MINUTES OF THE INFRASTRUCTURE AND PROPERTY COMMITTEE MEETING OF THE MUSWELLBROOK SHIRE COUNCIL HELD IN THE SEMINAR ROOMS MUSWELLBROOK LIBRARY, 126 BRIDGE STREET, MUSWELLBROOK ON TUESDAY 14 OCTOBER 2025 COMMENCING AT 4.40PM.

PRESENT:	Cr J. Drayton (Chair), Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward.
IN ATTENDANCE:	Cr D. Douglas, Mr D. Finnigan (General Manager), Mr M. Lysaught (Director - Infrastructure & Property), Mrs K. Scholes (Group Manager - Infrastructure & Operations), Mr S. Iagunkov (Manager - Water & Wastewater), Mr P. Chandler (Technical Officer - Recreation & Property) and Ms A. Paynter (Project Officer - Infrastructure & Property) and Miss L. Robinson (Admin Officer).

1 Acknowledgement of Country

The Acknowledgement of Country was read by Cr D. Hartley.

2 Apologies

RESOLVED on the motion of Cr L. Dunn and Cr D. Hartley that:

The apology for inability to attend the meeting submitted by Cr C. Bailey, Cr R. Scholes and Cr D. Marshall be ACCEPTED.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

3 Confirmation of Minutes of Previous Meeting

RESOLVED on the motion of Cr M. Morris and Cr D. Hartley that:

The Minutes of the Infrastructure and Property Committee Meeting held on **12 August 2025**, a copy of which has been distributed to all members, be taken as read and confirmed as a true record.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

4 Disclosure of Any Pecuniary and Non-Pecuniary Interests

Nil

5 Business Arising

Nil

6 Business

6.1 Sandy Hollow Public Toilet Facilities

RESOLVED on the motion of Cr M. Morris and Cr S. Ward that:

The Committee:

1. Endorses in-principle support for the location of the public toilet in Sandy Hollow, acknowledging that a budget allocation of $120,000 would be required from the 2025-2026 Capital Program for a new footpath to facilitate safe and accessible public access from the Golden Highway; and
2. Requests that the Sandy Hollow Progress Association (SHPA) be informed of Muswellbrook Shire Council's in-principle support of the project and to request confirmation in writing of SHPA's agreement to proceed with the proposal to purchase and install a public toilet at the location identified at the rear of the Sandy Hollow Community Hall; and
3. Requests that a further report be provided to inform Council of the outcome of the consultation.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

6.2 Denman and Muswellbrook Levee Works

RESOLVED on the motion of Cr M. Morris and Cr L. Dunn that:

The Infrastructure & Property Committee:

1. Notes the information contained in the report.
2. Endorses the letter to the Department of Climate Change, Energy, the Environment and Water (DCCEEW), and delegates the General Manager to finalise the letter.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

6.3 2025/2026 Large Plant Replacement Program

RESOLVED on the motion of Cr S. Ward and Cr M. Morris that:

The Infrastructure and Property Committee ENDORSES the 2025/2026 Large Plant Replacement Program as listed in the report to the extent of available funding.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

6.4 ARTC Interface Agreement 2025

RESOLVED on the motion of Cr L. Dunn and Cr D. Hartley that:

The Committee recommends Council:

1. Endorses the Rail Road Interface Agreement Applicable to Interfaces on Public Roads and the ARTC Lease Network within the Muswellbrook Shire Council Local Government Area v11.R; and
2. Delegates to the General Manager authority to sign the Agreement.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

7 Adjournment into Closed Committee

RECOMMENDED on the motion of Cr D. Hartley and Cr L. Dunn that:

The Committee adjourn into Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the provisions outlined in Section 17 below.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

8 Closed Committee

8.1 Public Amenities and Changing Places Facility at Simpson Park

RESOLVED on the motion of Cr M. Morris and Cr D. Hartley that:

The Committee recommends that Council:

1. Notes the changes to the design as presented in the report; and
2. Supports progression to the tender phase for detailed design and construction.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

8.2 Work In Kind Agreement- Denman High Field Subdivision Development

RESOLVED on the motion of Cr S. Ward and Cr M. Morris that:

The Infrastructure and Property Committee recommends for Highfields Estate – Stage 1 that:

1. The developer funds the water main for 400 metres in front of the development;
2. Council funds the materials difference for the 400 metre length of water main to increase the diameter of the water main from 225 mm to 300 mm;
3. Council funds the 300 mm water main from Bell Street to the development; and
4. Council to enter into a Works In-kind Agreement with the developer as detailed in the report.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward

Against: Nil

10 Resumption of Open Committee

RESOLVED on the motion of Cr M. Morris and Cr D. Hartley that:

The meeting return to Open Committee.

In Favour: Cr J. Drayton, Cr L. Dunn, Cr D. Hartley, Cr M. Morris and Cr S. Ward.

Against: Nil.

10 Date of Next Meeting

09 December 2025

11 Closure

The meeting was declared closed at 5.05pm.

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Mr D. Finnigan	Cr J. Drayton
General Manager	**Chairperson**