

# Finance & Governance Advisory Committee

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## Business Paper

10 April 2025



## Terms of Reference

### 1. Objective

The objectives of the Finance and Governance Committee (the Committee) are to:

- Provide an enhanced level of oversight and engagement over Finance and Governance matters.
- Enable Councillors and senior staff to consider issues, trends and opportunities relating to Finance and Governance services and activities.
- Ensure Council's Finance and Governance services and activities are aligned with the Community Strategic Plan goals and Council's priorities, as articulated in the Delivery Program.

### 2. Scope

The Committee will report to Council and provide advice and recommendations on matters relevant to Finance and Governance. Muswellbrook Shire Council authorises the Committee, within the scope of its role and responsibilities to:

- monitor and review the financial performance, position and sustainability of Council.
- develop and review Council policies.
- provide input into goals and targets to achieve financial objectives, including development and review of the Long-Term Financial Plan.
- provide input into allocation and monitoring of funding for major projects.
- consider upcoming grant opportunities and review the status of proposed and submitted grant applications.
- ensure Council's awarding of grants and contributions programs are timely, fair, and equitable to the community.
- provide input and review the Enterprise Risk Management Framework.
- provide input and monitor progress on the Integrated Planning and Reporting Framework.
- enable Councillor oversight of Audit and organisational improvement.

### 3. Authority

Muswellbrook Shire Council authorises the Committee, within the scope of its role and responsibilities, to:

- Use delegated authority to place Council policies on Public Exhibition.
- Use delegated authority to make decisions regarding the submission of applications for grant programs.
- Use delegated authority to make decisions on the awarding of community grant applications received by Council.
- Request information required to inform decision making.
- Request staff and external parties to present information at Committee meetings to assist in understanding any matter under consideration.
- Obtain external legal or other professional advice, as considered necessary, to meet its responsibilities (in accordance with Council Budget and procurement arrangements and subject to prior consultation with the General Manager).

### 4. Composition and Tenure

Members of the Committee are elected by Council.

#### Members (voting)

The members of the Committee shall be 6 Councillors and are listed below.

All members of the Committee are entitled to one vote and, in the event of an equal vote, the Chair has a casting vote.



**Attendees (non-voting)**

The following Council officers will act as liaison officers to the Committee:

- General Manager
- Chief Financial Officer
- Director - Community and Economy
- Director - Infrastructure & Property
- Director - Environment and Planning
- Financial Controller
- Grants and Community Engagement Advisor
- Manager Governance and Risk

**Invitees (non-voting) for specific Agenda items**

Other officers may attend by invitation as requested by the Committee or the General Manager.

**5. Responsibilities of Members**

Members of the Committee will:

- Make decisions in line with the relevant legislative and regulatory requirements.
- Contribute the time needed to review and understand the papers provided.
- Apply sound objectivity and judgement.
- Express opinions frankly and respectfully and ask questions to obtain a greater understanding of the issues.
- Act, and be seen to act, properly and in accordance with the requirements of the law and Council's Code of Conduct and Code of Meeting Practice.
- Act in good faith and fidelity in the interests of Council and the community.

**6. Reporting**

Following each meeting, the minutes will be reported to the next Council Meeting and the Chair will be required to provide a brief summary.

**7. Meetings**

- The Committee will meet at 4.00pm on the second Thursday of every month.
- Meetings of the Committee must be advertised, recorded and published to Council's website.
- The need for any additional meetings will be decided by the Chair of the Committee, though other Committee members or Council Staff may make requests to the Chair for additional meetings.
- The Committee shall comply with Council's adopted Code of Meeting Practice and Code of Conduct.
- Meetings of the Committee are open to the public to attend.

**8. Attendance at Meetings and Quorums**

A quorum will consist of four (4) Committee members. Meetings will be held in person. Councillors may attend and participate in meetings of the committee by audio-visual link with the approval of the committee.

**9. Voting**

The Committee is expected to make decisions by consensus, however, if voting becomes necessary, then the details of the vote are to be recorded in the minutes. Each member of the Committee shall be entitled to one vote only with the Chair having a casting vote in the event of a tied vote.



**10. Secretariat**

The General Manager will ensure that appropriate secretariat support is provided to the Committee. The Secretariat will ensure the agenda for each meeting and supporting papers are circulated at least 5 days before the meeting and will ensure minutes of the meeting are prepared and maintained.

Minutes shall be approved by the Chair and circulated to all Committee members within one week of the meeting and filed in accordance with Council's Records Management Policy.

**11. Conflicts of Interest**

Members of Council committees must comply with the applicable provisions of Council's Code of Conduct in carrying out their functions as Council officials. It is the personal responsibility of Council officials to comply with the standards in the Code of Conduct and regularly review their personal circumstances with this in mind.

Committee members must declare any conflict of interest at the start of each meeting or before discussion of a relevant agenda item or topic. Details of any conflict of interest should be appropriately minuted.

Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate they be excused from Committee deliberations on the issue where the conflict of interest may exist.

**12. Induction**

New members will receive relevant information and briefings on their appointment to assist them to meet their Committee responsibilities.

**13. Review of Committee Terms of Reference**

At least once every two years the Committee will review the Committee's Terms of Reference and make recommendations on any changes to Council for its determination.

Any changes to the Committee Terms of Reference must be approved by Council.





MUSWELLBROOK SHIRE COUNCIL

P.O Box 122  
MUSWELLBROOK

8 April, 2025

Cr R. Scholes (Chair)  
Cr R. Mahajan (Deputy Chair)  
Cr A. Barry  
Cr L. Dunn  
Cr J. Drayton  
Cr M. Morris  
Mr D. Finnigan (General Manager)  
Mr J. Hogan (Chief Financial Officer)  
Ms S. Welchman (Director – Community & Economy)  
Ms K. Hamm (Manager – Governance & Risk)

You are hereby requested to attend the Finance & Governance Advisory Committee to be held in the Meeting Room / Teams, Muswellbrook Library, 126 Bridge Street, Muswellbrook on **10 April 2025** commencing at **4:00 pm**.

Josh Hogan  
**CHIEF FINANCIAL OFFICER**



## Order of Business

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## 1 Acknowledgement of Country

### Acknowledgement of Country

Council would like to respectfully acknowledge the local Aboriginal people who are the Traditional Owners and custodians of the land on which this meeting takes place

## 2 Apologies

## 3 Confirmation of Minutes of Previous Meeting

### RECOMMENDATION

The Minutes of the Finance & Governance Advisory Committee Meeting held on **13 March, 2025**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**MINUTES OF THE FINANCE AND GOVERNANCE ADVISORY COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE SEMINAR ROOMS, MUSWELLBROOK LIBRARY, 126 BRIDGE STREET, MUSWELLBROOK ON THURSDAY 13 MARCH 2025 COMMENCING AT 4.00PM.**

**PRESENT:** Cr R. Scholes (Chair), Cr R. Mahajan (Deputy Chair), Cr A. Barry, Cr J. Drayton, Cr L. Dunn (VC) and Cr M. Morris.

**IN ATTENDANCE:** Cr D. Marshall, Cr S. Ward, Mr D. Finnigan (General Manager), Mr J. Hogan (Chief Financial Officer), Ms K. Hamm (Manager - Governance & Risk), Ms J. Hayes (Financial Controller) and Mrs M. Sandell-Hay (Governance Officer).

**1 Acknowledgement of Country**

The Acknowledgement of Country was read by Cr R. Scholes.

**2 Apologies**

Nil

**3 Confirmation of Minutes of Previous Meeting**

RESOLVED on the motion of Cr L. Dunn and Cr M. Morris that:

The Minutes of the Finance and Governance Committee Meeting held on **13 February, 2025**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

In Favour: Cr R. Scholes, Cr R. Mahajan, Cr A. Barry, Cr J. Drayton, Cr M. Morris and Cr L. Dunn

Against: Nil

**4 Disclosure of Any Pecuniary and Non-Pecuniary Interests**

Nil

**5 Business Arising**

Nil

**6 Business**

**6.1 Monthly Financial Report - February 2025**

RESOLVED on the motion of Cr M. Morris and Cr R. Mahajan that:

Council notes the Financial Reports for the month ending 28 February 2025.

In Favour: Cr R. Scholes, Cr R. Mahajan, Cr A. Barry, Cr J. Drayton, Cr M. Morris and Cr L. Dunn

Against: Nil



## FINANCE AND GOVERNANCE COMMITTEE MINUTES

13 March 2025

**6.2 Report on Investments held as at 28 February 2025**

RESOLVED on the motion of Cr A. Barry and Cr R. Mahajan that:

The Finance & Governance Committee notes Council's Investments as at 28 February 2025.

In Favour: Cr R. Scholes, Cr R. Mahajan, Cr A. Barry, Cr J. Drayton, Cr M. Morris and Cr L. Dunn

Against: Nil

**6.3 DRAFT Community Strategic Plan**

RESOLVED on the motion of Cr M. Morris and Cr J. Drayton that:

The information contained in this report be noted.

In Favour: Cr R. Scholes, Cr R. Mahajan, Cr A. Barry, Cr J. Drayton, Cr M. Morris and Cr L. Dunn

Against: Nil

**6.4 Request for Domestic Waste Management Charge to be Waived**

RESOLVED on the motion of Cr A. Barry and Cr J. Drayton that:

The Committee recommends Council:

1. Approve to waive the Domestic Waste Management Charge on Assessment 127266;
2. Organise to retrieve the Council issued mobile garbage bins from the property; and
3. Include in the review of Council's Revenue Policy delegations for staff.

In Favour: Cr R. Scholes, Cr R. Mahajan, Cr A. Barry, Cr J. Drayton, Cr M. Morris and Cr L. Dunn

Against: Nil

**7 Closed Committee**

Nil

**8 Date of Next Meeting**

10 April 2025



FINANCE AND GOVERNANCE COMMITTEE MINUTES

13 March 2025

## 9 Closure

The meeting was declared closed at 4.21pm.

.....  
Mr D. Finnigan  
**General Manager**

.....  
Cr R. Scholes  
**Chairperson**



#### **4 Disclosure of Any Pecuniary and Non-Pecuniary Interests**

#### **5 Business Arising**

Nil



## 6 Business

### 6.1 DRAFT 2025/2026 Budget Estimates

**Responsible Officer:** General Manager

**Author:** Financial Controller

**Community Strategic Plan:** 6 - *Community Leadership*

Collaborative and responsive leadership that meets the expectations and anticipates the needs of the community

**Delivery Program Goal:** 6.2.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.

**Operational Plan Action:** 6.2.1.1 - Provide transparent reporting to the community about Council's finances.

**Attachments:** Nil

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#### PURPOSE

To present the DRAFT 2025/26 Budget for the consideration of the Finance and Governance Committee.

#### OFFICER'S RECOMMENDATION

The Finance and Governance Committee NOTES the DRAFT 2025/26 Budget.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

#### BACKGROUND

Under Section 405 of the New South Wales Local Government Act 1993, Council is required to place its annual Draft Operational Plan (including Budget, Revenue Policy, and Fees and Charges Report) on public exhibition for at least 28 days.

#### REPORT

The annual budget is prepared as part of the Integrated Planning and Reporting Framework and forms part of the Operational Plan. The DRAFT 2025/26 Budget Estimates outline the projected operating and capital income and expenditure for the 2025/26 financial year. The development of the DRAFT Budget Estimates has been a collaborative process involving input from Councillors, staff across all levels of Council, and a range of other stakeholders.

In accordance with Council's Financial Management Policy, Council has prepared a DRAFT 2025/26 Budget with a minimum of a break-even bottom line in each of the four Funds.

The General Fund has a break-even bottom line. The Water and Sewer Funds show small surpluses to help build reserves for future infrastructure investment and contingency. The Future Fund shows a surplus in line with its objectives.





Preparation and adoption of a sustainable budget is critical to the appropriate management of Council's resources. Details of the Draft 2025/26 Budget will be presented at the meeting.

**6.2 DRAFT MSC Revenue Policy 2025/2026 for Public Exhibition**

<b>Responsible Officer:</b>	General Manager
<b>Author:</b>	Financial Controller
<b>Community Plan Issue:</b>	6 - <i>Community Leadership</i>  Collaborative and responsive leadership that meets the expectations and anticipates the needs of the community
<b>Delivery Program Goal:</b>	6.2.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.
<b>Operational Plan Action:</b>	6.2.1.1 - Provide transparent reporting to the community about Council's finances.
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1. Revenue Policy 2025-26 Draft - Finance Committee [6.2.1 - 21 pages]</li><li>2. Revenue Policy 2025-26 Draft - Tracked Changes - 9 Apr 25 [6.2.2 - 22 pages]</li></ol>

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**EXECUTIVE SUMMARY**

The Revenue Policy outlines how Council plans to raise income to fund its services, infrastructure, and operations over the coming financial year. It helps ensure transparency, financial sustainability, and alignment with the community's priorities as outlined in the council's Delivery Program and Operational Plan, and covers:

- Rates: details on how rates will be structured and calculated (e.g. ordinary rates, special rates, minimum rates),
- Fees and Charges: the schedule of fees for council services and facilities,
- Annual Charges: charges for services including water supply, sewerage services, waste management and stormwater, and

The Revenue Policy is required to be updated annually and placed on public exhibition for 28 days prior to adoption.

**OFFICER'S RECOMMENDATION**

The Committee ENDORSES placing the DRAFT 2025/26 Revenue Policy on public exhibition for 28 days.

**Moved:** \_\_\_\_\_

**Seconded:** \_\_\_\_\_

**BACKGROUND**

Under Section 405 of the New South Wales Local Government Act 1993, Council is required to place its annual Draft Operational Plan (including Budget, Revenue Policy, and Fees and Charges schedule) on public exhibition for at least 28 days.

**REPORT**



Each council is required to determine the combination of rates, charges, fees, and pricing policies needed to fund the services it provides to the community. Council's annual Revenue Policy sets out the approach Council will take in setting rates in the Shire and the amounts applicable to each land category. The Revenue Policy also outlines various charges applicable for services such as Waste Management, Water, and Sewerage management.

The DRAFT 2025/26 Revenue Policy and a separate version with tracked changes are attached for review.

### Key Changes for 2025/26

- 1) The latest 2024 Base Date land values from the Valuer General have been used in calculating the rates.
- 2) The 2025/26 Rate Peg set for Muswellbrook Shire Council by the Independent Pricing and Regulatory Tribunal (IPART) is 3.9%.
- 3) The Mining sub-categories of Mining - Underground and Mining – Metallurgical have been removed.
- 4) The Business – Power Generation sub-category has been renamed as Business – Power Generation – Non-Renewable.
- 5) A new sub-category of Business – Power Generation – Rehabilitation has been added.

### Charges and Tariffs for 2025/26:

The following proposals outline important adjustments to the Muswellbrook Shire Council's charges and tariffs for the upcoming financial year 2025/26. To enhance understanding of these changes, comparative tables have been included to illustrate the proposed adjustments alongside previous years' charges and tariffs.

### Water Charges

The proposed water service availability charges for the 2025/26 financial year are designed to distribute costs fairly among users while ensuring the sustainability of water services. These charges are aligned with reflecting the rising costs of water supply and infrastructure maintenance.

### Proposed Water Service Availability Charges Compared to Previous Years:

<b>Water Access Charges</b>					
<b>Service Size</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-2025</b>	<b>Proposed 2025-2026</b>
<b>Vacant</b>	209.00	223.00	256.00	270.00	<b>280.50</b>
<b>20mm</b>	209.00	223.00	256.00	270.00	<b>280.50</b>
<b>25mm</b>	327.00	348.00	400.00	422.00	<b>438.00</b>
<b>32mm</b>	535.00	571.00	655.00	691.00	<b>718.00</b>
<b>40mm</b>	836.00	892.00	1,024.00	1,080.00	<b>1,122.00</b>
<b>50mm</b>	1,306.00	1,394.00	1,600.00	1,688.00	<b>1,753.00</b>
<b>65mm</b>	2,208.00	2,355.00	2,704.00	2,852.00	<b>2,963.00</b>
<b>80mm</b>	3,344.00	3,568.00	4,096.00	4,320.00	<b>4,488.00</b>
<b>100mm</b>	5,225.00	5,575.00	6,400.00	6,750.00	<b>7,013.00</b>



<b>Water Access Charges</b>					
<b>Service Size</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-2025</b>	<b>Proposed 2025-2026</b>
<b>150mm</b>	11,756.00	12,544.00	14,400.00	15,188.00	<b>15,778.00</b>

### Water Tariff Structure

A tiered pricing approach will be implemented to promote conservation. This structure charges higher rates for increased consumption, thereby encouraging responsible water usage among residents.

### Proposed Water Tariff Rates and previous year

<b>Tariff</b>	<b>2024/2025 Tariff (\$/KL)</b>	<b>Proposed 2025/26 Tariff (\$/KL)</b>
Residential - Step 1 (0-350)	\$2.80	<b>\$3.00</b>
Residential - Step 2(>350)	\$3.95	<b>\$4.50</b>
Non-Residential	\$3.80	<b>\$4.10</b>

### Historical Water Tariff Table

<b>Year</b>	<b>Step 1</b>	<b>Step 2</b>	<b>% Increase - Step 1</b>	<b>% Increase - Step 2</b>
2025/2026	<b>3.00</b>	<b>4.50</b>	<b>7%</b>	<b>14%</b>
2024/2025	2.80	3.95	15%	15%
2023/2024	2.43	3.43	15%	15%
2022/2023	2.11	2.98	8%	7%
2021/2022	1.96	2.78	3%	2%
2020/2021	1.91	2.72	1%	0%
2019/2020	1.90	2.71	2%	0%

### Domestic Waste Charges

Domestic waste charges are essential for funding waste collection, management, and recycling services. The proposed adjustments ensure that all residents contribute equitably to waste management efforts, supporting sustainability initiatives within the Shire.

<b>Service</b>	<b>2024-25</b>	<b>2025-2026</b>	<b>Change</b>	<b>Change %</b>
Domestic Waste - 3 bin service	\$ <b>560.00</b>	\$599	\$39.00	7%
Waste Management & Rural Waste Management - 2 bin service	\$ <b>425.00</b>	\$456	\$31.00	7%
Rural Domestic - 2 bin service	\$ <b>425.00</b>	\$456	\$31.00	7%
Additional Red	\$ <b>125.00</b>	\$145	\$20.00	16%



Service	2024-25	2025-2026	Change	Change %
Additional Yellow	\$ 98.00	\$115	\$17.00	17%
Additional Green	\$ 80.00	\$100	\$20.00	25%
Waste availability - Vacant land	\$ 127.00	\$135	\$8.00	6%
Weekly Domestic	\$ 100.00	\$160	\$60.00	60%
Weekly Business	\$ 100.00	\$160	\$60.00	60%
Upsize Domestic	\$ 266.00	\$180	-\$86.00	-32%
Upsize Business	\$ 266.00	\$180	-\$86.00	-32%

### Sewer Charges

Proposed sewer service availability charges are designed to cover the costs associated with providing sewerage services, maintaining infrastructure, and ensuring compliance with environmental regulations. These charges will see an increase of 4%.

#### Proposed Sewer Charges and previous year

2024-25 Tariff	Service	Proposed Tariff 2025-26
\$1,076.00	Residential sewer charge	\$1,119.00
\$ 419.00	Availability Charge Vacant/Base Non-Res Sewer Charge	\$ 436.00

These proposed changes to water charges, tariffs, domestic waste management fees and sewer are designed to support the financial sustainability of Muswellbrook Shire Council while encouraging responsible usage among residents and businesses. The adjustments reflect rising operational costs and align with the Council's commitment to providing high-quality services to the community.

### CONSULTATION

Financial Controller

Chief Financial Officer

General Manager

Department Managers

Council Officers

### FINANCIAL CONSIDERATIONS

The resolutions to make the rates will enable Council to collect the rates revenue outlined in the 2025/26 Revenue Policy.



### **STATUTORY IMPLICATIONS**

The statutory requirements relating to the making and levying of rates are included in sections 493 to 607 of the Local Government Act 1993. In addition, the Office of Local Government published a guidance document titled “Council Rating and Revenue Raising Manual” and this document is available to be viewed on the Office of Local Government website.

### **LEGAL IMPLICATIONS**

Council must pass a resolution to make the rates before it can levy rates and charges on properties each year. The resolutions must be passed by 31 July each year, which is the last date that a Council can “make” a rate or charge for the new 2025/26 financial year.

### **OPTIONS**

- 1) Council may place the DRAFT 2025/26 Revenue Policy on public exhibition for 28 days, or
- 2) Council may request amendments to the DRAFT 2025/26 Revenue Policy and place the updated DRAFT 2025/26 Revenue Policy on public exhibition for 28 days.



# Revenue Policy

2025/2026



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DRAFT





## 1. Policy Objective

The objective of this Policy is to outline Council's rating and charges framework and provide for the 2025/26 levels.

## 2. Rating

In accordance with section 532 of the *Local Government Act 1993* (NSW) ("Local Government Act"), a Council must not make a rate or charge until it has given public notice of its draft operational plan for the year for which the rate or charge is to be made and has considered any submissions that have been made concerning the draft plan. In practice a Council should first adopt its final Operational Plan and then make rates and charges by resolution (s535, Local Government Act).

### 3.1 General Valuation

A revaluation of all land parcels in the Muswellbrook Shire local government area occurred in 2024, with a base date of 1 July 2024.

These valuations will be used for rating purposes from 1 July 2025. These valuations will continue to be used until revised through general and/or special re-valuations by the Valuer General.

### 3.2 Rating Method

In accordance with section 514 of the *Local Government Act*, Council has declared each parcel of rateable land in the Muswellbrook Shire local government area as within one or other of the following categories:

1. Farmland;
2. Residential;
3. Mining;
4. Business.

Council declares that the ordinary rates will be applied across the following categories and sub-categories:

#### **Residential – General**

Council determines the sub-category for the category "Residential" called "Residential – General" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, nursing home, or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the *Local Government (General) Regulations 2021* (NSW) ("Local Government Regulations")); or



2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes; or
3. it is rural residential land, and it is not subject to a Sewer Service Availability Charge.

#### **Residential – Muswellbrook & Denman**

Council determines a sub-category for the category "Residential" called "Residential – Muswellbrook and Denman" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the Local Government Regulations,); or
2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes;

and it is located within the urban area of Muswellbrook and Denman townships and is subject to a Sewer Service Availability Charge.

#### **Farmland – General**

Council determines a sub-category for the category "Farmland" called "Farmland – General" for each parcel of rateable land valued as one assessment and its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made),

and the land cannot be sub-categorised as:

- Farmland – Irrigable

Land is not to be categorised as Farmland – General if it is rural residential land.

#### **Farmland – Irrigable**

Council determines a sub-category for the category "Farmland" called "Farmland – Irrigable" for each parcel of rateable land valued as one assessment if its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made); and



- c) is subject of a water right within the meaning of the *Valuation of Land Act 1916* (NSW); and
- d) where the assessment or any part of the assessment:
  - (i) is irrigated for any farming purpose; or
  - (ii) has established irrigation reticulation capable of being used for any farming purpose; or
  - (iii) is wholly or partly within 100m of the Hunter River.

***Note: a water right means a right or authority (however described) under the Water Management Act 2000, the Water Act 1912, or any other Act, being a right or authority to construct, install or use works of irrigation, or to use water supplied by works of irrigation.***

#### **Mining – General**

Council determines the sub-category for the category "Mining" called "Mining – General" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine or metalliferous mine:

#### **Business – General**

Council determines the sub-category for the category of "Business" called "Business – General" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and cannot be sub-categorised as:

- Business – Power Generation - Non-Renewable;
- Business – Thomas Mitchell Drive Industrial Centre;
- Business – Showground Release Area;
- Business – Mine Rehabilitation; or
- Business – Power Generation – Non-Renewable – Rehabilitation.

#### **Business – Power Generation - Non-Renewable**

Council determines a sub-category for the category "Business" called "Business – Power Generation – Non-Renewable" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) the generation of, or capacity to generate, more than 5 megawatts of electricity generated from non-renewable resources; or
- b) the storage of, or capacity to store, more than 10 megawatt hours of electricity generated from non-renewable resources;

and the land cannot be sub-categorised as 'Business – Mine Rehabilitation'.

For the purpose of this sub-category "electricity generated from non-renewable



resources" means electricity generated from coal, natural gas, oil or nuclear energy resources.

**Business – Thomas Mitchell Drive Industrial Centre**

Council determines a sub-category for the category "Business" called "Business – Thomas Mitchell Drive Industrial Centre" for each parcel of rateable land valued as one assessment located wholly or partly within the Thomas Mitchell Drive Industrial Centre.

**Business – Showground Release Area**

Council determines a sub-category for the category "Business" called "Business – Showground Release Area" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and is located wholly or partly within the Showground Release Area.

**Business – Mine Rehabilitation**

Council determines a sub-category for the category "Business" called "Business – Mine Rehabilitation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) the rehabilitation of land that is or has been disturbed by mining operations.

For the purposes of this sub-category, "rehabilitation" includes:

- a) the removal of buildings and infrastructure;
- b) the treatment or management of disturbed land or water for the purpose of establishing and maintaining a safe and stable environment; and
- c) the design and construction of landforms as well as the establishment of sustainable ecosystems or alternative vegetation.

For the purposes of this sub-category "mining operations" means operations carried out in the course of mining.

**Business – Power Generation - Non-Renewable - Rehabilitation**

Council determines a sub-category for the category "Business" called "Business – Power Generation - Non-Renewable - Rehabilitation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) power generation (non-renewable) operations,

and the land cannot be sub-categorised as 'Business – Power Generation (Non-Renewable)'.

For the purposes of this sub-category, "rehabilitation" includes:



- a) removal of buildings and infrastructure;
- b) the treatment or management of disturbed land or water for the purpose of establishing and maintaining a safe and stable environment; and
- c) the design and construction of landforms as well as the establishment of sustainable ecosystems or alternative vegetation.

For the purposes of this sub-category, "power generation (non-renewable)" means the generation of electricity from coal, natural gas, oil or nuclear energy resources.

### 3.3 Structure of the Rate

In accordance with section 497 of the Local Government Act, Council has adopted the use of a base amount to which an ad valorem amount is added for all categories and sub-categories.

Council's reasons for this adoption are as follows:

- a base amount to which an ad valorem amount is added ensures that the rate burden falls equitably on all landowners for the cost and value of common services and facilities (from which all properties benefit) regardless of their rateable value of land;
- having given regard to the matters set out in section 536(1) of the Local Government Act, Council is of the opinion that a base amount charged per assessment is fair and equitable and reflects both the "benefit principle" and the "ability to pay principle".

### 3.4 Interest on Overdue Amounts

Subject to the maximum rate specified by the Minister from time to time, Councils are responsible for fixing, by formal resolution, the level of interest penalties to apply in respect of rates and charges that remain unpaid after they become due and payable (section 566 Local Government Act).

Council proposes to apply the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.

The maximum interest rate for the 2025/2026 financial year has not been determined by the minister at this time. The rate set for 2024-2025 was 10.5%.

Council may exercise its discretion to write off certain amounts (such as interest) in respect of rates and arrears in a range of appropriate circumstances and/or to enter into special agreements with persons or any category of ratepayers to facilitate the discharge of a rating liability.

The discretion to write off certain amounts may be exercised if special circumstances can be demonstrated by the relevant ratepayers.



### 3.5 Summary of Rating Philosophy

- I. That Council sets its rates so as to obtain the maximum possible yield and comply with the Office of Local Government's advice in relation to rate-pegging limitations and catch-up provisions.
- II. That Council sets a base amount for the sub-categories of an ordinary rate, in accordance with section 499 of the Local Government Act.
- III. That Council applies the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.
- IV. That Council utilise changes on the Base Rate amount with the aim of evening out the rates burden and smoothing the impact of possible rate increases that may occur as Land Values are reassessed. Council will not exceed the statutory maximum of 50% of total revenue from the Base Rate amount in each category.

### 3.6 Matters Considered in Determining the Amount of a Rate

Council considers a number of discretionary matters when setting the quantum of the rate for each sub-category, including:

- i) The guiding principles for Councils expounded in Chapter 3 of the Local Government Act 1993, including transparency, impartiality, intergenerational equity and sound financial management;
- ii) In respect of a base rate, criteria including:
  - Council's net general administration and overhead costs;
  - the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities;
  - the level of grant or similar income available to provide necessary services and facilities;
  - the degree of congruity and homogeneity between the values of properties subject to the rate and their spread throughout the area; and
  - whether a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.
- iii) The extent to which those who pay for Council's services have the ability to pay for those services;
- iv) The extent to which those who receive the benefits of Council's services also pay for those services; and
- v) The applicable statutory caps on the rates that can be made.



## 4 Charges

Section 501 of the Local Government Act permits a Council to make and levy an annual charge for the following services provided, or proposed to be provided, on an annual basis by the Council:

- water supply services;
- sewerage services;
- drainage services (through the Stormwater Levy);
- waste management services (other than domestic waste management);
- any services prescribed by the Local Government Regulations.

Section 502 of the Local Government Act permits a Council to make a charge for a service referred to in section 496 of the Local Government Act (domestic waste management service) or section 501 of the Local Government Act (services identified above) according to the actual use of the service.

### 4.1 Water Charges

Pricing which reflects the costs incurred in the provision of potable water can help ensure conservation of scarce water resources and can promote more efficient investment in water infrastructure.

To achieve this, adequate cash flows are required to meet operating costs, to fund future necessary infrastructure and provide an acceptable rate of return – thereby ensuring the longer-term financial sustainability of the service.

One of the key elements in cost-reflective pricing identified by the Department of Climate Change, Energy, the Environment and Water (DCCEEW) is a cost-reflective two-part charge for water, comprising a water service availability charge and a consumption tariff. Council's availability charge uses the DCCEEW's recommended method, which is based on the square of the diameter of the supply pipe. This reflects the true availability of water access by the user.

There are three tariffs for consumption. The Residential Consumption Tariff is a two-tier tariff levied on rateable land categorised as residential for the purposes of ordinary rates and for which the service is provided or proposed to be provided. The Tier 1 charge applies to water consumption up to 350Kl and the Tier 2 charge applies to water consumption in excess of 350Kl per annum. A Non-Residential Consumption Tariff is levied on rateable land categorised as farmland, mining or business for the purposes of ordinary rates and for which the service is provided or proposed to be provided.

#### 4.1.1 Availability Charges



Pursuant to section 552 of the Local Government Act, land that is supplied with water from a water main of the Council and land that is situated within 225 metres of a water main of Council (whether or not actually supplied with water from any water main of the Council) is charged an annual Water Service Availability Charge for each service to the property.

Similarly, pursuant to section 552 of the Local Government Act, all land is charged an annual sewerage service availability charge except land which is more than 75 metres from a sewer of Council and is not connected to the sewer; or land from which sewage could not be discharged into any sewer of Council.

Each Annual Water Service Charge applicable is included in the Annual Rate Notice issued for the financial year. Water consumption charges are raised three times per year.

#### **4.2 Water and Sewerage Charges – General**

User charges are fees levied on the community for the use of water and sewerage facilities provided by Council.

Income derived from water and sewerage charges can be used for either maintenance or capital expenditure. Unlike ordinary rates, water and sewerage charges are not subject to rate pegging in NSW.

Funds raised through water and sewerage charges are explicitly expended on the operational, maintenance and capital expenditure needs related to those services and activities.

##### **4.2.1 Best Practice Charging**

Council has implemented charging guidelines recommended by the DCCEW for the charging of water and sewerage services.

###### **4.2.1.1 Residential Sewerage Charge**

Each parcel of rateable land categorised as residential for the purposes of ordinary rates, for which the service is provided or proposed to be provided, is levied the same charge under the Guidelines mentioned above, with the usage charge based on the average residential water consumption.

The combination of availability charge and usage charge meets the criteria in DCCEW- National Water Initiative pricing principles.

###### **4.2.1.2 Non-Residential Sewerage Charge**

Each parcel of rateable land categorised as farmland, mining or business ("non-residential") for the purposes of ordinary rates, for which the service is provided or proposed to be provided, is levied a non-residential sewerage charge based on





a formula that includes a range of factors that include the size of the water connection, the amount of water used and the amount of water used that is expected to enter the sewage treatment processes.

#### **4.2.1.3 Trade Waste Charges**

Trade Waste is defined as:

*Any waters other than those used specifically for personal hygiene functions that may be contaminated with any substance as a direct or indirect result of a commercial activity.*

The regulation of trade wastes is intended to:

- Prevent the biological capacity of the treatment works being exceeded resulting in the de-stabilising of the biological process and consequent odours emanating from the works;
- Ensure discharge of effluent from the treatment works is within the requirements of the *Protection of the Environment Operations Act 1997* (NSW);
- Protect the sewers and sewerage structures from corrosion, damage or blockage;
- Prevent overloading of the sewerage reticulation system;
- Ensure safe working conditions exist in the sewer reticulation system for the protection of Council staff;
- Ensure environmental protection of the local eco-systems, particularly those relating to the regional waterways.

Full details of the charges for Trade Waste are set out in the Fees and Charges Schedule.

#### **4.2.1.4 Waste Management Service Charges and Introduction of FOGO from 1 July 2024**

Council has introduced Food and Garden Organics (FOGO) commencing 1 July 2024. This service upgrade is in response to the NSW Waste & Sustainable Materials Strategy 2041 objective to divert all organic wastes from landfill. FOGO collections have a critical role to play in meeting the NSW Government's target of net-zero emissions by 2050 and creating a circular economy that reduces waste and benefits all NSW communities.

Council undertakes the management of the Muswellbrook Waste and Recycling Facility and the Denman Domestic Waste Transfer Station. Council manages the daily operations of these depots to ensure the appropriate and safe handling, disposal and storage of waste received at the facilities.

Weekly services for kerbside collection of Food and Garden Organics - FOGO (240 litre green lid bins) and alternate fortnightly collections of commingled recyclables (240L yellow lid bins) and residual waste (140 litre red lid bins) are provided by Council to residential (residential means categorised as residential



for the purposes of ordinary rates) properties in Muswellbrook, Denman and Sandy Hollow townships, including Woodlands Ridge Road subdivision and Milperra Drive.

A biannual bulky waste clean-up service for large items such as furniture and whitegoods are also provided to the properties mentioned above. The dates and arrangements in relation to these activities will be advised at a time closer to the operation of the events.

Alternate fortnightly services for kerbside collection of residual waste (140 litre red lid bins) and commingled recyclables (240 litre yellow lid bins) are provided to non-residential (non-residential means categorised as farmland, mining or business for the purposes of ordinary rates) properties in Muswellbrook, Denman and Sandy Hollow townships and residential and non-residential properties in the rural areas covered by the following rural roads:

- a) Golden Highway to Sandy Hollow
- b) Rosemount Road Loop
- c) Denman Road from Muswellbrook to Denman

Collection of FOGO waste (240L green lid bin) for non-residential or rural properties, defined by the roads above, will be provided if requested and charged an annual charge for each service required.

#### **4.2.1.4.1 Domestic Waste Management Service**

Under section 504 of the Local Government Act:

- A Council must not apply income from an ordinary rate towards the cost of providing domestic waste management services;
- Income to be applied by a Council towards the cost of providing domestic waste management services must be obtained from the making and levying of annual charges or the imposition of charges for the actual use of the service, or both;
- Income obtained from charges for domestic waste management must be calculated to not exceed the reasonable cost to the Council of providing those services.

Council determines the Domestic Waste Charge following these requirements. The charge is set at a rate that covers the cost of collecting and the disposal or recycling of the collected waste as well as the administration of the service. The processes involved in determining the charge is audited by Council's auditor.

#### **4.2.1.4.2 Waste Management Service Availability Charge**



Under section 496 of the *Local Government Act*, Council must make and levy an annual charge on each parcel of rateable for which the domestic waste management service is available, whether occupied land or vacant land.

Council may make an annual charge for the provision of a domestic waste management service for a parcel of land that is exempt from rating if:

- the service is available for that land; and
- the owner of that land requests or agrees to the provision of the service to that land; and
- the amount of the annual charge is limited to recovering the cost of providing the service to that land.

#### **4.2.1.4.3 Waste Management Service (other than Domestic Waste Management Service)**

Under section 501 of the *Local Government Act*, Council may make and levy a charge for the provision of waste management services (other than domestic waste management services) on each parcel of rateable land for which the service is provided or proposed to be provided.

This charge applies to non-residential (non-residential means categorised as farmland, mining or business for the purposes of ordinary rates) properties.

#### **4.2.1.5 Matters considered in Determining the Amount of a Charge**

- a) In determining the amount of a charge for a service, the Council may have regard to (but is not limited to) the following:
  - the purpose for which the service is provided
  - the nature, extent and frequency of the service
  - the cost of providing the service
  - the categorisation for rating purposes of the land to which the service is provided
  - the nature and use of premises to which the service is provided
  - the area of land to which the service is provided
- b) The amount of a charge need not be limited to recovering the cost of providing the service, for which the charge is made, except as provided by sections 503(2) and 504 (3) of the *Local Government Act*.
- c) Council will continue with a recycling service. The cost of providing this service is included in the Domestic Waste Management Service charge and also the Waste Management Service Charge. These charges entitle ratepayers to a fortnightly recycling collection.
- d) Council will commence the FOGO waste service. The cost of providing this service is included in the Domestic Waste Management Service charge. These charges entitle ratepayers to a weekly FOGO waste collection. The charge for the collection of the FOGO waste is not included in the Waste



Management Service Charge or Rural Waste Charges. However, property owners to which these charges apply can elect to utilise and pay for the FOGOwaste service.

#### **4.3 Stormwater Management Charge**

Under section 496A of the Local Government Act, Council may make and levy an annual charge for the provision of stormwater management services for each parcel of rateable land for which the service is available.

The raising of the levy and the application of the funds collected will be in accordance with the *Stormwater Management Service Charges Guidelines* issued by the Office of Local Government.

#### **4.4 On-Site Sewer Management System – “Approved to Operate”**

Pursuant to section 68(1) of the Local Government Act, Councils are the approval and regulatory authority for the monitoring and management of all on-site sewer management systems.

Council will levy an annual fee for the Approval to Operate an Onsite Sewer Management System, as part of the Annual Rates and Charges Notice. This charge will also include the fee for the inspection of the system. This charge will be displayed as a separate line on the notice. Please see Council’s Fees and Charges document for the prescribed fees.



## **STATEMENT OF RATES PROPOSED TO BE LEVIED FOR 2025/2026**

Section 494 Local Government Act.

### **ORDINARY RATES**

Rates are assessed by levies on the value of the land. Land values are determined by the Valuer General. Increases in ordinary rate income are subject to the percentage variation as determined by the Independent Pricing and Regulatory Tribunal (IPART). This is referred to as the rate peg limit.

For the 2025/2026 rating year, IPART has set Muswellbrook Shire's rate peg at 3.9%.

Rate Type	Category	Sub-Category	Ad Valorem Cents in \$	Base Amount/ Min \$	Base Amount % of Total Rate Levied	Yield (Est.)
Ordinary	Residential	Residential – General	0.297626	\$240	18.08%	<b>\$1,285,190</b>
Ordinary	Residential	Residential – Muswellbrook & Denman	0.425976	\$290	31.11%	<b>\$5,579,060</b>
Ordinary	Farmland	Farmland – General	0.185010	\$400	12.62%	<b>\$1,131,600</b>
Ordinary	Farmland	Farmland – Irrigable	0.210000	\$440	9.66%	<b>\$491,804</b>
<b>Ordinary</b>	Mining	Mining – General	0.630100	\$15,000	1.10%	<b>\$10,938,865</b>
Ordinary	Business	Business – General	0.851417	\$250	7.62%	<b>\$1,536,161</b>
Ordinary	Business	Business – Power Generation – Non-Renewable	5.499070	\$25,000	15.65%	<b>\$319,454</b>
Ordinary	Business	Business – Thomas Mitchell Drive Industrial Centre	0.99326	\$275	9.95%	<b>\$373,293</b>
Ordinary	Business	Business – Showground Release Area	0.18168	\$250	1.90%	<b>\$13,185</b>
Ordinary	<b>Business</b>	<b>Mine Rehabilitation</b>	0.630100	\$15,000	0%	<b>\$0</b>
Ordinary	Business	Power Generation – Non-Renewable – Rehabilitation	5.499070	\$25,000	0%	<b>\$0</b>

### **WATER CHARGES**



For 2025/2026, Council is proposing to levy Water Service Availability Charges as set out below:

1. A Water Service Availability Charge is levied on each parcel of rateable land that is supplied with water from a water pipe of the Council or land that is situated within 225 metres of a water pipe of the Council (whether or not actually supplied with water from any water pipe of the Council). The Water Service Availability Charges to be levied is based on the service size of the connection to the water supply line.

The Water Service Availability Charges for the year commencing 1 July 2025 are:

Water Service Charge Category	Amount
Availability Charge (Not Connected)	<b>\$280.50</b>
<b>Availability Charge (Connected)</b>	
- 20mm service	<b>\$280.50</b>
- 25mm service	<b>\$438.00</b>
- 32mm service	<b>\$718.00</b>
- 40mm service	<b>\$1,122.00</b>
- 50mm service	<b>\$1,753.00</b>
- 65mm service	<b>\$2,963.00</b>
- 80mm service	<b>\$4,488.00</b>
- 100mm service	<b>\$7,013.00</b>
- 150mm service	<b>\$15,778.00</b>

Pursuant to section 552 of the *Local Government Act 1993* (NSW), a charge relating to water supply will not be levied on land unless water could be supplied to some part of the land from a standpipe at least 1 metre in height from the ground level, if such a pipe were laid and connected to the Council's mains.

2. A Consumption Tariff is to be levied per kilolitre of water supplied to each parcel of rateable land from a water pipe of the Council. The water consumption tariffs proposed for the year commencing 1 July 2025 are:

Consumption Tariff	Tier <sup>1</sup>	\$ per Kilolitre (KL)
Residential (rateable land categorised as residential for the purposes of ordinary rates)	Tier 1 (1-350KL per annum)	\$3.00
	Tier 2 (>350KL per annum)	\$4.50
Non-Residential (rateable land not categorised as residential for the purposes of ordinary rates)	N/A	\$4.10

## **SEWERAGE CHARGES**

<sup>1</sup> Where applicable



For 2025/2026, Council is proposing to levy Sewerage Service Availability Charges as setout below:  
An annual charge for sewer is applicable to each parcel of rateable land except:

- a) Land which is more than 75 metres from a sewer of the Council and is not connected to the sewer; and
- b) Land from which sewage could not be discharged into any sewer of the Council.

1) Residential Sewer Charges

A Sewer Service Availability Charge is levied on each parcel of rateable land categorised as residential for the purposes of ordinary rates for which the service is provided or is proposed to be provided. The Sewer Service Availability Charges to be levied for the year commencing 1 July 2025 are:

Sewer Service Availability Charge:

Residential Sewer Availability Charge (Vacant)	\$436.00
Residential Sewer Charge (Occupied)	\$1,119.00

2) Non-Residential Sewer Service Availability Charge:

A Non-Residential Sewer Service Availability Charge is levied on each parcel of rateable land not categorised as residential for the purposes of ordinary rates for which the service is provided or proposed to be provided. The Non-Residential Sewer Service Availability Charge to be levied in respect of each relevant parcel for the year commencing 1 July 2025, will be based on the following formula:

$$SC = SDF \times (AC + (C \times UC))$$

*SC = Sewerage Charge*

*SDF = Sewerage Discharge Factor*

*AC = Availability Charge (see below table titled "Availability Charges Table")*

*C = Total water consumption for meter*

*UC = Sewer Usage Charge (see below table titled "Sewer Usage Charge Table")*

Availability Charges Table: The Availability Charges for the year commencing 1 July 2025 are:

Availability Charge Category	Amount
AC - Availability Charge (Not Connected)	<b>\$436.00</b>
<b>AC - Availability Charge (Connected)</b>	
20mm service	<b>\$436.00</b>
25mm service	<b>\$681.25</b>
32mm service	<b>\$1,116.16</b>
40mm service	<b>\$1,744.00</b>
50mm service	<b>\$2,725.00</b>
65mm service	<b>\$4,605.25</b>
80mm service	<b>\$6,976.00</b>
100mm service	<b>\$10,900.00</b>
150mm service	<b>\$24,525.00</b>



Sewer Usage Charge Table: The Sewer Usage Charge for the year commencing 1 July 2025 is:

Sewer Usage Charge	\$ per Kilolitre (KL)
Non-Residential Sewer Usage Charge	\$4.10

*Discharge Factors required for non-residential properties will be determined on an individual rateable parcel basis.*

## **DOMESTIC WASTE MANAGEMENT CHARGES**

Domestic Waste Management Charges are levied in accordance with section 496 of the Local Government Act.

For 2025/202 Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

### Domestic Waste Management Service Charges

Urban Domestic Waste Management Availability Charge (1)	\$135.00
Urban Domestic Waste Management Service Charge (2)	\$599.00
Additional Urban Domestic Waste Management Service Charge	\$145.00
Weekly Collection Domestic Waste Service - Red Lid bin only	\$160.00
Upsize to 240L Domestic Waste Service Charge – Red Lid Bin only	\$180.00
Additional Urban Domestic Waste Management Recycling Service Charge	\$115.00
Additional Urban Domestic Waste Management FOGO Waste Service Charge	\$100.00

- (1) This charge applies to vacant rateable land categorised as residential for the purposes of ordinary rates and situated within the urban area in which a Domestic Waste Management Service is able to be provided.
- (2) Each habitable premises is entitled to one approved mobile residual waste bin service and one recyclable material bin per fortnight and one weekly collection of FOGO waste for each Urban Domestic Waste Management Service Charge.

For 2025/2026 Council proposes to levy the following charges on each parcel of rateable land categorised as residential or farmland for the purposes of ordinary rates and situated within the rural area to which a Domestic Waste Management Service is available.

### Rural Domestic Waste Management Service Charge

Rural Domestic Waste Management Availability Charge (1)	\$135.00
Rural Domestic Waste Management Service Charge (2)	\$456.00
Additional Rural Domestic Waste Management Service Charge	\$145.00





Weekly Collection Domestic Waste Service - Red Lid bin only	\$160.00
Upsize to 240L Domestic Waste Service Charge – Red Lid Bin only	\$180.00
Additional Rural Domestic Waste Management Recycling Service Charge	\$115.00
Rural Domestic Waste Management FOGO Waste Service Charge	\$100.00

- (1) This charge applies to vacant rateable land categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Domestic Waste Management Service is available.
- (2) Each habitable premises is entitled to one approved mobile residual waste bin and one recyclable material bin per fortnight for each Rural Domestic Waste Management Service Charge.

## **WASTE MANAGEMENT CHARGES**

For 2025/2026, Council proposes to levy the following charges on each parcel of rateable land not categorised as residential for the purposes of ordinary rates and situated within the urban area in which a Waste Management Service is provided or able to be provided. Waste Management Charges are levied in accordance with section 501 of the Local Government Act.

For 2025/2026 Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

### Waste Management Service Charge

Urban Waste Management Availability Charge – Non-Domestic (1)	\$135.00
Waste Management Service Charge (2)	\$456.00
Additional Waste Management Service Charge	\$145.00
Weekly Collection Waste Management Service - Red Lid bin only	\$160.00
Upsize to 240L Waste Management Service Charge – Red Lid Bin only	\$180.00
Additional Waste Management Recycling Service Charge	\$115.00
Waste Management FOGO Waste Service Charge	\$100.00

- (3) This charge applies to vacant rateable land not categorised as residential for the purposes of ordinary rates and situated within the urban area in which a Waste Management Service is provided or proposed to be provided.
- (4) Each habitable premises is entitled to one approved mobile residual waste bin and one recyclable material bin per fortnight for each Waste Management Service Charge.

For 2025/2026, Council proposes to levy the following charges on each parcel of rateable land not categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Waste Management Service is provided or proposed to be provided.



### Rural Waste Management Service Charge

Rural Waste Management Availability Charge – Non-Domestic (1)	\$135.00
Rural Waste Management Service Charge (2)	\$456.00
Additional Rural Waste Management Service Charge	\$145.00
Weekly Collection Waste Management Service - Red Lid bin only	\$160.00
Upsize to 240L Waste Management Service Charge – Red Lid Bin only	\$180.00
Additional Rural Waste Management Recycling Service Charge	\$115.00
Rural Waste Management FOGO Waste Service Charge	\$100.00

- (1) This charge applies to vacant rateable land not categorised as residential or farmland for the purposes of ordinary rates and situated within the rural area in which a Rural Waste Management Service is provided or proposed to be provided.
- (2) Each habitable premises is entitled to one approved mobile residual waste bin service and one recyclable material bin fortnightly for each Rural Waste Management Service Charge.

## **STORMWATER MANAGEMENT CHARGE**

Pursuant to section 496A of the Local Government Act, Council will levy a Stormwater Management Service Charge on each parcel of rateable land within the Muswellbrook and Denman urban areas and included in the Town Planning Zones of R1 General Residential, B2 Local Centre, SP2 Infrastructure, IN2 Light Industrial, IN1 General Industrial and RU5 Village, except where an exemption or variation to the charge is provided in accordance with the document titled "Stormwater Management Service Charge Guidelines" issued by the Office of Local Government in July 2006, at a rate of \$25.00 per Residential parcel of rateable land and \$12.50 per Residential strata unit.

Where a non-residential (not categorised as residential for the purposes of ordinary rates) parcel of rateable land exists with an area falling within the ranges outlined below the charge will be levied as follows:

Area Sqm	Charge
0 - 1,199	\$25.00
1,200 - 4,999	\$100.00
5,000 - 9,999	\$375.00
> 10,000	\$725.00

### HUNTER CATCHMENT CONTRIBUTION



The Minister has not yet determined the rate for 2025/2026, for the Hunter Catchment Contribution. The fee set for 2024/2025 was 0.000629. Council will adopt the rate as determined by the Minister for 2025/2026.

The rate is levied and collected in accordance with Clauses 36 and 40 of *Local Land Services Regulation 2014* (NSW). The rate is set by the Local Land Services on the Land Value, as determined from time to time, within the Muswellbrook Shire local government area.

## 5 Authorisation Details

<b>Authorised by:</b>	Council
<b>Minute No:</b>	
<b>Date:</b>	
<b>Review timeframe:</b>	1 Years
<b>Department:</b>	Corporate Services
<b>Document Owner:</b>	Chief Financial Officer

### Details History

Version No.	Date Changed	Policy type	Modified by	
1	18.02.25	External	D Gilmore	Updated for 2025/26 Budget Estimates



## Revenue Policy

2024<sup>5</sup>/2025<sup>6</sup>



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## 1. Policy Objective

The objective of this Policy is to outline Council's rating and charges framework and provide for the 2024<sup>5</sup>/2025<sup>6</sup> levels.

## 2. Rating

In accordance with section 532 of the *Local Government Act 1993* (NSW) ("Local Government Act"), a Council must not make a rate or charge until it has given public notice of its draft operational plan for the year for which the rate or charge is to be made and has considered any submissions that have been made concerning the draft plan. In practice a Council should first adopt its final Operational Plan and then make rates and charges by resolution (s535, Local Government Act).

### 3.1 General Valuation

A revaluation of all land parcels in the Muswellbrook Shire local government area occurred in 2022<sup>4</sup>, with a base date of 1 July 2022<sup>4</sup>.

These valuations will be used for rating purposes from 1 July 2023<sup>5</sup>. These valuations will continue to be used until revised through general and/or special re-valuations by the Valuer General.

### 3.2 Rating Method

In accordance with section 514 of the *Local Government Act*, Council has declared each parcel of rateable land in the Muswellbrook Shire local government area as within one or other of the following categories:

1. Farmland;
2. Residential;
3. Mining;
4. Business.

Council declares that the ordinary rates will be applied across the following categories and sub-categories:

#### **Residential – General**

Council determines the sub-category for the category "Residential" called "Residential – General" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, nursing home, or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the *Local Government (General) Regulations 2021* (NSW) ("Local Government Regulations")); or



2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes; or
3. it is rural residential land, and it is not subject to a Sewer Service Availability Charge.

#### **Residential – Muswellbrook & Denman**

Council determines a sub-category for the category "Residential" called "Residential – Muswellbrook and Denman" for each parcel of rateable land valued as one assessment and:

1. its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel, nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the Local Government Regulations,); or
2. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes;

and it is located within the urban area of Muswellbrook and Denman townships and is subject to a Sewer Service Availability Charge.

#### **Farmland – General**

Council determines a sub-category for the category "Farmland" called "Farmland – General" for each parcel of rateable land valued as one assessment and its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made),

and the land cannot be sub-categorised as:

- Farmland – Irrigable

Land is not to be categorised as Farmland – General if it is rural residential land.

#### **Farmland – Irrigable**

Council determines a sub-category for the category "Farmland" called "Farmland – Irrigable" for each parcel of rateable land valued as one assessment if its dominant use is for farming which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made); and



- c) is subject of a water right within the meaning of the *Valuation of Land Act 1916* (NSW); and
- d) where the assessment or any part of the assessment:
  - (i) is irrigated for any farming purpose; or
  - (ii) has established irrigation reticulation capable of being used for any farming purpose; or
  - (iii) is wholly or partly within 100m of the Hunter River.

**Note: a water right means a right or authority (however described) under the Water Management Act 2000, the Water Act 1912, or any other Act, being a right or authority to construct, install or use works of irrigation, or to use water supplied by works of irrigation.**

### **Mining – General**

Council determines the sub-category for the category "Mining" called "Mining – General" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine or metalliferous mine ~~and cannot be sub-categorised as:~~

- ~~• Mining – Underground Coal Mining; or~~
- ~~• Mining – Metallurgical Coal Mining~~

### **Mining – Underground Coal Mining**

~~Council determines a sub-category for the category "Mining" called "Mining – Underground Coal Mining" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine; and~~

- ~~a) where the dominant kind of mining involved is longwall mining or board-and-pillar mining (or both); and~~
- ~~b) the land cannot be sub-categorised as "Mining – Metallurgical Coal Mining".~~

### **Mining – Metallurgical Coal Mining**

~~Council determines a sub-category for the category "Mining" called "Mining – Metallurgical Coal Mining" for each parcel of rateable land valued as one assessment if its dominant use is for a coal mine; and~~

- ~~a) metallurgical coal extraction is a subject of an approved application for a project approval, development consent or other environmental planning instrument applicable to the land permitting that use; and~~
- ~~b) metallurgical coal is the dominant type of coal extracted from or processed on the land.~~

~~For the purposes of this sub-category, "metallurgical coal" includes:~~

- ~~a) Coal which is capable of being used for the manufacture of steel, iron or cement;~~
- ~~b) Coal which is capable of producing coke;~~
- ~~c) Coal which, by industry standards and specifications, can be classified as hard-~~





~~coking coal, semi-soft coking coal or coking coal.~~

### **Business – General**

Council determines the sub-category for the category of "Business" called "Business - General" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and cannot be sub-categorised as:

- Business – Power Generation - Non-Renewable;
- Business – Thomas Mitchell Drive Industrial Centre;
- Business – Showground Release Area; ~~or~~
- Business – Mine Rehabilitation; or
- Business – Power Generation – Non-Renewable – Rehabilitation.

### **Business – Power Generation - Non-Renewable**

Council determines a sub-category for the category "Business" called "Business – Power Generation - Non-Renewable" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) the generation of, or capacity to generate, more than 5 megawatts of electricity generated from non-renewable resources; or
- b) the storage of, or capacity to store, more than 10 megawatt hours of electricity generated from non-renewable resources;

and the land cannot be sub-categorised as 'Business – Mine Rehabilitation'.

For the purpose of this sub-category "electricity generated from non-renewable resources" means electricity generated from coal, natural gas, oil or nuclear energy resources.

### **Business – Thomas Mitchell Drive Industrial Centre**

Council determines a sub-category for the category "Business" called "Business – Thomas Mitchell Drive Industrial Centre" for each parcel of rateable land valued as one assessment located wholly or partly within the Thomas Mitchell Drive Industrial Centre.

### **Business – Showground Release Area**

Council determines a sub-category for the category "Business" called "Business – Showground Release Area" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and is located wholly or partly within the Showground Release Area.

### **Business – Mine Rehabilitation**

Council determines a sub-category for the category "Business" called "Business – Mine Rehabilitation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:



- a) the rehabilitation of land that is or has been disturbed by mining operations.

For the purposes of this sub-category, "rehabilitation" includes:

- a) the removal of buildings and infrastructure;
- ~~a)b)~~ the treatment or management of disturbed land or water for the purpose of establishing and maintaining a safe and stable environment; and
- ~~b)c)~~ the design and construction of landforms as well as the establishment of sustainable ecosystems or alternative vegetation.

For the purposes of this sub-category "mining operations" means operations carried out in the course of mining.

#### **Business – Power Generation - Non-Renewable - Rehabilitation**

Council determines a sub-category for the category "Business called "Business – Power Generation - Non-Renewable - Rehabilitation" for each parcel of rateable land valued as one assessment if it cannot be categorised as farmland, residential or mining and if its dominant use is as a centre of any of the following activities:

- a) power generation (non-renewable) operations.
- and the land cannot be sub-categorised as 'Business – Power Generation (Non-Renewable)'.

For the purposes of this sub-category, "rehabilitation" includes:

- a) removal of buildings and infrastructure;
- b) the treatment or management of disturbed land or water for the purpose of establishing and maintaining a safe and stable environment; and
- c) the design and construction of landforms as well as the establishment of sustainable ecosystems or alternative vegetation.

For the purposes of this sub-category, "power generation (non-renewable)" means the generation of electricity from coal, natural gas, oil or nuclear energy resources.

### **3.3 Structure of the Rate**

In accordance with section 497 of the Local Government Act, Council has adopted the use of a base amount to which an ad valorem amount is added for all categories and sub-categories.

Council's reasons for this adoption are as follows:

- a base amount to which an ad valorem amount is added ensures that the rate burden falls equitably on all landowners for the cost and value of common



services and facilities (from which all properties benefit) regardless of their rateable value of land;

- having given regard to the matters set out in section 536(1) of the Local Government Act, Council is of the opinion that a base amount charged per assessment is fair and equitable and reflects both the "benefit principle" and the "ability to pay principle".

### 3.4 Interest on Overdue Amounts

Subject to the maximum rate specified by the Minister from time to time, Councils are responsible for fixing, by formal resolution, the level of interest penalties to apply in respect of rates and charges that remain unpaid after they become due and payable (section 566 Local Government Act).

Council proposes to apply the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.

The maximum interest rate for the 2024~~5~~/202~~6~~ financial year has not been determined by the minister at this time. set at 10.5%. The rate ~~for set for 2024-2025 was 10.5%. 2023/2024 financial year was set at 9%.~~

Council may exercise its discretion to write off certain amounts (such as interest) in respect of rates and arrears in a range of appropriate circumstances and/or to enter into special agreements with persons or any category of ratepayers to facilitate the discharge of a rating liability.

The discretion to write off certain amounts may be exercised if special circumstances can be demonstrated by the relevant ratepayers.

### 3.5 Summary of Rating Philosophy

- I. That Council sets its rates so as to obtain the maximum possible yield and comply with the Office of Local Government's advice in relation to rate-pegging limitations and catch-up provisions.
- II. That Council sets a base amount for the sub-categories of an ordinary rate, in accordance with section 499 of the Local Government Act.
- III. That Council applies the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.
- IV. That Council utilise changes on the Base Rate amount with the aim of evening out the rates burden and smoothing the impact of possible rate increases that may occur as Land Values are reassessed. Council will not exceed the statutory maximum of 50% of total revenue from the Base Rate amount in each category.

### 3.6 Matters Considered in Determining the Amount of a Rate

Council considers a number of discretionary matters when setting the quantum of



the rate for each sub-category, including:

- i) The guiding principles for Councils expounded in Chapter 3 of the Local Government Act 1993, including transparency, impartiality, intergenerational equity and sound financial management;
- ii) In respect of a base rate, criteria including:
  - Council's net general administration and overhead costs;
  - the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities;
  - the level of grant or similar income available to provide necessary services and facilities;
  - the degree of congruity and homogeneity between the values of properties subject to the rate and their spread throughout the area; and
  - whether a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.
- iii) The extent to which those who pay for Council's services have the ability to pay for those services;
- iv) The extent to which those who receive the benefits of Council's services also pay for those services; and
- v) The applicable statutory caps on the rates that can be made.

## 4 Charges

Section 501 of the Local Government Act permits a Council to make and levy an annual charge for the following services provided, or proposed to be provided, on an annual basis by the Council:

- water supply services;
- sewerage services;
- drainage services (through the Stormwater Levy);
- waste management services (other than domestic waste management);
- any services prescribed by the Local Government Regulations.

Section 502 of the Local Government Act permits a Council to make a charge for a service referred to in section 496 of the Local Government Act (domestic waste management



service) or section 501 of the Local Government Act (services identified above) according to the actual use of the service.

#### **4.1 Water Charges**

Pricing which reflects the costs incurred in the provision of potable water can help ensure conservation of scarce water resources and can promote more efficient investment in water infrastructure.

To achieve this, adequate cash flows are required to meet operating costs, to fund future necessary infrastructure and provide an acceptable rate of return – thereby ensuring the longer-term financial sustainability of the service.

One of the key elements in cost-reflective pricing identified by the Department of Climate Change, Energy, the Environment and Water (DCCEEW) is a cost-reflective two-part charge for water, comprising a water service availability charge and a consumption tariff. Council's availability charge uses the DCCEEW's recommended method, which is based on the square of the diameter of the supply pipe. This reflects the true availability of water access by the user.

There are three tariffs for consumption. The Residential Consumption Tariff is a two-tier tariff levied on rateable land categorised as residential for the purposes of ordinary rates and for which the service is provided or proposed to be provided. The Tier 1 charge applies to water consumption up to 350Kl and the Tier 2 charge applies to water consumption in excess of 350Kl per annum. A Non-Residential Consumption Tariff is levied on rateable land categorised as farmland, mining or business for the purposes of ordinary rates and for which the service is provided or proposed to be provided.

##### **4.1.1 Availability Charges**

Pursuant to section 552 of the Local Government Act, land that is supplied with water from a water main of the Council and land that is situated within 225 metres of a water main of Council (whether or not actually supplied with water from any water main of the Council) is charged an annual Water Service Availability Charge for each service to the property.

Similarly, pursuant to section 552 of the Local Government Act, all land is charged an annual sewerage service availability charge except land which is more than 75 metres from a sewer of Council and is not connected to the sewer; or land from which sewage could not be discharged into any sewer of Council.

Each Annual Water Service Charge applicable is included in the Annual Rate Notice issued for the financial year. Water consumption charges are raised three times per year.

#### **4.2 Water and Sewerage Charges – General**

User charges are fees levied on the community for the use of water and sewerage facilities provided by Council.



Income derived from water and sewerage charges can be used for either maintenance or capital expenditure. Unlike ordinary rates, water and sewerage charges are not subject to rate pegging in NSW.

Funds raised through water and sewerage charges are explicitly expended on the operational, maintenance and capital expenditure needs related to those services and activities.

#### **4.2.1 Best Practice Charging**

Council has implemented charging guidelines recommended by the DCCEEW for the charging of water and sewerage services.

##### **4.2.1.1 Residential Sewerage Charge**

Each parcel of rateable land categorised as residential for the purposes of ordinary rates, for which the service is provided or proposed to be provided, is levied the same charge under the Guidelines mentioned above, with the usage charge based on the average residential water consumption.

The combination of availability charge and usage charge meets the criteria in DCCEEW- National Water Initiative pricing principles.

##### **4.2.1.2 Non-Residential Sewerage Charge**

Each parcel of rateable land categorised as farmland, mining or business ("non-residential") for the purposes of ordinary rates, for which the service is provided or proposed to be provided, is levied a non-residential sewerage charge based on a formula that includes a range of factors that include the size of the water connection, the amount of water used and the amount of water used that is expected to enter the sewage treatment processes.

##### **4.2.1.3 Trade Waste Charges**

Trade Waste is defined as:

*Any waters other than those used specifically for personal hygiene functions that may be contaminated with any substance as a direct or indirect result of a commercial activity.*

The regulation of trade wastes is intended to:

- Prevent the biological capacity of the treatment works being exceeded resulting in the de-stabilising of the biological process and consequent odours emanating from the works;
- Ensure discharge of effluent from the treatment works is within the requirements of the *Protection of the Environment Operations Act 1997* (NSW);



- Protect the sewers and sewerage structures from corrosion, damage or blockage;
- Prevent overloading of the sewerage reticulation system;
- Ensure safe working conditions exist in the sewer reticulation system for the protection of Council staff;
- Ensure environmental protection of the local eco-systems, particularly those relating to the regional waterways.

Full details of the charges for Trade Waste are set out in the Fees and Charges Schedule.

#### **4.2.1.4 Waste Management Service Charges and Introduction of FOGO from 1 July 2024**

Council has introduced Food and Garden Organics (FOGO) commencing 1 July 2024. This service upgrade is in response to the NSW Waste & Sustainable Materials Strategy 2041 objective to divert all organic wastes from landfill. FOGO collections have a critical role to play in meeting the NSW Government's target of net-zero emissions by 2050 and creating a circular economy that reduces waste and benefits all NSW communities.

Council undertakes the management of the Muswellbrook Waste and Recycling Facility and the Denman Domestic Waste Transfer Station. Council manages the daily operations of these depots to ensure the appropriate and safe handling, disposal and storage of waste received at the facilities.

Weekly services for kerbside collection of Food and Garden Organics - FOGO (240 litre green lid bins) and alternate fortnightly collections of commingled recyclables (240L yellow lid bins) and residual waste (140 litre red lid bins) are provided by Council to residential (residential means categorised as residential for the purposes of ordinary rates) properties in Muswellbrook, Denman and Sandy Hollow townships, including Woodlands Ridge Road subdivision and Milperra Drive.

A biannual bulky waste clean-up service for large items such as furniture and whitegoods are also provided to the properties mentioned above. The dates and arrangements in relation to these activities will be advised at a time closer to the operation of the events.

Alternate fortnightly services for kerbside collection of residual waste (140 litre red lid bins) and commingled recyclables (240 litre yellow lid bins) are provided to non-residential (non-residential means categorised as farmland, mining or business for the purposes of ordinary rates) properties in Muswellbrook, Denman and Sandy Hollow townships and residential and non-residential properties in the rural areas covered by the following rural roads:

- a) Golden Highway to Sandy Hollow
- b) Rosemount Road Loop
- c) Denman Road from Muswellbrook to Denman



Collection of FOGO waste (240L green lid bin) for non-residential or rural properties, defined by the roads above, will be provided if requested and charged an annual charge for each service required.

#### **4.2.1.4.1 Domestic Waste Management Service**

Under section 504 of the Local Government Act:

- A Council must not apply income from an ordinary rate towards the cost of providing domestic waste management services;
- Income to be applied by a Council towards the cost of providing domestic waste management services must be obtained from the making and levying of annual charges or the imposition of charges for the actual use of the service, or both;
- Income obtained from charges for domestic waste management must be calculated to not exceed the reasonable cost to the Council of providing those services.

Council determines the Domestic Waste Charge following these requirements. The charge is set at a rate that covers the cost of collecting and the disposal or recycling of the collected waste as well as the administration of the service. The processes involved in determining the charge is audited by Council's auditor.

#### **4.2.1.4.2 Waste Management Service Availability Charge**

Under section 496 of the *Local Government Act*, Council must make and levy an annual charge on each parcel of rateable for which the domestic waste management service is available, whether occupied land or vacant land.

Council may make an annual charge for the provision of a domestic waste management service for a parcel of land that is exempt from rating if:

- the service is available for that land; and
- the owner of that land requests or agrees to the provision of the service to that land; and
- the amount of the annual charge is limited to recovering the cost of providing the service to that land.

#### **4.2.1.4.3 Waste Management Service (other than Domestic Waste Management Service)**

Under section 501 of the Local Government Act, Council may make and levy a charge for the provision of waste management services (other than domestic waste management services) on each parcel of rateable land for which the service is provided or proposed to be provided.





This charge applies to non-residential (non-residential means categorised as farmland, mining or business for the purposes of ordinary rates) properties.

#### **4.2.1.5 Matters considered in Determining the Amount of a Charge**

- a) In determining the amount of a charge for a service, the Council may have regard to (but is not limited to) the following:
  - the purpose for which the service is provided
  - the nature, extent and frequency of the service
  - the cost of providing the service
  - the categorisation for rating purposes of the land to which the service is provided
  - the nature and use of premises to which the service is provided
  - the area of land to which the service is provided
- b) The amount of a charge need not be limited to recovering the cost of providing the service, for which the charge is made, except as provided by sections 503(2) and 504 (3) of the Local Government Act.
- c) Council will continue with a recycling service. The cost of providing this service is included in the Domestic Waste Management Service charge and also the Waste Management Service Charge. These charges entitle ratepayers to a fortnightly recycling collection.
- d) Council will commence the FOGO waste service. The cost of providing this service is included in the Domestic Waste Management Service charge. These charges entitle ratepayers to a weekly FOGO waste collection. The charge for the collection of the FOGO waste is not included in the Waste Management Service Charge or Rural Waste Charges. However, property owners to which these charges apply can elect to utilise and pay for the FOGO waste service.

#### **4.3 Stormwater Management Charge**

Under section 496A of the Local Government Act, Council may make and levy an annual charge for the provision of stormwater management services for each parcel of rateable land for which the service is available.

The raising of the levy and the application of the funds collected will be in accordance with the *Stormwater Management Service Charges Guidelines* issued by the Office of Local Government.

#### **4.4 On-Site Sewer Management System – “Approved to Operate”**

Pursuant to section 68(1) of the Local Government Act, Councils are the approval and regulatory authority for the monitoring and management of all on-site sewer management systems.



Council will levy an annual fee for the Approval to Operate an Onsite Sewer Management System, as part of the Annual Rates and Charges Notice. This charge will also include the fee for the inspection of the system. This charge will be displayed as a separate line on the notice. Please see Council's Fees and Charges document for the prescribed fees.



## **STATEMENT OF RATES PROPOSED TO BE LEVIED FOR 2024~~5~~/2026~~5~~**

Section 494 Local Government Act.

### **ORDINARY RATES**

Rates are assessed by levies on the value of the land. Land values are determined by the Valuer General. Increases in ordinary rate income are subject to the percentage variation as determined by the Independent Pricing and Regulatory Tribunal (IPART). This is referred to as the rate peg limit.

For the 2024~~5~~/2026~~5~~ rating year, IPART has set Muswellbrook Shire's rate peg at 4~~5~~3.9%.

Rate Type	Category	Sub-Category	Ad Valorem Cents in \$	Base Amount/ Min \$	Base Amount % of Total Rate Levied	Yield (Est.)
Ordinary	Residential	Residential – General	0.29 <del>2209</del> 7626	\$240	18. <del>08</del> 8%	<del>\$1,218,031</del> 85,190
Ordinary	Residential	Residential – Muswellbrook & Denman	0.42 <del>7405</del> 5976	\$290	3 <del>21</del> .11%	<del>\$5,294,206</del> 579,060
Ordinary	Farmland	Farmland – General	0.18 <del>1521</del> 5010	\$400	13. <del>40</del> 2.62%	<del>\$1,108,691</del> 31,600
Ordinary	Farmland	Farmland – Irrigable	0.20 <del>9493</del> 10000	\$440	10. <del>39</del> 9.66%	<del>\$478,361</del> 91,804
<b>Ordinary</b>	Mining	Mining – General	<del>0.7842800</del> .630100	\$15,000	1.10%	<b>\$10,938,865</b>
<b>Ordinary</b>	Mining	<del>Mining – Underground Coal Mining</del>	<del>-0.824051</del>	<del>\$15,000</del>	<del>4.34%</del>	<del>\$345,444</del>
<b>Ordinary</b>	Mining	<del>Mining – Metallurgical Coal Mining</del>	<del>0.824051</del>	<del>\$15,000</del>	<del>0.91%</del>	<del>\$1,646,621</del>
Ordinary	Business	Business – General	0.83 <del>5141</del> 75192	\$250	7.68 <del>2</del> %	<del>\$1,556,087</del> 536,161
Ordinary	Business	Business – Power Generation – <u>Non-Renewable</u>	5.29 <del>7600</del> 499070	\$25,000	16. <del>26</del> 5.65%	<del>\$307,463</del> 19,454
Ordinary	Business	Business – Thomas Mitchell Drive Industrial Centre	0. <del>898262</del> 99326	\$275	10. <del>34</del> 9.95%	<del>\$398,983</del> 73,293
Ordinary	Business	Business – Showground Release Area	0.17 <del>1354</del> 8168	\$250	1.97 <del>0</del> %	<b>\$12,6903,185</b>
Ordinary	<b>Business</b>	<b>Mine Rehabilitation</b>	<del>0.7842800</del> .630100	<del>\$15,000</del>	<del>0%</del>	<del>\$0</del>
Ordinary	Business	<u>Power Generation – Non-Renewable – Rehabilitation</u>	<del>5.499070</del>	<del>\$25,000</del>	<del>0%</del>	<del>\$0</del>



## **WATER CHARGES**

For 202~~5~~/202~~56~~, Council is proposing to levy Water Service Availability Charges as set out below:

1. A Water Service Availability Charge is levied on each parcel of rateable land that is supplied with water from a water pipe of the Council or land that is situated within 225 metres of a water pipe of the Council (whether or not actually supplied with water from any water pipe of the Council). The Water Service Availability Charges to be levied is based on the service size of the connection to the water supply line.

The Water Service Availability Charges for the year commencing 1 July 202~~45~~ are:

<b>Water Service Charge Category</b>	<b>Amount</b>
Availability Charge (Not Connected)	<del>\$270.00</del> <b>\$280.50</b>
<b>Availability Charge (Connected)</b>	
- 20mm service	<del>\$270.00</del> <b>\$280.50</b>
- 25mm service	<del>\$422.00</del> <b>\$438.00</b>
- 32mm service	<del>\$691.00</del> <b>\$718.00</b>
- 40mm service	<del>\$1,080.00</del> <b>\$1,122.00</b>
- 50mm service	<del>\$1,688.00</del> <b>\$1,753.00</b>
- 65mm service	<del>\$2,852.00</del> <b>\$2,963.00</b>
- 80mm service	<del>\$4,320.00</del> <b>\$4,488.00</b>
- 100mm service	<del>\$6,750.00</del> <b>\$7,013.00</b>
- 150mm service	<del>\$15,188.00</del> <b>\$15,778.00</b>

Pursuant to section 552 of the *Local Government Act 1993* (NSW), a charge relating to water supply will not be levied on land unless water could be supplied to some part of the land from a standpipe at least 1 metre in height from the ground level, if such a pipe were laid and connected to the Council's mains.

2. A Consumption Tariff is to be levied per kilolitre of water supplied to each parcel of rateable land from a water pipe of the Council. The water consumption tariffs proposed for the year commencing 1 July 202~~5~~ are:

<b>Consumption Tariff</b>	<b>Tier<sup>1</sup></b>	<b>\$ per Kilolitre (KL)</b>
Residential (rateable land categorised as residential for the purposes of ordinary rates)	Tier 1 (1-350KL per annum)	<del>\$2.80</del> <b>\$3.00</b>
	Tier 2 (>350KL per annum)	<del>\$3.95</del> <b>\$4.50</b>
Non-Residential (rateable land not categorised as residential for the purposes of ordinary rates)	N/A	<del>\$3.80</del> <b>\$4.10</b>

<sup>1</sup> Where applicable



## SEWERAGE CHARGES

For 2024~~5~~/2025~~6~~, Council is proposing to levy Sewerage Service Availability Charges as set out below:

An annual charge for sewer is applicable to each parcel of rateable land except:

- a) Land which is more than 75 metres from a sewer of the Council and is not connected to the sewer; and
- b) Land from which sewage could not be discharged into any sewer of the Council.

### 1) Residential Sewer Charges

A Sewer Service Availability Charge is levied on each parcel of rateable land categorised as residential for the purposes of ordinary rates for which the service is provided or is proposed to be provided. The Sewer Service Availability Charges to be levied for the year commencing 1 July 2024~~5~~ are:

#### Sewer Service Availability Charge:

Residential Sewer Availability Charge (Vacant)	<del>\$419.00</del> 436.00
Residential Sewer Charge (Occupied)	<del>\$1,119.00</del> 76.00

### 2) Non-Residential Sewer Service Availability Charge:

A Non-Residential Sewer Service Availability Charge is levied on each parcel of rateable land not categorised as residential for the purposes of ordinary rates for which the service is provided or proposed to be provided. The Non-Residential Sewer Service Availability Charge to be levied in respect of each relevant parcel for the year commencing 1 July 2024~~5~~, will be based on the following formula:

$$SC = SDF \times (AC + (C \times UC))$$

*SC = Sewerage Charge*

*SDF = Sewerage Discharge Factor*

*C = Total water consumption for meter*

*UC = Sewer Usage Charge (see below table titled "Sewer Usage Charge Table")*

*AC = Availability Charge (see below table titled "Availability Charges Table")*

Availability Charges Table: The Availability Charges for the year commencing 1 July 2024~~5~~ are:

Availability Charge Category	Amount
AC - Availability Charge (Not Connected)	<del>\$419.00</del> 436.00
<b>AC - Availability Charge (Connected)</b>	
20mm service	<del>\$419.00</del> 436.00
25mm service	<del>\$654.69</del> 681.25
32mm service	<del>\$1,072.64</del> 116.16
40mm service	<del>\$1,676.00</del> 744.00
50mm service	<del>\$2,618.75</del> 2.7



	<del>25.00</del>
65mm service	<del>\$4,425.694,</del> <del>605.25</del>
80mm service	<del>\$6,704.006,</del> <del>976.00</del>
100mm service	<del>\$10,475.00</del> <del>10,900.00</del>
150mm service	<del>\$23,568.75</del> <del>24,525.00</del>

Sewer Usage Charge Table: The Sewer Usage Charge for the year commencing 1 July 202~~4~~<sup>5</sup> is:

Sewer Usage Charge	\$ per Kilolitre (KL)
Non-Residential Sewer Usage Charge	<del>\$3,804.10</del>

*Discharge Factors required for non-residential properties will be determined on an individual rateable parcel basis.*

## **DOMESTIC WASTE MANAGEMENT CHARGES**

Domestic Waste Management Charges are levied in accordance with section 496 of the Local Government Act.

For 202~~4~~<sup>5</sup>/202~~5~~ Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

### Domestic Waste Management Service Charges

Urban Domestic Waste Management Availability Charge (1)	<del>\$1,3635.00</del>
Urban Domestic Waste Management Service Charge (2)	<del>\$5,6099.00</del>
Additional Urban Domestic Waste Management Service Charge	<del>\$1,245.00</del>
Weekly Collection Domestic Waste Service - Red Lid bin only	<del>\$1,060.00</del>
Upsize to 240L Domestic Waste Service Charge – Red Lid Bin only	<del>\$1,80266.00</del>
Additional Urban Domestic Waste Management Recycling Service Charge	<del>\$1,1598.00</del>
Additional Urban Domestic Waste Management FOGO Waste Service Charge	<del>\$1,0080.00</del>

- (1) This charge applies to vacant rateable land categorised as residential for the purposes of ordinary rates and situated within the urban area in which a Domestic Waste Management Service is able to be provided.
- (2) Each habitable premises is entitled to one approved mobile residual waste bin service and one recyclable material bin per fortnight and one weekly collection of FOGO waste for each Urban Domestic Waste Management Service Charge.



For 2024~~5~~/2025~~6~~ Council proposes to levy the following charges on each parcel of rateable land categorised as residential or farmland for the purposes of ordinary rates and situated within the rural area to which a Domestic Waste Management Service is available.

#### Rural Domestic Waste Management Service Charge

Rural Domestic Waste Management Availability Charge (1)	\$1 <del>27</del> 35.00
Rural Domestic Waste Management Service Charge (2)	\$4 <del>25</del> 56.00
Additional Rural Domestic Waste Management Service Charge	\$1 <del>24</del> 5.00
Weekly Collection Domestic Waste Service - Red Lid bin only	\$1 <del>96</del> 0.00
Upsize to 240L Domestic Waste Service Charge – Red Lid Bin only	\$1 <del>80</del> 266.00
Additional Rural Domestic Waste Management Recycling Service Charge	\$1 <del>15</del> 98.00
Rural Domestic Waste Management FOGO Waste Service Charge	\$1 <del>08</del> 0.00

- (1) This charge applies to vacant rateable land categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Rural Domestic Waste Management Service is available.
- (2) Each habitable premises is entitled to one approved mobile residual waste bin and one recyclable material bin per fortnight for each Rural Domestic Waste Management Service Charge.

## **WASTE MANAGEMENT CHARGES**

For 2025~~4~~/2025~~6~~, Council proposes to levy the following charges on each parcel of rateable land not categorised as residential for the purposes of ordinary rates and situated within the urban area in which a Waste Management Service is provided or able to be provided. Waste Management Charges are levied in accordance with section 501 of the Local Government Act.

For 2024~~5~~/2025~~6~~ Council is proposing to levy the following charges in regard to Domestic Waste Management Services:

#### Waste Management Service Charge

Urban Waste Management Availability Charge – Non-Domestic (1)	\$1 <del>27</del> 35.00
Waste Management Service Charge (2)	\$4 <del>25</del> 56.00
Additional Waste Management Service Charge	\$1 <del>42</del> 5.00
Weekly Collection Waste Management Service - Red Lid bin only	\$1 <del>60</del> 00.00
Upsize to 240L Waste Management Service Charge – Red Lid Bin only	\$1 <del>80</del> 266.00
Additional Waste Management Recycling Service Charge	\$1 <del>15</del> 98.00
Waste Management FOGO Waste Service Charge	\$1 <del>08</del> 0.00



- (3) This charge applies to vacant rateable land not categorised as residential for the purposes of ordinary rates and situated within the urban area in which a Waste Management Service is provided or proposed to be provided.
- (4) Each habitable premises is entitled to one approved mobile residual waste bin and one recyclable material bin per fortnight for each Waste Management Service Charge.

For 2024~~5~~/2025~~6~~, Council proposes to levy the following charges on each parcel of rateable land not categorised for rating purposes as Residential or Farmland and situated within the rural area in which a Waste Management Service is provided or proposed to be provided.

#### Rural Waste Management Service Charge

Rural Waste Management Availability Charge – Non-Domestic (1)	\$1 <del>35</del> <del>27</del> .00
Rural Waste Management Service Charge (2)	\$4 <del>56</del> <del>25</del> .00
Additional Rural Waste Management Service Charge	\$1 <del>42</del> 5.00
Weekly Collection Waste Management Service - Red Lid bin only	\$1 <del>60</del> 0.00
Upsize to 240L Waste Management Service Charge – Red Lid Bin only	\$1 <del>80</del> <del>266</del> .00
Additional Rural Waste Management Recycling Service Charge	\$1 <del>15</del> <del>98</del> .00
Rural Waste Management FOGO Waste Service Charge	\$1 <del>08</del> 0.00

- (1) This charge applies to vacant rateable land not categorised as residential or farmland for the purposes of ordinary rates and situated within the rural area in which a Rural Waste Management Service is provided or proposed to be provided.
- (2) Each habitable premises is entitled to one approved mobile residual waste bin service and one recyclable material bin fortnightly for each Rural Waste Management Service Charge.

## **STORMWATER MANAGEMENT CHARGE**

Pursuant to section 496A of the Local Government Act, Council will levy a Stormwater Management Service Charge on each parcel of rateable land within the Muswellbrook and Denman urban areas and included in the Town Planning Zones of R1 General Residential, B2 Local Centre, SP2 Infrastructure, IN2 Light Industrial, IN1 General Industrial and RU5 Village, except where an exemption or variation to the charge is provided in accordance with the document titled "Stormwater Management Service Charge Guidelines" issued by the Office of Local Government in July 2006, at a rate of \$25.00 per Residential parcel of rateable land and \$12.50 per Residential strata unit.

Where a non-residential (not categorised as residential for the purposes of ordinary rates) parcel of rateable land exists with an area falling within the ranges outlined below the charge will be levied as follows:





Area Sqm	Charge
0 - 1,199	\$25.00
1,200 - 4,999	\$100.00
5,000 - 9,999	\$375.00
>10,000	\$725.00

#### HUNTER CATCHMENT CONTRIBUTION

The Minister has not yet determined the rate for 2024~~5~~/2025~~6~~ for the Hunter Catchment Contribution. The fee set for 2023~~4~~/2024~~5~~ was 0.00~~10460629~~. Council will adopt the rate as determined by the Minister for 2024~~5~~/2025~~6~~.

The rate is levied and collected in accordance with Clauses 36 and 40 of *Local Land Services Regulation 2014* (NSW). The rate is set by the Local Land Services on the Land Value, as determined from time to time, within the Muswellbrook Shire local government area.

## 5 Authorisation Details

<b>Authorised by:</b>	Council
<b>Minute No:</b>	
<b>Date:</b>	
<b>Review timeframe:</b>	1 Years
<b>Department:</b>	Corporate Services
<b>Document Owner:</b>	Chief Financial Officer

#### Details History

Version No.	Date Changed	Policy type	Modified by	
1	<del>04.06.2024</del> 8.02.25	External	D Gilmore	Updated for 2024 <del>5</del> /2025 <del>6</del> Budget Estimates

**6.3 DRAFT MSC Fees & Charges 2024/2025 for Public Exhibition**

<b>Responsible Officer:</b>	General Manager
<b>Author:</b>	Financial Controller
<b>Community Plan Issue:</b>	6 - <i>Community Leadership</i>
<b>Community Plan Goal:</b>	24.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.
<b>Community Plan Strategy:</b>	6.2.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.
<b>Attachments:</b>	1. Draft 2025-26 Fees and Charges - 8 April 2025 [6.3.1 - 65 pages]

**PURPOSE**

To provide the DRAFT 2025/2026 Fees and Charges report for the consideration of the Finance and Governance Committee.

**OFFICER'S RECOMMENDATION**

The Governance and Finance Advisory Committee notes the draft 2025/2026 Fees and Charges to be placed on public exhibition for a period of 28 days.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**BACKGROUND**

Under Section 405 of the New South Wales Local Government Act 1993, Council is required to place its annual Draft Operational Plan (including Budget, Revenue Policy, and Fees and Charges schedule) on public exhibition for a period of 28 days.

**REPORT**

The Fees & Charges schedule outlines the various amounts Council will levy in a financial year for specific services provided. The draft 2025/2026 Fees & Charges schedule has been reviewed and updated to reflect changes in underlying costs and the range of services Council provides.

**CONSULTATION**

Financial Controller

Chief Financial Officer

General Manager

Council Directors and Managers

Finance Review and Advisory Committee

Council Officers



**OPTIONS**

- 1) Recommend to Council to endorse the DRAFT 2025/2026 Fees and Charges report to be placed on public exhibition for 28 days, or
- 2) Request modifications to the DRAFT 2025/2026 Fees and Charges.



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# Fees & Charges 2025/26

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## Explanation Table

### Columns

Fee (excl. GST)	Fee (excl. GST) (25/26)
GST	GST Amount (25/26)
Fee (incl. GST)	Fee (incl. GST) (25/26)
Description	Description & Detail
Fee Type	Fee Types

### Classifications

#### Fee Types

A	This is a fee charged under relevant legislation. The details of the legislation and section are contained under the heading of the various types of fees. Council is unable to vary the amount of these fees. (Section 610)
B	Is generally an indicative fee which is recommended by the Local Government and Shires Association of NSW and Department of Local Government to maintain a comparative fee for all Councils (relates to property and zoning certificates). (Section 609)
C	These fees are for the hire of Council premises and facilities. They have generally been reviewed by Council Committees and also by Council's Consultant Valuer to gain the current market value for lease properties on the commercial market.
D	These are fees and charges generally for documents and minor services provided by the Council. In most cases, the amount fixed represents a minimal fee designed to cover the cost of materials and other fixed costs in providing the information.
E	This fee sets out to try and recover the full cost of the goods and services provided.
n/a	Not applicable

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Muswellbrook Shire Council

Council's Annual Revenue Policy (Fees and Charges) provides a fee exemption for local registered charities for the casual use of Council's facilities subject to the discretion of the General Manager. The payment of deposit bonds and other charges are still required where applicable. To qualify, an organisation must provide evidence of its registration with the Australian Charities and Non-for-Profits Commission and operate in the Muswellbrook Local Government Area. Where a fee exemption is approved, the registered charity when requested should acknowledge Muswellbrook Shire Council's support

## Administration

### Administration Centre Room Hire

#### Councillors Room

Per Hour	\$58.64	\$5.86	\$64.50	E
Per Day - 8 Hours	\$425.91	\$42.59	\$468.50	E

#### Loxton Room

Per Hour	\$58.64	\$5.86	\$64.50	E
Per Day - 8 hours	\$425.91	\$42.59	\$468.50	E

#### Weidmann Room

Per hour	\$37.73	\$3.77	\$41.50	E
Per Day - 8 Hours	\$266.36	\$26.64	\$293.00	E

## Banners

Installation of Banners (not for profit)	\$394.50	\$0.00	\$394.50	E
Cleaning and Storage, installation & removal (once only payment)	\$656.50	\$0.00	\$656.50	E

## Business Paper

### Copy of Council Business Paper, Late Items & Minutes

12 Months Service	\$486.50	\$0.00	\$486.50	E
6 Months Service	\$248.00	\$0.00	\$248.00	E

## Cemetery Fees

### Right of Burial Fees

#### Council Policy C10/2

General Cemetery – Purchase of 2.4 x 1.2m plot	\$553.00	\$0.00	\$553.00	E
Lawn Cemetery – Purchase of 2.4 x 1.2m plot	\$2,007.50	\$0.00	\$2,007.50	E
Columbarium – Purchase of one niche	\$282.00	\$0.00	\$282.00	E
Columbarium – Installation of plaque and ashes	\$133.18	\$13.32	\$146.50	E
Memorial Wall – Installation of plaque	\$69.55	\$6.95	\$76.50	E
Interment Levy Fee - Ashes	\$63.00	\$6.30	\$69.30	A
Interment Levy Fee - Burial	\$156.00	\$15.60	\$171.60	A

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Right of Burial Fees [continued]

Bronze Plaque	Charged separately at cost plus 10%			E
Permission to erect structure (e.g. headstone, slab, and concrete kerbing etc.)	\$93.50	\$0.00	\$93.50	D

### Certificates

Section 603 Certificate LGA 1993	\$100.00	\$0.00	\$100.00	A
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### Credit Card Payments

Merchant Fee Recovery	Fee is charged in accordance with the merchant fee charged by the financial institution.			E
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### Dishonoured Payments

Dishonoured Direct Debits, returned to Council	\$21.00	\$0.00	\$21.00	E
Dishonoured Cheques, returned to Council	\$21.00	\$0.00	\$21.00	E

### Enquiry Fee

As provided in Section 608(2) of the LGA 1993 and subject to the provision of the LG Act and Privacy and Personal Information Protection Act

Giving information	\$21.50	\$0.00	\$21.50	E
Plus Hourly Charge	\$51.50	\$0.00	\$51.50	E

### Environmental Services Fees and Charges

For Health, Building, Planning, Environmental and Regulatory Issues please See Separate Section at End of Document

### Event Equipment Hire

#### Stage

2.4m x 1.2m Panel

#### Inflatable Outdoor Cinema Screen package

6m Inflatable Outdoor Cinema Screen Package	\$425.91	\$42.59	\$468.50	E
Includes: 6m inflatable outdoor cinema screen, HD digital projector, speakers (2), cordless microphones (2), ground tarp, all ground stakes, tie down rachets and electronic cabling/leads				

### Sound Equipment Package

#### Equipment Hire - Set Up/Pack Down

#### Chair/Table Hire

Trestle Table 750 x 1800mm	\$16.82	\$1.68	\$18.50	E
White Plastic Chair	\$6.36	\$0.64	\$7.00	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### MSC Branded Popup Marquee Hire

Marquee 3m x 3m	\$58.64	\$5.86	\$64.50	E
Marquee 3m x 4m	\$175.91	\$17.59	\$193.50	E
Marquee 4m x 8m	\$319.55	\$31.95	\$351.50	E

### Visitors Information Centre - Photocopying

B/W- A4	\$0.27	\$0.03	\$0.30	E
Colour - A4	\$0.64	\$0.06	\$0.70	E
B/W - A3	\$0.64	\$0.06	\$0.70	E
Colour - A3	\$0.91	\$0.09	\$1.00	E

### Government Information (Public Access) Act 2009 (GIPA)

A 50% reduction in fees will be granted to holders of Pensioner Health Benefits Cards.  
Further details are set out in FOI Procedures Manual (Section 2.14)

Application Fee (includes 1 hour processing)	\$31.00	\$0.00	\$31.00	A
Processing Fee	\$31.00	\$0.00	\$31.00	A
Internal Processing Fee	\$41.50	\$0.00	\$41.50	A

### Photocopying/Printing

Photocopying and Printing services also available at Upper Hunter Regional Library Service branches at Muswellbrook and Denman

B/W – A4	\$0.36	\$0.04	\$0.40	E
Colour – A4	\$1.00	\$0.10	\$1.10	E
B/W – A3	\$1.18	\$0.12	\$1.30	E
Colour – A3	\$2.00	\$0.20	\$2.20	E
B/W – A1	\$12.18	\$1.22	\$13.40	E
Colour – A1	\$16.27	\$1.63	\$17.90	E
B/W – A0	\$17.91	\$1.79	\$19.70	E
Colour – A0	\$21.82	\$2.18	\$24.00	E

### Document Scanning

A1 and A0	\$5.00	\$0.50	\$5.50	E
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### All Council Properties

Bond (refunded after inspection). Except shows and events (see Shows & Events Listing)	\$550.00	\$0.00	\$550.00	E
Cleaning Charge – minimum (2 hours if not left clean)	\$170.00	\$17.00	\$187.00	E
Cleaning charge – per hour thereafter	\$68.18	\$6.82	\$75.00	E
Key Deposit (refundable)	\$75.00	\$0.00	\$75.00	E

### Muswellbrook Regional Art Centre

Muswellbrook Art Prize – Painting	\$40.91	\$4.09	\$45.00	D
Muswellbrook Art Prize – Works on Paper	\$22.73	\$2.27	\$25.00	D
Muswellbrook Art Prize - Ceramics	\$22.73	\$2.27	\$25.00	D

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Muswellbrook Regional Art Centre [continued]

Viola Bromley Art Prize	\$18.18	\$1.82	\$20.00	D
Mullins Conceptual Photography Prize	\$40.91	\$4.09	\$45.00	E
Online Store Flat Rate Shipping	\$9.09	\$0.91	\$10.00	E
Commission on Sale of Works			35%	D
Gallery Membership - Per Person	\$45.45	\$4.55	\$50.00	C
Uncollected Work Storage Fee Per Day		Minimum Fee \$20.00 Incl GST		E

### Administration Charges

Refund and Transfer Balances Processing (Rates and Water)	\$15.59	\$0.00	\$15.59	E
Rates and Water re-issue (print & postage)	\$10.00	\$0.00	\$10.00	E
Rates and Water Notice re-issue (email copy)	\$5.20	\$0.00	\$5.20	E

### Sale of Land for unpaid rates and charges

Local Government Act section 718 Application of purchase money

Administration Cost - Sale of Land for Unpaid rates and charges	\$2,000.00	\$0.00	\$2,000.00	A
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### Hall Hire

Community or non profit organisations who make a series of bookings that are not for commercial purpose, and pay in advance may be charged proportionate hourly rates and receive a 25% discount.

### Denman Memorial Hall

Hire of Hall (hourly rate)	\$53.18	\$5.32	\$58.50	C
Daily Hire - 8 Hours	\$345.45	\$34.55	\$380.00	C
Half-Day Hire - 4 Hours	\$181.36	\$18.14	\$199.50	C

### Indoor Sports Centre Complex - Denman

Regular Group bookings available

Per Day (Whole Facility) - 8 hours	\$342.73	\$34.27	\$377.00	C
Per Half-Day (Whole Facility) - 4 hours	\$181.36	\$18.14	\$199.50	C
Up to 4 hours				
Basketball Court (per hour) – Casual Hire	\$52.27	\$5.23	\$57.50	C
Basketball Court - Casual Hire (Seniors)	\$25.91	\$2.59	\$28.50	C
Basketball Court - Casual Hire (Juniors Under 18s)			Free of Charge	n/a
Basketball Court (per hour) – User Groups	\$36.36	\$3.64	\$40.00	C
Basketball Court - User Groups (Seniors)	\$18.18	\$1.82	\$20.00	C
Basketball Court - User Groups (Juniors Under 18s)			Free of Charge	n/a
Squash Courts (per court, per hour) – Casual Hire	\$25.45	\$2.55	\$28.00	C
Squash Courts (per court, per hour) – User Groups	\$19.09	\$1.91	\$21.00	C
Tennis Courts (per court, per hour) – Day – Casual Hire	\$18.18	\$1.82	\$20.00	C
Tennis Courts (per court, per hour) - Day - Casual Hire (Seniors)	\$9.09	\$0.91	\$10.00	C
Tennis Courts (per court, per hour) - Day - Casual Hire(Juniors Under 18s)			Free of Charge	n/a
Tennis Courts (per court, per hour) – Day – User Groups	\$15.00	\$1.50	\$16.50	C

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Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Indoor Sports Centre Complex - Denman [continued]

Tennis Courts (per court, per hour) - Day - User Groups (Seniors)	\$7.73	\$0.77	\$8.50	C
Tennis Courts (per court, per hour) - Day - User Groups (Juniors Under 18s)			Free of Charge	n/a
Tennis Courts (per court, per hour) – Night – Casual Hire	\$25.45	\$2.55	\$28.00	C
Tennis Courts (per court, per hour) - Night - Casual Hire (Seniors)	\$12.73	\$1.27	\$14.00	C
Tennis Courts (per court, per hour) - Night - Casual Hire (Juniors Under 18s)			Free of Charge	n/a
Tennis Courts (per court, per hour) – Night – User Groups	\$37.27	\$3.73	\$41.00	C
Tennis Courts (per court, per hour) - Night - User Groups (Seniors)	\$18.64	\$1.86	\$20.50	C
Tennis Courts (per court, per hour) - Night - User Groups (Juniors Under 18s)			Free of Charge	n/a
Mezzanine Floor Area (per hour) – Day	\$19.55	\$1.95	\$21.50	C
Mezzanine Floor Area (per hour) – Night	\$25.45	\$2.55	\$28.00	C
Playgroups & community groups (maximum 3 hours)	\$29.55	\$2.95	\$32.50	C

### Indoor Sports Centre - Muswellbrook

Per Day (Whole Facility) - 8 hours	\$342.73	\$34.27	\$377.00	C
50% discount for local schools for whole centre day hire				
Per Half-Day (Whole Facility) - 4 hours	\$181.36	\$18.14	\$199.50	C
School Groups (half day, per student) - 4 hours	\$4.32	\$0.43	\$4.75	C
Basketball Court (one court) – Casual Hire - Per Hour	\$52.27	\$5.23	\$57.50	C
Basketball Court – (two court, per hour) – Casual Hire	\$90.45	\$9.05	\$99.50	C
Basketball Court (one court) – User Groups - Per Hour	\$36.36	\$3.64	\$40.00	C
Basketball Court – (two court, per hour) – Users Group	\$60.00	\$6.00	\$66.00	C
Individual Practice (per hour) – Casual Hire	\$23.64	\$2.36	\$26.00	C
Gymnasium Only (per hour)	\$19.54	\$1.95	\$21.50	C
Meeting Room (small, per hour)	\$23.64	\$2.36	\$26.00	C
Canteen Hire (per hour)	\$23.64	\$2.36	\$26.00	C
Table Hire	\$7.73	\$0.77	\$8.50	C
Chair Hire	\$2.64	\$0.26	\$2.90	C

### Muswellbrook Regional Art Centre

#### During Art Centre Hours

Gallery Hire Hourly Base Rate	\$86.36	\$8.64	\$95.00	C
Refundable Security Deposit			10% of hire fee	C

#### Outside Art Centre Hours

Gallery Hire Hourly Base Rate	\$131.82	\$13.18	\$145.00	C
Refundable Security Deposit			10% of hire fee	C

### Senior Citizens Centre

Per Day - 8 Hours	\$292.73	\$29.27	\$322.00	C
Per Half Day - 4 Hours	\$170.00	\$17.00	\$187.00	E



Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Stan Thiess Centre

Multi purpose Building including Public toilets and Kiosk Area

Community or non profit organisations who book for a series of sessions and pay in advance receive a 25% discount

Per Day - 8 Hours	\$292.73	\$29.27	\$322.00	C
Per Half-Day - 4 Hours	\$170.00	\$17.00	\$187.00	C
Additional Hours	\$37.27	\$3.73	\$41.00	C
Playgroups & community groups (maximum 3 hours)	\$29.55	\$2.95	\$32.50	C

## Muswellbrook Shire Libraries

### Seminar Room

Per Hour	\$81.82	\$8.18	\$90.00	C
Up to 3 hours	\$244.55	\$24.45	\$269.00	C
1 day during Business Hours	\$325.91	\$32.59	\$358.50	C
Cancellations within 24 hours (50% of quoted fee) - per hour	\$40.45	\$4.05	\$44.50	C
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$121.95	\$12.19	\$134.14	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$163.02	\$16.30	\$179.32	E
Cleaning Fee	\$61.82	\$6.18	\$68.00	E

### Library Meeting Room 1

Free for Members - up to 3 hours

Library Members - Up to 3 Hours			FREE	n/a
Up to 3 hours – Visitor & Business use	\$10.00	\$1.00	\$11.00	C
1 Day during Business Hours	\$72.27	\$7.23	\$79.50	C
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$4.96	\$0.50	\$5.45	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$36.13	\$3.61	\$39.74	E

### Library Meeting Room 2 (Community Room)

Community Organisations - Up to 3 Hours			FREE	n/a
Business Users - Per Hour	\$34.55	\$3.45	\$38.00	C
Business Users - Up to 3 Hours	\$104.55	\$10.45	\$115.00	C
1 Day During Business Hours	\$139.09	\$13.91	\$153.00	C
Cancellations within 24 hours (50% of quoted fee) - per hour	\$17.94	\$1.79	\$19.74	E
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$54.31	\$5.43	\$59.74	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$72.27	\$7.23	\$79.50	E

### Denman Library Community Room

Community Organisations - Up to 3 Hours			FREE	n/a
Business Users - Per Hour	\$34.55	\$3.45	\$38.00	C
Business Users - Up to 3 Hours	\$104.55	\$10.45	\$115.00	C
1 Day During Business Hours	\$139.09	\$13.91	\$153.00	C

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Local Studies Room

## DHB STEM Innovation Lab

**NB: Business Hours are determined as between 8:30am & 5:00pm, Monday to Friday and excluding Public Holidays for a total of 8 hours.**

Per Hour	\$81.82	\$8.18	\$90.00	E
Up to 3 Hours	\$244.55	\$24.45	\$269.00	E
1 Day during Business Hours	\$325.91	\$32.59	\$358.50	E
Cancellations within 24 hours (50% of quoted fee) - per hour	\$40.45	\$4.05	\$44.50	E
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$121.82	\$12.18	\$134.00	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$162.73	\$16.27	\$179.00	E
Cancellations within 24 Hours for all bookings outside of business hours	75% of quoted fee			E
Cleaning Fee	\$67.73	\$6.77	\$74.50	E
Administration Charge per Hour up to 2hrs (Monday - Friday for all hrs beyond 7pm)	\$103.90	\$10.39	\$114.29	E
Administration Charge per Hour after 2hrs (Monday - Friday for all hrs beyond 7pm)	\$141.68	\$14.17	\$155.85	E
Administration Charge per Hour up to 2hrs (Saturday)	\$103.90	\$10.39	\$114.29	E
Administration Charge per Hour after 2hrs (Saturday)	\$141.68	\$14.17	\$155.85	E
Administration Charge per Hour (Sunday & Public Holiday)	\$141.68	\$14.17	\$155.85	E

## DHB Meeting Room

**NB: Business Hours are determined as between 8:30am & 5:00pm, Monday to Friday and excluding Public Holidays for a total of 8 hours.**

Per Hour	\$81.71	\$8.17	\$89.88	E
Up to 3 Hours	\$244.55	\$24.45	\$269.00	E
1 day during Business Hours	\$325.91	\$32.59	\$358.50	E
Cancellations within 24 Hours (50% of quoted room hire fee) - per hour	\$40.45	\$4.05	\$44.50	E
Cancellations within 24 Hours (50% of quoted room hire fee) - Up to 3 hours	\$121.82	\$12.18	\$134.00	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$162.73	\$16.27	\$179.00	E
Cancellations within 24 Hours for all bookings outside of business hours	75% of quoted fee			E
Cleaning Fee	\$67.73	\$6.77	\$74.50	E
Administration Charge per Hour up to 2hrs (Monday - Friday for all hrs beyond 7pm)	\$103.90	\$10.39	\$114.29	E
Administration Charge per Hour after 2hrs (Monday - Friday for all hrs beyond 7pm)	\$141.82	\$14.18	\$156.00	E
Administration Charge per Hour up to 2hrs (Saturday)	\$103.90	\$10.39	\$114.29	E
Administration Charge per Hour after 2hrs (Saturday)	\$141.82	\$14.18	\$156.00	E
Administration Charge per Hour (Sunday & Public Holiday)	\$141.68	\$14.17	\$155.85	E

## DHB Foyer

**NB: Business Hours are determined as between 8:30am & 5:00pm, Monday to Friday and excluding Public Holidays for a total of 8 hours.**

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

**DHB Foyer** [continued]

Per Hour	\$49.09	\$4.91	\$54.00	E
Up to 3 Hours	\$146.36	\$14.64	\$161.00	E
1 day during Business Hours	\$195.45	\$19.55	\$215.00	E
Cancellations within 24 hours (50% of quoted fee) - per hour	\$24.55	\$2.45	\$27.00	E
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	\$73.18	\$7.32	\$80.50	E
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	\$97.73	\$9.77	\$107.50	E
Cancellations within 24 Hours for all bookings outside of business hours	75% of quoted fee			E
Cleaning Fee	\$67.73	\$6.77	\$74.50	E
Administration Charge per Hour up to 2hrs (Monday - Friday for all hrs beyond 7pm)	\$104.09	\$10.41	\$114.50	E
Administration Charge per Hour after 2hrs (Monday - Friday for all hrs beyond 7pm)	\$141.68	\$14.17	\$155.85	E
Administration Charge per Hour up to 2hrs (Saturday)	\$104.09	\$10.41	\$114.50	E
Administration Charge per Hour after 2hrs (Saturday)	\$141.82	\$14.18	\$156.00	E
Administration Charge per Hour (Sunday & Public Holiday)	\$141.82	\$14.18	\$156.00	E

**DHB - Melt Equipment & Consumables**

Group 1 Equipment - Facility Access	Instrument	Muswellbrook LGA inc. GST	External inc. GST	E
	Mechanical hand and power tools			
	High specification computer for CAD design	\$10 Half Day	\$20 Half Day	
	Electronics equipment	\$15 Full Day	\$30 Full Day	
	Pre & Post Fabrication Equipment			

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## DHB - Melt Equipment & Consumables [continued]

Group 2 Equipment - Per Use Per Day	Instrument	Muswellbrook LGA inc. GST	External i nc. GST	E	
	Laser Cutter	\$5	\$10		
	3D Printing polymers	\$5	\$10		
	Technical Specialist discovery session (up-to 30 minutes)	\$20	\$40		
	CNC basic	\$20	\$40		
	CNC complex	\$40	\$80		
	TIG welding basic	\$20	\$40		
	TIG welding complex	\$40	\$80		
	3D metal printing	\$40	\$80		
	3D Scanning service	\$40	\$80		
	Additional Costs - Specialist Service	Technical Specialist Assistance	Muswellbrook LGA inc. GST \$40/hour		External inc. GST \$80/hour
Consumables	3D printing metal filaments, polymer filaments and any other materials will be charged per weight/volume used.  *All other materials must be supplied by the user, noting that it will be at the Technical Specialists' discretion whether those materials are suitable for use in the facility.	Stainless steel filament \$1.00/gr		E	
		Copper filament \$2.20/gr			
		Nylon Carbon Fibre \$1.00/gr			
		Basic plastics \$0.50/gr			

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Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## DHB - Melt Equipment & Consumables [continued]

Training	Muswellbrook LGA inc. GST	External inc. GST	E
	Training fee for equipment usage	\$40/hour	\$80/hour

## Casual Hirer's Insurance

Insurance for Casual Hire of Council facilities	\$25.00 Including GST Casual Hirer's are responsible for the first \$1000 (excess) of any claim, in the case of any loss or damage.	E
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## Private Works

Section 67 LGA 1993

Labour costs	Labour costs (including on-costs) plus 40% + 10% GST	E
Plant costs	Plant costs (including on-costs) plus 40% + 10% GST	E
Stores and materials costs	Stores and materials costs (including on- costs) plus 40% + 10% GST	E

## Property - Transfer Listing

Annual Listing	\$212.00	\$0.00	\$212.00	D
Monthly Listing	\$29.50	\$0.00	\$29.50	D

## Public Gates/Grid

Application – Roads Act 1993 – Div. 2 Part 9	\$415.00	\$0.00	\$415.00	E
Inspection	\$415.00	\$0.00	\$415.00	E
2 inspections included				
Additional reinspection	\$212.00	\$0.00	\$212.00	E

## Roads

### Occupancy Fees - Work Zones

Work zones and temporary structures within Road Reserves

### Rural Areas - per m2

First 15 weeks	\$1.40	\$0.00	\$1.40	E
15 to 30 weeks	\$1.97	\$0.00	\$1.97	E
Over 30 weeks	\$4.00	\$0.00	\$4.00	E

### Residential - per m2

First 15 weeks	\$1.97	\$0.00	\$1.97	E
15 to 30 weeks	\$4.00	\$0.00	\$4.00	E

continued on next page ...

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Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

**Residential - per m2** [continued]

Over 30 weeks	\$7.90	\$0.00	\$7.90	E
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**Tourist Area and/or Industrial Area - per m2**

First 15 weeks	\$4.00	\$0.00	\$4.00	E
15 to 30 weeks	\$7.90	\$0.00	\$7.90	E
Over 30 weeks	\$15.80	\$0.00	\$15.80	E

**CBD - per m2**

First 15 weeks	\$7.90	\$0.00	\$7.90	E
15 to 30 weeks	\$12.50	\$0.00	\$12.50	E
Over 30 weeks	\$25.70	\$0.00	\$25.70	E

**Other**

Fee	Subject of quote			E
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**Assessment fee further to above charges**

Fee	\$683.00	\$0.00	\$683.00	E
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**S138 Roads Act - Road Opening Permit**

Footways	\$205.50	\$0.00	\$205.50	E
Residential Driveway Crossing with Existing K & G	\$205.50	\$0.00	\$205.50	E
Residential Driveway Crossing with no Existing K & G	\$422.50	\$0.00	\$422.50	E
Rural driveway crossing	\$500.00	\$0.00	\$500.00	E
Commercial Driveway Crossing	\$500.00	\$0.00	\$500.00	E
Activities on Road Reserves	\$205.50	\$0.00	\$205.50	E
Stock on Road Reserves (grazing)	\$90.00	\$0.00	\$90.00	E
Road Restoration – (Bitumen Surface)	As per quote			E
Design by Council – Driveways or other Infrastructure	As per quote			E
Third Party Works Impacting Road Reserves	As per quote			E
Works Enabling Deed	As per quote			E

**Works Enabling Deed**

Major works on road reserves- for projects undertaken through development and/or where assets are transferred to Council.	As per quote, Labour cost (including on-costs) plus 10% GST			E
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**Closure of a Public Road**

Additional Costs: All additional costs to Council such as but not limited to Fees to NSW Land Registry Services, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant.

Preliminary Investigation Fee	\$1,070.00	\$0.00	\$1,070.00	E
Roads Act 1993 Part 4 Standard 9 hours				
Processing Fee for closure	\$2,177.50	\$0.00	\$2,177.50	E
Standard 20 hours				

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Closure of a Public Road [continued]

Additional Costs	Additional hours in excess of the maximum hours stated will be charged at \$70.00/hr (plus GST)	E
All additional costs to Council such as but not limited to Fees to NSW Land Registry Services, Valuations, Survey, Legal, Search and other fees are to be paid by the applicant.		

### Restricted Access (Over size/ Over mass) Vehicle Approval

Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law

Permit fee	As prescribed by NHVR			A
Local Government Act 1993, Roads Act 1993, Div 2, Pt 3, Heavy Vehicle National Law				
Route assessment – as per 3rd party quote	As per quote			E
Plus administration fee	\$218.00	\$0.00	\$218.00	E
Review of route assessment	\$355.00	\$0.00	\$355.00	E
Observation if required (Additional fee apply for over 4 hours)	\$422.50	\$0.00	\$422.50	E

### Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)

Construction cost of Kerb & Gutter per 1.m	\$409.50	\$0.00	\$409.50	E
Construction cost of Footpath per sq.m	\$357.00	\$0.00	\$357.00	E

### Shows and Events - at council grounds and facilities

Events on Council grounds – Day & Night - 24 Hours	\$1,315.91	\$131.59	\$1,447.50	E
1 Day Hire				
Events on Council grounds – Day or Night - 12 Hours	\$889.55	\$88.95	\$978.50	E
Subsequent hire per day				
Refundable deposit	\$1,118.18	\$111.82	\$1,230.00	E
*Subject to condition inspection				

### Security Bonds

Traffic Management Bond Administration Fee	\$313.50	\$0.00	\$313.50	E
Security Bond - For Damage to Public Infrastructure	For occupation < 1 week, minimum \$2,000 Each For occupation > 1 week, to be quoted			E
Plant & Equipment Occupation (Standing Plant) within Road Reserve including CBD Bond	\$2,000.00	\$0.00	\$2,000.00	E
Note this is different from physical works on the road reserve				
Works on Road Reserve - Located within CBD - General Bond	\$10,951.00	\$0.00	\$10,951.00	E
This Bond is applied where works require the use of heavy plant, equipment and or scaffolding within the road reserve within the CBD				
Works within Road Reserve - Location other than CBD - General Bond	\$2,000.00	\$0.00	\$2,000.00	E
This bond may be applied where works require the use of heavy plant, equipment and or scaffolding within the road reserve outside of the CBD.				

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Security Bonds [continued]

Large events and large events within Olympic Park and Ogilvie Street Denman	\$2,190.00	\$0.00	\$2,190.00	E
This bond may be applied where a bump in and out requires the use of large vehicles/forklifts etc. and/or where there is a possibility of Council assets being damaged.				

## Sporting Fees

### Casual Hirer

Booking – minimum 2 hours	\$171.55	\$17.15	\$188.70	E
Field Hire – Per Day	\$399.09	\$39.91	\$439.00	C
Field Hire – Per Half-Day	\$342.73	\$34.27	\$377.00	C
Canteen Hire	\$137.27	\$13.73	\$151.00	C

### Regular Users - per registered player - per season

Seniors (18 years and over)	\$44.09	\$4.41	\$48.50	C
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 12 month Licence Agreement	\$601.82	\$60.18	\$662.00	C
Extra charge for lighting if used - \$50.00				
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 6 month Licence Agreement	\$399.09	\$39.91	\$439.00	C

## Aquatic Centres

### Muswellbrook and Denman

#### Turnstile

Single Entry (all)	\$5.45	\$0.55	\$6.00	D
Five years and under (swimming)	\$2.73	\$0.27	\$3.00	D
Concession	\$4.55	\$0.45	\$5.00	D
Family Up to 2 adults and 5 Children)	\$19.09	\$1.91	\$21.00	D
Spectator Fee	\$2.73	\$0.27	\$3.00	D
Swim/Sauna/Spa (combo entry) Adult	\$13.64	\$1.36	\$15.00	E
Swim/Sauna/Spa (combo entry) Concession	\$10.91	\$1.09	\$12.00	E
Ice Bath - Members	\$4.55	\$0.45	\$5.00	E
Ice Bath - Non Members	\$9.09	\$0.91	\$10.00	E
Recovery Day Pass (Sauna, Spa and Ice Bath)	\$18.18	\$1.82	\$20.00	E
Shower Fee	\$2.73	\$0.27	\$3.00	E

### 20 Visit Pass

Aquatic Centre (20 entries)	\$81.82	\$8.18	\$90.00	D
Aquatic Centre Concession (20 entries)	\$68.18	\$6.82	\$75.00	D
Adult Visit Spa Sauna (20 entries)	\$136.36	\$13.64	\$150.00	E
Adult Visit Spa Sauna Concession (20 entries)	\$109.09	\$10.91	\$120.00	E

### Year Pass

Pass Access to Both Facilities including Sauna/Spa



Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

**Year Pass** [continued]

Adult Pass	\$400.00	\$40.00	\$440.00	D
Concession	\$354.55	\$35.45	\$390.00	D
Family	\$800.00	\$80.00	\$880.00	D
Up to 2 adults and 5 children				
Annual Direct Debit Family Swim Pass	\$43.00 incl. GST - Per Fortnight			E

**6 month Pass**

Adult Pass	\$245.45	\$24.55	\$270.00	D
Concession	\$209.09	\$20.91	\$230.00	D
Family	\$477.27	\$47.73	\$525.00	D

**Corporate Membership**

Corporate Gym Membership - Per Visit	\$9.09	\$0.91	\$10.00	E
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**School Groups**

School Groups (>1 hour)	\$3.64	\$0.36	\$4.00	D
Supervising staff, carers and trainers			No Charge	n/a
Group Booking – per child	\$10.50	\$0.00	\$10.50	E

**Pool Space Hire**

Hire of Pool Lane	\$31.82	\$3.18	\$35.00	D
Exclusive Hire of Indoor Pool (8 hours)	\$3,597.27	\$359.73	\$3,957.00	D
Each additional hour	\$335.45	\$33.55	\$369.00	D
Exclusive hire of Outdoor Pool (8 hours)	\$1,970.91	\$197.09	\$2,168.00	D
Each additional hour	\$335.45	\$33.55	\$369.00	D

**Swimming Club**

Swim Club Juniors under 18 years old

Training nights and club events	\$3.64	\$0.36	\$4.00	D
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**Learn to Swim**

Booked per term payable in advance – non refundable	\$18.50	\$0.00	\$18.50	D
Private Lessons – 1 person per class	\$53.50	\$0.00	\$53.50	D
Booked per term, payable in advance - non refundable				

**School Learn to Swim****Squad - Junior and Senior**

Junior Squad (Entry-Level & Developmental)	\$56.36	\$5.64	\$62.00	E
Senior Squad (Advanced & Competitive)	\$74.55	\$7.45	\$82.00	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Private Lessons

Price vary depending on the number of weeks per term.

Class times and day are determined after your application has been received

## Swim Fitness

Adult – Non Member Single	\$17.27	\$1.73	\$19.00	D
Adult – Member Single	\$13.18	\$1.32	\$14.50	D
Child up to 16 years – Non Member Single	\$12.27	\$1.23	\$13.50	D
Child up to 16 years – Member Single	\$9.55	\$0.95	\$10.50	D

## 10 Visit Pass

Program Activities / 10 Visit Pass

Aqua Aerobics/Zumba – Member	\$95.45	\$9.55	\$105.00	E
Active Over 50s	\$63.64	\$6.36	\$70.00	E

## 20 Visit Pass

### Other

Giant inflatable	\$245.45	\$24.55	\$270.00	D
Pool Room Hire – per hour	\$50.00	\$5.00	\$55.00	D
Pool Room Hire – per day	\$331.82	\$33.18	\$365.00	D

## Denman Only Season Pass

Adult Pass	\$177.27	\$17.73	\$195.00	E
Concession	\$131.82	\$13.18	\$145.00	E
Family	\$322.73	\$32.27	\$355.00	E

## Muswellbrook Fitness Centre

### Gym

Gym Joining Fee	\$40.91	\$4.09	\$45.00	D
Gym single entry	\$15.91	\$1.59	\$17.50	D

### Gym - 20 Visit Pass

Gym (20 entries)	\$213.64	\$21.36	\$235.00	C
Gym Concession (20 entries)	\$163.64	\$16.36	\$180.00	C

### Gym Direct Debit

This Fee is a fortnightly Direct Debit

Adult	\$29.09	\$2.91	\$32.00	D
Concession	\$27.27	\$2.73	\$30.00	D
Family	\$59.09	\$5.91	\$65.00	D

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Gym & Swim Direct Debit

This Fee is a fortnightly Direct Debit

Adult	\$40.91	\$4.09	\$45.00	D
Concession	\$36.36	\$3.64	\$40.00	D
Family	\$70.00	\$7.00	\$77.00	D

## Upfront 1 month Gym

Adult	\$77.27	\$7.73	\$85.00	D
Concession	\$68.18	\$6.82	\$75.00	D
Family	\$145.45	\$14.55	\$160.00	D

## Upfront 1 month Gym & Swim

Adult	\$109.09	\$10.91	\$120.00	E
Concession	\$100.00	\$10.00	\$110.00	E
Family	\$163.63	\$16.36	\$180.00	E

## 12 months Upfront Gym

Adult	\$659.09	\$65.91	\$725.00	D
Concession	\$627.27	\$62.73	\$690.00	D
Family	\$1,363.64	\$136.36	\$1,500.00	D

## 12 months Upfront Gym & Swim

Adult	\$954.55	\$95.45	\$1,050.00	D
Concession	\$863.64	\$86.36	\$950.00	E
Family	\$1,545.45	\$154.55	\$1,700.00	E

## Muswellbrook Shire Libraries

### Borrowers

Membership			FREE	n/a
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### Binding Documents (A4 only)

Up to 65 Sheets	\$7.73	\$0.77	\$8.50	E
Up to 120 sheets	\$10.00	\$1.00	\$11.00	E
Up to 240 sheets	\$13.18	\$1.32	\$14.50	E

### Family History Search

Family History Research by Library Staff - per hour (minimum fee does not include document access fees)			Min. Fee \$60.00	E
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### Holds and Reservations

Within Muswellbrook Shire Libraries			Nil	n/a
Inter Library Loan Requests	\$9.09	\$0.91	\$10.00	E
Inter Library Loan Requests (pensioners and school students)	\$5.00	\$0.50	\$5.50	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Holds and Reservations [continued]

Local Inter-Library Loan	\$3.18	\$0.32	\$3.50	E
ILRS Charges passed on when Library charged per request	\$34.40	\$0.00	\$34.40	E
ILRS Charges passed on for Electronic Delivery	\$20.36	\$2.04	\$22.40	E

## Laminating

60 x 95mm pouch	\$1.36	\$0.14	\$1.50	E
216mm x 303mm pouch (A4)	\$2.73	\$0.27	\$3.00	E
203 x 426mm pouch (A3)	\$5.45	\$0.55	\$6.00	E

## Digital Readers

Technology Hire (e-readers, tablets, Daisy readers)			FREE	n/a
Replacement Fee	\$570.45	\$57.05	\$627.50	E

## Lost and Damaged Material

Processing Fee	\$8.00	\$0.00	\$8.00	E
Borrowers Card	\$2.50	\$0.00	\$2.50	E

## Photocopying

B/W – A4	\$0.27	\$0.03	\$0.30	E
Colour – A4	\$0.64	\$0.06	\$0.70	E
B/W – A3	\$0.64	\$0.06	\$0.70	E
Colour – A3	\$0.91	\$0.09	\$1.00	E

## Scanning

Per Scan – 10 pages or less	\$0.91	\$0.09	\$1.00	E
Per Scan – more than 10 pages	\$1.82	\$0.18	\$2.00	E

## Waste Management Facilities

Muswellbrook Waste Management Facility, Denman Transfer Station.

Where applicable, disposal fees are inclusive of the NSW Waste & Environment Levy at the Regional Levy Area rate for the current financial year, as required by the Protection of the Environment Operations (Waste) Regulation 2014.

## Mobile Garbage Bin Fees

### Collection of Wheelie Bin other than Scheduled Collection

Wheelie bins need to be placed at the kerbside by 6am for collection. If your bin is out late, you may request a special collection, the following fees apply.

### Replacement of Damaged/Lost Wheelie Bin

Red Lid 140L Bin	\$81.00	\$0.00	\$81.00	E
Yellow Lid 240L Bin	\$98.50	\$0.00	\$98.50	E
Green Lid 240L Bin	\$98.50	\$0.00	\$98.50	E
Reinstatement of Removed Bin Due to Contamination	\$49.50	\$0.00	\$49.50	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Disposal Fees - Muswellbrook Waste and Recycling Facility

### Mixed Waste

If you're a charitable or not for profit organisation with a valid Community Service Exemption from the NSW EPA, you can dispose of up to 10 tonnes of waste for free each month.

General solid waste (putrescible & non-putrescible)		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	313.36	31.34	344.70	
	NSW Waste Levy	100.30	00.00	100.30	
	Total Price	413.66	31.34	<b>445.00</b>	
Landfill Non - Compliance charge, per load		\$283.64	\$28.36	\$312.00	E
Applied on loads presented to the tip face that contain dangerous goods, inflammable or hazardous materials, batteries, liquid waste, scrap metal or tyres.					
Outside operating hours landfill call out		\$330.91	\$33.09	\$364.00	E
Charged for call out to emergency disposal when the landfill is normally closed.					

### Domestic recyclables - Muswellbrook Shire origin only

Commingled Recyclables	Household quantities of glass or plastic bottles, steel and aluminium cans, paper and cardboard, plastic containers only.				n/a
<ul style="list-style-type: none"><li>• Plastic bottles and food containers</li><li>• Glass bottles</li><li>• Paper and cardboard</li><li>• Aluminium cans</li><li>• Steel cans</li></ul>					
Brown Corrugated cardboard (BCC), clean and flattened		Cost	GST	Total	E
	Gate fee	17.91	1.79	19.70	
	NSW Waste Levy	100.30	0.00	100.30	
	Total Price	118.21	1.79	\$120.00	

### Bricks & Concrete

Concrete per tonne		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	236.09	23.61	259.70	
	NSW Waste Levy	100.30	0.00	100.30	
	Total Price	336.39	23.61	<b>\$360.00</b>	

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Green Waste

Green waste per tonne		<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>E</b>
	Gate fee	149.73	14.97	164.70	
	NSW Waste Levy	100.30		100.30	
	<b>Total Price</b>	<b>250.03</b>	<b>14.97</b>	<b>265.00</b>	

Green Waste consists of branches less than 150mm in diameter, grass, leaves, plants, loppings, tree trunks, tree stumps and similar materials and includes any mixture of those materials.

## Whitegoods

Refrigerators, freezers & air conditioners	\$47.27	\$4.73	\$52.00	E
Refrigerators, freezers & air conditioners with CFC degassing certificate	FREE if proof of CFC gas capture by an accredited service provider is supplied.			E

## Scrap Metal

Scrap Metal recycling			FREE	n/a
Car Bodies - ID required	\$56.82	\$5.68	\$62.50	E

VIN, frame or engine number mandatory. All fluids must have been removed. Tyres charged separately

## Community Recycling Centre

Household Problem Wastes - domestic quantities only			FREE	n/a
<ul style="list-style-type: none"> <li>Gas bottles (including propane)</li> <li>Fire extinguishers</li> <li>Paint (water or oil based)</li> <li>Waste motor or cooking oil</li> <li>Fluorescent tubes and globes</li> <li>Aerosol cans</li> <li>Electronic items</li> <li>Household batteries</li> <li>Smoke detectors</li> <li>Automotive batteries</li> </ul>				

## Tyres - off Rims

Maximum number of tyres at one time is 10 without prior approval. Loads of tyres in excess of 20 are required to be tracked in the Integrated Waste Tracking Solution.

Passenger Tyre (or smaller)	\$10.45	\$1.05	\$11.50	E
Light Truck or 4WD Tyre	\$16.82	\$1.68	\$18.50	E
Truck Tyre	\$30.45	\$3.05	\$33.50	E
Tractor Tyre	\$60.00	\$6.00	\$66.00	E
Earthmoving Tyre	\$189.09	\$18.91	\$208.00	E

## Tyres - on Rims

Passenger Tyre (or smaller)	\$20.00	\$2.00	\$22.00	E
Light Truck or 4WD Tyre	\$25.00	\$2.50	\$27.50	E
Truck Tyre	\$49.55	\$4.95	\$54.50	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Excavated Natural Material (Clean Soil)

Clean soil, per tonne or part thereof	<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	28.82	2.88	
	NSW Waste Levy	100.30	0.00	
			100.30	
	<b>Total Price</b>	<b>129.12</b>	<b>2.88</b>	
			<b>132.00</b>	

Virgin excavated natural materials means natural (such as clay, gravel, sand, soil or rock fines) that has been excavated or quarried from areas that are not contaminated with manufactured chemicals, or with process residues, as a result of industrial, commercial, mining or agricultural activities and that does not contain sulfidic ores or soils, or any other waste, and, includes excavated natural material as may be approved from time to time by a notice published in the *NSW Government Gazette*. Material must be supported by all documentation required under the relevant EPA exemption, and disposal is by prior arrangement and Manager approval only.

### Timber, Timber Pallets

Treated timber – contaminated, painted or mixed with other materials (per tonne)	<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	313.36	31.34	
	NSW Waste Levy	100.30	0.00	
			100.30	
	<b>Total Price</b>	<b>413.66</b>	<b>31.34</b>	
			<b>445.00</b>	
Clean Wood Waste	<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	149.73	14.97	
	NSW Waste Levy	100.30	0.00	
			100.30	
	<b>Total Price</b>	<b>250.03</b>	<b>14.97</b>	
			<b>\$265.00</b>	

Clean Wood Waste means timber offcuts, wooden crates, wooden packaging, wooden pallets, wood shavings and similar materials, and includes any mixture of those materials but **does not** include wood treated with chemicals such as copper chrome arsenate (CCA), high temperature creosote (HTC), pigmented emulsified creosote (PEC) and light organic solvent preservative (LOSP). **Does not** include laminates, chipboards or particleboards.

### Dead Animals (RSPCA Exempt)

Dog/Cat	<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	22.89	2.29	
	NSW Waste Levy	6.02	0.00	
			6.02	
	<b>Total Price</b>	<b>28.91</b>	<b>2.29</b>	
			<b>31.20</b>	
Sheep/Goat	<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	46.53	4.65	
	NSW Waste Levy	6.02	0.00	
			6.02	
	<b>Total Price</b>	<b>52.55</b>	<b>4.65</b>	
			<b>57.20</b>	

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Dead Animals (RSPCA Exempt) [continued]

Horse/Cattle (by prior arrangement)	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>E</b>
Gate fee	105.01	10.50	115.51	
NSW Waste Levy	30.09	0.00	30.09	
<b>Total Price</b>	<b>135.10</b>	<b>10.50</b>	<b>145.60</b>	
Booking required 24hrs notice				
Native Animals			FREE	n/a

### Asbestos

Asbestos wrapped and labelled – per tonne, booking required	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>E</b>
Gate fee	236.09	23.61	259.70	
NSW Waste Levy	100.30	0.00	100.30	
<b>Total Price</b>	<b>336.39</b>	<b>23.61</b>	<b>360.00</b>	
<p>Asbestos means the fibrous form of those minerals silicates that belong to the serpentine or amphibole groups of rock-forming minerals, including actinolite (brown asbestos), anthophyllite, chrysotile (white asbestos), crocidolite (blue asbestos) and tremolite. Asbestos waste means any waste that contains asbestos.</p> <p><a href="https://www.epa.nsw.gov.au/-/media/epa/corporate-site/resources/waste/23p4464-asbestos-and-waste-tyres-guidelines.pdf">https://www.epa.nsw.gov.au/-/media/epa/corporate-site/resources/waste/23p4464-asbestos-and-waste-tyres-guidelines.pdf</a></p> <p>Asbestos must be pre-booked, and if it is over 100 kg, it must be tracked through the Integrated Waste Tracking Solution.</p>				
Asbestos burial per tonne (loads over 1 tonne, once per day)	\$236.36	\$23.64	\$260.00	E

### Mattress Recycling

Mattress or base, per each item	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>E</b>
Gate fee	40.35	4.03	44.38	
NSW Waste Levy	6.02	0.00	6.02	
<b>Total Price</b>	<b>46.37</b>	<b>4.03</b>	<b>50.40</b>	

### Products & Services

#### Issue of Weighbridge Certificate

Vehicles up to and including 3 Tonne	\$31.36	\$3.14	\$34.50	E
Each Tonne over 3 Tonne	\$3.09	\$0.31	\$3.40	E

#### Recovered Goods

Reuse Shop items	Prices as marked			E
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#### Garden Products

Processed garden organics - pasteurised mulch	\$46.82	\$4.68	\$51.50	E
Pasteurised Mulch is recycled garden organics which have been processed to achieve pasteurisation.				



Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Garden Products [continued]

Processed clean timber - woodchip mulch	\$117.27	\$11.73	\$129.00	E
Woodchip Mulch is clean timber waste shredded into woodchips.				

## Disposal Fees - Denman Transfer Station (Domestic Waste Only)

### Domestic Mixed Waste

Cars, Station Wagons and wheelie bins		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	12.71	1.27	13.98	
	NSW Waste Levy	6.02	0.00	6.02	
	Total Price	18.73	1.27	20.00	
Vans, utilities, trailers		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	41.28	4.13	45.41	
	NSW Waste Levy	30.09	0.00	30.09	
	Total Price	71.37	4.13	75.50	

### Domestic Recyclable Materials - Muswellbrook Shire origin only

Commingled Recyclables - domestic quantities only	FREE	n/a
<ul style="list-style-type: none"> <li>Plastic bottles and food containers</li> <li>Glass bottles</li> <li>Paper and cardboard</li> <li>Aluminium cans</li> <li>Steel cans</li> </ul>		

### Domestic Green Waste

Cars, Station Wagons and wheelie bins		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	10.44	1.04	11.48	
	NSW Waste Levy	6.02	0.00	6.02	
	Total Price	16.45	1.04	17.50	
Vans, utilities, trailers		<b>Cost</b>	<b>GST</b>	<b>Total</b>	E
	Gate fee	34.01	3.40	37.41	
	NSW Waste Levy	30.09	0.00	30.09	
	Total Price	64.10	3.40	\$67.50	

### Whitegoods

Refrigerators, freezers and air conditioners	\$47.27	\$4.73	\$52.00	E
Refrigerators, freezers and air conditioners with CFC degassing certificate	FREE if proof of CFC gas capture by an accredited service provider is supplied.			E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Scrap Metal

Scrap Metal, domestic quantities only			FREE	n/a
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## Waste Oil

Domestic quantities only			FREE	n/a
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## E-Waste

Domestic quantities only			FREE	n/a
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## Tyres - off Rims

Denman - limit of 5 per transaction

Passenger Tyre (or smaller)	\$10.45	\$1.05	\$11.50	E
Light Truck or 4WD Tyre	\$16.82	\$1.68	\$18.50	E

## Tyres - on Rims

Denman - limit of 5 per transaction

Passenger Tyre (or smaller)	\$20.00	\$2.00	\$22.00	E
Light Truck or 4WD Tyre	\$25.00	\$2.50	\$27.50	E

## Water and Sewer Fees and Charges

### Water Connection Fees

#### New Services (no existing service pipe)

New services (no existing service pipe)			Commercial Rate	E
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#### New Services (connect to existing service pipe)

20mm water meter complete with dual check valve	\$464.00	\$0.00	\$464.00	E
25mm water meter complete with dual check valve	\$699.50	\$0.00	\$699.50	E
Rural Water Connection (Conditions Apply)			Commercial Rate	E

### Other Services

Disconnection of Water Meter at Service (service capped)	\$312.50	\$0.00	\$312.50	E
Disconnection of Water Service at Main	\$1,203.50	\$0.00	\$1,203.50	E

#### Reconnection (following disconnection) normal working hours

Reconnection of Water Meter at Service (following disconnection)	\$417.50	\$0.00	\$417.50	E
Removal of water restriction device on water meters	\$220.50	\$0.00	\$220.50	E

## Backflow Prevention

Backflow prevention devices on existing commercial/industrial services

## Water Meter Testing

Local Government (General) Regulation 2005. Section 158

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Water Meter Testing [continued]

Special Reading Fee	\$119.50	\$0.00	\$119.50	E
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### Test Fee

If meter not reading correctly - Test fee is refundable.

Test Fee – 20, 25 and 32mm service @ 4 Flow Rates	\$577.50	\$0.00	\$577.50	E
Test Fee – 20, 25 and 32mm service @ 6 Flow Rates	\$608.00	\$0.00	\$608.00	E
Test Fee – 40mm service @ 4 Flow Rates	\$668.50	\$0.00	\$668.50	E
Test Fee – 40mm service @ 6 Flow Rates	\$699.50	\$0.00	\$699.50	E
Test Fee – 50mm and greater	Commercial Rate			E

### Transfer location at owners request

Includes raising service

Transfer location at owners request (includes raising service) – Residential/Industrial/Commercial	Commercial Rate			E
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### Water Flow/Pressure Investigation

Fire Flow Investigation	\$717.50	\$0.00	\$717.50	E
Testing Max/Min Pressure supplied (at property service line only)	\$408.50	\$0.00	\$408.50	E

### Water Sales

#### Tanker Sales (per kilolitre)

Muswellbrook	\$4.70	\$0.00	\$4.70	E
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### Hire of Metered Hydrant

Security Deposit (refundable subject to payment of outstanding charges)	\$2,264.00	\$0.00	\$2,264.00	E
Hire charge (per month or part thereof)	\$89.55	\$8.95	\$98.50	E
Water Consumption	\$6.20	\$0.00	\$6.20	E

### Bulk Water Filling Stations

Muswellbrook and Denman - not available at Sandy Hollow

Filling Stations (Muswellbrook and Denman only)	\$4.05 per kilolitre			E
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### Water Management Act Approval

Application for Notice of Requirement for single dwelling & dual occupancy	\$162.50	\$0.00	\$162.50	E
Application for Compliance Certificate for single dwelling & dual occupancy	\$162.50	\$0.00	\$162.50	E
Application for Notice of Requirement for all other developments	\$391.00	\$0.00	\$391.00	E
Application for Compliance Certificate for all other developments	\$391.00	\$0.00	\$391.00	E
Inspection of Works (determined in Notice of Requirement) per inspection	\$257.00	\$0.00	\$257.00	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Sewerage Fees

### Provision of New Sewer Junction

Provision of new sewer junction	Commercial Rate	E
Sewer Extension (Commercial)	Commercial Rate	E
Raising/Lowering Manhole (new development)	Commercial Rate	E
(No fee for raising manholes associated with residential landscaping work less than 500mm - commercial rates apply above 500mm)		

## Sewer and Water Headworks

\*Headworks (Developer) charges are required to supplement existing major infrastructure in order to meet the demands of new development and maintain existing levels of service.

Headworks infrastructure with regard to water and sewerage are as follows:

Water: Intakes, Treatment Plants, Reservoirs, Pumping Station and Trunk Mains.

Sewerage: Treatment Plants, Pump Stations, Rising Mains and Trunk Mains.

These charges are calculated according to a method specified by IPART and based on the Developer Servicing Plan for areas.

Local Government Act 1993 Section 404(1)

Water Headworks – all areas (per ET – equivalent tenement)	\$9,680.50	\$0.00	\$9,680.50	E
Sewer Headworks – all areas (per ET – equivalent tenement)	\$7,515.50	\$0.00	\$7,515.50	E

## Trade Waste Applications

See Environmental Services - Trade Waste Applications

## Environmental Services Fees and Charges - Fees associated with development

### Development Application

For land use & building activities - maximum determined under EP&A Regulation 2000

Fee Unit is 111.32

### General Fees

Less than \$5,000	1.29 fee unit	A
\$5,001 – \$50,000	1.98 fee unit plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost	A
\$50,001 – \$250,000	4.12 fee unit plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost over \$50,000	A
\$250,001 – \$500,000	13.56 fee unit plus an additional \$2.34 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000	A
\$500,001 – \$1,000,000	20.41 fee unit plus an additional \$1.64 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000	A
\$1,000,001 – \$10,000,000	30.58 fee unit plus an additional \$1.44 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000	A

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### General Fees [continued]

More than \$10,000,000	185.65 fee unit plus an additional \$1.19 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000	A
Development involving the erection of a dwelling-house with an estimated construction cost of \$100,000 or less	5.32 fee unit	A
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	3.33 fee unit	A

### DA Subdivision Fees

No new Roads plus \$ per additional lot	3.86 fee unit plus \$53 per additional lot	A
New Roads plus \$ per additional lot	7.77 fee unit plus \$65 per additional lot	A
Strata plus \$ per additional lot	3.86 fee unit plus \$65 per additional lot	A

### Designated Developments (in addition to fees above)

Fee	10.76 fee unit	A
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### Prelodgement Meeting

Fee	\$348.45	\$34.85	\$383.30	E
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### Construction Certificate

Class 10b excluding swimming pools per Certificate	\$696.88	\$69.69	\$766.57	E
Swimming Pools < 40kL per application	\$746.67	\$74.67	\$821.33	E
Swimming Pools > 40KL per application	\$846.22	\$84.62	\$930.85	E
Class 10(a) Buildings < 100 m2	\$846.22	\$84.62	\$930.85	E
Class 10(a) Buildings > 100 m2	\$895.99	\$89.60	\$985.59	E
Class 1 Buildings < 200 m2	\$1,592.91	\$159.29	\$1,752.20	E
Class 1 buildings 200-400 m2	\$1,791.98	\$179.20	\$1,971.18	E
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	\$1,991.10	\$199.11	\$2,190.21	E
Class 2-9 Buildings < 500 m2	\$2,488.88	\$248.89	\$2,737.77	E
Class 2-9 Buildings > 2000 m2 or rise in stories > 2			As per quote	E
Class 2-9 Buildings 500-2000 m2	\$2,986.65	\$298.66	\$3,285.31	E
Any class of building where a performance solution is proposed			As per quote	E

### Other Construction Certificates

#### Subdivision/Roads and Drainage

Stormwater Drainage /m	\$8.55	\$0.85	\$9.40	E
Roads per lane /m	\$7.00	\$0.70	\$7.70	E
Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc)			Quotation	E
OR Full cost recovery for service in addition to above fee where referred to external party for determination			Full Cost Recovery	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Modification of Construction Certificate

Minor* Modification (post determination)	50% original fee	E
* to be considered minor a maximum of 3 elements of the construction works may be amended		
Minor* Modification of Application (prior to determination)	30% original fee	E
* to be considered minor a maximum of 3 elements of the construction works may be amended. (This fee does not apply to situations where the modification is required due to a request for information.)		
Other Modification of Application (prior to determination)	50% original fee	E
(This fee does not apply to situations where the modification is required due to a request for information.)		
Other Modification (post determination)	75% original fee	E

## Subdivision - Resubmission

Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) – with amendments	25% original fee	E
Resubmission of Construction Certificate of Subdivision Roads and Drainage - with amendments	50% original fee	E

## Other

The fee payable for the lodgement of a certificate on the planning portal	0.40 fee unit	A
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## Occupation Certificate

Registration of certificate on planning portal.	\$40.00	\$0.00	\$40.00	A
Occupation Certificate (Class 10a buildings)	\$119.46	\$11.95	\$131.41	E
Occupation Certificate (Class 1a Buildings)	\$179.21	\$17.92	\$197.13	E
Occupation Certificate (Class 2-9 buildings including change of use)	\$227.27	\$22.73	\$250.00	E

## Complying Development Fee

### General Fees

Pre-lodgement fee for CDC (where a proposal cannot be complying development, this fee will be deducted from the cost of a construction certificate application lodged with Council)	\$398.23	\$39.82	\$438.05	E
Class 10b excluding swimming pools	\$846.22	\$84.62	\$930.85	E
Swimming Pools < 40kL	\$863.64	\$86.36	\$950.00	E
Swimming Pools > 40kL	\$1,045.00	\$104.50	\$1,149.50	E
Class 10(a) Buildings < 100 m2	\$1,194.66	\$119.47	\$1,314.13	E
Class 10(a) Buildings > 100 m2	\$1,244.43	\$124.44	\$1,368.87	E
Class 1 Buildings < 200 m2	\$2,488.88	\$248.89	\$2,737.77	E
Class 1 Buildings 200-400 m2	\$2,688.00	\$268.80	\$2,956.80	E
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	\$2,986.65	\$298.66	\$3,285.31	E
Class 2-9 Buildings < 500 m2	\$3,484.43	\$348.44	\$3,832.88	E
Class 2-9 Buildings 500-2000 m2	\$3,982.20	\$398.22	\$4,380.42	E
Class 2-9 Buildings > 2000 m2 or rise in stories > 2			As per quote	E
Any class of building where a performance solution is proposed			As per quote	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## General Fees [continued]

OR Full cost recovery for service in addition to above fee where referred to external party for determination	Full Cost Recovery	E
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## Modification of Complying Development Certificate Application

Other Modification of Application (prior to determination) (This fee does not apply to situations where the modification is required due to a request for information.)	50% original fee	E
Minor* Modification (post determination) * to be considered minor a maximum of 3 elements for the works may be amended	50% original fee	E
Other Modification (post determination) (This fee does not apply to situations where the modification is required due to a request for information.)	75% original fee	E
Minor* Modification of Application (prior to determination) * to be considered minor a maximum of 3 elements of the works may be amended (This fee does not apply to situations where the modification is required due to a request for information.)	30% original fee	E

## Resubmission

Resubmission of Complying Development (Following previous refusal) – no amendments	50% original fee	E
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## Other

Registration of Complying Development Certificate on planning portal	0.36 fee unit	A
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## Compliance Inspections (Construction Stages)

Cost Per Inspection (or re-inspection)	\$199.09	\$19.91	\$219.00	E
Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection	Quotation			E
Based on Inspection Test Plan (ITP) for subdivision .	\$199.09	\$19.91	\$219.00	E

## Planning Reform Fund Fee

Section 256A of the Environmental Planning and Assessment Regulation 2000

Section 266 of the Environmental Planning and Assessment Reg 2021	64c/\$1,000 minus \$5 (only applies to development over \$50,000)	A
Component of DA fee where cost of development is greater than \$50,000		

## Integrated Development and Concurrence Fee

Section 252A & 253 of the Environmental Planning and Assessment Regulation 2000

Council processing fee (for each integrated referral required)	1.64 fee unit	A
Applications requiring concurrence (not assumed concurrence)	1.64 fee unit	A
Application referred to Design Review Panel	35.08 fee unit	A
Payable direct to each approval or concurrence body	3.74 fee unit	A
Cheque to be made out to concurrence authority		

## Long Service Levy

Payable prior to release of Construction Certificate

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Long Service Levy [continued]

Long Service Levy (Payable prior to release of Construction Certificate)	0.25% of Cost of Development for building works over \$250,000 in value	A
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## Planning Proposals

### Stage 1: Lodgement

Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	\$4,009.00	\$0.00	\$4,009.00	E
Category 2 – land area affected by PP is 1000sqm to 5 ha	\$6,682.00	\$0.00	\$6,682.00	E
Category 3 – land area affected by PP is over 5 ha	\$8,018.50	\$0.00	\$8,018.50	E

### Stage 2: Gateway Determination

Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	\$5,346.00	\$0.00	\$5,346.00	E
Category 2 – land area affected by PP is 1000sqm to 5 ha	\$6,682.00	\$0.00	\$6,682.00	E
Category 3 – land area affected by PP is over 5 ha	\$13,364.00	\$0.00	\$13,364.00	E

## Other

Specialist studies required by Gateway Determination			At Cost	E
PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time	\$2,673.00	\$0.00	\$2,673.00	E
Public hearing	\$2,673.00	\$0.00	\$2,673.00	E

## Variation to Development Consent

### Section 4.55 (1) Modification

Correction of a minor error, misdescription or miscalculation	0.83 fee unit	A
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### Section 4.55 (1a) Modification

Minimal environmental impact (including Section 4.56)	Lesser of 7.54 fee unit or 50% original DA fee	A
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The maximum fee for an application under Section 4.55 (1A) of the Act, or under Section 4.56 (1) of the Act in respect of a modification which, in the opinion of the consent authority, is of minimal environmental impact is 7.54 fee unit or 50% of the fee of the original DA, whichever is lesser.

### Section 4.55 (2) - other modifications

If the DA involved no building work	50% of DA Fee	A
if the original fee was less than \$100	50% of DA Fee	A
if the original application was for a dwelling house <\$100,000	2.22 fee units	A

### If the original estimated cost of the development was:

Up to \$5,000	0.64 fee unit	A
\$5,001 – \$250,000	0.99 fee units plus an additional \$1.50 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$5000	A
\$250,001 – \$500,000	5.85 fee units plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	A



Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### If the original estimated cost of the development was: [continued]

\$500,001 – \$1,000,000	8.33 fee units plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	A
\$1,000,001 – \$10,000,000	11.54 fee units plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	A
More than \$10,000,000	55.40 fee units plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	A

### Request for Review of Determination of a DA

Does not apply to complying, integrated or designated development

Plus advertising fees (as determined below and in accordance with DCP requirements)

No building or demolition work proposed in DA	50% of DA Fee	A
DA involves erection of dwelling < \$100,000	2.22 fee unit	A

### If the original estimated cost on the DA was:

Up to \$5,000	0.64 fee unit	A
\$5,001 – \$250,000	1.00 fee unit plus an additional \$1.50 for each \$1,000 (or part) of the original estimated cost	A
\$250,000 – \$500,000	5.85 fee units plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,00	A
\$500,001 – \$1,000,000	8.33 fee units plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,00	A
\$1,000,001 – \$10,000,000	11.54 fee units plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	A
More than \$10,000,001	55.40 fee units plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	A

### Advertising Fees

Notification Fee - Development Applications and Modifications to Development Consents (letters to neighbours and newspaper publication)

### Giving Notice - Other

Integrated (advertised) development		12.92 fee unit	A	
Clause 252 of EP&A Regulation 2000 - applies only to specific heritage, water and environmental DA's (full advertisement in paper)				
Prohibited Development		12.92 fee unit	A	
Designated development		25.96 fee unit	A	
Clause 252 of EP&A Regulation 2000 (full advertisement in paper)				
Community Participation Plan requires notice to be given (Type B development)	\$105.13	\$0.00	\$105.13	E
Community Participation Plant requires notice to be given (Type C development)	\$328.53	\$0.00	\$328.53	E
Modification Application requiring Notice	\$105.13	\$0.00	\$105.13	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Giving Notice - Other [continued]

Notification of Planning Agreement	\$328.53	\$0.00	\$328.53	A
Notification of Complying Development Certificate (in addition to application fees)	\$105.00	\$0.00	\$105.00	E
Section 85A (11) of the EP&A Regulation (includes advertisement in paper)				

### Subdivision Certificate Application Fees

Including strata subdivision - to recover the costs of assessing and endorsing linen plans of subdivision under the Environmental Planning & Assessment Act or Strata Titles Act

Subdivision of land (per lot)	\$70.00	\$0.00	\$70.00	A
Includes boundary adjustments				
Strata (per lot)	\$70.00	\$0.00	\$70.00	A
Consolidation to provide one (1) lot	\$70.00	\$0.00	\$70.00	A
Plan checking fee for works as executed (per lot)	\$252.50	\$0.00	\$252.50	E
Administration fee for legal documents requiring execution by Council	\$274.00	\$0.00	\$274.00	E
Registration of Subdivision Certificate issued by private certifier	\$36.00	\$0.00	\$36.00	A

### Naming of New Roads

Associated with subdivisions	\$437.00	\$0.00	\$437.00	E
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### Water and Sewerage Connection Fees

See under heading "WATER AND SEWER FEES AND CHARGES"

### Planning Certificates

Certificate Section 10.7 (2) per allotment (approx 5 day turnaround)			0.62 fee unit	A
Urgency Fee for Section 10.7 (2) in addition to above (approx 2 day turnaround)	\$100.00	\$0.00	\$100.00	E
Certificate Section 10.7 (5) in addition to 10.7 (2)			0.94 fee unit	A
Certificate of Outstanding Notices (Section 735(a) of the Local Government Act and Schedule 5 of the Environmental Planning and Assessment Act)	\$120.00	\$0.00	\$120.00	A

### Sewer Drainage Plan

No charge for owners or contractors

Cost per plan			0.62 fee unit	E
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### Building Certificates

Building Certificate	\$250.00	\$0.00	\$250.00	A
Building Certificate not exceeding 200 Sq.M.	\$250.00	\$0.00	\$250.00	A
Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M	\$250 plus an additional \$0.50 per Sq.M. for each Sq.M. over 200			A
Building Certificate exceeding 2,000 Sq.M.	\$1,165 plus additional \$0.075 per Sq.M. for each Sq.M. over 2000			A
Reinspection Fee	\$90.00	\$0.00	\$90.00	A

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Building Certificates [continued]

Copy of a building certificate	\$13.00	\$0.00	\$13.00	A
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## Fire Safety

Approval to Burn Administration Fee	\$15.00	\$0.00	\$15.00	E
Fire Safety Inspection – Owner requested	\$260 per hour (minimum 1 hour)			E
Reinspection fee (Only applies if outstanding work has not been completed)	\$199.09	\$19.91	\$219.00	E

## Shows and Events

Temporary Event - Food Preparation and Sales Application	\$100.00	\$0.00	\$100.00	E
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## Request for Property Information

Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Dwelling Permissibility	\$274.00	\$0.00	\$274.00	E
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Flood Levels and associated flooding information	\$274.00	\$0.00	\$274.00	E
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response	\$250.00	\$0.00	\$250.00	E
Fee for certified copy of plan	0.62 fee unit			E
Fee for retrieval of historical records	\$131.41	\$0.00	\$131.41	E

## Planning Portal Record Processing Fee (hard copy or digital records)

Less than 25 pages	\$25.00	\$0.00	\$25.00	E
25 to 50 pages	\$50.00	\$0.00	\$50.00	E
Over 50 pages	Not Accepted			n/a

## Council Certificate Advice

Fee for council to certify satisfaction of a condition of consent or confirm construction plans are not inconsistent with DA approved plans	\$274.00	\$0.00	\$274.00	E
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## Environmental Products

Compost Bins	\$63.64	\$6.36	\$70.00	D
Worm Farms	\$109.09	\$10.91	\$120.00	D

## Rural Addressing

Supply of Rural Addressing Plates- per number (includes one inspection)	\$188.18	\$18.82	\$207.00	E
Replacement or additional plates (same number)	\$61.36	\$6.14	\$67.50	E
Reinspection Fee	\$188.18	\$18.82	\$207.00	E

## Swimming Pool Certificates

Inspection and issue

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Swimming Pool Certificates [continued]

Certificate of Compliance under Swimming Pools Act (including one inspection)	\$136.36	\$13.64	\$150.00	A
Re-inspection fee	\$90.91	\$9.09	\$100.00	A
Enter pool details into NSW Swimming Pool Register	\$9.09	\$0.91	\$10.00	A
Application for exemption	\$250.00	\$0.00	\$250.00	E

## Environmental Health Inspections

Maintaining register and reporting to Govt. agencies and inspections

Registration or update of details of business under the Public Health Act or Food Act (excluding caravan parks and water carterers)	\$0.00	\$0.00	\$0.00	A
Underground Petroleum Storage Systems	\$173.00	\$0.00	\$173.00	A
Fees prescribed by the State - POEO Act	PRESCRIBED			A

## Food Act

Annual Administration & Inspection Fee for Food Premises including fixed premises, mobile vending vehicles, home based businesses

Note: Definitions shown below fees

Annual Administration P3 Premises as classified in Food Authority (low risk)	\$180.00	\$0.00	\$180.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with 5 or less FTE staff	\$300.00	\$0.00	\$300.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – More than 5 but not more than 50 FTE staff	\$400.00	\$0.00	\$400.00	E
Annual Administration P1 & P2 Premises as classified in Food Authority Guideline (Medium to High Risk) – Premises with more than 50 FTE staff	\$800.00	\$0.00	\$800.00	E

Definition: Low risk, P3 businesses sell only foods that are non-potentially hazardous and pre packaged ie newsagents, confectionary stores, bottle shops

Definition: Medium P2 and High P1 risk businesses handle foods that support the growth of pathogenic micro-organisms and have the potential to cause illness ie cafes, takeaways, bistros  
High Risk businesses are further characterised by risk increasing factors such as providing to vulnerable populations ie child care centres, or have a history of non-compliance with the Food Act and associated legislation

Note: Number of food handlers x hours each spends handling food per week divided by 38 hours = FTE  
Eg 3 food handlers x 13 hours = 39 hours divided by 38 = approx. 1 FTE food handler

Inspection Fee (including fixed premises, mobile vending vehicles, home based, temporary stalls)	\$207.00	\$0.00	\$207.00	E
Re-inspection Fees following non-compliant inspection – unsatisfactory re-inspection	\$207.00	\$0.00	\$207.00	E
Fees prescribed by the State - Food Act	PRESCRIBED			A

## Public Health Act

Fees prescribed by the State - Public Health Act	PRESCRIBED			A
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## Skin Penetration Premises

Such as Hairdressers and Barbers, Beauty and Nail Salons and Tattoo and Piercing Parlours

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

**Skin Penetration Premises** [continued]

Inspection fee	\$207.00	\$0.00	\$207.00	E
Re-inspection fees following non-compliance – unsatisfactory re-inspection	\$207.00	\$0.00	\$207.00	E

**Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)**

Inspection	\$207.00	\$0.00	\$207.00	E
Reinspection following non-compliance – unsatisfactory reinspection	\$207.00	\$0.00	\$207.00	E
Water Analysis Samples			At Cost	E

**Boarding Houses**

Inspection fee (as per Boarding Houses Act 2012)	\$207.00	\$0.00	\$207.00	E
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**Section 68 of the LOCAL GOVERNMENT ACT**

Install manufactured home, moveable dwelling (includes inspections) outside of an approved caravan park or manufactured home estate	\$1,314.50	\$0.00	\$1,314.50	E
Install manufactured home, moveable dwelling on an approved dwelling site within a caravan park, manufactured home estate etc; (includes inspections)	\$822.00	\$0.00	\$822.00	E
Install Oil or Solid Fuel Heating Appliance (includes inspections)	\$409.00	\$0.00	\$409.00	E
Use of Community Land (engaging in trade or business busking etc)	\$409.00	\$0.00	\$409.00	E
Swing or hoist goods over road	\$409.00	\$0.00	\$409.00	E
Water Supply, sewerage and stormwater drainage work	\$207.50	\$0.00	\$207.50	E
NB: Thomas Mitchell Industrial Estate is exempt regarding sewerage connection				
Stormwater Drainage work (connection to Council drainage or new work for Council ownership)			Quotation	E
General approvals / application not specifically mentioned elsewhere	\$409.00	\$0.00	\$409.00	E

**Approval To Burn**

(Protection of the Environment Operations (Clean Air) Regulation 2010)

**Water Carters**

Inspection	\$207.00	\$0.00	\$207.00	E
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**Caravan Parks**

Application to Operate a Caravan Park or camping ground	\$409.00	\$0.00	\$409.00	E
Inspection Fee	\$274.00	\$0.00	\$274.00	E

**On-site Sewage Management****Application Charges**

Install & Construct On-site Sewage Management System (includes inspection and approval to operate)	\$500.00	\$0.00	\$500.00	E
Install & Construct On-site Sewage Management System: Commercial Systems – Greater than 5000L/day (includes inspection and approval to operate)	\$920.00	\$0.00	\$920.00	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Modify On-site Sewage Management System

Domestic Systems – System and Disposal Area	\$442.50	\$0.00	\$442.50	E
Domestic Systems – System only	\$180.00	\$0.00	\$180.00	E
Domestic Systems – Disposal Area only	\$220.00	\$0.00	\$220.00	D
Modify Approval to install prior to any works commencing – no inspections necessary	\$135.50	\$0.00	\$135.50	E
Commercial Systems – System and Disposal Area	\$721.50	\$0.00	\$721.50	E
Commercial Systems – System only	\$334.50	\$0.00	\$334.50	E
Commercial Systems – Disposal Area only	\$401.50	\$0.00	\$401.50	E

### Approval to Operate

Invoiced in July per year for 5 yearly approval to operate			56.00/year	E
ATO Inspection			No Charge	n/a

### Inspection of On-site Sewage Management

Any inspection not related to routine ATO inspection (per system)	\$219.00	\$0.00	\$219.00	E
Re-inspection	\$219.00	\$0.00	\$219.00	E

### Use of Footpaths and Road Reserves

Annual Permit Fee	\$148.00	\$0.00	\$148.00	E
A Frame Signage	\$100.50	\$0.00	\$100.50	E
Outdoor Seating (occupied area subject of permit)	\$17.00	\$0.00	\$17.00	E
Display of Goods (occupied area subject of permit)	\$17.00	\$0.00	\$17.00	E

### Approvals Under Section 125 Roads Act

New Footway Dining application	\$409.00	\$0.00	\$409.00	E
Application for renewal (lodged prior to expiry of existing approval)	\$214.50	\$0.00	\$214.50	E

### Approvals Under Section 138 Roads Act

See under heading "ROADS"

## Trade Waste Fees

### Trade Waste Applications

Applications (Policy No. S15/2, adopted by Council on 12/12/2011, Minute 190)

### Liquid Trade Waste Applications

#### Applications

Approval to Discharge Liquid Trade Waste (Classification A)	\$465.50	\$0.00	\$465.50	E
Approval to Discharge Liquid Trade Waste (Classification B & C)	\$1,103.50	\$0.00	\$1,103.50	E
Approval to Discharge Liquid Trade Waste (Classification S)	\$1,151.50	\$0.00	\$1,151.50	E
Extend or renew an approval with no change in conditions	\$396.50	\$0.00	\$396.50	E
Transfer an approval to a new discharger with the same conditions at the same premises	\$169.50	\$0.00	\$169.50	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Annual Trade Waste Fee (annual inspections)

Category 1 Discharger	\$160.50	\$0.00	\$160.50	E
Category 2 Discharger	\$250.00	\$0.00	\$250.00	E
Category 3 Discharger	\$838.50	\$0.00	\$838.50	E
Re-Inspection Fee	\$229.50	\$0.00	\$229.50	E

### Trade Waste Usage Charge

Applied with Trade Waste Discharge Factor

Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	\$1.90	\$0.00	\$1.90	E
Category 2 Discharger with appropriate pre-treatment (\$/kL)	\$1.90	\$0.00	\$1.90	E
Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	\$23.40	\$0.00	\$23.40	E
Annual food waste disposal charge – (\$/beds)	\$41.00	\$0.00	\$41.00	E
Portable toilet waste (\$/kL)	\$21.50	\$0.00	\$21.50	E
Septic Waste (\$/kL) (Within LGA)	\$8.50	\$0.00	\$8.50	E
Septic Waste (\$/kL) (Outside LGA)	\$22.40	\$0.00	\$22.40	E
Attendance at site to carry out approval (\$/hr)	\$145.50	\$0.00	\$145.50	E

### Excess Mass Charges for Category 3 Discharges - per kg

Refer to equation 1 in section 4.7.7 of the Policy

Aluminium	\$0.95	\$0.00	\$0.95	E
Ammonia (as N)	\$2.85	\$0.00	\$2.85	E
Arsenic	\$93.00	\$0.00	\$93.00	E
Barium	\$46.00	\$0.00	\$46.00	E
Biochemical Oxygen Demand (BOD) up to 600 mg/L	\$0.95	\$0.00	\$0.95	E

Refer to equation 1 in section 4.7.7 and refer to equation 2 in section 4.7.7 for BOD>600mg/L.

Note: equation 5 with equation 1 is used where the discharger has failed to meet their approval in two or more instances in one financial year.

Boron	\$0.95	\$0.00	\$0.95	E
Bromine	\$18.20	\$0.00	\$18.20	E
Cadmium	\$425.00	\$0.00	\$425.00	E
Chloride			No Charge	n/a
Chlorinated Hydrocarbons	\$46.00	\$0.00	\$46.00	E
Chlorinated Phenolics	\$1,854.50	\$0.00	\$1,854.50	E
Chlorine	\$1.90	\$0.00	\$1.90	E
Chromium	\$31.00	\$0.00	\$31.00	E
Cobalt	\$18.70	\$0.00	\$18.70	E
Copper	\$18.70	\$0.00	\$18.70	E
Cyanide	\$93.00	\$0.00	\$93.00	E
Fluoride	\$4.70	\$0.00	\$4.70	E
Formaldehyde	\$1.90	\$0.00	\$1.90	E
Oil and Grease (Total O and G)	\$1.70	\$0.00	\$1.70	E
Herbicides/Defoliant	\$927.50	\$0.00	\$927.50	E
Iron	\$1.90	\$0.00	\$1.90	E
Lead	\$46.50	\$0.00	\$46.50	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Excess Mass Charges for Category 3 Discharges - per kg [continued]

Lithium	\$9.50	\$0.00	\$9.50	E
Manganese	\$9.50	\$0.00	\$9.50	E
Mercaptans	\$92.70	\$0.00	\$92.70	E
Mercury	\$3,091.50	\$0.00	\$3,091.50	E
Methylene Blue Active Substances (MBAS)	\$0.94	\$0.00	\$0.94	E
Molybdenum	\$0.94	\$0.00	\$0.94	E
Nickel	\$31.50	\$0.00	\$31.50	E
Nitrogen (as TKN – Total Kjeldahl Nitrogen)	\$0.21	\$0.00	\$0.21	E
Organoarsenic Compounds	\$927.50	\$0.00	\$927.50	E
Pesticides General (excludes organochlorines and organophosphates)	\$927.50	\$0.00	\$927.50	E
Petroleum Hydrocarbons (non-flammable)	\$3.10	\$0.00	\$3.10	E
Phenolic Compounds (non-chlorinated)	\$9.50	\$0.00	\$9.50	E
Phosphorous (Total P)	\$1.90	\$0.00	\$1.90	E
Polynuclear Aromatic Hydrocarbons (PAHs)	\$18.90	\$0.00	\$18.90	E
Selenium	\$65.50	\$0.00	\$65.50	E
Silver	\$1.80	\$0.00	\$1.80	E
Sulphate (SO4)	\$0.15	\$0.00	\$0.15	E
Sulphide	\$1.90	\$0.00	\$1.90	E
Sulphite	\$2.08	\$0.00	\$2.08	E
Suspended Solids (SS)	\$1.30	\$0.00	\$1.30	E
Thiosulphate	\$0.42	\$0.00	\$0.42	E
Tin	\$9.50	\$0.00	\$9.50	E
Total Dissolved Solids (TDS)	\$0.10	\$0.00	\$0.10	E
Uranium	\$9.50	\$0.00	\$9.50	E
Zinc	\$18.80	\$0.00	\$18.80	E

### Non-Compliance Excess Mass Charges

Refer to equations 4 & 5 in the Policy

Details	Refer to section 4.7.9 equations 4 & 5 in the Liquid Trade Waste Policy	n/a
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### Non-Compliance pH Charge

Refer to equation 3 in the Policy

Details	Refer to section 4.7.9 equation 3 in the Liquid Trade Waste Policy	n/a
K for pH coefficient calculation charge	0.506 (refer to section 4.7.9 in the Liquid Trade Waste Policy)	E

## Regulatory Services

### Companion Animals

#### Lifetime registration

Fees prescribed by the State - NSW Companion Animals Act 1998

Non-desexed animals	Prescribed	A
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Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Lifetime registration [continued]

De-sexed animals		Prescribed	A
De-sexed animals – pensioner concession		Prescribed	A
Breeder		Prescribed	A

### Impounding Fees

Impounding fee	\$71.50	\$0.00	\$71.50	E
Additional Impound Fee (of same animal) in a calendar year	\$143.50	\$0.00	\$143.50	E
Maintenance and care per day thereafter/or part day	\$28.50	\$0.00	\$28.50	E
Microchipping (if applicable)	\$44.00	\$0.00	\$44.00	E
Vaccination (all dogs are vaccinated)	\$41.00	\$0.00	\$41.00	E
Veterinary Treatment			At Cost	E
Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing)			At Cost	E

### Animal Adoption

Adoption costs include a health check, desexing, vaccination, worming, microchipping and Lifetime Registration

#### Dogs

Puppies <6 months	\$384.09	\$38.41	\$422.50	E
Adults – 6 months - 6 years	\$330.45	\$33.05	\$363.50	E
Seniors – 6+ years	\$223.64	\$22.36	\$246.00	E

#### Cats

Discounts apply if an animal was previously microchipped, Lifetime Registered or desexed

Kittens <6 months	\$213.18	\$21.32	\$234.50	E
Adults – 6 months - 6 years	\$170.91	\$17.09	\$188.00	E
Seniors – 6+ years	\$117.27	\$11.73	\$129.00	E

### Rescue Agencies

Microchipping	\$17.27	\$1.73	\$19.00	E
Vaccinations	\$28.64	\$2.86	\$31.50	E

### Surrender Fee

Surrender Fee	\$75.00	\$0.00	\$75.00	E
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### Declared Dangerous Dogs Fees

Dangerous Dog Enclosure Certificate of Compliance	\$197.00	\$0.00	\$197.00	A
Dangerous Dog Collar XL	\$67.73	\$6.77	\$74.50	E
Dangerous Dog Collar L	\$61.36	\$6.14	\$67.50	E
Dangerous Dog Collar M	\$53.64	\$5.36	\$59.00	E
Dangerous Dog Collar SML	\$50.00	\$5.00	\$55.00	E
Dangerous Dog Sign	\$44.09	\$4.41	\$48.50	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

## Stock Impounding

### Impounding Act 1993

Impounding Fee	\$109.56	\$0.00	\$109.56	E
Feed per head per day	\$14.00	\$0.00	\$14.00	E
Maintenance per hour (includes Ranger feeding)	\$89.00	\$0.00	\$89.00	E
Transport using vehicle per hour (Ranger Vehicle)	\$48.00	\$0.00	\$48.00	E
Hired Transport			At Cost	E
Notification Fee	\$105.00	\$0.00	\$105.00	E

## Impounded Vehicles

Impounding Fee	\$109.56	\$0.00	\$109.56	E
Towing Fee			At Cost	E
Notification Fee	\$105.00	\$0.00	\$105.00	E
Storage (per week)			At Cost	E

## General Impounding Fee (all other impoundments)

Impounding Fee	\$67.50	\$0.00	\$67.50	B
Notification Fee	\$105.00	\$0.00	\$105.00	E

## Cat Trap Hire - Feral Cats Only

Hire fee	\$0.00	\$0.00	\$0.00	C
Deposit	\$0.00	\$0.00	\$0.00	C
Late Return Fee	\$0.00	\$0.00	\$0.00	C

## Development Contributions

(Under Section 7.11 of the Environmental Planning & Assessment Act 1979) - Developments approved under the Muswellbrook Section 94 Contributions Plan 2001  
Urban Subdivision or Dwelling (Medium Density)

## Urban Subdivision or Dwelling - Medium Density

Note: Contributions paid at subdivision stage for an additional lot will not be applied to a single dwelling erected on the lot created

### Muswellbrook

a) Open Space and Community Facilities	\$2,476.50	\$0.00	\$2,476.50	E
b) Roads and Drainage	\$1,334.50	\$0.00	\$1,334.50	E
c) Open Space and Community Facilities	\$2,476.50	\$0.00	\$2,476.50	E
d) Roads and Drainage	\$1,334.50	\$0.00	\$1,334.50	E

### Denman

a) Open Space and Community Facilities	\$1,905.50	\$0.00	\$1,905.50	E
b) Roads and Drainage	\$1,334.50	\$0.00	\$1,334.50	E
c) Open Space and Community Facilities	\$1,905.50	\$0.00	\$1,905.50	E
d) Roads and Drainage	\$1,334.50	\$0.00	\$1,334.50	E

Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

### Rural Lot or Dwelling

a) Bushfire Protection	\$3,701.50	\$0.00	\$3,701.50	E
b) Rural Roads	\$3,806.50	\$0.00	\$3,806.50	E
c) Open Space & Community Facilities	\$1,582.50	\$0.00	\$1,582.50	E
d) Bushfire Protection	\$3,701.50	\$0.00	\$3,701.50	E
e) Rural Roads	\$3,806.50	\$0.00	\$3,806.50	E
f) Open Space & Community Facilities	\$1,582.50	\$0.00	\$1,582.50	E

### South Muswellbrook Commercial Development

Road Upgrading	16.64/m2	E
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### Tourist Development

Tourism Facilities	\$1.35 per \$100 of investment	E
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### West Denman

#### Open Space Recreational Sporting Facilities

Per Person	\$449.50	\$0.00	\$449.50	E
One Bedroom	\$673.00	\$0.00	\$673.00	E
Two Bedroom	\$899.50	\$0.00	\$899.50	E
Three or more Bedroom dwelling	\$1,122.50	\$0.00	\$1,122.50	E
Per lot	\$1,122.50	\$0.00	\$1,122.50	E

#### Community Facilities

Per Person	\$566.50	\$0.00	\$566.50	E
One Bedroom	\$850.00	\$0.00	\$850.00	E
Two Bedroom	\$1,131.50	\$0.00	\$1,131.50	E
Three or more Bedroom dwelling	\$1,415.00	\$0.00	\$1,415.00	E
Per lot	\$1,415.00	\$0.00	\$1,415.00	E

#### Stormwater Management

Per Person	\$2,001.50	\$0.00	\$2,001.50	E
One Bedroom	\$3,002.50	\$0.00	\$3,002.50	E
Two Bedroom	\$4,002.00	\$0.00	\$4,002.00	E
Three or more Bedroom dwelling	\$5,003.50	\$0.00	\$5,003.50	E
Per lot	\$5,003.50	\$0.00	\$5,003.50	E

#### Transport Facilities

Per Person	\$3,891.00	\$0.00	\$3,891.00	E
One Bedroom	\$5,836.50	\$0.00	\$5,836.50	E
Two Bedroom	\$7,783.00	\$0.00	\$7,783.00	E
Three or more Bedroom dwelling	\$9,728.50	\$0.00	\$9,728.50	E
Per lot	\$9,728.50	\$0.00	\$9,728.50	E

#### Plan Management Administration

Per Person	\$133.00	\$0.00	\$133.00	E
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Name	Year 25/26			Fee Type
	Fee (excl. GST)	GST	Fee (incl. GST)	

**Plan Management Administration** [continued]

One Bedroom	\$200.50	\$0.00	\$200.50	E
Two Bedroom	\$267.50	\$0.00	\$267.50	E
Three or more Bedroom dwelling	\$334.50	\$0.00	\$334.50	E
Per lot	\$334.50	\$0.00	\$334.50	E

**Development Contributions (Section 7.12)**

(Under Section 7.12 of the Environmental Planning & Assessment Act 1979) - Section 94A  
Development Contributions Plan 2009  
- Subject to CPI Increase

**Estimated cost of development**

< \$100000	0.0%	A
\$100001 – \$200000	1.0%	A
>\$200000	1.0%	A

**Development Contributions - Extractive Industries (Section 7.11)**

Levy for material removed	As per agreement with Council	E
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b) Roads and Drainage	[Muswellbrook]	47
b) Roads and Drainage	[Denman]	47
b) Rural Roads	[Rural Lot or Dwelling]	48
B/W – A0	[Photocopying/Printing]	11
B/W – A1	[Photocopying/Printing]	11
B/W - A3	[Visitors Information Centre - Photocopying]	11
B/W – A3	[Photocopying/Printing]	11
B/W – A3	[Photocopying]	25
B/W – A4	[Photocopying/Printing]	11
B/W – A4	[Photocopying]	25
B/W- A4	[Visitors Information Centre - Photocopying]	11
Barium	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Based on Inspection Test Plan (ITP) for subdivision	[Compliance Inspections (Construction Stages)]	36
Basketball Court – (two court, per hour) – Casual Hire	[Indoor Sports Centre - Muswellbrook]	13
Basketball Court – (two court, per hour) – Users Group	[Indoor Sports Centre - Muswellbrook]	13
Basketball Court - Casual Hire (Juniors Under 18s)	[Indoor Sports Centre Complex - Denman]	12
Basketball Court - Casual Hire (Seniors)	[Indoor Sports Centre Complex - Denman]	12
Basketball Court - User Groups (Juniors Under 18s)	[Indoor Sports Centre Complex - Denman]	12
Basketball Court - User Groups (Seniors)	[Indoor Sports Centre Complex - Denman]	12
Basketball Court (one court) – Casual Hire - Per Hour	[Indoor Sports Centre - Muswellbrook]	13
Basketball Court (one court) – User Groups - Per Hour	[Indoor Sports Centre - Muswellbrook]	13
Basketball Court (per hour) – Casual Hire	[Indoor Sports Centre Complex - Denman]	12
Basketball Court (per hour) – User Groups	[Indoor Sports Centre Complex - Denman]	12
Biochemical Oxygen Demand (BOD) up to 600 mg/L)	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Bond (refunded after inspection). Except shows and events (see Shows & Events Listing)	[All Council Properties]	11
Booked per term payable in advance – non refundable	[Learn to Swim]	22
Booking – minimum 2 hours	[Casual Hirer]	21
Boron	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Borrowers Card	[Lost and Damaged Material]	25
Breeder	[Lifetime registration]	46
Bromine	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Bronze Plaque	[Right of Burial Fees]	10
Brown Corrugated cardboard (BCC), clean and flattened	[Domestic recyclables - Muswellbrook Shire origin only]	26
Building Certificate	[Building Certificates]	39
Building Certificate exceeding 2,000 Sq.M.	[Building Certificates]	39
Building Certificate exceeding 200 Sq.M. but not exceeding 2000 Sq.M	[Building Certificates]	39

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Fee Name	Parent Name	Page
<b>B</b> [continued]		
Building Certificate not exceeding 200 Sq.M.	[Building Certificates]	39
Business Users - Per Hour	[Library Meeting Room 2 (Community Room)]	14
Business Users - Per Hour	[Denman Library Community Room]	14
Business Users - Up to 3 Hours	[Library Meeting Room 2 (Community Room)]	14
Business Users - Up to 3 Hours	[Denman Library Community Room]	14
<b>C</b>		
c) Open Space & Community Facilities	[Rural Lot or Dwelling]	48
c) Open Space and Community Facilities	[Muswellbrook]	47
c) Open Space and Community Facilities	[Denman]	47
Cadmium	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[Seminar Room]	14
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[Library Meeting Room 1]	14
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[Library Meeting Room 2 (Community Room)]	14
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[DHB STEM Innovation Lab]	15
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[DHB Meeting Room]	15
Cancellations within 24 hours (50% of quoted fee) - 1 Day during Business hours	[DHB Foyer]	16
Cancellations within 24 hours (50% of quoted fee) - per hour	[Seminar Room]	14
Cancellations within 24 hours (50% of quoted fee) - per hour	[Library Meeting Room 2 (Community Room)]	14
Cancellations within 24 hours (50% of quoted fee) - per hour	[DHB STEM Innovation Lab]	15
Cancellations within 24 hours (50% of quoted fee) - per hour	[DHB Foyer]	16
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[Seminar Room]	14
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[Library Meeting Room 1]	14
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[Library Meeting Room 2 (Community Room)]	14
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[DHB STEM Innovation Lab]	15
Cancellations within 24 hours (50% of quoted fee) - Up to 3 hours	[DHB Foyer]	16
Cancellations within 24 Hours (50% of quoted room hire fee) - per hour	[DHB Meeting Room]	15
Cancellations within 24 Hours (50% of quoted room hire fee) - Up to 3 hours	[DHB Meeting Room]	15
Cancellations within 24 Hours for all bookings outside of business hours	[DHB STEM Innovation Lab]	15
Cancellations within 24 Hours for all bookings outside of business hours	[DHB Meeting Room]	15
Cancellations within 24 Hours for all bookings outside of business hours	[DHB Foyer]	16
Canteen Hire	[Casual Hirer]	21
Canteen Hire (per hour)	[Indoor Sports Centre - Muswellbrook]	13
Car Bodies - ID required	[Scrap Metal]	27
Cars, Station Wagons and wheelie bins	[Domestic Mixed Waste]	30
Cars, Station Wagons and wheelie bins	[Domestic Green Waste]	30
Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	[Stage 1: Lodgement]	37
Category 1 – enabling clause (change to LEP text only) or land area affected by PP is less than 1000sqm	[Stage 2: Gateway Determination]	37
Category 1 Discharger	[Annual Trade Waste Fee (annual inspections)]	44
Category 1 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	[Trade Waste Usage Charge]	44
Category 2 – land area affected by PP is 1000sqm to 5 ha	[Stage 1: Lodgement]	37

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Fee Name	Parent Name	Page
<b>C [continued]</b>		
Category 2 – land area affected by PP is 1000sqm to 5 ha	[Stage 2: Gateway Determination]	37
Category 2 Discharger	[Annual Trade Waste Fee (annual inspections)]	44
Category 2 Discharger with appropriate pre-treatment (\$/kL)	[Trade Waste Usage Charge]	44
Category 2 Discharger without appropriate pre-treatment (\$/kL) (non compliant)	[Trade Waste Usage Charge]	44
Category 3 – land area affected by PP is over 5 ha	[Stage 1: Lodgement]	37
Category 3 – land area affected by PP is over 5 ha	[Stage 2: Gateway Determination]	37
Category 3 Discharger	[Annual Trade Waste Fee (annual inspections)]	44
Certificate of Compliance under Swimming Pools Act (including one inspection)	[Swimming Pool Certificates]	41
Certificate of Outstanding Notices	[Planning Certificates]	39
Certificate Section 10.7 (2) per allotment	[Planning Certificates]	39
Certificate Section 10.7 (5) in addition to 10.7 (2)	[Planning Certificates]	39
Chair Hire	[Indoor Sports Centre - Muswellbrook]	13
Child up to 16 years – Member Single	[Swim Fitness]	23
Child up to 16 years – Non Member Single	[Swim Fitness]	23
Chloride	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Chlorinated Hydrocarbons	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Chlorinated Phenolics	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Chlorine	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Chromium	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Class 1 Buildings < 200 m2	[Construction Certificate]	34
Class 1 Buildings < 200 m2	[General Fees]	35
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	[Construction Certificate]	34
Class 1 Buildings > 400 m2 or any dual occupancy or multi-dwelling development	[General Fees]	35
Class 1 buildings 200-400 m2	[Construction Certificate]	34
Class 1 Buildings 200-400 m2	[General Fees]	35
Class 10(a) Buildings < 100 m2	[Construction Certificate]	34
Class 10(a) Buildings < 100 m2	[General Fees]	35
Class 10(a) Buildings > 100 m2	[Construction Certificate]	34
Class 10(a) Buildings > 100 m2	[General Fees]	35
Class 10b excluding swimming pools	[General Fees]	35
Class 10b excluding swimming pools per Certificate	[Construction Certificate]	34
Class 2-9 Buildings < 500 m2	[Construction Certificate]	34
Class 2-9 Buildings < 500 m2	[General Fees]	35
Class 2-9 Buildings > 2000 m2 or rise in stories > 2	[Construction Certificate]	34
Class 2-9 Buildings > 2000 m2 or rise in stories > 2	[General Fees]	35
Class 2-9 Buildings 500-2000 m2	[Construction Certificate]	34
Class 2-9 Buildings 500-2000 m2	[General Fees]	35
Clean soil, per tonne or part thereof	[Excavated Natural Material (Clean Soil)]	28
Clean Wood Waste	[Timber, Timber Pallets]	28
Cleaning and Storage, installation & removal (once only payment)	[Banners]	9
Cleaning Charge – minimum (2 hours if not left clean)	[All Council Properties]	11
Cleaning charge – per hour thereafter	[All Council Properties]	11
Cleaning Fee	[Seminar Room]	14
Cleaning Fee	[DHB STEM Innovation Lab]	15
Cleaning Fee	[DHB Meeting Room]	15
Cleaning Fee	[DHB Foyer]	16
Cobalt	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Colour – A1	[Photocopying/Printing]	11
Colour - A3	[Visitors Information Centre - Photocopying]	11
Colour – A3	[Photocopying/Printing]	11
Colour – A3	[Photocopying]	25
Colour - A4	[Visitors Information Centre - Photocopying]	11
Colour – A4	[Photocopying/Printing]	11
Colour – A4	[Photocopying]	25
Colour – AO	[Photocopying/Printing]	11
Columbarium – Installation of plaque and ashes	[Right of Burial Fees]	9
Columbarium – Purchase of one niche	[Right of Burial Fees]	9
Commercial Driveway Crossing	[S138 Roads Act - Road Opening Permit]	19
Commercial Systems – Disposal Area only	[Modify On-site Sewage Management System]	43
Commercial Systems – System and Disposal Area	[Modify On-site Sewage Management System]	43

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Fee Name	Parent Name	Page
<b>C</b> [continued]		
Commercial Systems – System only	[Modify On-site Sewage Management System]	43
Commingled Recyclables	[Domestic recyclables - Muswellbrook Shire origin only]	26
Commingled Recyclables - domestic quantities only	[Domestic Recyclable Materials - Muswellbrook Shire origin only]	30
Commission on Sale of Works	[Muswellbrook Regional Art Centre]	12
Community Organisations - Up to 3 Hours	[Denman Library Community Room]	14
Community Organisations - Up to 3 Hours	[Library Meeting Room 2 (Community Room)]	14
Community Participation Plan requires notice to be given (Type B development)	[Giving Notice - Other]	38
Community Participation Plant requires notice to be given (Type C development)	[Giving Notice - Other]	38
Compost Bins	[Environmental Products]	40
Concession	[Turnstile]	21
Concession	[6 month Pass]	22
Concession	[Year Pass]	22
Concession	[Denman Only Season Pass]	23
Concession	[Gym Direct Debit]	23
Concession	[Gym & Swim Direct Debit]	24
Concession	[Upfront 1 month Gym]	24
Concession	[Upfront 1 month Gym & Swim]	24
Concession	[12 months Upfront Gym]	24
Concession	[12 months Upfront Gym & Swim]	24
Concrete per tonne	[Bricks & Concrete]	26
Consolidation to provide one (1) lot	[Subdivision Certificate Application Fees]	39
Construction cost of Footpath per sq.m	[Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)]	20
Construction cost of Kerb & Gutter per 1.m	[Contribution for new Kerb and Gutter/Footpaths (Policy - K 10/1)]	20
Consumables	[DHB - Melt Equipment & Consumables]	17
Copper	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Copy of a building certificate	[Building Certificates]	40
Corporate Gym Membership - Per Visit	[Corporate Membership]	22
Correction of a minor error, misdescription or miscalculation	[Section 4.55 (1) Modification]	37
Cost Per Inspection (or re-inspection)	[Compliance Inspections (Construction Stages)]	36
Cost per plan	[Sewer Drainage Plan]	39
Council processing fee (for each integrated referral required)	[Integrated Development and Concurrence Fee]	36
Cyanide	[Excess Mass Charges for Category 3 Discharges - per kg]	44
<b>D</b>		
d) Bushfire Protection	[Rural Lot or Dwelling]	48
d) Roads and Drainage	[Muswellbrook]	47
d) Roads and Drainage	[Denman]	47
DA involves erection of dwelling < \$100,000	[Request for Review of Determination of a DA]	38
Daily Hire - 8 Hours	[Denman Memorial Hall]	12
Dangerous Dog Collar XL	[Declared Dangerous Dogs Fees]	46
Dangerous Dog Collar L	[Declared Dangerous Dogs Fees]	46
Dangerous Dog Collar M	[Declared Dangerous Dogs Fees]	46
Dangerous Dog Collar SML	[Declared Dangerous Dogs Fees]	46
Dangerous Dog Enclosure Certificate of Compliance	[Declared Dangerous Dogs Fees]	46
Dangerous Dog Sign	[Declared Dangerous Dogs Fees]	46
Deposit	[Cat Trap Hire - Feral Cats Only]	47
De-sexed animals	[Lifetime registration]	46
De-sexed animals – pensioner concession	[Lifetime registration]	46
Design by Council – Driveways or other Infrastructure	[S138 Roads Act - Road Opening Permit]	19
Designated development	[Giving Notice - Other]	38
Details	[Non-Compliance Excess Mass Charges]	45
Details	[Non-Compliance pH Charge]	45
Development involving the erection of a dwelling-house with an estimated construction cost of \$100,000 or less	[General Fees]	34
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	[General Fees]	34
Disconnection of Water Meter at Service (service capped)	[Other Services]	31
Disconnection of Water Service at Main	[Other Services]	31
Dishonoured Cheques, returned to Council	[Dishonoured Payments]	10

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<b>D [continued]</b>		
Dishonoured Direct Debits, returned to Council	[Dishonoured Payments]	10
Display of Goods (occupied area subject of permit)	[Use of Footpaths and Road Reserves]	43
Dog/Cat	[Dead Animals (RSPCA Exempt)]	28
Domestic quantities only	[Waste Oil]	31
Domestic quantities only	[E-Waste]	31
Domestic Systems – Disposal Area only	[Modify On-site Sewage Management System]	43
Domestic Systems – System and Disposal Area	[Modify On-site Sewage Management System]	43
Domestic Systems – System only	[Modify On-site Sewage Management System]	43
<b>E</b>		
e) Rural Roads	[Rural Lot or Dwelling]	48
Each additional hour	[Pool Space Hire]	22
Each additional hour	[Pool Space Hire]	22
Each Tonne over 3 Tonne	[Issue of Weighbridge Certificate]	29
Earthmoving Tyre	[Tyres - off Rims]	27
Enter pool details into NSW Swimming Pool Register	[Swimming Pool Certificates]	41
Events on Council grounds – Day & Night - 24 Hours	[Shows and Events - at council grounds and facilities]	20
Events on Council grounds – Day or Night - 12 Hours	[Shows and Events - at council grounds and facilities]	20
Exclusive Hire of Indoor Pool (8 hours)	[Pool Space Hire]	22
Exclusive hire of Outdoor Pool (8 hours)	[Pool Space Hire]	22
Extend or renew an approval with no change in conditions	[Applications]	43
<b>F</b>		
f) Open Space & Community Facilities	[Rural Lot or Dwelling]	48
Family	[6 month Pass]	22
Family	[Year Pass]	22
Family	[Denman Only Season Pass]	23
Family	[Gym Direct Debit]	23
Family	[Gym & Swim Direct Debit]	24
Family	[Upfront 1 month Gym]	24
Family	[Upfront 1 month Gym & Swim]	24
Family	[12 months Upfront Gym]	24
Family	[12 months Upfront Gym & Swim]	24
Family History Research by Library Staff - per hour (minimum fee does not include document access fees)	[Family History Search]	24
Family Up to 2 adults and 5 Children)	[Turnstile]	21
Fee	[Other]	19
Fee	[Assessment fee further to above charges]	19
Fee	[Designated Developments (in addition to fees above)]	34
Fee	[Prelodgement Meeting]	34
Fee for certified copy of plan	[Request for Property Information]	40
Fee for council to certify satisfaction of a condition of consent or confirm construction plans are not inconsistent with DA approved plans	[Council Certificate Advice]	40
Fee for retrieval of historical records	[Request for Property Information]	40
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response	[Request for Property Information]	40
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Dwelling Permissibility	[Request for Property Information]	40
Fee for service responding to enquiries requiring search of records, analysis of information and/or a written response – Flood Levels and associated flooding information	[Request for Property Information]	40
Feed per head per day	[Stock Impounding]	47
Fees prescribed by the State - Food Act	[Food Act]	41
Fees prescribed by the State - POEO Act	[Environmental Health Inspections]	41
Fees prescribed by the State - Public Health Act	[Public Health Act]	41
Field Hire – Per Day	[Casual Hirer]	21
Field Hire – Per Half-Day	[Casual Hirer]	21
Filling Stations (Muswellbrook and Denman only)	[Bulk Water Filling Stations]	32
Fire Flow Investigation	[Water Flow/Pressure Investigation]	32

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**F** [continued]

Fire Safety Inspection – Owner requested	[Fire Safety]	40
First 15 weeks	[Rural Areas - per m2]	18
First 15 weeks	[Residential - per m2]	18
First 15 weeks	[Tourist Area and/or Industrial Area - per m2]	19
First 15 weeks	[CBD - per m2]	19
Five years and under (swimming)	[Turnstile]	21
Fluoride	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Footways	[S138 Roads Act - Road Opening Permit]	19
Formaldehyde	[Excess Mass Charges for Category 3 Discharges - per kg]	44

**G**

Gallery Hire Hourly Base Rate	[During Art Centre Hours]	13
Gallery Hire Hourly Base Rate	[Outside Art Centre Hours]	13
Gallery Membership - Per Person	[Muswellbrook Regional Art Centre]	12
General approvals / application not specifically mentioned elsewhere	[Section 68 of the LOCAL GOVERNMENT ACT]	42
General Cemetery – Purchase of 2.4 x 1.2m plot	[Right of Burial Fees]	9
General solid waste (putrescible & non-putrescible)	[Mixed Waste]	26
Giant inflatable	[Other]	23
Giving information	[Enquiry Fee]	10
Green Lid 240L Bin	[Replacement of Damaged/Lost Wheelie Bin]	25
Green waste per tonne	[Green Waste]	27
Group 1 Equipment - Facility Access	[DHB - Melt Equipment & Consumables]	16
Group 2 Equipment - Per Use Per Day	[DHB - Melt Equipment & Consumables]	17
Group Booking – per child	[School Groups]	22
Gym (20 entries)	[Gym - 20 Visit Pass]	23
Gym Concession (20 entries)	[Gym - 20 Visit Pass]	23
Gym Joining Fee	[Gym]	23
Gym single entry	[Gym]	23
Gymnasium Only (per hour)	[Indoor Sports Centre - Muswellbrook]	13

**H**

Half-Day Hire - 4 Hours	[Denman Memorial Hall]	12
Herbicides/Defoliants	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Hire charge (per month or part thereof)	[Hire of Metered Hydrant]	32
Hire fee	[Cat Trap Hire - Feral Cats Only]	47
Hire of Hall (hourly rate)	[Denman Memorial Hall]	12
Hire of Pool Lane	[Pool Space Hire]	22
Hired Transport	[Stock Impounding]	47
Horse/Cattle (by prior arrangement)	[Dead Animals (RSPCA Exempt)]	29
Household Problem Wastes - domestic quantities only	[Community Recycling Centre]	27

**I**

Ice Bath - Members	[Turnstile]	21
Ice Bath - Non Members	[Turnstile]	21
If the DA involved no building work	[Section 4.55 (2) - other modifications]	37
if the original application was for a dwelling house <\$100,000	[Section 4.55 (2) - other modifications]	37
if the original fee was less than \$100	[Section 4.55 (2) - other modifications]	37
ILRS Charges passed on for Electronic Delivery	[Holds and Reservations]	25
ILRS Charges passed on when Library charged per request	[Holds and Reservations]	25
Impounding fee	[Impounding Fees]	46
Impounding Fee	[Stock Impounding]	47
Impounding Fee	[Impounded Vehicles]	47
Impounding Fee	[General Impounding Fee (all other impoundments)]	47
Individual Practice (per hour) – Casual Hire	[Indoor Sports Centre - Muswellbrook]	13
Inspection	[Public Gates/Grid]	18
Inspection	[Water Carters]	42
Inspection	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	42
Inspection fee	[Skin Penetration Premises]	42
Inspection Fee	[Caravan Parks]	42
Inspection fee (as per Boarding Houses Act 2012)	[Boarding Houses]	42

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<b>I</b> [continued]		
Inspection Fee (including fixed premises, mobile vending vehicles, home based, temporary stalls)	[Food Act]	41
Inspection of Works (determined in Notice of Requirement) per inspection	[Water Management Act Approval]	32
Install & Construct On-site Sewage Management System (includes inspection and approval to operate)	[Application Charges]	42
Install & Construct On-site Sewage Management System: Commercial Systems – Greater than 5000L/day (includes inspection and approval to operate)	[Application Charges]	42
Install manufactured home, moveable dwelling (includes inspections) outside of an approved caravan park or manufactured home estate	[Section 68 of the LOCAL GOVERNMENT ACT]	42
Install manufactured home, moveable dwelling on an approved dwelling site within a caravan park, manufactured home estate etc; (includes inspections)	[Section 68 of the LOCAL GOVERNMENT ACT]	42
Install Oil or Solid Fuel Heating Appliance (includes inspections)	[Section 68 of the LOCAL GOVERNMENT ACT]	42
Installation of Banners (not for profit)	[Banners]	9
Insurance for Casual Hire of Council facilities	[Casual Hirer's Insurance]	18
Integrated (advertised) development	[Giving Notice - Other]	38
Inter Library Loan Requests	[Holds and Reservations]	24
Inter Library Loan Requests (pensioners and school students)	[Holds and Reservations]	24
Interment Levy Fee - Ashes	[Right of Burial Fees]	9
Interment Levy Fee - Burial	[Right of Burial Fees]	9
Internal Processing Fee	[Government Information (Public Access) Act 2009 (GIPA)]	11
Invoiced in July per year for 5 yearly approval to operate	[Approval to Operate]	43
Iron	[Excess Mass Charges for Category 3 Discharges - per kg]	44
<b>J</b>		
Junior Squad (Entry-Level & Developmental)	[Squad - Junior and Senior]	22
<b>K</b>		
K for pH coefficient calculation charge	[Non-Compliance pH Charge]	45
Key Deposit (refundable)	[All Council Properties]	11
Kittens <6 months	[Cats]	46
<b>L</b>		
Labour costs	[Private Works]	18
Landfill Non - Compliance charge, per load	[Mixed Waste]	26
Large events and large events within Olympic Park and Ogilvie Street Denman	[Security Bonds]	21
Late Return Fee	[Cat Trap Hire - Feral Cats Only]	47
Lawn Cemetery – Purchase of 2.4 x 1.2m plot	[Right of Burial Fees]	9
Lead	[Excess Mass Charges for Category 3 Discharges - per kg]	44
Less than \$5,000	[General Fees]	33
Less than 25 pages	[Planning Portal Record Processing Fee (hard copy or digital records)]	40
Levy for material removed	[Development Contributions - Extractive Industries (Section 7.11)]	49
Library Members - Up to 3 Hours	[Library Meeting Room 1]	14
Light Truck or 4WD Tyre	[Tyres - off Rims]	27
Light Truck or 4WD Tyre	[Tyres - on Rims]	27
Light Truck or 4WD Tyre	[Tyres - off Rims]	31
Light Truck or 4WD Tyre	[Tyres - on Rims]	31
Lithium	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Local Inter-Library Loan	[Holds and Reservations]	25
Long Service Levy (Payable prior to release of Construction Certificate)	[Long Service Levy]	37
<b>M</b>		
Maintenance and care per day thereafter/or part day	[Impounding Fees]	46

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**M** [continued]

Maintenance per hour (includes Ranger feeding)	[Stock Impounding]	47
Major works on road reserves- for projects undertaken through development and/or where assets are transferred to Council.	[Works Enabling Deed]	19
Manganese	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Marquee 3m x 3m	[MSC Branded Popup Marquee Hire]	11
Marquee 3m x 4m	[MSC Branded Popup Marquee Hire]	11
Marquee 4m x 8m	[MSC Branded Popup Marquee Hire]	11
Mattress or base, per each item	[Mattress Recycling]	29
Meeting Room (small, per hour)	[Indoor Sports Centre - Muswellbrook]	13
Membership	[Borrowers]	24
Memorial Wall – Installation of plaque	[Right of Burial Fees]	9
Mercaptans	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Merchant Fee Recovery	[Credit Card Payments]	10
Mercury	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Methylene Blue Active Substances (MBAS)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Mezzanine Floor Area (per hour) – Day	[Indoor Sports Centre Complex - Denman]	13
Mezzanine Floor Area (per hour) – Night	[Indoor Sports Centre Complex - Denman]	13
Microchipping	[Rescue Agencies]	46
Microchipping (if applicable)	[Impounding Fees]	46
Minimal environmental impact (including Section 4.56)	[Section 4.55 (1a) Modification]	37
Minor* Modication of Application (prior to determination)	[Modification of Construction Certificate]	35
Minor* Modification (post determination)	[Modification of Construction Certificate]	35
Minor* Modification (post determination)	[Modification of Complying Development Certificate Application]	36
Minor* Modification of Application (prior to determination)	[Modification of Complying Development Certificate Application]	36
Modification Application requiring Notice	[Giving Notice - Other]	38
Modify Approval to install prior to any works commencing – no inspections necessary	[Modify On-site Sewage Management System]	43
Molybdenum	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Monthly Listing	[Property - Transfer Listing]	18
More than \$10,000,000	[General Fees]	34
More than \$10,000,000	[If the original estimated cost of the development was:]	38
More than \$10,000,001	[If the original estimated cost on the DA was:]	38
Mullins Conceptual Photography Prize	[Muswellbrook Regional Art Centre]	12
Muswellbrook	[Tanker Sales (per kilolitre)]	32
Muswellbrook Art Prize - Ceramics	[Muswellbrook Regional Art Centre]	11
Muswellbrook Art Prize – Painting	[Muswellbrook Regional Art Centre]	11
Muswellbrook Art Prize – Works on Paper	[Muswellbrook Regional Art Centre]	11

**N**

Native Animals	[Dead Animals (RSPCA Exempt)]	29
New Footway Dining application	[Approvals Under Section 125 Roads Act]	43
New Roads plus \$ per additional lot	[DA Subdivision Fees]	34
New services (no existing service pipe)	[New Services (no existing service pipe)]	31
Nickel	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Nitrogen (as TKN – Total Kjeldahl Nitrogen)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
No building or demolition work proposed in DA	[Request for Review of Determination of a DA]	38
No new Roads plus \$ per additional lot	[DA Subdivision Fees]	34
Non-desexed animals	[Lifetime registration]	45
Notification Fee	[Stock Impounding]	47
Notification Fee	[Impounded Vehicles]	47
Notification Fee	[General Impounding Fee (all other impoundments)]	47
Notification of Complying Development Certificate (in addition to application fees)	[Giving Notice - Other]	39
Notification of Planning Agreement	[Giving Notice - Other]	39

**O**

Observation if required (Additional fee apply for over 4 hours)	[Restricted Access (Over size/ Over mass) Vehicle Approval]	20
Occupation Certificate (Class 10a buildings)	[Occupation Certificate]	35
Occupation Certificate (Class 1a Buildings)	[Occupation Certificate]	35
Occupation Certificate (Class 2-9 buildings including change of use)	[Occupation Certificate]	35

continued on next page ...

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Fee Name	Parent Name	Page
<b>O</b> [continued]		
Oil and Grease (Total O and G)	[Excess Mass Charges for Category 3 Discharges - per kg]	44
One Bedroom	[Open Space Recreational Sporting Facilities]	48
One Bedroom	[Community Facilities]	48
One Bedroom	[Stormwater Management]	48
One Bedroom	[Transport Facilities]	48
One Bedroom	[Plan Management Administration]	49
Online Store Flat Rate Shipping	[Muswellbrook Regional Art Centre]	12
OR Full cost recovery for service in addition to above fee where referred to external party for determination	[Subdivision/Roads and Drainage]	34
OR Full cost recovery for service in addition to above fee where referred to external party for determination	[General Fees]	36
Organoarsenic Compounds	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Other Modification (post determination)	[Modification of Construction Certificate]	35
Other Modification (post determination)	[Modification of Complying Development Certificate Application]	36
Other Modification of Application (prior to determination)	[Modification of Construction Certificate]	35
Other Modification of Application (prior to determination)	[Modification of Complying Development Certificate Application]	36
Outdoor Seating (occupied area subject of permit)	[Use of Footpaths and Road Reserves]	43
Outside operating hours landfill call out	[Mixed Waste]	26
Over 30 weeks	[Rural Areas - per m2]	18
Over 30 weeks	[Residential - per m2]	19
Over 30 weeks	[Tourist Area and/or Industrial Area - per m2]	19
Over 30 weeks	[CBD - per m2]	19
Over 50 pages	[Planning Portal Record Processing Fee (hard copy or digital records)]	40
<b>P</b>		
Passenger Tyre (or smaller)	[Tyres - off Rims]	27
Passenger Tyre (or smaller)	[Tyres - on Rims]	27
Passenger Tyre (or smaller)	[Tyres - off Rims]	31
Passenger Tyre (or smaller)	[Tyres - on Rims]	31
Payable direct to each approval or concurrence body	[Integrated Development and Concurrence Fee]	36
Per Day - 8 hours	[Loxton Room]	9
Per Day - 8 Hours	[Councillors Room]	9
Per Day - 8 Hours	[Weidmann Room]	9
Per Day - 8 Hours	[Senior Citizens Centre]	13
Per Day - 8 Hours	[Stan Thiess Centre]	14
Per Day (Whole Facility) - 8 hours	[Indoor Sports Centre Complex - Denman]	12
Per Day (Whole Facility) - 8 hours	[Indoor Sports Centre - Muswellbrook]	13
Per Half Day - 4 Hours	[Senior Citizens Centre]	13
Per Half-Day - 4 Hours	[Stan Thiess Centre]	14
Per Half-Day (Whole Facility) - 4 hours	[Indoor Sports Centre Complex - Denman]	12
Per Half-Day (Whole Facility) - 4 hours	[Indoor Sports Centre - Muswellbrook]	13
Per hour	[Weidmann Room]	9
Per Hour	[DHB Meeting Room]	15
Per Hour	[Councillors Room]	9
Per Hour	[Loxton Room]	9
Per Hour	[Seminar Room]	14
Per Hour	[DHB STEM Innovation Lab]	15
Per Hour	[DHB Foyer]	16
Per lot	[Open Space Recreational Sporting Facilities]	48
Per lot	[Community Facilities]	48
Per lot	[Stormwater Management]	48
Per lot	[Transport Facilities]	48
Per lot	[Plan Management Administration]	49
Per Person	[Open Space Recreational Sporting Facilities]	48
Per Person	[Community Facilities]	48
Per Person	[Stormwater Management]	48
Per Person	[Transport Facilities]	48
Per Person	[Plan Management Administration]	48
Per Scan – 10 pages or less	[Scanning]	25
Per Scan – more than 10 pages	[Scanning]	25
Permission to erect structure (e.g. headstone, slab, and concrete kerbing etc.)	[Right of Burial Fees]	10
Permit fee	[Restricted Access (Over size/ Over mass) Vehicle Approval]	20

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Fee Name	Parent Name	Page
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**P** [continued]

Pesticides General (excludes organochlorines and organophosphates)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Petroleum Hydrocarbons (non-flammable)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Phenolic Compounds (non-chlorinated)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Phosphorous (Total P)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Plan checking fee for works as executed (per lot)	[Subdivision Certificate Application Fees]	39
Plant & Equipment Occupation (Standing Plant) within Road Reserve including CBD Bond	[Security Bonds]	20
Plant costs	[Private Works]	18
Playgroups & community groups (maximum 3 hours)	[Indoor Sports Centre Complex - Denman]	13
Playgroups & community groups (maximum 3 hours)	[Stan Thiess Centre]	14
Plus administration fee	[Restricted Access (Over size/ Over mass) Vehicle Approval]	20
Plus Hourly Charge	[Enquiry Fee]	10
Polynuclear Aromatic Hydrocarbons (PAHs)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Pool Room Hire – per day	[Other]	23
Pool Room Hire – per hour	[Other]	23
Portable toilet waste (\$/kL)	[Trade Waste Usage Charge]	44
PP reconsideration or amendment fee – applicant request for reconsideration or for amendment of PP at any time	[Other]	37
Preliminary Investigation Fee	[Closure of a Public Road]	19
Pre-lodgement fee for CDC (where a proposal cannot be complying development, this fee will be deducted from the cost of a construction certificate application lodged with Council)	[General Fees]	35
Private Lessons – 1 person per class	[Learn to Swim]	22
Processed clean timber - woodchip mulch	[Garden Products]	30
Processed garden organics - pasteurised mulch	[Garden Products]	29
Processing Fee	[Government Information (Public Access) Act 2009 (GIPA)]	11
Processing Fee	[Lost and Damaged Material]	25
Processing Fee for closure	[Closure of a Public Road]	19
Prohibited Development	[Giving Notice - Other]	38
Provision of new sewer junction	[Provision of New Sewer Junction]	33
Public hearing	[Other]	37
Puppies <6 months	[Dogs]	46

**R**

Raising/Lowering Manhole (new development)	[Provision of New Sewer Junction]	33
Rates and Water Notice re-issue (email copy)	[Administration Charges]	12
Rates and Water re-issue (print & postage)	[Administration Charges]	12
Reconnection of Water Meter at Service (following disconnection)	[Reconnection (following disconnection) normal working hours]	31
Recovery Day Pass (Sauna, Spa and Ice Bath)	[Turnstile]	21
Red Lid 140L Bin	[Replacement of Damaged/Lost Wheelie Bin]	25
Refrigerators, freezers & air conditioners	[Whitegoods]	27
Refrigerators, freezers & air conditioners with CFC degassing certificate	[Whitegoods]	27
Refrigerators, freezers and air conditioners	[Whitegoods]	30
Refrigerators, freezers and air conditioners with CFC degassing certificate	[Whitegoods]	30
Refund and Transfer Balances Processing (Rates and Water)	[Administration Charges]	12
Refundable deposit	[Shows and Events - at council grounds and facilities]	20
Refundable Security Deposit	[During Art Centre Hours]	13
Refundable Security Deposit	[Outside Art Centre Hours]	13
Registration of certificate on planning portal.	[Occupation Certificate]	35
Registration of Complying Development Certificate on planning portal	[Other]	36
Registration of Subdivision Certificate issued by private certifier	[Subdivision Certificate Application Fees]	39
Registration or update of details of business under the Public Health Act or Food Act (excluding caravan parks and water carters)	[Environmental Health Inspections]	41
Re-inspection	[Inspection of On-site Sewage Management]	43
Re-inspection fee	[Swimming Pool Certificates]	41
Reinspection Fee	[Building Certificates]	39
Reinspection Fee	[Rural Addressing]	40

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Fee Name	Parent Name	Page
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**R** [continued]

Re-Inspection Fee	[Annual Trade Waste Fee (annual inspections)]	44
Reinspection fee (Only applies if outstanding work has not been completed)	[Fire Safety]	40
Re-inspection fees following non-compliance – unsatisfactory re-inspection	[Skin Penetration Premises]	42
Re-inspection Fees following non-compliant inspection – unsatisfactory re-inspection	[Food Act]	41
Reinspection following non-compliance – unsatisfactory reinspection	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	42
Reinstatement of Removed Bin Due to Contamination	[Replacement of Damaged/Lost Wheelie Bin]	25
Removal of water restriction device on water meters	[Reconnection (following disconnection) normal working hours]	31
Replacement Fee	[Digital Readers]	25
Replacement or additional plates (same number)	[Rural Addressing]	40
Residential Driveway Crossing with Existing K & G	[S138 Roads Act - Road Opening Permit]	19
Residential Driveway Crossing with no Existing K & G	[S138 Roads Act - Road Opening Permit]	19
Resubmission of Complying Development (Following previous refusal) – no amendments	[Resubmission]	36
Resubmission of Construction Certificate for Subdivision Roads and Drainage (following previous refusal) – with amendments	[Subdivision - Resubmission]	35
Resubmission of Construction Certificate of Subdivision Roads and Drainage - with amendments	[Subdivision - Resubmission]	35
Reuse Shop items	[Recovered Goods]	29
Review of route assessment	[Restricted Access (Over size/ Over mass) Vehicle Approval]	20
Road Restoration – (Bitumen Surface)	[S138 Roads Act - Road Opening Permit]	19
Road Upgrading	[South Muswellbrook Commercial Development]	48
Roads per lane /m	[Subdivision/Roads and Drainage]	34
Route assessment – as per 3rd party quote	[Restricted Access (Over size/ Over mass) Vehicle Approval]	20
Rural driveway crossing	[S138 Roads Act - Road Opening Permit]	19
Rural Water Connection (Conditions Apply)	[New Services (connect to existing service pipe)]	31

**S**

School Groups (>1 hour)	[School Groups]	22
School Groups (half day, per student) - 4 hours	[Indoor Sports Centre - Muswellbrook]	13
Scrap Metal recycling	[Scrap Metal]	27
Scrap Metal, domestic quantities only	[Scrap Metal]	31
Section 266 of the Environmental Planning and Assessment Reg 2021	[Planning Reform Fund Fee]	36
Section 603 Certificate LGA 1993	[Certificates]	10
Security Bond - For Damage to Public Infrastructure	[Security Bonds]	20
Security Deposit (refundable subject to payment of outstanding charges)	[Hire of Metered Hydrant]	32
Selenium	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Senior Squad (Advanced & Competitive)	[Squad - Junior and Senior]	22
Seniors – 6+ years	[Dogs]	46
Seniors – 6+ years	[Cats]	46
Seniors (18 years and over)	[Regular Users - per registered player - per season]	21
Septic Waste (\$/kL) (Outside LGA)	[Trade Waste Usage Charge]	44
Septic Waste (\$/kL) (Within LGA)	[Trade Waste Usage Charge]	44
Sewer Extension (Commercial)	[Provision of New Sewer Junction]	33
Sewer Headworks – all areas (per ET – equivalent tenement)	[Sewer and Water Headworks]	33
Sheep/Goat	[Dead Animals (RSPCA Exempt)]	28
Shower Fee	[Turnstile]	21
Silver	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Single Entry (all)	[Turnstile]	21
Special Infrastructure (eg Roundabouts, Detention Basin or Bridge etc)	[Subdivision/Roads and Drainage]	34
Special Reading Fee	[Water Meter Testing]	32
Specialist studies required by Gateway Determination	[Other]	37
Spectator Fee	[Turnstile]	21
Squash Courts (per court, per hour) – Casual Hire	[Indoor Sports Centre Complex - Denman]	12
Squash Courts (per court, per hour) – User Groups	[Indoor Sports Centre Complex - Denman]	12
Stock on Road Reserves (grazing)	[S138 Roads Act - Road Opening Permit]	19

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Fee Name	Parent Name	Page
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**S** [continued]

Storage (per week)	[Impounded Vehicles]	47
Stores and materials costs	[Private Works]	18
Stormwater Drainage /m	[Subdivision/Roads and Drainage]	34
Stormwater Drainage work (connection to Council drainage or new work for Council ownership)	[Section 68 of the LOCAL GOVERNMENT ACT]	42
Strata (per lot)	[Subdivision Certificate Application Fees]	39
Strata plus \$ per additional lot	[DA Subdivision Fees]	34
Subdivision of land (per lot)	[Subdivision Certificate Application Fees]	39
Subdivision or Civil Infrastructure for Council ownership – For number of Inspection at \$155 per inspection	[Compliance Inspections (Construction Stages)]	36
Sulphate (SO4)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Sulphide	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Sulphite	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Supervising staff, carers and trainers	[School Groups]	22
Supply of Rural Addressing Plates- per number (includes one inspection)	[Rural Addressing]	40
Surrender Fee	[Surrender Fee]	46
Suspended Solids (SS)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Swim/Sauna/Spa (combo entry) Adult	[Turnstile]	21
Swim/Sauna/Spa (combo entry) Concession	[Turnstile]	21
Swimming Pools < 40kL	[General Fees]	35
Swimming Pools < 40kL per application	[Construction Certificate]	34
Swimming Pools > 40kL	[General Fees]	35
Swimming Pools > 40KL per application	[Construction Certificate]	34
Swing or hoist goods over road	[Section 68 of the LOCAL GOVERNMENT ACT]	42

**T**

Table Hire	[Indoor Sports Centre - Muswellbrook]	13
Technology Hire (e-readers, tablets, Daisy readers)	[Digital Readers]	25
Temporary Event - Food Preparation and Sales Application	[Shows and Events]	40
Tennis Courts (per court, per hour) – Day – Casual Hire	[Indoor Sports Centre Complex - Denman]	12
Tennis Courts (per court, per hour) - Day - Casual Hire (Seniors)	[Indoor Sports Centre Complex - Denman]	12
Tennis Courts (per court, per hour) - Day - Casual Hire(Juniors Under 18s)	[Indoor Sports Centre Complex - Denman]	12
Tennis Courts (per court, per hour) – Day – User Groups	[Indoor Sports Centre Complex - Denman]	12
Tennis Courts (per court, per hour) - Day - User Groups (Juniors Under 18s)	[Indoor Sports Centre Complex - Denman]	13
Tennis Courts (per court, per hour) - Day - User Groups (Seniors)	[Indoor Sports Centre Complex - Denman]	13
Tennis Courts (per court, per hour) – Night – Casual Hire	[Indoor Sports Centre Complex - Denman]	13
Tennis Courts (per court, per hour) - Night - Casual Hire (Juniors Under 18s)	[Indoor Sports Centre Complex - Denman]	13
Tennis Courts (per court, per hour) - Night - Casual Hire (Seniors)	[Indoor Sports Centre Complex - Denman]	13
Tennis Courts (per court, per hour) – Night – User Groups	[Indoor Sports Centre Complex - Denman]	13
Tennis Courts (per court, per hour) - Night - User Groups (Juniors Under 18s)	[Indoor Sports Centre Complex - Denman]	13
Tennis Courts (per court, per hour) - Night - User Groups (Seniors)	[Indoor Sports Centre Complex - Denman]	13
Test Fee – 20, 25 and 32mm service @ 4 Flow Rates	[Test Fee]	32
Test Fee – 20, 25 and 32mm service @ 6 Flow Rates	[Test Fee]	32
Test Fee – 40mm service @ 4 Flow Rates	[Test Fee]	32
Test Fee – 40mm service @ 6 Flow Rates	[Test Fee]	32
Test Fee – 50mm and greater	[Test Fee]	32
Testing Max/Min Pressure supplied (at property service line only)	[Water Flow/Pressure Investigation]	32
The fee payable for the lodgement of a certificate on the planning portal	[Other]	35

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Fee Name	Parent Name	Page
<b>T</b> [continued]		
Thiosulphate	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Third Party Works Impacting Road Reserves	[S138 Roads Act - Road Opening Permit]	19
Three or more Bedroom dwelling	[Open Space Recreational Sporting Facilities]	48
Three or more Bedroom dwelling	[Community Facilities]	48
Three or more Bedroom dwelling	[Stormwater Management]	48
Three or more Bedroom dwelling	[Transport Facilities]	48
Three or more Bedroom dwelling	[Plan Management Administration]	49
Tin	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Total Dissolved Solids (TDS)	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Tourism Facilities	[Tourist Development]	48
Towing Fee	[Impounded Vehicles]	47
Tractor Tyre	[Tyres - off Rims]	27
Traffic Management Bond Administration Fee	[Security Bonds]	20
Training	[DHB - Melt Equipment & Consumables]	18
Training nights and club events	[Swimming Club]	22
Transfer an approval to a new discharger with the same conditions at the same premises	[Applications]	43
Transfer location at owners request (includes raising service) – Residential/Industrial/Commercial	[Transfer location at owners request]	32
Transport using vehicle per hour (Ranger Vehicle)	[Stock Impounding]	47
Treated timber – contaminated, painted or mixed with other materials (per tonne)	[Timber, Timber Pallets]	28
Treatment incurred during impoundment (i.e. necessary grooming, worming, bathing)	[Impounding Fees]	46
Trestle Table 750 x 1800mm	[Chair/Table Hire]	10
Truck Tyre	[Tyres - off Rims]	27
Truck Tyre	[Tyres - on Rims]	27
Two Bedroom	[Open Space Recreational Sporting Facilities]	48
Two Bedroom	[Community Facilities]	48
Two Bedroom	[Stormwater Management]	48
Two Bedroom	[Transport Facilities]	48
Two Bedroom	[Plan Management Administration]	49
<b>U</b>		
Uncollected Work Storage Fee Per Day	[Muswellbrook Regional Art Centre]	12
Underground Petroleum Storage Systems	[Environmental Health Inspections]	41
Up to \$5,000	[If the original estimated cost of the development was:]	37
Up to \$5,000	[If the original estimated cost on the DA was:]	38
Up to 120 sheets	[Binding Documents (A4 only)]	24
Up to 240 sheets	[Binding Documents (A4 only)]	24
Up to 3 hours	[Seminar Room]	14
Up to 3 Hours	[DHB STEM Innovation Lab]	15
Up to 3 Hours	[DHB Meeting Room]	15
Up to 3 Hours	[DHB Foyer]	16
Up to 3 hours – Visitor & Business use	[Library Meeting Room 1]	14
Up to 65 Sheets	[Binding Documents (A4 only)]	24
Uranium	[Excess Mass Charges for Category 3 Discharges - per kg]	45
Urgency Fee for Section 10.7 (2) in addition to above	[Planning Certificates]	39
Use of Community Land ( engaging in trade or business busking etc)	[Section 68 of the LOCAL GOVERNMENT ACT]	42
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 12 month Licence Agreement	[Regular Users - per registered player - per season]	21
Use of Sporting Fields, Parks & Reserves by Fitness Trainers – 6 month Licence Agreement	[Regular Users - per registered player - per season]	21
<b>V</b>		
Vaccination (all dogs are vaccinated)	[Impounding Fees]	46
Vaccinations	[Rescue Agencies]	46
Vans, utilities, trailers	[Domestic Mixed Waste]	30
Vans, utilities, trailers	[Domestic Green Waste]	30
Vehicles up to and including 3 Tonne	[Issue of Weighbridge Certificate]	29
Veterinary Treatment	[Impounding Fees]	46
Viola Bromley Art Prize	[Muswellbrook Regional Art Centre]	12

Fee Name	Parent Name	Page
<b>W</b>		
Water Analysis Samples	[Regulated Premises, Public Swimming Pool and Spa Inspections (water quality)]	42
Water Consumption	[Hire of Metered Hydrant]	32
Water Headworks – all areas (per ET – equivalent tenement)	[Sewer and Water Headworks]	33
Water Supply, sewerage and stormwater drainage work	[Section 68 of the LOCAL GOVERNMENT ACT]	42
White Plastic Chair	[Chair/Table Hire]	10
Within Muswellbrook Shire Libraries	[Holds and Reservations]	24
Works Enabling Deed	[S138 Roads Act - Road Opening Permit]	19
Works on Road Reserve - Located within CBD - General Bond	[Security Bonds]	20
Works within Road Reserve - Location other than CBD - General Bond	[Security Bonds]	20
Worm Farms	[Environmental Products]	40
<b>Y</b>		
Yellow Lid 240L Bin	[Replacement of Damaged/Lost Wheelie Bin]	25
<b>Z</b>		
Zinc	[Excess Mass Charges for Category 3 Discharges - per kg]	45
<b>Other</b>		
\$1,000,001 – \$10,000,000	[General Fees]	33
\$1,000,001 – \$10,000,000	[If the original estimated cost of the development was:]	38
\$1,000,001 – \$10,000,000	[If the original estimated cost on the DA was:]	38
\$100001 – \$200000	[Estimated cost of development]	49
\$250,000 – \$500,000	[If the original estimated cost on the DA was:]	38
\$250,001 – \$500,000	[General Fees]	33
\$250,001 – \$500,000	[If the original estimated cost of the development was:]	37
\$5,001 – \$250,000	[If the original estimated cost of the development was:]	37
\$5,001 – \$250,000	[If the original estimated cost on the DA was:]	38
\$5,001 – \$50,000	[General Fees]	33
\$50,001 – \$250,000	[General Fees]	33
\$500,001 – \$1,000,000	[General Fees]	33
\$500,001 – \$1,000,000	[If the original estimated cost of the development was:]	38
\$500,001 – \$1,000,000	[If the original estimated cost on the DA was:]	38
< \$100000	[Estimated cost of development]	49
>\$200000	[Estimated cost of development]	49



## 6.4 Council Grant Funding Update

**Responsible Officer:** Director - Community & Economy

**Author:** Grants and Community Engagement Advisor

**Community Strategic Plan:** 6 - Community Leadership

Collaborative and responsive leadership that meets the expectations and anticipates the needs of the community.

**Delivery Program Goal:** 6.2.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.

**Operational Plan Action:** 6.2.1.4 - Seek funding opportunities to support the interests and aspirations of the Shire identified by the Community Strategic Plan and Delivery Program.

**Attachments:** Nil

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### PURPOSE

To advise Council of recent grant applications submitted, grant funding recently announced or to be announced shortly, and of upcoming grant opportunities.

### OFFICER'S RECOMMENDATION

The Finance & Governance Advisory Committee notes the information contained in the report and endorses Council staff to review and apply for the funding opportunities contained within the report.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

### EXECUTIVE SUMMARY

To advise Council of recent grant applications submitted, grant funding recently announced or to be announced shortly, and of upcoming grant opportunities.

Grant applications recently submitted include:

Council has recently submitted the following applications for grant funding:

- Two applications under the NSW Regional Economic Development and Community Investment Program, namely Hunter Mining Supply Chain: Business Readiness Program and Delivery of Stage 2 of the Wollombi Road Precinct Masterplan;
- An Expression of Interest under the Commonwealth National Water Grid Fund (NWGF) for the construction of the Denman to Sandy Hollow Pipeline;
- Funding to assist with the construction of a permanent Changing Places facility in Simpson Park, Muswellbrook and we can apply for funding of 40% of the total build costs of the



Changing Places facility;

- An application for funding of \$350,000 under the Transport for NSW Open Streets Program for the staging of the Denman Wine, Food and Film Affair across the next three years;
- An application for funding of \$150,000 under the NSW Social Cohesion Grants for Local Government Round 4 for a multi-faceted project titled “Who We Are: Muswellbrook Shire Stories Celebrating Diversity, Strengthening Harmony”; and
- An application for the development of a Skilled, Sustainable Local Workforce for Muswellbrook Shire Council under Round 2 of the Fresh Start for Local Government Apprentices, Trainees, and Cadets.

Grant funding opportunities for review and submission in April and beyond include:

- The Destination NSW Regional Event Fund identifies and supports events in regional NSW that have the potential to act as a ‘cornerstone’ or flagship tourism event for their area by attracting overnight visitation and delivering long term benefits to the region. Applications close Sunday 6 April 2025;
- The third round of the Disaster Recovery Fund will provide up to \$200 million of Australian Government investment in 2025-26. Applications are open until 16 April 2025;
- The Aboriginal Community Safety grant program’s aim is to provide opportunities to Aboriginal entities to deliver services and supports to Aboriginal people who have experienced or at risk of experiencing Domestic Family and Sexual Violence (DFSVM). Applications close Monday, 28 April 2025;
- The Create NSW Project Funding – Cultural Access – Priority Area supports individuals and organisations that are led by and/or support specific communities to develop and deliver a diverse range of arts and cultural experiences for artists, arts workers, communities, and audiences that engages with NSW Government strategic priority areas. Round 2 Applications close Wednesday, 30 April 2025;
- The Create NSW 2-Year Multi-year funding provides core investment to the NSW arts and cultural sector to support sustainable growth of the industry, with a focus on all NSW citizens being given the opportunity to contribute to and experience arts and culture. Applications close Monday, 12 May 2025;
- The Australian Government has announced the Community Energy Upgrades Fund (CEUF) Round 2 has opened and applications close Friday 13 June 2025. These upgrades will help local governments lower energy bills, cut emissions, and make their communities more sustainable; and
- The next round of the NSW Environment Protection Authority’s Landfill Consolidation and Environmental Improvements Grants Program will open again later in the year.

## PREVIOUS RESOLUTIONS

Nil.

## BACKGROUND

Council has been successful in obtaining grants which have been decided via competitive applications and continues to receive grant allocations from both State and Federal government and other sources for which Council nominates appropriate projects.





## CONSULTATION

Grant applications are aligned to projects identified by the Muswellbrook Shire Community Strategic Plan and Delivery Program and are prepared in consultation with Council's senior managers and key staff in relevant sections. Councillors are regularly consulted regarding grant applications via Council and Committee meetings.

## REPORT

### **Grant Applications Recently Announced**

Council has been informed that applications for funding under the following grant programs have been **successful**:

- Council has received funding of \$3,412, including \$824 being a Rural/Regional Subsidy, from the NSW Department of Communities and Justice to deliver Youth Week activities. As stipulated in our agreement, Council must match dollar-for-dollar the base funding of \$2,588 to receive these funds.

Council has been informed that applications for funding under the following grant programs have been **unsuccessful**:

- Our application for funding of \$19,990 under the Commonwealth 2025 Science Week Grant Program for a week-long program of events to be staged 9–17 August 2025, under the theme Decoding the Universe - Science Week Muswellbrook Shire – 2025.
- Our application for funding for a shared path in Wollombi Road, linking the area, including Hunter Park and the Hunter Park Family Centre, to the existing path in Skellatar Stock Route and Ironbark Road. The Active Transport Fund apparently received a high volume of high-quality applications in its first tranche and have consequently provided a document for applicants titled common reasons applications were unsuccessful in receiving funding; and
- Our Expression of Interest for funding of \$500,000 under the Primary Prevention Multi-Year Partnership (MYP) Grant Program 25-28 which was aimed at organisations or partnerships that are already undertaking primary prevention of family, domestic, and sexual violence in local, place-based settings. The grant program was predicated on the assumption that longer-term, place-based partnerships are needed both to allow time for social change, measuring that change, and reaching whole-of-community saturation.

### **Grant Applications Recently Submitted**

Council has recently submitted the following applications for grant funding:

- Two applications under the NSW Regional Economic Development and Community Investment Program, namely:
  - **Hunter Mining Supply Chain: Business Readiness Program** which is aimed at providing a tailored program of business readiness activities to meet the needs of mining supply chain companies to pivot and grow as the Hunter's regional economy changes. Through the program, businesses will be prepared to face the challenges of the future and seek new industry and employment opportunities. The total project cost is \$1,201,710 and we requested funding of \$996,240.
  - **Delivery of Stage 2 of the Wollombi Road Precinct Masterplan** which will involve the construction of a road connecting Wollombi Road and Skellatar Stock Route in South Muswellbrook following a well-established "desire line", as well as services and utilities such as water and sewer, street lighting, plantings, parallel parking on both sides of the road and a shared footpath, and recycled water re-use in Wollombi Park. The cost of the



project is estimated to be \$4,564,429, and Muswellbrook Shire Council is seeking \$3,798,804.

- An Expression of Interest under the Commonwealth National Water Grid Fund (NWGF) for the **construction of the Denman to Sandy Hollow Pipeline**. We have asked for funding of \$7,622,484 to cover the shortfall. The NWGF aims to improve water security, while being economically and environmentally responsible, and projects should be of demonstrable public benefit and have a national interest element, including through securing the nation's water security, building resilience to future drought, supporting primary industries and promoting regional economic development, including through the creation of jobs.
- Council has applied for funding to assist with the construction of a **permanent Changing Places facility in Simpson Park, Muswellbrook** and we are able to apply for funding of 40% of the total build costs of the Changing Places facility. There is already one Changing Places facility at Denman Memorial Park strategically positioned near the Golden Highway, and the Simpson Park changing places facility will be the only such facility on or near the New England/Kamilaroi Highways between East Maitland and Tamworth/Quirindi. Changing Places provide suitable facilities for people who are not accommodated by standard accessible toilets and are larger and include extra features and more space to meet the needs of people with disability and their carers. These facilities allow individuals with high support needs to take part in all elements of community life, without having to limit their time spent in the community.
- An application for funding of \$350,000 under the Transport for NSW Open Streets Program. The funding will be used to temporarily close Ogilvie and other streets in Denman to vehicles and open them to people for the **staging of the Denman Wine, Food and Film Affair across the next three years**.
- An application for funding of \$150,000 for a project titled **Who We Are: Muswellbrook Shire Stories Celebrating Diversity, Strengthening Harmony** which will be a multifaceted project highlighting the diverse voices of local residents and showcasing these through the production of a book and YouTube/podcast series, as well as exhibitions and displays across the Shire. Council will work with key local community organisations to deliver a project where people share personal stories, cultures, and experiences to foster understanding, unity, and community pride. The NSW Social Cohesion Grants for Local Government Round 4 focuses on building local government capability and capacity to prevent and respond to the rising prevalence of hate in the community.
- An application for the **development of a Skilled, Sustainable Local Workforce for Muswellbrook Shire Council** under Round 2 of the Fresh Start for Local Government Apprentices, Trainees, and Cadets, which is administered by the Office of Local Government. The Program funding addresses identified workforce shortages and skill gaps and will boost critical workforce numbers within the local government sector through the funding of wages and a proportion of on-costs. Council staff are considering options for Round 2. Round 3 closes 31 July 2025 and Round 4 closes 31 July 2026.

### **Upcoming Grant and Funding Opportunities**

The following are current potential grant and other funding opportunities:

- The Destination NSW **Regional Event Fund** identifies and supports events in regional NSW that have the potential to act as a 'cornerstone' or flagship tourism event for their area by attracting overnight visitation and delivering long term benefits to the region. **Applications close Sunday, 6 April, 2025**. The Fund comprises 3 individual funding streams providing a development pipeline for events from inception, through emergence, to their establishment





as tourism events in Regional NSW these being the Incubator Event stream, the Event Development stream and the Flagship Event stream. The Incubator Event stream supports the establishment of new events in their first or second year of operation with seed funding of up to \$20,000 (excluding GST) to support activities that are likely to establish an event as a driver of visitation. More information is available at

<https://www.destinationnsw.com.au/destination-nsw-business-support/grants-and-funding>

- The third round of the **Disaster Recovery Fund** will provide up to \$200 million of Australian Government investment in 2025-26. **Applications are open until 16 April 2025.** Applications are subject to review and screening by the NSW Reconstruction Authority (RA), and staff are considering options. There have been changes to the Guidelines from previous rounds, with more information available at <https://www.nsw.gov.au/grants-and-funding/disaster-ready-fund/disaster-ready-fund-round-3-nsw-application>, including the introduction of a cap on the number of applications that each jurisdiction can submit. For NSW, this is 60. As a result of this, and to ensure that high-quality applications are submitted, NSW has adopted a maximum limit of four (4) applications per lead applicant and, in addition to the Australian Government assessment criteria, three (3) NSW priorities will be used to determine suitable projects to be included in the NSW application being:
  - Priority 1: Leveraging Collaborations and Partnerships
  - Priority 2: Addressing Local and Regional Priorities
  - Priority 3: Demonstrating Project Readiness.
- The **Aboriginal Community Safety grant program**'s aim is to provide opportunities to Aboriginal entities to deliver services and support to Aboriginal people who have experienced or are at risk of experiencing Domestic Family and Sexual Violence (DFSV). There might be an opportunity for Council to work with local organisations on this application and use some of the material developed for our application for funding under the Primary Prevention Multi-Year Partnership Grant Program 25-28 mentioned above. Grants of up to \$150,000 are available and **applications close Monday, 28 April 2025** and more information is available at <https://www.nsw.gov.au/grants-and-funding/aboriginal-community-safety-grant-2025>

Eligible projects will need to contribute to at least one of the following outcomes:

- Implement age-appropriate, culturally safe programs that support recovery and healing from trauma, and address violence-supportive behaviours early.
- Reduce family violence and abuse against Aboriginal and Torres Strait Islander women and children.
- Develop and uplift local, culturally informed practices to inform long-term solutions for safety and violence reduction.
- Enhance the capacity of services to provide trauma-informed, connected, and coordinated responses, supporting long-term recovery, health, and wellbeing.
- Promote safety and wellbeing for Aboriginal individuals, families, and community members.
- Support education and awareness to address and prevent DFSV.
- Implement, research and map activity for primary prevention initiatives and responses for Aboriginal communities.



- The **Create NSW Project Funding – Cultural Access – Priority Area** supports individuals and organisations that are led by and/or support specific communities to develop and deliver a diverse range of arts and cultural experiences for artists, arts workers, communities, and audiences that engages with NSW Government strategic priority areas. **Round 2 Applications close Wednesday, 30 April 2025** and new guidelines for Round 2 will be available soon. Information for Round 1 is available at <https://www.nsw.gov.au/grants-and-funding/cultural-access-priority-area-projects-for-individuals-and-organisations>). The project must start after 1 August 2025 and be completed by 31 December 2026. Council staff are currently discussing options with Arts Upper Hunter and the Upper Hunter Conservatorium of Music. Other streams include:
  - Creative Nations – projects for First Nations organisations and individuals;
  - Next Steps – professional and skills development (for individuals); and
  - Creative Steps – new work development (for individuals).
- The **Create NSW 2-Year Multi-year funding** provides core investment to the NSW arts and cultural sector to support sustainable growth of the industry, with a focus on all NSW citizens being given the opportunity to contribute to and experience arts and culture. Organisations that have not previously received annual or multi-year organisational funding from Create NSW (for example, the Muswellbrook Regional Arts Centre) can apply for \$60,000 up to \$100,000 per year. Further information is available at <https://www.nsw.gov.au/grants-and-funding/2-year-multi-year-funding>. **Applications close Monday, 12 May 2025**. Funding requests must:
  - not be more than 80% of program costs;
  - be realistic and supported by the application and budget; and
  - be commensurate with the level of programming.
- The Australian Government has announced the **Community Energy Upgrades Fund (CEUF) Round 2** has opened and applications close **Friday 13 June 2025**. With up to \$50 million available in Round 2, the CEUF is offering grants that will provide matched funding for energy efficiency and electrification upgrades of local government facilities and grants of between \$25,000 and \$2.5 million are available for eligible projects, which include:
  - replacing high energy use heating in council pools with energy saving heat pumps;
  - installing energy efficient lighting at sporting fields, libraries, and community centres; and
  - investing in other energy efficiency and electrification upgrades.

Staff are considering options as these upgrades will help local governments lower energy bills, cut emissions, and make their communities more sustainable. The CEUF is a merit based, competitive grant program. Local government bodies are eligible to apply, and further information is available at <https://business.gov.au/grants-and-programs/community-energy-upgrades-fund-round-2>
- The next round of the **NSW Environment Protection Authority's Landfill Consolidation and Environmental Improvements Grants Program** will open again later in the year. The \$6 million Landfill Consolidation and Environmental Improvements Grants Program supports councils in the Regional Levy Area and Non-Levied Area to close, consolidate, and make environmental improvements at high-risk landfill sites. Further information is available at <https://www.epa.nsw.gov.au/working-together/grants/councils/landfill>. Up to \$250,000 in funding is available under Stream 2 for site improvements for better



environmental and operational performance, and Council staff are discussing the opportunity for internal and perimeter fencing at Muswellbrook Waste Facility and Denman Waste Transfer Station.

Up to \$300,000 in Stream 1 for consolidation and closure of landfills and construction of transfer stations and up to \$25,000 in Stream 3 for access to professional services, such as feasibility studies, design closure plans, technical engineering plans, and education courses to support councils.

#### **Other grant outcomes to be announced shortly**

Council is expecting to be notified shortly about the outcome of the following applications:

- On 16 August, Council applied for funding under the second stream of the Australian Government's \$500 million Housing Support Program, which had the theme Community Enabling Infrastructure Stream (CEI). Council's application requested \$8,601,800 for the Denman to Sandy Hollow Water Pipeline Project;
- In mid-September, Council applied for almost \$5 million under Stream 1 (Precinct Development and Planning) of the Commonwealth Regional Precincts and Partnerships Program for a Precinct and Place Strategy for the Hunter Integrated Energy Hub around the Bayswater Power Station. The application was submitted in partnership with AGL;

#### **Variations, including time and scope**

Council has recently submitted variation requests for:

- An extension in the time and an expansion in the scope (the proposed naturalisation of the stormwater channel and now the inclusion of a detention/retention basin) for resilience works at Karoola Park, Muswellbrook. Funding was received under the Essential Community Sports Assets Program; and
- An extension in time to complete the new paths and playground at Karoola Park, Muswellbrook until December 2025. We received the funding under the Regional NSW - Storm and Flood Recovery Package via the 2023 Community Assets Program.

#### **FINANCIAL CONSIDERATIONS**

The funding received under these grant programs will offset expenditure that would otherwise need to be committed by Council.

#### **POLICY IMPLICATIONS**

Council will need to maintain any assets for which funding is obtained according to Policy A40-1 - Asset Management Policy.

#### **STATUTORY / LEGISLATIVE IMPLICATIONS**

Council's grant applications align with the goals identified in the Muswellbrook Shire 2022/2032 Community Strategic Plan, and with a range of Federal, State, and regional strategies and plans.

Where grant applications are successful, Council will be required to enter into a grant agreement with the funding body.

#### **RISK MANAGEMENT IMPLICATIONS**

Council is required to identify risks and associated risk management strategies for each project in preparing a grant application.



**COMMUNITY CONSULTATION / COMMUNICATIONS**

The grant funding announcements contained in this report are no longer under embargo.

**6.5 Report on Investments held as at 31 March 2025**

**Responsible Officer:** General Manager

**Author:** Financial Controller

**Community Strategic Plan:** 6 - *Community Leadership*

24.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.

**Delivery Program Goal:** 6.2.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.

**Operational Plan Action:** 6.2.1.1 - Provide transparent reporting to the community about Council's finances.

**Attachments:**

1. Portfolio Valuation Report - 31 March 2025 [6.5.1 - 3 pages]
2. Trading Limit Report - 31 March 2025 [6.5.2 - 8 pages]

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**PURPOSE**

To submit for Council's information the list of financial investments currently held by Council in accordance with the Regulation.

**OFFICER'S RECOMMENDATION**

The Finance & Governance Advisory Committee notes Council's Investments as at 31 March 2025.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**REPORT**

Clause 212 (1) of the *Local Government (General) Regulation 2005* requires details of funds invested, as at the end of the preceding month, to be reported to an ordinary meeting of Council.

Funds invested under Section 625 of the *Local Government Act 1993*, as at 31 March 2025, are shown in the attachments.

**COMMENT:**

As at 31 March 2025, Council held \$101M in cash and investments, with a weighted running yield of 5.12%.

Investment interest rates have shown a decline reflected in a reduced yield on new investments.

At the time of writing this report, the Reserve Bank of Australia (RBA) has left the current cash target of 4.10% unchanged. Sustainably returning inflation to target within a reasonable



timeframe is the Board's highest priority. This is consistent with the RBA's mandate for price stability and full employment.

During the month of March 2025, the following investment movements occurred:

1. A replacement 12-month term deposit for \$1m was issued by Coastline Credit Union for 4.75% on 4 March 2025. It replaced a maturing Judo Bank 12-month term deposit with a yield of 5.00% pa.
2. A new investment was issued on 11 March 2025 by Judo Bank for a 12-month term deposit \$1.0M with an interest rate of 4.65% pa.
3. Another new investment was issued on 26 March 2025 by Judo Bank for a 12-month term deposit \$1.0M with an interest rate of 4.65% pa.

Council has maintained its trading limits in accordance with the Investments Policy.

The Responsible Accounting Officer certifies that the investments listed have been made in accordance with the Act, the Regulations, and Council's Investment Policy. This includes investments that have been made in accordance with the Minister's Orders that have been subsequently amended. "Grandfathering" provisions still allow the holding of these investments. A detailed list of investments is attached.



**Portfolio Valuation Report  
Muswellbrook Shire Council  
As At 31 March 2025**

	Fixed Interest Security	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
<b>At Call Deposit</b>											
	Westpac Bus Prem At Call		4,962,098.76	1.00000000	4,962,098.76	100.000	0.000	<b>4,962,098.76</b>	4.84%	4.44%	
	Westpac Muswellbrook Trading Acct At Call		285,080.99	1.00000000	285,080.99	100.000	0.000	<b>285,080.99</b>	0.28%	0.00%	
			5,247,179.75		5,247,179.75			<b>5,247,179.75</b>	5.12%		4.20%
<b>Fixed Rate Bond</b>											
	BOQ 4.7 27 Jan 2027 Fixed	AU3CB0296168	4,000,000.00	1.00000000	4,000,000.00	100.212	0.818	<b>4,041,200.00</b>	3.94%	4.77%	
	BOQ 5.3 30 Apr 2029 Fixed	AU3CB0308955	2,000,000.00	1.00000000	2,000,000.00	101.880	2.213	<b>2,081,860.00</b>	2.03%	5.31%	
	JUDO 6.4 26 Sep 2025 Fixed	AU3CB0292480	500,000.00	1.00000000	500,000.00	100.167	0.087	<b>501,270.00</b>	0.49%	6.44%	
	NTTC 1.1 15 Dec 2025 - Issued 31 August 2021 - Muswellbrook Council Fixed		2,000,000.00	1.00000000	2,000,000.00	100.000	0.319	<b>2,006,380.00</b>	1.96%	1.10%	
	NTTC 1.1 15 Dec 2025 - Issued 6 September 2021 - Muswellbrook Council Fixed		1,500,000.00	1.00000000	1,500,000.00	100.000	0.319	<b>1,504,785.00</b>	1.47%	1.10%	
			10,000,000.00		10,000,000.00			<b>10,135,495.00</b>	9.88%		3.67%
<b>Floating Rate Note</b>											
	AMP 1.27 13 Sep 2027 FRN	AU3FN0091674	1,000,000.00	1.00000000	1,000,000.00	100.274	0.266	<b>1,005,400.00</b>	0.98%	5.37%	
	Auswide 1.5 07 Nov 2025 FRN	AU3FN0073037	1,000,000.00	1.00000000	1,000,000.00	100.246	0.813	<b>1,010,590.00</b>	0.99%	5.71%	
	Auswide 1.5 17 Mar 2026 FRN	AU3FN0076352	2,000,000.00	1.00000000	2,000,000.00	100.329	0.215	<b>2,010,880.00</b>	1.96%	5.61%	
	Auswide 1.6 22 Mar 2027 FRN	AU3FN0086104	1,500,000.00	1.00000000	1,500,000.00	100.606	0.110	<b>1,510,740.00</b>	1.47%	5.72%	
	Auswide 1.33 13 Sep 2027 FRN	AU3FN0091575	1,000,000.00	1.00000000	1,000,000.00	100.055	0.269	<b>1,003,240.00</b>	0.98%	5.44%	
	BAL 1.55 22 Feb 2027 FRN	AU3FN0075461	5,500,000.00	1.00000000	5,500,000.00	100.794	0.545	<b>5,573,645.00</b>	5.43%	5.64%	
	BAL 1.7 21 Feb 2028 FRN	AU3FN0085031	2,000,000.00	1.00000000	2,000,000.00	101.220	0.608	<b>2,036,560.00</b>	1.99%	5.80%	
	CUA 1.65 09 Feb 2027 FRN	AU3FN0074787	6,000,000.00	1.00000000	6,000,000.00	101.335	0.786	<b>6,127,260.00</b>	5.97%	5.80%	
	CACU 1.7 21 Sep 2026 FRN	AU3FN0081287	1,750,000.00	1.00000000	1,750,000.00	99.995	0.159	<b>1,752,695.00</b>	1.71%	5.81%	
	MACQ 0.48 09 Dec 2025 FRN	AU3FN0057709	3,000,000.00	1.00000000	3,000,000.00	100.024	0.264	<b>3,008,640.00</b>	2.93%	4.60%	
	MYS 0.65 16 Jun 2025 FRN	AU3FN0061024	3,000,000.00	1.00000000	3,000,000.00	99.969	0.183	<b>3,004,560.00</b>	2.93%	4.76%	
	NPBS 1.85 14 Feb 2029 FRN	AU3FN0085023	2,000,000.00	1.00000000	2,000,000.00	102.359	0.743	<b>2,062,040.00</b>	2.01%	5.95%	
	NPBS 1.25 21 Jan 2030 FRN	AU3FN0094827	1,000,000.00	1.00000000	1,000,000.00	100.351	1.055	<b>1,014,060.00</b>	0.99%	5.54%	
	PCU 1.15 08 Nov 2027 FRN	AU3FN0093423	1,000,000.00	1.00000000	1,000,000.00	99.958	0.719	<b>1,006,770.00</b>	0.98%	5.35%	
	Qld Police 1.35 19 May 2025 FRN	AU3FN0069175	750,000.00	1.00000000	750,000.00	100.082	0.636	<b>755,385.00</b>	0.74%	5.53%	
	Qld Police 1.75 06 Dec 2025 FRN	AU3FN0073979	2,000,000.00	1.00000000	2,000,000.00	100.619	0.402	<b>2,020,420.00</b>	1.97%	5.87%	
	Qld Police 1.65 18 Sep 2026 FRN	AU3FN0081295	3,000,000.00	1.00000000	3,000,000.00	101.068	0.205	<b>3,038,190.00</b>	2.96%	5.76%	
	UBS Aust 0.87 30 Jul 2025 FRN	AU3FN0055307	1,650,000.00	1.00000000	1,650,000.00	100.142	0.843	<b>1,666,252.50</b>	1.62%	5.05%	
	UBS Aust 1.55 12 May 2028 FRN	AU3FN0077970	4,000,000.00	1.00000000	4,000,000.00	102.177	0.741	<b>4,116,720.00</b>	4.01%	5.66%	
			43,150,000.00		43,150,000.00			<b>43,724,047.50</b>	42.62%		5.55%
<b>Term Deposit</b>											
	AMP 5.2 30 Apr 2025 292DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	3.733	<b>1,037,326.03</b>	1.01%	5.20%	
	AMP 5.35 16 Jun 2025 732DAY TD		4,000,000.00	1.00000000	4,000,000.00	100.000	4.207	<b>4,168,268.48</b>	4.06%	5.35%	
	AMP 5.2 17 Jun 2025 308DAY TD		1,500,000.00	1.00000000	1,500,000.00	100.000	3.277	<b>1,549,150.68</b>	1.51%	5.20%	



**Portfolio Valuation Report  
Muswellbrook Shire Council  
As At 31 March 2025**

Fixed Interest Security	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
AMP 5.25 01 Dec 2025 732DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	1.712	<b>1,017,116.44</b>	0.99%	5.25%	
AMP 4.95 21 Jan 2026 365DAY TD		1,250,000.00	1.00000000	1,250,000.00	100.000	0.936	<b>1,261,696.91</b>	1.23%	4.95%	
BOQ 4.9 01 Oct 2025 761DAY TD		3,000,000.00	1.00000000	3,000,000.00	100.000	2.819	<b>3,084,575.34</b>	3.01%	4.90%	
BVIC 5.1 13 Nov 2025 335DAY TD		3,000,000.00	1.00000000	3,000,000.00	100.000	1.509	<b>3,045,271.23</b>	2.97%	5.10%	
CCU 4.75 04 Mar 2026 365DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	0.351	<b>1,003,513.70</b>	0.98%	4.75%	
DFB 5.45 04 Dec 2025 730DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	7.197	<b>2,143,939.72</b>	2.09%	5.45%	
JUDO 5.7 11 Jul 2025 730DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	4.092	<b>1,040,915.07</b>	1.01%	5.70%	
JUDO 4.65 11 Mar 2026 365DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	0.255	<b>1,002,547.95</b>	0.98%	4.65%	
JUDO 4.65 30 Mar 2026 369DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	0.064	<b>1,000,636.99</b>	0.98%	4.65%	
PCUSA 5.11 27 Nov 2025 365DAY TD		1,500,000.00	1.00000000	1,500,000.00	100.000	1.736	<b>1,526,040.00</b>	1.49%	5.11%	
RABO 5.30 Apr 2025 184DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	2.110	<b>1,021,095.89</b>	1.00%	5.00%	
RABO 5.05 15 May 2025 275DAY TD		1,500,000.00	1.00000000	1,500,000.00	100.000	3.182	<b>1,547,732.88</b>	1.51%	5.05%	
RABO 5.04 29 Jul 2025 274DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	2.126	<b>1,021,264.66</b>	1.00%	5.04%	
RABO 5.33 30 Jul 2025 365DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	3.563	<b>2,071,261.36</b>	2.02%	5.33%	
RABO 5.31 30 Sep 2025 425DAY TD		3,000,000.00	1.00000000	3,000,000.00	100.000	3.521	<b>3,105,618.09</b>	3.03%	5.31%	
RABO 5.28 Oct 2025 365DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	2.110	<b>1,021,095.89</b>	1.00%	5.00%	
RABO 4.71 25 Feb 2026 365DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	0.439	<b>1,004,387.40</b>	0.98%	4.71%	
RABO 5.25 05 Jul 2027 1096DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	3.884	<b>2,077,671.24</b>	2.03%	5.25%	
RABO 5.2 31 Jul 2028 1462DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	3.476	<b>1,034,761.64</b>	1.01%	5.20%	
RABO 5.07 27 Oct 2028 1460DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	2.139	<b>1,021,391.23</b>	1.00%	5.07%	
RABO 5.4 04 Jul 2029 1826DAY TD		2,000,000.00	1.00000000	2,000,000.00	100.000	3.995	<b>2,079,890.42</b>	2.03%	5.40%	
RABO 5.25 30 Jul 2029 1826DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	3.510	<b>1,035,095.89</b>	1.01%	5.25%	
RABO 4.97 05 Feb 2030 1826DAY TD		1,500,000.00	1.00000000	1,500,000.00	100.000	0.735	<b>1,511,029.32</b>	1.47%	4.97%	
SCC 5.37 13 Jun 2025 365DAY TD		1,000,000.00	1.00000000	1,000,000.00	100.000	4.281	<b>1,042,812.88</b>	1.02%	5.37%	
		42,250,000.00		42,250,000.00			<b>43,476,107.33</b>	42.38%		5.15%
Fixed Interest Total		100,647,179.75		100,647,179.75			<b>102,582,829.58</b>	100.00%		5.12%





**Portfolio Valuation Report  
Muswellbrook Shire Council  
As At 31 March 2025**

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MELBOURNE OFFICE: LEVEL 5 RIALTO NORTH, 525 COLLINS STREET, MELBOURNE, VIC 3000 T 61 3 9001 6990 F 61 3 9001 6933  
SYDNEY OFFICE: LEVEL 18 ANGEL PLACE, 123 PITT STREET, SYDNEY NSW, 2000 T 61 2 8094 1230  
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Report Code: TBSBP100EXT-01.21  
Report Description: Portfolio Valuation As At Date  
Parameters:  
Term Deposit Interest Included  
Cash Excluded  
Settlement Date-Based Balances



Trading Limit Report 125  
Muswellbrook Shire Council  
As At 31 March 2025

## 1 Issuer Trading Limits

Issuer	Issuer Rating Group (Long Term)	Issuer Parent	Already Traded (with Issuer Group) Face Value Notional	Limit For Book or Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AMP Bank Ltd	BBB+ to BBB-		9,750,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	97.00	3.00	312,513	0.00	0
ANZ Banking Group Ltd	AA+ to AA-		0.00	Book	30.00	% of 100,625,134.43	30,187,540.33	0.00	100.00	30,187,540	0.00	0
Australian Unity Bank (BPSS20)	BBB+ to BBB-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Auswide Bank Limited	BBB+ to BBB-		5,500,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	55.00	45.00	4,562,513	0.00	0
Bank Australia Limited	BBB+ to BBB-		7,500,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	75.00	25.00	2,562,513	0.00	0
Bank of Melbourne	AA+ to AA-	Westpac Banking Corporation Ltd	5,225,134.43	Book	30.00	% of 100,625,134.43	30,187,540.33	17.00	83.00	24,962,406	0.00	0
Bank of Queensland Ltd	A+ to A-		9,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	89.00	11.00	1,062,513	0.00	0
BankSA	AA+ to AA-	Westpac Banking Corporation Ltd	5,225,134.43	Book	30.00	% of 100,625,134.43	30,187,540.33	17.00	83.00	24,962,406	0.00	0
BankVic	BBB+ to BBB-		3,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	30.00	70.00	7,062,513	0.00	0
BankWest Ltd	AA+ to AA-	Commonwealth Bank of Australia Ltd	0.00	Book	30.00	% of 100,625,134.43	30,187,540.33	0.00	100.00	30,187,540	0.00	0
Bendigo & Adelaide Bank Ltd	A+ to A-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Beyond Bank Australia Ltd	BBB+ to BBB-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Coastline Credit Union Ltd	BBB+ to BBB-		1,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	10.00	90.00	9,062,513	0.00	0
Commonwealth Bank of Australia Ltd	AA+ to AA-		0.00	Book	30.00	% of 100,625,134.43	30,187,540.33	0.00	100.00	30,187,540	0.00	0
Credit Suisse Sydney	BBB+ to BBB-		0.00	Book	20.00	% of 100,625,134.43	20,125,026.89	0.00	100.00	20,125,027	0.00	0
Credit Union Australia Ltd t/as Great Southern Bank	BBB+ to BBB-		6,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	60.00	40.00	4,062,513	0.00	0
Defence Bank Ltd	BBB+ to BBB-		2,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	20.00	80.00	8,062,513	0.00	0
Greater Bank - a division of Newcastle Greater Mutual Group Limited	BBB+ to BBB-	Newcastle Greater Mutual Group Ltd	3,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	30.00	70.00	7,062,513	0.00	0
Heritage and People's Choice Limited	BBB+ to BBB-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Illawarra Credit Union Ltd	BBB+ to BBB-		1,750,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	17.00	83.00	8,312,513	0.00	0
ING Bank Australia Limited	A+ to A-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Investec Bank Australia Limited	A+ to A-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Judo Bank	BBB+ to BBB-		3,500,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	35.00	65.00	6,562,513	0.00	0
Macquarie Bank Ltd	A+ to A-		3,000,000.00	Book	20.00	% of 100,625,134.43	20,125,026.89	15.00	85.00	17,125,027	0.00	0
ME Bank - a division of Bank of Queensland Ltd	A+ to A-	Bank of Queensland Ltd	9,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	89.00	11.00	1,062,513	0.00	0
Members Banking Group Limited t/as RACQ Bank	BBB+ to BBB-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
MyState Bank Ltd	BBB+ to BBB-		3,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	30.00	70.00	7,062,513	0.00	0
National Australia Bank Ltd	AA+ to AA-		0.00	Book	30.00	% of 100,625,134.43	30,187,540.33	0.00	100.00	30,187,540	0.00	0
Newcastle Greater Mutual Group Ltd	BBB+ to BBB-		3,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	30.00	70.00	7,062,513	0.00	0
Northern Territory Treasury Corporation	AA+ to AA-		3,500,000.00	Book	30.00	% of 100,625,134.43	30,187,540.33	12.00	88.00	26,687,540	0.00	0



**Trading Limit Report 125**  
**Muswellbrook Shire Council**  
**As At 31 March 2025**

## 1 Issuer Trading Limits

Issuer	Issuer Rating Group (Long Term)	Issuer Parent	Already Traded (with Issuer Group) Face Value Notional	Limit For Book or Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
NSW Treasury Corporation	AA+ to AA-		0.00	Book	100.00	% of 100,625,134.43	100,625,134.43	0.00	100.00	100,625,134	0.00	0
P&N Bank Ltd	BBB+ to BBB-		0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Police Bank Ltd	BBB+ to BBB-		1,000,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	10.00	90.00	9,062,513	0.00	0
Police Credit Union	N/R		1,500,000.00	Book	5.00	% of 100,625,134.43	5,031,256.72	30.00	70.00	3,531,257	0.00	0
QPCU LTD t/a QBANK	BBB+ to BBB-		5,750,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	57.00	43.00	4,312,513	0.00	0
Rabobank Australia Ltd	A+ to A-		19,000,000.00	Book	20.00	% of 100,625,134.43	20,125,026.89	94.00	6.00	1,125,027	0.00	0
Rabobank Nederland Australia Branch	A+ to A-		0.00	Book	20.00	% of 100,625,134.43	20,125,026.89	0.00	100.00	20,125,027	0.00	0
Royal Bank of Scotland	A+ to A-		0.00	Book	5.00	% of 100,625,134.43	5,031,256.72	0.00	100.00	5,031,257	0.00	0
Rural Bank Ltd	A+ to A-	Bendigo & Adelaide Bank Ltd	0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
Southern Cross CU	N/R		1,000,000.00	Book	5.00	% of 100,625,134.43	5,031,256.72	20.00	80.00	4,031,257	0.00	0
St George Bank Limited	AA+ to AA-	Westpac Banking Corporation Ltd	5,225,134.43	Book	30.00	% of 100,625,134.43	30,187,540.33	17.00	83.00	24,962,406	0.00	0
Suncorp Bank (Norfina Ltd) - Subsidiary of ANZ	AA+ to AA-	ANZ Banking Group Ltd	0.00	Book	20.00	% of 100,625,134.43	20,125,026.89	0.00	100.00	20,125,027	0.00	0
UBS Australia Ltd	AA+ to AA-		5,650,000.00	Book	20.00	% of 100,625,134.43	20,125,026.89	28.00	72.00	14,475,027	0.00	0
Westpac Banking Corporation Ltd	AA+ to AA-		5,225,134.43	Book	30.00	% of 100,625,134.43	30,187,540.33	17.00	83.00	24,962,406	0.00	0
			128,300,537.72				759,719,764.95			631,419,216		0
			(Excluding Parent Group Duplicates)				100,625,134.43					



## 2 Security Rating Group Trading Limits

Security Rating Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AAA	0.00	Book	100.00	% of 100,625,134.43	100,625,134.43	0.00	100.00	100,625,134	0.00	0
AA+ to AA-	0.00	Book	100.00	% of 100,625,134.43	100,625,134.43	0.00	100.00	100,625,134	0.00	0
A+ to A-	18,500,000.00	Book	70.00	% of 100,625,134.43	70,437,594.10	26.00	74.00	51,937,594	0.00	0
A1+	5,225,134.43	Book	100.00	% of 100,625,134.43	100,625,134.43	5.00	95.00	95,400,000	0.00	0
A1	15,150,000.00	Book	100.00	% of 100,625,134.43	100,625,134.43	15.00	85.00	85,475,134	0.00	0
A2	32,500,000.00	Book	70.00	% of 100,625,134.43	70,437,594.10	46.00	54.00	37,937,594	0.00	0
A3	1,000,000.00	Book	60.00	% of 100,625,134.43	60,375,080.66	2.00	98.00	59,375,081	0.00	0
BBB+ to BBB-	25,750,000.00	Book	60.00	% of 100,625,134.43	60,375,080.66	43.00	57.00	34,625,081	0.00	0
N/R	2,500,000.00	Book	10.00	% of 100,625,134.43	10,062,513.44	25.00	75.00	7,562,513	0.00	0
	100,625,134.43				674,188,400.68			573,563,265		0

### Notes

1. In instances where long securities have a term remaining which is less than 365 days, the issuer's short term rating is used instead of the security's (presumably long term) rating.



Trading Limit Report 125  
Muswellbrook Shire Council  
As At 31 March 2025

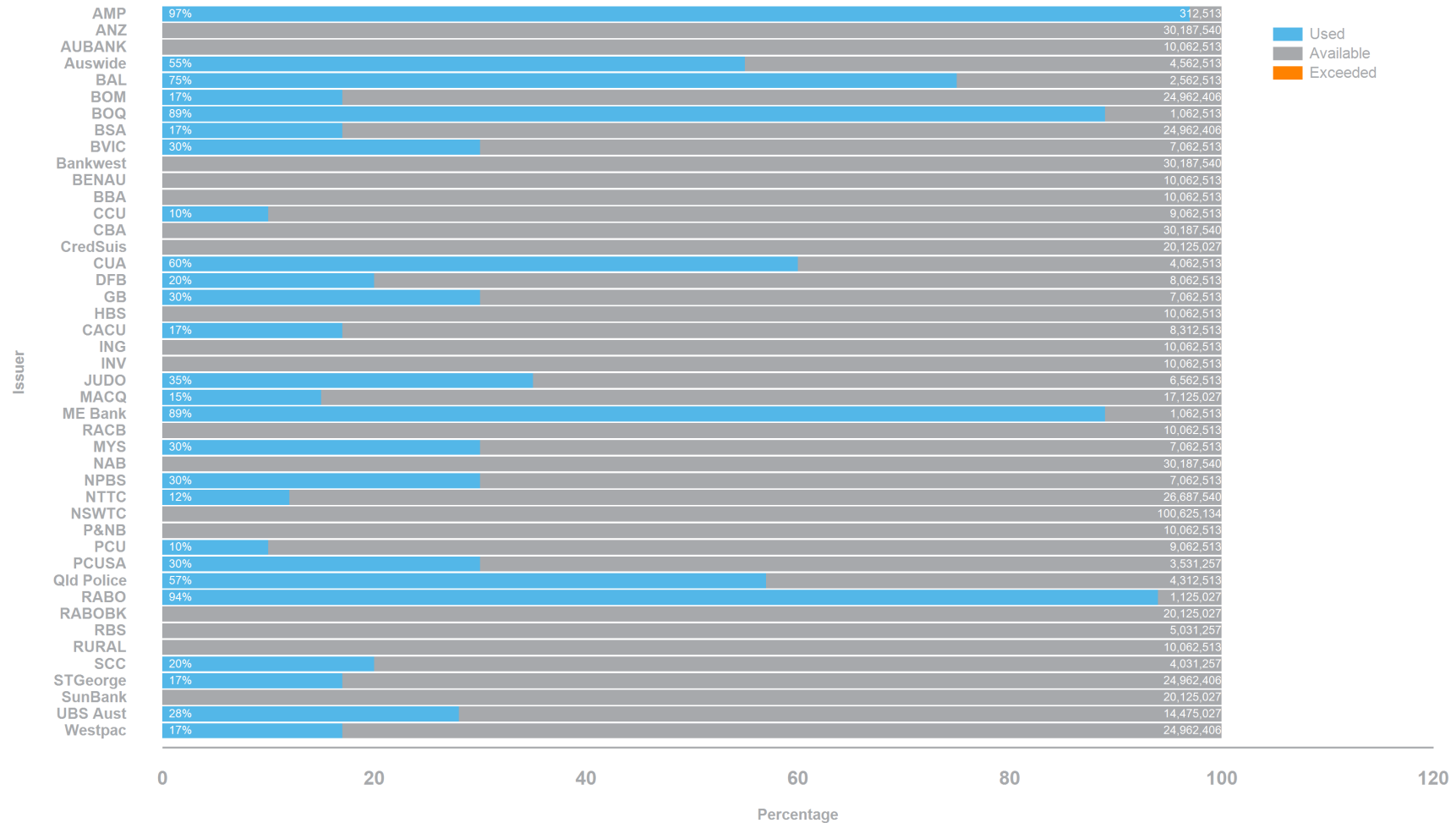
### 3 Term Group Trading Limits

Term Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
0-1 Year	56,375,134.43	Book	100.00	% of 100,625,134.43	100,625,134.43	56.00	44.00	44,250,000	0.00	0
1-3 Year	28,750,000.00	Book	70.00	% of 100,625,134.43	70,437,594.10	41.00	59.00	41,687,594	0.00	0
3-5 Year	15,500,000.00	Book	40.00	% of 100,625,134.43	40,250,053.77	39.00	61.00	24,750,054	0.00	0
5+ Year	0.00	Book	10.00	% of 100,625,134.43	10,062,513.44	0.00	100.00	10,062,513	0.00	0
	100,625,134.43				221,375,295.75			120,750,161		0



Trading Limit Report 125  
Muswellbrook Shire Council  
As At 31 March 2025

Issuer Trading Limits



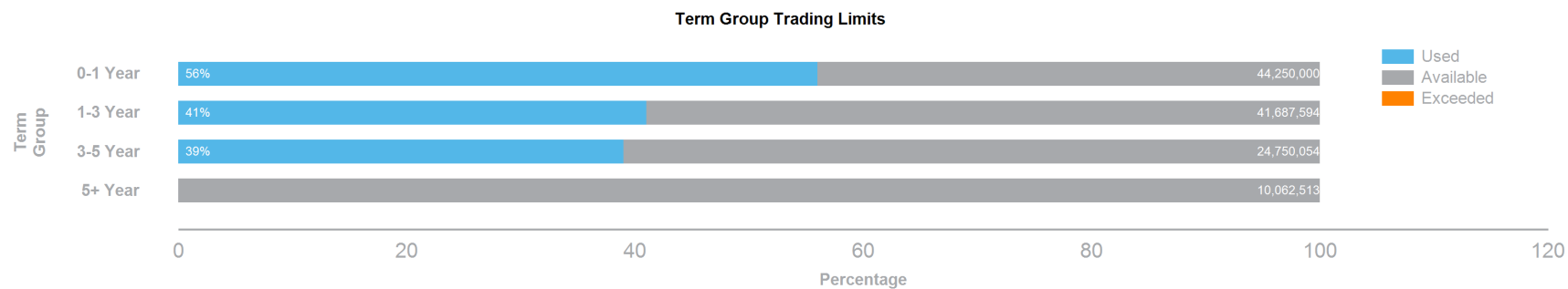


**Trading Limit Report 125**  
**Muswellbrook Shire Council**  
**As At 31 March 2025**





Trading Limit Report 125  
Muswellbrook Shire Council  
As At 31 March 2025







**Trading Limit Report 125**  
**Muswellbrook Shire Council**  
**As At 31 March 2025**

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Report Code: TBSBP125EXT-00.16  
 Report Description: Trading Limit Performance As At Date  
 Parameters:  
 As At/Scenario Date: 31 March 2025  
 Balance Date: 31 March 2025  
 Trading Entity: Muswellbrook Shire Council  
 Trading Book: Muswellbrook Shire Council  
 Report Mode: BalOnly  
 Using Face Value  
 Trading Entity and Book Limits  
 Effects of Parent/Child Issuers Not Ignored



## 6.6 Monthly Financial Report - March 2025

**Responsible Officer:** General Manager

**Author:** Finance Business Partner

**Community Strategic Plan:** 6 - *Community Leadership*

Collaborative and responsive leadership that meets the expectations and anticipates the needs of the community.

**Delivery Program Goal:** 6.2.1 - Maintain a strong focus on financial discipline to enable Council to properly respond to the needs of the communities it serves.

**Operational Plan Action:** 6.2.1.1 - Provide transparent reporting to the community about Council's finances.

**Attachments:** 1. Monthly Report - March 2025 [6.6.1 - 10 pages]

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### PURPOSE

To provide an overview of the monthly financial performance of Council's General, Water, Sewer, and Future Funds, and to identify and explain any material variances against Council's approved budget for the month ending 31 March 2025.

### OFFICER'S RECOMMENDATION

Council notes the Financial Reports for the month ending 31 March 2025.

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

### REPORT

Please refer to the attachment for March 2025 details of:

- Monthly & Year-to-Date operating performance by Fund;
- Capital Project Spend; and
- Outstanding Debtor Balances.

### Overview

The preparation of the 2025-2026 Budget is almost complete. The March quarterly budget review is progressing. The long-term financial plan is also nearing completion. The rates and charges are budgeted and levied in the month of July for the whole year. Presently, revenue shows variance against budget, which is expected to be received later in the year.



**Material Exceptions:**

**General Fund**

**Revenue:**

- Total revenue is \$45.90M against the March budget of \$50.24M, resulting in a negative variance of \$4.35M.
  - Rates and Charges are budgeted and recognised in July.
  - User Charges and Fees overall are in positive variance. However, Transport for NSW ordered works program is having negative variance due to timings, which is expected to be received later in the financial year.
  - Operating grants: 85% of Financial Assistance Grant was received in advance and was transferred to the reserve.
  - VPA funding is expected to be received later in the year.
  - Internal Revenue: YTD unfavourable variance is related to transfers from reserves, which will occur later in the year.

**Expenses:**

- Overall costs are 63% against annual budgets, having a favourable variance of \$7.24M, with the major contribution from materials (principally, Roads & Drainage, Property & Building, and Waste Management).
- The positive variance includes savings from legal costs (\$525k).
- The variance under the above includes \$255K from Transport for NSW ordered works. Works are scheduled for later in the year.

**Water Fund**

- Overall water revenue shows an unfavourable variance against budget of \$0.61M.
- Water User Charges and Fees revenue show an unfavourable variance of \$0.88M after the second billing cycle in Jan 25. The shortfall is expected to be recovered in final billing cycle. The full-year result will be known after the May 2025 billing cycle (third and final water billing cycle for the financial year).
- Expenses show a favourable variance of \$24K due to the timing in the receipt of utility invoices and savings in labour cost.
- Materials and contracts have negative variance due to chemical and lime sludge removal costs. This is being reviewed in the March budget review.

**Sewer Fund**

- Overall, Sewer Costs show a favourable variance against budget of \$1.80M.
- The sewer costs positive variance includes from utilities bill (\$216k) due to difference in timings. Materials and contracts are having favourable variance due to YTD savings in sewer treatment costs.
- Revenue is short against budget, with a negative variance in rates and charges, user fees and charges. This is expected to be covered by non-residential sewer charges throughout the remainder of the year.



### **Future Fund**

#### **Revenue:**

- Overall revenue is in line with budget, having favourable variance of \$0.35M.

#### **Expenses:**

- Overall expenses show an unfavourable variance of \$0.27M. This is due to a combination of timing and increases due to loan refinancing.

#### **Capital Projects**

- YTD Capital Spend is \$16.47M, which equates to 28% of the total updated Capital Budget, including carryovers.

## Muswellbrook Shire Council

Financial Report - March 2025



Council Consolidated								
Account Group	YTD Actuals	YTD Budget	YTD Var	YTD % Spend vs Budget	Full-Year Original Budget	December Review Budget	YTD as % of FY Budget	Variance Commentary (By material exception)
	YTD				Full Year			
<b>Revenue</b>								
Rates and Charges	\$36,359,821	\$36,423,336	(\$63,515)	0%	\$35,993,634	\$36,423,336	100%	* Rates and charges budgets are allocated and levied in July. Revenue is showing an unfavourable variance against budget. This is due to outstanding ordered works for Transport for NSW for the period (\$244k), Water usage charges(\$882k), and 85% of Financial Assistance Grant (FAG) has been received in the 2024 in advance. These monies were transferred to the FAG Reserve.
User Charges and Fees	\$16,071,657	\$15,914,055	\$157,602	1%	\$21,294,328	\$21,227,231	76%	
Interest and Investments Revenues	\$2,577,919	\$2,631,349	(\$53,430)	-2%	\$3,509,869	\$3,509,869	73.45%	
Other Revenues	\$249,662	\$269,371	(\$19,709)	-7%	\$299,668	\$359,305	69%	
Operating Grants and Contributions	\$4,343,286	\$7,719,743	(\$3,376,457)	-44%	\$9,465,797	\$10,297,109	42%	
Internal Revenue	\$5,073,231	\$6,348,085	(\$1,274,854)	-20%	\$8,025,590	\$8,467,501	60%	See individual funds for commentary specific to that fund
<b>Total Revenue</b>	<b>\$64,675,576</b>	<b>\$69,305,939</b>	<b>(\$4,630,363)</b>	<b>-7%</b>	<b>\$78,588,886</b>	<b>\$80,284,351</b>	<b>81%</b>	
<b>Expenses</b>								
Wages and Salaries	\$12,695,524	\$13,842,797	\$1,147,273	8%	\$18,002,105	\$18,464,449	69%	Overall costs have a favourable variance against the annual budget after the December Quarterly Budget Review. There is a favourable variance in Wages and Salaries due to staff vacancies. Materials and Contracts is showing favourable variance due to delays for Transport for NSW ordered works and some other projects. In addition, the DECC levy is yet to be received.
Materials and Contracts	\$16,314,151	\$20,812,983	\$4,498,832	22%	\$26,438,356	\$27,761,748	59%	
Other Costs	\$4,430,343	\$5,817,121	\$1,386,778	24%	\$7,478,047	\$7,359,632	60%	
Borrowing Costs	\$1,715,450	\$1,950,309	\$234,860	12%	\$2,674,278	\$2,601,453	66%	
Overheads	\$3,579,998	\$4,437,135	\$857,137	19%	\$5,918,547	\$5,918,547	60%	
Depreciation	\$11,520,617	\$12,184,228	\$663,611	5%	\$16,252,138	\$16,252,138	71%	See individual funds for commentary specific to that fund
<b>Total Expenses</b>	<b>\$50,256,083</b>	<b>\$59,044,573</b>	<b>\$8,788,490</b>	<b>15%</b>	<b>\$76,763,471</b>	<b>\$78,357,967</b>	<b>64%</b>	
<b>Result</b>	<b>\$14,419,493</b>	<b>\$10,261,366</b>	<b>\$4,158,127</b>		<b>\$1,825,415</b>	<b>\$1,926,384</b>		

## Muswellbrook Shire Council

Financial Report - March 2025



General Fund								
Account Group	YTD Actuals	YTD Budget	YTD Var	YTD % Spend vs Budget	Full-Year Original Budget	December Review Budget	YTD as % of FY Budget	Variance Commentary (By material exception)
<b>Revenue</b>	YTD				Full Year			
Rates and Charges	\$27,216,210	\$27,115,706	\$100,504	0%	\$26,686,004	\$27,115,706	100%	*Rates and charges budgets are allocated and levied in July.
User Charges and Fees	\$7,171,622	\$6,458,013	\$713,609	11%	\$8,598,475	\$8,614,129	83.25%	*Overall revenue is short of YTD budgets by 9%. <b>User Charges and Fees: overall in positive variance, however</b> shortfall in budget for Transport NSW works program(\$288k); expected to be received later; \$1.18M received in March 2025. <b>Operating Grants &amp; Contributions:</b> 85% of FAG monies were received in advance and has been transferred to the Reserve; VPA funds are expected to be received later in the year. <b>Internal Revenue:</b> YTD unfavourable variance is related to transfers from reserves, which will occur later in the year.
Interest and Investments Revenues	\$1,920,140	\$1,921,255	(\$1,115)	0%	\$2,562,699	\$2,562,699	75%	
Other Revenues	\$249,058	\$268,170	(\$19,112)	-7%	\$296,026	\$357,703	70%	
Operating Grants and Contributions	\$4,260,369	\$7,662,183	(\$3,401,814)	-44%	\$9,597,109	\$10,220,332	42%	
Internal Revenue	\$5,073,231	\$6,813,398	(\$1,740,167)	-26%	\$8,438,166	\$9,088,166	56%	
<b>Total Revenue</b>	<b>\$45,890,630</b>	<b>\$50,238,725</b>	<b>(\$4,348,095)</b>	<b>-9%</b>	<b>\$56,178,479</b>	<b>\$57,958,735</b>	<b>79%</b>	
<b>Expenses</b>								
Wages and Salaries	\$11,029,904	\$11,831,912	\$802,008	7%	\$15,319,851	\$15,782,195	69.89%	Overall costs have a favourable variance of 17% against annual budgets. <b>Materials &amp; contracts</b> : Grants funds not yet spent - Denman Children's Centre(\$868k) & Regional Emergency Repair(\$855k). <b>Other costs</b> : Legal costs (\$ 525k), Utility bills yet to be received (\$140k).
Materials and Contracts	\$12,593,508	\$16,866,275	\$4,272,767	25%	\$21,143,497	\$22,497,366	56%	
Other Costs	\$3,115,659	\$4,036,121	\$920,462	23%	\$5,167,345	\$5,106,198	61.02%	
Borrowing Costs	\$234,677	\$575,558	\$340,882	59%	\$762,266	\$767,718	31%	
Overheads	\$1,673,334	\$1,725,057	\$51,723	3%	\$2,300,997	\$2,300,997	73%	
Depreciation	\$7,755,814	\$8,609,947	\$854,133	10%	\$11,484,523	\$11,484,523	68%	
<b>Total Expenses</b>	<b>\$36,402,896</b>	<b>\$43,644,871</b>	<b>\$7,241,975</b>	<b>17%</b>	<b>\$56,178,479</b>	<b>\$57,938,997</b>	<b>63%</b>	
<b>Result</b>	<b>\$9,487,734</b>	<b>\$6,593,854</b>	<b>\$2,893,880</b>		<b>\$0</b>	<b>\$19,738</b>		

## Muswellbrook Shire Council

Financial Report - March 2025



Water Fund								
Account Group	YTD Actuals	YTD Budget	YTD Var	YTD % Spend vs Budget	Full-Year Original Budget	December Review Budget	YTD as % of FY Budget	Variance Commentary (By material exception)
<b>Revenue</b>	YTD				Full Year			
Rates and Charges	\$2,378,957	\$2,379,111	(\$154)	0%	\$2,379,111	\$2,379,111	100%	
User Charges and Fees	\$3,197,064	\$4,078,440	(\$881,376)	-22%	\$5,440,096	\$5,440,096	59%	*Rates and Charges budgets are allocated and levied in July.
Interest and Investments Revenues	\$422,179	\$477,897	(\$55,718)	-12%	\$637,451	\$637,451	66%	*Water User Charges and Fees revenue show an unfavourable variance, due to water billing cycles. The second water account has been raised in Jan 25. The shortfall is expected to be recovered in May 25 billing cycle.
Other Revenues	\$0	\$0	\$0	0%	\$0	\$0	0%	
Operating Grants and Contributions	\$43,843	\$28,696	\$15,147	53%	\$38,277	\$38,277	115%	
Internal Revenue	\$0	(\$309,308)	\$309,308	-100%	(\$412,576)	(\$412,576)	0%	
<b>Total Revenue</b>	<b>\$6,042,043</b>	<b>\$6,654,836</b>	<b>(\$612,793)</b>	<b>-9%</b>	<b>\$8,082,359</b>	<b>\$8,082,359</b>	<b>75%</b>	
<b>Expenses</b>								
Wages and Salaries	\$1,020,601	\$1,094,665	\$74,064	7%	\$1,460,138	\$1,460,138	70%	
Materials and Contracts	\$2,080,313	\$1,843,142	(\$237,171)	-13%	\$2,458,506	\$2,458,506	85%	* Overall, costs are in line with annual budgets. <b>Materials &amp; Contracts</b> : negative variance due to chemical costs and lime sludge removal. <b>Other costs</b> : Utilities ( \$142k) positive variance due to timing difference in billing.
Other Costs	\$231,855	\$420,858	\$189,003	45%	\$541,556	\$541,556	43%	
Borrowing Costs	\$0	\$0	\$0	0%	\$0	\$0	0%	
Overheads	\$905,736	\$905,374	(\$362)	0%	\$1,207,649	\$1,207,649	75%	
Depreciation	\$1,638,324	\$1,636,572	(\$1,752)	0%	\$2,182,969	\$2,182,969	75%	
<b>Total Expenses</b>	<b>\$5,876,829</b>	<b>\$5,900,612</b>	<b>\$23,783</b>	<b>0%</b>	<b>\$7,850,818</b>	<b>\$7,850,818</b>	<b>75%</b>	
<b>Result</b>	<b>\$165,214</b>	<b>\$754,224</b>	<b>(\$589,010)</b>		<b>\$231,541</b>	<b>\$231,541</b>		

## Muswellbrook Shire Council

Financial Report - March 2025



Sewer Fund								
Account Group	YTD Actuals	YTD Budget	YTD Var	YTD % Spend vs Budget	Full-Year Original Budget	December Review Budget	YTD as % of FY Budget	Variance Commentary (By material exception)
<b>Revenue</b>	YTD				Full Year			
Rates and Charges	\$6,764,654	\$6,928,519	(\$163,865)	-2%	\$6,928,519	\$6,928,519	98%	*Rates and charges budgets are levied in July. Non-residential water and sewer charges are received throughout the year.
User Charges and Fees	\$328,487	\$348,984	(\$20,497)	-6%	\$465,498	\$465,498	71%	
Interest and Investments Revenues	\$235,600	\$232,196	\$3,404	1%	\$309,719	\$309,719	76%	
Other Revenues	\$0	\$0	\$0	0%	\$0	\$0	0%	
Operating Grants and Contributions	\$39,074	\$28,863	\$10,211	35%	(\$169,589)	\$38,500	101%	
Internal Revenue	\$0	(\$156,004)	\$156,004	-100%	\$0	(\$208,089)	0%	
<b>Total Revenue</b>	<b>\$7,367,815</b>	<b>\$7,382,558</b>	<b>(\$14,743)</b>	<b>0%</b>	<b>\$7,534,147</b>	<b>\$7,534,147</b>	<b>98%</b>	
<b>Expenses</b>								
Wages and Salaries	\$533,587	\$716,356	\$182,769	26%	\$955,523	\$955,523	56%	* Overall, costs show a favourable variance of 32% against annual budgets. <b>Other costs</b> : Utilities ( \$216k) positive variance due to timing difference in billing. <b>Materials &amp; contracts</b> : positive variance due to sewer treatment costs (\$129k) and denman sewer treatment ( \$170k)
Materials and Contracts	\$771,662	\$1,195,014	\$423,352	35%	\$1,596,924	\$1,593,989	48%	
Other Costs	\$411,755	\$637,192	\$225,437	35%	\$817,889	\$817,889	50%	
Borrowing Costs	\$442,613	\$442,344	(\$269)	0%	\$587,093	\$590,028	75%	
Overheads	\$72,350	\$878,495	\$806,145	92%	\$1,171,795	\$1,171,795	6%	
Depreciation	\$1,636,539	\$1,795,266	\$158,727	9%	\$2,394,646	\$2,394,646	68%	
<b>Total Expenses</b>	<b>\$3,868,506</b>	<b>\$5,664,666</b>	<b>\$1,796,160</b>	<b>32%</b>	<b>\$7,523,870</b>	<b>\$7,523,870</b>	<b>51%</b>	
<b>Result</b>	<b>\$3,499,309</b>	<b>\$1,717,893</b>	<b>\$1,781,416</b>		<b>\$10,277</b>	<b>\$10,277</b>		



## Muswellbrook Shire Council

Financial Report - March 2025



Future Fund								
Account Group	YTD Actuals	YTD Budget	YTD Var	YTD % Spend vs Budget	Full-Year Original Budget	December Review Budget	YTD as % of FY Budget	Variance Commentary (By material exception)
<b>Revenue</b>	YTD				Full Year			
Rates and Charges	\$0	\$0	\$0	0%	\$0	\$0	0%	
User Charges and Fees	\$5,374,484	\$5,028,619	\$345,865	7%	\$6,790,259	\$6,707,508	80%	
Interest and Investments Revenues	\$0	\$0	\$0	0%	\$0	\$0	0%	
Other Revenues	\$604	\$1,201	(\$597)	-50%	\$3,642	\$1,602	38%	* Overall revenue is in line with the budgets.
Operating Grants and Contributions	\$0	\$0	\$0	0%	\$0	\$0	0%	
Internal Revenue	\$0	\$0	\$0	0%	\$0	\$0	0%	
<b>Total Revenue</b>	<b>\$5,375,088</b>	<b>\$5,029,820</b>	<b>\$345,268</b>	<b>7%</b>	<b>\$6,793,901</b>	<b>\$6,709,110</b>	<b>80%</b>	
<b>Expenses</b>								
Wages and Salaries	\$111,432	\$199,865	\$88,433	44%	\$266,593	\$266,593	42%	
Materials and Contracts	\$868,668	\$908,552	\$39,884	4%	\$1,239,429	\$1,211,887	72%	
Other Costs	\$671,074	\$722,950	\$51,876	7%	\$951,257	\$893,989	75%	* Overall, costs show a slight unfavourable variance of 7 % against the budgets. Borrowing costs have increased due to loan refinancing this financial year.
Borrowing Costs	\$1,038,160	\$932,407	(\$105,753)	-11%	\$1,324,919	\$1,243,707	83%	
Overheads	\$928,578	\$928,208	(\$370)	0%	\$1,238,106	\$1,238,106	75%	
Depreciation	\$489,940	\$142,443	(\$347,497)	-244%	\$190,000	\$190,000	258%	
<b>Total Expenses</b>	<b>\$4,107,852</b>	<b>\$3,834,425</b>	<b>(\$273,427)</b>	<b>-7%</b>	<b>\$5,210,304</b>	<b>\$5,044,282</b>	<b>81%</b>	
<b>Result</b>	<b>\$1,267,236</b>	<b>\$1,195,395</b>	<b>\$71,841</b>		<b>\$1,583,597</b>	<b>\$1,664,828</b>		

## Muswellbrook Shire Council

Financial Report - March 2025

Capital Costs (Incl. Loan Repayments &amp; excl. Revenue)



	YTD Actuals	Carry Overs	Total Budget	September Review Budget	Dec Review Change	December Review Budget	Mar Review Budget	June Review Budget	YTD % Spend	Over Budget	Comments
<b>General Fund Projects</b>											
<b>Planning, Community and Corporate Services Projects</b>											
Adventure Playground - Wollombi Road	27,266	21,200	21,200	24,000	-	24,000	24,000	24,000	129%	(3,266)	To be reviewed and adjusted in the March QBR
Aquatic Centres Programme	149,408	89,953	409,953	409,953	-	409,953	409,953	409,953	36%		
Art Acquisitions	8,039	-	70,000	70,000	-	70,000	70,000	70,000	11%		
Art Centre Offsite Storage	-	-	821,893	821,893	-	821,893	821,893	821,893	0%		
Buildings New and Replacement	134,723	1,523,248	2,023,248	1,773,248	-	1,773,248	1,773,248	1,773,248	7%		
Bushfire Assets	-	-	-	-	-	-	-	-	0%		
Capital Works Contingency	54,833	-	130,000	130,000	-	130,000	130,000	130,000	42%		
CBD Stage 7 (Town Centre)	-	-	-	-	-	-	-	-	0%		
Civic Precinct (Town Square)	(424,090)	1,705,062	2,885,362	2,885,362	-	2,885,362	2,885,362	2,885,362	-15%		
Corporate Services General Programme	-	-	-	-	-	-	-	-	0%		
COVID 19	70,701	-	142,749	142,749	-	142,749	142,749	142,749	50%		
Denman Childrens Centre - Expansion (Contribution)	-	-	-	-	-	-	-	-	0%		
Denman Heritage Shed	-	-	-	-	-	-	-	-	0%		
Denman Netball Courts	-	-	280,173	-	-	-	-	-	0%		
Denman Tourist Park	47,998	-	546,766	546,766	-	546,766	546,766	546,766	9%		
Demolish Existing Amenity Building - Bowman Park	168,806	-	-	-	-	-	-	-	0%		
Future Fund Contribution	-	-	775,000	775,000	-	775,000	775,000	775,000	0%		
General Design Program	-	45,513	95,513	95,513	-	95,513	95,513	95,513	0%		
Hunter Beach	-	10,161	10,161	10,161	-	10,161	10,161	10,161	0%		
Information Technology Strategy	180,630	-	200,000	200,000	-	200,000	200,000	200,000	90%		
Karoola Park Citizens Walk Pathway	-	9,004	9,004	9,004	-	9,004	9,004	9,004	0%		
Karoola Park-Community Assets Program (CAP)	778,387	-	-	1,569,375	-	1,569,375	1,569,375	1,569,375	0%		
Library Books General Capital Purchases (General)	39,666	18,403	108,403	108,403	-	108,403	108,403	108,403	37%		
Library Subsidy Projects	40,396	106,668	106,668	106,668	36,215	142,883	142,883	142,883	38%		
Local Priority Grant	14,791	61,943	72,943	72,943	19,690	92,633	92,633	92,633	20%		
Loan - Staff Housing	30,009	-	40,013	40,013	-	40,013	40,013	40,013	75%		
Loan - 140 Bridge Street	2,669	-	5,414	5,414	-	5,414	5,414	5,414	49%		
Loan - 88 Bridge Street	26,727	-	54,210	54,210	-	54,210	54,210	54,210	49%		
Loan - Campbells Corner	111,022	-	225,180	225,180	-	225,180	225,180	225,180	49%		
Loan - Donald Horne	112,763	-	229,044	229,044	-	229,044	229,044	229,044	49%		
Major Landcare Projects	56,418	-	75,000	75,000	-	75,000	75,000	75,000	75%		
Muscle Creek Catchment Strategy	340	82,081	82,081	82,081	-	82,081	82,081	82,081	0%		
Muscle Creek Emergency Stabilisation	-	-	250,000	250,000	-	250,000	250,000	250,000	0%		
Purchase Paxton Street Denman	-	-	-	-	-	-	-	-	0%		
Mbk and Dnm Indoor Sports Centre Upgrades	-	-	-	-	-	-	-	-	0%		
MSC Depot	-	-	-	-	-	-	-	-	0%		
Olympic Park Project	143,988	459,362	5,064,705	5,064,705	-	5,064,705	5,064,705	5,064,705	3%		
Performance and Convention Centre	18,964	502,747	3,102,747	3,102,747	-	3,102,747	3,102,747	3,102,747	1%		
Public Art Sculpture	-	-	-	-	-	-	-	-	0%		
Purchase of Land - Companion Animal Impounding Facili	36,499	-	150,000	150,000	-	150,000	150,000	150,000	24%		
Recreation Capital Works	933,940	891,888	1,264,088	1,264,088	-	1,264,088	1,264,088	1,264,088	74%		
Resources for Regions 9 - Denman Rec Area	1,436,394	1,832,546	1,832,546	2,446,063	-	2,446,063	2,446,063	2,446,063	78%		
Resources for Regions 9 - Depot	126,119	313,714	4,513,714	4,513,714	-	4,513,714	4,513,714	4,513,714	3%		
Resources for Regions 9 - Campbells Corner	41,900	167,521	867,521	867,521	-	867,521	867,521	867,521	5%		
STEM Equipment Replacement	-	140,324	250,324	250,324	-	250,324	250,324	250,324	0%		
Simpson Park	2,232	-	403,871	403,871	-	403,871	403,871	403,871	1%		
Waste Flip Screen	-	102,960	102,960	102,960	-	102,960	102,960	102,960	0%		
Sport and Rereation Small Capital Grants Program	-	-	-	-	-	-	-	-	0%		
<b>Total Planning, Community and Corporate Services</b>	<b>4,371,538</b>	<b>8,084,298</b>	<b>27,225,254</b>	<b>28,877,973</b>	<b>55,905</b>	<b>28,933,878</b>	<b>28,933,878</b>	<b>28,933,878</b>	<b>16%</b>	<b>(3,266)</b>	<b>Variance due to Adventure Playground - Wollombi Rd to be reviewed and adjusted in the March QBR</b>

## Muswellbrook Shire Council

Financial Report - March 2025

Capital Costs (Incl. Loan Repayments &amp; excl. Revenue)



	YTD Actuals	Carry Overs	Total Budget	September Review Budget	Dec Review Change	December Review Budget	Mar Review Budget	June Review Budget	YTD % Spend	Over Budget	Comments
<b>Roads and Drainage Projects</b>											
Bridge St Footpath	52,400	-	69,926	69,926	-	69,926	69,926	69,926	75%		
Bridges Renewal Programme	5,300	92,496	342,496	342,496	-	342,496	342,496	342,496	2%		
Carpark Renewal Programme	-	-	100,000	100,000	-	100,000	100,000	100,000	0%		
CPTIGS - Bus Shelter	-	198,916	198,916	198,916	-	198,916	198,916	198,916	0%		
Drainage	-	-	-	-	-	-	-	-	0%		
Drainage Devices Programme	33,981	-	500,000	500,000	-	500,000	500,000	500,000	7%		
Dry Creek Road-Replacement of Road Causeway	612,892	-	-	705,157	-	705,157	705,157	705,157	0%		
Flood Warning Systems	100,670	147,856	147,856	147,856	-	147,856	147,856	147,856	68%		
FOGO - Design and EIS	-	-	-	-	-	-	-	-	0%		
Footpath and Cycleway Renewal Programme	182,313	-	200,000	200,000	-	200,000	200,000	200,000	91%		
Heavy Patching Programme	337,254	-	750,000	716,944	-	716,944	716,944	716,944	45%		
Hunter Beach to CBD Pathway	-	-	600,000	600,000	-	600,000	600,000	600,000	0%		
Kamilaroi, Cassidy, Thompson Shared Path	28,000	-	-	100,625	-	100,625	100,625	100,625	0%		
Palace Street Rehabilitation	921,799	-	-	1,510,954	-	1,510,954	1,510,954	1,510,954	0%		
Resilience Works Karoola Park	12,640	443,014	443,014	443,014	-	443,014	443,014	443,014	3%		
Kerb and Gutter Replacement Programme	181,196	-	535,000	535,000	-	535,000	535,000	535,000	34%		
Kirk and Peberdy Bridges	-	-	-	-	-	-	-	-	0%		
Large Plant Items	345,002	1,223,878	1,923,878	1,923,878	-	1,923,878	1,923,878	1,923,878	18%		
Leachate Dam	-	25,795	475,795	475,795	-	475,795	475,795	475,795	0%		
LISF - Roads Infrastructure Backlog	-	-	-	-	-	-	-	-	0%		
ARGN 960 Natural Disaster Event - Baerami Creek Cau	-	672,039	672,039	672,039	-	672,039	672,039	672,039	0%		
New Footpath and Cycleway Programme	310	-	145,000	145,000	-	145,000	145,000	145,000	0%		
Purchase of Vehicles	401,902	207,993	607,993	607,993	-	607,993	607,993	607,993	66%		
Rainbow Creek Bridge	7,128	274,687	374,687	666,113	-	666,113	666,113	666,113	2%		
Regional Road Renewal Programme	-	-	69,000	69,000	-	69,000	69,000	69,000	0%		
Resources for Regions - Round 5	-	-	-	-	-	-	-	-	0%		
Resources for Regions- Round 7	729,264	828,733	828,733	828,733	-	828,733	828,733	828,733	88%		
Resources for Regions 9	1,277,116	1,687,822	1,687,822	1,687,822	-	1,687,822	1,687,822	1,687,822	76%		
Road Resealing Programme	947,953	-	1,000,000	1,000,000	-	1,000,000	1,000,000	1,000,000	95%		
Roads Capital Contingency	-	-	150,000	150,000	-	150,000	150,000	150,000	0%		
Roads to Recovery Program	-	577,898	1,155,796	751,270	-	751,270	751,270	751,270	0%		
Rosebrook Bridge	-	-	-	-	-	-	-	-	0%		
Rural Road Regravelling Programme	114,989	-	250,000	250,000	-	250,000	250,000	250,000	46%		
Rural Road Renewal Programme	361,146	264,886	764,886	764,886	-	764,886	764,886	764,886	47%		
Safety Device Renewal Programme	-	-	-	-	-	-	-	-	0%		
Stormwater Drainage (new)	-	-	150,000	150,000	-	150,000	150,000	150,000	0%		
Transport Vehicles	156,788	160,000	360,000	360,000	-	360,000	360,000	360,000	44%		
Urban Road Renewal Programme	553,511	355,132	755,132	755,132	-	755,132	755,132	755,132	73%		
Victoria Street Rehab	-	-	-	-	-	-	-	-	0%		
Widden Creek Stabilisation Works	-	144,880	144,880	144,880	-	144,880	144,880	144,880	0%		
Widden Bridge/Traffic Singals/Kenilworth St	-	-	90,250	90,250	-	90,250	90,250	90,250	0%		
Wilkinson Bridge	84,309	-	112,617	112,617	-	112,617	112,617	112,617	75%		
Yarraman Road Upgrade	5,277	71,882	71,882	71,882	-	71,882	71,882	71,882	7%		
Footpath - Turtle St Denman	-	-	-	-	-	-	-	-	0%		
<b>Total Roads and Drainage</b>	<b>7,453,140</b>	<b>7,377,907</b>	<b>15,677,598</b>	<b>17,848,178</b>	<b>-</b>	<b>17,848,178</b>	<b>17,848,178</b>	<b>17,848,178</b>	<b>48%</b>	<b>-</b>	
<b>Total General Fund</b>	<b>11,824,678</b>	<b>15,462,205</b>	<b>42,902,852</b>	<b>46,726,151</b>	<b>55,905</b>	<b>46,782,056</b>	<b>46,782,056</b>	<b>46,782,056</b>	<b>28%</b>	<b>(3,266)</b>	

## Muswellbrook Shire Council

Financial Report - March 2025

Capital Costs (Incl. Loan Repayments &amp; excl. Revenue)



	YTD Actuals	Carry Overs	Total Budget	September Review Budget	Dec Review Change	December Review Budget	Mar Review Budget	June Review Budget	YTD % Spend	Over Budget	Comments
<b>Future Fund Projects</b>											
Donald Horne Building	-	-	-	-	-	-	-	-	0%		
Brook Street Plaza	56,375	-	74,993	74,993	-	74,993	74,993	74,993	75%		
Town Education Campus	37,496	-	49,995	49,995	-	49,995	49,995	49,995	75%		
Seven Hills	220,278	-	446,776	446,776	-	446,776	446,776	446,776	49%		
Marketplace	1,581,868	-	1,056,040	1,056,040	-	1,056,040	1,056,040	1,056,040	150%	(525,828)	Loan to be reviewed and adjusted in the March QBR
Renewal of Existing Assets/New Acquisitions	319,372	264,618	665,412	665,412	-	665,412	665,412	665,412	48%		
Throsby ACT	389,999	-	520,000	520,000	-	520,000	520,000	520,000	75%		
Upgrade of Loxton House	118,124	-	-	-	-	-	-	-	0%	(118,124)	Capital project will be addressed in the March QBR as projects were split for the Civic Precinct
<b>Total Future Fund</b>	<b>2,723,512</b>	<b>264,618</b>	<b>2,813,216</b>	<b>2,813,216</b>	<b>-</b>	<b>2,813,216</b>	<b>2,813,216</b>	<b>2,813,216</b>	<b>97%</b>	<b>(643,952)</b>	
<b>Sewer Fund</b>											
Access & Security Improvements RWTW	14,600	-	150,000	150,000	50,000	200,000	200,000	200,000	10%		
Mains Renewal and Replacement	7,206	-	200,000	200,000	(50,000)	150,000	150,000	150,000	4%		
Operations Contingency Project	14,316	-	50,000	50,000	-	50,000	50,000	50,000	29%		
Sewer Plant and Equipment	-	80,000	180,000	180,000	-	180,000	180,000	180,000	0%		
Solar Array	535,949	699,622	699,622	699,622	-	699,622	699,622	699,622	77%		
System Plant Asset Renewals	30,286	108,017	528,017	528,017	-	528,017	528,017	528,017	6%		
Transportation System Improvement	143,291	95,964	595,964	595,964	-	595,964	595,964	595,964	24%		
Loan - Sewer RWTW	532,173	-	712,698	712,698	-	712,698	712,698	712,698	75%		
Upgrade Sewer Pump Station 1	-	87,094	1,987,094	1,987,094	-	1,987,094	1,987,094	1,987,094	0%		
CCTV Inspection on of Mains	-	-	-	-	-	-	-	-	0%		
Skellatar Main	51,518	-	104,299	104,299	-	104,299	104,299	104,299	49%		
<b>Total Sewer Fund</b>	<b>1,329,057</b>	<b>1,070,697</b>	<b>5,207,694</b>	<b>5,207,694</b>	<b>-</b>	<b>5,207,694</b>	<b>5,207,694</b>	<b>5,207,694</b>	<b>26%</b>	<b>-</b>	

## Muswellbrook Shire Council

Financial Report - March 2025

Capital Costs (Incl. Loan Repayments &amp; excl. Revenue)



	YTD Actuals	Carry Overs	Total Budget	September Review Budget	Dec Review Change	December Review Budget	Mar Review Budget	June Review Budget	YTD % Spend	Over Budget	Comments
<b>Water Fund</b>											
Asbestos, Earthworks, Security	12,262	-	150,000	150,000	-	150,000	150,000	150,000	8%		
Laboratory Equipment	15,496	-	20,000	20,000	-	20,000	20,000	20,000	77%		
BP0154 Betterment Denman	63,147	-	-	-	-	-	445,200	445,200	0%		
BP0156 Betterment Muswellbrook	53,090	-	-	-	-	-	262,122	262,122	0%		
Mains Renewal and Replacement (inc Carryover)	181,257	390,285	890,285	890,285	(150,000)	740,285	740,285	740,285	20%		
Office Upgrade	-	-	-	-	-	-	-	-	0%		
Operations Contingency Project	-	-	50,000	50,000	-	50,000	50,000	50,000	0%		
Replacement of Water Meters Programme	41,606	-	65,000	65,000	-	65,000	65,000	65,000	64%		
GLE Pipeline	20,016	1,362,625	18,362,625	1,362,625	-	1,362,625	1,362,625	1,362,625	0%		
South Muswellbrook Reservoir	-	-	-	-	-	-	-	-	0%		
System Plant Asset Renewals	159,098	331,398	881,398	881,398	-	881,398	881,398	881,398	18%		
Upgrade Fluoride Dosing System WTP	5,284	150,598	150,598	150,598	-	150,598	150,598	150,598	4%		
Vehicle-Equipment Replacement	32,208	65,000	165,000	165,000	150,000	315,000	315,000	315,000	20%		
Water Stop Valve Replacement	11,703	-	200,000	200,000	-	200,000	200,000	200,000	6%		
<b>Total Water Fund</b>	<b>595,167</b>	<b>2,299,906</b>	<b>20,934,906</b>	<b>3,934,906</b>	<b>-</b>	<b>3,934,906</b>	<b>4,642,228</b>	<b>4,642,228</b>	<b>3%</b>	<b>-</b>	
<b>Consolidated Total</b>	<b>16,472,414</b>	<b>19,097,426</b>	<b>71,858,668</b>	<b>58,681,967</b>	<b>55,905</b>	<b>58,737,872</b>	<b>59,445,194</b>	<b>59,445,194</b>	<b>28%</b>	<b>(647,218)</b>	Variance due to Marketplace loan, to be reviewed and adjusted in the QBR



### Debtor Balances as at 31 March 2025

Account	120 days	90 days	60 days	30 days	Current	Balance
Waste Depot Charges	\$29,792	\$29,497	\$42,802	\$162,518	\$293,157	\$557,765
Inspection Fees	\$17,867	\$0	\$0	(\$100)	\$0	\$17,767
Sam Adams College Rent	\$0	\$9,045	\$0	\$0	\$0	\$9,045
Council Properties - Future Fund *	\$109,295	\$48,562	\$6,997	\$41,191	\$44,199	\$250,244
Council Properties - Marketplace *	\$117,785	\$22,430	\$179,365	\$16,256	\$79,743	\$415,580
Council Properties - Education Fund	\$0	\$4,811	\$0	\$0	\$7,101	\$11,912
Recreation	(\$797)	\$1,617	\$59	\$171	\$7,293	\$8,344
Sundries**	\$461,026	(\$3,243)	\$26,499	\$2,430,433	\$695,175	\$3,609,890
Water Tanker Sales	\$2,364	\$0	\$0	\$791	\$14,601	\$17,756
Trade Waste Charges	\$342	\$0	\$0	\$0	\$0	\$342
Muswellbrook Sewer	\$8,473	\$0	\$0	\$0	\$37,655	\$46,129
GST Tax Debtor	\$0	(\$160,158)	\$0	(\$132,049)	(\$176,696)	(\$468,903)
<b>TOTAL</b>	<b>\$746,147</b>	<b>(\$47,439)</b>	<b>\$255,722</b>	<b>\$2,519,212</b>	<b>\$1,002,228</b>	<b>\$4,475,868</b>

\* Balances include rent deferrals due to COVID, and other commercial receivables currently with debt recovery/legal services.



Nil

**8 Date of Next Meeting**

8 May, 2025

**9 Closure**