

Claim for inclusion on the roll of non-resident owners of rateable land or the roll of occupiers and ratepaying lessees for Muswellbrook Shire Council.

# Form for nomination of an elector by joint/several, corporate or trustee owners, occupiers or ratepaying lessees

**Instructions:** This form must be received by the General Manager of: Muswellbrook Shire Council by 6:00pm (EST) Monday **5 August, 2024**

By post: PO Box 122, Muswellbrook NSW 2333

By hand: Administration Centre, Campbells Corner, 60-82 Bridge Street, Muswellbrook NSW 2333

By email: [council@muswellbrook.nsw.gov.au](mailto:council@muswellbrook.nsw.gov.au)

Do not use this form if you are an individual owner, occupier or ratepaying lessee.

**Use instead Form for individual owners, occupiers and ratepaying lessees**

**Note:** A person may not be enrolled more than once for the same ward. A person who is qualified for enrolment in more than one ward in a Council area may only be enrolled in the ward in which the person is qualified as a resident. If the person is not a resident, they may be enrolled in the ward specified in a notice by the person to the Council's general manager before the closing date for the election, or if no such notice is given, a ward chosen by the general manager. Overall a person cannot vote more than once in any Local Government Area.

## Section 1 - Property details

Lot #: \_\_\_\_\_ DP/SP#: \_\_\_\_\_ For ratepaying lessees only – Rates assessment number: \_\_\_\_\_

Suite/Level/Unit/Street Number & Street Name: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Council & Ward (if applicable) \_\_\_\_\_

## Section 2 – Details of nominator/s

Identify the joint/several, corporate or trustee owners, occupiers or ratepaying lessees nominating the elector. Include full names of individuals, company names, trusts, ABNs and ACNs as appropriate: *(If more space is required, attach another page)*

We are the (tick one): ☐ Owners ☐ Ratepaying Lessees ☐ Occupiers of the property described in Section 1.

**For occupiers only** – Date our occupancy expires: \_\_\_\_/\_\_\_\_/\_\_\_\_

**For ratepaying lessees only** – Date until which we are liable to pay rates: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Nominator's contact details:

Surname: \_\_\_\_\_ Given name(s): \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Postal address: \_\_\_\_\_

I nominate \_\_\_\_\_ as an elector for Muswellbrook Shire Council,  
in \_\_\_\_\_ ward (insert ward name, if applicable).

I am authorised by the above nominators to make this nomination.

Nominator's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

PLEASE COMPLETE BOTH SIDES OF THIS FORM 

### Section 3 - Nominated elector's details

Surname: \_\_\_\_\_ Given name(s): \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Residential Address Street Number & Street Name: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal address (if different to residential): \_\_\_\_\_

I am entitled to enrol and claim the inclusion of my name on the roll of non-resident owners of rateable land or the roll of occupiers and ratepaying lessees for: Muswellbrook Shire Council,  
in \_\_\_\_\_ ward (insert ward name, if applicable)

I am already enrolled in this or another ward (if any) of Muswellbrook Shire Council  
(see the Note in the instructions)

(tick one): ☐ Yes ☐ No

Claimant's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### Section 4 – Statement by witness

I am of or above the age of 18 years. I saw the nominated elector sign this claim, and believe, to the best of my knowledge that the statements in the claim are true.

Witness surname: \_\_\_\_\_ Witness given name(s): \_\_\_\_\_

Witness signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### OFFICE USE ONLY

Date received \_\_\_\_/\_\_\_\_/\_\_\_\_ Received by: \_\_\_\_\_

Processed date \_\_\_\_/\_\_\_\_/\_\_\_\_ Processed by: \_\_\_\_\_

Claim allowed? ☐ Yes ☐ No Elector informed of outcome? ☐ Yes ☐ No Date \_\_\_\_/\_\_\_\_/\_\_\_\_