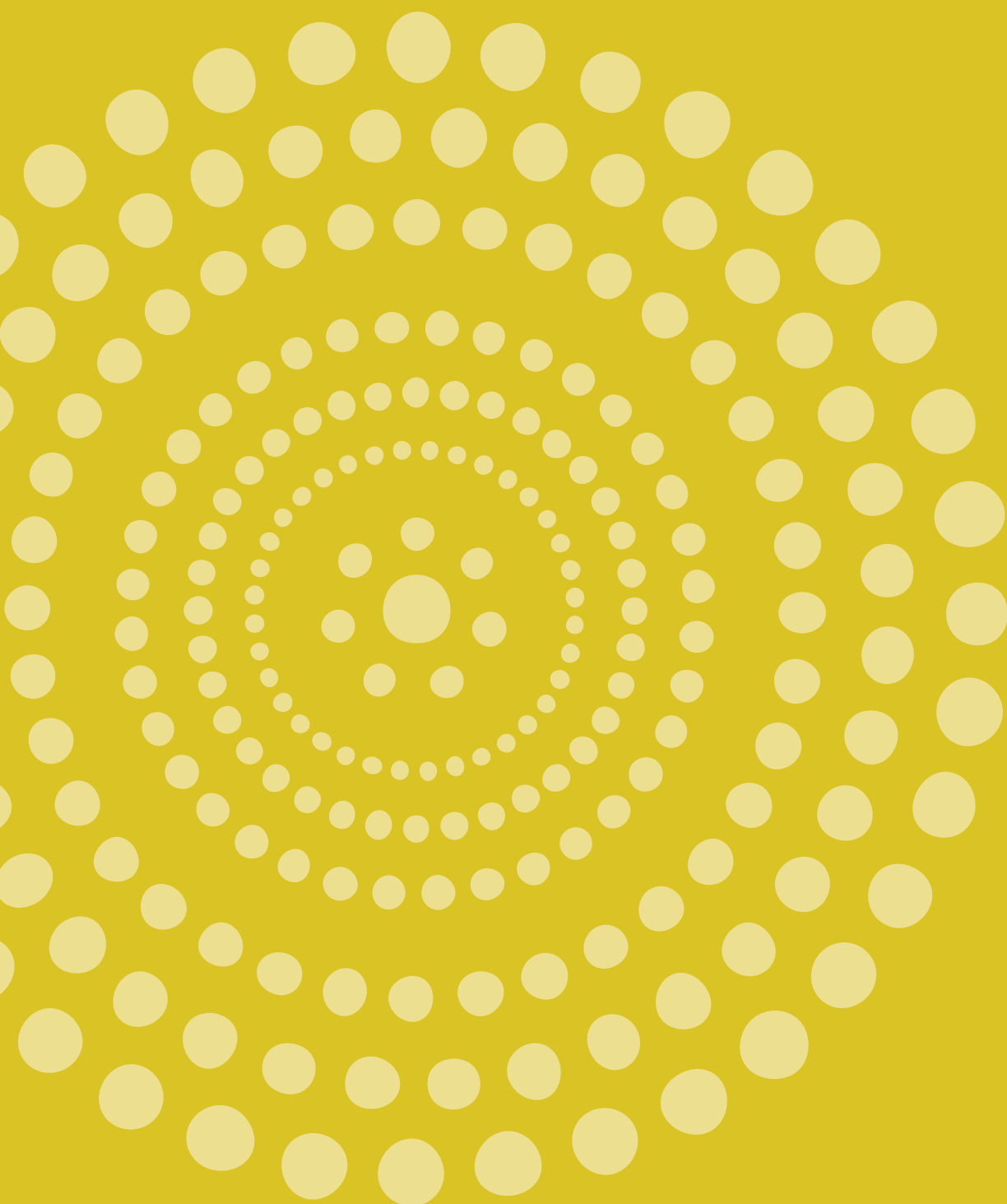


OPERATIONAL PLAN 2023/2024



muswellbrook
shire council

***Muswellbrook Shire Council respectfully acknowledges the
Local Aboriginal People who are the Traditional Owners and
Custodians of the land***



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1. Foreword

Message from the Mayor

Cr Steven Reynolds



The Muswellbrook Shire Council Operational Plan 2023/2024 is the second annual plan for this current term of Council and provides active direction to achieve the strategic objectives set out in Council's Delivery Program 2022-2026.

The Operational Plan is where Council outlines how it will achieve the community's vision and what its priorities are – the point at which the goals and outcomes in the Delivery Program 2022-2026 and Community Strategic Plan 2022-2032 are translated into service delivery and key initiatives and continues to have a strong focus on community centred service delivery to facilitate economic growth and improve liveability.

Muswellbrook Shire Council's Operational Plan 2023/2024 lines up with the NSW Government's Hunter Regional Plan 2036, the Shire's Integrated Water Cycle Management Plan, and Council's Long-term Financial Plan.

The six priorities areas for this Council are:

- Economic Growth
- Social Equity and Inclusion
- Environmental sustainability
- Cultural Vitality
- Community Infrastructure and
- Community Leadership.

Councillors work in collaboration with Council staff to achieve the shared goal of achieving the best possible outcomes for the Shire's residents who have trusted us to look after the assets and services they depend on.

This year's Operational Plan will give Council the strategic framework to deliver the necessary support and the assistance the community needs moving forward.

Council commends the Operational Plan 2023/2024 to the community.

A handwritten signature in black ink, appearing to read 'Steven Reynolds', written over a light blue background.

Cr Steven Reynolds

Mayor of Muswellbrook

Message from the General Manager

Mr Derek Finnigan



The Operational Plan 2023/2024 will continue Council's focus on sound financial management, enhancing community engagement and delivering a range of important major projects, including:

- A new Muswellbrook Animal Shelter and Sustainability Hub;
- Stage two of the upgrade of Olympic Park;
- Muswellbrook Town Centre upgrades, including a civic green space;
- Advanced Manufacturing Centre;
- Science, Technology, Engineering and Mathematics (STEM) facility;
- Progression of a food and organics collection and processing program;
- and
- Integration of footpaths and cycleways to enrich the Shire's liveability.

The Operational Plan 2023/2024 is a sub-plan of Council's Delivery Program and directly addresses the strategies outlined in the Delivery Program and identifies actions, projects and programs Council will undertake during the 2023-2024 financial year.

The Operational Plan allocates responsibilities for each action or set of actions and identifies suitable performance measures to determine the effectiveness of the activities undertaken. Important operational matters will continue to be actioned as part of this Operational Plan, including:

- Continue to improve and maintain Council's key utilities and services – water, wastewater and waste management;
- Ensure Council's road network is maintained to a high standard;
- Maintain and improve quality parks, recreation and sporting facilities;
- Provide innovative library programs; and
- Deliver inspiring art exhibitions and develop the Muswellbrook art prizes and Shire collection.

The 2023/2024 financial year will bring many opportunities, and Council is conscious of focusing on the present to enhance the prosperity, sustainability, liveability and accessibility of our Shire whilst planning for the benefit of future generations. Led by our Mayor and elected Council we will continue to work to encourage new business and industry to Muswellbrook Shire and to champion economic growth so that our community continues to thrive.

A handwritten signature in black ink, appearing to read 'Derek Finnigan', written in a cursive style.

Mr Derek Finnigan

General Manager Muswellbrook

2. The Governing Body

Democratic Governance

The governing body of the Council consists of twelve councillors elected for four years. The Mayor and Deputy Mayor are elected by Councillors every two years. The Mayor holds a number of Council delegations and statutory responsibilities to make determinations on behalf of the governing body of Council between Council meetings and is responsible to the governing body for the determinations he or she makes.



Cr Steve Reynolds - Mayor

Second term councillor Steve has been Mayor of Muswellbrook Shire since January 2022 and, as a lifetime local, fully understands the history, spirit and needs of the town, villages and surrounding areas. Steve's priorities include upholding his pledge to improve communication and engagement within the community and to deliver key capital projects with the assistance of a team of dedicated councillors.

Steven.Reynolds@muswellbrook.nsw.gov.au



Cr Jennifer Lecky - Deputy Mayor

As a life member of the Australian Local Government Women's Association (NSW) and many years of experience on Council, Jennifer's passions are her community and supporting women entering politics.

During the current term she would like to see revenue contributions from mining companies used to benefit the community and work towards developing a more vibrant region.

Jennifer.Lecky@muswellbrook.nsw.gov.au



Cr Amanda Barry

First term councillor and Denman resident, Amanda wants to be part of a strong council that can be trusted and respected. As an advocate of community engagement, she wants to work towards creating a shared vision for the future, including developing more efficient and effective community services and a focus on the protection and enhancement of the Shire's natural environment.

Amanda.Barry@muswellbrook.nsw.gov.au



Cr Mark Bowditch

A second term councillor, Mark works in the environmental revegetation industry and is involved in running trainee programs for youth with the goal of providing them with the practical skills needed to enhance future opportunities. His priorities during this term of Council are the protection of the environment, transparency, education, the development of employment opportunities, support for homeowners and a focus on listening to residents.

Mark.Bowditch@muswellbrook.nsw.gov.au



Cr De-Anne Douglas

First term councillor and long-term Muswellbrook resident, De-Anne brings a wealth of local knowledge and experience to the role. De-Anne is a former manager of the Muswellbrook PCYC where she spent more than 15 years and has deep community connections and a strong local voice. Her immediate priorities include improved access to medical services and the delivery of the planned Community Hub.

De-Anne.Douglas@muswellbrook.nsw.gov.au



Cr Jeff Drayton

With previous extensive experience on Council Jeff wants to see Council refocus on important issues and best outcomes for the community and to respond, react and rectify social issues, such as homelessness, domestic violence, child safety and protection that some in the community are currently dealing with. He would also like to see Council address the benefits the mining industry should be providing to the community, including jobs for residents of the LGA.

Jeff.Drayton@muswellbrook.nsw.gov.au



Cr Louise Dunn

Long-term resident, schoolteacher and first term councillor Louise has a strong sense of community and has resolved to bring the Shire back to being caring and compassionate to all. While acknowledging that carbon neutrality and sustainable energy is the way of the future, she also understands that coal mining is vital to the economy and would also like to see more parks and open spaces throughout the LGA.

Louise.Dunn@muswellbrook.nsw.gov.au



Cr Rohit Mahajan

Born in India, Rohit is now a proud Australian citizen, Muswellbrook resident and successful businessman. Running his own business puts him face-to-face with a wide range of community members on a daily basis and he shares their concerns regarding local business and employment opportunities. With sound relationships in place, he wants to be their voice on Council and believes local government can only be deemed to be successful if the community is happy and contented.

Rohit.Mahajan@muswellbrook.nsw.gov.au



Cr Darryl Marshall

A Shire resident for 56 years, first term councillor Darryl has worked across the wine, agriculture and coal industries and ran his own contracting business for more than 20 years. Now that he is semi-retired, he has the time to make a commitment to Council and pledges to serve the people of the region, work hard for the community and bring a truly local voice to Council.

Darryl.Marshall@muswellbrook.nsw.gov.au



Cr Graeme McNeill

Incumbent councillor Graeme is serving his third term on Council. With a special interest in sport and recreation and long-time involvement with the Olympic Park project, Graeme's priorities include pathways, cycleways, improvements to roads and investment in the Shire's young people. His hope for this term is to build a strong, united Council to drive a strong united community.

Graeme.McNeill@muswellbrook.nsw.gov.au



Cr Rod Scholes

Third term councillor and Muswellbrook resident since 1982, Rod and his family have contributed greatly to the Shire community. He has served as deputy mayor and mayor during his time on Council and brings a wealth of experience to the table. During this term he wants to continue to improve the Shire's liveability, infrastructure and services, and advocate for better local health services.

Rod.Scholes@muswellbrook.nsw.gov.au



Cr Brett Woodruff

With strong connections to the Shire spanning four decades, Denman resident Brett wants to continue to represent the region with both head and heart. Council's longest serving councillor, this is his sixth term, he is determined to provide residents with guidance, support and governance. His mantra is to look back and appreciate the past, enjoy the now and plan for the future.

Brett.Woodruff@muswellbrook.nsw.gov.au

3. Executive Leadership Team



Derek Finnigan - *General Manager*

Derek was appointed as General Manager in March 2023 after serving in a variety of roles with Council, including as Deputy General Manager, over a career spanning more than 30 years, focusing primarily on infrastructure services and operational sustainability. Derek's tertiary qualifications include a Master of Business Administration, Bachelor of Business Administration, Diploma of Occupational Health and Safety, and Bachelor of Arts (English Literature).



Sharon Pope - *Director Environment and Planning*

Sharon is a Fellow of the Planning Institute of Australia, has a degree in Urban and Regional Planning and has vast experience in Local Government having started her career as a Trainee Town Planner at Greater Taree City Council. Her broad range of experience in strategic land use planning, the development assessment process and community collaboration makes her an invaluable member of Muswellbrook Shire Council leadership team.



Matthew Lysaught - *Director Property and Place*

Matthew joined Council in 2011 and is responsible for Council's Property and Place directorate which includes Council's Works Department and property assets. He works with a dedicated team responsible for the management of Council's properties, construction projects and maintenance of assets. Matthew has a Bachelor of Economics, graduate and postgraduate degrees in visual arts, and Certificate IV in Property Services.



Shaelee Welchman - *Director Community and Economy*

Shaelee has 25 years' experience in local government in Queensland and NSW as well as in the private sector. She is focused on delivering economic and community development outcomes for the Shire and brings to the role diverse skills in infrastructure, lead industrial and urban precinct development, investment and business attraction, jobs growth and diversification strategies.

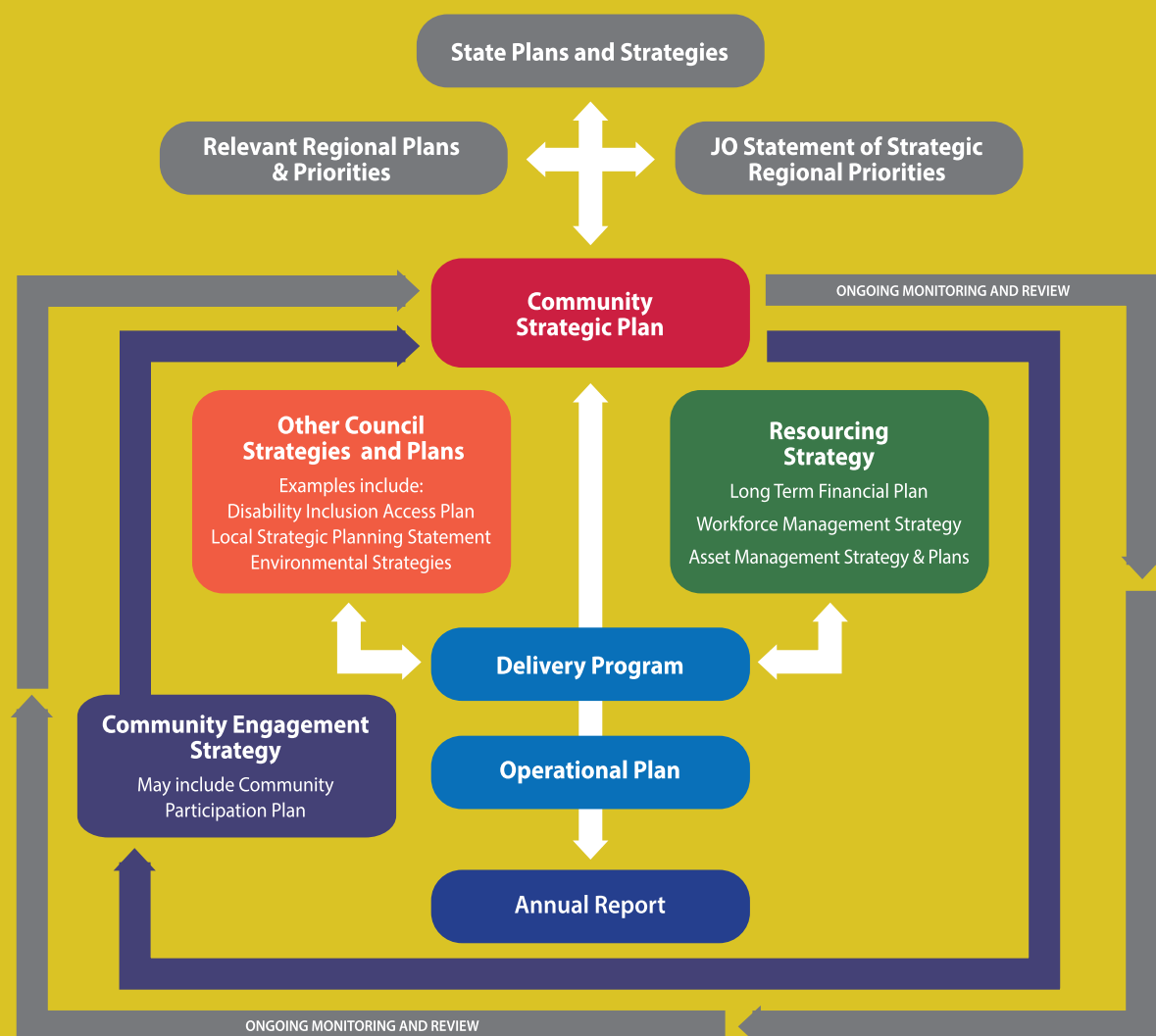
4. INTRODUCTION



Integrated Planning & Reporting Framework

The Integrated Planning and Reporting (IP&R) framework was established in 2009 by the New South Wales Government.

This legislation requires all Councils to have the following plans developed in consultation with the community:





The Community Strategic Plan (10 year)

The Community Strategic Plan is an overview document that identifies the community's vision and goals for the future. It covers a minimum time frame of 10 years. Council's role is initiating, preparing and maintaining the Community Strategic Plan on behalf of the community, however Council is not wholly responsible for its implementation. Other partners, including state agencies, non-government organisations, business and industry, joint organisations and community groups may also have a part to play in enacting the strategies identified within the Plan.

The Delivery Program (4 year)

The Delivery Program is a four-year plan. It is the point of reference for all activities undertaken by the Council during the Councillors' term of office. The Delivery Program details the activities Council will undertake over a four-year period, which align with and support the goals and strategies identified by the community and outlined in the Community Strategic Plan. The Delivery Program also allocates responsibilities for each activity and it identifies suitable performance measures for determining the effectiveness of the activities undertaken.

Resourcing Strategy

The Resourcing Strategy demonstrates how Council will resource achievement of the Community Strategic Plan and Delivery Program. Council's Long Term Financial Plan, Asset Management Plan and Workforce Management Plan have been developed to explain how Council intends to resource the activities identified in the Delivery Program and the Community Strategic Plan goals.

The Operational Plan (annual)

The Operational Plan is a sub-plan of the Delivery Program. It directly addresses the activities outlined in the Delivery Program and identifies specific actions, projects and programs Council will be undertaking within the current financial year and allocates a corresponding budget commitment.

Annual Report

The Annual Report is one of the key means by which Council reports on its progress to the community. It focuses on Council's implementation of the Delivery Program and Operational Plan because these are the plans that are wholly Council's responsibility.

5. THE OPERATIONAL PLAN IN CONTEXT



5.1 Our Shire

Prior to European settlement, the Muswellbrook Shire was occupied by people of the Wonnarua/ Wanaruah/Wanarruwa language group and is rich in deep cultural landscapes, stories and practices of our traditional owners.

The Wonnarua/ Wanaruah/Wanarruwa people traded and had ceremonial links to neighbouring tribes such as Awabakal, Darkinung, Geawegal, Kamilaroi, Wiradjuri and Worimi.

The Muswellbrook Shire Local Government area is located within the Wanaruah Local Aboriginal Land Council boundary.

Muswellbrook Shire acknowledges our local Aboriginal People as the Traditional Owners and Custodians of the land.

The first European settlement occurred in the 1820s and the township of Muswellbrook was gazetted in 1833.

Muswellbrook is identified as a strategic centre in the Hunter Regional Plan 2041. Strategic Centres are primary activity destinations providing the highest level of community, cultural, civic and commercial uses and services.

Muswellbrook Shire is centrally located in the Upper Hunter Valley, just three hours from Sydney, two hours from Tamworth and around 90 minutes north-west of Newcastle.

The Shire consists of two larger towns, Muswellbrook and Denman, as well as a number of outlying rural communities including Sandy Hollow, Wybong, Baerami, Martindale, McCully's Gap, Widden and Muscle Creek.

The boundaries of the Local Government Area (LGA) are marked by Lake Liddell to the east, Goulburn River National Park to the west, Wollemi National Park to the south and bordering Aberdeen in the north.

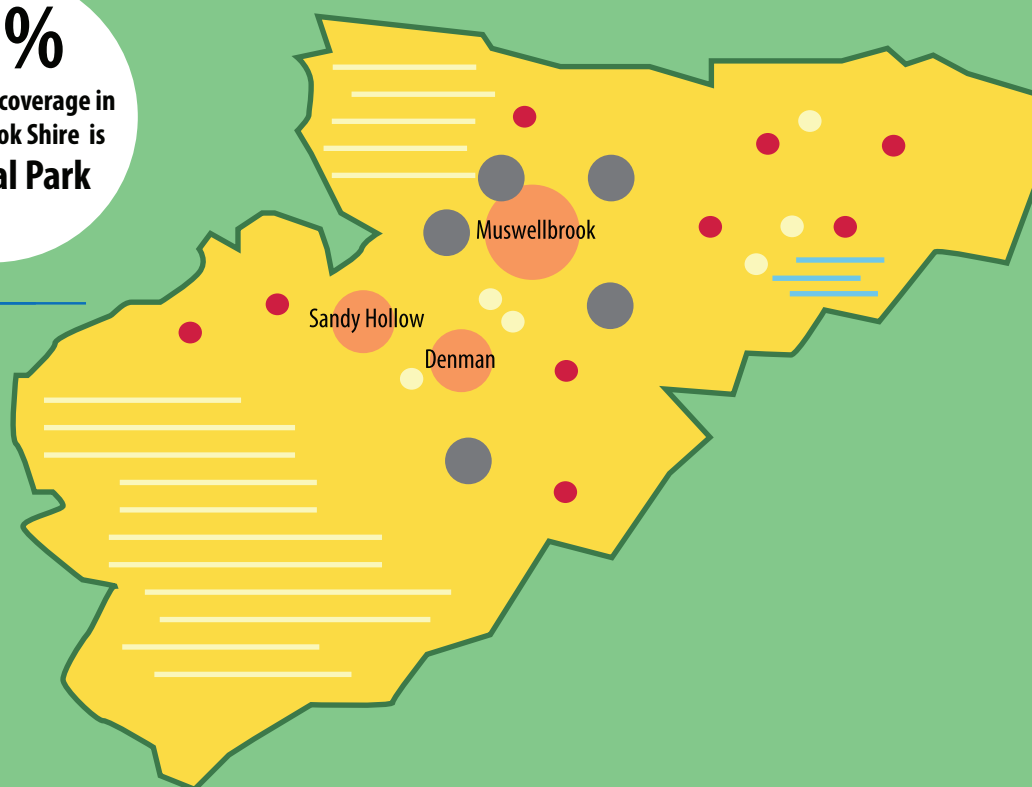
1,455km – or 43% - of Muswellbrook Shire's 3,402km² land coverage is national park, including the World Heritage Wollemi National Park.

WE ARE HERE



43%

of total land coverage in
Muswellbrook Shire is
National Park



Muswellbrook Shire Towns

Antiene	Martindale
Baerami	McCullys Gap
Bureen	Muscle Creek
Castle Rock	Muswellbrook
Dalswinton	Muswellbrook North
Denman	Muswellbrook South
Dunbars Creek	Sandy Hollow
Giants Creek	Widden
Kayuga	Widden Valley
Kerrabee	Wybong
Manobalai	Yarrawa



National Parks



Mines



Equine, Viticulture and Cropping



General Rural



Environment Management



Lake Liddell

5.1 Our Shire

WE ARE A CONNECTED COMMUNITY

Muswellbrook Shire is a welcoming and connected community with a long history of mining and energy generation.

The Shire offers an attractive lifestyle for young families with a plethora of cultural, sporting, recreational, educational and community facilities and is the main commercial centre for the Upper Hunter.

Muswellbrook Council continues to invest in infrastructure and community to inspire future generations, prepare business for new opportunities and leverage lifestyle advantages.

The Shire offers a comparatively affordable lifestyle with diverse housing options from town living to lifestyle properties.

The population was recorded in the 2021 census (ABS) as 16,354 and the median age at 37 years, compared to 39 for NSW. In the 2021 census the population consisted of:

- 21.1% aged 0-14 years - compared with NSW at 18.2%
- 63.7% aged 15-64 years - compared with NSW at 64.2%
- 15% aged 65 years and over - compared with NSW at 17.7%

Muswellbrook has a proud Indigenous heritage with Aboriginal and Torres Strait Islander people representing 11.7 percent of the population. It is an inclusive and diverse community which aims to provide equal and equitable opportunities for all.

The economy is changing as, globally, a more sustainable ways of living aimed at reducing the impact on the planet and protecting future generations from the effects of climate change, economic and political conflict are embraced.

Muswellbrook and the Hunter is well placed to leverage existing infrastructure, location, industry capability and pioneering spirit to position the region as a key centre of renewable energy production, clean technology, innovation and advanced manufacturing.

For more information on Muswellbrook Shire visit Council's website: www.muswellbrook.nsw.gov.au

5.2 Muswellbrook at a Glance



Population
16,357

Male 51.3%
Female 48.7%



Medium weekly household income
\$1,628



Families
4,222

Average number of children per families with children
1.9



Medium monthly mortgage repayments
\$1,517

Medium weekly rent
\$300



Average number of motor vehicles per dwelling
1.9



All private dwellings
7,298

Average number of people per household
2.5



Provided unpaid care for child/children (during two weeks before Census Night)
27.7% (3,567)

PEOPLE AND POPULATION

	Muswellbrook (LGA 15650)	%	New South Wales	%
All people				
Male	8,397	51.3	3,984,166	49.4
Female	7,957	48.7	4,087,995	50.6

INDIGENOUS STATUS

	Muswellbrook (LGA 15650)	%	New South Wales	%
All people				
Aboriginal and/or Torres Strait Islander	1,908	11.7	278,043	3.4
Non-Indigenous	13,474	82.4	7,404,499	91.7
Indigenous status not stated	978	6.0	389,616	4.8

Australian Bureau of Statistics - 2021 Census All persons QuickStats <https://abs.gov.au/census/find-census-data/quickstats/2021/LGA15650>

5.3 Economic Output

Muswellbrook (A) (2021 Release 2)

Industry Sector	\$M	%	Jobs	%
Mining	\$5,543.54	61.2%	3,120	31.1%
Electricity, Gas, Water & Waste Services	\$1,498.23	16.5%	887	8.9%
Manufacturing	\$288.96	3.2%	321	3.2%
Rental, Hiring & Real Estate Services	\$273.89	3.0%	95	0.9%
Construction	\$267.48	3.0%	515	5.1%
Agriculture, Forestry & Fishing	\$193.92	2.1%	541	5.4%
Public Administration & Safety	\$132.74	1.5%	479	4.8%
Wholesale Trade	\$115.27	1.3%	297	3.0%
Health Care & Social Assistance	\$101.56	1.1%	694	6.9%
Transport, Postal & Warehousing	\$101.26	1.1%	275	2.7%
Retail Trade	\$89.58	1.0%	679	6.8%
Administrative & Support Services	\$80.10	0.9%	363	3.6%
Other Services	\$73.65	0.8%	366	3.7%
Professional, Scientific & Technical Services	\$72.98	0.8%	244	2.4%
Education & Training	\$65.25	0.7%	441	4.4%
Accommodation & Food Services	\$62.48	0.7%	505	5.0%
Financial & Insurance Services	\$51.98	0.6%	70	0.7%
Information Media & Telecommunications	\$35.51	0.4%	58	0.6%
Arts & Recreation Services	\$11.80	0.1%	67	0.7%
Total	\$9,060.16	100.0%	10,017	100.0%

* Source REMPLAN - All figures, data and commentary presented in this software are based on data sourced from the Australian Bureau of Statistics (ABS), most of which relates to the 2016, 2011, 2006 and 2001 Censuses

5.4 Relevance of the Operational Plan

The Operational Plan is the annual plan that details the Councillor approved and budgeted actions to be undertaken by Council Staff, under the direction of the General Manager, in a particular financial year.

Via a community engagement process, the community tells the Councillors what they want for the future of the Shire, the Councillors listen to and consider the community's concerns and ideas, determine the priority outcomes and set the direction for the General Manager and Council Staff for their elected term in office.

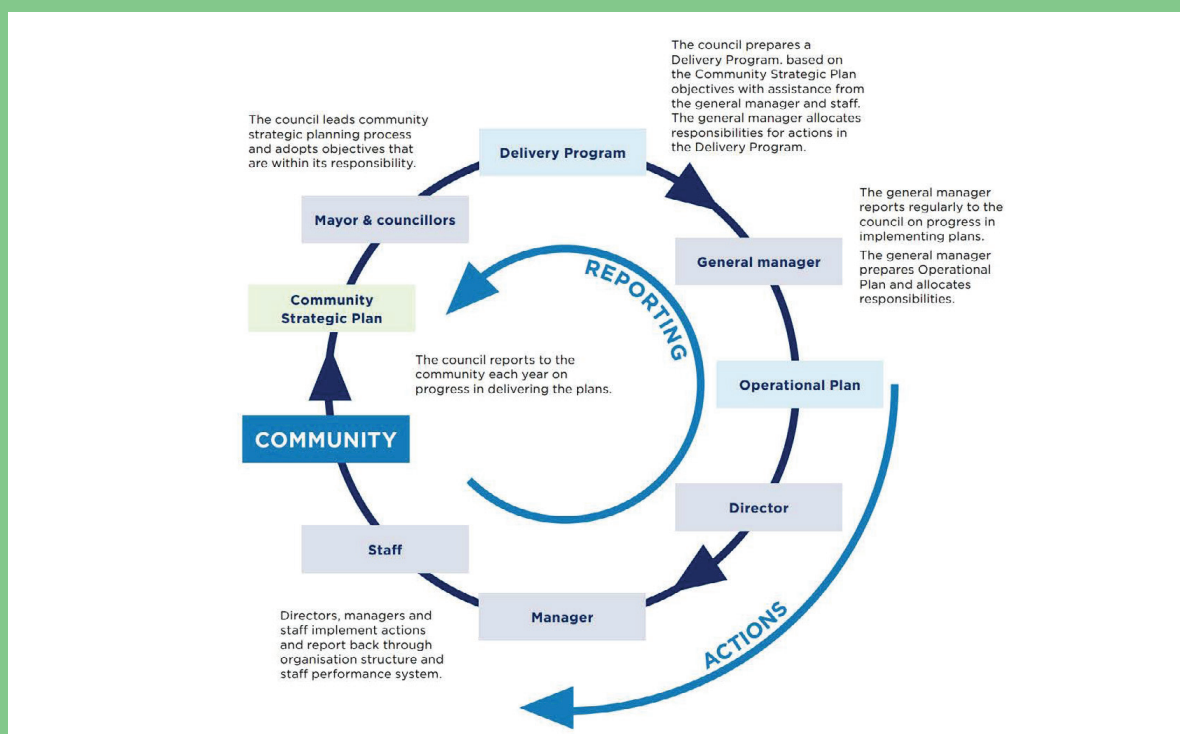
All actions detailed in the Muswellbrook Shire Council 2023/2024 Operational Plan link to an activity described in the Muswellbrook Shire Council 2022-2026 Delivery Program, which in turn link to a goal and strategy listed in the Muswellbrook Shire 2022-2032 Community Strategic Plan.

Where the Delivery Program outlines the activities that Council undertake over the elected term in pursuit of the community's agenda articulated in the Community Strategic Plan, the Operational Plan details the individual actions that Council will undertake within the financial year.

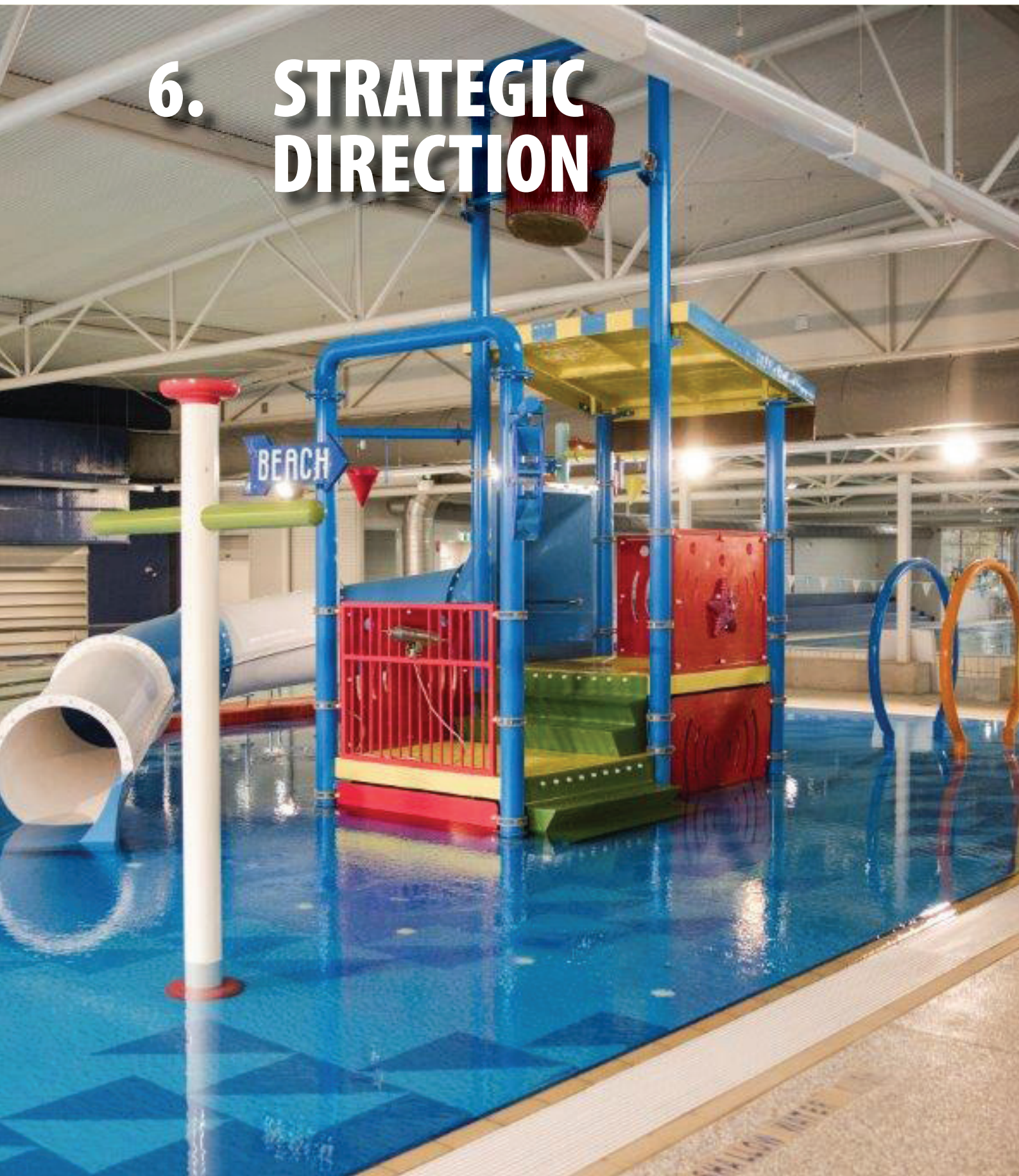
Councillors monitor the implementation of Council's actions and activities via quarterly reports and, each year, Council reports to the community about Council's progress via the Annual Report.

Council's Integrated Planning and Reporting documents are available on Council's website at:

www.muswellbrook.nsw.gov.au/council-integrated-planning-overview/

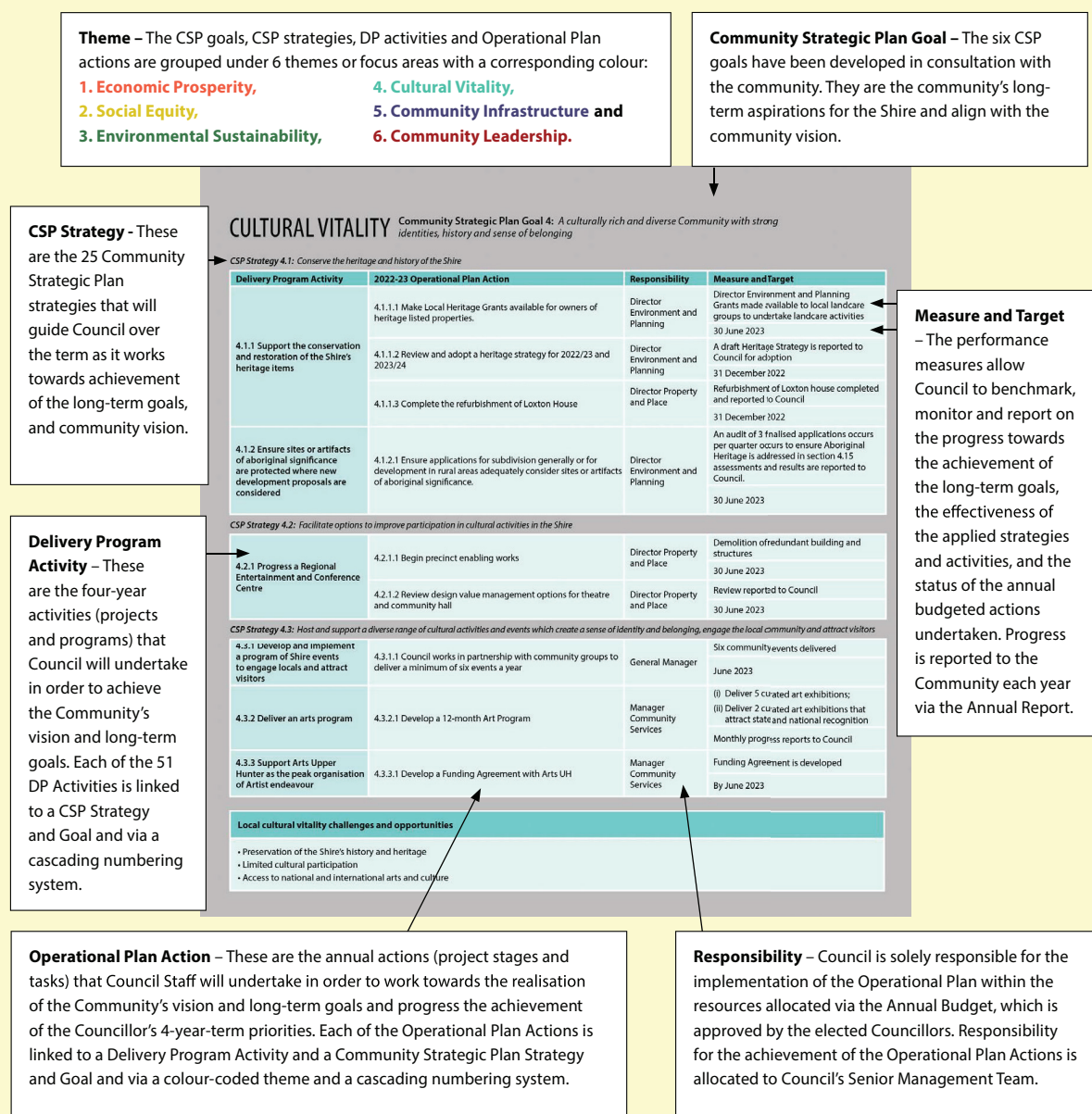


6. STRATEGIC DIRECTION



6.1 How to read the operational plan

Following is an explanation about the various elements of the Operational Plan to help you navigate the document



6.2 Community Vision

“Engaging with our community to achieve an inclusive, vibrant and sustainable future”

6.2 Community Values

We value:

Community Wellbeing

Economic Prosperity

Social Equity and Inclusion

Environmental Sustainability

Cultural Vitality

Open communication and community engagement

Collaborative, accountable and transparent community leadership

6.3 Spirit Values

Council staff members work by Council's Code of Conduct and Organisational Values, which provide a framework for how staff should treat each other, our customers and other stakeholders at work.

We use the word SPIRIT to identify the six values that we consider to be meaningful and important. The six values are Safety, Pride, Integrity, Respect, Innovation and Teamwork.

SAFETY

We look after each other

We advocate and apply safe work practices

We are positive with one another

We ask for help when we need it

PRIDE

We lead the way

We communicate our goals

We encourage the heart

We stay the course

INTEGRITY

We are accountable and take responsibility

We do what we say

We are transparent in our decision making process

We are honest with each other

RESPECT

We embrace diversity

We listen to the opinions of others

We listen and communicate with each other honestly

We show our appreciation

INNOVATION

We value new ideas and ways of working

We work smarter

We learn from our mistakes

We seek improvement

TEAMWORK

We work together to achieve outcomes

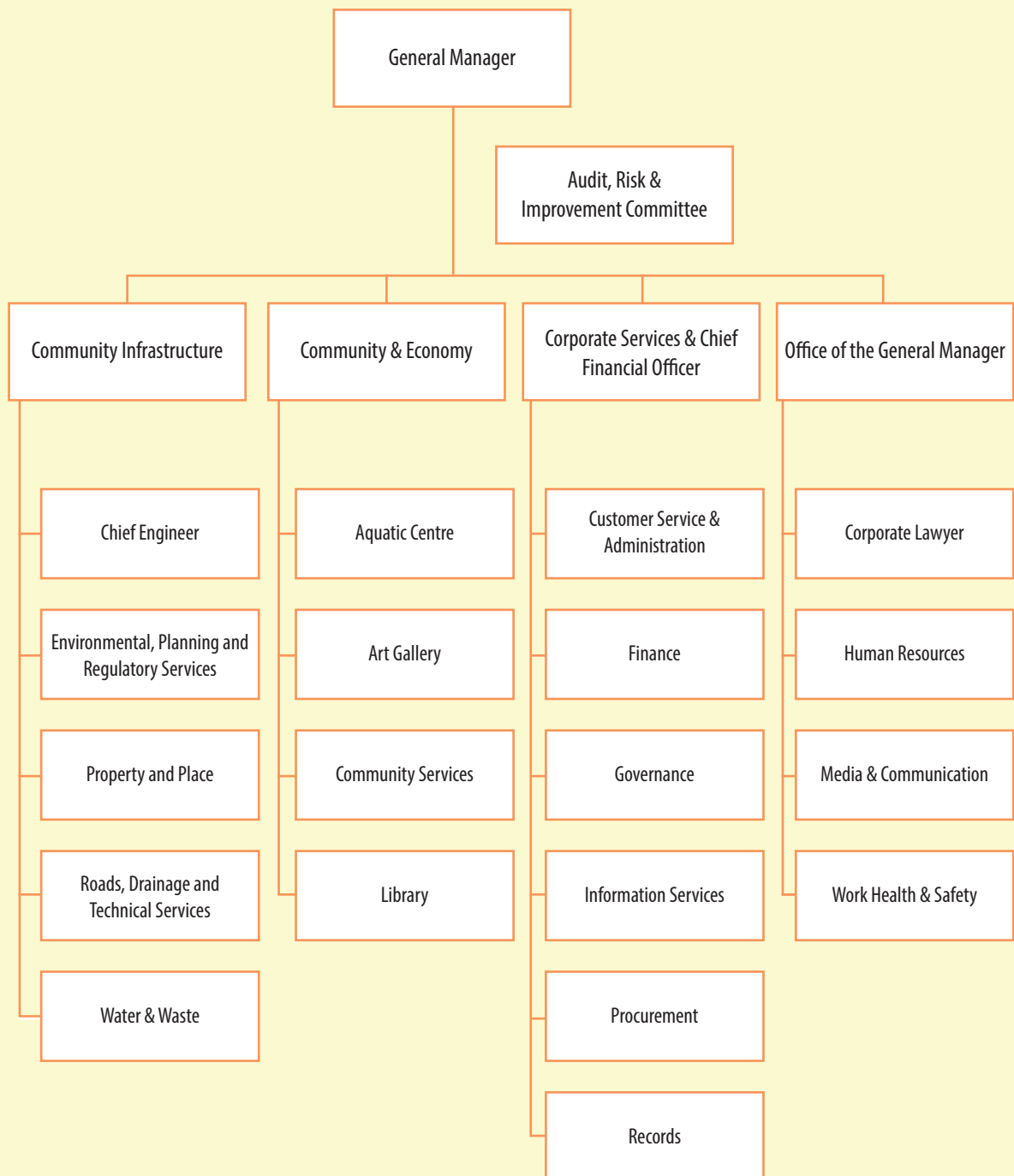
We celebrate our achievements

We embrace diversity

We collaborate

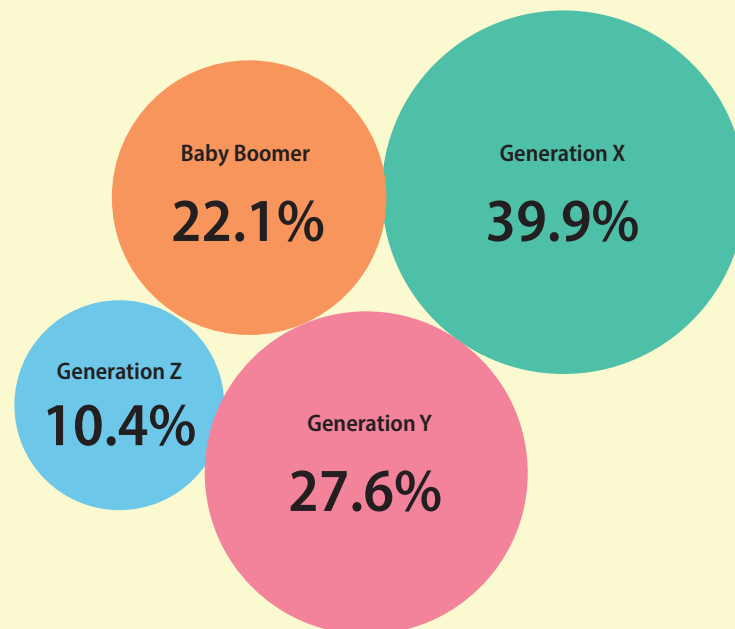
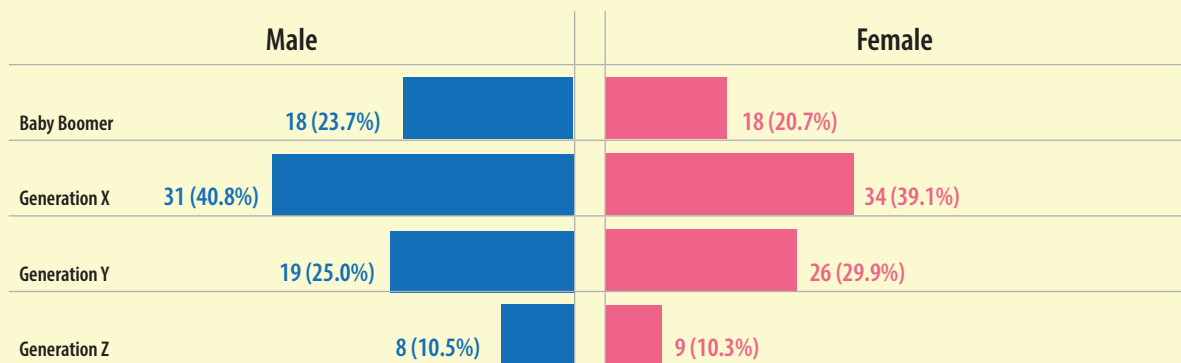
6.4 Organisational Chart

DEPARTMENTAL STRUCTURE



6.5 Organisation's Employment Status

GENDER BY GENERATIONAL SPLIT



155 FULL TIME EQUIVALENT

163 TOTAL EMPLOYEES

7. OPERATIONAL PLAN ACTIONS, MEASURES AND TARGETS



7.1 Economic Prosperity

Community Strategic Plan Goal 1: A dynamic local economy with full employment for current and future residents in a diverse range of high value industries

CSP Strategy 1.1: Support job growth within the Shire

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
1.1.1 Facilitate the expansion of existing, and the establishment of new, industries and business	1.1.1.1 Work with Muswellbrook Coal, State Government and other parties to maximise the economic opportunities on the Muswellbrook Coal Site	Director Environment and Planning	Quarterly meetings held with Muswellbrook Coal representatives and Quarterly Report to Council 01 June 2024
	1.1.1.2 Progress the Place-Delivery Group framework, identified in the Hunter Region Plan 2041, for transition of the Liddell Power Station and Muswellbrook Coal Mine sites	Director Environment and Planning	Discussion paper on the Place-Delivery Group framework presented to the Industrial Closures Committee and Council for feedback 01 December 2023
	1.1.1.3 Collaboratively progress investment, infrastructure and industry opportunities for the Region	Director Community and Economy	Quarterly reporting to Council on investment attraction activities 01 June 2024
	1.1.1.4 Deliver the Welcome Concierge Pilot in partnership with Regional NSW	Director Community and Economy	Pilot learnings presented to Regional NSW in accordance with contract Key Performance Indicator's 01 April 2024
	1.1.1.5 Prepare a Tourism Destination Management plan, including investigate opportunities to allow greater access for the Wollemi National Park	Director Community and Economy	Destination Management plan prepared and presented to Council for public exhibition 30 June 2024

CSP Strategy 1.1: Support job growth within the Shire

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
1.2.1 Facilitate the diversification of the Shire's economy and support growth of existing industry and business enterprise	1.2.1.1 Deliver programs and activities in the Hunter Innovation Precinct as an exemplar economic diversification initiative for the region	Director Community and Economy	i) 4 STEM Programs delivered to 150 students ii) Businesses engaged with through the MELT Advanced Manufacturing Hub 30 June 2024
	1.2.1.2 Develop an Economic Development Strategy	Director Community and Economy	Strategy endorsed by Council 30 June 2024
	1.2.1.3 Progress opportunities to grow the visitor economy	Director Community and Economy	Establish a Visitor Economy framework in partnership with industry bodies and business 30 June 2024
1.2.2 Complete the Employment Land Use Strategy	1.2.2.1 Prioritise actions of the adopted Employment Land Strategy.	Director Environment and Planning	Report to Council on Employment Land Strategy priorities and deliver funded actions 30 June 2024
1.2.3 Review the Local Environmental Plan and Development Control Plan to improve investment certainty for industry	1.2.3.1 Prepare a new section in the Development Control Plan for Agritourism	Director Environment and Planning	Draft Agritourism provisions for Muswellbrook DCP 2009 presented to Council for public exhibition 31 December 2023
1.2.4 Implement the Muswellbrook and Denman Town Centre Masterplans and the Sandy Hollow Village Masterplan	1.2.4.1 Review the development strategy for the Civic Precinct part of the Muswellbrook Town Centre Strategy	Director Property and Place	Amendments adopted by Council 31 December 2023
	1.2.4.2 Seek Development Approval for the Town Centre Pocket Park and demolition of redundant buildings	Director Property and Place	Development Application submitted 31 December 2023
	1.2.4.3 Determine the realignment of the lower portion of Possum Gully as part of the current Catchment Management Plan	Chief Engineer	Preferred option endorsed by Council 30 June 2024
	1.2.4.4 Complete construction of an improved pedestrian link between Muswellbrook Marketplace, Bridge Street, and the Civic Precinct	Director Property and Place	Improved pedestrian link constructed 31 December 2023
	1.2.4.5 Progress detailed designs for Denman Recreation Area Reserve Works	Director Property and Place	Scope of works and designs finalised and reported to Council 30 June 2024
1.2.5 Develop a Rural and Environmental Land Strategy	1.2.5.1 Commence preparation of a Rural and Environmental Land Strategy	Director Environment and Planning	Scope of works and background paper for a Rural and Environmental Land Strategy presented to Council. 30 June 2024
1.2.6 Review the Local Strategic Plan in response to changes to the NSW Planning Act	1.2.6.1 Commence a review of the Muswellbrook Local Strategic Planning Statement following release of the Hunter Regional Plan 2041	Director Environment and Planning	Identify data gaps that need to be addressed to enable Local Strategic Planning Statement (LSPS) update 30 June 2024

CSP Strategy 1.3: Facilitate greater access to higher education

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
1.3.1 Advocate to maintain the Hunter TAFE campus and advocate to activate the University of Newcastle Muswellbrook campus	1.3.1.1 Engage with the State Government and tertiary institutions to increase occupancy of the Hunter Innovation Precinct	Director Community and Economy	80% continuous occupancy of the Hunter Innovation Precinct 30 June 2024

CSP Strategy 1.4: Develop Muswellbrook as a regional centre

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
1.4.1 Complete current infrastructure projects and identify future opportunities for the Shire	1.4.1.1 Deliver consolidated Olympic Park construction program	Director Property and Place	Program is delivered substantially on time and within budget 30 June 2024
	1.4.1.2 Facilitate Olympic Park Development Advisory Committee meetings	Director Property and Place	Meetings held as scheduled 30 June 2024
1.4.2 Advocate for increased medical services in the Shire	1.4.2.1 Advocate for the State Government to provide a level of health care service to the community in line with a regional Hospital specifically focused on Obstetric and Maternity	Director Community and Economy	Develop a framework to identify and coordinate issues and actions to improve health care services in partnership with other stakeholders 30 June 2024

Local economic prosperity challenges and opportunities

Uncertainty in the coal and energy industry, associated direct and indirect job losses, and impact more broadly upon the Shire's economic base

The growth of the knowledge, creativity, and digital economy and a reshaping labour market

Record high net migration from capital cities to regional areas

Housing affordability and accessibility

Land use conflict

The movement from a linear economy (take, make, waste) to a circular economy (reduce, re-use, recycle)

Growing export demand for agricultural product

The continued growth of the services sector and access to services in regional centres

7.2 Social Equity & Inclusion

Community Strategic Plan Goal 2: An inclusive and interconnected community, where everyone enjoys full participation

CSP Strategy 2.1: Improve the affordability, liveability and amenity of Shire communities

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
2.1.1 Implement the funded outcomes of the Recreation Needs Study	2.1.1.1 Report a list of prioritised capital sport and recreation projects	Director Property and Place	Quarterly Report to Council 30 September 2023
	2.1.1.2 Report a list of prioritised capital building and community projects	Director Property and Place	Quarterly Report to Council 30 September 2023
2.1.2 Promote and facilitate increased participation in active and passive recreation activities	2.1.2.1 Maintain an annual calendar of meetings with user groups	Director Property and Place	Meetings held as scheduled 30 June 2024
	2.1.2.2 Continue matched funding Sport and Recreation Grants Programs	Director Property and Place	Grants awarded 30 November 2023
	2.1.2.3 Provide a range of aquatic and fitness programs at Council's Aquatic Centres	Director Community and Economy	A program of activities are delivered that meets the needs of the community 30 June 2024
2.1.3 Consider and deliver social inclusion principles across Council functions	2.1.3.1 Establish partnerships with other organisations and implement the actions of the Muswellbrook Shire Disability Inclusion Action Plan	Director Community and Economy	i) Actions are prioritised for funding in accordance with other Council plans and strategies ii) 3 network communications are delivered iii) 2 partnerships are established 30 June 2024
2.1.4 Advocate for affordable housing	2.1.4.1 Council understands and advocates for the needs of low to moderate income households	Director Environment and Planning	Participate in preparing the Regional Housing Delivery Plan for the Upper Hunter Functional Economic Region (FER) and report final outcomes to Council 30 March 2024

CSP Strategy 2.2: Promote social cohesion and improve connectivity and the delivery of social services within the Shire

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
2.2.1 Advocate for the needs of people in social housing	2.2.1.1 Council meets with local social housing provider(s) and other agencies to understand and improve the wellbeing outcomes for people residing in social housing	Director Community and Economy	Council is actively involved in coordinating government and nongovernment interagency services 30 June 2024
	2.2.1.2 Conduct a community feedback survey focused on the development of inclusive library programs	Manager Community Services	Inclusive library programs are included in the annual library program 30 June 2024

CSP Strategy 2.3: Retain and expand quality and affordable childcare services

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
2.3.1 Facilitate investment in child-care services across the Shire	2.3.1.1 Project manage the construction of the Denman Children's Centre Extension on behalf of Denman Children's Centre	Director Property and Place	Construction complete to facilitate increased children's places 30 June 2024
	2.3.1.2 Assist in the development of a business plan for the future operation of the Muswellbrook Childcare Centre to expand and improve services to the community.	Manager Community Services	Quarterly Report to Council 30 June 2024

CSP Strategy 2.4: Advocate to enhance the delivery of services to support older people to live in the Muswellbrook Shire

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
2.4.1 Advocate to enhance the delivery of services to support older people to live in the Muswellbrook Shire	2.4.1.1 Deliver a range of programs and activities to support older people living in the community	Manager Community Services	Monthly reporting to Council in the Community Services report 30 June 2024

CSP Strategy 2.5: Enhance relationships and engagement with the local indigenous communities

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
2.5.1 Raise awareness of the local Aboriginal Community and an appreciation of their long traditions and culture	2.5.1.1 Prepare a reconciliation action plan for the consideration of Council	Manager Community Services	i) Consultation undertaken ii) Draft a Reconciliation Action Plan (RAP) prepared June 2024 i) 31 March 2024 ii) 30 June 2024

CSP Strategy 2.6: Investigate opportunities to expand services and facilities for youth and children within the Shire

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
2.6.1 Engage with young people in the Shire to better inform projects and programs for youth and children	2.6.1.1 Implement the adopted Youth Engagement Program	Manager Governance	Quarterly Report on Outcomes reported to Council 30 June 2024
	2.6.1.2 Construct the new Muswellbrook Youth Venue	Director Property and Place	Extension to Muswellbrook Indoor Sports Centre complete 30 June 2024
	2.6.1.3 Develop a cross Council Child Safe Action Plan in response to Child Safe Standards	Manager Community Services	Action Plan developed 30 June 2024

Local social equity challenges and opportunities

Liveability and amenity - the extent to which the general well-being, health and quality of life of residents is supported physically, aesthetically, and in terms of accessibility

Socio-economic and geographic disadvantage for people living in social housing

Link between early childhood education and social advantage

An ageing population and changing retirement patterns

A high proportion of Aboriginal and/or Torres Strait Islander people in our community

Community dissatisfaction with the quantity of quality youth services and facilities

7.3 Environmental Sustainability

Community Strategic Plan Goal 3: An environmentally sensitive and sustainable community

CSP Strategy 3.1: Advocate for best practice mined-land rehabilitation to include local workforce participation, progressive, quality final landforms, and fewer and shallower voids

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
3.1.1 Meet with other levels of government to achieve improved rehabilitation outcomes for disused mining lands and ongoing employment for the local workforce	3.1.1.1 Actively engage with Mine Operators and the Natural Resource Regulator to ensure best practice mined land rehabilitation occurs	Director Environment and Planning	i) Staff meet with Natural Resource Access Regulator staff quarterly ii) Feedback provided by staff on Mine Rehabilitation Plans as they are updated by Mine Operators 30 June 2024

CSP Strategy 3.2: Improve native vegetation connectivity across the upper hunter region

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
3.2.1 Support Landcare initiatives and advocate for programs to enhance native vegetation connectivity across the Shire and upper hunter region	3.2.1.1 Provide funds for local Landcare activities	Director Environment and Planning	Grants made available to local Landcare groups to undertake Landcare activities 30 June 2024
	3.2.1.2 Provide funds to education providers or groups for the purpose of education or training local people about Landcare activities	Director Environment and Planning	Grants made available to local education providers or community groups to undertake Landcare education activities 30 June 2024

CSP Strategy 3.3: Enhance our local rivers and creeks to improve environmental outcomes and access for recreation

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
3.3.1 Implement funded actions of the adopted Urban Riparian Masterplan	3.3.1.1 Maintain rehabilitation works along Muscle Creek, Karoola and Denman Wetlands, and recommendations from any adopted Catchment Management Plan	Director Property and Place	Routine maintenance and renewal programs delivered 30 June 2024
3.3.2 Develop a Catchment Management Plan for Muscle Creek and Possum Gully	3.3.2.1 Provide guidance and a documented plan for the stabilisation, restoration and management of Possum Gully and Muscle Creek	Chief Engineer	Quarterly Report to Council 30 October 2023

CSP Strategy 3.4: Support initiatives which reduce the community's impact on the environment

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
3.4.1 Continue Community Education Program on water, waste and energy reduction	3.4.1.1 Assist Council, households and businesses to manage waste effectively and use water and energy efficiently	Director Environment and Planning	Monthly reports to Council outlining activities undertaken 30 June 2024
3.4.3 Advocate and support Circular Economy principles and Waste Management Initiatives	3.4.3.1 Implement standardised assessment mechanisms for sustainability in Council's formalised Request For Quote (RFQ) and Tendering Process	Contracts and Procurement Officer	Standardised Tender and Request For Quote (RFQ) Schedules and accompanying standardised assessment guidelines developed and implemented 30 June 2024
	3.4.3.2 Council formalises the processes for the Food Organics and Garden Organics (FOGO) Tender and Request For Quote (RFQ)	Waste Manager	Council FOGO Tender/Request For Quote (RFQ) process formalised 30 June 2024

CSP Strategy 3.5: Support federal and state initiatives to reduce the impacts of climate change

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
3.5.2 Develop a recycled water plan for community parks	3.5.2.1 Implement the funded components of the Strategic Recycled Water Plan	Director Environment and Planning	Program is delivered substantially on time and within budget 30 June 2024

Local environmental sustainability challenges and opportunities

Impacts of mining on the environment today and in the future

Loss of native vegetation and vegetation connectivity

Poor riverside natural environments and limited public access to waterways

Impacts of increasing human activity upon the local environment

A changing climate

7.4 Cultural Vitality

Community Strategic Plan Goal 4: A culturally rich and diverse Community with strong identities, history and sense of belonging

CSP Strategy 4.1: Conserve the heritage and history of the Shire

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
4.1.1 Support the conservation and restoration of the Shire's heritage items	4.1.1.1 Make Local Heritage Grants available for owners of heritage listed properties.	Director Environment and Planning	Local Heritage Grants available for owners of heritage listed properties 01 March 2024
	4.1.1.2 Return tenants to Loxton House following refurbishments works	Director Property and Place	Tenants relocated 31 December 2023

CSP Strategy 4.2: Facilitate options to improve participation in cultural activities in the Shire

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
4.2.1 Progress a Regional Entertainment and Conference Centre	4.2.1.1 Progress resubmission of the Regional Entertainment Centre Development Application	Director Environment and Planning	Development application is resubmitted 30 June 2024
	4.2.1.2 Facilitate Regional Entertainment Centre Development Advisory Committee meetings	Director Property and Place	Meetings held as scheduled 30 June 2024

CSP Strategy 4.3: Host and support a diverse range of cultural activities and events which create a sense of identity and belonging, engage the local community and attract visitors

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
4.3.1 Develop and implement a program of Shire events to engage locals and attract visitors	4.3.1.1 Council works in partnership to deliver events which support the community and attract visitors to the Shire	Director Community and Economy	A minimum of six events delivered and supported 30 June 2024
4.3.2 Deliver an arts program	4.3.2.1 Develop a 12-month Art Program	Manager Community Services	(i) Deliver 5 curated art exhibitions; (ii) 3 curated art exhibitions that attract state and national recognition delivered 30 June 2024
4.3.3 Support Arts Upper Hunter as the peak organisation of Artist endeavour	4.3.3.1 Work with Arts Upper Hunter to increase participation in the Country Arts Support Program	Manager Community Services	Opportunities promoted to the community to build the arts and cultural industry within the Shire 30 June 2024

Local cultural vitality challenges and opportunities

Preservation of the Shire's history and heritage

Limited cultural participation

Access to national and international arts and culture

7.5 Community Infrastructure

Community Strategic Plan Goal 5: Effective and efficient infrastructure that is appropriate to the needs of our community

CSP Strategy 5.1: Construct and maintain well-planned community infrastructure that is safe, reliable, and provides agreed levels of service

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
5.1.2 Maintain and continually improve asset management	5.1.2.1 Review the Strategic Asset Management Plan	Chief Engineer	Quarterly Report to Council 31 March 2024
	5.1.2.2 Regularly review Asset Management Plans in collaboration with Key Asset Managers	Chief Engineer	Report to Corporate Asset Management Steering Committee 31 March 2024
	5.1.2.3 Prepare a Roads Asset Management Plan for the consideration of Council	Chief Engineer	Quarterly Report to Council 30 November 2023
5.1.3 Facilitate investment in high quality community infrastructure to a Regional Centre	5.1.3.1 Progress the extension to the Muswellbrook Regional Art Centre including solutions identified for an environmentally controlled and secured storage for the collections	Director Property and Place	i) DA submitted for the extension; ii) Grant applications submitted; iii) Storage options presented to Council 30 June 2024
5.1.4 Maintain and continually improve community infrastructure across the Shire	5.4.1.1 Prioritise Capital works programs to demonstrate continual improvement in community infrastructure	Manager Roads, Drainage and Technical Services	Prioritised capital works programs for roads, drainage, and water and wastewater assets reported to Council 30 June 2024
	5.1.4.2 Conduct regular asset condition assessment inspections	Chief Engineer	Schedule of asset condition inspections to be reported to Council and Quarterly Report to Council 30 June 2024

CSP Strategy 5.2: Improve all abilities access to Council facilities

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
5.2.1 Facilitate and implement improved all abilities access and inclusion across the Shire	5.2.1.1 Undertake an access audit of Council owned buildings and public spaces	Director Property and Place	Quarterly Report to Council 30 June 2024

CSP Strategy 5.3: Provide safe, secure and reliable water supply and sewer services

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
5.3.1 Water, sewerage and waste services are provided in compliance with regulatory requirements	5.3.1.1 Ensure legislative compliance with Health Guidelines and Environment Protection Authority (EPA) Licence requirements	Operations Manager Water and Wastewater	i) Submit Annual Licence Returns to the Environment Protection Authority (EPA); ii) Submit Annual Water Quality Report; iii) Quarterly Reports to Council 30 June 2024
	5.3.1.2 Ensure performance monitoring of water supply and sewage services aligns with the new NSW Dept of Planning and Environment (DPE) Regulatory and Assurance Framework for Local Water Utilities	Operations Manager Water and Wastewater	i) Complete annual water and sewer performance monitoring data entry on NSW DPE nominated online platform; ii) Quarterly Reports to Council 30 June 2024

CSP Strategy 5.4: Ensure Road, footpath and cycleway networks are integrated and allow for the safe movement of residents and visitors

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
5.4.1 Maintain and continually improve the Shire's shared pathway networks to increase connectivity	5.4.1.1 Implement priority funded portions of the Walk and Cycle Plan and Supplementary Active Transport Plan	Manager Roads, Drainage and Technical Services	Quarterly Report to Council 30 June 2024

Local community infrastructure challenges and opportunities

Infrastructure to support Muswellbrook as a service centre for the Upper Hunter

Limited all abilities access to Council's facilities

Ageing Water and Wastewater Infrastructure

Incomplete footpaths & cycleway links

7.6 Community Leadership

Community Strategic Plan Goal 6: Collaborative and responsive leadership that meets the expectations and anticipates the needs of the community

CSP Strategy 6.1: Enable genuine and well-informed community participation in decision making

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
6.1.1 Engage with the community and other stakeholders to determine service level expectations and appropriate measures	6.1.1.1 Facilitate an annual Community Satisfaction Survey	Manager Governance	Survey conducted and results reported to Council 30 June 2024
	6.1.1.2 Implement a community engagement plan in alignment with Council's Service Review Program to establish agreed levels of service between Council and the community	Manager Governance	Community engagement conducted as part of each scheduled Service Reviews 30 June 2024
6.1.2 Utilise best practice models of community engagement to ensure decision making is meeting the expectations of the community	6.1.2.1 Monitor and report on the implementation of the adopted Muswellbrook Shire Council Community Engagement Strategy 2022	Manager Governance	Quarterly Report to Council 30 June 2024
	6.1.2.2 Monitor and report on business unit compliance with Customer Request Management System (CRM) Key Performance Indicators	Coordinator Customer Service & Administration	i) Monthly reporting to Senior Management (MANEX); ii) Quarterly report to Council and the Audit Risk Improvement Committee (ARIC) ; iii) Report to the community via the Annual Report 80% compliance with Key Performance Indicators by 30 June 2024
6.1.3 Enhance Council's communication with the community to build awareness and understanding of Council's activities and Community needs	6.1.3.1 Implement Council's Digital Media Strategy	Director Community and Economy	Visits to Council Website and engagement with Council's social media platforms increased by 20% 30 June 2024
	6.1.3.2 Report Council's progress in implementing the Delivery Program and Operational Plan to the community and other stakeholders	Manager Governance	i) 2022/23 Annual Report endorsed by Council, published on Council's website and provided to the Minister for Local Government i) 30 November 2023 ii) Regular 2023/2024 OP and 2022/2026 DP progress reports to Council and ARIC ii) Quarterly Report to Council
	6.1.3.3 Update Council's Community Participation Plan	Director Environment and Planning	The Community Participation Plan is reviewed and reported to Council for exhibition 30 June 2024
	6.1.3.4 Develop and deliver supplier training for small and medium-sized enterprises (SMEs) and Local Suppliers on how to engage with Council	Contracts and Procurement Officer	Supplier Training sessions conducted and Supplier training videos and Frequently Asked Question (FAQ) Documents available from the Website on demand 30 June 2024

CSP Strategy 6.2: Ensure Council is well managed, appropriately resourced, effective, efficient, accountable and responsive to its communities and stakeholders

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
6.2.1 Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves	6.2.1.1 Provide transparent reporting to the community about Council's finances.	Finance Manager	Monthly reporting measures to Council 30 June 2024
	6.2.1.2 Seek funding opportunities to support the interests and aspirations of the Shire as identified in the Community Strategic Plan and Delivery Program	Manager Governance	i) Grant applications for identified projects are submitted on time and in accordance with the grant approvals process; ii) Grant acquittals are submitted on time. Monthly progress reports to Council and scheduled Grants Advisory Committee Meetings
6.2.2 Develop and implement a Service Review Program	6.2.2.1 A service review to be conducted on Public toilets in accordance with the Service Review Plan	Internal Auditor	i) Service review on public toilets completed; ii) Quarterly reports to Council and Audit Risk Improvement Committee (ARIC) 30 June 2024
6.2.3 Implement an Internal Audit Program in consultation with the Audit Risk and Improvement Committee	6.2.3.1 Internal Audits to be conducted in accordance with the adopted annual internal audit plan	Internal Auditor	i) All audits listed in the Approved Audit Plan completed; ii) Internal Audit reports issued and circulated to ARIC and Council as required Audit Risk Improvement Committee (ARIC) 30 June 2024
	6.2.3.2 Prioritise the review of Open Management letter and Internal audit actions	Internal Auditor	i) Internal Audit agreed management actions included in the monitoring database and tracked until completion; ii) Quarterly reports provided to Audit Risk Improvement Committee (ARIC) and Council (which include Management Review of Open Actions from previous audits, and Audit Risk Improvement Committee (ARIC) Action Open Item list) 30 June 2024
6.2.4 Regulatory activities undertaken to maintain public safety and companion animal wellbeing	6.2.4.1 Swimming Pool Safety Fence inspections	Director Environment and Planning	Pool safety fence inspections occur resulting in a minimum of 50 Compliance Certificates or Occupation Certificates being issued in the financial year Monthly progress reports to Council
	6.2.4.2 Food shops are inspected on an annual basis	Director Environment and Planning	All licenced food preparation facilities are inspected at least once by 30 June 2024 Monthly progress reports to Council

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
6.2.5 Implement a comprehensive and targeted business improvement program	6.2.5.1 Align Council's Procurement Framework with best practice and monitor compliance with associated policies and procedures	Contracts and Procurement Officer	i) Procurement Policy and accompanying Procedures implemented with roll-out supported by training and a revised procurement document suite; ii) Annual procurement principles training rolled out to relevant staff iii) Efficiency of the systems tested through an annual sample compliance audit of Tenders and Request For Quote (RFQ) reviews 30 June 2024
	6.2.5.2 Develop and review policies in accordance with statutory and operational requirements	Manager Governance	Report to Council as required and quarterly to Audit Risk Improvement Committee (ARIC) 30 June 2024
	6.2.5.3 Increase effectiveness of Council's Information and Communication Technology (ICT) systems	Coordinator Customer Service & Administration	i) Enterprise Resource Plan (ERP) upgraded to Microsoft Azure; ii) Information and Communication Technology (ICT) Security Policy/ Procedure developed and implemented; iii) Developed and implemented an ICT Hardware Replacement Strategy; iv) Council cemetery records digitised; v) Enterprise Management System (EMS) upgraded to Authority Altitude; vi) Processing of S138 permits upgraded to use the NSW Planning Portal 30 June 2024
	6.2.5.4 Coordinate Council's statutory reporting obligations	Manager Governance	Allocate reporting tasks for external agencies to responsible officers, and report to Council and the ARIC as required 30 June 2024
	6.2.5.5 Provide governance support services for the elected Council and executive	Manager Governance	i) A training and development program for Councillors is designed and implemented; i) Progress reported via the Annual Report by 30 November 2023 ii) Efficient and effective secretariat and governance services provided for Meetings of Council ii) Scheduled meetings conducted in accordance with the Model Code of Meeting Practice

CSP Strategy 6.3: Ensure Council is a best practice employer providing a safe, happy, suitably resourced and productive workplace

Delivery Program Activity	2023/2024 Operational Plan Action	Responsibility	Measure and Target
6.3.1 Continue to prioritise safety and risk management initiatives and upgrades to Council facilities	6.3.1.1 Seek Development Approval for new Community Infrastructure Depot at the Muswellbrook Waste and Recycling Centre	Director Property and Place	Development Application submitted 31 December 2023
	6.3.1.2 Carry out an emergency management scenario drill to test the effectiveness of Council's Emergency Operations Centre	Director Property and Place	Emergency management scenario drill carried out and results reported to Council 31 March 2024
6.3.2 Continue to prioritise employee welfare initiatives	6.3.2.1 Implement Health and Wellbeing Program	General Manager	Program of health and wellbeing training and seminars delivered 30 June 2024
	6.3.2.2 Carry out organisational review of succession planning	General Manager	Succession planning review reported to Senior Management Team (MANEX) 30 June 2024

Local community infrastructure challenges and opportunities

Insufficient community consultation and participation in council planning and decision making

Understanding community expectations for the delivery of appropriate, efficient and effective Council services and facilities

Increasingly competitive market for attracting and retaining a suitably skilled Council workforce



Muswellbrook Shire Council

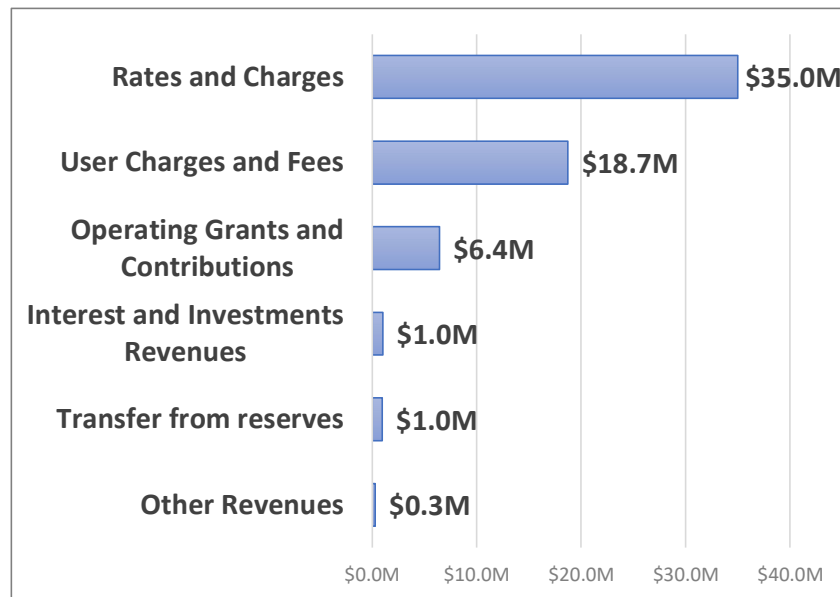
2023/24 Budget Estimates

Purpose of the Budget

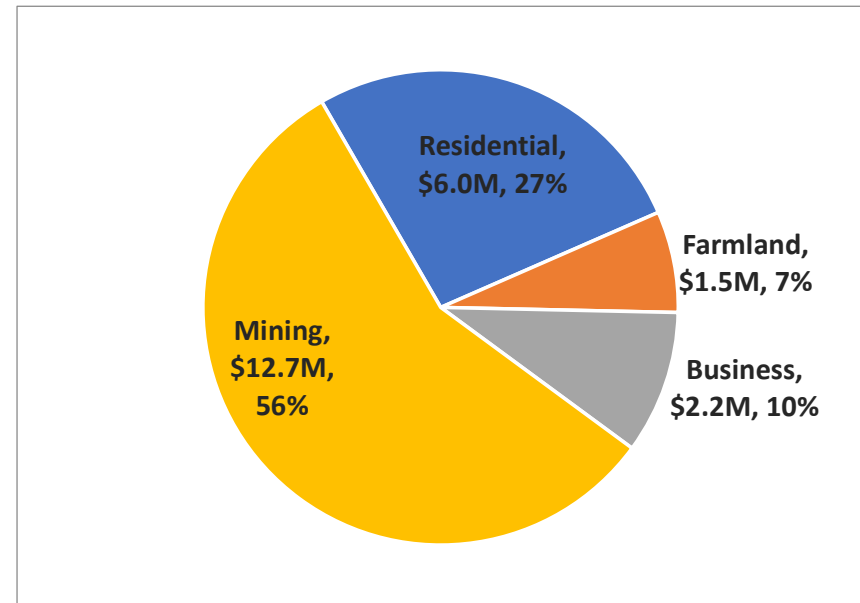
The Muswellbrook 10-Year Community Strategic Plan outlines the outcomes and aspirations of Muswellbrook Shire community. The Delivery Program (4-year) and Operational Plan (1-year) delve into further detail on achieving these aspirations, and the Budget is a decision-making tool for stakeholders (Council and the community) to use in optimising the use of resources available to deliver these outcomes.

Sources of Income

Council's consolidated 2023/24 Budget Operating Income of \$62.5 million is composed of:

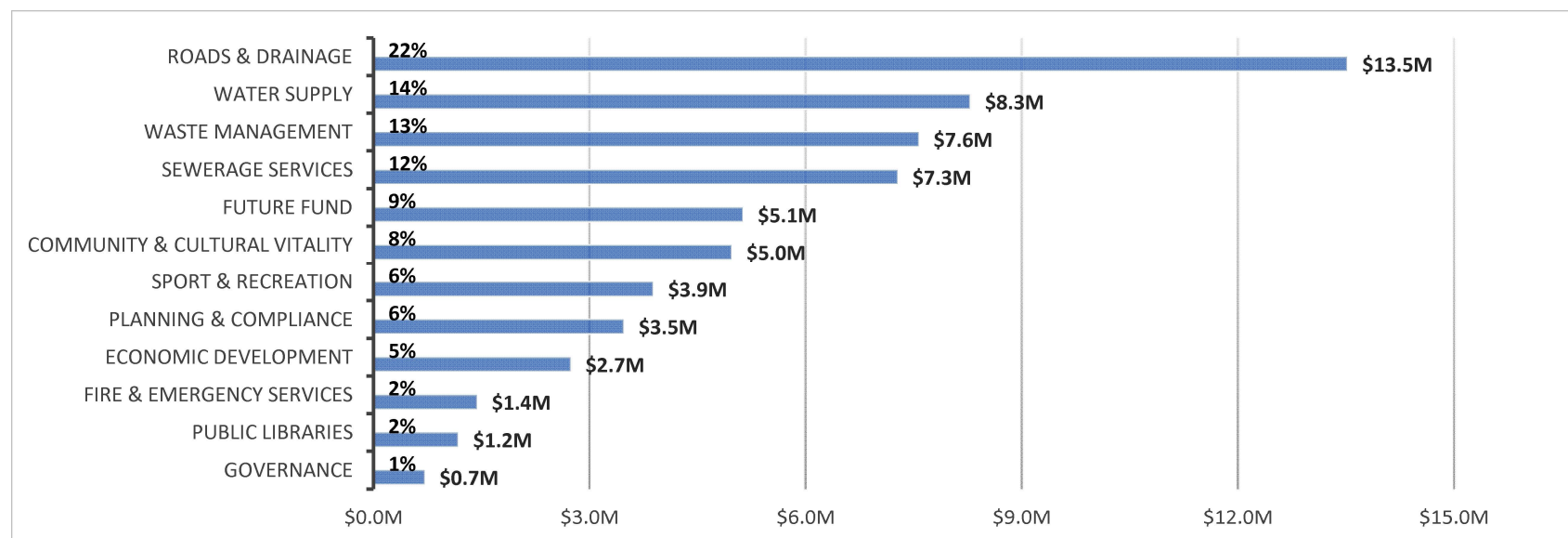


The 2023/24 Rate Peg set by IPART for MSC is 3.7%, which results in Rates income of \$22.4M and is composed of:



How are the Resources Allocated?

Council's 2023/24 Budget Estimates operating expenditure of \$60.2 million will deliver services in the following areas:





2023/24 Operating Budget Estimates

2023/24 Operating Budget Estimates - Overview by Fund

	Current Year			Next Year	Forward Estimates		
\$000's	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget Estimates	2024/25 Budget Estimates	2025/26 Budget Estimates	2026/27 Budget Estimates
General Fund							
Revenue	46,091	1,365	50,225	47,488	48,560	49,924	51,332
Expenses	46,091	1,365	50,225	47,488	48,560	49,924	51,332
Surplus/(Deficit)	-	-	-	-	-	-	-
Water Fund							
Revenue	6,467	251	6,801	7,611	7,839	8,124	8,367
Expenses	6,467	251	7,076	7,611	7,839	8,124	8,367
Surplus/(Deficit)	-	-	(276)	-	-	-	-
Sewer Fund							
Revenue	5,996	-	5,931	7,335	7,580	7,846	8,123
Expenses	5,996	-	6,285	7,278	7,516	7,783	8,056
Surplus/(Deficit)	-	-	(354)	57	64	63	67
Future Fund							
Revenue	7,325	-	7,111	7,263	7,445	7,631	7,823
Expenses	5,010	-	4,629	5,129	5,440	5,595	5,607
Surplus/(Deficit)	2,315	-	2,483	2,134	2,005	2,037	2,216

Note: Immaterial rounding differences may be present

Budget 2023-24 - Operating Budget - General Fund Overview

	Current Year			Next Year	Forward Estimates		
\$000's	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
Revenue							
Rates and Charges	23,573	-	23,573	25,971	26,704	27,459	28,237
User Charges and Fees	8,316	-	9,023	6,027	6,239	6,461	6,695
Other Revenues	357	-	426	285	290	296	301
Operating Grants and Contributions	6,949	270	8,862	6,366	6,413	6,551	6,680
Interest and Investments Revenues	340	-	712	715	718	720	722
Internal Revenue	6,556	-	6,535	7,160	7,396	7,610	7,831
Transfer from reserves	-	1,095	1,095	964	801	828	866
Revenue Total	46,091	1,365	50,225	47,488	48,560	49,924	51,332
Expenses							
Wages and Salaries	14,360	-	13,727	14,476	14,724	15,087	15,460
Materials and Contracts	13,442	1,285	17,556	13,132	13,591	13,919	14,371
Other Costs	3,405	80	4,343	4,449	4,396	4,618	4,873
Depreciation	10,267	-	9,870	10,407	10,721	11,044	11,377
Borrowing Costs	488	-	488	611	584	575	582
Overheads	2,436	-	2,436	2,518	2,611	2,708	2,808
Transfer to reserves	1,692	-	1,805	1,896	1,934	1,972	1,861
Expenses Total	46,091	1,365	50,225	47,488	48,560	49,924	51,332
General Fund Surplus/(Deficit)	-	-	-	-	-	-	-

Please see the next page for notes on key items/changes.

Note: Immaterial rounding differences may be present

Budget 2023-24 - Operating Budget - General Fund

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Revenue

Rates and Charges: \$2.4M (10%) increase to \$26M due to 3.7% Rate Peg increase, catch-up for Rate Peg not applied in 22/23, increases in property values, and an increase in Domestic Waste charges.

User Charges and Fees: \$2.3M (28%) reduction to \$6M primarily due to reduced mixed waste income.

Operating Grants and Contributions: only confirmed grant funding is included in the budget; subsequently-confirmed grant funding will be added to the 2023/24 Budget during the Quarterly Budget Reviews.

Interest and Investments Revenues: Investment income projections have been increased due to higher interest rates.

Transfers from Reserves: relate to grant funding that has been received in advance.

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase, partially offset by rationalisation of positions.

Materials and Contracts: down \$311k (2%) primarily due to net effect of reduced workers comp premiums and Waste Management costs, partially offset by increased IT and Planning costs.

Other Costs: \$1.0M increase to \$4.4M largely due to increased electricity costs. Materials and Contracts costs have been closely analysed to identify savings to offset these increases.

Transfer to reserves: relate primarily to Special Rate Variation (SRV) income that is designated for specific capital works.

Budget 2023-24 - Operating Budget - General Fund

Directorate Detail

	Current Year			Next Year	Forward Estimates		
\$000's	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
Community Infrastructure							
Revenue							
Rates and Charges	2,848	-	2,848	3,178	3,340	3,511	3,690
User Charges and Fees	5,431	-	3,933	3,253	3,415	3,586	3,766
Other Revenues	10	-	11	15	16	17	18
Operating Grants and Contributions	38	2	40	40	42	44	46
Interest and Investments Revenues	13	-	13	10	11	11	12
Internal Revenue	691	-	691	1,202	1,263	1,326	1,392
Revenue Total	9,031	2	7,536	7,698	8,087	8,495	8,923
Expenses							
Wages and Salaries	1,275	-	1,318	1,382	1,303	1,335	1,369
Materials and Contracts	4,648	132	4,087	4,262	4,377	4,582	4,798
Overheads	2,044	-	2,044	1,934	2,013	2,095	2,180
Other Costs	207	-	58	176	189	209	231
Depreciation	85	-	81	83	87	92	96
Borrowing Costs	205	-	205	359	359	372	386
Expenses Total	8,464	132	7,793	8,196	8,327	8,685	9,060
Community Infrastructure Surplus/(Deficit)	567	(129)	(257)	(498)	(241)	(190)	(137)

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Revenue

Rates and Charges: \$330k (12%) increase in Domestic Waste charges (kerb-side collection) to cover real cost of providing the service.

User Charges and Fees: \$2.2M (40%) reduction primarily due to reduced mixed waste income and the associated DECC Levy recovery.

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase.

Materials and Contracts: decrease in Waste Management costs due to lower volumes.

Budget 2023-24 - Operating Budget - General Fund

Directorate Detail

\$000's	Current Year			Next Year	Forward Estimates		
	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
Corporate Services							
Revenue							
Rates and Charges	20,725	-	20,725	22,794	23,364	23,948	24,546
User Charges and Fees	120	-	102	109	111	114	117
Other Revenues	-	-	-	-	-	-	-
Operating Grants and Contributions	2,586	-	2,586	2,713	2,780	2,850	2,921
Interest and Investments Revenues	327	-	699	705	707	709	710
Internal Revenue	2,939	-	2,939	2,840	2,911	2,984	3,058
Transfer from reserves	-	1,095	1,095	-	-	-	-
Revenue Total	26,697	1,095	28,145	29,160	29,873	30,604	31,353
Expenses							
Wages and Salaries	3,543	-	3,253	3,609	3,699	3,791	3,886
Materials and Contracts	1,640	572	2,313	1,497	1,969	1,911	1,985
Overheads	269	-	269	457	468	480	492
Other Costs	337	-	335	411	425	438	451
Transfer to reserves	1,692	-	1,805	1,896	1,934	1,972	1,861
Expenses Total	7,481	572	7,976	7,870	8,495	8,593	8,676
Corporate Services Surplus/(Deficit)	19,216	523	20,169	21,290	21,378	22,011	22,677

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Revenue

Rates and Charges: \$2.1M (10%) increase to \$22.8M due to 3.7% Rate Peg increase, catch-up for Rate Peg not applied in 22/23, and increases in property values.

Interest and Investment Income: increase due to higher interest rates.

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase, partially offset by rationalisation of some positions.

Materials and Contracts: net decrease due to decrease in workers compensation insurance premiums partially offset by additional IT systems expenditure.

Budget 2023-24 - Operating Budget - General Fund

Directorate Detail

	Current Year			Next Year	Forward Estimates		
	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
\$000's							
Economy and Community							
Revenue							
User Charges and Fees	965	-	703	862	862	862	862
Other Revenues	168	-	77	69	71	72	74
Operating Grants and Contributions	1,311	245	1,743	553	478	490	491
Internal Revenue	269	-	269	279	286	293	301
Transfer from reserves	-	-	-	964	801	828	866
Revenue Total	2,713	245	2,792	2,726	2,498	2,545	2,595
Expenses							
Wages and Salaries	2,600	-	2,333	2,595	2,660	2,727	2,795
Materials and Contracts	1,777	338	2,340	1,854	1,658	1,699	1,722
Other Costs	289	-	524	497	498	499	501
Depreciation	698	-	641	814	838	864	890
Expenses Total	5,364	338	5,838	5,760	5,655	5,789	5,907
Economy and Community Surplus/(Deficit)	(2,651)	(93)	(3,046)	(3,033)	(3,157)	(3,244)	(3,312)

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Revenue

User Charges & Fees: \$103k (11%) decrease to \$862k primarily due to reduced aquatic centre income projections.

Operating Grants and Contributions: 758k (11%) decrease due to funding received in prior years (shown in Transfers from Reserves).

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase, offset by rationalisation of some positions.

Materials and Contracts: 76k (4%) net increase primarily due to new economic development initiatives and additional costs for the new Muswellbrook Aquatic Centre.

Other Costs: 208k (72%) net increase due to higher electricity costs, primarily at the aquatic centres.

Budget 2023-24 - Operating Budget - General Fund

Directorate Detail

\$000's	Current Year			Next Year	Forward Estimates		
	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
Environment and Planning							
Revenue							
User Charges and Fees	564	-	597	552	585	607	631
Other Revenues	1	-	121	1	1	1	1
Operating Grants and Contributions	99	22	122	109	111	116	118
Internal Revenue	447	-	447	459	468	478	487
Revenue Total	1,112	22	1,288	1,122	1,165	1,201	1,238
Expenses							
Wages and Salaries	1,863	-	1,871	1,956	2,005	2,055	2,107
Materials and Contracts	315	41	346	464	374	388	397
Other Costs	4	80	84	4	4	4	4
Depreciation	4	-	4	4	4	5	5
Expenses Total	2,186	121	2,304	2,428	2,388	2,451	2,512
Environment and Planning Surplus/(Deficit)	(1,074)	(99)	(1,017)	(1,306)	(1,222)	(1,250)	(1,274)

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase.

Materials and Contracts: 149k (42%) net increase primarily due to specific one-off Planning System improvements and sustainability initiatives.

Budget 2023-24 - Operating Budget - General Fund

Directorate Detail

\$000's	Current Year			Next Year	Forward Estimates		
	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
General Managers Office							
Revenue							
Other Revenues	78	-	109	92	92	92	92
Revenue Total	78	-	109	92	92	92	92
Expenses							
Wages and Salaries	1,645	-	1,597	1,583	1,621	1,660	1,701
Materials and Contracts	548	24	476	459	491	495	500
Other Costs	747	-	1,492	1,247	1,105	1,217	1,358
Depreciation	297	-	189	198	204	210	216
Borrowing Costs	83	-	83	100	107	95	93
Expenses Total	3,320	24	3,837	3,587	3,528	3,678	3,868
General Managers Office Surplus/(Deficit)	(3,241)	(24)	(3,728)	(3,495)	(3,436)	(3,587)	(3,777)

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase.

Other Costs: 500k (67%) net increase primarily due to an increase in the legal costs budget to more accurately reflect historical and projected spend.

Budget 2023-24 - Operating Budget - General Fund

Directorate Detail

	Current Year			Next Year	Forward Estimates		
	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
\$000's							
Property and Place							
Revenue							
User Charges and Fees	1,236	-	3,688	1,252	1,265	1,292	1,319
Other Revenues	100	-	108	108	111	113	116
Operating Grants and Contributions	2,916	-	4,371	2,952	3,001	3,051	3,103
Internal Revenue	2,209	-	2,188	2,379	2,468	2,530	2,593
Revenue Total	6,461	-	10,355	6,690	6,845	6,987	7,131
Expenses							
Wages and Salaries	3,434	-	3,354	3,350	3,435	3,518	3,603
Materials and Contracts	4,515	177	7,994	4,597	4,722	4,844	4,969
Overheads	124	-	124	127	130	133	136
Other Costs	1,821	-	1,850	2,114	2,176	2,250	2,327
Depreciation	9,183	-	8,954	9,307	9,586	9,874	10,170
Borrowing Costs	200	-	200	152	118	108	103
Borrowing Costs	19,277	177	22,477	19,647	20,167	20,727	21,309
Property and Place Surplus/(Deficit)	(12,816)	(177)	(12,121)	(12,957)	(13,322)	(13,740)	(14,177)
General Fund Surplus/(Deficit)	-	-	-	-	-	-	-

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase, offset by rationalisation of some positions.

Other Costs: 293k (16%) net increase due primarily to a higher Emergency Services Levy plus rising and additional maintenance costs for new facilities.

2023-24 - Operating Budget - Water Fund

	Current Year			Next Year	Forward Estimates		
\$000's	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget Estimates	2024/25 Budget Estimates	2025/26 Budget Estimates	2026/27 Budget Estimates
Revenue							
Rates and Charges	1,892	-	1,892	2,365	2,436	2,558	2,634
User Charges and Fees	4,419	-	4,431	4,993	5,143	5,297	5,456
Transfer from reserves	-	251	251	-	-	-	-
Operating Grants and Contributions	38	-	38	38	39	41	42
Interest and Investments Revenues	119	-	189	215	221	228	235
Revenue Total	6,467	251	6,801	7,611	7,839	8,124	8,367
Expenses							
Wages and Salaries	1,324	-	1,300	1,391	1,432	1,475	1,520
Materials and Contracts	1,691	251	2,042	2,410	2,470	2,589	2,662
Other Costs	366	-	553	527	552	578	605
Borrowing Costs	85	-	85	14	-	-	-
Overheads	1,037	-	1,037	1,158	1,210	1,242	1,274
Depreciation	1,963	-	2,058	2,110	2,174	2,239	2,306
Expenses Total	6,467	251	7,076	7,611	7,839	8,124	8,367
Water Fund (Surplus)/Deficit	-	-	(276)	-	-	-	-

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Revenue

Rates and Charges: \$473k (25%) increase to cover the real cost of providing the high-quality water supply services.

User Charges & Fees: \$574k (13%) increase overall to cover the real cost of providing the high-quality water supply services.

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase.

Materials and Contracts: 719k (37%) increase largely due to increases in water treatment chemical prices and transport costs.

Other Costs: 161k (54%) net increase due primarily to higher electricity costs, partially offset by other savings.

Note: Immaterial rounding differences may be present

2023-24 - Operating Budget - Sewer Fund

	Current Year			Next Year	Forward Estimates		
\$000's	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Dec QBR Total	2023/24 Budget	2024/25	2025/26	2026/27
Revenue							
Rates and Charges	5,331	-	5,331	6,664	6,867	7,101	7,343
User Charges and Fees	577	-	477	536	574	602	632
Operating Grants and Contributions	37	-	37	38	39	40	41
Interest and Investments Revenues	51	-	86	97	100	103	106
Revenue Total	5,996	-	5,931	7,335	7,580	7,846	8,123
Expenses							
Wages and Salaries	866	-	826	910	933	956	980
Materials and Contracts	1,082	-	1,044	1,697	1,848	2,017	2,188
Other Costs	451	-	753	797	821	839	859
Borrowing Costs	701	-	701	640	587	549	510
Overheads	708	-	708	953	977	1,001	1,026
Depreciation	2,188	-	2,254	2,282	2,350	2,420	2,493
Expenses Total	5,996	-	6,285	7,278	7,516	7,783	8,056
Sewer Fund (Surplus)/Deficit	-	-	(354)	57	64	63	67

Key Notes on 2023/24 DRAFT Budget vs 2022/23 Budget

Revenue

Rates and Charges: \$1.3M (25%) increase to cover the real cost of providing the services.

Expenses

Wages and Salaries: 4.5% Award increase + 0.5% Superannuation increase.

Materials and Contracts: 615k (57%) largely due to increases in sewer treatment chemical prices and transport costs.

Other Costs: 346k (77%) increase due primarily to higher electricity costs.

Note: Immaterial rounding differences may be present

2023-24 - Operating Budget - Future Fund

	Current Year				Next Year	Forward Estimates		
\$000's	2022/23 Initial Budget	2022/23 Carry Overs	2022/23 Budget + Carryovers	2022/23 Dec QBR Total	2023/24 Budget	2024/25	2025/26	2026/27
Revenue								
User Charges and Fees	7,201	-	7,201	6,988	7,133	7,312	7,495	7,683
Other Revenues	-	-	-	-	-	-	-	-
Internal Revenue	124	-	124	124	130	133	136	140
Revenue Total	7,325	-	7,325	7,111	7,263	7,445	7,631	7,823
Expenses								
Wages and Salaries	242	-	242	242	254	260	267	273
Materials and Contracts	1,599	-	1,599	1,268	1,363	1,397	1,432	1,468
Other Costs	938	-	938	1,015	1,063	1,090	1,117	1,145
Borrowing Costs	953	-	953	994	1,311	1,523	1,576	1,483
Overheads	496	-	496	496	357	366	375	384
Depreciation	782	-	782	614	781	804	829	853
Expenses Total	5,010	-	5,010	4,629	5,129	5,440	5,595	5,607
Future Fund (Surplus)/Deficit	2,315	-	2,315	2,483	2,134	2,005	2,037	2,216

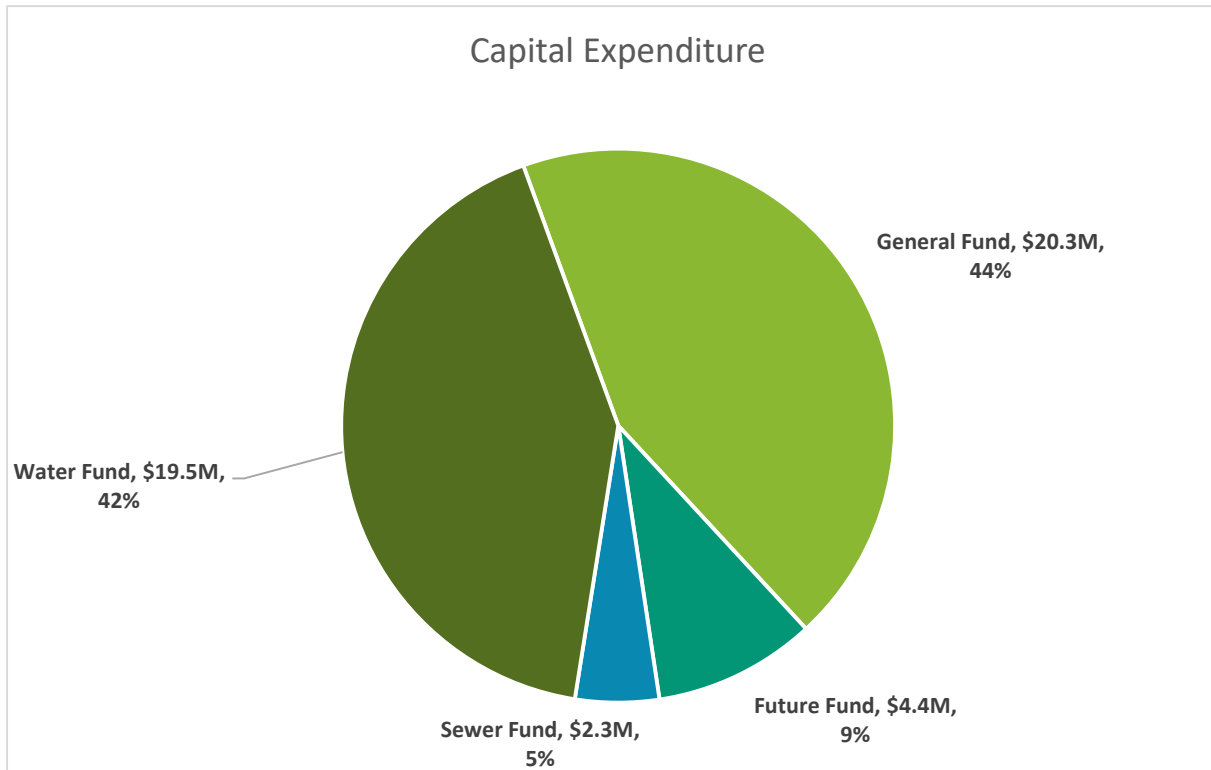
Future Fund

The Future Fund strategy is currently under review and Council will reassess in the coming months the purpose and desired outcomes of the Fund.

Note: Immaterial rounding differences may be present

Muswellbrook Shire Council

2023/24 Capital Budget Estimates



Budget 2023/24 - Capital Estimates Overview - Consolidated



	2022/23 Budget Estimates	2022/23 Carry-Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
\$000s								
Capital Funding								
Cash Result - Operating	17,515	-	17,515	16,649	17,714	18,054	18,569	19,245
Contribution to Future Fund from General Fund	2,000	-	2,000	1,853	1,300	1,000	600	420
Contributions	2,171	1,508	3,679	3,679	30	30	30	30
Grants	659	16,351	17,010	17,529	24,307	658	658	658
Loans	-	2,619	2,619	2,619	-	-	-	-
Reserves - Transfer from	3,772	12,806	16,578	16,681	3,172	2,813	2,851	2,891
Capital Funding Total	26,118	33,284	59,401	59,009	46,523	22,554	22,708	23,244
Expenditure								
Contribution to Future Fund from General Fund	2,000	-	2,000	1,853	1,300	1,000	600	420
Expenditure	-	224	224	274	1,413	-	-	-
Expenditure - New Assests	8,418	28,147	36,564	36,473	27,159	3,146	2,893	5,121
Expenditure - Renewals	8,244	4,914	13,158	12,820	10,788	13,226	14,363	12,923
Investment purchases	-	-	-	-	-	-	-	-
Loan Principal Repayments	6,455	-	6,455	6,158	5,370	4,595	4,294	4,296
Reserves - Transfer to	1,001	-	1,001	1,431	493	587	558	484
Expenditure Total	26,118	33,284	59,401	59,009	46,523	22,554	22,708	23,244
Surplus/(Deficit)	-	-	-	-	-	-	-	-

Capital Works Program

Over recent years, Muswellbrook Shire Council has had a very ambitious capital works program. For 2023/24, Council is consolidating its capital works program - focusing on key maintenance and renewal works, and completing the mutli-year projects already in the pipeline.

Only confirmed grant funding is included in the budget.

Expenditure Summary

\$000s	2022/23 Budget Estimates	Carry-Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
General Fund								
Planning, Community and Corporate	7,308	12,945	20,253	20,308	8,837	2,362	1,987	3,332
Roads and Drainage	6,045	9,685	15,729	15,898	9,984	10,325	11,024	10,012
Special Rate Variation	1,442	8,791	10,233	10,233	1,496	1,534	1,572	1,611
General Fund Total	14,795	31,420	46,215	46,439	20,318	14,221	14,583	14,956
Future Fund	5,372	581	5,952	5,805	4,415	3,809	3,465	3,489
Sewer Fund	3,988	182	4,170	3,882	2,282	2,350	2,420	2,493
Water Fund	1,963	1,100	3,064	2,883	19,509	2,174	2,239	2,306
Total	26,118	33,284	59,401	59,009	46,523	22,554	22,708	23,244

Capital works in the 2023/24 Budget and Forward Estimates are focused on priority maintenance and renewal activity, and completing the multi-year projects already in the pipeline.

Water Fund 23/24 Budget includes the GLE Pipeline Project Grant Funding

Budget 2023/24 - Capital Estimates
Expenditure Detail



	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
\$000s								
General Fund								
Planning, Community and Corporate								
Recreation								
Aquatic Centre Gym Equipment	50	-	50	50	50	50	50	50
Aquatic Centres Programme	60	-	60	60	213	65	66	68
Denman Indoor Sports Centre		141	141	141	-	-	-	-
Denman Netball Courts	105	206	311	311	-	-	-	-
Denman Park Upgrade		45	45	45	-	-	-	-
Highbrook Park Upgrade		55	55	55	-	-	-	-
Hunter Beach		3,128	3,128	3,128	-	-	-	-
Investigation and Design - Aquatic Centre		152	152	152	-	-	-	1,500
Karoola Park Citizens Pathway		30	30	30	-	-	-	-
Landscaping and Tree Maintenance programme	90	-	90	90	90	103	105	108
Liberty Swing - Simpson Park	75	75	150	150	-	-	-	-
Muscle Creek Nature Trail		140	140	140	-	-	-	-
Muswellbrook Regional Art Centre		38	38	38	-	-	-	-
Muswellbrook Youth Centre & Indoor Sports Ce	303	903	1,206	1,206	-	-	-	-
Recreation Capital Works	240	190	430	380	200	205	210	215
Recreation Large Capital Grants programme	90	-	90	90	75	77	79	81
Sport and Rereation Small Capital Grants Progi	25	-	25	25	-	-	-	-
Transfer to Waste Reserve	800	-	800	800	-	-	-	-
Adventure Playground		480	480	480	-	-	-	-
Recreation Total	1,838	5,583	7,421	7,371	628	499	510	2,022

Capital works in the 2023/24 Budget and Forward Estimates are focused on priority maintenance and renewal activity, and completing the multi-year projects already in the pipeline.

Amounts for one-off projects not completed in the current year will be carried forward to 2023/24.

Budget 2023/24 - Capital Estimates
Expenditure Detail



\$000s	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
Community and Cultural Vitality								
Art Acquisitions	70	-	70	70	70	70	70	70
Bushfire Assets		591	591	591	-	-	-	-
CBD Stage 7 (Town Centre)	630	1,000	1,630	1,630	-	-	-	-
Civic Precinct (Town Square)	642	2,763	3,405	3,405	1,000	-	-	-
COVID 19	-	-	-	-	150	150	150	150
Library Books General Capital Purchases (Gen)	59	25	84	84	90	96	103	110
Library Subsidy Projects		66	66	66	-	-	-	-
Local Priority Grant	11	51	62	62	11	11	11	11
Major Landcare Projects	125	46	171	171	125	125	125	125
Muswellbrook Indoor Sports Centre		120	120	120	-	-	-	-
Denman Childrens Centre - Expansion (Contribution)		521	521	521	-	-	-	-
Denman Heritage Village	933	876	1,810	1,810	-	-	-	-
Purchase of Land - Companion Animal Impounding Facility		1,206	1,206	1,206	-	-	-	-
STEM Equipment Replacement		-	-	103	103	105	108	110
Community and Cultural Vitality Total	2,470	7,267	9,737	9,840	1,548	557	566	576
Other Community Infrastructure								
Buildings New and Replacement	250	69	319	569	120	103	105	108
Capital Works Contingency	100	-	100	-	100	100	100	100
General Design program		26	26	26	53	54	55	57
IT - Replacement Program	200	-	200	200	200	-	-	-
Renewable Energy Target	250	-	250	250	50	50	50	50
Community Infrastructure Depot	200	-	200	200	4,838	-	-	-
Other Community Infrastructure Total	1,000	95	1,095	1,245	5,361	306	310	314
Internal Contribution								
Contribution to Future Fund from General Fund	2,000	-	2,000	1,853	1,300	1,000	600	420
Internal Contribution Total	2,000	-	2,000	1,853	1,300	1,000	600	420
Planning, Community and Corporate Total	7,308	12,945	20,253	20,308	8,837	2,362	1,987	3,332

Capital works in the 2023/24 Budget and Forward Estimates are focused on priority maintenance and renewal activity, and completing the multi-year projects already in the pipeline.

Amounts for one-off projects not completed in the current year will be carried forward to 2023/24.

Budget 2023/24 - Capital Estimates

Expenditure Detail



\$000s	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
Roads and Drainage								
Other Community Infrastructure								
Other Loan repayments	897	-	897	747	465	273	319	327
Waste Facility - Filling and Capping Works	-	-	-	-		1,279	1,279	1,279
Other Community Infrastructure Total	897	-	897	747	465	1,552	1,598	1,607
Roads, Bridges & Drainage								
Bridges Renewal programme		42	42	42	105	105	105	105
Carpark Renewal programme		93	93	93	135	135	135	135
CPTIG Bus Shelters	230	48	278	546	-	-	-	-
Drainage Devices programme	150	-	150	150	180	600	180	180
Flood Warning System	50	-	50	50	-	-	-	-
Footpath and Cycleway Renewal programme	150	-	150	150	186	186	186	186
Heavy Patching Programme	500	-	500	500	1,000	1,000	1,500	1,000
Kerb and Gutter Replacement programme	150	-	150	150	146	146	146	146
Large Plant Items	510	1,170	1,680	1,680	600	600	800	800
Leachate Dam		483	483	483	476	-	-	-
LED Fire Danger Warning Signs		152	152	152	-	-	-	-
Lorne Street Drainage		712	712	712	-	-	-	-
Natural Disaster - Flood		224	224	274	-	-	-	-
New Footpath and Cycleway programme	250	-	250	250	-	-	-	-
Purchase of Vehicles	250	93	343	343	340	336	350	250
Regional Road Repair Program	307	-	307	307	500	550	585	1,150
Replacement of Oakleigh Bridge		544	544	544	-	-	-	-
Resources for Regions Rd 5		2,425	2,425	2,425	-	-	-	-
Resources for Regions Rd 6		521	521	521	-	-	-	-
Road Resealing programme	800	93	893	893	2,100	2,205	2,500	1,840
Road Safety Program		213	213	213	-	-	-	-
Roads Capital Contingency	100	-	100	100	135	135	135	135
Roads to Recovery program	578	-	578	578	578	578	578	578
Rosebrook Bridge		1,543	1,543	1,543	-	-	-	-
Rural Road Regravelling programme	330	-	330	330	284	330	330	325
Rural Road Renewal programme		-	-	-	498	510	420	420
Safety Device Renewal programme	120	73	193	193	94	94	94	94
Sandy Creek Road Curve Improvement		167	167	167	-	-	-	-
Transport Vehicles	100	52	152	152	150	150	197	150

Budget 2023/24 - Capital Estimates
Expenditure Detail



	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
\$000s								
Urban Road Rehabilitation	200	-	200	200	-	-	-	-
Urban Road Renewal programme	172	-	172	172	400	473	546	572
Waste Remediation programme	201	-	201	201	200	200	200	200
Widden Valley Road Pavement Rehab		7	7	7	-	-	-	-
Yarrawa Road (Fixing Local Roads)		1,028	1,028	1,028	-	-	-	-
Renewal Program		-	-	-	-	400	400	100
Sandy Hollow		-	-	-	-	40	40	40
Merton Street Drainage			-	-	1,413			
Roads, Bridges & Drainage Total	5,147	9,685	14,832	15,151	9,519	8,774	9,427	8,406
Roads and Drainage Total	6,045	9,685	15,729	15,898	9,984	10,325	11,024	10,012

Capital works in the 2023/24 Budget and Forward Estimates are focused on priority maintenance and renewal activity, and completing the multi-year projects already in the pipeline.

Amounts for one-off projects not completed in the current year will be carried forward to 2023/24.

Budget 2023/24 - Capital Estimates
Expenditure Detail



	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
\$000s								
Special Rate Variation								
Recreation								
Olympic Park Field Improvements		990	990	990	-	-	-	-
Olympic Park Project	500	1,919	2,419	2,419	1,173	1,203	-	-
Recreation Total	500	2,910	3,410	3,410	1,173	1,203	-	-
Community and Cultural Vitality								
Regional Entertainment and Conference Centre	627	5,581	6,208	6,208	-	-	1,233	1,264
Community and Cultural Vitality Total	627	5,581	6,208	6,208	-	-	1,233	1,264
Roads, Bridges & Drainage								
Drainage	315	300	615	615	323	331	339	348
Roads, Bridges & Drainage Total	315	300	615	615	323	331	339	348
Special Rate Variation Total	1,442	8,791	10,233	10,233	1,496	1,534	1,572	1,611
General Fund Total	14,795	31,420	46,215	46,439	20,318	14,221	14,583	14,956

Amounts for one-off projects not completed in the current year will be carried forward to 2023/24.

Budget 2023/24 - Capital Estimates
Expenditure Detail



	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
\$000s								
Future Fund								
Loan principal repayments (existing)	4,289	-	4,289	4,083	3,696	3,355	2,969	3,038
Loan principal repayments (new)	150	-	150	209	-	-	-	-
Loxton House - Innovation Hub	275	-	275	275	300	-	-	-
Marketplace Renewals	331	-	331	331	219	154	150	151
Renewal of Existing Assets/New Acquisitions	327	-	327	327	200	300	346	300
Town Education Centre 2		581	581	581	-	-	-	-
Future Fund Total	5,372	581	5,952	5,805	4,415	3,809	3,465	3,489

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Budget 2023/24 - Capital Estimates
Expenditure Detail



	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
\$000s								
Sewer Fund								
Sewer Infrastructure								
Access & Security Improvements	55	100	155	155	130	100	100	100
Loan Principal Repayments	744	-	744	744	778	817	856	781
Mains Renewal and Replacement	589	-	589	301	260	165	700	250
Operations Contingency Project Reserve	150	-	150	150	150	150	150	150
Sewer Plant and Equipment		-	-	-	80	-	90	-
Solar Array	1,800	-	1,800	1,800	-	-	-	-
System Plant Asset renewals - Sewer	650	-	650	650	395	450	220	450
Transportation System Improvement		82	82	82	300	500	200	650
Transfer to Sewer Fund Reserve		-	-	-	188	168	104	113
Sewer Infrastructure Total	3,988	182	4,170	3,882	2,282	2,350	2,420	2,493
Sewer Fund Total	3,988	182	4,170	3,882	2,282	2,350	2,420	2,493

Capital works in the 2023/24 Budget and Forward Estimates are focused on priority maintenance and renewal activity, and completing the multi-year projects already in the pipeline.

Amounts for one-off projects not completed in the current year will be carried forward to 2023/24.

Budget 2023/24 - Capital Estimates
Expenditure Detail



	2022/23 Budget Estimates	Carry- Overs 2022/23	2022/23 Budget Total Estimates (Incl C/O)	Dec 2022 QBR	2023-24 Budget Estimates	2024-25 Budget Estimates	2025-26 Budget Estimates	2026-27 Budget Estimates
\$000s								
Water Fund								
Water Supply Infrastructure								
Asbestos, Earthwork and Security	155	-	155	155	175	-	-	150
Laboratory Equipment		-	-	-	20	20	20	20
Loan Principal Repayments	376	-	376	376	280	-	-	-
Mains Renewal and Replacement	300	448	748	748	650	850	900	800
Operations Contingency Project Reserve	118	-	118	118	100	100	100	100
Replacement of Water Meters Programme	65	-	65	65	65	65	65	65
System Plant Asset Renewals	700	191	891	791	500	750	800	750
Upgrade Flouride Dosing System		346	346	346	-	-	-	-
Vehicle-Equipment Replacement		79	79	79	65	70	-	70
Water Stop Valve	250	36	286	205	200	150	150	230
Transfer to Water Fund Reserve		-	-	-	55	169	204	121
GLE Pipeline			-	-	17,398			
Water Supply Infrastructure Total	1,963	1,100	3,064	2,883	19,509	2,174	2,239	2,306
Water Fund Total	1,963	1,100	3,064	2,883	19,509	2,174	2,239	2,306
Total	26,118	33,284	59,401	59,009	46,523	22,554	22,708	23,244

Capital works in the 2023/24 Budget and Forward Estimates are focused on priority maintenance and renewal activity, and completing the multi-year projects already in the pipeline.

Amounts for one-off projects not completed in the current year will be carried forward to 2023/24.



muswellbrook shire council

Revenue Policy

2023/2024

DRAFT

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1. Policy Objective

The objective of this Policy is to outline Council's rating and charges framework and provide for the 2023/24 levels.

2. Rating

In accordance with section 532 of the *Local Government Act 1993* (NSW), a Council must not make a rate or charge until it has given public notice of its draft operational plan for the year for which the rate or charge is to be made and has considered any submissions that have been made concerning the draft plan. In practice a Council should first adopt its final Operational Plan and then make rates and charges by resolution (s535).

3.1 General Valuation

A revaluation of all land parcels in the Shire occurred in 2022, with a base date of 1 July 2022.

These valuations will be used for rating purposes from 1 July 2023. These valuations will continue to be used until revised through general and/or special re-valuations by the Valuer General.

3.2 Rating Method

In accordance with section 514 of the *Local Government Act*, Council has declared each parcel of rateable land in the Muswellbrook Shire local government area as within one or other of the following categories:

1. Farmland;
2. Residential;
3. Mining;
4. Business.

Council declares that the ordinary rates will be applied across the following categories and sub-categories:

Residential – General

Council determines the sub-category for the category "Residential" called "Residential – General" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, boarding house, lodging house, nursing home, caravan park or manufactured home estate) and it is not connected to Council's sewer main; or
2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes and it is not connected to Council's sewer main; or

3. it is rural residential land and it is not connected to Council's sewer main.

Residential – Muswellbrook & Denman

Council determines a sub-category for the category "Residential" called "Residential – Muswellbrook and Denman" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, boarding house, lodging house, nursing home, caravan park or manufactured home estate); or
2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes; or
3. it is rural residential land and it is not connected to Council's sewer main;

and is within the urban area of Muswellbrook and Denman townships and is either connected to Council's sewer main or is liable for a collection fee.

Farmland – General

Council determines a sub-category for the category "Farmland" called "Farmland – General" for each parcel of rateable land valued as one assessment and its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made),

and the land cannot be sub-categorised as:

- Farmland – Irrigable

Land is not to be categorised as Farmland – General if it is rural residential land.

Farmland – Irrigable

Council determines a sub-category for the category "Farmland" called "Farmland – Irrigable" for each parcel of rateable land valued as one assessment if its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made); and
- c) is subject of a water right within the meaning of the Valuation of Land Act 1916; and
- d) where the assessment or any part of the assessment:

- (i) is irrigated for any farming purpose; or
- (ii) has established irrigation reticulation capable of being used for any farming purpose; or
- (iii) is wholly or partly within 100m of the Hunter River.

Note: a water right means a right or authority (however described) under the Water Management Act 2000, the Water Act 1912, or any other Act, being a right or authority to construct, install or use works of irrigation, or to use water supplied by works of irrigation.

Mining – General

Council determines the sub-category for the category "Mining" called "Mining – General" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine or metalliferous mine and cannot be sub-categorised as:

- Mining – Underground Coal Mining; or
- Mining – Metallurgical Coal Mining

Mining – Underground Coal Mining

Council determines a sub-category for the category "Mining" called "Mining – Underground Coal Mining" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine; and

- a) where the dominant kind of mining involved is longwall mining or board- and-pillar mining (or both); and
- b) the land cannot be sub-categorised as "Mining – Metallurgical Coal Mining".

Mining – Metallurgical Coal Mining

Council determines a sub-category for the category "Mining" called "Mining – Metallurgical Coal Mining" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine; and

- a) metallurgical coal extraction is a subject of an approved application for a project approval, development consent or other environmental planning instrument applicable to the land permitting that use; and
- b) metallurgical coal is the dominant type of coal extracted from or processed on the land.

For the purposes of this sub-category, "metallurgical coal" includes:

- a) Coal which is capable of being used for the manufacture of steel, iron or cement;
- b) Coal which is capable of producing coke;
- c) Coal which, by industry standards and specifications, can be classified as hard coking coal, semi-soft coking coal or coking coal.

Business – General

Council determines the sub-category for the category of "Business" called "Business - General" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and cannot be sub-categorised as:

- Business – Power Generation;
- Business – Thomas Mitchell Drive Industrial Centre;
- Business – Showground Release Area; or
- Business – Mine Rehabilitation

Business – Power Generation

Council determines a sub-category for the category "Business" called "Business – Power Generation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) the generation of, or capacity to generate, more than 5 megawatts of electricity;
or
- b) the storage of, or capacity to store, more than 10 megawatts of electricity;

and the land cannot be sub-categorised as 'Business – Mine Rehabilitation'.

Business – Thomas Mitchell Drive Industrial Centre

Council determines a sub-category for the category "Business" called "Business – Thomas Mitchell Drive Industrial Centre" for each parcel of rateable land valued as one assessment located wholly or partly within the Thomas Mitchell Drive Industrial Centre.

Business – Showground Release Area

Council determines a sub-category for the category "Business" called "Business – Showground Release Area" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and is located wholly or partly within the Showground Release Area.

Business – Mine Rehabilitation

Council determines a sub-category for the category "Business" called "Business – Mine Rehabilitation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) the rehabilitation of land that is or has been disturbed by mining operations

For the purposes of this sub-category, "rehabilitation" includes:

- a) the treatment or management of disturbed land or water for the purpose of establishing and maintaining a safe and stable environment;
and
- b) the design and construction of landforms as well as the establishment of sustainable ecosystems or alternative vegetation.

For the purposes of this sub-category "mining operations" means operations carried out in the course of mining.

3.3 Structure of the Rate

In accordance with section 497 of the Local Government Act, Council has adopted the use of a base amount to which an ad valorem amount is added for all categories and sub-categories.

Council's reasons for this adoption are as follows:

- a base amount to which an ad valorem amount is added ensures that the rate burden falls equitably on all landowners for the cost and value of common services and facilities (from which all properties benefit) regardless of their rateable value of land;
- having given regard to the matters set out in section 536(1) of the Local Government Act, Council is of the opinion that a base amount charged per assessment is fair and equitable and reflects both the "benefit principle" and the "ability to pay principle".

3.4 Interest on Overdue Amounts

Subject to the maximum rate specified by the Minister from time to time, Councils are responsible for fixing, by formal resolution, the level of interest penalties to apply in respect of rates and charges that remain unpaid after they become due and payable (section 566 Local Government Act).

Council proposes to apply the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.

The maximum interest rate for the 2023/2024 financial year has been determined at 9%. The rate for 2022/2023 financial year was set at 6%.

Council may exercise its discretion to write off certain amounts (such as interest) in respect of rates and arrears in a range of appropriate circumstances and/or to enter into special agreements with persons or any category of ratepayers to facilitate the discharge of a rating liability.

The discretion to write off certain amounts may be exercised if special circumstances can be demonstrated by the relevant ratepayers.

3.5 Summary of Rating Philosophy

- I. That Council sets its rates so as to obtain the maximum possible yield and comply with the Office of Local Government's advice in relation to rate-pegging limitations and catch up provisions.
- II. That Council sets a base amount per assessment under section 499(1) of the Local Government Act for the Residential, Farmland, Business and Mining categories and sub-categories determined thereunder.
- III. That Council applies the maximum permissible rate for the interest payable on outstanding rates and charges at a simple rate calculated daily.
- IV. That Council utilise changes on the Base Rate amount with the aim of evening out the rates burden and smoothing the impact of possible rate increases that may occur as Land Values are reassessed. Council will not exceed the statutory maximum of 50% of total revenue from the Base Rate amount in each category.

3.6 Matters Considered in Determining the Amount of a Rate

Council takes into account a number of discretionary matters when setting the quantum of the rate for each sub-category, including:

- i) The guiding principles for Councils expounded in Chapter 3 of the Local Government Act 1993, including transparency, impartiality, intergenerational equity and sound financial management;
- ii) In respect of the base rate, criteria including:
 - Council's net general administration and overhead costs;
 - the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities;
 - the level of grant or similar income available to provide necessary services and facilities;
 - the degree of congruity and homogeneity between the values of properties subject to the rate and their spread throughout the area; and
 - whether a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.
- iii) The extent to which those who pay for Council's services have the ability to pay for those services;
- iv) The extent to which those who receive the benefits of Council's services also pay for those services; and
- v) The applicable statutory caps on the rates that can be made.

4 Charges

Sections 501 and 502 of the *Local Government Act* permits a Council to make and levy an annual charge for the following services provided on an annual basis:

- Water Supply Services
- Sewerage Services
- Drainage Services (through the Stormwater Levy)
- Waste Management Services (other than domestic waste management)
- Any services prescribed by the Regulations.

4.1 Water Charges

Pricing which reflects the costs incurred in the provision of potable water can help ensure conservation of scarce water resources and can promote more efficient investment in water infrastructure.

To achieve this, adequate cash flows are required to meet operating costs, to fund

future necessary infrastructure and provide an acceptable rate of return – thereby ensuring the longer-term financial sustainability of the service.

One of the key elements in cost-reflective pricing identified by the Department of Planning, Infrastructure and Environment is a cost-reflective two-part charge for water comprising a water service availability charge and a consumption tariff. Council's availability charge uses the Department's recommended method, which is based on the square of the diameter of the supply pipe. This reflects the true availability of water access by the user.

There are three tariffs for consumption. The Residential Consumption Tariff is a two-tier tariff charged for residential properties. The Tier 1 charge applies to water consumption up to 350KI and the Tier 2 charge applies to water consumption in excess of 350KI per annum. A Non-Residential Consumption Tariff is charged for all other properties connected to Council's water supply.

4.1.1 Method of Rendering Accounts

In accordance with section 552 of the *Local Government Act*, land that is supplied with water from a water main of the Council and land that is situated within 225 metres of a water main of Council (whether or not actually supplied with water from any water main of the Council) is charged an annual Water Service Availability Charge for each service to the property.

Similarly, in accordance with section 552 of the Local Government Act, all land is charged an annual sewerage service availability charge except land which is more than 75 metres from a sewer of Council and is not connected to the sewer; or land from which sewage could not be discharged into any sewer of Council.

Each Annual Water Service Charge applicable is included in the Annual Rate Notice issued for the financial year. Water consumption charges are raised three times per year.

4.2 Water and Sewerage Charges – General

User charges are fees levied on the community for the use of the water and sewerage facilities provided by Council.

Income derived from water supply and sewerage charges can be used for either maintenance or capital expenditure. Unlike general rates, the water supply and sewerage charges are not subject to rate pegging in NSW.

It should be noted that funds raised through water and sewerage charges are explicitly expended on the operational, maintenance and capital expenditure needs related to those services and activities.

4.2.1 Best Practice Charging

Council has implemented charging guidelines recommended by the Department of Planning, Infrastructure and Environment for the charging of services in regard to water supply and sewerage services.

4.2.1.1 Residential Sewerage Charge

All residential properties are levied the same charge under the Guidelines mentioned above, with the usage charge based on the average residential water consumption.

The combination of availability charge and usage charge meets all the Best Practice Pricing criteria.

4.2.1.2 Non-Residential Sewerage Charge

The non-residential sewerage charge is levied based on a formula that includes a range of factors that include the size of the water connection, the amount of water used, and the amount of water used that is expected to enter the sewage treatment processes.

4.2.1.3 Trade Waste Charges

Trade Waste is defined as:

Any waters other than those used specifically for personal hygiene functions that may be contaminated with any substance as a direct or indirect result of a commercial activity.

The regulation of trade wastes is intended to:

- Prevent the biological capacity of the treatment works being exceeded resulting in the de-stabilising of the biological process and consequent odours emanating from the works.
- Ensure discharge of effluent from the treatment works is within the requirements of the Clean Waters Act 1970 and Regulations as amended.
- Protect the sewers and sewerage structures from corrosion, damage or blockage.
- Prevent overloading of the sewerage reticulation system.
- Ensure safe working conditions exist in the sewer reticulation system for the protection of Council staff.
- Ensure environmental protection of the local eco-systems, particularly those relating to the regional waterways.

Full details of the charges for Trade Waste are set out in the Fees and Charges Schedule.

4.2.1.4 Waste Management Service Charges

Council undertakes the management of the Muswellbrook Waste Management Facility and the Denman Waste Transfer Station. Council manages the daily operations of these depots in order to ensure the appropriate disposal and storage of waste received at the facilities.

Weekly services for kerbside collection of mixed solid waste (140 litre bins) and alternate fortnightly collections of recyclable and green waste (240 litre bins) are provided by Council to residential properties in Muswellbrook (including the

Woodlands Ridge subdivision and Milperra Drive), Denman and Sandy Hollow.

There will be a biannual bulky waste clean-up service for general bulky waste (excluding green waste). The dates and arrangements in relation to these activities will be advised at a time closer to the operation of the events.

Weekly services for kerbside collection of mixed solid waste (140 litre bins) and fortnightly collection of recyclable waste (240 litre bins) are provided to non-residential properties in Muswellbrook, Denman and Sandy Hollow. In addition to servicing the urban areas of Muswellbrook (including the Woodlands Ridge subdivision and Milperra Drive), Denman and Sandy Hollow, the following rural areas receive waste services:

- a) Golden Highway to Sandy Hollow
- b) Rosemount Road Loop
- c) Denman Road from Muswellbrook to Denman

Properties located on the above roads, or whose only access to Muswellbrook, Denman or Sandy Hollow is via these roads, are provided weekly services for collection of mixed solid waste (140 litre bins) and fortnightly collections of recyclable waste (240 litre bins). Alternate fortnightly collection of green waste for rural properties will be provided if requested and charged an annual charge for each service required.

Where new services are commenced throughout the year; charges are calculated as a proportion of the annual charge.

4.2.1.4.1 Domestic Waste Management Service

Under section 504 of the *Local Government Act*:

- A Council must not apply income from an ordinary rate towards the cost of providing domestic waste management services.
- Income to be applied by a Council towards the cost of providing domestic waste management services must be obtained from the making and levying of a charge.
- Income obtained from charges for domestic waste management must be calculated to not exceed the reasonable cost to the Council of providing those services.

Council determines the Domestic Waste Charge carefully following these requirements. The charge is set at a rate that covers the cost of collecting and the disposal or recycling of the collected waste as well as the administration of the service. The processes involved in determining the charge are audited by Council's independent auditor.

4.2.1.4.2 Waste Management Service Availability Charge

Under section 496 of the *Local Government Act*, Council is required to levy a

charge on each parcel of rateable land that is situated within the area in which a domestic waste management service is available, whether occupied land or vacant land.

4.2.1.4.3 Waste Management Service (other than Domestic Waste Management Service)

Under section 501 of the *Local Government Act*, Council may levy a charge for the provision of waste management services (other than domestic waste management services) which may be levied on each parcel of rateable land for which the service is provided or proposed to be provided.

This charge applies to non-domestic premises.

4.2.1.5 What Criteria are Relevant in Determining the Amount of a Charge?

- a) In determining the amount of a charge for a service, the Council may have regard to (but is not limited to) the following:
 - the purpose for which the service is provided
 - the nature, extent and frequency of the service
 - the cost of providing the service
 - the categorisation for rating purposes of the land to which the service is provided
 - the nature and use of premises to which the service is provided
 - the area of land to which the service is provided
- b) The amount of a charge need not be limited to recovering the cost of providing the service, for which the charge is made, except as provided by section 503(2) and 504(3) of the *Local Government Act*.
- c) Council will continue with a recycling service. The cost of providing this service is included in the Domestic Waste Management Service charge and also the Waste Management Service Charge. These charges entitle ratepayers to a fortnightly recycling collection.
- d) Council will continue the green waste service. The cost of providing this service is included in the Domestic Waste Management Service charge. These charges entitle ratepayers to a fortnightly green waste collection.

The charge for the collection of the green waste is not included in the Waste Management Service Charge or Rural Waste Charges. However, property owners to which these charges apply can elect to utilise and pay for the green waste service.

4.3 Stormwater Management Charge

Under section 496A of the *Local Government Act*, Council may make or levy an annual charge for stormwater management services.

The raising of the levy and the application of the funds collected will be in accordance with the *Stormwater Management Service Charges Guidelines* issued by the Office of Local Government.

4.4 On-Site Sewer Management System – “Approved to Operate”

Pursuant to sub-section 68(1) of the *Local Government Act*, Councils are the approval and regulatory authority for the monitoring and management of all on-site sewer management systems.

Council will be issuing the annual fee for the Approval to Operate an Onsite Sewer Management System, as part of the Annual Rates and Charges Notice. This charge will also include the fee for the inspection of the system. This charge will be displayed as a separate line on the notice. Please see Council's Fees and Charges document for the prescribed fees.

STATEMENT OF RATES PROPOSED TO BE LEVIED FOR 2023/2024

Section 494 Local Government Act, 1993.

ORDINARY RATES

Rates are assessed by levies on the value of the land. Land values are determined by the Valuer General. Increases in ordinary rate income are subject to the percentage variation as determined by the Independent Pricing and Regulatory Tribunal (IPART). This is referred to as the rate peg limit.

For the 2023/2024 rating year, IPART has set Muswellbrook Shire's rate peg at 3.7%.

Rate Type	Category	Sub-Category	Ad Valorem Cents in \$	Base Amount/ Min \$	Base Amount % of Total Rate Levied	Yield (Est.)
Ordinary	Residential	Residential – General	0.276698	\$240	19.65%	\$1,167,822
Ordinary	Residential	Residential – Muswellbrook & Denman	0.400295	\$290	33.59%	\$5,018,283
Ordinary	Farmland	Farmland – General	0.172526	\$400	13.62%	\$1,054,224
Ordinary	Farmland	Farmland – Irrigable	0.199425	\$440	10.86%	\$457,761
Ordinary	Mining	Mining – General	0.781024	\$15,000	1.11%	\$10,859,655
Ordinary	Mining	Mining – Underground Coal Mining	0.530878	\$15,000	6.58%	\$227,882
Ordinary	Mining	Mining – Metallurgical Coal Mining	0.624881	\$15,000	1.20%	\$1,252,264
Ordinary	Business	Business – General	0.796234	\$250	7.98%	\$1,507,298
Ordinary	Business	Business – Power Generation	5.025171	\$25,000	16.99%	\$294,223
Ordinary	Business	Business – Thomas Mitchell Drive Industrial Centre	0.855121	\$275	10.80%	\$381,802
Ordinary	Business	Business – Showground Release Area	0.163824	\$250	2.06%	\$12,144
Ordinary	Business	Mine Rehabilitation	0.781024	\$15,000	0%	\$0

WATER CHARGES

For 2023/2024, Council is proposing to levy Water Service Availability Charges as set out below:

1. A Water Service Availability Charge is charged on each parcel of rateable land that is supplied with water from a water pipe of the Council or land that is situated within 225 metres of a water pipe of the Council (whether or not actually supplied with water from any water pipe of the Council). The Water Service Availability Charges to be levied is based on the service size of the connection to the water supply line.

The Water Service Availability Charges for the year commencing 1 July 2023 are:

Water Service Charge Category	Amount
Availability Charge (Not Connected)	\$256.00
Availability Charge (Connected)	
- 20mm service	\$256.00
- 25mm service	\$400.00
- 32mm service	\$655.00
- 40mm service	\$1024.00
- 50mm service	\$1,600.00
- 65mm service	\$2,704.00
- 80mm service	\$4,096.00
- 100mm service	\$6,400.00
- 150mm service	\$14,400.00

Pursuant to section 552 of the *Local Government Act 1993* (NSW), a charge relating to water supply will not be levied on land unless water could be supplied to some part of the land from a standpipe at least 1 metre in height from the ground level, if such a pipe were laid and connected to the Council's mains.

2. A Consumption Tariff is to be charged per kilolitre of water supplied to each parcel of rateable land from a water pipe of the Council. The water consumption tariffs proposed for the year commencing 1 July 2023 are:

Consumption Tariff	Tier¹	\$ per Kilolitre (KL)
Residential	Tier 1 (1-350KL per annum)	\$2.43
	Tier 2 (>350KL per annum)	\$3.43
Non-Residential	N/A	\$3.30

¹ Where applicable

SEWERAGE CHARGES

For 2023/2024, Council is proposing to levy Sewerage Service Availability Charges as setout below:
An annual charge for sewer is applicable to each parcel of rateable land except:

- a) Land which is more than 75 metres from a sewer of the Council and is not connected to the sewer; and
- b) Land from which sewage could not be discharged into any sewer of the Council.

1) Residential Sewer Charges

A Sewer Service Availability Charge is charged in respect of each parcel of rateable land categorised within the Residential category for which the service is provided or is proposed to be provided. The Sewer Service Availability Charges to be levied for the year commencing 1 July 2023 are:

Sewer Service Availability Charge:

Residential Sewer Availability Charge (Vacant)	\$403.00
Residential Sewer Charge (Occupied)	\$1,035.00

2) Non-Residential Sewer Service Availability Charge:

A Non-Residential Sewer Service Availability Charge is charged in respect to each parcel of rateable land not categorised within the Residential category for which the service is provided or proposed to be provided. The Non-Residential Sewer Service Availability Charge to be levied in respect of each relevant parcel for the year commencing 1 July 2023, will be based on the following formula:

$$SC = SDF \times (AC + (C \times UC))$$

SC = Sewerage Charge

SDF = Sewerage Discharge Factor

AC = Availability Charge

C = Total water consumption for meter

UC = Sewer Usage Charge

The Availability Charge for the year commencing 1 July 2023 are:

Availability Charge Category	Amount
AC - Availability Charge (Not Connected)	\$403.00
AC - Availability Charge (Connected)	
20mm service	\$403.00
25mm service	\$629.69
32mm service	\$1,031.68
40mm service	\$1,612.00
50mm service	\$2,518.75
65mm service	\$4,256.69
80mm service	\$6,448.00
100mm service	\$10,075.00
150mm service	\$22,668.75

The Sewer Usage Charge for the year commencing 1 July 2023:

Sewer Usage Charge	\$ per Kilolitre (KL)
Non-Residential Sewer Usage Charge	\$3.30

Discharge Factors required for non-residential properties will be determined on an individual rateable parcel basis.

DOMESTIC WASTE MANAGEMENT CHARGES

Domestic Waste Management Charges are levied in accordance with section 496 of *the Local Government Act*.

For 2023/2024 Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

Domestic Waste Management Service Charges

Urban Domestic Waste Management Availability Charge (1)	\$110.00
Urban Domestic Waste Management Service Charge (2)	\$483.00
Additional Urban Domestic Waste Management Service Charge	\$122.00
Additional Urban Domestic Waste Management Recycling Service Charge	\$84.00
Additional Urban Domestic Waste Management Green Waste Service Charge	\$39.00

- (1) This charge applies to vacant rateable land categorised for rating purposes as Residential and situated within the urban area in which a Domestic Waste Management Service is able to be provided.
- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material and one fortnightly collection of green waste for each Urban Domestic Waste Management Service Charge.

For 2023/2024 Council proposes to levy the following charges on rateable parcels of land categorised for rating purposes as Residential or Farmland and situated within the rural area to which a Domestic Waste Management Service is available.

Rural Domestic Waste Management Service Charge

Rural Domestic Waste Management Availability Charge (1)	\$110.00
Rural Domestic Waste Management Service Charge (2)	\$444.00
Additional Rural Domestic Waste Management Service Charge	\$122.00
Additional Rural Domestic Waste Management Recycling Service Charge	\$84.00
Rural Domestic Waste Management Green Waste Service Charge	\$39.00

- (1) This charge applies to vacant rateable land categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Domestic Waste Management Service is available.
- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Rural Domestic Waste Management Service Charge.

WASTE MANAGEMENT CHARGES

For 2023/2024, Council proposes to levy the following charges on parcels of rateable land not categorised for rating purposes as Residential and situated within the urban area in which a Waste Management Service is able to be provided. Waste Management Charges are levied in accordance with section 501 of the *Local Government Act*.

For 2023/2024 Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

Waste Management Service Charge

Urban Waste Management Availability Charge – Non-Domestic (1)	\$110.00
Waste Management Service Charge (2)	\$444.00
Additional Waste Management Service Charge	\$122.00
Additional Waste Management Recycling Service Charge	\$84.00
Waste Management Green Waste Service Charge	\$39.00

- (1) This charge applies to vacant rateable land not categorised for rating purposes as Residential and situated within the urban area in which a Waste Management Service is available.
- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Waste Management Service Charge.

For 2023/2024, Council proposes to levy the following charges on each parcel of rateable land not categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Waste Management Service is available.

Rural Waste Management Service Charge

Rural Waste Management Availability Charge – Non-Domestic (1)	\$110.00
Rural Waste Management Service Charge (2)	\$444.00
Additional Rural Waste Management Service Charge	\$122.00
Additional Rural Waste Management Recycling Service Charge	\$84.00
Rural Waste Management Green Waste Service Charge	\$39.00

- (1) This charge applies to vacant rateable land not categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Waste

Management Service is available.

- (2) Each habitable premises is entitled to one approved mobile waste bin service per week and one fortnightly collection of recyclable material for each Rural Waste Management Service Charge.

STORMWATER MANAGEMENT CHARGE

In accordance with section 496A of the *Local Government Act*, Council will levy a Stormwater Management Service Charge on each parcel of rateable land within the Muswellbrook and Denman urban areas and included in the Town Planning Zones of R1 General Residential, B2 Local Centre, SP2 Infrastructure, IN2 Light Industrial, IN1 General Industrial and RU5 Village, except where exemption or variation to the charge is provided in accordance with the document "Stormwater Management Service Charge Guidelines" issued by the Division of Local Government in July 2006, at a rate of \$25.00 per Residential parcel of rateable land and \$12.50 per Residential strata unit.

Where a non-residential parcel of rateable land exists with an area falling within the ranges outlined below the charge will be levied as follows:

Area Sqm	Charge
0 - 1,199	\$25.00
1,200 - 4,999	\$100.00
5,000 - 9,999	\$375.00
> 10,000	\$725.00

HUNTER CATCHMENT CONTRIBUTION

The Minister has not yet determined the rate for 2023/2024, for the Hunter Catchment Contribution. The fee set for 2022/2023 was 0.00977. Council will adopt the rate as determined by the Minister for 2023/2024.

The rate is levied and collected in accordance with Clauses 36 and 40 of *Local Land Services Regulation 2014*. The rate is set by the Local Land Services on the Land Value, as determined from time to time, within the Muswellbrook Shire local government area.

5 Authorisation Details

Authorised by:	Council
Minute No:	
Date:	
Review timeframe:	1 Years
Department:	Corporate Services
Document Owner:	Director of Corporate Services

Details History

Version No.	Date changed	Policy type	Modified by	
1	4.04.2023	External	D Gilmore	Updated Format
2	15/06/2023	External	D Gilmore	Updated figures to reflect changes after exhibition



FEES & CHARGES

2023/24

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Explanation Table

Columns

Fee (excl. GST)	Fee (excl. GST) (23/24)
GST	GST Amount (23/24)
Fee (incl. GST)	Fee (incl. GST) (23/24)
Description	Description & Detail
Fee Type	Fee Types

Classifications

Fee Types

A	This is a fee charged under relevant legislation. The details of the legislation and section are contained under the heading of the various types of fees. Council is unable to vary the amount of these fees. (Section 610)
B	Is generally an indicative fee which is recommended by the Local Government and Shires Association of NSW and Department of Local Government to maintain a comparative fee for all Councils (relates to property and zoning certificates). (Section 609)
C	These fees are for the hire of Council premises and facilities. They have generally been reviewed by Council Committees and also by Council's Consultant Valuer to gain the current market value for lease properties on the commercial market.
D	These are fees and charges generally for documents and minor services provided by the Council. In most cases, the amount fixed represents a minimal fee designed to cover the cost of materials and other fixed costs in providing the information.
E	This fee sets out to try and recover the full cost of the goods and services provided.
n/a	Not applicable

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Muswellbrook Shire Council

Council's Annual Revenue Policy (Fees and Charges) provides a fee exemption for local registered charities for the casual use of Council's facilities subject to the discretion of the General Manager. The payment of deposit bonds and other charges are still required where applicable. To qualify, an organisation must provide evidence of its registration with the Australian Charities and Non-for-Profits Commission and operate in the Muswellbrook Local Government Area. Where a fee exemption is approved, the registered charity when requested should acknowledge Muswellbrook Shire Council's support

Administration

Administration Centre Room Hire

Councillors Room

Per Hour	\$53.64	\$5.36	\$59.00	E
Per Day - 8 Hours	\$389.09	\$38.91	\$428.00	E

Loxton House

Per Hour	\$53.64	\$5.36	\$59.00	E
Per Day - 8 hours	\$389.09	\$38.91	\$428.00	E

Weidmann Room

Per hour	\$133.64	\$13.36	\$147.00	E
Per Day - 8 Hours	\$243.18	\$24.32	\$267.50	E

Banners

Installation of Banners (not for profit)	\$360.00	\$0.00	\$360.00	E
Cleaning and Storage, installation & removal (once only payment)	\$599.50	\$0.00	\$599.50	E

Business Paper

Copy of Council Business Paper, Late Items & Minutes

12 Months Service	\$444.00	\$0.00	\$444.00	E
6 Months Service	\$226.50	\$0.00	\$226.50	E

Cemetery Fees

Right of Burial Fees

Council Policy C10/2

General Cemetery – Purchase of 2.4 x 1.2m plot	\$476.82	\$47.68	\$524.50	E
Lawn Cemetery – Purchase of 2.4 x 1.2m plot	\$1,731.36	\$173.14	\$1,904.50	E
Columbarium – Purchase of one niche	\$243.18	\$24.32	\$267.50	E
Columbarium – Installation of plaque and ashes	\$121.64	\$12.16	\$133.80	E
Memorial Wall – Installation of plaque	\$63.18	\$6.32	\$69.50	E
Bronze Plaque	Charged separately at cost plus 10%			E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Right of Burial Fees [continued]

Permission to erect structure (e.g. headstone, slab, and concrete kerbing etc.)	\$85.50	\$0.00	\$85.50	D
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Certificates

Section 603 Certificate LGA 1993	\$95.00	\$0.00	\$95.00	A
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Credit Card Payments

Merchant Fee Recovery			0.84%	E
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Dishonoured Payments

Dishonoured Direct Debits, returned to Council	\$13.00	\$0.00	\$13.00	E
Dishonoured Cheques, returned to Council	\$13.00	\$0.00	\$13.00	E

Enquiry Fee

As provided in Section 608(2) of the LGA 1993 and subject to the provision of the LG Act and Privacy and Personal Information Protection Act

Giving information	\$19.50	\$0.00	\$19.50	E
Plus Hourly Charge	\$47.00	\$0.00	\$47.00	

Environmental Services Fees and Charges

For Health, Building, Planning, Environmental and Regulatory Issues please See Separate Section at End of Document

Event Equipment Hire

Stage

2.4m x 1.2m Panel

Inflatable Outdoor Cinema Screen package

6m Inflatable Outdoor Cinema Screen Package	\$389.09	\$38.91	\$428.00	
Includes: 6m inflatable outdoor cinema screen, HD digital projector, speakers (2), cordless microphones (2), ground tarp, all ground stakes, tie down ratchets and electronic cabling/leads				

Sound Equipment Package

Equipment Hire - Set Up/Pack Down

Chair/Table Hire

Trestle Table 750 x 1800mm	\$15.45	\$1.55	\$17.00	
White Plastic Chair	\$6.36	\$0.64	\$7.00	E

MSC Branded Popup Marquee Hire

Marquee 3m x 3m	\$53.64	\$5.36	\$59.00	E
Marquee 3m x 4m	\$160.45	\$16.05	\$176.50	E
Marquee 4m x 8m	\$291.82	\$29.18	\$321.00	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Visitors Information Centre - Photocopying

B/W- A4	\$0.27	\$0.03	\$0.30	E
Colour - A4	\$0.64	\$0.06	\$0.70	E
B/W - A3	\$0.64	\$0.06	\$0.70	E
Colour - A3	\$0.91	\$0.09	\$1.00	E

Government Information (Public Access) Act 2009 (GIPA)

A 50% reduction in fees will be granted to holders of Pensioner Health Benefits Cards.
Further details are set out in FOI Procedures Manual (Section 2.14)

Application Fee (includes 1 hour processing)	\$30.00	\$0.00	\$30.00	A
Processing Fee	\$30.00	\$0.00	\$30.00	A

Photocopying/Printing

Photocopying and Printing services also available at Upper Hunter Regional Library Service branches at Muswellbrook and Denman

B/W – A4	\$0.36	\$0.04	\$0.40	E
Colour – A4	\$0.91	\$0.09	\$1.00	
B/W – A3	\$1.00	\$0.10	\$1.10	
Colour – A3	\$1.82	\$0.18	\$2.00	E
B/W – A1	\$11.09	\$1.11	\$12.20	E
Colour – A1	\$14.82	\$1.48	\$16.30	E
B/W – A0	\$16.36	\$1.64	\$18.00	E
Colour – A0	\$19.91	\$1.99	\$21.90	E

Document Scanning

A1 and A0	\$4.55	\$0.45	\$5.00	
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All Council Properties

Bond (refunded after inspection). Except shows and events (see Shows & Events Listing)	\$562.00	\$0.00	\$562.00	
Cleaning Charge – minimum (2 hours if not left clean)	\$155.45	\$15.55	\$171.00	
Cleaning charge – per hour thereafter	\$63.27	\$6.33	\$69.60	E
Key Deposit (refundable)	\$75.00	\$0.00	\$75.00	E

Muswellbrook Regional Art Centre

Muswellbrook Art Prize – Painting	\$40.91	\$4.09	\$45.00	D
Muswellbrook Art Prize – Works on Paper	\$22.73	\$2.27	\$25.00	D
Muswellbrook Art Prize - Ceramics	\$22.73	\$2.27	\$25.00	D
Viola Bromley Art Prize	\$18.18	\$1.82	\$20.00	D
Mullins Conceptual Photography Prize	\$22.73	\$2.27	\$25.00	
Online Store Flat Rate Shipping	\$9.09	\$0.91	\$10.00	E
Commission on Sale of Works			35%	D
Gallery Membership - Per Person	\$45.45	\$4.55	\$50.00	C

Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Fee Type
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Hall Hire

Community or non profit organisations who make a series of bookings that are not for commercial purpose, and pay in advance may be charged proportionate hourly rates and receive a 25% discount.

Denman Memorial Hall

Hire of Hall (hourly rate)	\$48.64	\$4.86	\$53.50	C
Daily Hire - 8 Hours	\$315.91	\$31.59	\$347.50	C
Half-Day Hire - 4 Hours	\$165.45	\$16.55	\$182.00	C

Indoor Sports Centre Complex - Denman

Regular Group bookings available

Per Day (Whole Facility) - 8 hours	\$313.18	\$31.32	\$344.50	C
Per Half-Day (Whole Facility) - 4 hours	\$172.27	\$17.23	\$189.50	C
Up to 4 hours				
Basketball Court (per hour) – Casual Hire	\$47.73	\$4.77	\$52.50	C
Basketball Court (per hour) – User Groups	\$33.18	\$3.32	\$36.50	C
Squash Courts (per court, per hour) – Casual Hire	\$23.18	\$2.32	\$25.50	C
Squash Courts (per court, per hour) – User Groups	\$17.55	\$1.75	\$19.30	C
Tennis Courts (per court, per hour) – Day – Casual Hire	\$16.53	\$1.65	\$18.18	C
Tennis Courts (per court, per hour) – Day – User Groups	\$13.64	\$1.36	\$15.00	C
Tennis Courts (per court, per hour) – Night – Casual Hire	\$23.36	\$2.34	\$25.70	C
Tennis Courts (per court, per hour) – Night – User Groups	\$34.09	\$3.41	\$37.50	C
Mezzanine Floor Area (per hour) – Day	\$17.55	\$1.75	\$19.30	C
Mezzanine Floor Area (per hour) – Night	\$23.36	\$2.34	\$25.70	C
Playgroups & community groups (maximum 3 hours)	\$27.27	\$2.73	\$30.00	C

Indoor Sports Centre - Muswellbrook

Per Day (Whole Facility) - 8 hours	\$313.18	\$31.32	\$344.50	C
50% discount for local schools for whole centre day hire				
Per Half-Day (Whole Facility) - 4 hours	\$172.27	\$17.23	\$189.50	C
School Groups (half day, per student) - 4 hours	\$3.91	\$0.39	\$4.30	C
Basketball Court (one court) – Casual Hire - Per Hour	\$46.82	\$4.68	\$51.50	C
Basketball Court – (two court, per hour) – Casual Hire	\$82.73	\$8.27	\$91.00	C
Basketball Court (one court) – User Groups - Per Hour	\$33.18	\$3.32	\$36.50	C
Basketball Court – (two court, per hour) – Users Group	\$54.55	\$5.45	\$60.00	C
Individual Practice (per hour) – Casual Hire	\$21.36	\$2.14	\$23.50	C
Gymnasium Only (per hour)	\$17.55	\$1.75	\$19.30	C
Meeting Room (small, per hour)	\$21.36	\$2.14	\$23.50	C
Canteen Hire (per hour)	\$21.36	\$2.14	\$23.50	C
Table Hire	\$6.82	\$0.68	\$7.50	C
Chair Hire	\$2.45	\$0.25	\$2.70	C

Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Muswellbrook Regional Art Centre

Private Functions

Free to Not for profit and charity groups			FREE	n/a
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During Art Centre Hours

Gallery Hire Hourly Base Rate	\$68.18	\$6.82	\$75.00	C
Hourly Rate Per Person	\$5.00	\$0.50	\$5.50	C
Refundable Security Deposit			10% of hire fee	C

Outside Art Centre Hours

Free to not for profit and charity groups			FREE	C
Gallery Hire Hourly Base Rate	\$77.73	\$7.77	\$85.50	C
Hourly Rate Per Person	\$7.73	\$0.77	\$8.50	C
Refundable Security Deposit			10% of hire fee	C

Senior Citizens Centre

Per Day - 8 Hours	\$267.27	\$26.73	\$294.00	C
Per Half Day - 4 Hours	\$155.64	\$15.56	\$171.20	E

Stan Thiess Centre

Multi purpose Building including Public toilets and Kiosk Area

Community or non profit organisations who book for a series of sessions and pay in advance receive a 25% discount

Per Day - 8 Hours	\$267.27	\$26.73	\$294.00	C
Per Half-Day - 4 Hours	\$155.45	\$15.55	\$171.00	C
Additional Hours	\$34.09	\$3.41	\$37.50	C
Playgroups & community groups (maximum 3 hours)	\$27.27	\$2.73	\$30.00	C

Muswellbrook Shire Libraries

Seminar Room

Per Hour	\$74.55	\$7.45	\$82.00	C
Up to 3 hours	\$223.18	\$22.32	\$245.50	C
1 day during Business Hours	\$297.73	\$29.77	\$327.50	C
Cancellations within 24 hours (50% of quoted fee) - per hour	\$37.27	\$3.73	\$41.00	C
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$111.36	\$11.14	\$122.50	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$148.86	\$14.89	\$163.75	
Cleaning Fee	\$61.82	\$6.18	\$68.00	E

Library Meeting Room 1

Free for Members - up to 3 hours

Library Members - Up to 3 Hours			FREE	
Up to 3 hours – Visitor & Business use	\$9.55	\$0.95	\$10.50	C

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Library Meeting Room 1 [continued]

1 Day during Business Hours	\$69.55	\$6.95	\$76.50	C
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$4.77	\$0.48	\$5.25	
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$34.77	\$3.48	\$38.25	E

Library Meeting Room 2 (Community Room)

Community Organisations - Up to 3 Hours			FREE	
Business Users - Per Hour	\$34.55	\$3.45	\$38.00	C
Business Users - Up to 3 Hours	\$104.55	\$10.45	\$115.00	C
1 Day During Business Hours	\$139.09	\$13.91	\$153.00	C
Cancellations within 24 hours (50% of quoted fee) - per hour	\$17.27	\$1.73	\$19.00	E
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$52.27	\$5.23	\$57.50	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$69.55	\$6.95	\$76.50	E

Denman Library Community Room

Community Organisations - Up to 3 Hours			FREE	C
Business Users - Per Hour	\$34.55	\$3.45	\$38.00	C
Business Users - Up to 3 Hours	\$104.55	\$10.45	\$115.00	C
1 Day During Business Hours	\$139.09	\$13.91	\$153.00	C

Local Studies Room

1 Day During Business Hours	\$148.64	\$14.86	\$163.50	C
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STEM Innovation Room Hire

Per Hour	\$74.55	\$7.45	\$82.00	E
Up to 3 Hours	\$223.18	\$22.32	\$245.50	E
1 Day during Business Hours	\$297.73	\$29.77	\$327.50	
Cancellations within 24 hours (50% of quoted fee) - per hour	\$37.27	\$3.73	\$41.00	E
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$111.36	\$11.14	\$122.50	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$148.86	\$14.89	\$163.75	
Cleaning Fee	\$61.82	\$6.18	\$68.00	E

Casual Hirer's Insurance

Insurance for Casual Hire of Council facilities	\$25.00 Including GST Casual Hirer's are responsible for the first \$1000 (excess) of any claim, in the case of any loss or damage.	E
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Private Works

Section 67 LGA 1993

Labour costs	Labour costs (including on-costs) plus 40% + 10% GST	E
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Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Private Works [continued]

Plant costs	Plant costs (including on-costs) plus 40% + 10% GST			E
Stores and materials costs	Stores and materials costs (including on-costs) plus 40% + 10% GST			E

Property - Transfer Listing

Annual Listing	\$193.50	\$0.00	\$193.50	D
Monthly Listing	\$27.00	\$0.00	\$27.00	D

Public Gates/Grid

Application – Roads Act 1993 – Div. 2 Part 9	\$379.00	\$0.00	\$379.00	E
Inspection	\$379.00	\$0.00	\$379.00	E
2 inspections included				
Additional reinspection	\$193.50	\$0.00	\$193.50	E

Roads

Occupancy Fees - Work Zones

Work zones and temporary structures within Road Reserves

Rural Areas - per m2

First 15 weeks	\$1.20	\$0.00	\$1.20	E
15 to 30 weeks	\$1.80	\$0.00	\$1.80	E
Over 30 weeks	\$3.60	\$0.00	\$3.60	E

Residential - per m2

First 15 weeks	\$1.80	\$0.00	\$1.80	E
15 to 30 weeks	\$3.60	\$0.00	\$3.60	E
Over 30 weeks	\$7.20	\$0.00	\$7.20	E

Tourist Area and/or Industrial Area - per m2

First 15 weeks	\$3.60	\$0.00	\$3.60	E
15 to 30 weeks	\$7.20	\$0.00	\$7.20	E
Over 30 weeks	\$14.40	\$0.00	\$14.40	E

CBD - per m2

First 15 weeks	\$7.20	\$0.00	\$7.20	E
15 to 30 weeks	\$11.40	\$0.00	\$11.40	E
Over 30 weeks	\$23.40	\$0.00	\$23.40	E

Other

Fee	Subject of quote			E
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Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Assessment fee further to above charges

Fee	\$624.00	\$0.00	\$624.00	E
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S138 Roads Act - Road Opening Permit

Footways	\$188.00	\$0.00	\$188.00	E
Residential Driveway Crossing with Existing K & G	\$188.00	\$0.00	\$188.00	E
Residential Driveway Crossing with no Existing K & G	\$385.50	\$0.00	\$385.50	E
Rural driveway crossing	\$456.50	\$0.00	\$456.50	E
Commercial Driveway Crossing	\$456.50	\$0.00	\$456.50	E
Activities on Road Reserves	\$188.00	\$0.00	\$188.00	E
Stock on Road Reserves (grazing)	\$82.00	\$0.00	\$82.00	E
Road Restoration – (Bitumen Surface)			As per quote	E
Design by Council – Driveways or other Infrastructure			As per quote	E
Third Party Works Impacting Road Reserves			As per quote	E
Works Enabling Deed			As per quote	E

Works Enabling Deed

Major works on road reserves- for projects undertaken through development and/or where assets are transferred to Council.	As per quote, Labour cost (including on-costs) plus 10% GST	E
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Closure of a Public Road

Additional Costs: All additional costs to Council such as but not limited to Fees to NSW Land Registry Services, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant.

Preliminary Investigation Fee	\$977.00	\$0.00	\$977.00	E
Roads Act 1993 Part 4 Standard 9 hours				
Processing Fee for closure	\$1,988.50	\$0.00	\$1,988.50	E
Standard 20 hours				
Additional Costs	Additional hours in excess of the maximum hours stated will be charged at \$70.00/hr (plus GST)			E

All additional costs to Council such as but not limited to Fees to NSW Land Registry Services, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant.

Restricted Access (Over size/ Over mass) Vehicle Approval

Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law

Permit fee	As prescribed by NHVR			n/a
Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law				
Route assessment – as per 3rd party quote			As per quote	E
Plus administration fee	\$199.00	\$0.00	\$199.00	E
Review of route assessment	\$324.00	\$0.00	\$324.00	E
Observation if required (Additional fee apply for over 4 hours)	\$385.50	\$0.00	\$385.50	E

Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)

Construction cost of Kerb & Gutter per 1.m	\$374.00	\$0.00	\$374.00	E
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Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1) [continued]

Construction cost of Footpath per sq.m	\$326.00	\$0.00	\$326.00	E
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Shows and Events - at council grounds and facilities

Events on Council grounds – Day & Night - 24 Hours	\$1,201.36	\$120.14	\$1,321.50	E
1 Day Hire				
Events on Council grounds – Day or Night - 12 Hours	\$812.27	\$81.23	\$893.50	E
Subsequent hire per day				
Refundable deposit	\$1,021.36	\$102.14	\$1,123.50	E
*Subject to condition inspection				

Security Bonds

Traffic Management Bond Administration Fee	\$286.00	\$0.00	\$286.00	E
Security Bond - For Damage to Public Infrastructure	For occupation < 1 week, minimum \$2,000 Each For occupation > 1 week, to be quoted			E
Plant & Equipment Occupation (Standing Plant) within Road Reserve including CBD Bond	\$2,000.00	\$0.00	\$2,000.00	E
Note this is different from physical works on the road reserve				
Works on Road Reserve - Located within CBD - General Bond	\$10,000.00	\$0.00	\$10,000.00	E
This Bond is applied where works require the use of heavy plant, equipment and or scaffolding within the road reserve within the CBD				
Works within Road Reserve - Location other than CBD - General Bond	\$2,000.00	\$0.00	\$2,000.00	E
This bond may be applied where works require the use of heavy plant, equipment and or scaffolding within the road reserve outside of the CBD.				
Large events and large events within Olympic Park and Ogilvie Street Denman	\$2,000.00	\$0.00	\$2,000.00	E
This bond may be applied where a bump in and out requires the use of large vehicles/forklifts etc. and/or where there is a possibility of Council assets being damaged.				

Sporting Fees

Casual Hirer

Booking – minimum 2 hours	\$156.64	\$15.66	\$172.30	E
Field Hire – Per Day	\$364.55	\$36.45	\$401.00	C
Field Hire – Per Half-Day	\$313.18	\$31.32	\$344.50	C
Canteen Hire	\$125.45	\$12.55	\$138.00	C

Regular Users - per registered player - per season

Seniors (18 years and over)	\$40.00	\$4.00	\$44.00	C
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 12 month Licence Agreement	\$549.55	\$54.95	\$604.50	C
Extra charge for lighting if used - \$50.00				
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 6 month Licence Agreement	\$364.55	\$36.45	\$401.00	C

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Aquatic Centres

Muswellbrook and Denman

Turnstile

Single Entry (all)	\$4.55	\$0.45	\$5.00	D
Five years and under (swimming)	\$1.82	\$0.18	\$2.00	D
Concession	\$4.09	\$0.41	\$4.50	D
Family Up to 2 adults and 5 Children)	\$16.82	\$1.68	\$18.50	D
Spectator Fee	\$1.82	\$0.18	\$2.00	D
Swim/Sauna/Spa (combo entry) Adult	\$11.82	\$1.18	\$13.00	E
Swim/Sauna/Spa (combo entry) Concession	\$9.09	\$0.91	\$10.00	E
Shower Fee	\$1.82	\$0.18	\$2.00	E

20 Visit Pass

Aquatic Centre (20 entries)	\$77.73	\$7.77	\$85.50	D
Aquatic Centre Concession (20 entries)	\$58.18	\$5.82	\$64.00	D
Adult Visit Spa Sauna (20 entries)	\$136.36	\$13.64	\$150.00	
Adult Visit Spa Sauna Concession (20 entries)	\$109.09	\$10.91	\$120.00	E

Year Pass

Pass Access to Both Facilities including Sauna/Spa

Adult Pass	\$363.64	\$36.36	\$400.00	D
Concession	\$318.18	\$31.82	\$350.00	D
Family	\$727.27	\$72.73	\$800.00	D
Up to 2 adults and 5 children				
Annual Direct Debit Family Swim Pass	\$37.50 incl. GST - Per Fortnight			E

6 month Pass

Adult Pass	\$227.27	\$22.73	\$250.00	D
Concession	\$181.82	\$18.18	\$200.00	D
Family	\$436.36	\$43.64	\$480.00	D

Corporate Membership

Corporate Gym Membership - Per Visit	\$9.09	\$0.91	\$10.00	E
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School Groups

School Groups (>1 hour)	\$3.64	\$0.36	\$4.00	D
Supervising staff, carers and trainers			No Charge	D
Group Booking – per child	\$10.00	\$0.00	\$10.00	E

Pool Space Hire

Hire of Pool Lane	\$29.09	\$2.91	\$32.00	D
Exclusive Hire of Indoor Pool (8 hours)	\$3,285.00	\$328.50	\$3,613.50	D
Each additional hour	\$306.36	\$30.64	\$337.00	D

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Pool Space Hire [continued]

Exclusive hire of Outdoor Pool (8 hours)	\$1,799.55	\$179.95	\$1,979.50	D
Each additional hour	\$306.36	\$30.64	\$337.00	D

Swimming Club

Swim Club Juniors under 18 years old

Training nights and club events	\$3.64	\$0.36	\$4.00	D
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Learn to Swim

Booked per term payable in advance – non refundable	\$18.50	\$0.00	\$18.50	D
Private Lessons – 1 person per class	\$53.50	\$0.00	\$53.50	D
Booked per term, payable in advance - non refundable				

School Learn to Swim

Private Lessons

Price vary depending on the number of weeks per term.

Class times and day are determined after your application has been received

Swim Fitness

Adult – Non Member Single	\$16.82	\$1.68	\$18.50	D
Adult – Member Single	\$12.27	\$1.23	\$13.50	D
Child up to 16 years – Non Member Single	\$11.36	\$1.14	\$12.50	D
Child up to 16 years – Member Single	\$7.27	\$0.73	\$8.00	D

10 Visit Pass

Program Activities / 10 Visit Pass

Aqua Aerobics/Zumba – Member	\$95.45	\$9.55	\$105.00	E
Active Over 50s	\$63.64	\$6.36	\$70.00	E

20 Visit Pass

Adult Swim Fit – Member	\$194.55	\$19.45	\$214.00	E
Adult Swim Fit – Non Member	\$262.73	\$26.27	\$289.00	E
Child Swim Fit – Member	\$130.45	\$13.05	\$143.50	E
Child Swim Fit – Non Member	\$204.09	\$20.41	\$224.50	E

Other

Giant inflatable	\$227.27	\$22.73	\$250.00	D
Pool Room Hire – per hour	\$45.45	\$4.55	\$50.00	D
Pool Room Hire – per day	\$318.18	\$31.82	\$350.00	D

Denman Only Season Pass

Adult Pass	\$163.64	\$16.36	\$180.00	E
Concession	\$118.18	\$11.82	\$130.00	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Denman Only Season Pass [continued]

Family	\$295.45	\$29.55	\$325.00	
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Muswellbrook Fitness Centre

Gym

Gym Joining Fee	\$40.91	\$4.09	\$45.00	
Gym single entry	\$18.18	\$1.82	\$20.00	D
Gym concession/student	\$15.00	\$1.50	\$16.50	D

Gym - 20 Visit Pass

Gym (20 entries)	\$200.00	\$20.00	\$220.00	C
Gym Concession (20 entries)	\$154.55	\$15.45	\$170.00	C

Gym Direct Debit

This Fee is a fortnightly Direct Debit

Adult	\$33.18	\$3.32	\$36.50	D
Concession	\$26.36	\$2.64	\$29.00	D
Family	\$59.09	\$5.91	\$65.00	D

Gym & Swim Direct Debit

This Fee is a fortnightly Direct Debit

Adult	\$43.64	\$4.36	\$48.00	D
Concession	\$34.09	\$3.41	\$37.50	D
Family	\$70.00	\$7.00	\$77.00	D

Upfront 1 month Gym

Adult	\$72.73	\$7.27	\$80.00	D
Concession	\$63.64	\$6.36	\$70.00	D
Family	\$127.27	\$12.73	\$140.00	D

12 months Upfront Gym

Adult	\$845.45	\$84.55	\$930.00	D
Concession	\$668.18	\$66.82	\$735.00	D
Family	\$1,545.45	\$154.55	\$1,700.00	D

12 months Upfront Gym & Swim

Adult	\$1,045.45	\$104.55	\$1,150.00	D
Family	\$2,091.36	\$209.14	\$2,300.50	E

Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Muswellbrook Shire Libraries

Borrowers

Membership			FREE	D
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Binding Documents (A4 only)

Up to 65 Sheets	\$6.82	\$0.68	\$7.50	E
Up to 120 sheets	\$9.09	\$0.91	\$10.00	E
Up to 240 sheets	\$12.27	\$1.23	\$13.50	E

Holds and Reservations

Within Muswellbrook Shire Libraries			Nil	E
Inter Library Loan Requests	\$6.36	\$0.64	\$7.00	E
Inter Library Loan Requests (pensioners and school students)	\$3.18	\$0.32	\$3.50	E
Local Inter-Library Loan	\$3.18	\$0.32	\$3.50	E
ILRS Charges passed on when Library charged per request	\$32.40	\$0.00	\$32.40	E
ILRS Charges passed on for Electronic Delivery	\$19.18	\$1.92	\$21.10	E

Laminating

60 x 95mm pouch	\$1.36	\$0.14	\$1.50	E
216mm x 303mm pouch (A4)	\$2.73	\$0.27	\$3.00	E
203 x 426mm pouch (A3)	\$5.00	\$0.50	\$5.50	E

Digital Readers

Technology Hire (e-readers, tablets, Daisy readers)			FREE	n/a
Replacement Fee	\$520.91	\$52.09	\$573.00	E

Lost and Damaged Material

Processing Fee	\$7.50	\$0.00	\$7.50	E
Borrowers Card	\$2.50	\$0.00	\$2.50	E

Overdues

1st Notice and Final Notice	\$4.50	\$0.00	\$4.50	E
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Photocopying

B/W – A4	\$0.27	\$0.03	\$0.30	E
Colour – A4	\$0.64	\$0.06	\$0.70	E
B/W – A3	\$0.64	\$0.06	\$0.70	E
Colour – A3	\$0.91	\$0.09	\$1.00	E

Scanning

Per Scan – 10 pages or less	\$0.91	\$0.09	\$1.00	E
Per Scan – more than 10 pages	\$1.82	\$0.18	\$2.00	E

Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Waste Management Facilities

Muswellbrook Waste Management Facility, Denman Transfer Station.

Where applicable, disposal fees are inclusive of the NSW Waste & Environment Levy at the Regional Levy Area rate for the current financial year, as required by the Protection of the Environment Operations (Waste) Regulation 2014.

Special Wheelie Bin Collection Fees

Collection of Wheelie Bin other than Scheduled Collection

Wheelie bins need to be placed at the kerbside by 6am for collection. If your bin is out late, you may request a special collection, the following fees apply.

Replacement of Damaged/Lost Wheelie Bin

Red Lid Bin	\$74.00	\$0.00	\$74.00	E
Yellow Lid Bin	\$90.00	\$0.00	\$90.00	E
Green Lid Bin	\$90.00	\$0.00	\$90.00	E
Reinstatement of Removed Bin Due to Contamination	\$45.00	\$0.00	\$45.00	E

Disposal Fees - Muswellbrook Waste and Recycling Facility

Mixed Waste

General solid waste (putrescible & non-putrescible)	Cost	GST	Total	E
	Gate fee	260.00	26.00	286.00
	NSW Waste Levy	94.00	00.00	94.00
	Total Price	354.00	26.00	\$380.00

Domestic recyclables - Muswellbrook Shire origin only

Commingled Recyclables	FREE for glass, plastic bottles, steel and aluminium cans, paper and cardboard, plastic containers only.				n/a
<ul style="list-style-type: none">• Plastic bottles and food containers• Glass bottles• Paper and cardboard• Aluminium cans• Steel cans					
Bulk Corrugated Cardboard		Cost	GST	Total	E
	Gate fee	1.82	0.18	2.00	
	NSW Waste Levy	94.00	0.00	94.00	
	Total Price	95.82	0.18	\$96.00	

Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Bricks & Concrete

Steel reinforced concrete per tonne	Cost	GST	Total	E
Gate fee	260.00	26.00	286.00	
NSW Waste Levy	94.00	0.00	94.00	
Total Price	354.00	26.00	\$380.00	
Clean concrete or rubble, non-reinforced, per tonne	Cost	GST	Total	E
Gate fee	141.82	14.18	156.00	
NSW Waste Levy	94.00	0.00	94.00	
Total Price	235.82	14.18	250.00	

Green Waste

Green waste per tonne	Cost	GST	Total	E
Gate fee	91.82	9.17	101.00	
NSW Waste Levy	94.00	0.00	94.00	
Total Price	185.82	9.17	195.00	

Green Waste consists of branches, grass, leaves, plants, loppings, tree trunks, tree stumps and similar materials and includes any mixture of those materials.

Whitegoods

Refrigerators, freezers & air conditioners	\$40.91	\$4.09	\$45.00	E
Refrigerators, freezers & air conditioners with CFC degassing certificate	FREE if proof of CFC gas capture by an accredited service provider is supplied.			E

Scrap Metal

Scrap Metal recycling			FREE	E
Car Bodies - ID required	\$51.82	\$5.18	\$57.00	E

Community Recycling Centre

Household Problem Wastes - domestic quantities only			FREE	E
<ul style="list-style-type: none"> Gas bottles (including propane) Fire extinguishers Paint (water or oil based) Waste motor or cooking oil Fluorescent tubes and globes Aerosol cans Electronic items Household batteries Smoke detectors Automotive batteries 				

Tyres - off Rims

Passenger Tyre (or smaller)	\$9.55	\$0.95	\$10.50	E
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Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Tyres - off Rims [continued]

Light Truck or 4WD Tyre	\$15.45	\$1.55	\$17.00	E
Truck Tyre	\$27.27	\$2.73	\$30.00	E
Tractor Tyre	\$54.55	\$5.45	\$60.00	E
Earthmoving Tyre	\$159.09	\$15.91	\$175.00	E

Tyres - on Rims

Passenger Tyre (or smaller)	\$18.18	\$1.82	\$20.00	E
Light Truck or 4WD Tyre	\$22.73	\$2.27	\$25.00	E
Truck Tyre	\$45.45	\$4.55	\$50.00	E

Excavated Natural Material (Clean Soil)

Clean soil, per tonne or part thereof	Cost	GST	Total	E
	Gate fee	14.55	1.45	16.00
	NSW Waste Levy	94.00	0.00	94.00
	Total Price	108.55	1.45	110.00

Virgin excavated natural materials means natural (such as clay, gravel, sand, soil or rock fines) that has been excavated or quarried from areas that are not contaminated with manufactured chemicals, or with process residues, as a result of industrial, commercial, mining or agricultural activities and that does not contain sulfidic ores or soils, or any other waste, and, includes excavated natural material as may be approved from time to time by a notice published in the *NSW Government Gazette*.

Timber, Timber Pallets

Treated timber – contaminated, painted or mixed with other materials (per tonne)	Cost	GST	Total	E
	Gate fee	260.00	26.00	286.00
	NSW Waste Levy	94.00	0.00	94.00
	Total Price	354.00	26.00	380.00
Clean Wood Waste	Cost	GST	Total	E
	Gate fee	91.82	9.18	101.00
	NSW Waste Levy	94.00	0.00	94.00
	Total Price	185.82	9.18	\$195.00

Wood Waste means timber offcuts, wooden crates, wooden packaging, wooden pallets, wood shavings and similar materials, and includes any mixture of those materials but does not include wood treated with chemicals such as copper chrome arsenate (CCA), high temperature creosote (HTC), pigmented emulsified creosote (PEC) and light organic solvent preservative (LOSP).

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Dead Animals (RSPCA Exempt)

Dog/Cat	Cost	GST	Total	E
Gate fee	20.34	2.02	22.36	
NSW Waste Levy	5.64	0.00	5.64	
Total Price	25.98	2.02	28.00	
Sheep/Goat	Cost	GST	Total	E
Gate fee	40.34	4.02	44.36	
NSW Waste Levy	5.64	0.00	5.64	
Total Price	45.98	4.02	50.00	
Horse/Cattle (by prior arrangement)	Cost	GST	Total	E
Gate fee	97.10	9.70	106.80	
NSW Waste Levy	28.20	0.00	28.20	
Total Price	125.30	9.70	135.00	
Booking required 24hrs notice				
Native Animals			FREE	n/a

Asbestos

Asbestos wrapped and labelled – per tonne, booking required	Cost	GST	Total	E
Gate fee	178.18	17.82	196.00	
NSW Waste Levy	94.00	0.00	94.00	
Total Price	272.18	17.82	290.00	
Abestos means the fibrous form of those minerals silicates tha belong to the serpentine or amphibole groups of rock-forming minerals, inlcuding actinolite (brown asbestos), anthophyllite, chrysotile (white asbestos), crocidolite (blue asbestos) and tremolite. Asbestos waste means any waste that contains asbestos.				
Asbestos burial per tonne (loads over 1 tonne, once per day)	\$209.09	\$20.91	\$230.00	E

Mattress Recycling

Mattress or base, per each item	Cost	GST	Total	E
Gate fee	35.78	3.58	39.36	
NSW Waste Levy	5.64	0.00	5.64	
Total Price	41.42	3.58	45.00	

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Products & Services

Issue of Weighbridge Certificate

Vehicles up to and including 3 Tonne	\$28.18	\$2.82	\$31.00	E
Each Tonne over 3 Tonne	\$2.82	\$0.28	\$3.10	E

Recovered Goods

Reuse Shop items	Prices as marked	E
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Garden Products

Garden Improver 15kg bag	\$5.45	\$0.55	\$6.00	E
Processed garden organics - pasteurised mulch	\$40.91	\$4.09	\$45.00	E
Pasteurised Mulch is recycled garden organics which have been processed to achieve pasteurisation.				
Processed garden organics - matured compost	\$54.55	\$5.45	\$60.00	E
Matured Compost is recycled organics pasteurised and matured, that has passed laboratory testing against the specifications outlined in the Australian Standard AS4454.				
Processed clean timber - woodchip mulch	\$106.82	\$10.68	\$117.50	E
Woodchip Mulch is clean timber waste shredded into woodchips.				

Disposal Fees - Denman Transfer Station (Domestic Waste Only)

Domestic Mixed Waste

Cars, Station Wagons and wheelie bins	Cost	GST	Total	E
	Gate fee	11.24	1.12	
	NSW Waste Levy	5.64	0.00	
	Total Price	16.88	1.12	
			18.00	
Vans, utilities, trailers	Cost	GST	Total	E
	Gate fee	38.00	3.80	
	NSW Waste Levy	28.20	0.00	
	Total Price	66.20	3.80	
			70.00	

Domestic Recyclable Materials - Muswellbrook Shire origin only

Commingled Recyclables - domestic quantities only	FREE	n/a
<ul style="list-style-type: none"> • Plastic bottles and food containers • Glass bottles • Paper and cardboard • Aluminium cans • Steel cans 		

Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Domestic Green Waste

Cars, Station Wagons and wheelie bins	Cost	GST	Total	E
Gate fee	9.42	0.94	10.36	
NSW Waste Levy	5.64	0.00	5.64	
Total Price	15.06	0.94	16.00	
Vans, utilities, trailers	Cost	GST	Total	E
Gate fee	28.91	2.89	31.80	
NSW Waste Levy	28.20	0.00	28.20	
Total Price	57.11	2.89	\$60.00	

Whitegoods

Refrigerators, freezers and air conditioners	\$40.91	\$4.09	\$45.00	E
Refrigerators, freezers and air conditioners with CFC degassing certificate	FREE if proof of CFC gas capture by an accredited service provider is supplied.			E

Scrap Metal

Scrap Metal, domestic quantities only	FREE	E
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Waste Oil

Domestic quantities only	FREE	E
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E-Waste

Domestic quantities only	FREE	E
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Tyres - off Rims

Denman - limit of 5 per transaction

Passenger Tyre (or smaller)	\$9.55	\$0.95	\$10.50	E
Light Truck or 4WD Tyre	\$15.45	\$1.55	\$17.00	E

Tyres - on Rims

Denman - limit of 5 per transaction

Passenger Tyre (or smaller)	\$18.18	\$1.82	\$20.00	E
Light Truck or 4WD Tyre	\$22.73	\$2.27	\$25.00	E

Water and Sewer Fees and Charges

Water Connection Fees

New Services (no existing service pipe)

New services (no existing service pipe)	Commercial Rate	E
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Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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New Services (connect to existing service pipe)

20mm water meter complete with dual check valve	\$423.50	\$0.00	\$423.50	E
25mm water meter complete with dual check valve	\$638.54	\$0.00	\$638.54	E
Rural Water Connection (Conditions Apply)			Commercial Rate	E

Other Services

Disconnection of Water Meter at Service (service capped)	\$285.72	\$0.00	\$285.72	E
Disconnection of Water Service at Main	\$1,099.19	\$0.00	\$1,099.19	E

Reconnection (following disconnection) normal working hours

Reconnection of Water Meter at Service (following disconnection)	\$381.36	\$0.00	\$381.36	E
Removal of water restriction device on water meters	\$201.08	\$0.00	\$201.08	E

Backflow Prevention

Backflow prevention devices on existing commercial/industrial services

Water Meter Testing

Local Government (General) Regulation 2005. Section 158

Special Reading Fee	\$175.66	\$0.00	\$175.66	E
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Test Fee

If meter not reading correctly - Test fee is refundable.

Test Fee – 20, 25 and 32mm service @ 4 Flow Rates	\$527.29	\$0.00	\$527.29	E
Test Fee – 20, 25 and 32mm service @ 6 Flow Rates	\$555.24	\$0.00	\$555.24	E
Test Fee – 40mm service @ 4 Flow Rates	\$610.60	\$0.00	\$610.60	E
Test Fee – 40mm service @ 6 Flow Rates	\$638.55	\$0.00	\$638.55	E
Test Fee – 50mm and greater			Commercial Rate	E

Transfer location at owners request

Includes raising service

Transfer location at owners request (includes raising service) – Residential/Industrial/Commercial			Commercial Rate	E
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Water Flow/Pressure Investigation

Fire Flow Investigation	\$655.21	\$0.00	\$655.21	E
Testing Max/Min Pressure supplied (at property service line only)	\$372.69	\$0.00	\$372.69	E

Water Sales

Tanker Sales (per kilolitre)

Muswellbrook	\$4.18	\$0.00	\$4.18	E
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Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Hire of Metered Hydrant

Security Deposit (refundable subject to payment of outstanding charges)	\$2,067.18	\$0.00	\$2,067.18	E
Hire charge (per month or part thereof)	\$81.95	\$8.19	\$90.14	E
Water Consumption	\$5.89	\$0.00	\$5.89	E

Bulk Water Filling Stations

Muswellbrook and Denman - not available at Sandy Hollow

Filling Stations (Muswellbrook and Denman only)	\$3.89 per kilolitre	E
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Water Management Act Approval

Application for Notice of Requirement for single dwelling & dual occupancy	\$148.35	\$0.00	\$148.35	E
Application for Compliance Certificate for single dwelling & dual occupancy	\$148.50	\$0.00	\$148.50	E
Application for Notice of Requirement for all other developments	\$357.09	\$0.00	\$357.09	E
Application for Compliance Certificate for all other developments	\$357.09	\$0.00	\$357.09	E
Inspection of Works (determined in Notice of Requirement) per inspection	\$234.60	\$0.00	\$234.60	E

Sewerage Fees

Provision of New Sewer Junction

Provision of new sewer junction	Commercial Rate	E
Sewer Extension (Commercial)	Commercial Rate	E
Raising/Lowering Manhole (new development)	Commercial Rate	E
(No fee for raising manholes associated with residential landscaping work less than 500mm - commercial rates apply above 500mm)		

Sewer and Water Headworks

*Headworks (Developer) charges are required to supplement existing major infrastructure in order to meet the demands of new development and maintain existing levels of service.

Headworks infrastructure with regard to water and sewerage are as follows:

Water: Intakes, Treatment Plants, Reservoirs, Pumping Station and Trunk Mains.

Sewerage: Treatment Plants, Pump Stations, Rising Mains and Trunk Mains.

These charges are calculated according to a method specified by IPART and based on the Developer Servicing Plan for areas.

Local Government Act 1993 Section 404(1)

Water Headworks – all areas (per ET – equivalent tenement)	\$8,839.50	\$0.00	\$8,839.50	E
Sewer Headworks – all areas (per ET – equivalent tenement)	\$6,862.80	\$0.00	\$6,862.80	E

Trade Waste Applications

See Environmental Services - Trade Waste Applications

Name	Year 23/24			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

Environmental Services Fees and Charges - Fees associated with development

Development Application

For land use & building activities - maximum determined under EP&A Regulation 2021

Fee unit is \$107.28

General Fees

Less than \$5,000	1.29 fee unit	A
\$5,001 – \$50,000	1.98 fee unit plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost	A
\$50,001 – \$250,000	4.12 fee unit plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost over \$50,000	A
\$250,001 – \$500,000	13.56 fee unit plus an additional \$2.34 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000	A
\$500,001 – \$1,000,000	20.41 fee unit plus an additional \$1.64 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000	A
\$1,000,001 – \$10,000,000	30.58 fee unit plus an additional \$1.44 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000	A
More than \$10,000,000	185.65 fee unit plus an additional \$1.19 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000	A
Development involving the erection of a dwelling-house with an estimated construction cost of \$100,000 or less	5.32 fee unit	A
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	3.33 fee unit	A

DA Subdivision Fees

No new Roads plus \$ per additional lot	3.86 fee unit plus \$53 per additional lot	A
New Roads plus \$ per additional lot	7.77 fee unit plus \$65 per additional lot	A
Strata plus \$ per additional lot	3.86 fee unit plus \$65 per additional lot	A

Designated Developments (in addition to fees above)

Fee	10.76 fee unit	A
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Prelodgement Meeting

Fee	\$318.18	\$31.82	\$350.00	E
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Construction Certificate

Class 10b excluding swimming pools per Certificate	\$636.36	\$63.64	\$700.00	E
Swimming Pools < 40kL per application	\$681.82	\$68.18	\$750.00	E
Swimming Pools > 40KL per application	\$772.73	\$77.27	\$850.00	E
Class 10(a) Buildings < 100 m2	\$772.73	\$77.27	\$850.00	E
Class 10(a) Buildings > 100 m2	\$818.18	\$81.82	\$900.00	E
Class 1 Buildings < 200 m2	\$1,454.55	\$145.45	\$1,600.00	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Construction Certificate [continued]

Class 1 buildings 200-400 m2	\$1,636.36	\$163.64	\$1,800.00	E
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	\$1,818.18	\$181.82	\$2,000.00	E
Class 2-9 Buildings < 500 m2	\$2,272.73	\$227.27	\$2,500.00	E
Class 2-9 Buildings > 2000 m2 or rise in stories > 2			As per quote	E
Class 2-9 Buildings 500-2000 m2	\$2,727.27	\$272.73	\$3,000.00	E
Any class of building where a performance solution is proposed			As per quote	E

Other Construction Certificates

Subdivision/Roads and Drainage

Stormwater Drainage /m	\$7.73	\$0.77	\$8.50	E
Roads per lane /m	\$6.36	\$0.64	\$7.00	E
Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc)			Quotation	E
OR Full cost recovery for service in addition to above fee where referred to external party for determination			Full Cost Recovery	E

Modification of Construction Certificate

Minor* Modification (post determination)		50% original fee	E
* to be considered minor a maximum of 3 elements of the construction works may be amended			
Minor* Modification of Application (prior to determination)		30% original fee	E
* to be considered minor a maximum of 3 elements of the construction works may be amended. (This fee does not apply to situations where the modification is required due to a request for information.)			
Other Modification of Application (prior to determination)		50% original fee	E
(This fee does not apply to situations where the modification is required due to a request for information.)			
Other Modification (post determination)		75% original fee	E

Subdivision - Resubmission

Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) – with amendments		25% original fee	E
Resubmission of Construction Certificate of Subdivision Roads and Drainage - with amendments		50% original fee	E

Other

The fee payable for the lodgement of a certificate on the planning portal		0.40 fee unit	A
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Occupation Certificate

Registration of certificate on planning portal.	\$40.00	\$0.00	\$40.00	A
Occupation Certificate (Class 10a buildings)	\$109.09	\$10.91	\$120.00	E
Occupation Certificate (Class 1a Buildings)	\$163.64	\$16.36	\$180.00	E
Occupation Certificate (Class 2-9 buildings including change of use)	\$227.27	\$22.73	\$250.00	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Complying Development Fee

General Fees

Pre-lodgement fee for CDC (where a proposal cannot be complying development, this fee will be deducted from the cost of a construction certificate application lodged with Council)	\$363.64	\$36.36	\$400.00	E
Class 10b excluding swimming pools	\$772.73	\$77.27	\$850.00	E
Swimming Pools > 40kL	\$863.64	\$86.36	\$950.00	E
Swimming Pools > 40kL	\$954.55	\$95.45	\$1,050.00	E
Class 10(a) Buildings < 100 m2	\$1,090.91	\$109.09	\$1,200.00	E
Class 10(a) Buildings > 100 m2	\$1,136.36	\$113.64	\$1,250.00	E
Class 1 Buildings < 200 m2	\$2,272.73	\$227.27	\$2,500.00	E
Class 1 Buildings 200-400 m2	\$2,454.55	\$245.45	\$2,700.00	E
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	\$2,727.27	\$272.73	\$3,000.00	E
Class 2-9 Buildings < 500 m2	\$3,181.82	\$318.18	\$3,500.00	E
Class 2-9 Buildings 500-2000 m2	\$3,636.36	\$363.64	\$4,000.00	E
Class 2-9 Buildings > 2000 m2 or rise in stories > 2			As per quote	E
Any class of building where a performance solution is proposed			As per quote	E
OR Full cost recovery for service in addition to above fee where referred to external party for determination			Full Cost Recovery	E

Modification of Complying Development Certificate Application

Other Modification of Application (prior to determination)	50% original fee	E
(This fee does not apply to situations where the modification is required due to a request for information.)		
Minor* Modification (post determination)	50% original fee	E
* to be considered minor a maximum of 3 elements for the works may be amended		
Other Modification (post determination)	75% original fee	E
(This fee does not apply to situations where the modification is required due to a request for information.)		
Minor* Modification of Application (prior to determination)	30% original fee	E
* to be considered minor a maximum of 3 elements of the works may be amended (This fee does not apply to situations where the modification is required due to a request for information.)		

Resubmission

Resubmission of Complying Development (Following previous refusal) – no amendments	50% original fee	E
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Other

Registration of Complying Development Certificate on planning portal	0.36 fee unit	A
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Compliance Inspections (Construction Stages)

Cost Per Inspection (or re-inspection)	\$181.82	\$18.18	\$200.00	E
Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection			Quotation	E
Based on Inspection Test Plan (ITP) for subdivision .	\$181.82	\$18.18	\$200.00	E

Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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Planning Reform Fund Fee

Section 256A of the Environmental Planning and Assessment Regulation 2000

Section 266 of the Environmental Planning and Assessment Reg 2021	64c/\$1,000 minus \$5 (only applies to development over \$50,000)	A
Component of DA fee where cost of development is greater than \$50,000		

Integrated Development and Concurrence Fee

Section 252A & 253 of the Environmental Planning and Assessment Regulation 2000

Council processing fee (for each integrated referral required)	1.64 fee unit	A
Applications requiring concurrence (not assumed concurrence)	1.64 fee unit	A
Application referred to Design Review Panel	35.08 fee unit	A
Payable direct to each approval or concurrence body	3.74 fee unit	A
Cheque to be made out to concurrence authority		

Long Service Levy

Payable prior to release of Construction Certificate

Long Service Levy (Payable prior to release of Construction Certificate)	0.25% of Cost of Development for building works over \$250,000 in value	A
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Planning Proposals

Stage 1: Lodgement

Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	\$3,661.00	\$0.00	\$3,661.00	E
Category 2 – land area affected by PP is 1000sqm to 5 ha	\$6,101.50	\$0.00	\$6,101.50	E
Category 3 – land area affected by PP is over 5 ha	\$7,322.00	\$0.00	\$7,322.00	E

Stage 2: Gateway Determination

Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	\$4,882.00	\$0.00	\$4,882.00	E
Category 2 – land area affected by PP is 1000sqm to 5 ha	\$6,101.50	\$0.00	\$6,101.50	E
Category 3 – land area affected by PP is over 5 ha	\$12,203.50	\$0.00	\$12,203.50	E

Other

Specialist studies required by Gateway Determination			At Cost	E
PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time	\$2,440.50	\$0.00	\$2,440.50	E
Public hearing	\$2,440.50	\$0.00	\$2,440.50	E

Variation to Development Consent

Section 4.55 (1) Modification

Correction of a minor error, misdescription or miscalculation	0.83 fee unit	A
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Name	Year 23/24		Fee Type
	Fee (excl. GST)	Fee (incl. GST)	

Section 4.55 (1a) Modification

Minimal environmental impact (including Section 4.56)	Lesser of 7.54 fee unit or 50% original DA fee	A
The maximum fee for an application under Section 4.55 (1A) of the Act, or under Section 4.56 (1) of the Act in respect of a modification which, in the opinion of the consent authority, is of minimal environmental impact is 7.54 fee unit or 50% of the fee of the original DA, whichever is lesser.		

Section 4.55 (2) - other modifications

If the DA involved no building work	50% of DA Fee	A
if the original fee was less than \$100	50% of DA Fee	A
if the original application was for a dwelling house <\$100,000	2.22 fee units	A

If the original estimated cost of the development was:

Up to \$5,000	0.64 fee unit	A
\$5,001 – \$250,000	0.99 fee units plus an additional \$1.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5000	A
\$250,001 – \$500,000	5.85 fee units plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	A
\$500,001 – \$1,000,000	8.33 fee units plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	A
\$1,000,001 – \$10,000,000	11.54 fee units plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	A
More than \$10,000,000	55.40 fee units plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	A

Request for Review of Determination of a DA

Does not apply to complying, integrated or designated development

Plus advertising fees (as determined below and in accordance with DCP requirements)

No building or demolition work proposed in DA	50% of DA Fee	A
DA involves erection of dwelling < \$100,000	2.22 fee unit	A

If the original estimated cost on the DA was:

Up to \$5,000	0.64 fee unit	A
\$5,001 – \$250,000	1.00 fee unit plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the original estimated cost	A
\$250,000 – \$500,000	5.85 fee units plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,00	A
\$500,001 – \$1,000,000	8.33 fee units plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,00	A
\$1,000,001 – \$10,000,000	11.54 fee units plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	A

Name	Year 23/24 GST	Fee (excl. GST)	Fee (incl. GST)	Fee Type
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If the original estimated cost on the DA was: [continued]

More than \$10,000,001	55.40 fee units plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	A
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Advertising Fees

Notification Fee - Development Applications and Modifications to Development Consents (letters to neighbours and newspaper publication)

Giving Notice - Other

Integrated (advertised) development			12.92 fee unit	A
Clause 252 of EP&A Regulation 2000 - applies only to specific heritage, water and environmental DA's (full advertisement in paper)				
Prohibited Development			12.92 fee unit	A
Designated development			25.96 fee unit	A
Clause 252 of EP&A Regulation 2000 (full advertisement in paper)				
Community Participation Plan requires notice to be given (Type B development)	\$96.00	\$0.00	\$96.00	E
Community Participation Plant requires notice to be given (Type C development)	\$300.00	\$0.00	\$300.00	E
Modification Application requiring Notice	\$96.00	\$0.00	\$96.00	
Notification of Planning Agreement	\$300.00	\$0.00	\$300.00	A
Notification of Complying Development Certificate (in addition to application fees)	\$96.00	\$0.00	\$96.00	E
Section 85A (11) of the EP&A Regulation (includes advertisement in paper)				

Subdivision Certificate Application Fees

Including strata subdivision - to recover the costs of assessing and endorsing linen plans of subdivision under the Environmental Planning & Assessment Act or Strata Titles Act

Subdivision of land (per lot)	\$70.00	\$0.00	\$70.00	A
Includes boundary adjustments				
Strata (per lot)	\$70.00	\$0.00	\$70.00	A
Consolidation to provide one (1) lot	\$70.00	\$0.00	\$70.00	A
Plan checking fee for works as executed (per lot)	\$230.50	\$0.00	\$230.50	E
Administration fee for legal documents requiring execution by Council	\$250.00	\$0.00	\$250.00	E
Registration of Subdivision Certificate issued by private certifier	\$36.00	\$0.00	\$36.00	A

Naming of New Roads

Associated with subdivisions	\$399.00	\$0.00	\$399.00	E
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Water and Sewerage Connection Fees

See under heading "WATER AND SEWER FEES AND CHARGES"

Planning Certificates

Certificate Section 10.7 (2) per allotment (approx 5 day turnaround)	0.62 fee unit	A
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Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Planning Certificates [continued]

Urgency Fee for Section 10.7 (2) in addition to above (approx 2 day turnaround)	\$100.00	\$0.00	\$100.00	E
Certificate Section 10.7 (5) in addition to 10.7 (2)			0.94 fee unit	A
Certificate of Outstanding Notices (Section 735(a) of the Local Government Act and Schedule 5 of the Environmental Planning and Assessment Act)	\$120.00	\$0.00	\$120.00	A

Sewer Drainage Plan

No charge for owners or contractors

Cost per plan			0.62 fee unit	E
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Building Certificates

Building Certificate	\$250.00	\$0.00	\$250.00	A
Building Certificate not exceeding 200 Sq.M.	\$250.00	\$0.00	\$250.00	A
Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M	\$250 plus an additional \$0.50 per Sq.M. for each Sq.M. over 200			A
Building Certificate exceeding 2,000 Sq.M.	\$1,165 plus additional \$0.075 per Sq.M. for each Sq.M. over 2000			A
Reinspection Fee	\$90.00	\$0.00	\$90.00	A
Copy of a building certificate	\$13.00	\$0.00	\$13.00	A

Fire Safety

Approval to Burn Administration Fee	\$15.00	\$0.00	\$15.00	E
Fire Safety Inspection – Owner requested	\$260 per hour (minimum 1 hour)			E
Reinspection fee (Only applies if outstanding work has not been completed)	\$181.82	\$18.18	\$200.00	E

Shows and Events

Temporary Event - Food Preparation and Sales Application	\$100.00	\$0.00	\$100.00	E
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Request for Property Information

Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Dwelling Permissibility	\$250.00	\$0.00	\$250.00	E
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Flood Levels and associated flooding information	\$250.00	\$0.00	\$250.00	E
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response	\$250.00	\$0.00	\$250.00	E
Fee for certified copy of plan			0.62 fee unit	E
Fee for retrieval of historical records	\$120.00	\$0.00	\$120.00	E

Planning Portal Record Processing Fee (hard copy or digital records)

Less than 25 pages	\$25.00	\$0.00	\$25.00	E
25 to 50 pages	\$50.00	\$0.00	\$50.00	E
Over 50 pages			Not Accepted	

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Council Certificate Advice

Fee for council to certify satisfaction of a condition of consent or confirm construction plans are not inconsistent with DA approved plans	\$250.00	\$0.00	\$250.00	E
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Environmental Products

Compost Bins	\$58.18	\$5.82	\$64.00	D
Worm Farms	\$99.55	\$9.95	\$109.50	D

Rural Addressing

Supply of Rural Addressing Plates- per number (includes one inspection)	\$171.82	\$17.18	\$189.00	E
Replacement or additional plates (same number)	\$55.91	\$5.59	\$61.50	E
Reinspection Fee	\$171.82	\$17.18	\$189.00	E

Swimming Pool Certificates

Inspection and issue

Certificate of Compliance under Swimming Pools Act (including one inspection)	\$136.36	\$13.64	\$150.00	A
Re-inspection fee	\$90.91	\$9.09	\$100.00	A
Enter pool details into NSW Swimming Pool Register	\$9.09	\$0.91	\$10.00	A
Application for exemption	\$250.00	\$0.00	\$250.00	E

Environmental Health Inspections

Maintaining register and reporting to Govt. agencies and inspections

Registration or update of details of business under the Public Health Act or Food Act (excluding caravan parks and water carters)	\$0.00	\$0.00	\$0.00	
Underground Petroleum Storage Systems	\$173.00	\$0.00	\$173.00	A
Fees prescribed by the State - POEO Act			PRESCRIBED	A

Food Act

Annual Administration & Inspection Fee for Food Premises including fixed premises, mobile vending vehicles, home based businesses

Note: Definitions shown below fees

Annual Administration P3 Premises as classified in Food Authority (low risk)	\$180.00	\$0.00	\$180.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with 5 or less FTE staff	\$300.00	\$0.00	\$300.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – More than 5 but not more than 50 FTE staff	\$400.00	\$0.00	\$400.00	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Food Act [continued]

Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with more than 50 FTE staff	\$800.00	\$0.00	\$800.00	E
<p>Definition: Low risk, P3 businesses sell only foods that are non-potentially hazardous and pre packaged ie newsagents, confectionary stores, bottle shops</p> <p>Definition: Medium P2 and High P1 risk businesses handle foods that support the growth of pathogenic micro-organisms and have the potential to cause illness ie cafes, takeaways, bistros</p> <p>High Risk businesses are further characterised by risk increasing factors such as providing to vulnerable populations ie child care centres, or have a history of non-compliance with the Food Act and associated legislation</p> <p>Note: Number of food handlers x hours each spends handling food per week divided by 38 hours = FTE Eg 3 food handlers x 13 hours = 39 hours divided by 38 = approx. 1 FTE food handler</p>				
Inspection Fee (including fixed premises, mobile vending vehicles, home based, temporary stalls)	\$189.00	\$0.00	\$189.00	E
Re-inspection Fees following non-compliant inspection – unsatisfactory re-inspection	\$189.00	\$0.00	\$189.00	
Fees prescribed by the State - Food Act			PRESCRIBED	A

Public Health Act

Fees prescribed by the State - Public Health Act			PRESCRIBED	n/a
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Skin Penetration Premises

Such as Hairdressers and Barbers, Beauty and Nail Salons and Tattoo and Piercing Parlours

Inspection fee	\$189.00	\$0.00	\$189.00	E
Re-inspection fees following non-compliance – unsatisfactory re-inspection	\$189.00	\$0.00	\$189.00	E

Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)

Inspection	\$189.00	\$0.00	\$189.00	E
Reinspection following non-compliance – unsatisfactory reinspection	\$189.00	\$0.00	\$189.00	E
Water Analysis Samples			At Cost	E

Boarding Houses

Inspection fee (as per Boarding Houses Act 2012)	\$189.00	\$0.00	\$189.00	E
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Section 68 of the LOCAL GOVERNMENT ACT

Install manufactured home, moveable dwelling (includes inspections) outside of an approved caravan park or manufactured home estate	\$1,200.00	\$0.00	\$1,200.00	E
Install manufactured home, moveable dwelling on an approved dwelling site within a caravan park, manufactured home estate etc; (includes inspections)	\$822.00	\$0.00	\$822.00	E
Install Oil or Solid Fuel Heating Appliance (includes inspections)	\$373.50	\$0.00	\$373.50	E
Use of Community Land (engaging in trade or business busking etc)	\$373.50	\$0.00	\$373.50	E
Swing or hoist goods over road	\$373.50	\$0.00	\$373.50	E
Water Supply, sewerage and stormwater drainage work	\$189.50	\$0.00	\$189.50	E
NB: Thomas Mitchell Industrial Estate is exempt regarding sewerage connection				

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Section 68 of the LOCAL GOVERNMENT ACT [continued]

Stormwater Drainage work (connection to Council drainage or new work for Council ownership)			Quotation	E
General approvals / application not specifically mentioned elsewhere	\$373.50	\$0.00	\$373.50	E

Approval To Burn

(Protection of the Environment Operations (Clean Air) Regulation 2010)

Water Carters

Inspection	\$189.00	\$0.00	\$189.00	E
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Caravan Parks

Application to Operate a Caravan Park or camping ground	\$373.50	\$0.00	\$373.50	E
Inspection Fee	\$250.00	\$0.00	\$250.00	E

On-site Sewage Management

Application Charges

Install & Construct On-site Sewage Management System (includes inspection and approval to operate)	\$500.00	\$0.00	\$500.00	E
Install & Construct On-site Sewage Management System: Commercial Systems – Greater than 5000L/day (includes inspection and approval to operate)	\$840.00	\$0.00	\$840.00	E

Modify On-site Sewage Management System

Domestic Systems – System and Disposal Area	\$404.00	\$0.00	\$404.00	E
Domestic Systems – System only	\$180.00	\$0.00	\$180.00	E
Domestic Systems – Disposal Area only	\$220.00	\$0.00	\$220.00	D
Modify Approval to install prior to any works commencing – no inspections necessary	\$124.00	\$0.00	\$124.00	E
Commercial Systems – System and Disposal Area	\$659.00	\$0.00	\$659.00	E
Commercial Systems – System only	\$305.50	\$0.00	\$305.50	E
Commercial Systems – Disposal Area only	\$366.50	\$0.00	\$366.50	E

Approval to Operate

Invoiced in July per year for 5 yearly approval to operate			56.00/year	E
ATO Inspection			No Charge	n/a

Inspection of On-site Sewage Management

Any inspection not related to routine ATO inspection (per system)	\$200.00	\$0.00	\$200.00	E
Re-inspection	\$200.00	\$0.00	\$200.00	E

Use of Footpaths and Road Reserves

Annual Permit Fee	\$135.00	\$0.00	\$135.00	E
A Frame Signage	\$91.50	\$0.00	\$91.50	E
Outdoor Seating (occupied area subject of permit)	\$15.50	\$0.00	\$15.50	E
Display of Goods (occupied area subject of permit)	\$15.50	\$0.00	\$15.50	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Approvals Under Section 125 Roads Act

New Footway Dining application	\$373.50	\$0.00	\$373.50	E
Application for renewal (lodged prior to expiry of existing approval)	\$196.00	\$0.00	\$196.00	E

Approvals Under Section 138 Roads Act

See under heading "ROADS"

Trade Waste Fees

Trade Waste Applications

Applications (Policy No. S15/2, adopted by Council on 12/12/2011, Minute 190)

Liquid Trade Waste Applications

Applications

Approval to Discharge Liquid Trade Waste (Classification A)	\$424.86	\$0.00	\$424.86	E
Approval to Discharge Liquid Trade Waste (Classification B & C)	\$1,007.51	\$0.00	\$1,007.51	E
Extend or renew an approval with no change in conditions	\$362.12	\$0.00	\$362.12	E
Transfer an approval to a new discharger with the same conditions at the same premises	\$154.67	\$0.00	\$154.67	

Annual Trade Waste Fee (annual inspections)

Category 1 Discharger	\$146.77	\$0.00	\$146.77	E
Category 2 Discharger	\$228.23	\$0.00	\$228.23	E
Category 3 Discharger	\$765.62	\$0.00	\$765.62	E
Re-Inspection Fee	\$209.74	\$0.00	\$209.74	E

Trade Waste Usage Charge

Applied with Trade Waste Discharge Factor

Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	\$1.73	\$0.00	\$1.73	E
Category 2 Discharger with appropriate pre-treatment (\$/kL)	\$1.73	\$0.00	\$1.73	E
Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	\$21.38	\$0.00	\$21.38	E
Annual food waste disposal charge – (\$/beds)	\$37.56	\$0.00	\$37.56	E
Portable toilet waste (\$/kL)	\$19.65	\$0.00	\$19.65	E
Septic Waste (\$/kL) (Includes Onsite Operator Admin Fee)	\$7.70	\$0.00	\$7.70	E
Attendance at site to carry out approval (\$/hr)	\$132.90	\$0.00	\$132.90	E

Excess Mass Charges for Category 3 Discharges - per kg

Refer to equation 1 in section 4.7.7 of the Policy

Aluminium	\$0.87	\$0.00	\$0.87	E
Ammonia (as N)	\$2.52	\$0.00	\$2.52	E
Arsenic	\$84.71	\$0.00	\$84.71	E
Barium	\$42.36	\$0.00	\$42.36	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Excess Mass Charges for Category 3 Discharges - per kg [continued]

Biochemical Oxygen Demand (BOD) up to 600 mg/L)	\$0.81	\$0.00	\$0.81	E
Refer to equation 1 in section 4.7.7 and refer to equation 2 in section 4.7.7 for BOD>600mg/L. Note: equation 5 with equation 1 is used where the discharger has failed to meet their approval in two or more instances in one financial year.				
Boron	\$0.87	\$0.00	\$0.87	E
Bromine	\$16.75	\$0.00	\$16.75	E
Cadmium	\$388.11	\$0.00	\$388.11	E
Chloride			No Charge	E
Chlorinated Hydrocarbons	\$42.36	\$0.00	\$42.36	E
Chlorinated Phenolics	\$1,693.66	\$0.00	\$1,693.66	E
Chlorine	\$1.70	\$0.00	\$1.70	E
Chromium	\$28.25	\$0.00	\$28.25	E
Cobalt	\$17.22	\$0.00	\$17.22	E
Copper	\$17.22	\$0.00	\$17.22	E
Cyanide	\$84.58	\$0.00	\$84.58	E
Fluoride	\$4.21	\$0.00	\$4.21	E
Formaldehyde	\$1.70	\$0.00	\$1.70	E
Oil and Grease (Total O and G)	\$1.49	\$0.00	\$1.49	E
Herbicides/Defoliants	\$846.86	\$0.00	\$846.86	E
Iron	\$1.70	\$0.00	\$1.70	E
Lead	\$42.36	\$0.00	\$42.36	E
Lithium	\$8.45	\$0.00	\$8.45	E
Manganese	\$8.45	\$0.00	\$8.45	E
Mercaptans	\$84.58	\$0.00	\$84.58	E
Mercury	\$2,822.82	\$0.00	\$2,822.82	E
Methylene Blue Active Substances (MBAS)	\$0.87	\$0.00	\$0.87	E
Molybdenum	\$0.87	\$0.00	\$0.87	E
Nickel	\$28.25	\$0.00	\$28.25	E
Nitrogen (as TKN – Total Kjeldahl Nitrogen)	\$0.18	\$0.00	\$0.18	E
Organoarsenic Compounds	\$846.86	\$0.00	\$846.86	E
Pesticides General (excludes organochlorines and organophosphates)	\$846.86	\$0.00	\$846.86	E
Petroleum Hydrocarbons (non-flammable)	\$2.88	\$0.00	\$2.88	E
Phenolic Compounds (non-chlorinated)	\$8.45	\$0.00	\$8.45	E
Phosphorous (Total P)	\$1.70	\$0.00	\$1.70	E
Polynuclear Aromatic Hydrocarbons (PAHs)	\$17.22	\$0.00	\$17.22	E
Selenium	\$59.59	\$0.00	\$59.59	E
Silver	\$1.57	\$0.00	\$1.57	E
Sulphate (SO4)	\$0.13	\$0.00	\$0.13	E
Sulphide	\$1.70	\$0.00	\$1.70	E
Sulphite	\$1.90	\$0.00	\$1.90	E
Suspended Solids (SS)	\$1.10	\$0.00	\$1.10	E
Thiosulphate	\$0.35	\$0.00	\$0.35	E
Tin	\$8.45	\$0.00	\$8.45	E
Total Dissolved Solids (TDS)	\$0.05	\$0.00	\$0.05	E
Uranium	\$8.45	\$0.00	\$8.45	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Excess Mass Charges for Category 3 Discharges - per kg [continued]

Zinc	\$17.14	\$0.00	\$17.14	E
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Non-Compliance Excess Mass Charges

Refer to equations 4 & 5 in the Policy

Details	Refer to section 4.7.9 equations 4 & 5 in the Liquid Trade Waste Policy	n/a
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Non-Compliance pH Charge

Refer to equation 3 in the Policy

Details	Refer to section 4.7.9 equation 3 in the Liquid Trade Waste Policy	n/a
K for pH coefficient calculation charge	0.506 (refer to section 4.7.9 in the Liquid Trade Waste Policy)	E

Regulatory Services

Companion Animals

Lifetime registration

Fees prescribed by the State - NSW Companion Animals Act 1998

Non-desexed animals	Prescribed	A
De-sexed animals	Prescribed	A
De-sexed animals – pensioner concession	Prescribed	A
Breeder	Prescribed	A

Impounding Fees

Impounding fee	\$65.50	\$0.00	\$65.50	E
Additional Impound Fee (of same animal) in a calendar year	\$131.00	\$0.00	\$131.00	E
Maintenance and care per day thereafter/or part day	\$26.00	\$0.00	\$26.00	E
Microchipping (if applicable)	\$40.50	\$0.00	\$40.50	E
Vaccination (all dogs are vaccinated)	\$37.50	\$0.00	\$37.50	E
Veterinary Treatment			At Cost	E
Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing)			At Cost	E

Animal Adoption

Adoption costs include a health check, desexing, vaccination, worming, microchipping and Lifetime Registration

Dogs

Puppies <6 months	\$350.45	\$35.05	\$385.50	E
Adults – 6 months - 6 years	\$301.82	\$30.18	\$332.00	E
Seniors – 6+ years	\$204.55	\$20.45	\$225.00	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Cats

Discounts apply if an animal was previously microchipped, Lifetime Registered or desexed

Kittens <6 months	\$194.55	\$19.45	\$214.00	E
Adults – 6 months - 6 years	\$155.91	\$15.59	\$171.50	E
Seniors – 6+ years	\$106.82	\$10.68	\$117.50	E

Rescue Agencies

Microchipping	\$15.91	\$1.59	\$17.50	E
Vaccinations	\$26.36	\$2.64	\$29.00	E

Surrender Fee

Surrender Fee	\$68.50	\$0.00	\$68.50	E
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Declared Dangerous Dogs Fees

Dangerous Dog Enclosure Certificate of Compliance	\$180.00	\$0.00	\$180.00	A
Dangerous Dog Collar XL	\$61.82	\$6.18	\$68.00	E
Dangerous Dog Collar L	\$55.91	\$5.59	\$61.50	E
Dangerous Dog Collar M	\$49.09	\$4.91	\$54.00	E
Dangerous Dog Collar SML	\$45.91	\$4.59	\$50.50	E
Dangerous Dog Sign	\$40.00	\$4.00	\$44.00	E

Stock Impounding

Impounding Act 1993

Impounding Fee	\$100.05	\$0.00	\$100.05	E
Feed per head per day	\$13.00	\$0.00	\$13.00	E
Maintenance per hour (includes Ranger feeding)	\$81.00	\$0.00	\$81.00	E
Transport using vehicle per hour (Ranger Vehicle)	\$43.50	\$0.00	\$43.50	E
Hired Transport			At Cost	E
Notification Fee	\$96.00	\$0.00	\$96.00	E

Impounded Vehicles

Impounding Fee	\$100.05	\$0.00	\$100.05	E
Towing Fee			At Cost	E
Notification Fee	\$96.00	\$0.00	\$96.00	E
Storage (per week)			At Cost	E

General Impounding Fee (all other impoundments)

Impounding Fee	\$61.50	\$0.00	\$61.50	B
Notification Fee	\$96.00	\$0.00	\$96.00	E

Cat Trap Hire - Feral Cats Only

Hire fee	\$0.00	\$0.00	\$0.00	C
Deposit	\$0.00	\$0.00	\$0.00	C

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Cat Trap Hire - Feral Cats Only [continued]

Late Return Fee	\$0.00	\$0.00	\$0.00	C
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Development Contributions

(Under Section 7.11 of the Environmental Planning & Assessment Act 1979) - Developments approved under the Muswellbrook Section 94 Contributions Plan 2001
Urban Subdivision or Dwelling (Medium Density)

Urban Subdivision or Dwelling - Medium Density

Note: Contributions paid at subdivision stage for an additional lot will not be applied to a single dwelling erected on the lot created

Muswellbrook

a) Open Space and Community Facilities	\$2,261.50	\$0.00	\$2,261.50	E
b) Roads and Drainage	\$1,218.50	\$0.00	\$1,218.50	E
c) Open Space and Community Facilities	\$2,261.50	\$0.00	\$2,261.50	E
d) Roads and Drainage	\$1,218.50	\$0.00	\$1,218.50	E

Denman

a) Open Space and Community Facilities	\$1,740.00	\$0.00	\$1,740.00	E
b) Roads and Drainage	\$1,218.50	\$0.00	\$1,218.50	E
c) Open Space and Community Facilities	\$1,740.00	\$0.00	\$1,740.00	E
d) Roads and Drainage	\$1,218.50	\$0.00	\$1,218.50	E

Rural Lot or Dwelling

a) Bushfire Protection	\$3,380.00	\$0.00	\$3,380.00	E
b) Rural Roads	\$3,476.00	\$0.00	\$3,476.00	E
c) Open Space & Community Facilities	\$1,445.00	\$0.00	\$1,445.00	E
d) Bushfire Protection	\$3,380.00	\$0.00	\$3,380.00	E
e) Rural Roads	\$3,476.00	\$0.00	\$3,476.00	E
f) Open Space & Community Facilities	\$1,445.00	\$0.00	\$1,445.00	E

South Muswellbrook Commercial Development

Road Upgrading	16.64/m2	E
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Tourist Development

Tourism Facilities	\$1.35 per \$100 of investment	E
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West Denman

Open Space Recreational Sporting Facilities

Per Person	\$410.50	\$0.00	\$410.50	E
One Bedroom	\$614.50	\$0.00	\$614.50	E
Two Bedroom	\$821.00	\$0.00	\$821.00	E
Three or more Bedroom dwelling	\$1,025.00	\$0.00	\$1,025.00	E

Name	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Fee Type
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Open Space Recreational Sporting Facilities [continued]

Per lot	\$1,025.00	\$0.00	\$1,025.00	E
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Community Facilities

Per Person	\$517.00	\$0.00	\$517.00	E
One Bedroom	\$776.00	\$0.00	\$776.00	E
Two Bedroom	\$1,033.00	\$0.00	\$1,033.00	E
Three or more Bedroom dwelling	\$1,292.00	\$0.00	\$1,292.00	E
Per lot	\$1,292.00	\$0.00	\$1,292.00	E

Stormwater Management

Per Person	\$1,828.00	\$0.00	\$1,828.00	E
One Bedroom	\$2,742.00	\$0.00	\$2,742.00	E
Two Bedroom	\$3,654.50	\$0.00	\$3,654.50	E
Three or more Bedroom dwelling	\$4,569.00	\$0.00	\$4,569.00	E
Per lot	\$4,569.00	\$0.00	\$4,569.00	E

Transport Facilities

Per Person	\$3,553.00	\$0.00	\$3,553.00	E
One Bedroom	\$5,329.50	\$0.00	\$5,329.50	E
Two Bedroom	\$7,107.00	\$0.00	\$7,107.00	E
Three or more Bedroom dwelling	\$8,884.00	\$0.00	\$8,884.00	E
Per lot	\$8,884.00	\$0.00	\$8,884.00	E

Plan Management Administration

Per Person	\$121.50	\$0.00	\$121.50	E
One Bedroom	\$183.00	\$0.00	\$183.00	E
Two Bedroom	\$244.50	\$0.00	\$244.50	E
Three or more Bedroom dwelling	\$305.50	\$0.00	\$305.50	E
Per lot	\$305.50	\$0.00	\$305.50	E

Development Contributions (Section 7.12)

(Under Section 7.12 of the Environmental Planning & Assessment Act 1979) - Section 94A
Development Contributions Plan 2009
- Subject to CPI Increase

Estimated cost of development

< \$100000	0.0%	A
\$100001 – \$200000	1.0%	A
>\$200000	1.0%	A

Development Contributions - Extractive Industries (Section 7.11)

Levy for material removed	As per agreement with Council	E
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Name	Year 23/24			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

Sam Adams Accommodation

Residential Room	\$159.09	\$15.91	\$175.00	E
Fully Furnished Room - Short Stay	\$86.36	\$8.64	\$95.00	E
Fully Furnished Room - 3+nights	\$72.73	\$7.27	\$80.00	E

Index of all Fees

1

1 day during Business Hours	[Seminar Room]	13
1 Day during Business Hours	[Library Meeting Room 1]	14
1 Day during Business Hours	[STEM Innovation Room Hire]	14
1 Day During Business Hours	[Library Meeting Room 2 (Community Room)]	14
1 Day During Business Hours	[Denman Library Community Room]	14
1 Day During Business Hours	[Local Studies Room]	14
12 Months Service	[Copy of Council Business Paper, Late Items & Minutes]	9
15 to 30 weeks	[Rural Areas - per m2]	15
15 to 30 weeks	[Residential - per m2]	15
15 to 30 weeks	[Tourist Area and/or Industrial Area - per m2]	15
15 to 30 weeks	[CBD - per m2]	15
1st Notice and Final Notice	[Overdues]	21

2

203 x 426mm pouch (A3)	[Laminating]	21
20mm water meter complete with dual check valve	[New Services (connect to existing service pipe)]	28
216mm x 303mm pouch (A4)	[Laminating]	21
25 to 50 pages	[Planning Portal Record Processing Fee (hard copy or digital records)]	36
25mm water meter complete with dual check valve	[New Services (connect to existing service pipe)]	28

6

6 Months Service	[Copy of Council Business Paper, Late Items & Minutes]	9
60 x 95mm pouch	[Laminating]	21
6m Inflatable Outdoor Cinema Screen Package	[Inflatable Outdoor Cinema Screen package]	10

A

A Frame Signage	[Use of Footpaths and Road Reserves]	39
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a) Open Space and Community Facilities	[Denman]	44
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Additional Costs	[Closure of a Public Road]	16
Additional Hours	[Stan Thiess Centre]	13
Additional Impound Fee (of same animal) in a calendar year	[Impounding Fees]	42
Additional reinspection	[Public Gates/Grid]	15
Administration fee for legal documents requiring execution by Council	[Subdivision Certificate Application Fees]	35
Adult	[Gym Direct Debit]	20
Adult	[Gym & Swim Direct Debit]	20
Adult	[Upfront 1 month Gym]	20
Adult	[12 months Upfront Gym]	20
Adult	[12 months Upfront Gym & Swim]	20
Adult – Member Single	[Swim Fitness]	19
Adult – Non Member Single	[Swim Fitness]	19
Adult Pass	[6 month Pass]	18
Adult Pass	[Year Pass]	18
Adult Pass	[Denman Only Season Pass]	19
Adult Swim Fit – Member	[20 Visit Pass]	19
Adult Swim Fit – Non Member	[20 Visit Pass]	19
Adult Visit Spa Sauna (20 entries)	[20 Visit Pass]	18
Adult Visit Spa Sauna Concession (20 entries)	[20 Visit Pass]	18
Adults – 6 months - 6 years	[Dogs]	42
Adults – 6 months - 6 years	[Cats]	43
Aluminium	[Excess Mass Charges for Category 3 Discharges - per kg]	40
Ammonia (as N)	[Excess Mass Charges for Category 3 Discharges - per kg]	40
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – More than 5 but not more than 50 FTE staff	[Food Act]	37

A [continued]

Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with 5 or less FTE staff	[Food Act]	37
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with more than 50 FTE staff	[Food Act]	38
Annual Administration P3 Premises as classified in Food Authority (low risk)	[Food Act]	37
Annual Direct Debit Family Swim Pass	[Year Pass]	18
Annual food waste disposal charge – (\$/beds)	[Trade Waste Usage Charge]	40
Annual Listing	[Property - Transfer Listing]	15
Annual Permit Fee	[Use of Footpaths and Road Reserves]	39
Any class of building where a performance solution is proposed	[Construction Certificate]	31
Any class of building where a performance solution is proposed	[General Fees]	32
Any inspection not related to routine ATO inspection (per system)	[Inspection of On-site Sewage Management]	39
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Application Fee (includes 1 hour processing)	[Government Information (Public Access) Act 2009 (GIPA)]	11
Application for Compliance Certificate for all other developments	[Water Management Act Approval]	29
Application for Compliance Certificate for single dwelling & dual occupancy	[Water Management Act Approval]	29
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Application for Notice of Requirement for single dwelling & dual occupancy	[Water Management Act Approval]	29
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Approval to Discharge Liquid Trade Waste (Classification B & C)	[Applications]	40
Aqua Aerobics/Zumba – Member	[10 Visit Pass]	19
Aquatic Centre (20 entries)	[20 Visit Pass]	18
Aquatic Centre Concession (20 entries)	[20 Visit Pass]	18
Arsenic	[Excess Mass Charges for Category 3 Discharges - per kg]	40
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Asbestos wrapped and labelled – per tonne, booking required	[Asbestos]	25
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ATO Inspection	[Approval to Operate]	39
Attendance at site to carry out approval (\$/hr)	[Trade Waste Usage Charge]	40

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b) Roads and Drainage	[Denman]	44
b) Rural Roads	[Rural Lot or Dwelling]	44
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B/W – A1	[Photocopying/Printing]	11
B/W - A3	[Visitors Information Centre - Photocopying]	11
B/W – A3	[Photocopying/Printing]	11
B/W – A3	[Photocopying]	21
B/W – A4	[Photocopying/Printing]	11
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Barium	[Excess Mass Charges for Category 3 Discharges - per kg]	40
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B [continued]

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Basketball Court (one court) – Casual Hire - Per Hour	[Indoor Sports Centre - Muswellbrook]	12
Basketball Court (one court) – User Groups - Per Hour	[Indoor Sports Centre - Muswellbrook]	12
Basketball Court (per hour) – Casual Hire	[Indoor Sports Centre Complex - Denman]	12
Basketball Court (per hour) – User Groups	[Indoor Sports Centre Complex - Denman]	12
Biochemical Oxygen Demand (BOD) up to 600 mg/L)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Bond (refunded after inspection). Except shows and events (see Shows & Events Listing)	[All Council Properties]	11
Booked per term payable in advance – non refundable	[Learn to Swim]	19
Booking – minimum 2 hours	[Casual Hirer]	17
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Borrowers Card	[Lost and Damaged Material]	21
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Bronze Plaque	[Right of Burial Fees]	9
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Building Certificate exceeding 2,000 Sq.M.	[Building Certificates]	36
Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M	[Building Certificates]	36
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Business Users - Per Hour	[Library Meeting Room 2 (Community Room)]	14
Business Users - Per Hour	[Denman Library Community Room]	14
Business Users - Up to 3 Hours	[Library Meeting Room 2 (Community Room)]	14
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C

c) Open Space & Community Facilities	[Rural Lot or Dwelling]	44
c) Open Space and Community Facilities	[Muswellbrook]	44
c) Open Space and Community Facilities	[Denman]	44
Cadmium	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[Seminar Room]	13
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[Library Meeting Room 1]	14
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[Library Meeting Room 2 (Community Room)]	14
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[STEM Innovation Room Hire]	14
Cancellations within 24 hours (50% of quoted fee) - per hour	[Seminar Room]	13
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Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[Seminar Room]	13
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[Library Meeting Room 1]	14
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[Library Meeting Room 2 (Community Room)]	14
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[STEM Innovation Room Hire]	14
Canteen Hire	[Casual Hirer]	17
Canteen Hire (per hour)	[Indoor Sports Centre - Muswellbrook]	12
Car Bodies - ID required	[Scrap Metal]	23
Cars, Station Wagons and wheelie bins	[Domestic Mixed Waste]	26
Cars, Station Wagons and wheelie bins	[Domestic Green Waste]	27

C [continued]

Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	[Stage 1: Lodgement]	33
Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	[Stage 2: Gateway Determination]	33
Category 1 Discharger	[Annual Trade Waste Fee (annual inspections)]	40
Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	[Trade Waste Usage Charge]	40
Category 2 – land area affected by PP is 1000sqm to 5 ha	[Stage 1: Lodgement]	33
Category 2 – land area affected by PP is 1000sqm to 5 ha	[Stage 2: Gateway Determination]	33
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Category 2 Discharger with appropriate pre-treatment (\$/kL)	[Trade Waste Usage Charge]	40
Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	[Trade Waste Usage Charge]	40
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Category 3 – land area affected by PP is over 5 ha	[Stage 2: Gateway Determination]	33
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Certificate of Outstanding Notices	[Planning Certificates]	36
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Certificate Section 10.7 (5) in addition to 10.7 (2)	[Planning Certificates]	36
Chair Hire	[Indoor Sports Centre - Muswellbrook]	12
Child Swim Fit – Member	[20 Visit Pass]	19
Child Swim Fit – Non Member	[20 Visit Pass]	19
Child up to 16 years – Member Single	[Swim Fitness]	19
Child up to 16 years – Non Member Single	[Swim Fitness]	19
Chloride	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Chlorinated Hydrocarbons	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Chlorinated Phenolics	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Chlorine	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Chromium	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Class 1 Buildings < 200 m2	[Construction Certificate]	30
Class 1 Buildings < 200 m2	[General Fees]	32
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	[Construction Certificate]	31
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	[General Fees]	32
Class 1 buildings 200-400 m2	[Construction Certificate]	31
Class 1 Buildings 200-400 m2	[General Fees]	32
Class 10(a) Buildings < 100 m2	[Construction Certificate]	30
Class 10(a) Buildings < 100 m2	[General Fees]	32
Class 10(a) Buildings > 100 m2	[Construction Certificate]	30
Class 10(a) Buildings > 100 m2	[General Fees]	32
Class 10b excluding swimming pools	[General Fees]	32
Class 10b excluding swimming pools per Certificate	[Construction Certificate]	30
Class 2-9 Buildings < 500 m2	[Construction Certificate]	31
Class 2-9 Buildings < 500 m2	[General Fees]	32
Class 2-9 Buildings > 2000 m2 or rise in stories > 2	[Construction Certificate]	31
Class 2-9 Buildings > 2000 m2 or rise in stories > 2	[General Fees]	32
Class 2-9 Buildings 500-2000 m2	[Construction Certificate]	31
Class 2-9 Buildings 500-2000 m2	[General Fees]	32
Clean concrete or rubble, non-reinforced, per tonne	[Bricks & Concrete]	23
Clean soil, per tonne or part thereof	[Excavated Natural Material (Clean Soil)]	24
Clean Wood Waste	[Timber, Timber Pallets]	24
Cleaning and Storage, installation & removal (once only payment)	[Banners]	9
Cleaning Charge – minimum (2 hours if not left clean)	[All Council Properties]	11
Cleaning charge – per hour thereafter	[All Council Properties]	11
Cleaning Fee	[Seminar Room]	13
Cleaning Fee	[STEM Innovation Room Hire]	14
Cobalt	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Colour – A1	[Photocopying/Printing]	11

C [continued]

Colour - A3	[Visitors Information Centre - Photocopying]	11
Colour – A3	[Photocopying/Printing]	11
Colour – A3	[Photocopying]	21
Colour - A4	[Visitors Information Centre - Photocopying]	11
Colour – A4	[Photocopying/Printing]	11
Colour – A4	[Photocopying]	21
Colour – AO	[Photocopying/Printing]	11
Columbarium – Installation of plaque and ashes	[Right of Burial Fees]	9
Columbarium – Purchase of one niche	[Right of Burial Fees]	9
Commercial Driveway Crossing	[S138 Roads Act - Road Opening Permit]	16
Commercial Systems – Disposal Area only	[Modify On-site Sewage Management System]	39
Commercial Systems – System and Disposal Area	[Modify On-site Sewage Management System]	39
Commercial Systems – System only	[Modify On-site Sewage Management System]	39
Commingled Recyclables	[Domestic recyclables - Muswellbrook Shire origin only]	22
Commingled Recyclables - domestic quantities only	[Domestic Recyclable Materials - Muswellbrook Shire origin only]	26
Commission on Sale of Works	[Muswellbrook Regional Art Centre]	11
Community Organisations - Up to 3 Hours	[Denman Library Community Room]	14
Community Organisations - Up to 3 Hours	[Library Meeting Room 2 (Community Room)]	14
Community Participation Plan requires notice to be given (Type B development)	[Giving Notice - Other]	35
Community Participation Plan requires notice to be given (Type C development)	[Giving Notice - Other]	35
Compost Bins	[Environmental Products]	37
Concession	[Turnstile]	18
Concession	[6 month Pass]	18
Concession	[Year Pass]	18
Concession	[Denman Only Season Pass]	19
Concession	[Gym Direct Debit]	20
Concession	[Gym & Swim Direct Debit]	20
Concession	[Upfront 1 month Gym]	20
Concession	[12 months Upfront Gym]	20
Consolidation to provide one (1) lot	[Subdivision Certificate Application Fees]	35
Construction cost of Footpath per sq.m	[Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)]	17
Construction cost of Kerb & Gutter per 1.m	[Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)]	16
Copper	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Copy of a building certificate	[Building Certificates]	36
Corporate Gym Membership - Per Visit	[Corporate Membership]	18
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Cost Per Inspection (or re-inspection)	[Compliance Inspections (Construction Stages)]	32
Cost per plan	[Sewer Drainage Plan]	36
Council processing fee (for each integrated referral required)	[Integrated Development and Concurrence Fee]	33
Cyanide	[Excess Mass Charges for Category 3 Discharges - per kg]	41

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d) Roads and Drainage	[Denman]	44
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D [continued]

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Disconnection of Water Meter at Service (service capped)	[Other Services]	28
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Domestic quantities only	[E-Waste]	27
Domestic Systems – Disposal Area only	[Modify On-site Sewage Management System]	39
Domestic Systems – System and Disposal Area	[Modify On-site Sewage Management System]	39
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E

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Each additional hour	[Pool Space Hire]	19
Each Tonne over 3 Tonne	[Issue of Weighbridge Certificate]	26
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Enter pool details into NSW Swimming Pool Register	[Swimming Pool Certificates]	37
Events on Council grounds – Day & Night - 24 Hours	[Shows and Events - at council grounds and facilities]	17
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Exclusive hire of Outdoor Pool (8 hours)	[Pool Space Hire]	19
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F

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Family	[Year Pass]	18
Family	[Denman Only Season Pass]	20
Family	[Gym Direct Debit]	20
Family	[Gym & Swim Direct Debit]	20
Family	[Upfront 1 month Gym]	20
Family	[12 months Upfront Gym]	20
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Family Up to 2 adults and 5 Children)	[Turnstile]	18
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F [continued]

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Fire Safety Inspection – Owner requested	[Fire Safety]	36
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First 15 weeks	[Residential - per m2]	15
First 15 weeks	[Tourist Area and/or Industrial Area - per m2]	15
First 15 weeks	[CBD - per m2]	15
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Fluoride	[Excess Mass Charges for Category 3 Discharges - per kg]	41
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Free to not for profit and charity groups	[Outside Art Centre Hours]	13
Free to Not for profit and charity groups	[Private Functions]	13
Fully Furnished Room - 3+nights	[Sam Adams Accommodation]	46
Fully Furnished Room - Short Stay	[Sam Adams Accommodation]	46

G

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Gallery Membership - Per Person	[Muswellbrook Regional Art Centre]	11
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Green waste per tonne	[Green Waste]	23
Group Booking – per child	[School Groups]	18
Gym (20 entries)	[Gym - 20 Visit Pass]	20
Gym Concession (20 entries)	[Gym - 20 Visit Pass]	20
Gym concession/student	[Gym]	20
Gym Joining Fee	[Gym]	20
Gym single entry	[Gym]	20
Gymnasium Only (per hour)	[Indoor Sports Centre - Muswellbrook]	12

H

Half-Day Hire - 4 Hours	[Denman Memorial Hall]	12
Herbicides/Defoliants	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Hire charge (per month or part thereof)	[Hire of Metered Hydrant]	29
Hire fee	[Cat Trap Hire - Feral Cats Only]	43
Hire of Hall (hourly rate)	[Denman Memorial Hall]	12
Hire of Pool Lane	[Pool Space Hire]	18
Hired Transport	[Stock Impounding]	43
Horse/Cattle (by prior arrangement)	[Dead Animals (RSPCA Exempt)]	25
Hourly Rate Per Person	[During Art Centre Hours]	13
Hourly Rate Per Person	[Outside Art Centre Hours]	13
Household Problem Wastes - domestic quantities only	[Community Recycling Centre]	23

I

If the DA involved no building work	[Section 4.55 (2) - other modifications]	34
if the original application was for a dwelling house <\$100,000	[Section 4.55 (2) - other modifications]	34
if the original fee was less than \$100	[Section 4.55 (2) - other modifications]	34
ILRS Charges passed on for Electronic Delivery	[Holds and Reservations]	21
ILRS Charges passed on when Library charged per request	[Holds and Reservations]	21
Impounding fee	[Impounding Fees]	42
Impounding Fee	[Stock Impounding]	43

I [continued]

Impounding Fee	[Impounded Vehicles]	43
Impounding Fee	[General Impounding Fee (all other impoundments)]	43
Individual Practice (per hour) – Casual Hire	[Indoor Sports Centre - Muswellbrook]	12
Inspection	[Public Gates/Grid]	15
Inspection	[Water Carters]	39
Inspection	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	38
Inspection fee	[Skin Penetration Premises]	38
Inspection Fee	[Caravan Parks]	39
Inspection fee (as per Boarding Houses Act 2012)	[Boarding Houses]	38
Inspection Fee (including fixed premises, mobile vending vehicles, home based, temporary stalls)	[Food Act]	38
Inspection of Works (determined in Notice of Requirement) per inspection	[Water Management Act Approval]	29
Install & Construct On-site Sewage Management System (includes inspection and approval to operate)	[Application Charges]	39
Install & Construct On-site Sewage Management System: Commercial Systems – Greater than 5000L/day (includes inspection and approval to operate)	[Application Charges]	39
Install manufactured home, moveable dwelling (includes inspections) outside of an approved caravan park or manufactured home estate	[Section 68 of the LOCAL GOVERNMENT ACT]	38
Install manufactured home, moveable dwelling on an approved dwelling site within a caravan park, manufactured home estate etc; (includes inspections)	[Section 68 of the LOCAL GOVERNMENT ACT]	38
Install Oil or Solid Fuel Heating Appliance (includes inspections)	[Section 68 of the LOCAL GOVERNMENT ACT]	38
Installation of Banners (not for profit)	[Banners]	9
Insurance for Casual Hire of Council facilities	[Casual Hirer's Insurance]	14
Integrated (advertised) development	[Giving Notice - Other]	35
Inter Library Loan Requests	[Holds and Reservations]	21
Inter Library Loan Requests (pensioners and school students)	[Holds and Reservations]	21
Invoiced in July per year for 5 yearly approval to operate	[Approval to Operate]	39
Iron	[Excess Mass Charges for Category 3 Discharges - per kg]	41

K

K for pH coefficient calculation charge	[Non-Compliance pH Charge]	42
Key Deposit (refundable)	[All Council Properties]	11
Kittens <6 months	[Cats]	43

L

Labour costs	[Private Works]	14
Large events and large events within Olympic Park and Ogilvie Street Denman	[Security Bonds]	17
Late Return Fee	[Cat Trap Hire - Feral Cats Only]	44
Lawn Cemetery – Purchase of 2.4 x 1.2m plot	[Right of Burial Fees]	9
Lead	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Less than \$5,000	[General Fees]	30
Less than 25 pages	[Planning Portal Record Processing Fee (hard copy or digital records)]	36
Levy for material removed	[Development Contributions - Extractive Industries (Section 7.11)]	45
Library Members - Up to 3 Hours	[Library Meeting Room 1]	13
Light Truck or 4WD Tyre	[Tyres - off Rims]	24
Light Truck or 4WD Tyre	[Tyres - on Rims]	24
Light Truck or 4WD Tyre	[Tyres - off Rims]	27
Light Truck or 4WD Tyre	[Tyres - on Rims]	27
Lithium	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Local Inter-Library Loan	[Holds and Reservations]	21
Long Service Levy (Payable prior to release of Construction Certificate)	[Long Service Levy]	33

M

Maintenance and care per day thereafter/or part day	[Impounding Fees]	42
Maintenance per hour (includes Ranger feeding)	[Stock Impounding]	43
Major works on road reserves- for projects undertaken through development and/or where assets are transferred to Council.	[Works Enabling Deed]	16
Manganese	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Marquee 3m x 3m	[MSC Branded Popup Marquee Hire]	10
Marquee 3m x 4m	[MSC Branded Popup Marquee Hire]	10
Marquee 4m x 8m	[MSC Branded Popup Marquee Hire]	10
Mattress or base, per each item	[Mattress Recycling]	25
Meeting Room (small, per hour)	[Indoor Sports Centre - Muswellbrook]	12
Membership	[Borrowers]	21
Memorial Wall – Installation of plaque	[Right of Burial Fees]	9
Mercaptans	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Merchant Fee Recovery	[Credit Card Payments]	10
Mercury	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Methylene Blue Active Substances (MBAS)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Mezzanine Floor Area (per hour) – Day	[Indoor Sports Centre Complex - Denman]	12
Mezzanine Floor Area (per hour) – Night	[Indoor Sports Centre Complex - Denman]	12
Microchipping	[Rescue Agencies]	43
Microchipping (if applicable)	[Impounding Fees]	42
Minimal environmental impact (including Section 4.56)	[Section 4.55 (1a) Modification]	34
Minor* Modication of Application (prior to determination)	[Modification of Construction Certificate]	31
Minor* Modification (post determination)	[Modification of Construction Certificate]	31
Minor* Modification (post determination)	[Modification of Complying Development Certificate Application]	32
Minor* Modification of Application (prior to determination)	[Modification of Complying Development Certificate Application]	32
Modification Application requiring Notice	[Giving Notice - Other]	35
Modify Approval to install prior to any works commencing – no inspections necessary	[Modify On-site Sewage Management System]	39
Molybdenum	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Monthly Listing	[Property - Transfer Listing]	15
More than \$10,000,000	[General Fees]	30
More than \$10,000,000	[If the original estimated cost of the development was:]	34
More than \$10,000,001	[If the original estimated cost on the DA was:]	35
Mullins Conceptual Photography Prize	[Muswellbrook Regional Art Centre]	11
Muswellbrook	[Tanker Sales (per kilolitre)]	28
Muswellbrook Art Prize - Ceramics	[Muswellbrook Regional Art Centre]	11
Muswellbrook Art Prize – Painting	[Muswellbrook Regional Art Centre]	11
Muswellbrook Art Prize – Works on Paper	[Muswellbrook Regional Art Centre]	11

N

Native Animals	[Dead Animals (RSPCA Exempt)]	25
New Footway Dining application	[Approvals Under Section 125 Roads Act]	40
New Roads plus \$ per additional lot	[DA Subdivision Fees]	30
New services (no existing service pipe)	[New Services (no existing service pipe)]	27
Nickel	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Nitrogen (as TKN – Total Kjeldahl Nitrogen)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
No building or demolition work proposed in DA	[Request for Review of Determination of a DA]	34
No new Roads plus \$ per additional lot	[DA Subdivision Fees]	30
Non-desexed animals	[Lifetime registration]	42
Notification Fee	[Stock Impounding]	43
Notification Fee	[Impounded Vehicles]	43
Notification Fee	[General Impounding Fee (all other impoundments)]	43
Notification of Complying Development Certificate (in addition to application fees)	[Giving Notice - Other]	35
Notification of Planning Agreement	[Giving Notice - Other]	35

O

Observation if required (Additional fee apply for over 4 hours)	[Restricted Access (Over size/ Over mass) Vehicle Approval]	16
Occupation Certificate (Class 10a buildings)	[Occupation Certificate]	31
Occupation Certificate (Class 1a Buildings)	[Occupation Certificate]	31

O [continued]

Occupation Certificate (Class 2-9 buildings including change of use)	[Occupation Certificate]	31
Oil and Grease (Total O and G)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
One Bedroom	[Open Space Recreational Sporting Facilities]	44
One Bedroom	[Community Facilities]	45
One Bedroom	[Stormwater Management]	45
One Bedroom	[Transport Facilities]	45
One Bedroom	[Plan Management Administration]	45
Online Store Flat Rate Shipping	[Muswellbrook Regional Art Centre]	11
OR Full cost recovery for service in addition to above fee where referred to external party for determination	[Subdivision/Roads and Drainage]	31
OR Full cost recovery for service in addition to above fee where referred to external party for determination	[General Fees]	32
Organoarsenic Compounds	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Other Modification (post determination)	[Modification of Construction Certificate]	31
Other Modification (post determination)	[Modification of Complying Development Certificate Application]	32
Other Modification of Application (prior to determination)	[Modification of Construction Certificate]	31
Other Modification of Application (prior to determination)	[Modification of Complying Development Certificate Application]	32
Outdoor Seating (occupied area subject of permit)	[Use of Footpaths and Road Reserves]	39
Over 30 weeks	[Rural Areas - per m2]	15
Over 30 weeks	[Residential - per m2]	15
Over 30 weeks	[Tourist Area and/or Industrial Area - per m2]	15
Over 30 weeks	[CBD - per m2]	15
Over 50 pages	[Planning Portal Record Processing Fee (hard copy or digital records)]	36

P

Passenger Tyre (or smaller)	[Tyres - off Rims]	23
Passenger Tyre (or smaller)	[Tyres - on Rims]	24
Passenger Tyre (or smaller)	[Tyres - off Rims]	27
Passenger Tyre (or smaller)	[Tyres - on Rims]	27
Payable direct to each approval or concurrence body	[Integrated Development and Concurrence Fee]	33
Per Day - 8 hours	[Loxton House]	9
Per Day - 8 Hours	[Councillors Room]	9
Per Day - 8 Hours	[Weidmann Room]	9
Per Day - 8 Hours	[Senior Citizens Centre]	13
Per Day - 8 Hours	[Stan Thiess Centre]	13
Per Day (Whole Facility) - 8 hours	[Indoor Sports Centre Complex - Denman]	12
Per Day (Whole Facility) - 8 hours	[Indoor Sports Centre - Muswellbrook]	12
Per Half Day - 4 Hours	[Senior Citizens Centre]	13
Per Half-Day - 4 Hours	[Stan Thiess Centre]	13
Per Half-Day (Whole Facility) - 4 hours	[Indoor Sports Centre Complex - Denman]	12
Per Half-Day (Whole Facility) - 4 hours	[Indoor Sports Centre - Muswellbrook]	12
Per hour	[Weidmann Room]	9
Per Hour	[Councillors Room]	9
Per Hour	[Loxton House]	9
Per Hour	[Seminar Room]	13
Per Hour	[STEM Innovation Room Hire]	14
Per lot	[Open Space Recreational Sporting Facilities]	45
Per lot	[Community Facilities]	45
Per lot	[Stormwater Management]	45
Per lot	[Transport Facilities]	45
Per lot	[Plan Management Administration]	45
Per Person	[Open Space Recreational Sporting Facilities]	44
Per Person	[Community Facilities]	45
Per Person	[Stormwater Management]	45
Per Person	[Transport Facilities]	45
Per Person	[Plan Management Administration]	45
Per Scan – 10 pages or less	[Scanning]	21
Per Scan – more than 10 pages	[Scanning]	21
Permission to erect structure (e.g. headstone, slab, and concrete kerbing etc.)	[Right of Burial Fees]	10
Permit fee	[Restricted Access (Over size/ Over mass) Vehicle Approval]	16

P [continued]

Pesticides General (excludes organochlorines and organophosphates)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Petroleum Hydrocarbons (non-flammable)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Phenolic Compounds (non-chlorinated)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Phosphorous (Total P)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Plan checking fee for works as executed (per lot)	[Subdivision Certificate Application Fees]	35
Plant & Equipment Occupation (Standing Plant) within Road Reserve including CBD Bond	[Security Bonds]	17
Plant costs	[Private Works]	15
Playgroups & community groups (maximum 3 hours)	[Indoor Sports Centre Complex - Denman]	12
Playgroups & community groups (maximum 3 hours)	[Stan Thiess Centre]	13
Plus administration fee	[Restricted Access (Over size/ Over mass) Vehicle Approval]	16
Plus Hourly Charge	[Enquiry Fee]	10
Polynuclear Aromatic Hydrocarbons (PAHs)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Pool Room Hire – per day	[Other]	19
Pool Room Hire – per hour	[Other]	19
Portable toilet waste (\$/kL)	[Trade Waste Usage Charge]	40
PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time	[Other]	33
Preliminary Investigation Fee	[Closure of a Public Road]	16
Pre-lodgement fee for CDC (where a proposal cannot be complying development, this fee will be deducted from the cost of a construction certificate application lodged with Council)	[General Fees]	32
Private Lessons – 1 person per class	[Learn to Swim]	19
Processed clean timber - woodchip mulch	[Garden Products]	26
Processed garden organics - matured compost	[Garden Products]	26
Processed garden organics - pasteurised mulch	[Garden Products]	26
Processing Fee	[Government Information (Public Access) Act 2009 (GIPA)]	11
Processing Fee	[Lost and Damaged Material]	21
Processing Fee for closure	[Closure of a Public Road]	16
Prohibited Development	[Giving Notice - Other]	35
Provision of new sewer junction	[Provision of New Sewer Junction]	29
Public hearing	[Other]	33
Puppies <6 months	[Dogs]	42

R

Raising/Lowering Manhole (new development)	[Provision of New Sewer Junction]	29
Reconnection of Water Meter at Service (following disconnection)	[Reconnection (following disconnection) normal working hours]	28
Red Lid Bin	[Replacement of Damaged/Lost Wheelie Bin]	22
Refrigerators, freezers & air conditioners	[Whitegoods]	23
Refrigerators, freezers & air conditioners with CFC degassing certificate	[Whitegoods]	23
Refrigerators, freezers and air conditioners	[Whitegoods]	27
Refrigerators, freezers and air conditioners with CFC degassing certificate	[Whitegoods]	27
Refundable deposit	[Shows and Events - at council grounds and facilities]	17
Refundable Security Deposit	[During Art Centre Hours]	13
Refundable Security Deposit	[Outside Art Centre Hours]	13
Registration of certificate on planning portal.	[Occupation Certificate]	31
Registration of Complying Development Certificate on planning portal	[Other]	32
Registration of Subdivision Certificate issued by private certifier	[Subdivision Certificate Application Fees]	35
Registration or update of details of business under the Public Health Act or Food Act (excluding caravan parks and water carters)	[Environmental Health Inspections]	37
Re-inspection	[Inspection of On-site Sewage Management]	39
Re-inspection fee	[Swimming Pool Certificates]	37
Reinspection Fee	[Building Certificates]	36
Reinspection Fee	[Rural Addressing]	37
Re-Inspection Fee	[Annual Trade Waste Fee (annual inspections)]	40
Reinspection fee (Only applies if outstanding work has not been completed)	[Fire Safety]	36

R [continued]

Re-inspection fees following non-compliance – unsatisfactory re-inspection	[Skin Penetration Premises]	38
Re-inspection Fees following non-compliant inspection – unsatisfactory re-inspection	[Food Act]	38
Reinspection following non-compliance – unsatisfactory reinspection	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	38
Reinstatement of Removed Bin Due to Contamination	[Replacement of Damaged/Lost Wheelie Bin]	22
Removal of water restriction device on water meters	[Reconnection (following disconnection) normal working hours]	28
Replacement Fee	[Digital Readers]	21
Replacement or additional plates (same number)	[Rural Addressing]	37
Residential Driveway Crossing with Existing K & G	[S138 Roads Act - Road Opening Permit]	16
Residential Driveway Crossing with no Existing K & G	[S138 Roads Act - Road Opening Permit]	16
Residential Room	[Sam Adams Accommodation]	46
Resubmission of Complying Development (Following previous refusal) – no amendments	[Resubmission]	32
Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) – with amendments	[Subdivision - Resubmission]	31
Resubmission of Construction Certificate of Subdivision Roads and Drainage - with amendments	[Subdivision - Resubmission]	31
Reuse Shop items	[Recovered Goods]	26
Review of route assessment	[Restricted Access (Over size/ Over mass) Vehicle Approval]	16
Road Restoration – (Bitumen Surface)	[S138 Roads Act - Road Opening Permit]	16
Road Upgrading	[South Muswellbrook Commercial Development]	44
Roads per lane /m	[Subdivision/Roads and Drainage]	31
Route assessment – as per 3rd party quote	[Restricted Access (Over size/ Over mass) Vehicle Approval]	16
Rural driveway crossing	[S138 Roads Act - Road Opening Permit]	16
Rural Water Connection (Conditions Apply)	[New Services (connect to existing service pipe)]	28

S

School Groups (>1 hour)	[School Groups]	18
School Groups (half day, per student) - 4 hours	[Indoor Sports Centre - Muswellbrook]	12
Scrap Metal recycling	[Scrap Metal]	23
Scrap Metal, domestic quantities only	[Scrap Metal]	27
Section 266 of the Environmental Planning and Assessment Reg 2021	[Planning Reform Fund Fee]	33
Section 603 Certificate LGA 1993	[Certificates]	10
Security Bond - For Damage to Public Infrastructure	[Security Bonds]	17
Security Deposit (refundable subject to payment of outstanding charges)	[Hire of Metered Hydrant]	29
Selenium	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Seniors – 6+ years	[Dogs]	42
Seniors – 6+ years	[Cats]	43
Seniors (18 years and over)	[Regular Users - per registered player - per season]	17
Septic Waste (\$/kL) (Includes Onsite Operator Admin Fee)	[Trade Waste Usage Charge]	40
Sewer Extension (Commercial)	[Provision of New Sewer Junction]	29
Sewer Headworks – all areas (per ET – equivalent tenement)	[Sewer and Water Headworks]	29
Sheep/Goat	[Dead Animals (RSPCA Exempt)]	25
Shower Fee	[Turnstile]	18
Silver	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Single Entry (all)	[Turnstile]	18
Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc)	[Subdivision/Roads and Drainage]	31
Special Reading Fee	[Water Meter Testing]	28
Specialist studies required by Gateway Determination	[Other]	33
Spectator Fee	[Turnstile]	18
Squash Courts (per court, per hour) – Casual Hire	[Indoor Sports Centre Complex - Denman]	12
Squash Courts (per court, per hour) – User Groups	[Indoor Sports Centre Complex - Denman]	12
Steel reinforced concrete per tonne	[Bricks & Concrete]	23
Stock on Road Reserves (grazing)	[S138 Roads Act - Road Opening Permit]	16
Storage (per week)	[Impounded Vehicles]	43
Stores and materials costs	[Private Works]	15

S [continued]

Stormwater Drainage /m	[Subdivision/Roads and Drainage]	31
Stormwater Drainage work (connection to Council drainage or new work for Council ownership)	[Section 68 of the LOCAL GOVERNMENT ACT]	39
Strata (per lot)	[Subdivision Certificate Application Fees]	35
Strata plus \$ per additional lot	[DA Subdivision Fees]	30
Subdivision of land (per lot)	[Subdivision Certificate Application Fees]	35
Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection	[Compliance Inspections (Construction Stages)]	32
Sulphate (SO4)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Sulphide	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Sulphite	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Supervising staff, carers and trainers	[School Groups]	18
Supply of Rural Addressing Plates- per number (includes one inspection)	[Rural Addressing]	37
Surrender Fee	[Surrender Fee]	43
Suspended Solids (SS)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Swim/Sauna/Spa (combo entry) Adult	[Turnstile]	18
Swim/Sauna/Spa (combo entry) Concession	[Turnstile]	18
Swimming Pools < 40kL per application	[Construction Certificate]	30
Swimming Pools > 40kL	[General Fees]	32
Swimming Pools > 40kL	[General Fees]	32
Swimming Pools > 40kL per application	[Construction Certificate]	30
Swing or hoist goods over road	[Section 68 of the LOCAL GOVERNMENT ACT]	38

T

Table Hire	[Indoor Sports Centre - Muswellbrook]	12
Technology Hire (e-readers, tablets, Daisy readers)	[Digital Readers]	21
Temporary Event - Food Preparation and Sales Application	[Shows and Events]	36
Tennis Courts (per court, per hour) – Day – Casual Hire	[Indoor Sports Centre Complex - Denman]	12
Tennis Courts (per court, per hour) – Day – User Groups	[Indoor Sports Centre Complex - Denman]	12
Tennis Courts (per court, per hour) – Night – Casual Hire	[Indoor Sports Centre Complex - Denman]	12
Tennis Courts (per court, per hour) – Night – User Groups	[Indoor Sports Centre Complex - Denman]	12
Test Fee – 20, 25 and 32mm service @ 4 Flow Rates	[Test Fee]	28
Test Fee – 20, 25 and 32mm service @ 6 Flow Rates	[Test Fee]	28
Test Fee – 40mm service @ 4 Flow Rates	[Test Fee]	28
Test Fee – 40mm service @ 6 Flow Rates	[Test Fee]	28
Test Fee – 50mm and greater	[Test Fee]	28
Testing Max/Min Pressure supplied (at property service line only)	[Water Flow/Pressure Investigation]	28
The fee payable for the lodgement of a certificate on the planning portal	[Other]	31
Thiosulphate	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Third Party Works Impacting Road Reserves	[S138 Roads Act - Road Opening Permit]	16
Three or more Bedroom dwelling	[Open Space Recreational Sporting Facilities]	44
Three or more Bedroom dwelling	[Community Facilities]	45
Three or more Bedroom dwelling	[Stormwater Management]	45
Three or more Bedroom dwelling	[Transport Facilities]	45
Three or more Bedroom dwelling	[Plan Management Administration]	45
Tin	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Total Dissolved Solids (TDS)	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Tourism Facilities	[Tourist Development]	44
Towing Fee	[Impounded Vehicles]	43
Tractor Tyre	[Tyres - off Rims]	24
Traffic Management Bond Administration Fee	[Security Bonds]	17
Training nights and club events	[Swimming Club]	19
Transfer an approval to a new discharger with the same conditions at the same premises	[Applications]	40
Transfer location at owners request (includes raising service) – Residential/Industrial/Commercial	[Transfer location at owners request]	28

T [continued]

Transport using vehicle per hour (Ranger Vehicle)	[Stock Impounding]	43
Treated timber – contaminated, painted or mixed with other materials (per tonne)	[Timber, Timber Pallets]	24
Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing)	[Impounding Fees]	42
Trestle Table 750 x 1800mm	[Chair/Table Hire]	10
Truck Tyre	[Tyres - off Rims]	24
Truck Tyre	[Tyres - on Rims]	24
Two Bedroom	[Open Space Recreational Sporting Facilities]	44
Two Bedroom	[Community Facilities]	45
Two Bedroom	[Stormwater Management]	45
Two Bedroom	[Transport Facilities]	45
Two Bedroom	[Plan Management Administration]	45

U

Underground Petroleum Storage Systems	[Environmental Health Inspections]	37
Up to \$5,000	[If the original estimated cost of the development was:]	34
Up to \$5,000	[If the original estimated cost on the DA was:]	34
Up to 120 sheets	[Binding Documents (A4 only)]	21
Up to 240 sheets	[Binding Documents (A4 only)]	21
Up to 3 hours	[Seminar Room]	13
Up to 3 Hours	[STEM Innovation Room Hire]	14
Up to 3 hours – Visitor & Business use	[Library Meeting Room 1]	13
Up to 65 Sheets	[Binding Documents (A4 only)]	21
Uranium	[Excess Mass Charges for Category 3 Discharges - per kg]	41
Urgency Fee for Section 10.7 (2) in addition to above	[Planning Certificates]	36
Use of Community Land (engaging in trade or business busking etc)	[Section 68 of the LOCAL GOVERNMENT ACT]	38
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 12 month Licence Agreement	[Regular Users - per registered player - per season]	17
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 6 month Licence Agreement	[Regular Users - per registered player - per season]	17

V

Vaccination (all dogs are vaccinated)	[Impounding Fees]	42
Vaccinations	[Rescue Agencies]	43
Vans, utilities, trailers	[Domestic Mixed Waste]	26
Vans, utilities, trailers	[Domestic Green Waste]	27
Vehicles up to and including 3 Tonne	[Issue of Weighbridge Certificate]	26
Veterinary Treatment	[Impounding Fees]	42
Viola Bromley Art Prize	[Muswellbrook Regional Art Centre]	11

W

Water Analysis Samples	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	38
Water Consumption	[Hire of Metered Hydrant]	29
Water Headworks – all areas (per ET – equivalent tenement)	[Sewer and Water Headworks]	29
Water Supply, sewerage and stormwater drainage work	[Section 68 of the LOCAL GOVERNMENT ACT]	38
White Plastic Chair	[Chair/Table Hire]	10
Within Muswellbrook Shire Libraries	[Holds and Reservations]	21
Works Enabling Deed	[S138 Roads Act - Road Opening Permit]	16
Works on Road Reserve - Located within CBD - General Bond	[Security Bonds]	17
Works within Road Reserve - Location other than CBD - General Bond	[Security Bonds]	17
Worm Farms	[Environmental Products]	37

Y

Yellow Lid Bin	[Replacement of Damaged/Lost Wheelie Bin]	22
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Z

Zinc	[Excess Mass Charges for Category 3 Discharges - per kg]	42
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Other

\$1,000,001 – \$10,000,000	[General Fees]	30
\$1,000,001 – \$10,000,000	[If the original estimated cost of the development was:]	34
\$1,000,001 – \$10,000,000	[If the original estimated cost on the DA was:]	34
\$100001 – \$200000	[Estimated cost of development]	45
\$250,000 – \$500,000	[If the original estimated cost on the DA was:]	34
\$250,001 – \$500,000	[General Fees]	30
\$250,001 – \$500,000	[If the original estimated cost of the development was:]	34
\$5,001 – \$250,000	[If the original estimated cost of the development was:]	34
\$5,001 – \$250,000	[If the original estimated cost on the DA was:]	34
\$5,001 – \$50,000	[General Fees]	30
\$50,001 – \$250,000	[General Fees]	30
\$500,001 – \$1,000,000	[General Fees]	30
\$500,001 – \$1,000,000	[If the original estimated cost of the development was:]	34
\$500,001 – \$1,000,000	[If the original estimated cost on the DA was:]	34
< \$100000	[Estimated cost of development]	45
>\$200000	[Estimated cost of development]	45