage Management System] |
| Modify existing system (includes 2 inspections) | [Modify On-site Sewage Management System] |
| Molybdenum | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Monochrome | [A4] |
| Monochrome | [A3] |
| Monthly Listing | [Property – Transfer Listing] |
| More than \$10,000,000 | [General Fees] |
| More than \$10,000,000 | [If the original estimated cost of the development was:] |
| More than \$10,000,001 | [If the original estimated cost on the DA was:] |
| Multiple System Inspection (per system) | [Inspection of On-site Sewer Management] |
| Muswellbrook | [Tanker Sales (per kilolitre)] |

N

| | |
|---|--|
| NAIDOC Prize | [Prize Entry Fees] |
| National Photographic Prize | [Prize Entry Fees] |
| Native Animals | [Dead Animals (RSPCA Exempt)] |
| New applications to connect to sewer – 1 WC | [Connection Fees] |
| New Dwelling | [Construction Packages] |
| New Footway Dining application | [Approvals Under Section 125 Roads Act] |
| New Roads | [DA Subdivision Fees] |
| New Roads plus \$ per additional lot | [DA Subdivision Fees] |
| New services (no existing service pipe) | [New Services (no existing service pipe)] |
| Nickel | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Nitrogen (as TKN – Total Kjeldahl Nitrogen) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| No building or demolition work proposed in DA | [Request for Review of Determination of a DA] |
| No new Roads | [DA Subdivision Fees] |
| No new Roads plus \$ per additional lot | [DA Subdivision Fees] |
| Non Member | [Aqua Aerobics] |
| Non Member – 10 week term | [Non Member] |
| Non Member – 11 week term | [Non Member] |
| Non Member – 12 week term | [Non Member] |
| Non Member – 8 week term | [Non Member] |
| Non Member – 9 week term | [Non Member] |
| Non-desexed animals | [Lifetime registration] |
| Notification Fee | [Stock Impounding] |
| Notification Fee | [Impounded Vehicles] |
| Notification Fee | [General Impounding Fee (all other impoundments)] |
| Notification of Complying Development Certificate (in addition to application fees) | [Other] |
| Notification of skin penetration business premises (land, temporary structure, vehicle or vessel) | [Hairdressers, Beauty Salons, Skin Penetration, Cooling Towers, Boarding Houses] |

N [continued]

Notification of skin penetration clients premises (for mobile businesses) [Hairdressers, Beauty Salons, Skin Penetration, Cooling Towers, Boarding Houses]

O

Observation if required (Additional fee apply for over 4 hours) [Restricted Access (Over size/ Over mass) Vehicle Approval]

Off site per day [Lectern Hire]

Oil and Grease (Total O and G) [Excess Mass Charges for Category 3 Discharges – per kg]

On site per day [Lectern Hire]

One Bedroom [Open Space Recreational Sporting Facilities]

One Bedroom [Community Facilities]

One Bedroom [Stormwater Management]

One Bedroom [Transport Facilities]

One Bedroom [Plan Management Administration]

Open Prize – Section A [Prize Entry Fees]

Open Prize – Section B [Prize Entry Fees]

OR Base Charge [Commercial Enquiry]

OR Full cost recovery for service in addition to above fee where referred to external party for determination [Subdivision/Roads and Drainage]

OR Full cost recovery for service in addition to above fee where referred to external party for determination [General Fees]

Organoarsenic Compounds [Excess Mass Charges for Category 3 Discharges – per kg]

Other Modification (post determination) [Modification of Construction Certificate]

Other Modification (post determination) [Modification of Complying Development Certificate Application]

Other Modification of Application (prior to determination) [Modification of Construction Certificate]

Other Modification of Application (prior to determination) [Modification of Construction Certificate]

Other Modification of Application (prior to determination) [Modification of Complying Development Certificate Application]

Other Modification of Application (prior to determination) [Modification of Complying Development Certificate Application]

Outdoor seating (occupied area subject of permit) [Use of Footpaths and Road Reserves]

Over 30 weeks [Rural Areas]

Over 30 weeks [Residential]

Over 30 weeks [Tourist Area and/or Industrial Area]

Over 30 weeks [CBD]

P

PA Hire [Equipment & Furniture]

Passenger Tyre (or smaller) [Tyres – off Rims]

Passenger Tyre (or smaller) [Tyres – on Rims]

Passenger Tyre (or smaller) [Tyres – off Rims]

Passenger Tyre (or smaller) [Tyres – on Rims]

Payable direct to each approval or concurrence body [Integrated Development and Concurrence Fee]

Pensioner [Upfront 1 month Gym]

Pensioner [Upfront 1 month Gym & Swim]

Pensioner (20 entries) [20 Visit Pass]

Pensioner (Service/Aged Pensioners/Disabled) [Winter Pass]

Pensioner (Service/Aged Pensioners/Disabled) Individual [Year Pass]

Pensioner (Service/Aged Pensioners/Disabled) Individual [Summer Pass]

Per Copy [A1]

Per Day [Councillors Room]

Per Day [Committee Room (each)]

Per Day [Both Committee Rooms]

Per Day [Interview Room]

Per day during Bus Hours [Meetings Rooms (upstairs)]

Per Half Day [Interview Room]

Per Hour [Councillors Room]

Per Hour [Committee Room (each)]

Per Hour [Both Committee Rooms]

Per Hour [Seminar Room]

Per lot [Open Space Recreational Sporting Facilities]

Per lot [Community Facilities]

Per lot [Stormwater Management]

Per lot [Transport Facilities]

Per lot [Plan Management Administration]

P [continued]

| | |
|--|---|
| Per page N/A | [Scanning] |
| Per Person | [Open Space Recreational Sporting Facilities] |
| Per Person | [Community Facilities] |
| Per Person | [Stormwater Management] |
| Per Person | [Transport Facilities] |
| Per Person | [Plan Management Administration] |
| Per Scan – 10 pages or less | [Scanning] |
| Per Scan – more than 10 pages | [Scanning] |
| Per tonne or part thereof | [Bricks & Concrete] |
| Per tonne or part thereof | [Excavated Natural Material (Clean Soil)] |
| Per tonne or part thereof | [Pasteurised Garden Mulch] |
| Per trailer | [Excavated Natural Material (Clean Soil)] |
| Per utility or domestic trailer load | [Pasteurised Garden Mulch] |
| Permission to erect structure (eg headstone, slab, concrete kerbing etc) | [Right of Burial Fees] |
| Permit fee | [Restricted Access (Over size/ Over mass) Vehicle Approval] |
| Personal Training | [Other] |
| Pesticides General (excludes organochlorines and organophosphates) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Petroleum Hydrocarbons (non-flammable) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Phenolic Compounds (non-chlorinated) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Phosphorous (Total P) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Photographer | [Equipment & Furniture] |
| Physical (pH, TSS, TDS, Turbidity) | [Water Quality Testing] |
| Plan checking fee for works as executed (per lot) | [Subdivision Certificate Application Fees] |
| Plant costs | [Private Works] |
| Playgroups (Oct 96 Meeting Min.54) (Max. 3 hrs) | [Bowman Park] |
| Playgroups, Hope City Church & Upper Hunter Conservatorium of Music (maximum 3 hours) | [Stan Thiess Centre] |
| Plus administration fee | [Restricted Access (Over size/ Over mass) Vehicle Approval] |
| Plus Hourly Charge | [Commercial Enquiry] |
| plus per item of information (assessment details, sales, etc) | [Commercial Enquiry] |
| Polynuclear Aromatic Hydrocarbons (PAHs) | [Excess Mass Charges for Category 3 Discharges – per kg] |
| Pool Room Hire – per day | [Other] |
| Pool Room Hire – per hour | [Other] |
| PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time | [Other] |
| Pre Purchase Inspection on Onsite Sewer Management System includes search of recorded and copies of ATO | [Inspection of On-site Sewer Management] |
| Pre Purchase inspections | [Health Inspections] |
| Preliminary Investigation Fee | [Closure of a Public Road] |
| Premises with 20 to 50 staff | [Annual Administration & Inspection fee for food premises] |
| Premises with 6 to 19 staff | [Annual Administration & Inspection fee for food premises] |
| Premises with up to 5 staff | [Annual Administration & Inspection fee for food premises] |
| Private Lessons – 1 person per class – 10 week term (\$45.00 per class) | [Private Lessons – 1 person per class] |
| Private Lessons – 1 person per class – 11 week term (\$45.00 per class) | [Private Lessons – 1 person per class] |
| Private Lessons – 1 person per class – 12 week term (\$45.00 per class) | [Private Lessons – 1 person per class] |
| Private Lessons – 1 person per class – 8 week term (\$45.00 per class) | [Private Lessons – 1 person per class] |
| Private Lessons – 1 person per class – 9 week term (\$45.00 per class) | [Private Lessons – 1 person per class] |
| Private Lessons – 2 person per class – 10 week term (\$60.00 per class) | [Private Lessons – 2 persons per class] |
| Private Lessons – 2 person per class – 11 week term (\$60.00 per class) | [Private Lessons – 2 persons per class] |
| Private Lessons – 2 person per class – 12 week term (\$60.00 per class) | [Private Lessons – 2 persons per class] |
| Private Lessons – 2 person per class – 8 week term (\$60.00 per class) | [Private Lessons – 2 persons per class] |
| Private Lessons – 2 person per class – 9 week term (\$60.00 per class) | [Private Lessons – 2 persons per class] |
| Private Lessons – 3 person per class – 10 week term (\$85.00 per class) | [Private Lessons – 3 persons per class] |
| Private Lessons – 3 person per class – 11 week term (\$85.00 per class) | [Private Lessons – 3 persons per class] |
| Private Lessons – 3 person per class – 12 week term (\$85.00 per class) | [Private Lessons – 3 persons per class] |
| Private Lessons – 3 person per class – 8 week term (\$85.00 per class) | [Private Lessons – 3 persons per class] |
| Private Lessons – 3 person per class – 9 week term (\$85.00 per class) | [Private Lessons – 3 persons per class] |
| Processing Fee | [Government Information (Public Access) Act 2009 (GIPA)] |
| Processing Fee for closure | [Closure of a Public Road] |
| Provision of Electronic Card | [Prepaid Standpipe] |
| Provision of new sewer junction | [Provision of New Sewer Junction] |
| Provision of Writfthen Advice without inspection | [Environmental Health Officer Consultation/Concurrence] |

P [continued]

Provision of Written Advice with inspection [Environmental Health Officer Consultation/Concurrence]
Public hearing [Other]

R

Raising/Lowering Manhole (new development) [Provision of New Sewer Junction]
Receiving – Local and STD Rate [Fax Machine]
Reconnection (following disconnection) [Reconnection (following disconnection) normal working hours]
Reconnection (following disconnection) [Reconnection (following disconnection) outside working hours, removal of water restriction device on water meters outside working hours]
Red Lid Bin [Replacement of Damaged/Lost Wheelie Bin]
Refrigerators, freezers & air conditioners [Whitegoods]
Refrigerators, freezers & air conditioners with CFC degassing certificate [Whitegoods]
Refrigerators, freezers and air conditioners [Whitegoods]
Refrigerators, freezers and air conditioners with CFC degassing certificate [Whitegoods]
Refundable deposit [Shows and Events]
Registration of certificate of private certifier. [Occupation Certificate]
Registration of Private Certifiers Complying Development Certificate [Other]
Registration of Subdivision Certificate issued by private certifier [Subdivision Certificate Application Fees]
Rehome [Surrender Fee]
Re-inspection [Inspection of On-site Sewer Management]
Re-inspection fee [Swimming Pool Certificates]
Reinspection Fee [Building Certificates]
Reinspection Fee [Rural Addressing]
Re-Inspection Fee [Annual Trade Waste Fee (annual inspections)]
Reinspection fee (Only applies if outstanding work has not been completed) [Fire Safety]
Re-inspection Fees [Health Inspections]
Re-inspection following non-compliance [Hairdressers, Beauty Salons, Skin Penetration, Cooling Towers, Boarding Houses]
Reinstatement of Removed Bin Due to Contamination [Replacement of Damaged/Lost Wheelie Bin]
Relocate Dwelling [Construction Packages]
Removal of water restriction device on water meters [Reconnection (following disconnection) normal working hours]
Removal of water restriction device on water meters [Reconnection (following disconnection) outside working hours, removal of water restriction device on water meters outside working hours]
Replacement Cost [Lost and Damaged Material]
Replacement Fee [Digital Readers]
Replacement Keys [Key Deposit]
Replacement Keys [Key Deposit]
Replacement of testable Backflow Prevention due to Unauthorised removal, tampering, damage or negligence [Water Service/Meter Replacement/Repairs/Backflow Replacement]
Replacement of water indicator posts [Other Services]
Replacement of Water Meter and testable Backflow Prevention due to Unauthorised removal, tampering, damage or negligence (20/25mm) [Water Service/Meter Replacement/Repairs/Backflow Replacement]
Replacement of Water Meters due to Unauthorised removal, tampering, damage or negligence [Water Service/Meter Replacement/Repairs/Backflow Replacement]
Replacement or additional plates (same number) [Rural Addressing]
Residential Driveway Crossing with Existing K & G [Road Opening Permit]
Residential Driveway Crossing with no Existing K & G [Road Opening Permit]
Resubmission of Complying Development (Following previous refusal) [Resubmission]
Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) [Resubmission]
Review of route assessment [Restricted Access (Over size/ Over mass) Vehicle Approval]
Road Restoration – (Bitumen Surface) [Road Opening Permit]
Road Upgrading [South Muswellbrook Commercial Development]
Roads per lane /m [Subdivision/Roads and Drainage]
Route assessment – as per 3rd party quote [Restricted Access (Over size/ Over mass) Vehicle Approval]
RSA staff [Equipment & Furniture]
Rural driveway crossing [Road Opening Permit]
Rural Water Connection (Conditions Apply) [New Services (connect to existing service pipe)]

S

School booking fee for carnivals non refundable [Pool Space Hire]
School groups [Indoor Sports Centre – Muswellbrook]
School Groups (>1 hour) [School Groups]
School Groups (PE and LTS < 1 hour) [School Groups]

S [continued]

School of Arts Gallery [Outside Art Centre Hours]
School of Arts Gallery (per hour after 3 hours) [During Art Centre Hours]
School of Arts Gallery (up to 3 hours) [During Art Centre Hours]
School of Arts Gallery (up to 3 hours) [Outside Art Centre Hours]
School of Arts Rehang Required [During Art Centre Hours]
School of Arts Rehang Required [Outside Art Centre Hours]
Scrap Metal [Scrap Metal]
Scrap Metal, domestic quantities only [Scrap Metal]
Section 149 (2) (3 – Exempt & Complying Development SEPP only) [Certificates]
Section 149 (2) per allotment [Certificates]
Section 149 Full Certificate (Part 5) EP&A Act per allotment [Certificates]
Section 256A of the Environmental Planning and Assessment Reg 2000 [Planning Reform Fund Fee]
Section 603 Certificate LGA 1993 [Certificates]
Security Deposit (refundable subject to payment of outstanding charges) [Hire of Metered Hydrant]
Selenium [Excess Mass Charges for Category 3 Discharges – per kg]
Sending – Local Rate [Fax Machine]
Sending – STD Rate [Fax Machine]
Seniors (18 years and over) [Regular Users – per registered player]
Service/Aged Pensioners/Disabled [Turnstile]
Services Greater than 25mm with meter and testable backflow prevention [New Services (connect to existing service pipe)]
Sewer Extension (Commercial) [Provision of New Sewer Junction]
Sewer Headworks – all areas (per ET – equivalent tenement) [Sewer and Water Headworks]
Sewer Junction Cut In (additional) [Provision of New Sewer Junction]
Sewer Junction or Sewer Mains Location – private works [Provision of New Sewer Junction]
Sheep/Goat [Dead Animals (RSPCA Exempt)]
Show and Event Inspection fee – Amusement devices < 10 devices [Shows and Events]
Show and Event Inspection fee – Amusement devices 11–19 devices [Shows and Events]
Show and Event Inspection fee – Amusement devices 20 or more devices [Shows and Events]
Show and Event Inspection fee – Food stalls/vans <10 stalls [Shows and Events]
Show and Event Inspection fee – Food stalls/vans 11–14 stalls [Shows and Events]
Show and Event Inspection fee – Food stalls/vans 15 or more stalls [Shows and Events]
Shows and Events on Council grounds [Shows and Events]
Shows and Events on Council grounds [Shows and Events]
Silver [Excess Mass Charges for Category 3 Discharges – per kg]
Single Entry (all) [Turnstile]
Single room [Seminar Room Hire by appointment after business hours for private functions]
Small Gallery [Outside Art Centre Hours]
Small Gallery (per hour after 3 hours) [During Art Centre Hours]
Small Gallery (per hour after 3 hours) [Outside Art Centre Hours]
Small Gallery (up to 3 hours) [During Art Centre Hours]
Small Gallery Rehang required [During Art Centre Hours]
Small Gallery Rehang required [Outside Art Centre Hours]
Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc) [Subdivision/Roads and Drainage]
Special Reading Fee [Water Meter Testing]
Specialist studies required by Gateway Determination [Other]
Spectator Fee [Turnstile]
Squash Court (per court) – Club [Indoor Sports Centre Complex – Denman]
Squash Court casual booking – court hire [Indoor Sports Centre Complex – Denman]
Stock on Road Reserves (grazing) [Road Opening Permit]
Storage (per week) [Impounded Vehicles]
Stores and materials costs [Private Works]
Stormwater Drainage /m [Subdivision/Roads and Drainage]
Stormwater Drainage work (connection to Council drainage or new work for Council ownership) [Section 68 of the LOCAL GOVERNMENT ACT]
Strata [DA Subdivision Fees]
Strata (per lot) [Subdivision Certificate Application Fees]
Strata plus \$ per additional lot [DA Subdivision Fees]
Subdivision of land (per lot) [Subdivision Certificate Application Fees]
Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection [Compliance Inspections (Construction Stages)]
Sulphate (SO4) [Excess Mass Charges for Category 3 Discharges – per kg]
Sulphide [Excess Mass Charges for Category 3 Discharges – per kg]

S [continued]

Sulphite [Excess Mass Charges for Category 3 Discharges – per kg]
Supervising staff, carers and trainers [School Groups]
Supplementary Annual Inspection [Annual Administration & Inspection fee for food premises]
Supply information – includes locating property etc to Owner or adjoining owner [Personal Enquiry]
Supply information – includes locating property, etc (1) [Commercial Enquiry]
Supply information – includes locating property, etc other than owner or adjoining owner [Personal Enquiry]
Supply information – more than 1: Base Charge [Commercial Enquiry]
Supply of key to regular users of Council Facilities (Refundable) [Key Deposit]
Supply of key to regular users of Council Facilities (Refundable) [Key Deposit]
Supply of Rural Addressing Plates– per number (includes one inspection) [Rural Addressing]
Suspended Solids (SS) [Excess Mass Charges for Category 3 Discharges – per kg]
Swing or hoist goods over road [Section 68 of the LOCAL GOVERNMENT ACT]

T

Table Hire [Indoor Sports Centre – Muswellbrook]
Table Hire [Equipment & Furniture]
Tennis Courts (per court) – daytime – Regular users [Indoor Sports Centre Complex – Denman]
Tennis Courts (per court) – night – casual [Indoor Sports Centre Complex – Denman]
Tennis Courts (per court) – night – Regular Users [Indoor Sports Centre Complex – Denman]
Tennis Courts (per court) –daytime – Casual [Indoor Sports Centre Complex – Denman]
Test Fee – 20mm to 25mm service [Test Fee]
Test Fee – 32mm to 40mm [Test Fee]
Test Fee – 50mm and greater [Test Fee]
Testing Max/Min Pressure supplied (at property service line only) [Water Flow/Pressure Investigation]
The fee payable for the lodgement and recording of a certificate from a private certifier. [Other]
Thiosulphate [Excess Mass Charges for Category 3 Discharges – per kg]
Three or more Bedroom dwelling [Open Space Recreational Sporting Facilities]
Three or more Bedroom dwelling [Community Facilities]
Three or more Bedroom dwelling [Stormwater Management]
Three or more Bedroom dwelling [Transport Facilities]
Three or more Bedroom dwelling [Plan Management Administration]
Tin [Excess Mass Charges for Category 3 Discharges – per kg]
Total Dissolved Solids (TDS) [Excess Mass Charges for Category 3 Discharges – per kg]
Tourism Facilities [Tourist Development]
Towing Fee [Impounded Vehicles]
Tractor Tyre [Tyres – off Rims]
Training rights and club events [Swimming Club]
Transfer an approval to a new discharger with the same conditions at the same premises [Applications]
Transfer location at owners request (includes raising service) – Industrial/Commercial [Transfer location at owners request]
Transfer location at owners request (includes raising service) – Residential [Transfer location at owners request]
Transport using vehicle per hour (Ranger Vehicle) [Stock Impounding]
Treated timber – contaminated or painted (per tonne or part thereof) [Timber, Timber Pallets]
Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing) [Impounding Fees]
Truck Tyre [Tyres – off Rims]
Truck Tyre [Tyres – on Rims]
Two Bedroom [Open Space Recreational Sporting Facilities]
Two Bedroom [Community Facilities]
Two Bedroom [Stormwater Management]
Two Bedroom [Transport Facilities]
Two Bedroom [Plan Management Administration]
Two court hire [Indoor Sports Centre – Muswellbrook]
Two court hire [Indoor Sports Centre – Muswellbrook]

U

Up to \$5,000 [If the original estimated cost of the development was:]
Up to \$5,000 [If the original estimated cost on the DA was:]
Up to 120 sheets [Binding Documents (A4 only)]
Up to 240 sheets [Binding Documents (A4 only)]
Up to 3 hours [Seminar Room]
Up to 3 hours [Meetings Rooms (upstairs)]
Up to 65 Sheets [Binding Documents (A4 only)]

Uranium [Excess Mass Charges for Category 3 Discharges – per kg]

U [continued]

Urgency Fee [Swimming Pool Certificates]

Urgency Fee for 149(2) in addition to above [Certificates]

Urgency Fee for 149(5) in addition to above [Certificates]

Use of Community Land (engaging in trade or business busking etc) [Section 68 of the LOCAL GOVERNMENT ACT]

Use of Sporting Fields, Parks & Reserves by Fitness Trainers – Minimum 1 hour hire [Regular Users – per registered player]

Utilities, trailers [Domestic Mixed Waste]

Utilities, trailers [Domestic Green Waste]

V

Vaccination (all dogs are vaccinated) [Impounding Fees]

Vaccinations [Rescue Agencies]

Vaccinations and Microchipping [Rescue Agencies]

Value \$10,001 – \$140,000 [Value of DA – estimated cost of works]

Value \$140,001 – \$250,000 [Value of DA – estimated cost of works]

Value of Development up to \$10,000 [Other Construction Certificates]

Value of Development up to \$10,000 (incl. where no work proposed) [General Fees]

Value up to \$10,000 [Value of DA – estimated cost of works]

Vehicles up to and including 3 Tonne [Issue of Weighbridge Certificate]

Veterinary Treatment [Impounding Fees]

W

Water Analysis [Public Swimming Pools – including Motels, Caravan Parks etc]

Water Carters [Health Inspections]

Water Consumption [Hire of Metered Hydrant]

Water Headworks – all areas (per ET – equivalent tenement) [Sewer and Water Headworks]

Water Mains Location – Private Works [Water Pipe Location]

Water Supply, sewerage and stormwater drainage work [Section 68 of the LOCAL GOVERNMENT ACT]

Weekly hire fee (or part thereof) [Cat Trap Hire]

Where unauthorised works have occurred [Building Certificates]

Within UHLN [Holds and Reservations]

Works Enabling Deed [Road Opening Permit]

Worm Farms [Environmental Products]

Y

Yellow Lid Bin [Replacement of Damaged/Lost Wheelie Bin]

Z

Zinc [Excess Mass Charges for Category 3 Discharges – per kg]